# Volunteer Opportunity

<table>
<thead>
<tr>
<th>LOCATION OF POSITION</th>
<th>LOUISVILLE PUBLIC LIBRARY</th>
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</thead>
<tbody>
<tr>
<td>POSITION TITLE</td>
<td>SEWING OPEN LAB VOLUNTEER</td>
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<tr>
<td>SUPERVISOR</td>
<td>TECHNOLOGY LIBRARIAN</td>
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</tbody>
</table>
| **Job Responsibilities:** | ▪ Greet makerspace guests and answer questions about the use of the space  
                              ▪ Assist and instruct patrons on the use of sewing machines  
                              ▪ Assist and instruct patrons on the use of hand-sewing |
| **Qualifications:**  | ▪ 18+ years old  
                              ▪ Patience and dependability  
                              ▪ Willingness to learn |
| **Job Summary:**     | ▪ Provide instruction and assistance to patrons during drop-in style  
                              Sewing Open Lab one Saturday afternoon per month |
| **Material & Equipment Used:** | ▪ Brother XR3774 sewing machine, hand-sewing findings  
                              ▪ (Potential) Brother PE353 Embroidery machine |
| **Work Environment & Physical Activities:** | ▪ Casual, friendly atmosphere  
                              ▪ Bending, stretching, kneeling, carrying, and lifting will be necessary  
                              ▪ Moving carts with makerspace equipment inside Library |
| **Training Provided:** | ▪ Training in use of sewing machines owned by the library  
                              ▪ (Potential) Training in the use of embroidery machine |
| **Minimum Time Commitment:** | ▪ 2 hours, 1 Saturday per month, for minimum of 6 months |
| **Benefits:**        | ▪ Being part of a team at one of the top libraries in Colorado  
                              ▪ Annual volunteer breakfast or other recognition |

If you are interested, please complete a [City of Louisville Volunteer Application](#). These are available at information desks in the Library and on the Web site. You may return it to the Library in person, by mail, fax, or scan/email.

Once your application is received, the supervisor will contact you to discuss the position and your qualifications and availability.