

City Council Study Session Summary

**March 13, 2018
Library Meeting Room
951 Spruce Street
7:00 PM**

Mayor Muckle called the meeting to order at 7:00 p.m.

City Council Present: Mayor Robert Muckle
Mayor Pro Tem Jeff Lipton
Councilmember Jay Keany
Councilmember Chris Leh
Councilmember Susan Loo
Councilmember Ashley Stolzmann

Absent: Councilmember Dennis Maloney

Staff Present: Heather Balsler, City Manager
Meredyth Muth, City Clerk

Others: Sam Light, City Attorney

Open Government Training

City Attorney Light covered open government meeting process and civics with the Councilmembers. He focused on governance, organizational structure, open meetings laws, and current case law. Members discussed these topics generally:

- Overarching idea of “what is the right thing for the City”
- Job duties of Councilmembers
- Due process
- Governance vs. Management/Administration
- Deliberate with many voices, but speak with one
- Respect decisions and the decision-making process
- How board/commission interactions are working
- Liability when acting outside of your “scope of employment”
- Understanding your role
- Council’s relationship to employees
- Open Meetings Laws

- Definition of public business
- When open meetings rules don't apply
- Court rulings on open meetings
- Local meeting rules
- Posting requirements
- Handling of documents
- Limitations on substantive discussions
- Conduct at Study Sessions

City Manager's Report & Advanced Agenda

Members reviewed the advanced agenda and topics set for upcoming meetings.

Adjourn 8:54 pm.

*Submitted by – Meredyth Muth
March 15, 2018*