

Cultural Council Meeting Agenda

**Thursday, April 18th 2019
City Hall, 749 Main Street, Louisville, CO
Spruce Conference Room
6:30pm**

We promote arts and culture in Louisville. We program cultural events, advocate for and support artists, and advise City Council. By doing so we engage our diverse social, cultural, and creative community.

I.	Call to Order	5 min
II.	Roll Call	(items I–VI)
III.	Attendance and Volunteer Hours Log (To Be Circulated)	
IV.	Approval of Today’s Agenda	
V.	Public Comments: Items Not on the Agenda	
VI.	Correction and/or Approval of March Meeting Minutes	
VII.	Chair’s Report (Adam)	5 min
VIII.	Treasurer’s Report (Debbie)	5 min
IX.	City Council Report (Jeff)	5 min
X.	Staff Report (Katie)	10 min
XI.	Review “Advance Agenda Draft”	5 min
XII.	Public Art	15 min
	i. Round table ideas	
	ii. Create sub-committee	
	iii. Sculpture Garden update (Kate)	
	iv. Choose unveiling date for new sculpture	
XIII.	Arts Grants – Re-allocate \$1,200 from declined award	15 min
XIV.	2019 Programming	25 min
	a. Winter/Spring Programming	
	i. 4/12 Silent Movie (Debbie)	
	ii. 4/24 G. Brown Lecture (Adam)	
	b. Summer Concert Series	
	i. Support update (Kim)	
	c. Fall Programming	
	i. Round table ideas with available dates	
	ii. Review presented options	
	iii. Brainstorm additional needs	
	iv. Create sub-committees	
XV.	Member activities or community culture events/news to share	5 min
XVI.	Adjourn	

Attachments:

March 2019 Minutes, Treasurers Report, Advance Agenda, Art Grant Update, Calendar, Fall Program Brainstorming

City of Louisville

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Cultural Council
Meeting Minutes
21 March 2019
Louisville City hall, 749 Main St, Louisville, CO
6:30pm

- I. Call to Order
- II. Roll Call
 - a. Members present: Beth McLennan, Robby Pitt, Kim Poletti, Kate Ward, Leah Franks, Mark Cathcart, Adam Sloat, Sean Moynihan, Debbie Davies
 - b. Members absent: Mike Crowe
 - c. City Representatives present: Katie Zoss, Jeff Lipton
- III. Attendance and Volunteer Hours Log were circulated
- IV. Approval of Today's Agenda: Sean motioned to approve, Mark seconded, all approved
- V. Public Comments: Adam introduced Marta Trumball, who attended the meeting as an interested citizen.
- VI. Correction and/or Approval of February Meeting Minutes: Debbie pointed out a typo—adding “at” in the second sentence of Section IX, Item C. It was also pointed out by several members that the section was missing the Item D notation. Debbie motioned to approve, Mark seconded, all approved.
- VII. Chair's Report (Adam):
 - a. Reminder that we are close to the last administrative meeting for the spring, so there is plenty to do before we adjourn for the June and July concert series.
 - b. Adam met with current member Kate and former member Blake Welch to discuss the public art sculpture project.
 - c. Is there more we can do to follow the City's Cultural Arts Master Plan? One suggestion is to plan some happy hours for further discussion.
 - d. Reminder to please stay on the agenda at each meeting and be mindful of Jeff's time.
- VIII. Treasurer's Report (Debbie):
 - a. Reminder that we still have \$19,000 to spend before September.
 - b. There will not be a lot of income from the events currently on the schedule, but most events pay for themselves with sometimes a little extra.
- IX. City Council Report (Jeff):
 - a. Jeff is back after missing the last two meetings.
 - b. The Council will have a study session in October to discuss public art.
 - i. There is some interest in providing more money for public art.
 - ii. The Council would welcome input from the LCC.
 - iii. Mark asked about timing for deciding on the input, Adam said let's do that during the August and September meetings.
 - iv. Mark mentioned the Art in the Neighborhoods program.

