

Louisville Sustainability Advisory Board

Agenda

Wednesday, October 19, 2016
City Hall, 749 Main Street, Spruce Room
6:30-8:00pm

Chair: Justine Vigil-Tapia

Secretary: Jamie Bartlett

6:30-6:45pm:

- I. Call to Order
 - a. Roll Call
 - b. Approval of Current Meeting's Agenda
 - c. Approval of September Meeting Minutes
 - d. Public Comments on Items Not on the Agenda
 - e. Jay's Minute
 - f. Dave's Minute

6:45-7:50pm:

- II. Review of PACE award program results – Lea, Matt (tentative)
- III. Final review of plan for submission

7:50-8:00pm:

- IV. Log volunteer hours
- V. Items for discussion at our next meeting (scheduled for November 16, 2016)
- VI. Adjourn

Louisville Sustainability Advisory Board

Meeting Minutes: Wednesday, September 21, 2016

City Hall, 749 Main Street, Spruce Room

I. Call to Order: The meeting was called to order at 6:33 pm by Mark Persichetti. Meeting Minutes taken by Justine Vigil-Tapia

a. Roll Call: (*Members present in bold*): **Mary Ann Heaney, Mark Persichetti; Justine Vigil-Tapia; Jamie Bartlett; Marianne Martin, Allison Johanson, Dan Delanhunty, City-Staff Liaison Dave Szabados; City-Council Liaison Jay Keany.**

b. Approval of Current-Meeting's Agenda: Approved with this change; items III, V and IV on the agenda deferred to future meeting.

c. Approval of Meeting Minutes: The minutes from the August 17 meeting were updated. Mark will update and forward revised minutes to Kerry.

d. Public Comments on Items Not on the Agenda:

Lea Yancey – member of Boulder County Sustainability:

- Reminder that applications for Zero-Waste Grant are due December 5
- Sustainability Matching Grant – application available in January (match of 25% required from the city).

e. Jay's Minute: No report.

f. Dave's Minute: The second meeting for Partners in Energy group is being planned (Dave, Mark).

City Council updates provided by Mark: Xcel to start replacing street lights with LEDs (only certain lights for now). Council discussed term-limit discussion for boards and commissions – no decision yet.

II. Review of Study Session and Sustainability Plan

- a. Observation that there is a need for Safety, Security and Sustainability to be grouped together into a city staff position. Need role defined and have it as a leadership position.
- b. Discussion on feedback from council – what to include in plan document and what to include in matrix.
- c. Be mindful of use of mandate language in the plan and trigger items. Change the wording to move to “reduce” the use of single-use items for example bags, beverage bottles, etc.
- d. LSAB Goal – finalize the plan and submit it for adoption. The matrix would be a separate reference document.
- e. Budget discussion – how to get a sustainability coordinator position funded (grants, intern, etc.).
- f. MaryAnn to work on coordinator position description; will include information from Lea.

g. **Assignments** – look over your section and send information by October 7; Jamie to send out final edit questions to section owners. Provide information to Jamie in WORD. Suggested that we include a legend and information about tools available to measure/evaluate metrics.

h. Information for review

http://ecocycle.org/files/pdfs/guidelines/products-to-avoid-green-guide_ecocycle.pdf

[Top Disposables to Always Avoid - Eco-Cycle](#) [ecocycle.org](#)

They create pollution during production and disposal, are made of precious resources, and are downright unnecessary. In no particular order, here are our most ...

III. Coordination with other Boards – table discussion until at least December.

IV. Green Business Award Program

PACE Green Building Award - 28 applications have been received from Louisville so far. November 30th is the likely reception date.

V. Discuss Colorado Communities for Climate Action – table discussion for future meeting

Log volunteer hours – complete

VI. Consider a single, annual chair for LSAB; keep monthly rotation for Secretary – table discussion for future meeting

VII. Log volunteer hours

VIII. Items for discussion at our next meeting (October 19, 2016)

- Final review of plan for submission
- Review of PACE award program results – Lea, Matt (tentative)

IX. Adjourned at 8:05 p.m.

LSAB 2016 Schedule, Deadlines, Meeting Assignments

If you are unable to fulfill your assignment, you are responsible for finding a replacement! ☺

Secretary to email agenda, AND previous month's minutes to Kerry Holle kerryh@louisvilleco.gov	Meeting Date	Chair	Secretary
January 13	January 20	Mary Ann	Mark
February 10	February 17	Mark	Justine
March 9	March 16	Justine	Jamie
April 13	April 20	Jamie	Dan
May 11	May 18	Dan	Mary Ann
June 8	June 15	Mary Ann	Allison
July 13	July 20	Allison	Marianne
August 10	August 17	Marianne	Mark
September 14	September 21	Mark	Justine
October 12	October 19	Justine	Jamie
November 9	November 16	Jamie	Dan
December 14	December 21	Dan	Mary Ann

*A crossed out name followed by a second name denotes a substitute.

Hours tally:

For the month of September, 2016

Person	Activities	Hours
Marianne Martin	Meeting attendance	5
Mary Ann Heaney	Meeting attendance, Community Garden	Not reported
Allison Johanson	Meeting attendance	Not reported
Dan Delanhunty	Meeting attendance	3
Mark Persichetti	Meeting attendance	10
Justine Vigil-Tapia	Meeting attendance	2
Jamie Bartlett	Meeting attendance	5
Total		25