

## **SHEDS & PLAY STRUCTURES**

### **GENERAL REQUIREMENTS**

Detached storage sheds, play structures or similar accessory structures 120 square feet or less in floor area and only one story do not require a Building Permit. However, Shed Structures are required to comply with zoning requirements. A Location Permit is required for Sheds and Play Structures. (See other side.)

**ALL STORAGE SHEDS AND ACCESSORY STRUCTURES MUST MEET CITY ZONING SETBACK REQUIREMENTS. CONTACT THE PLANNING DEPARTMENT (303.335.4592) FOR THAT INFORMATION.**

*“Regardless of the size of the proposed structure, all storage sheds, large play structures, and other accessory structures must meet City Zoning Requirements (such as setbacks and building heights). If the property has no specifically designated zoning through the Planned Unit Development (PUD), is not within the Old Town Overlay Zone District and the proposed structure is less than 120 square feet in size, the zoning requirements for setbacks on the subject property shall be: Ten (10) feet from the rear property line; five (5) feet from the side property lines; and ten (10) feet from any other structure on the property (garage, shed, residence).”* These standards may be further restricted by a PUD or the Old Town Overlay Zone District.

**Storage sheds, play structures and other accessory structures larger than 120 square feet in area, or which will be attached to a principle structure require a Building Permit.**

A Building Permit must be **obtained** from the City’s Building Safety Division **prior** to starting your project. The following checklist is provided to help you prepare a complete permit application submittal and proceed with your project.

1. **Building Permit Application:** Application for building permits may be obtained at the Building Safety Division permit counter and should be filled out completely and as accurately as possible. If a contractor will be hired by the property, they must be licensed with the City of Louisville and noted on the application.
2. **Two (2) Sets of Construction Plans:** Construction plans must be submitted with your permit application to the City’s Building Division for approval before a building permit may be issued and work started. Work may not commence until the permit is paid for and issued. The construction plans must include a frame plan showing connections and attachment details. **Any changes or modifications** you may wish to make to your plans after they have been reviewed and approved by the City **must be re-submitted** to the Building Division for approval.
3. **Two (2) Copies of Site Plan:** A site plan must be submitted showing location of the structure on your property. This must include setback distances from the structure to all property lines and existing structures. A copy of an old survey works best with the proposed structure drawn on the survey. A copy might be available from the Building Safety Division if one is available for the subject property.

NOTE: The City does not enforce Private Covenants and Restrictions. The City would advise that you review applicable Covenants and Restrictions.



## SHEDS & PLAY STRUCTURES (120 SF or Less) LOCATION PERMIT

### PROPERTY OWNER INFORMATION

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

### CONTRACTOR INFORMATION

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

### PROJECT INFORMATION

Zoning District: \_\_\_\_\_  
Required Setback:  
Front: \_\_\_\_\_  
Side: \_\_\_\_\_  
Rear: \_\_\_\_\_  
(10' unless otherwise specified on PUD Development Plan)  
Building Height:  
Shed: \_\_\_\_\_ (Maximum 20')

### PROPERTY INFORMATION

Common Address: \_\_\_\_\_  
Legal Description: Lot \_\_\_\_\_ Blk \_\_\_\_\_  
Subdivision \_\_\_\_\_  
SF of proposed shed: \_\_\_\_\_

### CITY STAFF USE ONLY

Fee paid: \_\_\_\_\_  
 Check number: \_\_\_\_\_  
 Date Received: \_\_\_\_\_

### DISCLOSURE:

1. A Building Permit is required, prior to construction, on sheds greater than 120 square feet.
2. Required setbacks are measured from property lines. Locating property lines is the responsibility of the owner/contractor.
3. Setbacks for sheds may vary depending on zoning and if property is located in the Old Town Overlay Zone District. Otherwise all setbacks shall comply with Louisville Municipal Code Sections 17.12.040, 17.12.050 & 17.16.030.

### SITE PLAN LOCATION

(Not to Scale)

(Copy may also be attached)

### SIGNATURES & DATE

(By signing this Permit the Owner and Contractor accept full responsibility for the proper placement of the proposed shed on the subject property.)

Owner: \_\_\_\_\_  
Print: \_\_\_\_\_  
Contractor: \_\_\_\_\_  
Print: \_\_\_\_\_  
Staff: \_\_\_\_\_  
Print: \_\_\_\_\_