- v. Robby mentioned talking to the Kestrel community about more public art.
- vi. Adam mentioned the Cultural Arts Master Plan.
- vii. Kate mentioned forming a subcommittee; Katie agreed but mentioned the need for public notice if over two members.

X. Staff Report (Katie):

- a. Reminder for the Open Government meeting in May. There will be cookies!
- b. Community Park stage construction update: it's a little more complex than we thought, but is still doable, and still affordable, although it's not certain if it can be done before the concerts start. The speaker platform will be completed before the summer.
- c. The City has released its Strategic Plan update.
- d. Blake is having an art opening and Katie passed around some flyers for this.
- e. One of our grant recipients sent a nice thank you note, and Katie passed that around for members to see.
- f. Louisville Middle School (LMS) is having a poetry night on April 11, and approached Katie to see if the LCC would want to sponsor the event.
 - i. The discussion on this centered on what the contribution would be used for, with some initial consensus to give the minimum.
 - ii. Jeff mentioned we might not want to set a precedent for this type of donation, and the group concluded that we would not sponsor this year, but instead invite LMS to apply for a grant(s) next year.
- g. The Art Walk wants to develop more connections with the LCC.

XI. Sculpture Garden (Kate):

- a. The agenda has pictures of the completed sculpture.
- b. Tyler (the artist) forgot to include \$500 for crating and shipping, and the LCC will pay him that.
- c. Tyler would like to be present for the unveiling; however if he weren't already going to be in the area, he would want his travel to be covered.
- d. Decided to have the unveiling at a time when he was going to be here anyway, discussed doing on a summer weeknight.
- e. Adam mentioned having "visiting artists" and we decided to discuss further when we work out input for City Council Public Art study session.

XII. Art Grants Review:

- a. One grant was not accepted (Coal Creek Elementary).
- b. Face Academy would like to do their concert in the fall instead since they have not found a suitable venue yet.
- c. Juliet Serrato (An American Dream Interrupted) is having issues around scheduling her play, so that is still being decided.
- d. What should we do with the \$1200 that was granted to Coal Creek? Katie will get us more info and we will decide.
- e. Mark mentioned that lots of the grants this year went to projects for children and asked if we want to define and guide how we want the applications to work. Adam said we should review this process next year.

- f. Debbie mentioned that she liked seeing grants go to child-focused projects, since many of our events are held on weekend nights and don't always appeal to families with young children.
- XIII. 2019 Programming (Sean, Debbie, Adam):
- a. Sean reported on the 3/16 Amelie Quartet. It was a success with a great turnout and the whole team involved did a great job.
 - b. Debbie encouraged everyone to come to the Silent Movie on 4/12.
 - c. Sean let everyone know that the G. Brown presentation on 4/24 will be an hour lecture and then there will be time for Q&A.
 - d. Adam reported that the Summer Concert headliners are all set.
 - e. Kim reported that she is gathering names for the Summer Concert support artists and asked for any suggestions members might have. Adam said that we should focus on artists with minimal production needs as there is not time/bandwidth to set up a big stage production, do sound checks, etc. Need to be able to "plug and play".
- XIV. LCC Ongoing Programming and Art Installments:
- a. Adam mentioned that the 2017 Cultural Master plan was a great document to help us figure out pertinent and appropriate types of programming.
 - b. Brown Paper Tickets, will allow us to announce Standing Room Only (SRO) availability at events in real time.
 - c. Katie said we could have additional chairs at the Art Center as long as we could find a way to store them.
 - d. Reminder that the Steinbaugh Pavilion is open to use when available, and especially in August.
 - e. We discussed a number of programming ideas in a brainstorming session:
 - i. Food, wine, and brewery presentations.
 - ii. Artist talks, including a muralist to talk about street art.
 - iii. Asian and South Asian cultural presentations.
 - iv. Gemma Wilcox, Polly McLain
 - v. World Cultural Festival
 - vi. More dance presentations, including the Zimbabwe dance troupe who will be in the area next fall.
 - vii. Circus (not animals) presentations.
 - viii. Science presentations.
 - ix. Stories on Stage or Moth Radio Hour.
 - x. A themed film festival.
 - f. Reminder that we can utilize different locations in town, including South Boulder Rd. parking areas, Alfalfa's, McCaslin, and the Arboretum.
 - g. Adam said Katie will email out the list and everyone should come to the April meeting with more specific or fleshed out ideas.
- XV. XV. Local event share: Robby talked about the open mic sessions he hosts at Bittersweet every first and third Tuesdays.
- XVI. Adjourn at 8 PM. Kate moved to adjourn, Kim seconded, all approved.

