

Recreation Advisory Board

Agenda

Monday, May 20, 2019
Louisville Recreation Center
900 W Via Appia
6:30 PM-Regular Meeting

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments on Items Not on the Agenda – 5 minutes
- VI. City Council Update –10 minutes
- VII. Staff Updates-Nathan
- VIII. Outdoor Recreation Amenities-Rich or Gene
- IX. Recreation Staff Update-
 - Punchlist/Construction Update
 - Dashboard Update-Finance Committee Update
 - Advertising Update
- X. Discussion Items for next Meeting on Monday, June 24th
- XI. Adjourn

Recreation Advisory Board

Meeting Minutes

April 22, 2019
Coal Creek Golf Course
585 w. Dillon Road
6:00 p.m.

Golf Course and Facilities Tour—David Baril, David Dean and Norm Merlo guided a tour of the golf course, highlighting improvements and issues. After the tour the Recreation Advisory Board meeting commenced in the Coal Creek Golf Course Clubhouse.

Call to Order – Chairperson Norgard called the meeting to order at 6:38.

Roll Call was taken and the following members were present:

Board Members Present: Rich Bradfield, Audrey Debarros, Christin Heuston, Gene Kutscher, Angie Layton, Lisa Norgard, Michele Van Pelt

Board Members Absent: Brett Nickerson

Staff Members Present: David Baril, Katie Beasley, David Dean, Kathy Martin, Norm Merlo, Nathan Mosley

Council Members Present: Jeff Lipton

Approval of Agenda – The agenda was approved by all members.

Motion: Debarros

Second: Heuston

Approval of Meeting Minutes – The sections of the March 18, 2019 minutes summarizing Councilman Maloney’s report of the City Council Finance Committee meeting were modified as follows:

- The City Council Finance Committee is discussing methods of increasing Recreation Center budgetary predictability.
- As part of this process, several potential sources of revenue will be investigated.

City of Louisville

Parks & Recreation Department 749 Main Street Louisville CO 80027
303.335.4903 (phone) 303.335.4738 (fax) www.LouisvilleCO.gov

The modified minutes were approved by all members

Motion: Debarros

Second: Heuston

Public Comments – None

City Council Update

- Jeff Lipton noted that many of the City Council finance Committee items relevant to the Recreation Advisory Board will not reach the City Council until 2020.

Tennis and Pickleball Discussion—Nathan Mosley

- Noting that soccer, football and possibly other sports should be added to a tennis and pickleball discussion, Nathan Mosley proposed a RAB subcommittee in 2020 to investigate the status of these sports in terms of demand, facilities available, potential priorities and costs for expanding and upgrading our facilities and offerings.
- In the interim, pickleball lines will be placed on the roller rink. If possible, storage of pickleball equipment will be at or near the rink.
- Jeff Lipton noted that it is the responsibility of the Recreation Advisory Board to be the advocate for all recreation.
- Gene Kutscher proposed setting up a preliminary subcommittee now, to enable more immediate action if the opportunity presented itself.
- Rich Bradfield added that a holistic look at all outdoor activities would be beneficial.
- Lisa Norgard reviewed how the possibility of sharing facilities, such as with Lafayette, is difficult at present.
- Audrey Debarros suggested that other interim solutions should be studied. Christin Heuston noted the potential of Cottonwood Park. Angie Layton added that surveys could be handed out to obtain community feedback.
- An interim subcommittee consisting of Rich Bradfield and Gene Kutscher will meet with Kathy Martin to discuss goals and objectives for the future.

Recreation Staff Update, Dashboard and Construction Update

Programming and Punch List

- Katie Beasley presented an extensive update on Senior-Services Programming. This included insights into and summaries of outreach, trips, special events, food services, drop-in programs, fitness and sports, classes and resources. The use of volunteers was highlighted. Future plans were also reviewed.
- Kathy Martin updated the Board on progress with the punch list. The hoped-for completion date is the end of July. The need for action regarding the heat situation on the western part of the second floor was stressed.
- Kathy Martin presented the FitZone Survey summary and summer schedule. Michele Van Pelt suggested that the survey results be applied to the fall programming. She also suggested that additional survey questions in the future apply to specific classes.
- The requirement for Open Government Training was stated. Gene Kutscher hoped that more dates could be offered as he would be away for the single spring offering.
- The Recreation Center procedures for periods of emergency school closures was reviewed. The preschool will follow BVSD procedures.

Dashboard Subcommittee

- Kathy Martin also updated the dashboard. Jeff Lipton stated that the City Council Finance Committee was pleased by the progress of the format but that work still remained. He felt that the dashboard painted a very positive overall picture.

Golf Dashboard and Staff Update

- Michele Van Pelt presented a draft of the CCGC Strategic Plan. It was noted that the Punch Bowl needs publicity to increase usage.
- Rich Bradfield pointed out that ideally the CCGC should be self-sustaining. He noted that the Golf Course is part of the Louisville brand. Prioritizing the plan's goals needs to be addressed.

- David Baril announced the launch of the golf app. He also presented an update on dynamic pricing and other exciting course updates.
- New procedures to improve the accuracy of the Dashboard were presented.

Discussion Items for Next Meeting

- City Council report
- Outdoor Activity discussion
- Recreation Center Staff, Dashboard and Construction update
- Golf Staff and Dashboard update
- Review of Proposed Capital Projects
- Marketing update

Adjourn – The meeting was adjourned at 9:07

Motion: Bradfield

Second: Kutscher

Coal Creek Golf Course Strategic Planning ****DRAFT****

Draft Mission: Our commitment is to enhance the Louisville Community by providing a golf course of the highest possible quality which protects our wildlife corridor and operates in a financially sustainable manner.

