

Local Licensing Authority

Agenda

**March 25, 2019
City Hall, Council Chambers
749 Main Street
7:00 PM**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Items Not on the Agenda**
- V. Action on Minutes – 2/25/19**
- VI. Consent Agenda**

The following items on the Local Licensing Authority Agenda are considered routine by the Authority and the Consent Agenda as a whole shall be approved not as individual items, accepted, etc. by motion of the Authority and roll call vote unless the Local Licensing Authority or Authority Member specifically requests such item be considered under “Authority Business”. In such an event the item shall be removed from the “Consent Agenda” and Authority action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading “Consent Agenda” will appear in the Authority minutes in their proper order.

- A. Renewal Application – Sanabria Enterprise Inc. d/b/a Abo’s Pizza – Hotel and Restaurant Liquor License – 1355 South Boulder Rd.
- B. Special Event Permit Application – Boulder Creek Events – Community Park – 6/22/19 – 12 -7 PM
- C. Special Event Permit Application – Louisville Chamber of Commerce – Main Street for Taste of Louisville – 6/1/19 – 8AM to 4PM
- D. Special Event Permit Application – Louisville Chamber of Commerce – Community Park – 8/31/19 – 12-4PM
- E. Renewal Application – Compassionate Pain Management d/b/a Ajoya – Marijuana Combined Use (Retail and Medical) – 1100 W. Dillon Road #3

City of Louisville

City Clerk’s Office 749 Main Street Louisville CO 80027
303.335.4574 (phone) 303.335.4550 (fax) www.louisvilleco.gov

- F. Renewal Application – Smashburger Acquisition-Denver LLC d/b/a Smashburger #1525 – Beer and Wine License – 994 W. Dillon Rd. Ste. 500
- G. Renewal Application – Chipotle Mexican Grill Inc. d/b/a Chipotle Mexican Grill – Hotel & Restaurant Liquor License – 375 S. McCaslin Blvd. #D
- H. Special Event Permit Application – Louisville Art Association – 801 Grant Ave. – 4/6/19
- I. Special Event Permit Application – Tri-City Elks #2541 – 525 Main St. – 4/14, 9/2, 12/6 and 12/29/2019
- J. Modification of Premises – Marsco LLC d/b/a The Huckleberry – Hotel and Restaurant Liquor License – 700 Main St.
- K. Modification of Premises – Cane Nero LLC d/b/a Zucca Ristorante- Hotel and Restaurant Liquor License – 808 Main Street
- L. Modification of Premises – Eat Drink LLC d/b/a Empire Lounge & Restaurant – Hotel and Restaurant Liquor License – 816 Main St.
- M. Modification of Premises – Twelve Degree Brewing LLC d/b/a Twelve Degree Brewing – Brew Pub Liquor License – 820 Main
- N. Modification of Premises – Karp Holdings LLC d/b/a The Waterloo – Hotel and Restaurant Liquor License – 817 Main St.
- O. Modification of Premises – BCT LLC d/b/a BOB's Sandwich Shop – Hotel & Restaurant Liquor License – 820 Main St.
- P. Modification of Premises – Moxiebrot Baking Unlimited d/b/a Moxie Bread Co – Hotel and Restaurant Liquor License – 641 Main Street
- Q. Modification of Premises – Verde No. 2 Limited Partnership LLLP d/b/a Verde Louisville – Hotel & Restaurant Liquor License – 640 Main St. A
- R. Modification of Premises – Perros Blancos LLC d/b/a Pica's Mexican Taqueria Louisville – Hotel & Restaurant Liquor License – 901 Front St #120
- S. Renewal Application – Best Pizza LLC d/b/a MOD Pizza – Beer and Wine License – 994 W. Dillon Road Suite 600

- T. Renewal Application – Tilt III LLC d/b/a Tilt – Lodging and Entertainment Liquor License – 640 Main Street

VII. Authority Business

- A. Show Cause Hearing – Pau Hana Brewery, LLC d/b/a Redgarden Restaurant and Brewery – Brew Pub License – 1700 Dogwood St.
- B. Modification of Premises – Compassionate Pain Management d/b/a Ajoya – Marijuana Combined Use (Retail and Medical) – 1100 W. Dillon Road #3
- C. Modification of Premises – Dillon Companies, Inc. d/b/a King Soopers #13 – Fermented Malt Beverage License – 1375 S. Boulder Rd.
- D. Update - Marijuana Lottery Progress
- E. Update - Strategic Plan for the City of Louisville

VIII. Police Department Report

IX. Secretary's Report

- A. Attendees at 3/17/19 Seller/Server training

X. Authority Attorney's Report

XI. Authority Comments

XII. Discussion Items for Next Meeting – April 22, 2019 @ 7:00 p.m.

XIII. Adjournment

Local Licensing Authority

Meeting Minutes

February 25, 2019
City Hall, Council Chambers
749 Main Street
7:00 PM

Call to Order – Chairperson Machado called the meeting to order at 7:00 p.m.

Roll Call was taken and the following members were present:

Authority Members Present: Matthew Machado, Marguerite Lipton, and Elizabeth Kaufman.

Absent: John Carlson, Bart Watson, Kyle Brown

Staff Members Present: Melinda Culley – Kelly P.C.
Ben Redard, Police Sergeant
Carol Hanson, Deputy City Clerk

Approval of Agenda – Chairperson Machado called for changes to the agenda. Lipton made a motion to approve the agenda. Kaufman seconded. All in favor. Absent: Carlson, Brown and Watson. Agenda approved.

Public Comments on Items Not on the Agenda – None heard

Approval of Meeting Minutes –01/28/19 – Machado called for any changes to the minutes. Machado moved to approve the minutes. Kaufman seconded. All in favor. Minutes approved.

Approval of Consent Agenda – The following items on the Local Licensing Authority Agenda are considered routine by the Authority and the consent agenda as a whole shall be approved not as individual items, accepted, etc. by motion of the Authority and roll call vote unless the Local Licensing Authority or Authority Member specifically requests such item be considered under “Authority Business”. In such an event the item shall be removed from the “Consent Agenda” and the Authority action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading “Consent Agenda” will appear in the Authority minutes in their proper order.