Louisville Cultural Council
Reconciliation Detail
Checking II, Period Ending 03/31/2019

Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance						3,356.10
Cleared Transactions						
Checks and Payments - 7 items						
02/04/2019	3011	Andy Langford	October 2018 Living Easy	X	-400.00	-400.00
02/06/2019	3009	Andy Clark	Community Thru Food Lect...	X	-200.00	-600.00
02/15/2019	3014	Altius Quartet	Feb 2019	X	-1,152.00	-1,752.00
03/16/2019	3016	Kevin Garry	Amelie Quartet March 2019 ...	X	-744.00	-2,496.00
03/18/2019	3017	Debbie Davis	Snacks Amelie	X	-31.31	-2,527.31
03/21/2019	3020	Adam Sloat	Facebook Ads	X	-134.99	-2,662.30
03/21/2019	3018	Charlie Fisher	Hanging Posters	X	-52.50	-2,714.80
Total Checks and Payments					-2,714.80	-2,714.80
Deposits and Credits - 6 items						
03/22/2019			Deposit	X	157.00	157.00
03/22/2019			Amelie Tickets	X	183.00	340.00
03/22/2019			Altius Tickets	X	1,260.00	1,600.00
03/27/2019			Amelie Tickets	X	750.00	2,350.00
03/27/2019			Funds Transfer	X	7,500.00	9,850.00
03/31/2019			Interest	X	0.03	9,850.03
Total Deposits and Credits					9,850.03	9,850.03
Total Cleared Transactions					7,135.23	7,135.23
Cleared Balance					7,135.23	10,491.33
Register Balance as of 03/31/2019					7,135.23	10,491.33
Ending Balance					7,135.23	10,491.33

Louisville Cultural Council
Reconciliation Detail
Savings - Great Western Bank, Period Ending 03/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						15,921.43
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	03/27/2019			X	-7,500.00	-7,500.00
Total Checks and Payments					-7,500.00	-7,500.00
Deposits and Credits - 1 item						
Deposit	03/31/2019			X	1.87	1.87
Total Deposits and Credits					1.87	1.87
Total Cleared Transactions					-7,498.13	-7,498.13
Cleared Balance					-7,498.13	8,423.30
Register Balance as of 03/31/2019					-7,498.13	8,423.30
Ending Balance					-7,498.13	8,423.30

Louisville Cultural Council

04/01/19

Balance Sheet

Accrual Basis

As of March 31, 2019

	<u>Mar 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking II	10,491.33
Savings - Great Western Bank	8,423.30
Cash in Box	200.00
Total Checking/Savings	<u>19,114.63</u>
Other Current Assets	
Public Art Prepaid Expense	7,000.00
Total Other Current Assets	<u>7,000.00</u>
Total Current Assets	26,114.63
Fixed Assets	
Public Art on Display	273.47
Furniture and Equipment	800.00
Total Fixed Assets	<u>1,073.47</u>
TOTAL ASSETS	<u><u>27,188.10</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	20,434.59
Unrestricted Net Assets	6,318.68
Net Income	434.83
Total Equity	<u>27,188.10</u>
TOTAL LIABILITIES & EQUITY	<u><u>27,188.10</u></u>

