

Library Board of Trustees

The Louisville Public Library's mission is to inform, involve, and inspire the communities we serve.

MEETING AGENDA

THURSDAY, May 09, 2019
Library Meeting Room, 1st Floor
951 Spruce Street
6:30 PM

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments
- VI. Trustee Informational Comments on Pertinent Items Not on the Agenda
- VII. New Business
 - A. 2019 Work Plan
 - B. Farmer's Market Outreach
 - 1) Mural Contest Promotion - 5/18/19 or 5/25/19
 - 2) Taste of Louisville - 6/1/19
- VIII. Ongoing Business
 - A. Louisville City Council update (C. Leh)
 - B. Superior Board of Trustees update (N. Shah)
 - C. Library Foundation liaison report (R. Gurganus)
 - D. Staff Luncheon Reminder - 5/29/19
 - E. Code Of Conduct Revisions
- IX. Director's Report (S. Nemechek)
- X. Agenda Items for Next Meeting: July 11, 2019
- XI. Adjournment

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Meeting Minutes—*DRAFT*

(Version 03/23/2019)

Thursday, March 14, 2019
Library Meeting Room, 1st Floor
951 Spruce Street
6:30 PM

- I. Call to Order. President Gurganus started the meeting at about 6:32 pm.
- II. Roll Call
 - Board Members Present:
 - Renée Gurganus, President
 - Conor Seyle, Vice President
 - Richard Chamberlin, Secretary
 - Helana Lechner
 - Jaime Dufresne
 - Neal Shah, Town of Superior Trustee
 - Board Members Absent:
 - Jeannie Schuman
 - City Staff Members Present:
 - Sharon Nemechek, Library Director
 - Others present:
 - Michael Bishop, citizen of Louisville
- III. Approval of Agenda: The agenda was approved by general consent.
- IV. Approval of previous minutes: Director Nemechek will consult with city staff on item VIII.D.1.c regarding deleting the word “weapons” from the Library Code of Conduct. Approval of the previous minutes was tabled pending this possible revision.
- V. Public Comments: There were no public comments.
- VI. Trustee Informational Comments on Pertinent Items Not on the Agenda: There were no comments.
- VII. New Business
 - A. Director Nemechek presented a draft of the new **Library Strategic Plan**. Vice President Seyle proposed to add additional phrasing targeting “populations of all ages and ability levels” for growing lifelong learning and literacy skills. Secretary Chamberlin moved that the LBOT accept the draft plan along with the addition suggested by Vice President Seyle. Member Jaime Dufresne seconded the motion. The motion was adopted by general consent.
 - B. Director Nemechek reviewed accomplishments completed under the **2018 Library Work Plan**. At the next LBOT meeting Director Nemechek will present a draft of the 2019 Work Plan.

- C. The **Library Staff Luncheon** was scheduled for Wednesday, May 29. LBOT members signed up to support the event.
- D. LBOT members signed up to support and service the **Louisville Little Libraries**.
- E. There was no update about the **On The Same Page** reading program.

VIII. Ongoing Business

- A. **Louisville City Council Update (C. Leh):** Councilman Leh was not present and there was no report.

Superior Board of Trustees update(Neal Shah): Member Shah reported on recent development issues in Superior. The Board is formally opposed to oil and gas development without local control (SB19-181). The Board has not taken a position on 737 commercial flights from Rocky Mountain airport, and they are watching that development. Member Shah answered some general questions about the Superior town center development.

- B. **Library Foundation Report (R. Gurganus):** There was no Foundation report.

- IX. **Director's Report (Nemecheck):** Distribution of books for the One Book 4 Colorado program will occur April 8-22. Staff office space is being rearranged. A new library technician was just hired. The staff is working on creating a "mural contest" for decorating one of the library external walls. Young artists in the 16 to 21 year old age range will be invited to submit mural proposals. The proposed mural will be approximately 44 inches high and 28 feet long.

- X. **Agenda for next meeting on May 9, 2019:** (1) 2019 Work Plan; (2) Farmers Market LBOT outreach planning; (3) Summer Reading program.

- XI. The meeting was adjourned at 7:55 pm.

Louisville Public Library

Code of Conduct

Revised and re-adopted by the Louisville Public Library Board of Trustees,
~~January 17~~May 9, 2019.

The Louisville Public Library is supported by the taxes of the citizens of Louisville and Superior, and they have the right to expect that the Library be clean, pleasant and safe.

Use of the Children's Area and The Loft

The Children's area is intended for the use of children, their parents and caregivers, and others needing children's materials and services for some specific purpose. All others are asked to use the Adult or Teen areas of the library. Similarly, although elementary school students and young children as well as those older than seventeen are welcome to use the teen collection in The Loft, once materials have been selected, they are expected to use the Children's or Adult areas of the library.

Inappropriate Behavior

Individuals engaging in inappropriate behavior that infringes on the rights of others, results in injury to oneself or others, or threatens loss or damage to customer or Library property will be asked to leave and may have library privileges suspended. In some cases, legal action may follow. Examples of unacceptable Library behavior include:

- Abuse/vandalism of Library facilities, materials or equipment
- Attempting to access LSVPL computer programs or computer systems software which is restricted to staff use
- Bathing/washing clothes
- Body odor/perfume/cologne (excessive) which elicits general complaint or causes discomfort to other Library users
- Brandishing of weapons
- Disciplining children in a manner which disrupts use of the Library by others
- Drinking from uncovered containers or eating
- Exhibitionism/flashing
- Excessive public displays of affection
- Gambling
- Absence of shoes or shirt
- Leaving young children unsupervised
- Loitering, including refusal to leave at closing
- Noisy behavior, including whistling, loud talking, and disruptive use of cellular phones
- Obscene language
- Occupation of more than one seat or study space
- Open display of weapons, except for a firearm for which the individual possesses an

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[open carry permit validly issued pursuant to state law](#)

- Overcrowding at study tables or carrels (limit of 4 per study table)
- Physical, sexual or verbal abuse or harassment of Library users or staff
- Refusal to show ID or submit possessions for inspection to Library staff upon request
- Running
- Skating, including use of skates, skateboards, inline skates and scooters
- Sleeping
- Smoking
- Soliciting
- Theft
- Use of radios/TVs without headphones
- Visible drug or alcohol intoxication
- Voyeurism/peeping
- Any unlawful behavior and any other behavior that unreasonably interferes with the safe or reasonable use of the Library by other persons
- Electioneering and/or petitioning of patrons within City buildings is not allowed; such activities may occur on public sidewalks outside the City building but shall not block passage by other users of the sidewalk and shall be conducted in accordance with applicable laws.

The following may not be brought into the Library:

- Bedrolls/bed blankets
- Animals except for service dogs
- Bicycles
- Shopping carts