City of Louisville

City Clerk's Office 749 Main Street Louisville CO 80027
303.335.4574 (phone) 303.335.4550 (fax) www.LouisvilleCO.gov

- A. Renewal Application – Taj Mahal III Inc. d/b/a Taj Mahal III – Hotel and Restaurant Liquor License – 1075 South Boulder Road
- B. Renewal Application – BCT LLC d/b/a BOB’s Sandwich Shop – Hotel and Restaurant Liquor License – 820 Main St. #100
- C. Renewal Application – Tian & Liu LLC d/b/a Brass Monkey Wine & Spirits – Retail Liquor Store – 1387 E. South Boulder Road Unit A
- D. Renewal Application - Perros Blancos LLC d/b/a Pica’s Mexican Taqueria Louisville – Hotel and Restaurant Liquor License - 901 Front Street Suite 120

Machado called for any changes to the consent agenda. Lipton moved the consent agenda be approved. Kaufman seconded. All in favor. Consent agenda approved.

Authority Business

- A. Show Cause Hearing – KCM Restaurant Holdings, LLC d/b/a Mudrock’s Tap and Tavern – Hotel and Restaurant Liquor License – 585 South Boulder Road

Adam Gollin, Special Prosecutor for the Authority introduced himself to the Authority.

Chairperson Machado opened the show cause hearing. He noted he understood a stipulation and agreement had been reached. He asked Mr. Gollin to present the stipulation.

Charles Schmanski, member/manager of KCM Restaurant Holdings LLC introduced himself to the Authority.

Mr. Gollin noted this alleged violation occurred back in November of 2018. The show cause order concerned possible service to a visibly intoxicated person. Officers contacted a person having trouble with his car and subsequently arrested him for a DUI. Receipts from Mudrock’s showed the alcohol he had purchased and reports showed he had been at the establishment for almost 9 hours. The bartender was cited and pled guilty to the charge of serving a visibly intoxicated person and was given a deferred sentence.

Mr. Gollin noted this establishment had a three day suspension imposed back in 2017. He noted the establishment had recently failed a State compliance check for serving to an underage patron. With those in mind, Mr. Gollin proposed a 7 day suspension with 4 days held in abeyance and 3 days of actual closure. The 4 days in abeyance will be one year from today’s date and all employees who

serve alcohol will get training by April 30, 2019. The suspension will be served from March 9, 2019 at 12:01 AM until March 11, 2019 at 11:59 PM.

Mr. Gollin asked the Authority to accept the stipulation.

Chairperson Machado clarified there were no violations that came before the Authority in 2018.

Lipton moved the Authority accept the stipulation as agreed upon by the prosecutor and licensee with 7 days suspension, 4 held in abeyance and actual closure for the service of the 3 days. Kaufman seconded. All in favor.

B. Show Cause Hearing – Tri-City Elks Lodge #2541 – Club Liquor License – 525 Main Street

Adam Gollin, Special Prosecutor for the Licensing Authority noted he was withdrawing the show cause for this incident. He noted this was an unusual case where the police were called out for a medical emergency. It seems the person who would have been serving to a visibly intoxicated person was the same person. She was serving herself from the bar as she was apparently acting as a volunteer bartender. Mr. Gollin noted there might be other issues, but not enough evidence to proceed on this show cause.

Chairperson Machado thanked Mr. Gollin for doing the investigation.

Kaufman moved to dismiss this show cause order. Machado seconded. Roll Call Vote: Kaufman – yes, Lipton – yes, Machado – yes. Dismissed.

C. Show Cause Hearing – Pau Hana Brewery, LLC d/b/a Redgarden Restaurant and Brewery – Brew Pub License – 1700 Dogwood St. (*continue to March 25, 2019*)

Adam Gollin, Special Prosecutor and Greg Larson, owner asked the Authority to continue this matter to the March 25, 2019 meeting.

Machado moved to continue this show cause hearing to the March 25, 2019 meeting. Kaufman seconded. All in favor.

D. Conversation with Chief Hayes

Chief Hayes noted the police department continues to deal with mental health, alcohol and drug related calls which keep them very busy. They are looking into additional diversion programs.

Chairperson Machado noted as much as the Authority appreciates Chief Hayes attending the meetings and keeping them informed, he wondered if having the

Chief only appear twice a year might help lighten the load. The Chief agreed that would be fine and asked the dates be set with the Authority Secretary. Machado noted the door is always open if the Chief has things he would like to bring to the Authority.

E. Modification of Premises – Perros Blancos LLC d/b/a Pica's Mexican Taqueria Louisville – 901 Front Street Suite 120

The applicant applied for a modification of premises to expand their alcohol service area during an event they are holding next to their business to include a portion of the street.

Lipton moved to approve the modification of premises for Pica's for a one day event. Kaufman seconded. All in favor.

F. Approval of Resolution No.1, Series 2019 of the Louisville Local Licensing Authority – A Resolution Adopting a Lottery Procedure for Retail Marijuana Store and Medical Marijuana Center License

Authority Attorney Culley noted City Council had approved an ordinance making some changes to the number of retail marijuana stores and medical marijuana centers allowed in the City. The cap will now be six, with three stores already in operation or approved. There were other changes made to the distances from schools to 1,000 feet and between stores to 1,500 feet. The Authority has already adopted rules of procedure for reviewing and issuing licenses and this proposed resolution would add a new section to include a lottery for the three additional licenses. This would give applicants an equitable right.

Authority Attorney Culley noted the lottery would allow entries from March 1 to March 19 with the applicants showing they are within the right zoning and location and have or will have possession of the premises. Then there would be a drawing of up to ten with the first three being able to apply first. If someone withdraws, the next person could apply.

