

Local Licensing Authority

Agenda

**August 27, 2018
City Hall, Council Chambers
749 Main Street
7:00 PM**

- I. Call to Order**
- II. Roll Call – Welcome New Members**
- III. Approval of Agenda**
- IV. Action on Minutes – 07/23/18**
- V. Consent Agenda**

The following items on the Local Licensing Authority Agenda are considered routine by the Authority and the Consent Agenda as a whole shall be approved not as individual items, accepted, etc. by motion of the Authority and roll call vote unless the Local Licensing Authority or Authority Member specifically requests such item be considered under “Authority Business”. In such an event the item shall be removed from the “Consent Agenda” and Authority action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading “Consent Agenda” will appear in the Authority minutes in their proper order.

- A. Renewal Application – Murphy’s Tap House LLC d/b/a Murphy’s Tap House – Hotel and Restaurant Liquor License – 585 S. McCaslin
- B. Renewal Application – Coabana d/b/a Coabana Cuban Fusion – Hotel and Restaurant Liquor License – 701 Main Street
- C. Renewal Application – Bobbo’s Sweet Shop LLC d/b/a Bittersweet Café and Confection/Por Wine House - 836 Main Street
- D. Renewal Application – KCM Restaurant Holdings LLC d/b/a Mudrock’s Tap and Tavern – Hotel and Restaurant Liquor License – 585 E. South Boulder Road Ste. A & B
- E. Report of Change of Trade Name – Craft Beers R Us d/b/a Rosebud Tap House – Hotel and Restaurant Liquor License – 1071 Courtesy Rd. (Hwy 42)

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- F. Tastings Permit Application – Centennial Colorado Inc. d/b/a Centennial Wine & Spirits – Retail Liquor Store License – 324 S. McCaslin Blvd.
- G. Renewal Application – Cerca Trova Southwest Restaurant Group LLC d/b/a Outback Steakhouse – Hotel and Restaurant Liquor License – 988 W. Dillon Road
- H. Special Events Liquor Permit Application – Center Stage Theatre Company – 901 Front St. B100 – 9/7/18 6-9 pm
- I. Renewal Application – Union Jack Liquors Inc. d/b/a Union Jack Liquors – Retail Liquor Store License – 1160 S. Boulder Road
- J. Renewal Application – Double Happy Restaurant Inc. d/b/a Double Happy Restaurant – Hotel and Restaurant Liquor License – 740 Main St.
- K. Renewal Application/Tastings Permit – MGS Corporation Inc. d/b/a Down Under Wine & Spirits – Retail Liquor Store License – 1140 Pine St. #1
- L. Corporate Report of Changes – Spice China II Inc. d/b/a Spice China – Hotel and Restaurant Liquor License – 269 McCaslin Blvd.
- M. Renewal Application – Tokyo Inc. d/b/a Tokyo Joe's – Hotel and Restaurant Liquor License – 1116 W. Dillon St. Ste. C2-5

VI. Authority Business

- A. Public Hearing - Miles Sports Pub, Inc. d/b/a Miles Sports Pub & Grub – New Hotel and Restaurant Liquor License – 328 McCaslin Blvd.
- B. Transfer Application – Via Toscana LLC d/b/a Via Toscana – Hotel and Restaurant Liquor License – 356 McCaslin Blvd.
- C. Public Hearing - Special Events Permit Application – Superior Rugby Football Club – Community Park – September 28 and 29, 2018
- D. Conversation with Chief Hayes
- E. Discussion/Schedule Open Government Training
- F. Discussion/Direction - Questions for 2019 applicants to LLA

VII. Police Department Report

VIII. Secretary's Report

A. Letter to Down Under

IX. Authority Attorney's Report

X. Authority Comments

XI. Discussion Items for Next Meeting – September 24, 2018 @ 7:00 p.m.

XII. Adjournment

Local Licensing Authority

Meeting Minutes

July 23, 2018
City Hall, Spruce Room
749 Main Street
7:00 PM

Call to Order – Chairperson Carlson called the meeting to order at 7:00 p.m.

Roll Call was taken and the following members were present:

Authority Members Present: John Carlson, Matthew Machado and Marguerite Lipton.

