

Louisville Historical Commission Agenda

Sept. 19, 2018

Louisville Public Library Meeting Room

951 Spruce Street

6:30 PM

- I. Call to order
- II. Roll Call
- III. Approval of agenda
- IV. Public comments
- V. Approval of July 18, 2018 regular meeting minutes – *see attached draft. For the August 8, 2018 joint meeting of the Commission & Foundation, no draft minutes are attached because there was not a quorum of the Commission present.*
- VI. Report from the Museum Coordinator
 - A. Approval of Deeds of Gifts from donors
 - B. Advice sought on donations of other artifacts being offered
 - C. Museum Coordinator’s written report – *see attached memo*
 - D. Update on new Museum website
 - E. Updates and discussion on recent developments relating to Museum campus plans and funding, including:
 - i. 2018 citizen survey process and polling relating to the Museum upgrades
 - ii. Status report on construction design work and RFP for structural work to be done based on the Historic Structure Assessments this year
 - iii. Update on capital improvement requests and operational requests for the Museum

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- F. Invitation for Commission members to come to the October Art Walk event at the Museum to celebrate Louisville's 140th anniversary (Friday, Oct. 5th, 6-8 PM)
- VII. Recruitment Process for Director of Library & Museum Services
 - A. Selection of Commission member and alternate to participate in in-person interviews on Friday, Sept. 21 from 8:30-4:30
 - B. Reminder - Open house to meet the finalists will be held at the Louisville Center for the Arts on Thursday, Sept. 20 from 5:30-6:30 PM
- VIII. Discussion/Direction/Action – Review of application questions for Historical Commission applicants and suggestions for revisions, if any – *see attached current City application to serve on the Commission.*
- IX. Pioneer Award
 - A. Chamber banquet and award presentation moved from January to April 2; discussion of impact on Pioneer Award process
 - B. Subcommittee presentation and Commission selection of award recipient
- X. Chairperson's Report
 - A. Review of Labor Day Parade
 - B. Reminder - November meeting has been rescheduled for Nov. 28 instead of Nov. 21
- XI. Items of common interest with the Historic Preservation Commission: reports from HPC and HC liaison to HPC
- XII. Louisville History Foundation update
- XIII. Commission comments & discussion items for next meeting
- XIV. Close meeting & adjourn

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Louisville Historical Commission Meeting Minutes

July 18, 2018

*Louisville Public Library Meeting Room
951 Spruce Street
6:30 PM*

- I. **Call to Order:** Meeting was called to order. Museum Technician Gigi Yang was introduced to those who hadn't met her yet.
- II. **Roll Call - Commission Members Present:** Dan Mellish, Paula Elrod, Gordon Madonna, Keith Keller, and Betty Scarpella

Commission Members Absent: Jon Ferris, Joe Teasdale, and Dave Hooley

City Representatives Present:

Bridget Bacon, Museum Coordinator
Gigi Yang, Museum Technician
Becky Campbell, Interim Director of Library & Museum Services
Jay Keany, City Council Liaison

Other Individuals Present:

Chuck Thomas, Historic Preservation Commission liaison
Becky Harney

- III. **Approval of Agenda:** Paula moved to approve the agenda, Betty seconded it.
- IV. **Public comments:** None.
- V. **Approval of May 16, 2018 regular meeting minutes** – It was moved to accept by Gordon Madonna and seconded by Betty Scarpella. Approved.
- VI. **Report from the Museum Coordinator**
 - A. **Approval of Deeds of Gifts from donors:** The Commission approved the following 8 donations. Paula moved to accept and Betty seconded.
 - i. Tammy Paczkowski: photos relating to the Hutchinson family and the Matchless Mine.

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*Louisville Historical Museum 749 Main Street Louisville CO 80027
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- ii. Jack Bowes – digital photos of Bowes family farm and related item.
 - iii. Tom Mudrock – business items from the Louisville area and LHS football program.
 - iv. Judy DiGiacomo – prints of historic photos of the Louisville area.
 - v. Jeff Harr – digitized photos of the Zarini/Lepenske family; original photo of LHS Class of 1941.
 - vi. Susan Fortney – “Kandid Kackles” booklet from the LHS Class of 1941, Silver Centennial Token.
 - vii. Monarch High School – 2018 Yearbook.
 - viii. Aline Steinbaugh – Centaurus High School yearbooks for 1974 & 1976.
- B. Advice sought on donations of other artifacts being offered:** No advice was sought.
- C. Museum Coordinator’s Report:** Bridget gave updates on upcoming programs and events.
- D. Updates and discussion on recent developments relating to Museum campus plans and funding:**
- i. 2018 citizen survey process and the questions about the Museum’s needed upgrades:

The group discussed the Citizen Survey draft and the questions proposed to be asked about the Museum. Paula said Commission should draft a letter to City Council. Dan asked for volunteers. Paula and Dan will draft a letter to them.
 - ii. Bridget gave a status report on construction design work and RFP for structural work to be done based on the Historic Structure Assessments this year. She reported that Bret Johnson is working on the construction design documents on the Tomeo house.
 - iii. Update on capital improvement requests for the Museum & consideration of whether any additional improvements could potentially be requested to be made to the existing buildings prior to the construction of a new building on the campus: In response to a question from Dan, Bridget stated that funding for structural work is being requested for 2019, and she noted that other improvements to the existing buildings would be part of the overall campus design and

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would need to be done in conjunction with further design of the new building addition.