Machado talked about the value of these licenses in contrast with a liquor license. Authority Attorney Culley noted the reasonable requirements of the neighborhood and desires of the adult inhabitants of the neighborhood noted in liquor law have no equivalent criteria in marijuana law. That leaves less discretion for approving or denying a license and perhaps part of reason Council chose to cap the number of stores.

Machado asked if there were a reason to make the registration for the lottery a longer period. Members discussed whether this was necessary.

Lipton moved to approve LLA Resolution No. 1, Series 2019 as written.
Motion died for lack of a second.

Machado moved the Authority approve Resolution No. 1, Series 2019 with extending the lottery registration period to March 1, 2019 until April 15, 2019. Kaufman seconded. Roll Call Vote: Kaufman – yes, Lipton – no, Machado – yes. Motion passes.

Police Department Reports

No reports.

Secretary's Report

No report.

Authority Attorney's Report

No report.

Authority Comment

Adjourn – Lipton moved to adjourn. Machado seconded. All in favor. The meeting was adjourned at 8:06 p.m.

**SUBJECT: RENEWAL APPLICATION – SANABRIA ENTERPRISES,
INC. D/B/A ABO’S PIZZA – HOTEL AND RESTAURANT
LIQUOR LICENSE – 1355 SOUTH BOULDER ROAD**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Sanabria Enterprises, Inc. d/b/a Abo’s Pizza, has submitted an application for renewal of its Hotel & Restaurant Liquor License at 1355 South Boulder Road.

The premises are leased and the current agreement is valid.

A Certificate of Good Standing is current and on file.

There were no employees who attended liquor training over the past year.

There were no incidents over the past year that required filing of police reports.

City of Louisville sales tax account is current.

RECOMMENDATION:

Authority approve the renewal application for– Sanabria Enterprises, Inc. d/b/a Abo’s Pizza – Hotel & Restaurant Liquor License – 1355 South Boulder Road.

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

**SUBJECT: SPECIAL EVENTS PERMIT – BOULDER CREEK EVENTS –
FOR 6/22/19 – COMMUNITY PARK**

DATE: MARCH 25. 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

Boulder Creek Events has submitted a Special Events Permit for Rocky Mountain Beer Festival at Community Park. The event would take place on June 22, 2019 from 12 PM to 7 PM in Community Park.

RECOMMENDATION:

Authority approve the Special Events Permit.

**SUBJECT: SPECIAL EVENTS PERMIT – LOUISVILLE CHAMBER OF
COMMERCE – FOR 6/1/2019 –MAIN STREET FROM SOUTH
TO PINE**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The Louisville Chamber of Commerce has submitted a Special Events Permit for the downtown area for June 1, 2019 from 8AM to 4PM. This will be in conjunction with the Taste of Louisville.

RECOMMENDATION:

Authority approve the Special Events Permit.

**SUBJECT: SPECIAL EVENTS PERMIT – LOUISVILLE CHAMBER OF
COMMERCE – FOR 8/31/19 – COMMUNITY PARK**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The Louisville Chamber of Commerce has submitted a Special Events Permit for Community Park for August 31, 2019 from 12-4 PM. The Chamber would like to hold this event in Community Park; Pints in the Park.

RECOMMENDATION:

Authority approve the Special Events Permit.

**SUBJECT: RENEWAL APPLICATION – COMPASSIONATE PAIN
MANAGEMENT LLC D/B/A AJOYA – RETAIL/MEDICAL
MARIJUANA LICENSE – 1100 W. DILLON ROAD #3**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

Ajoya, a currently licensed Retail/Medical Marijuana Store, has applied to renew the combined use marijuana license

The applicant has also applied to the State and now the Local Licensing Authority for renewal of its license.

The lease is current.

City sales and use tax is current.

RECOMMENDATION:

Authority approve the renewal of the Retail/Medical Marijuana Store.

**SUBJECT: RENEWAL APPLICATION - SMASHBURGER ACQUISITION –
DENVER LLC D/B/A SMASHBURGER #1525 -BEER AND WINE
LIQUOR LICENSE – 994 W. DILLON ROAD #500**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

Application for renewal of a Beer and Wine Liquor License has been submitted by Smashburger Acquisition-Denver LLC d/b/a Smashburger #1525 - 994 W. Dillon Road #500.

The premises are leased and the current agreement is valid.

A Certificate of Good Standing is current and on file.

There were no employees who attended liquor training over the past year.

There were no incidents over the past year that required filing of police reports.

City of Louisville sales tax account is current.

RECOMMENDATION:

Authority approve the renewal application for – Smashburger Acquisition-Denver LLC d/b/a Smashburger #1525 – Beer and Wine Liquor License - 994 W. Dillon Road #500

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

**SUBJECT: RENEWAL APPLICATION – CHIPOTLE MEXICAN GRILL,
INC., D/B/A CHIPOTLE MEXICAN GRILL — HOTEL &
RESTAURANT LIQUOR LICENSE – 375 S. MCCASLIN
BLVD., UNIT D.**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Chipotle Mexican Grill, Inc., d/b/a Chipotle Mexican Grill, has submitted an application for renewal of its Hotel & Restaurant Liquor License at 375 S. McCaslin Blvd., Unit D.

The premises are leased and the current agreement is valid.

A Certificate of Good Standing is current and on file.

There were no employees who attended Louisville's liquor training over the past year.

There were no incidents over the past year that required filing of police reports.

City of Louisville sales tax account is current.

RECOMMENDATION:

Authority approve the renewal application for– Chipotle Mexican Grill, Inc., d/b/a Chipotle Mexican Grill – Hotel & Restaurant Liquor License – 375 S. McCaslin Blvd.

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

**SUBJECT: SPECIAL EVENTS PERMIT – LOUISVILLE ART
ASSOCIATION – FOR EVENTS AT 801 GRANT AVENUE –
4/6/19**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The applicant, Louisville Art Association has submitted a Special Events Permit Application for April 6, 2019 at the Arts Center.

The premises have been posted for 10 days with no protests filed.

RECOMMENDATION:

Authority approve the Special Events Permit.