Absent: Bart Watson

Staff Members Present: Nick Cotton-Baez – Light Kelly P.C.
Ben Redard, Police Sergeant
Carol Hanson, Deputy City Clerk

Approval of Agenda – Chairperson Carlson called for changes to the agenda. Lipton made a motion to approve the agenda. Machado seconded. All in favor. Absent: Bart Watson. Agenda approved.

Approval of Meeting Minutes – 6/25/18 – Carlson called for any changes to the minutes. Machado moved to approve the minutes. Carlson seconded. All in favor. Minutes approved.

Approval of Consent Agenda – The following items on the Local Licensing Authority Agenda are considered routine by the Authority and the consent agenda as a whole shall be approved not as individual items, accepted, etc. by motion of the Authority and roll call vote unless the Local Licensing Authority or Authority Member specifically requests such item be considered under “Authority Business”. In such an event the item shall be removed from the “Consent Agenda” and the Authority action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading “Consent Agenda” will appear in the Authority minutes in their proper order.

- A. Renewal Application – Moxibrot Baking Unlimited d/b/a Moxie Bread Co – Hotel and Restaurant Liquor License – 641 Main Street

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- B. Special Events Permit Application – Center Stage Theatre Company – 801 Grant Ave. 8/2, 8/3, 8/4, 8/5, 8/9, 8/10 and 8/11/2018
- C. Report of Changes – T-Bird Southwest Restaurant Group LLC d/b/a Outback Steakhouse – Hotel and Restaurant Liquor License – 988 West Dillon Road
- D. Renewal Application – Hana Japanese Bistro, Inc. d/b/a Hana Japanese Bistro – Hotel and Restaurant Liquor License – 1148-6 W. Dillon Rd.
- E. Special Events Permit Application – Craig Hospital – Pedal 4 Possible – 101 S. Taylor Ave. – 9/15/18
- F. Renewal Application – Albertsons LLC d/b/a Safeway Store #2812 – 3,2% Beer Off Premises – 910 W. Cherry Ave.

Carlson called for any changes to the consent agenda. Lipton moved the consent agenda be approved. Machado asked for more information on special events in the consent agenda communications. Machado seconded. All in favor. Consent agenda approved.

Authority Business

- A. Show Cause Hearing – Union Jack Liquor, Inc. d/b/a Union Jack Liquor – Retail Liquor Store – 1160 South Boulder Road – 3/13/18 Incident
- B. Show Cause Hearing – Union Jack Liquor, Inc. d/b/a Union Jack Liquor – Retail Liquor Store – 1160 South Boulder Road – 5/15/18 Incident

Chairperson Carlson opened the show cause hearing. Adam Gollin, special prosecutor introduced himself to the Authority. Michael Rennich, attorney for Union Jack introduced himself and noted Doug Harper, owner of the establishment was also present.

Mr. Gollin reported a stipulation had been reached and he would like to present the terms. He noted the stipulation would dismiss the first violation and the licensee would admit to the second violation concerning sales to an intoxicated person. The penalty will be 10 days suspension with 6 days held in abeyance for one year. The service of the four day suspension will be 2 days active suspension, meaning the establishment will be closed on August 25 and 26, 2018 and the licensee will petition the Authority for a fine in lieu for the other two

days. There is language in the stipulation requiring training for the employees. Mr. Rennich reported the current staff attended training since the occurrence in May and all have completed as of last month. The stipulation would require any new hires to receive training.

Machado asked when the last violation occurred at this establishment. The answer was at least two years ago. Machado cautioned the establishment there is a lot going on in Louisville currently and to be extra vigilant.

Mr. Rennich noted along with the petition to pay the fine in lieu, Union Jack would submit a check and the monthly summary to show how it was calculated. He gave the Authority an estimate of the amount. Authority members gave their consent to turn those items in to Secretary Hanson.

Machado moved the Authority accept the stipulation as presented. Lipton seconded. All in favor.