Louisville Cultural Council

Profit & Loss

04/01/19

January through March 2019

Accrual Basis

	<u>Jan - Mar 19</u>
Ordinary Income/Expense	
Income	
Direct Public Support	
Individual Contributions	26.00
Total Direct Public Support	26.00
Government Grants	
SCFD	2,073.60
Total Government Grants	2,073.60
Program Income	
Ticket Sales	2,682.94
Total Program Income	2,682.94
Investments	
Interest-Checking/Savings	0.09
Total Investments	0.09
Total Income	4,782.63
Gross Profit	4,782.63
Expense	
Program Expense	
Artist Fees	3,974.00
Concessions Supplies	81.31
Total Program Expense	4,055.31
Operations	
Advertising and Marketing	292.49
Total Operations	292.49
Total Expense	4,347.80
Net Ordinary Income	434.83
Net Income	<u><u>434.83</u></u>

LCC Advance Agenda as of 4/9/19

April 18, 2019

1. Initiate Fall 2019 Programming

May 16, 2019

1. Finalize Fall 2019 Programming

June 20, 2019—CANCEL, Summer Concert

July 18, 2019—CANCEL, Summer Concert

August 15, 2019

1. Initiate Public Art Funding Discussion

September 19, 2019

1. Art Grant Application Review
2. Initiate Spring 2020 Programming
3. Public Art Funding Recommendation to Council

October 17, 2019

1. Finalize Spring 2020 Programming

November 21, 2019

1. Initiate Summer Concert Programming
2. Art Grant Application Published

December 19, 2019—Typically CANCEL (Party in lieu of meeting)

January 16, 2020

1. Distribute Art Grant Applications to LCC
2. LCC officer elections

February 20, 2020

1. Art Grant Review and awards

March 19, 2020

1. Fall 2020 program brainstorming
2. Finalize Summer concerts

2019 Art Grant Updated as of 4/9/19

Artist or Organization	Contact	Project	Genre	Request	Award	Agreement received	Space Reservation
Boulder Opera Company	Dianela Acosta	Youth Opera Workshop Performance of Little Red Riding Hood	Music	\$ 1,500	\$ 500	3/6/2019	5/25/2019
Cyanne Stonessmith	Cyanne Stonessm	Illustrated performance piece entitled "Borders" that tells the story of a young girl immigrating from Syria to New York City	Performance Art	\$ 1,500	\$ 400	3/28/2019	
Dona Laurita	Dona Laurita	"The Silhouette Project: Stories of Cancer Through the Lens of Love" photography project depicting adolescents and young adults dealing with cancer and other life-threatening illnesses	Photography	\$ 1,500	\$ 1,065	Follow-up in April.	n/a
Face Academy of Music	Stephen Ross	Community Concert featuring the Coal Creek Community Chorus, Louisville PopChoir for Kids, and adult and teen a cappella programs	Music	\$ 1,000	\$ 750		
Integral Steps	Weronika Balews	Global Concert and Art Share connecting local youth with youth around the world through music and art	Youth Music / Art	\$ 1,500	\$ 500	3/4/2019	11/10/2019
Luciana da Silva	Luciana da Silva	"A Night of World Dance" performance featuring authentic music and dance from around the world	Dance	\$ 1,500	\$ 800	4/3/2019	11/30/2019
Motus Theater	Rita Valente-Qui	"UndocuMonologues: Stories from the Frontlines of U.S. Immigration Policy" performance featuring stories of undocumented neighbors in our Colorado community	Theatre	\$ 1,500	\$ 1,500	3/4/2019	10/12/2019
Peter Simon, Concert Pianist	Peter Simon	Young People's Outreach Concerts performing classical music on piano for local elementary and middle schools	Music	\$ 1,500	\$ 940	3/8/2019	n/a
Public Works Theatre Company	Sondra Blanchard	"Xperiment!" performance featuring a mashup of clown and science for school-age children and families	Youth Theatre	\$ 490	\$ 490	3/6/2019	6/9/2019
Tapestry Theatre Company	Kevin Cubillas	Tapestry Theatre Young Adult Production featuring an inclusive troupe of young adults with disabilities along with peers without disabilities.	Theatre	\$ 1,100	\$ 1,100	3/4/2019	n/a
The Dance Front	Kathe Carande	"Thriller" Dance Workshops for community members of all ages	Dance	\$ 500	\$ 350	3/14/2019	10/18/2019
Toward Right Relationship	Paula Palmer	"Let's Celebrate Indigenous Peoples Day in Louisville" theatrical presentation and workshop focusing on the history and presence of Indigenous peoples in Louisville	Cultural History	\$ 775	\$ 775	3/11/2019	9/28/2019
				\$ 14,365	\$ 9,170		
Declined							
Coal Creek Elementary	Julie Talty	Ceramic Connections: Wheel Intensive		\$ 1,200	\$ 1,200	DECLINED	n/a