**SUBJECT: SPECIAL EVENTS PERMIT – TRI CITY ELKS #2541 –
4/14, 9/2, 12/6 and 12/29/19 – 525 MAIN ST.**

DATE: DECEMBER 18, 2017

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The Tri City Elks Club has submitted an application for Special Events Permit for several open house dates during 2019. The premises has been posted for ten days with no protests received.

RECOMMENDATION:

Authority approve the Special Events Permit.

**SUBJECT: MODIFICATION OF PREMISES – MARSCO LLC D/B/A THE
HUCKLEBERRY – HOTEL AND RESTAURANT LIQUOR
LICENSE – 700 MAIN ST.**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

An application has been submitted for a temporary modification of premises to the Hotel and Restaurant Liquor License for MARSCO LLC d/b/a The Huckleberry – 700 Main St. The addition of outdoor dining to the licensed premises is requested. The City is providing patios in the parking spaces along Main Street for the summer months. The Huckleberry would like to include the ability to serve alcohol in this area. This applicant has been reminded of their responsibility for control of the alcohol on the patios and in the sidewalk area leading to them.

RECOMMENDATION:

Authority approve the temporary addition of the outdoor patio to the liquor licensed premises.

**SUBJECT: MODIFICATION OF PREMISES – CANE NERO, LLC D/B/A
ZUCCA RISTORANTE – 808 MAIN STREET**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

An application has been submitted for a modification of premises to the Hotel and Restaurant Liquor License – Cane Nero d/b/a Zucca Ristorante – 808 Main St. The addition of outdoor dining to the licensed premises is requested. The City is providing raised patios in some of the parking spaces along Main Street for the summer months. Zucca would like to include the ability to serve alcohol in this area. This applicant has been reminded of their responsibility for control of the alcohol on the patios and in the sidewalk area leading to them.

RECOMMENDATION:

Authority approve the temporary addition of the outdoor patio to the licensed premises.

**SUBJECT: MODIFICATION OF PREMISES – EAT DRINK, LLC D/B/A
THE EMPIRE RESTAURANT AND LOUNGE – 816 MAIN
STREET**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

An application has been submitted for a modification of premises to the Hotel and Restaurant Liquor License – Eat Drink LLC d/b/a The Empire Lounge and Restaurant – 816 Main St. The addition of outdoor dining to the licensed premises is requested. The City is providing raised patios in some of the parking spaces along Main Street for the summer months. The Empire would like to include the ability to serve alcohol in this area. This applicant has been reminded of their responsibility for control of the alcohol on the patios and in the sidewalk area leading to them.

RECOMMENDATION:

Authority approve the temporary addition of the outdoor patio to the licensed premises.

**SUBJECT: MODIFICATION OF PREMISES – TWELVE DEGREE
BREWING LLC D/B/A TWELVE DEGREE BREWING –
BREW PUB LIQUOR LICENSE – 820 MAIN ST.**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

An application has been submitted for a modification of premises to the Brew Pub Liquor License for Twelve Degree Brewing LLC d/b/a Twelve Degree Brewing – 820 Main St. The addition of outdoor dining to the licensed premises is requested. The City is providing raised patios in some of the parking spaces along Main Street for the summer months. Twelve Degree would like to include the ability to serve alcohol in this area. This applicant has been reminded of their responsibility for control of the alcohol on the patios and in the sidewalk area leading to them.

RECOMMENDATION:

Authority approve the temporary addition of the outdoor patio to the licensed premises.

**SUBJECT: MODIFICATION OF PREMISES – KARP HOLDINGS LLC
D/B/A THE WATERLOO – 817 MAIN STREET**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

An application has been submitted for a modification of premises to the Hotel and Restaurant Liquor License – Karp Holdings LLC d/b/a The Waterloo – 817 Main St. The addition of outdoor dining to the licensed premises is requested. The City is providing raised patios in some of the parking spaces along Main Street for the summer months. The establishment would like to include the ability to serve alcohol in this area. This applicant has been reminded of their responsibility for control of the alcohol on the patios and in the sidewalk area leading to them which is included in the temporary modification.

RECOMMENDATION:

Authority approve the temporary addition of the outdoor patio to the licensed premises.

**SUBJECT: MODIFICATION OF PREMISES – BCT, LLL D/B/A B.O.B.S
 SANDWICH SHOP – 820 MAIN STREET #100**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

An application has been submitted for a modification of premises to the Hotel and Restaurant Liquor License – BCT, LLC d/b/a B.O.B.S Sandwich Shop – 820 Main St. The addition of outdoor dining to the licensed premises is requested. The City is providing raised patios in some of the parking spaces along Main Street for the summer months. B.O.B.S would like to include the ability to serve alcohol in this area. This applicant has been reminded of their responsibility for control of the alcohol on the patios and in the sidewalk area leading to them.

RECOMMENDATION:

Authority approve the temporary addition of the outdoor patio to the licensed premises.

**SUBJECT: MODIFICATION OF PREMISES – MOXIEBROT BAKING
UNLIMITED D/B/A MOXIE BREAD CO – 641 MAIN STREET**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

An application has been submitted for a modification of premises to the Hotel and Restaurant Liquor License – Moxiebrot Baking Unlimited d/b/a Moxie Bread Co – 641 Main St. The addition of outdoor dining to the licensed premises is requested. The City is providing raised patios in some of the parking spaces along Main Street for the summer months. Moxie would like to include the ability to serve alcohol in this area. This applicant has been reminded of their responsibility for control of the alcohol on the patios and in the sidewalk area leading to them.

RECOMMENDATION:

Authority approve the temporary addition of the outdoor patio to the licensed premises.