Mr. Harper, owner of the establishment, reported the last couple of months have been difficult at the business. He noted they have been in business 31 years with only a handful of violations. They try to do the right thing and these violations are painful as a business owner. The business has purchased an identification reader and require online and classroom training for staff. He noted the difficulty in identifying intoxication from a brief encounter at the cash register. He asked the Authority for any guidance they might have.

Authority members suggested another employee observing or talking to the customer, slowing down the transaction time, telling the customer they aren't going to serve them if they suspect they have been drinking. This would engage the customer and allow for observation.

Mr. Harper noted they do keep a log book when they refuse service and there have been at least 20 refusals in the last year.

Sergeant Redard noted in the seller/server training they advise observing the patron from the moment they come in the door.

Carlson moved the Authority accept the findings and order as presented. Machado seconded. All in favor.

Carlson moved to close the hearing. Machado seconded. All in favor. Hearing closed.

C. Transfer of Liquor License – Centennial Colorado Inc. d/b/a Centennial Wine & Spirits – Retail Liquor Store License – 324 S. McCaslin Blvd.

Carlson asked if any Authority members had questions. None were heard.

Lipton moved the Authority approve the transfer of the liquor license for Centennial Wine and Spirits. Machado seconded. All in favor.

- D. Set Public Hearing and Boundaries of Neighborhood New Hotel and Restaurant Liquor License – Miles Sports Pub, Inc. d/b/a Miles Sports Pub & Grub – 328 McCaslin Blvd.

Carlson moved to set the boundaries of the neighborhood as the city limits of the City of Louisville and set the public hearing for Monday, August 27, 2018 at 7:00 PM. Machado seconded. All in favor.

- E. Conversation with Chief Hayes

Chief Hayes said the call load for the police department continues to increase. The staff has been doing a good job of keeping up but the officers are very busy.

Police Department Reports

- A. Incident Report – Coabana – 6/9/2018

This incident involved an employee in the establishment after hours. Authority members decided no further action needed to be taken.

- B. Incident Report – Down Under – 7/1/2018

This incident involved an employee in the business after hours. Authority members discussed the incident. Carlson moved the Authority write a letter to the owner of Down Under. Machado seconded. All in favor.

Secretary's Report

Carlson noted the spreadsheet outlining the latest State compliance check was included in the packet.

Authority Attorney's Report

Carlson noted the State Liquor Enforcement Division is renumbering the code.

Authority Comment

Machado asked how things have been going at the Street Faire. Chief Hayes stated it had been going well. Sergeant Redard noted he had been working more closely with the volunteers serving alcohol.

Adjourn – Lipton moved to adjourn. Carlson seconded. All in favor. The meeting was adjourned at 7:54 p.m.

**SUBJECT: RENEWAL APPLICATION – MURPHY’S TAP HOUSE LLC D/B/A
MURPHY’S TAP HOUSE – HOTEL AND RESTAURANT LIQUOR
LICENSE – 585 SO. MCCASLIN BLVD.**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Murphy’s Tap House LLC d/b/a Murphy’s Tap House, has submitted an application for renewal of its Hotel & Restaurant Liquor License at 585 So. McCaslin Blvd..

The premises are leased and the current agreement is valid.

A Certificate of Good Standing is current and on file.

There were 2 employees who attended liquor training over the past year.

There were no incidents over the past year that required filing of police reports. However, the establishment was involved in a state compliance check and served an underage patron.

City of Louisville sales tax account is current.

RECOMMENDATION:

Authority approve the renewal application for a Hotel and Restaurant Liquor License – Murphy’s Tap House LLC d/b/a Murphy’s Tap House.

Alternatively, the Authority may set a hearing on the application, which may be held after proper notice.

**SUBJECT: RENEWAL APPLICATION – COABANA D/B/A COABANA
CUBAN FUSION - HOTEL AND RESTAURANT LIQUOR
LICENSE – 701 MAIN ST.**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Coabana LLC d/b/a Coabana Cuban Fusion, has submitted an application for renewal of its Hotel & Restaurant Liquor License at 701 Main Street.

The premises are leased and the current agreement is valid.

A Certificate of Good Standing is current and on file.

There were no employees who attended liquor training over the past year.

There was one incident over the past year that required filing of police reports and the Authority determined they did not need to take further action.

