

Cultural Council Meeting Agenda

**Thursday, May 17, 2018
City Hall, 749 Main Street, Louisville, CO
Spruce Conference Room
6:30pm**

We promote arts and culture in Louisville. We program cultural events, advocate for and support artists, and advise City Council. By doing so we engage our diverse social, cultural, and creative community.

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| I. | Call to Order | 5 min |
| II. | Roll Call | (items I–VI) |
| III. | Attendance and Volunteer Hours Log (To Be Circulated) | |
| IV. | Approval of Today's Agenda | |
| V. | Public Comments: Items Not on the Agenda | |
| VI. | Correction and/or Approval of April Meeting Minutes | |
| VII. | Chair's Report (Adam) | 10 min |
| VIII. | Treasurer's report (Debbie) | 5 min |
| IX. | Staff Report (Katie) | 10 min |
| X. | Taste of Louisville volunteer shifts 9AM-4PM (Katie) | 5 min |
| XI. | "Melody" sculpture unveiling lead/volunteers | 10 min |
| XII. | 2018 Programming | 10 min |
| | a. Review Spring Programming | |
| | i. An Evening with Cody Qualls, Fri., 4-27 (Adam) | |
| | b. Fall Programming update/assign dates to leads | 15 min |
| XIII. | Summer Concerts in the Park | 20 min |
| | a. Volunteer sign up (spouses/friends welcome) | |
| | <i>Numbers needed per show:</i> | |
| | • 1 for no parking signs midday/lunch for appx 15-min | |
| | • 2 for parking lot entry supervision from 5:15-6:45PM | |
| | • 4 for LCC tent set up by 5:30PM | |
| | • 2 to remain at table from 5:30PM on | |
| | • 5 for donations from audience appx 6:50PM for 10-min | |
| | i. June 21 Jyemo Club | |
| | ii. June 28 Dotsero | |
| | iii. July 12 That Eighties Band | |
| | iv. July 19 That Damn Sasquatch | |
| | v. July 26 Jakarta | |
| | b. Openers (Leah) | |
| | c. \$150 access budgeted for openers (Adam) | |
| XIV. | Adjourn | |

Attachments:

April 2018 Minutes, Calendar

City of Louisville

City Manager's Office 749 Main Street Louisville CO 80027
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Cultural Council
Meeting Minutes
19 April 2018
City Hall, Spruce Room
749 Main Street
6:30pm

I. Call to Order

II. Roll Call – Members present: Jennifer Strand, Mike Crowe, Leah Franks, Debbie Davies, Blake Welch, Adam Sloat, Mark Cathcart, Sean Moynihan and Angie Layton

Members absent: Kate Ward

City Representatives present: Katie Zoss, Jeff Lipton

III. Attendance and Volunteer Hours Log were circulated

IV. Approval of Today's Agenda: all approved

V. Correction and/or Approval of March Meeting Minutes: unanimously approved

VI. Public Comments: none

VII. Public Art Proposal:

i. Katie reviewed public art policy

ii. All agreed Blake did not need to summarize Melody sculpture description since there were no public comments and he presented this in March 2018 meeting; Katie will ask city re: delivery of Melody statue and funds required for that. She will also reach out to Kristi at Loveland Sculpture Park for advice on delivery.

iii. Public Comment: none

iv. Official vote to approve accepting the donation: all approved donation of Melody sculpture

VIII. Chair's Report

IX. Treasurer's Report: Debbie summarized current funds and budget as attached

X. Staff report:

i. Katie submitted budget request (doubling programming funds, request for funds to improve stage at Community Park and lighting/sound for Center for the Arts, increased grant money, and increase public art funds).

ii. Discussed issue of capacity of Center for the Arts (108) and only 88 chairs available. Katie has looked into purchasing 20 more chairs for use, but will need to troubleshoot storage issue of additional chairs

iii. Katie will communicate on social media platforms and emails if performances are close to selling out and that seating may be limited. Discussion re: how to handle sold-out crowds so that audience is aware chairs may not be available.

XI. Public Art: Melody Sculpture press release and unveiling: Jennifer proposed creating a statement paragraph or poem to summarize the theme of "elements". She has reached out to a local poet who the LCC could commission to create the paragraph or poem for about \$100-\$200 and this would be read aloud at the unveiling. Jennifer moved to authorize one hundred dollars to commission Erin Robertson to create this. Mike seconded and all approved to commission

Erin for this project. Katie will send a draft to LCC members once Erin has completed it and members can reply to Katie with comments. Katie will craft a press release and Melody will be installed on June 3rd, 2018.

XII: 2018 Programming

- a. Review lead and volunteer duties: this was tabled until May 2018 meeting
- b. Review Spring Programming
 - i. Chain Station, Fri., 3-16: Good turnout, Ian to collaborate with LAA on more events since positive feedback from local artist displaying art
 - ii. Boulder Bassoons Lecture/Concert, Wed., 4-11: Good variety of kids, adults, and seniors in attendance
 - iii. Alfredo Muro, Fri., 4-13: Sold out with some attendees upset re: standing-room only. Plan to address sold out performances and notifying public of standing-room only shows in future as discussed above
 - iv. An Evening with Cody Qualls, Fri., 4-27: plan to release additional tickets for pre-sale online with very limited tickets available at the door.
- c. Sub committee report: Jennifer and Debbie gave update of progress on booking programming for the fall. They will meet once more before next meeting to finalize. Discussed inviting Alfredo Muro back for twice yearly performances. Most agreed to invite him for at least once performance a year and to coordinate this date with an artist from LAA.

XIII. Summer Concerts in the Park

- a. Review of openers: Opening acts are booked for 3 out of 5 of the summer concerts. Agreed to have non-local act for 6/21/18 since the band sounds entertaining. Will finalize opening acts by next month's meeting.
- b. Request for volunteers and review of LCC duties: Adam reviewed responsibilities of volunteers for each event. Will assign specific volunteers for each event at next meeting.

XIV. Adjourn at 8:35pm

2018 Louisville Cultural Council Events as of 5/9/18 (tentative)

DATE	Day	Time	Title	SERIES	LEAD	VOLUNTEER	VOLUNTEER2
4/27/2018	Friday	7:30 PM	Cody Qualls	Friday Night Live	Adam/Leah	Kate	Debbie, Mike
9/14/2018	Friday		Alfredo Muro	Friday Night Live			
9/19/2018	Wednesday			Lecture			
9/23/2018	Sunday		Danse Etoile	Chamber Music			
9/27/2018	Thursday		Stories on Stage	Stories on Stage			
10/7/2018	Sunday		Colin Cantwell	Chamber Music			
10/13/2018	Saturday		Living Easy	Silent Movie			
10/17/2018	Wednesday		Robin Trusdale	Lecture			
11/16/2018	Friday		Marilyn Gillespie	Friday Night Live			
11/18/2018	Sunday			Chamber Music			
12/19/2018	Wednesday			Lecture			

DATE	Day	Time	Title	SERIES	LEAD	VOLUNTEER	VOLUNTEER2
6/21/2018	Thursday	6:30 PM	Jyemo Club	Summer Concerts in the Park			
6/28/2018	Thursday	6:30 PM	Dotsero	Summer Concerts in the Park			
7/12/2018	Thursday	6:30 PM	That Eighties Band	Summer Concerts in the Park			
7/19/2018	Thursday	6:30 PM	That Damn Sasquatch	Summer Concerts in the Park			
7/26/2018	Thursday	6:30 PM	Jakarta	Summer Concerts in the Park			