**SUBJECT: MODIFICATION OF PREMISES - VERDE NO. 2 LIMITED
PARTNERSHIP d/b/a VERDE LOUISVILLE – HOTEL AND
RESTAURANT LIQUOR LICENSE – 640 MAIN ST.**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

An application has been submitted for a modification of premises to the Hotel and Restaurant – Verde No. 2 Limited Partnership d/b/a Verde Louisville at 640 Main Street. The addition of outdoor dining to the licensed premises is requested. The City is providing raised patios in some of the parking spaces along Main Street for the summer months. Verde would like to include the ability to serve alcohol in this area. This applicant has been reminded of their responsibility for control of the alcohol on the patios and in the sidewalk area leading to them.

RECOMMENDATION:

Authority approve the temporary addition of the outdoor patio to the licensed premises.

**SUBJECT: MODIFICATION OF PREMISES – PERROS BLANCOS LLC
D/B/A PICA’S TAQUERIA LOUISVILLE - HOTEL AND
RESTAURANT LIQUOR LICENSE – 901 FRONT ST SUITE 110**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

An application has been submitted for a temporary modification of premises to the Hotel and Restaurant Liquor License for Perros Blancos LLC d/b/a Pica’s Taqueria Louisville – 901 Front St. The addition of outdoor dining to the licensed premises is requested. The City is providing patios in the parking spaces along Front Street for the summer months. Pica’s would like to include the ability to serve alcohol in this area. This applicant has been reminded of their responsibility for control of the alcohol on the patios and in the sidewalk area leading to them.

RECOMMENDATION:

Authority approve the temporary addition of the outdoor patio to the liquor licensed premises.

**SUBJECT: RENEWAL APPLICATION - BEST PIZZA LLC D/B/A MOD
PIZZA – BEER AND WINE LIQUOR LICENSE –994 W. DILLON
RD. #600**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Best Pizza LLC d/b/a MOD Pizza, has submitted an application for renewal of its Beer and Wine Liquor License at 994 W. Dillon Road #600.

The premises are leased and the current agreement is valid.

A Certificate of Good Standing is current and on file.

There were no employees who attended liquor training over the past year.

There were no incidents over the past year that required filing of police reports.

City of Louisville sales tax account is current.

RECOMMENDATION:

Authority approve the renewal application for – Best Pizza LLC d/b/a MOD Pizza – Beer and Wine Liquor License - 994 W. Dillon Road #600

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

**SUBJECT: RENEWAL APPLICATION – TILT III LLC D/B/A TILT –LODGING
AND ENTERTAINMENT LIQUOR LICENSE –640 MAIN ST.
SUITE B**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Tilt III LLC d/b/a Tilt, has submitted an application for renewal of its Lodging and Entertainment Liquor License at 640 Main Street Suite B.

The premises are leased and the current agreement is valid.

A Certificate of Good Standing is current and on file.

There were 4 employees who attended liquor training over the past year.

There were no incidents over the past year that required filing of police reports.

City of Louisville sales tax account is current.

RECOMMENDATION:

Authority approve the renewal application for– Lodging and Entertainment Liquor License – Tilt III LLC d/b/a Tilt – 640 Main Street Suite B.

Alternatively, the Authority may set a hearing on the renewal application, which may be held after proper notice.

**SUBJECT: SHOW CAUSE HEARING – PAU HANA BREWERY LLC
D/B/A REDGARDEN RESTAURANT AND BREWERY –
BREW PUB LICENSE – 1700 DOGWOOD ST.**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

Show Cause Hearing, Pau Hana Brewery LLC d/b/a Regarden Restaurant and Brewery – Brew Pub License – 1700 Dogwood Street – 12/14/18.

RECOMMENDATION:

The Authority may conduct a Show Cause Hearing for the purpose of determining whether the licensee has violated one or more of the laws, or regulations set forth in the Colorado Liquor Code.

**SUBJECT: MODIFICATION OF PREMISES – COMPASSIONATE PAIN
MANAGEMENT LLC D/B/A AJOYA – RETAIL/MEDICAL
MARIJUANA LICENSE – 1100 W. DILLON ROAD #3**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

Ajoya, a currently licensed Retail/Medical Marijuana Store, has applied to modify the premises for their combined use marijuana license to use the currently unused space in their building.

The applicant wishes to add break room and conference room space.

RECOMMENDATION:

Authority approve the modification.

**SUBJECT: REPORT OF CHANGES - MODIFICATION OF PREMISES –
DILLON COMPANIES, INC., D/B/A KING SOOPERS #13, -
FERMENTED MALT BEVERAGE LICENSE - 1375 S.
BOULDER ROAD**

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON, AUTHORITY SECRETARY

SUMMARY:

The licensee, Dillon Companies, Inc., d/b/a King Soopers #13, has submitted a modification of premises for its Fermented Malt Beverage License located at 1375 South Boulder Road.

The licensee is preparing for the ability to expand the fermented malt beverage section in January of 2019 due to changes in the liquor code.

RECOMMENDATION:

Authority approve the modification of premises for a Fermented Malt Beverage License for King Soopers #13.

SUBJECT: MARIJUANA LOTTERY UPDATE

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON

SUMMARY:

Staff will update the Authority on the Marijuana Lottery process.

RECOMMENDATION:

None. This is an informational item only.

SUBJECT: STRATEGIC PLAN UPDATE

DATE: MARCH 25, 2019

PRESENTED BY: CAROL HANSON

SUMMARY:

In 2018 the City completed its first organizational strategic plan. The Strategic Plan is intended to convey how the City government can best serve our residents now and into the future. The Strategic Plan includes the City's mission, vision and values and highlights some of the high priorities we will accomplish over the next one to two years. The purpose of the plan is to serve as a roadmap for the organization, to strengthen the organizational culture, and to serve as a communication tool for the community to understand the City's strategic vision and operating guidelines.

To complete the planning process, the City hired a consultant that has worked with many other municipalities to create a strategic vision, mission and values and sought feedback from employees through several avenues like an employee survey and focus groups. The plan also incorporates input from City Council and a number of existing documents that had extensive public input like the Comprehensive Plan, Parks, Recreation, Open Space and Trails Plan, etc. Key themes were identified and the vision, mission and values were established:

Vision

The City of Louisville – dedicated to providing a vibrant, healthy community with the best small town atmosphere.