City of Louisville sales tax account is current.

RECOMMENDATION:

Authority approve the renewal application for– Coabana LLC d/b/a Coabana Cuban Fusion – Hotel & Restaurant Liquor License – 701 Main Street.

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

**SUBJECT: RENEWAL APPLICATION – BOBBO’S SWEET SHOP LLC
D/B/A BITTERSWEET CAFÉ AND CONFECTIONS/POR
WINE HOUSE – HOTEL AND RESTAURANT LIQUOR
LICENSE – 836 MAIN STREET**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Bobbo’s Sweet Shop LLC d/b/a Bittersweet Café and Confections has submitted an application for renewal of its Hotel and Restaurant Liquor License at 836 Main Street.

The premises are leased and the agreement is current.

Certificate of Good Standing is current and on file.

There were no employees who attended liquor training over the past year.

There were no reports of liquor incidents requiring filing of police reports over the past year.

City sales tax is current.

RECOMMENDATION:

Authority approves the renewal application for a Hotel and Restaurant Liquor License for Bittersweet Café/Por Wine House – 836 Main Street.

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

SUBJECT: RENEWAL APPLICATION – KCM RESTAURANT HOLDINGS LLC D/B/A MUDROCK’S TAP AND TAVERN – HOTEL AND RESTAURANT LIQUOR LICENSE – 585 E. SOUTH BOULDER RD.

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, KCM Restaurant Holdings LLC d/b/a Mudrock’s Tap and Tavern, has submitted an application for renewal of their Hotel and Restaurant Liquor license.

The lease agreement is current and on file.

Certificate of Good Standing is current and on file.

There were 22 employees who attended liquor training over the past year.

No incidents requiring the filing of a police report were reported over the past year. However, the establishment did serve to an underage patron during a state compliance check.

City sales tax is current.

RECOMMENDATION:

Authority approve the renewal application for Hotel & Restaurant Liquor License for KCM Restaurant Holdings LLC d/b/a Mudrock’s Tap and Tavern.

The Authority may set a hearing on this renewal application, which hearing may be held after proper notice.

**SUBJECT: REPORT OF TRADE NAME CHANGE – CRAFT BEERS
R US INC D/B/A ROSEBUD TAP HOUSE - HOTEL AND
RESTAURANT LIQUOR LICENSE – 1071 HWY 42**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Craft Beers R US Inc. d/b/a Growler USA, has submitted a trade name change to its Hotel & Restaurant Liquor Licensed premises located at 1071 Hwy. 42.

The licensee has chosen to break ties with Growler USA and renamed the establishment Rosebud Tap House.

RECOMMENDATION:

Authority approve the report of changes to the trade name.

**SUBJECT: TASTINGS APPLICATION – CENTENNIAL COLORADO, INC.
D/B/A CENTENNIAL WINE & SPIRITS – RETAIL LIQUOR STORE
LICENSE – 324 SOUTH MCCASLIN BLVD.**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

At the July meeting of the Local Licensing Authority, a transfer of ownership was approved for this Retail Liquor Store License – Centennial Colorado, Inc. d/b/a Centennial Wine and Spirits.

The new licensee would like to also be able to conduct tastings in the establishment. They have submitted an application for the tastings permit along with the required proof of training for serving.

If approved, staff plans to issue the tastings permit with the permanent license.

RECOMMENDATION:

Authority approve the tastings permit for Centennial Colorado, Inc. d/b/a Centennial Wine and Spirits - Retail Liquor Store License.

**SUBJECT: RENEWAL APPLICATION – CERCA TROVA SOUTHWEST
RESTAURANT GROUP, LLC D/B/A OUTBACK
STEAKHOUSE - HOTEL AND RESTAURANT LIQUOR
LICENSE – 988 W DILLON RD**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Cerca Trova Southwest Restaurant Group LLC d/b/a Outback Steakhouse has submitted an application for renewal of its Hotel and Restaurant Liquor License at 988 W Dillon Road.

There were no employees who attended liquor training in the past year.

Certificate of Good Standing is current and on file.

There were no incidents over the past year that required the filing of a police report. However, the establishment failed a State compliance check by serving an underage patron.

