

**CITY OF LOUISVILLE  
ANNOUNCEMENT  
MUNICIPAL PROSECUTING ATTORNEY  
APPOINTMENT**

The City of Louisville, Colorado is accepting applications for the position of Municipal Prosecuting Attorney. Candidates shall be admitted to and currently licensed in the practice of law in the State of Colorado.

**Description of the Court:**

- The Louisville Municipal Court is a qualified court of record as defined under C.R.S. 13-10-102.
- The types of cases heard in the Municipal Court are traffic and municipal code violations.
- The City Council has decriminalized some traffic cases. Municipal Code violations are generally criminal cases in nature.
- The City offers mail-in plea bargains on decriminalized traffic cases. Minor code violations (first offense) are payable by mail.
- There is an established schedule of fines for the Police Department and Court staff to access fines for mail-in violations.
- There is also an established schedule of bonds amount for various criminal cases.
- The Court utilizes default judgment on failures to appear in decriminalized traffic offenses and bench warrants for failures to appear on all criminal cases.
- Further details may be found in Section 2.32 of the Louisville Municipal Code.

The Court has six sessions per month

Arraignments Twice monthly

1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month (unless a holiday falls on Monday)  
1:00 p.m. – 5:00 p.m. The number of cases heard at each arraignment averages between 45 - 50 per day.

Trials 1<sup>st</sup> and 3<sup>rd</sup> Thursdays 1:00 – 4:00 p.m.

To Court 4-6 Trials per month

Jury Trials Scheduled when needed – approximately 2 per year  
(Traffic decriminalized - very few traffic cases go to Jury Trial)

Court 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month 10:00 a.m. – 4:00 p.m.

Overflow (These days are established to cover any carryover Court business)

The Municipal Prosecutor is paid \$105.00 per hour. The hours spent in Court range from 7-10 per month. The Prosecuting Attorney is also on call for arraignments of prisoners on bond hearings. Court Staff has the liberty to contact the Prosecuting Attorney during business hours for direction on non-routine Court matters.

The appointment is made by City Council. The process is governed by C.R.S. 13-10-105 and the Section 2.04.031 of the Louisville Municipal Code.

Please submit letter of interest and resume to: The City of Louisville, Attention: City Manager's Office, 749 Main Street, Louisville, CO 80027.

Application Deadline: December 30, 2009 – **EXTENDED TO JANUARY 4, 2010 AT 5:00 PM**