Mission

Our commitment is to protect, preserve and enhance the quality of life in our community.

Values

Innovation, Collaboration, Accountability, Respect, Excellence

The Strategic Plan includes Priority Initiatives that capture the City's key priorities for 2019 and 2020 in each of the Critical Success Factor areas (i.e. Reliable Core Services, Quality Programs and Amenities, etc.). The Priority Initiatives represent those projects or initiatives occurring in the next one to two years that are above and beyond our daily operation, which represent an increased level of service, have new or additional dedicated resources and funding and help advance the City's vision.

SUBJECT: STRATEGIC PLAN UPDATE

DATE: MARCH 25, 2019

PAGE 2 OF 2

The City continues to move forward with the program-based budget structure, which includes program areas with specific goals and sub-programs with measurable objectives. These goals and objectives are measured through the Key Performance Indicators. The Strategic Plan reflects how our Priority Initiatives are aligned with these program areas. In essence, the program and sub-program areas reflect all of the work the City performs on a day-to-day basis, while the Priority Initiatives reflect those high-priority efforts with an increase in financial and resource investment over a period of time. The vision, mission and values reflect how the City does this work.

Implementation of the Strategic Plan kicked off in early 2019 and staff plans to incorporate the Priority Initiatives in department work plans, post visual reminders of the vision, mission and values in City facilities and distribute materials to staff (i.e. calendar, mousepad, business cards), develop a peer-to-peer and organization-wide recognition program and develop employee training and development program. Staff is excited to see the plan come to life and become a key component of the City's work.

RECOMMENDATION:

None. This is an informational item only.

ATTACHMENTS:

1. Strategic Plan
2. Strategic Plan Overview

City of Louisville

Strategic Plan

The Strategic Plan is a road map for our organization, strengthening our organizational culture and serving as a communication tool for the community to understand the strategic vision and operating guidelines of the organization.

Vision

The City of Louisville - dedicated to providing a vibrant, healthy community with the best small town atmosphere.

Mission

Our commitment is to protect, preserve, and enhance the quality of life in our community.

Values

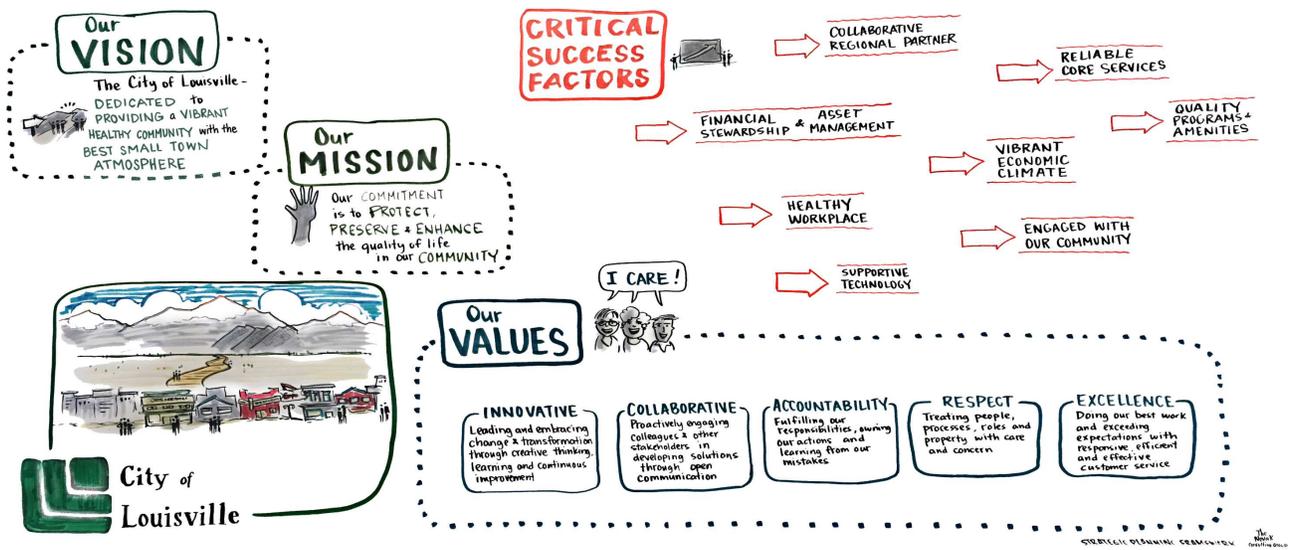
Innovation - Leading and embracing change and transformation through creative thinking, learning, and continuous improvement.

Collaboration - Proactively engaging colleagues and other stakeholders in developing solutions through open communications.

Accountability - Fulfilling our responsibilities, owning our actions, and learning from our mistakes.

Respect - Treating people, processes, roles, and property with care and concern.

Excellence - Doing our best work and exceeding expectations with responsive, efficient, and effective customer service.



Critical Success Factors

The Strategic Plan includes Priority Initiatives that capture the City's key priorities for 2019/2020 in each of the Critical Success Factor areas. The Priority Initiatives represent those projects or initiatives occurring in the next one to two years that are above and beyond our daily operations, which represent an increased level of service, have new or additional dedicated resources and funding, and help advance the City's vision.

Financial Stewardship & Asset Management

- Review and update fiscal policies.
- Review finances, fees, and budgets to ensure sound financial and fiscal sustainability for new Recreation Center Fund and Golf Fund.
- Continue implementation of City's new enterprise resource planning (ERP) system.

Reliable Core Services

- Complete City's Transportation Master Plan and identify and implement key investments that will improve City's transportation infrastructure.
- Complete infrastructure improvements outlined in Capital Improvement Plan.
- Complete renovations at Police Department facility to expand City's Emergency Operations Center.

Vibrant Economic Climate

- Implement recommendations from McCaslin Area Market Study to support redevelopment within area.
- Develop plan to increase proactive retail recruitment for City of Louisville.