City of Louisville Sales tax account is current.

RECOMMENDATION:

Authority approve the renewal application for a Hotel and Liquor license for Outback Steakhouse – 988 W Dillon Road.

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

**SUBJECT: SPECIAL EVENTS PERMIT – CENTERSTAGE THEATRE
9/7/18 – 901 FRONT**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The CenterStage Theatre has submitted an application for Special Events Permits for a Poetry reading evening as part of the Louisville First Friday Art Walk on September 7th at 901 Front St. The group would like the ability to serve alcohol during this event.

The premises have been posted with a public notice for ten days and no objections have been received.

RECOMMENDATION:

Authority approve the Special Events Permits.

**SUBJECT: RENEWAL APPLICATION – UNION JACK LIQUORS, INC.
D/B/A UNION JACK LIQUORS – RETAIL LIQUOR STORE
LICENSE – 1160 SOUTH BOULDER ROAD**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Union Jack Liquors, Inc., d/b/a Union Jack Liquors, has submitted an application for renewal of its Retail Liquor Store License at 1160 S. Boulder Road.

The premises are leased and the current agreement is on file.

Certificate of Good Standing is current and on file.

There were two incidents over the past year that required filing of police reports. Show cause hearings were ordered. One was dismissed and the establishment admitted to the other which resulted in a suspension of 10 days, 6 in abeyance, 2 served, 2 fine in lieu paid. The establishment also failed a State compliance check.

There were 9 employees who attended liquor training over the past year.

City sales tax account is current.

RECOMMENDATION:

Authority approve the renewal application for a Retail Liquor Store License for Union Jack Liquors, Inc. d/b/a Union Jack Liquors.

Alternatively, the Authority may set a hearing on the renewal application, which hearing may be held after proper notice.

**SUBJECT: RENEWAL APPLICATION – DOUBLE HAPPY, INC. D/B/A
DOUBLE HAPPY RESTAURANT – HOTEL AND
RESTAURANT LIQUOR LICENSE – 740 MAIN ST.**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Double Happy Restaurant, Inc., has submitted an application for renewal of its Hotel and Restaurant Liquor License at 740 Main Street.

The premises are owned by the licensee.

Certificate of Good Standing is current and on file.

There were no employees who attended liquor training over the past year.

There were no reports of liquor incidents requiring filing of police reports over the past year.

City sales tax is current.

RECOMMENDATION:

Authority approves the renewal application for a Hotel and Restaurant Liquor License for Double Happy Restaurant – 740 Main Street.

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

**SUBJECT: RENEWAL APPLICATION/TASTINGS PERMIT – MGS
CORPORATION INC D/B/A DOWN UNDER WINE & SPIRITS
– RETAIL LIQUOR STORE LICENSE–1140 PINE STREET #1**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, MGS Corporation Inc. d/b/a Down Under Wine & Spirits, has submitted an application for renewal of its Retail Liquor Store License and Tastings Permit located at 1140 Pine Street #1.

The lease for the licensed premises is current and on file.

There were no employees who attended city liquor training in the past year.

Certificate of Good Standing is current and on file.

There was one incident over the past year that required the filing of a police report. The Authority sent a letter to the licensee. The store failed a State compliance check by selling to an underage patron.

City of Louisville sales tax account is current.

RECOMMENDATION:

Authority approve the renewal application and tastings permit for Retail Liquor Store License – MGS Corporation Inc. d/b/a Down Under Wine & Spirits – 1140 Pine St. #1.

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

**SUBJECT: CORPORATE REPORT OF CHANGES - SPICE CHINA II,
INC. D/B/A SPICE CHINA – HOTEL AND RESTAURANT
LIQUOR LICENSE – 269 MCCASLIN BLVD.**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Spice China II, Inc. d/b/a Spice China has submitted a corporate report of changes for its Hotel & Restaurant Liquor License at 269 McCaslin Blvd.

Qin Li purchased shares and is now 40% owner. Xin Guang Chen is 60% owner.

RECOMMENDATION:

Authority approve the corporate change for Hotel & Restaurant License for Spice China II, Inc. d/b/a Spice China at 269 McCaslin Blvd.