- iv. Bridget gave an update on operational requests for the Museum, noting that funding for 2 new part time positions (focusing on Education and Outreach, Visitor Services, and Volunteer Coordination) have been requested from HPF funding, to start in 2019, plus funding to continue two internship positions.

VII. Labor Day – Monday, Sept. 3rd

- A. The Commission discussed Labor Day Parade planning with the Foundation
- B. Request for Commission members to be on hand at the Museum from 12-2 PM to help talk with visitors coming in after the Parade – Keith Keller volunteered to help.

VIII. Chairperson’s Report:

Dan said that he recently spoke with Shelley Angel about the Museum. Gordon plans to do outreach to the DBA.

The Commission and Foundation will have a joint meeting on August 8 at 7 pm at Spruce Room. Foundation will try to meet July 25 at 7 pm.

Dan suggested meeting for a social hour just before the next Commission meeting on Sept. 19.

- IX. Pioneer Award: The Commission discussed the nominations for 2019 and narrowed them to two.
- X. Items of common interest with the Historic Preservation Commission: reports from HC and HC liaison to HPC. Chuck Thomas gave an update on HPC activities.
- XI. Louisville History Foundation update: Paula is looking into who to contact to ask if the Foundation may potentially sell the historic preservation coasters.
- XII. Commission comments & discussion items for next meeting
Social gathering being proposed for 5:30; meeting at 6:30. Becky will check on available meeting place.
- XIII. Close meeting & adjourn
Meeting was adjourned at 8:05 Paula moved and Gordon seconded.

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***Joint Meeting - Louisville Historical Commission
& Louisville History Foundation***

***August 8, 2018
Spruce Room, City Hall
749 Main Street
7:00 PM***

There was not a quorum of the Historical Commission for this meeting.

Memorandum

To: Historical Commission
From: Bridget Bacon, Museum Coordinator
Date: Sept. 11, 2018
Re: Museum Coordinator's Report

Thank you to everyone from the Commission and the Foundation and their friends and families, and other friends of the Museum, who were part of the Labor Day parade entry! It was great to see Tammy Lastoka's historic truck from the Harney Farm along with the banners, Frisbees, and so many people walking in the parade.

An open house to meet candidates who are finalists for the position of Director of Library & Museum Services will be held at the Louisville Center for the Arts on Thursday, Sept. 20 from 5:30-6:30 PM. All Historical Commission members and Library Board members are encouraged to attend along with directors of the History Foundation and Library Foundation.

The Fall session of Open Government Training for Advisory Boards will be Monday, October 29 at 6:30 pm in City Hall. Those Commission members who are due to attend this time are Jonathan Ferris, Gordon Madonna, and Betty Scarpella. It is optional for others.

As a reminder, the Historical Commission previously rescheduled its November meeting from Nov. 21 to Nov. 28 to avoid having a meeting the evening before Thanksgiving.

Thank you to the City of Louisville for replacing the wood on the wooden seating around the concrete pad on the Museum campus where we are hoping to see a new building addition eventually. The Museum is already using that area for activities during the First Friday Art Walks, and students coming on school tours will have a much better seating situation than students who have visited in the past. Also, the City has included funding in the budget for holiday lights at the Museum this year.

Museum Visitors Report (these statistics represent visits to the Museum itself, and not inquiries that come in by email or phone): July visitors: 467; August visitors: 392; YTD: 2,493.

Applicant Name:

2018 Historical Commission – Supplemental Questions

The Historical Commission advises the City Council on matters related to the Louisville Historical Museum and promotes public awareness of the history of Louisville with an emphasis on the coal mining era. The Commission meets the first Wednesday of odd-numbered months at 6:30 pm. Terms are four years. You must be a resident of Louisville to apply.

PLEASE PRINT OR TYPE YOUR ANSWERS TO ALL OF THE FOLLOWING QUESTIONS in the space provided and return this questionnaire *with your application* to the City Clerk's Office (749 Main Street) or email it to MeredythM@LouisvilleCO.gov.

1. *Briefly explain your interest in applying for the Historical Commission. (please limit to 400 words)*

2. *What is your vision for the Historical Museum, what would you like to accomplish on the Historical Commission while you're involved? (please limit to 400 words)*

3. *Describe a personal connection you have had with Louisville history, or describe what particularly interests you about Louisville history. (please limit to 300 words)*

4. *Describe your experience with the Historical Museum or its programs? (please limit to 300 words)*

5. *APPLYING FOR REAPPOINTMENT ONLY: Should you be reappointed, what would you like to see the Commission accomplish in your next term? (please limit to 300 words)*