Quality Programs & Amenities

- Transition Recreation/Senior Center programming and services to reflect increased demand associated with newly expanded facility.
- Complete upgrades to two City playgrounds and infield improvements at Louisville Sports Complex.
- Increase natural resource management activities on City Open Space with addition of new natural resources staff.
- Increase programming and hours at Louisville Historical Museum, and increase program marketing and outreach to grow attendance and participation in all City cultural events.

Engaged Community

- Further develop City's public information and involvement program through additional staffing and resources.
- Increase transparency around City's budget, Strategic Plan, and budget program goals through dashboards and other reporting tools.
- Explore new technology and engagement tools to ensure accessible participation for all members of community.

Healthy Workforce

- Leverage additional staffing and resources to develop organizational development and training program that will support our culture of continuous learning, succession planning, and leadership development.
- Develop workplace culture initiative that promotes organizational culture of I CARE and reflects Strategic Plan.

Supportive Technology

- Develop plan for completion of City's middle-mile fiber network.
- Utilize additional staffing and resources to support data-driven decision-making by training staff to fully leverage technology systems by accessing available data.
- Implement and build upon existing technology applications and systems that will enhance City services.

Collaborative Regional Partner

- Work with regional partners to develop approaches to address transportation funding needs.
- Strengthen relationships with local schools and school district.
- Consider shared service opportunities with neighboring municipalities.



City of Louisville

Strategic Planning Framework



Introduction

The purpose of the Strategic Plan is to outline how the City can best serve our residents now and into the future. The Strategic Plan will serve as a road map for our organization, to strengthen our organizational culture, and to serve as a communication tool for the community to understand the strategic vision and operating guidelines of the organization.

As an internal, guiding document, the Strategic Plan outlines our operating guidelines for the organization as a whole—our Vision, Mission and Values, as well as our Critical Success Factors—and will help align our organizational culture with the work that we do. In addition, the Strategic Plan includes Priority Initiatives that capture the City’s key priorities for the next one to two years (aligned with the biennial budget process) in each of the Critical Success Factor areas. The City has many initiatives ongoing throughout the year, in addition to the daily operations required to run the City. The Priority Initiatives represent those projects or initiatives occurring in the next one to two years that are above and beyond our daily operations, which represent an increased level of service, have new or additional dedicated resources and funding, and help advance the City’s vision. Together, these elements demonstrate to our residents what we plan to accomplish, and the manner in which we commit to doing our work.

The development of a Strategic Plan has been a priority for City Council and the City Manager, to serve as a singular, guiding document that aligns with the City’s Comprehensive Plan, program-based budget, Home Rule Charter and other planning documents to reflect one unified vision for the organization. Existing plans are still relevant, and will continue to provide direction in key areas of our work.

In addition, the City of Louisville continues to move forward with its program-based budget structure, which includes program areas with specific goals, and sub-programs with detailed objectives. Our progress in meeting these goals and objectives are measured on an annual basis through our Key Performance Indicators (KPIs), and the Strategic Plan reflects how our Priority Initiatives are aligned with these program areas. In essence, the program/sub-program areas reflect all the work of the City that’s performed on a day to day basis, the Priority Initiatives reflect those high-priority efforts that represent an increased financial and resource investment over a period of time, and the Strategic Plan reflects how we do our work.

Thank you for reading this document. We hope it will quickly become a useful tool that becomes an integral part of our organizational operations, and which also will serve to inform our residents about the work we do.

Vision

The City of Louisville – dedicated to providing a vibrant, healthy community with the best small town atmosphere.

Values

Innovation

Leading and embracing change and transformation through creative thinking, learning, and continuous improvement.

Collaboration

Proactively engaging colleagues and other stakeholders in developing solutions through open communication.

Accountability

Fulfilling our responsibilities, owning our actions, and learning from our mistakes.

Respect

Treating people, processes, roles, and property with care and concern.

Excellence

Doing our best work and exceeding expectations with responsive, efficient, and effective customer service.

Mission

Our commitment is to protect, preserve, and enhance the quality of life in our community.

Critical Success Factors



Financial Stewardship and Asset Management



Reliable Core Services



Vibrant Economic Climate



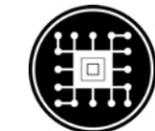
Quality Programs and Amenities



Engaged Community



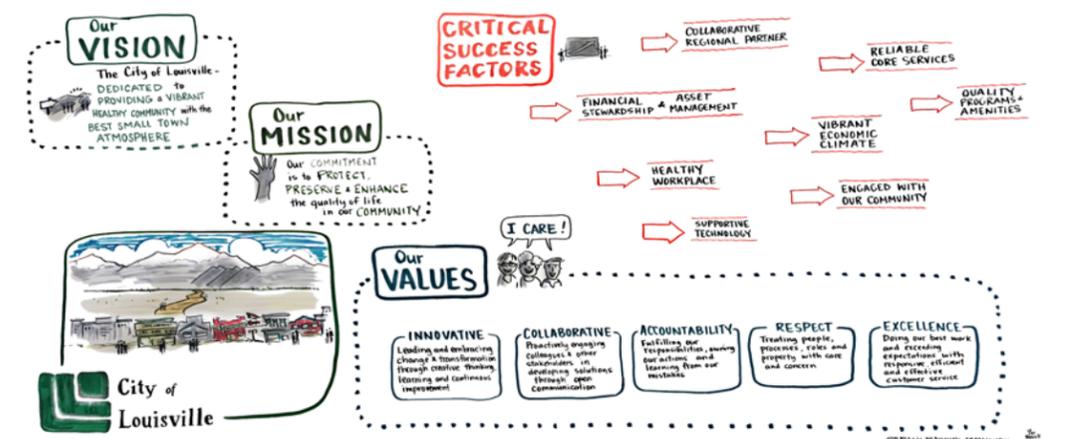
Healthy Workforce



Supportive Technology



Collaborative Regional Partner



Critical Success Factors and 2019 – 2020 Priority Initiatives



Financial Stewardship and Asset Management

The City of Louisville has established financial policies and internal controls to ensure financial sustainability and financial resiliency, and to safeguard the City's assets. The City's recurring revenues are sufficient to support desired service levels and proactively maintain critical infrastructure and facilities. The City practices long-term financial planning through a comprehensive budget process to proactively adjust for changes in financial forecasts. City employees are trusted stewards of the public's money and assets.