**SUBJECT: RENEWAL APPLICATION – TOKYO INC D/B/A TOKYO
JOE’S – HOTEL AND RESTAURANT LIQUOR LICENSE –
1116 W DILLON STE C2-5**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Tokyo, Inc. d/b/a Tokyo Joe’s has submitted an application for renewal of its Hotel and Restaurant Liquor License at 1116 W Dillon.

The premises are leased and the agreement is current.

Certificate of Good Standing is current and on file.

There were no employees who attended liquor training over the past year.

There were no reports of liquor incidents requiring filing of police reports over the past year.

City sales tax is current.

RECOMMENDATION:

Authority approves the renewal application for a Hotel and Restaurant Liquor License for Tokyo, Inc. d/b/a Tokyo Joe’s at 1116 W Dillon.

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

**SUBJECT: PUBLIC HEARING – NEW HOTEL AND RESTAURANT LIQUOR
LICENSE – MILES SPORTS PUB, INC. D/B/A MILES SPORTS
PUB & GRUB – 328 MCCASLIN**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

An application has been submitted for a new Hotel and Restaurant Liquor License.

RECOMMENDATION:

Authority hold a public hearing for Miles Sports Pub, Inc. d/b/a Miles Sports Pub & Grub.

SUBJECT: TRANSFER APPLICATION – VIA TOSCANA LLC D/B/A VIA TOSCANA – HOTEL & RESTAURANT LIQUOR LICENSE – 356 S. MCCASLIN BLVD.

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

Via Toscana LLC d/b/a Via Toscana has submitted an application for transfer of ownership for the Hotel & Restaurant Liquor License at 356 S. McCaslin Blvd.

The license was held by Castellino Corp. d/b/a Via Toscana,

RECOMMENDATION:

Authority approve the transfer application for Hotel & Restaurant License for Via Toscana LLC d/b/a Via Toscana – 356 S. McCaslin Blvd.

Alternatively, the Authority may set a hearing on the transfer application, which may be held after proper notice.

**SUBJECT: PUBLIC HEARING - SPECIAL EVENTS PERMIT
APPLICATION – SUPERIOR RUGBY FOOTBALL CLUB –
COMMUNITY PARK - SEPTEMBER 28 & 29, 2018**

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The Superior Rugby Football Club has submitted a Special Events Permit for Community Park. This will be an Oktoberfest event.

Authority members may recall this event was held last year at the Steinbaugh Pavilion. The organizers want to hold the event at Community Park this year.

The premises were posted with a public notice for ten days and one objection was received. With that objection, a public hearing will be held. The applicant, along with the writers of the protest letter have been informend of the public hearing.

The City special event permit for the park use has applied conditions which include:

- 1) **EVENT TIMES**
 - a. Event times will be limited to 3 pm – 7 pm on Friday and 11 am – 6 pm on Saturday.
 - b. Sunset is at 6:50 pm; event cannot continue past dark as there is no lighting in park.

RECOMMENDATION:

Authority hold a public hearing on the Special Events Permit application for liquor.

SUBJECT: CONVERSATION WITH POLICE CHIEF HAYES

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The Local Licensing Authority expressed a desire to continue conversations with Police Chief Dave Hayes. He has been invited to attend this meeting.

SUBJECT: DISCUSSION/DIRECTION OPEN GOVERNMENT TRAINING

DATE: AUGUST 27, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

All City Council members and members of a permanent Board or Commission are required to participate in at least one City-sponsored open government-related seminar, workshop, or other training program at least once every two years.

This year, the City is scheduling training for the Local Licensing Authority at one of their regular meetings. The training will be more specifically geared to the duties performed by this board.

RECOMMENDATION:

Authority members and Authority Attorney discuss and decide if the September meeting would be a good time to hold the training.

**SUBJECT: QUESTIONS FOR 2019 APPLICANTS TO THE LOCAL
LICENSING AUTHORITY**

DATE: AUGUST 28, 2018

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The City Council would like each board to review the questions being used for the board application process prior to starting the 2019 recruitment process.

RECOMMENDATION:

LLA members review the attached questions and let staff know if they would like to see any changes.