

City Council Study Session Summary

**June 12, 2018
City Hall
749 Main Street
8:15 PM**

Mayor Muckle called the meeting to order at 8:18 pm

City Council: Mayor Robert Muckle
Mayor Pro Tem Jeff Lipton
Councilmember Susan Loo
Councilmember Dennis Maloney
Councilmember Ashley Stolzmann

Absent: Councilmember Jay Keany
Councilmember Chris Leh

Staff: Heather Balsler, City Manager
Rob Zuccaro, Planning & Building Safety Director
Kristin Dean, Principal Planner
Aaron DeJong, Economic Development Director
Meredyth Muth, City Clerk

Planning Commission: Steve Brauneis
Dietrich Hoefner
Keaton Howe
Jeff Moline
Tom Rice
Debra Williams

DISCUSSION WITH PLANNING COMMISSION ON MATTERS OF MUTUAL INTEREST

Mayor Muckle stated this joint discussion between City Council and the Planning Commission provides a forum for open dialogue to discuss mutual interests and provide input regarding the development review process.

Planner Dean stated staff suggests the following questions which may help facilitate the conversation.

1. What type of feedback is City Council most interested in hearing from the Planning Commission regarding the development review process?
2. What should be the highest priorities from a development or design perspective for the Planning Commission in their review?
3. What perspectives of the City Council is the Planning Commission interested in hearing to help guide decision making?

Members discussed the interviewing process for appointing members and how Council would like to use that process to better understand applicants' motivation for serving.

Council noted they depend on the Planning Commission to do the technical work on the applications before they come to Council.

Mayor Muckle noted it is important for the Commission to understand neighborhood character and compatibility in their process.

Council members noted Council puts a lot of weight into the decisions on the Planning Commission and they see the Planning Commission is making very informed decisions. This helps frame the decisions for the Council.

Councilmember Stolzmann stated she likes to know why members feel an application meets or does not meet the criteria on applications.

Members discussed how they think they get better applications in the process by allowing staff more ability to negotiate with applicants.

Members discussed the importance of interpreting the criteria, guidelines, and standards in the planning documents.

Members discussed how public benefit is weighed in the process.

Planning Commission members asked how best to let Council know of policy and work plan items they would like Council to address.

Members discussed how parking impacts various projects differently.

Members discussed how sustainability could or should be included in the land use process.

Members discussed the upcoming Transportation Master Plan.

Adjourn 9:14 pm.

*Submitted by – Meredyth Muth
June 14, 2018*