2019 – 2020 Priority Initiatives:

- Review and update fiscal policies. (Administration & Support Services)*
- Review finances, fees, and budgets to ensure sound financial structure and fiscal sustainability for the new Recreation Center Fund and Golf Fund. (Administration & Support Services, Recreation)
- Continue implementation of the City's enterprise resource planning (ERP) system, including the implementation of utility billing and electronic time sheets. (Administration & Support Services)



Reliable Core Services

Louisville is a safe community that takes comfort in knowing core services, such as police, roads, water and basic maintenance, are fair, effective, consistent, and reliable. Excellent customer service is provided in the delivery of all City services. The City is prepared for emergencies and offers residents peace of mind knowing basic municipal services are planned for and carried out.

2019 – 2020 Priority Initiatives:

- Complete the City's Transportation Master Plan and identify and implement key investments that will improve the City's transportation infrastructure. (Transportation, Community Design)
- Complete infrastructure improvements outlined in the Capital Improvement Plan, including Citywide paving management upgrades, new water treatment pump station replacing Sid Copeland, and water and sewer line replacement. (Transportation, Utilities)
- Increase efforts to improve the City's medians and landscaping infrastructure, including forestry resources. (Parks, Transportation)
- Complete renovations at the Police Department facility to expand the City's Emergency Operations Center. (Public Safety & Justice)



Vibrant Economic Climate

Louisville promotes a thriving business climate that provides job opportunities, facilitates investment, and produces reliable revenue to support City services. Our unique assets enhance the City's competitive advantage to attract new enterprises, and Louisville is a place people and businesses want to call home.

2019 – 2020 Priority Initiatives:

- Implement recommendations from the McCaslin Area Market Study to support redevelopment within the area. (Economic Prosperity, Community Design)
- Develop a plan to increase proactive retail recruitment for the City of Louisville. (Economic Prosperity)



Quality Programs and Amenities

Excellent programs and amenities sustain the unique experience of living in Louisville. The community enjoys quality facilities and public spaces as well as cultural and educational services that reflect our heritage and are accessible for all. Program performance is evaluated on a regular basis. Opportunities exist to support a healthy mind, healthy body, and healthy community.

2019 – 2020 Priority Initiatives:

- Transition Recreation and Senior Center programming and services to reflect the increased demand associated with the newly expanded facility. (Recreation)
- Complete upgrades to two City playgrounds, and infield improvements at the Louisville Sports Complex. (Parks, Recreation)
- Increase natural resource management activities on City Open Space with the addition of new natural resources staff, including improving native vegetation, increasing weed control, and evaluating the effectiveness of management efforts. (Open Space and Trails)
- Increase programming and hours at the Louisville Historical Museum, and increase program marketing and outreach to grow attendance and participation in all City cultural events. (Cultural Services)



Engaged Community

Louisville residents are informed, involved, engaged, and inspired to be active in community life. The City provides formal and informal opportunities to participate in civic life and transparently shares information using a variety of efficient and accessible approaches.

2019 – 2020 Priority Initiatives:

- Further develop the City's public information and involvement program through additional staffing and resources. (Administration & Support Services)
- Increase transparency around the City's budget, Strategic Plan, and budget program goals through dashboards and other reporting tools. (Administration & Support Services)
- Explore new technology and engagement tools (i.e. mobile application, engagement platform, etc.) to ensure accessible participation for all members of the community. (Administration & Support Services)

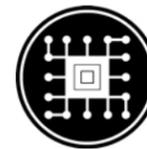


Healthy Workforce

Louisville employees are high-performing public servants characterized as dedicated, engaged self-starters who embody established organizational values and excel in their roles and responsibilities. The City is a healthy workplace that provides competitive compensation and benefits and offers professional development and lifelong learning opportunities for its employees. City employees know they are valued, and they are recognized and rewarded for excellence. Louisville is a place where employees can have a voice in decisions, so collective success is ensured.

2019 – 2020 Priority Initiatives:

- Leverage additional staffing and resources to develop an organizational development and training program that will support our culture of continuous learning, succession planning, and leadership development. (Administration & Support Services)
- Develop a workplace culture initiative that promotes the organizational culture of I CARE and reflects the strategic plan. (Administration & Support Services)



Supportive Technology

Louisville utilizes stable, proven, and relevant technology to enhance and automate City services and to improve the overall customer experience when possible. The use of technology allows the City to make decisions based on accurate and supportable datasets. Supportive technology fosters a culture of learning and innovation.

2019 – 2020 Priority Initiatives:

- Develop a plan for completion of the City's middle-mile fiber network. (Administration & Support Services)
- Utilize additional staffing resources to support data-driven decision-making by training staff to fully leverage technology systems by accessing available data. (Administration & Support Services)
- Implement and build upon existing technology applications and systems that will enhance City services, including Police Department Records Management, Laserfiche records retention, Planning Department Energov, Recreation Center RecTrak, GIS, and other system upgrades. (Administration & Support Services, Public Safety & Justice, Community Design, Recreation)



Collaborative Regional Partner

Louisville is recognized as a regional leader on collaborative issues that cross jurisdictional lines. The City partners with neighboring communities to solve regional problems and to further leverage resources. Louisville cultivates and maintains strong relationships with regional entities and organizations, leads and participates in collective efforts to address issues of mutual interest, and shares ideas and best practices to improve services.

2019 – 2020 Priority Initiatives:

- Work with regional partners to develop approaches to address transportation funding needs. (Administration & Support Services, Transportation)
- Strengthen relationships with local schools and school district. (Administration & Support Services)
- Consider shared service opportunities with neighboring municipalities. (Administration & Support Services)