LCC Presents Calendar updated 4/9/19

DATE	Day	Time	Title	SERIES	LEAD	VOLUNTEER	VOLUNTEER2
4/12/2019	Friday	7:30 PM	Silent Movie "Wrong Again" plus "Safety Last"		<i>Debbie</i>	Kate	Leah
4/24/2019	Wednesday	7:00 PM	G. Brown (Colorado Music Experience, speaker)		<i>Adam</i>	Robby	Sean
5/25/2019	Saturday	3:00 PM	LCC Art Grant: Boulder Opera				
6/9/2019	Sunday		LCC Art Grant: Public Works Theater: Xperiment!				
6/20/2019	Thursday	6:30 PM	Summer Concert #1: Hazel Miller Band				
6/27/2019	Thursday	6:30 PM	Summer Concert #2: Bonfire Dub with Bridget Law				
7/11/2019	Thursday	6:30 PM	Summer Concert #3: ZiMBiRA				
7/18/2019	Thursday	6:30 PM	Summer Concert #4: Face Vocal Band				
7/25/2019	Thursday	6:30 PM	Summer Concert #5: Knot Rock				
9/13/2019	Friday	7:30 PM					
9/21/2019	Saturday	7:30 PM	Alfredo Muro				
9/22/2019	Sunday	3:00 PM					
9/28/2019	Saturday	2:00 PM	LCC Art Grant: Toward Right Relationship				
10/2/2019	Wednesday	7:00 PM	Stories on Stage				
10/5/2019	Saturday	7:30 PM					
10/12/2019	Saturday		LCC Art Grant: Motus Theater				
10/16/2019	Wednesday	7:00 PM					
10/18/2019	Friday	4:30 PM	LCC Art Grant: The Dance Front				
11/10/2019	Sunday	3:00 PM	LCC Art Grant: Integral Steps				
11/22/2019	Friday	7:30 PM					
11/24/2019	Sunday	3:00 PM					
11/30/2019	Saturday		LCC Art Grant: Luciana da Silva				
12/7/2019	Saturday	7:30 PM					
12/11/2019	Wednesday	7:00 PM					

LCC Fall 2019 Program Brainstorming 3/21/19

1. Food
2. Wine
3. Brewery
4. Artist Talk / Process
5. Mural Artist Talk / Process
6. Indian Culture
7. Asian Culture
8. Dance
9. World Culture Festival
10. Different Areas of Louisville
 - a. South Boulder Rd
 - b. Alfalfa's
 - c. McCaslin
 - d. Arboretum
11. Stories on Stage
12. Opera
13. Science
14. Moth Radio Hour
15. Themed Film Festival
16. Piggyback on other Denver area Arts Center programming
17. Gemma Wilcox – theatre artist
18. Alley Art
19. Polly McLean
20. Street Mural
21. Comedy
22. Classical Music / Chamber Music

Programs that have maybe been done enough

1. Alfredo Muro
2. Silent Movies