Draft Vision: Coal Creek Golf Course is dedicated to providing a fun, memorable experience that will keep you coming back.

Draft Values:

We do this by:

- Providing a friendly environment that makes our golfers and their families feel welcomed and appreciated
- Hire, train and retain professional, knowledgeable staff that provide excellent customer service
- Supplying quality, accessible and consistent products and services to our members and guests
- Continually improving the playing conditions of the golf course and its facilities to stand out in the minds of our customers while being economically and environmentally sustainable
- Promoting fellowship and camaraderie among our golfers
- Learning and implementing innovative practices and technologies that keep our course relevant
- Offering superior instructions to all players who want to improve their abilities and increase their enjoyment of the game
- Offering quality Junior programs to grow the game for future generations
- Giving back to the community by supporting local teams, businesses and charitable organizations
- Being stewards of the land, wildlife and environment and honoring the mining history of the City of Louisville

Draft Goals:

	Goals	Actions
Financial Analysis	Realistic revenue and expenditure projection	
	Determine operational “sweet spot” (number of rounds and staff to optimize facilities) both now and with proposed facility improvements	
	Financial impacts of capital projects	
	Optimize efficient water use and resolve issue of water rates with City	
	Engage a consultant for full analysis	

	Goals	Actions
CIP Projects	Year-round practice facility	
	New or expanded Club House	
	Maintenance facility improvements	
	Shelter/restroom on front five	
	Enhance practice area	
	Permanent sign on Highway 36	
	Complete cart path on hole #13	
	Add irrigation in areas that were overlooked	

	Goals	Actions
Quality, Standards & Maintenance Goals	Green condition, speed and consistency	
	Speed of play	
	Water usage efficiency	
	Condition of fairways, bunkers, rough	
	Agree on a balance of aesthetics, irrigation design, water conservation, and player enjoyment within the mowing patterns of the golf course.	

	Goals	Actions
Utilize technology for state-of-art play (better, faster) and player enjoyment and competitive advantage	GPS on carts and/or app for players	
	Maximize dynamic pricing potential	
	Music at punch bowl for social activities	
	Music on the range tee	
	TVs mounted in pavilion for live scoring updates	
	Point of sale system	
	Web and smart phone application	
	Develop segmented marketing tools	

	Goals	Actions
Food and Beverage	Maximize Sweet Spot's potential to be successful and financially sustainable	
	Great service to golfing public as the key mission of the restaurant	
	Appealing, predictable and reliable beverage cart operations	
	Opportunity to order at hole 9 for fast pick-up at the turn	
	Offer "curbside" food and beverages at the turn on busy days	

	Goals	Actions
Enhance Community Based Programming	5-hole rounds	
	Family fun nights	
	Nature walks/Open Space Events	

	Goals	Actions
Customer Experience	Improve facility's "curb appeal" including landscaping, signage pain	
	Evaluate utilization of clubhouse real estate (e.g. practice green, punchbowl) to ensure best possible use	
	Define a "one contact" model for public input and resolution of issues (Includes golf operations, course maintenance, food service, etc.)	
	Investigate solutions to labor shortage problem	

Acoustics Systems, Inc. (3 issues)**Existing Area > 1st Floor > 118 (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002371	Fix Ceiling Tiles	Open	Punch List	12 Mar 2019	17 Mar 2019

Exterior (2 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
002254	Replace rusty rivet	Open	Punch List	30 Jan 2019	04 Feb 2019
002247	Extend mcp all the way	Open	Punch List	30 Jan 2019	04 Feb 2019

AVI Systems, Inc (1 issues)**Existing Area > 1st Floor > 130C (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002336	Install volume control in 130C	Open	Punch List	11 Mar 2019	16 Mar 2019

Builder's Stone & Masonry, Inc (6 issues)**Exterior (6 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002222	Clean grout off sun shades. Typ of all sun shades	Open	Punch List	30 Jan 2019	04 Feb 2019
002248	Clean all mortar and grout from brick. Typical of all veneer	Open	Punch List	30 Jan 2019	04 Feb 2019
002258	Discuss veneer tolerance. Typ of all veneer on project	Open	Punch List	30 Jan 2019	04 Feb 2019
002260	Remove spaced and regrout	Open	Punch List	30 Jan 2019	04 Feb 2019
002224	Head condition needs fixed. Typ of all openings with sun shades	Open	Punch List	30 Jan 2019	04 Feb 2019
002402	Uncover camera box. 10' AAF center of column	Open	Punch List	29 Mar 2019	03 Apr 2019

Colorado Asphalt Services, Inc. (2 issues)**Exterior Site (2 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002451	Fix low spot	Open	Punch List	03 May 2019	08 May 2019
002454	Fix low spot	Open	Punch List	03 May 2019	08 May 2019

Colorado Doorways, Inc. (1 issues)**Pool Area (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002337	Doors 175 and 176 need the correct cores installed	Open	Punch List	11 Mar 2019	16 Mar 2019

Douglass Colony Group Inc. (1 issues)**Exterior (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002243	Redirect downspout away from building	Open	Punch List	30 Jan 2019	04 Feb 2019

E-Z Excavating, Inc. (2 issues)**<Top level> (2 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
001763	Cleanout covers need to be installed on the foundation drainage piping.	Open	Punch List	14 Jan 2019	19 Jan 2019
002457	Clean outs in asphalt need to be raised. Typ of project	Open	Punch List	08 May 2019	13 May 2019

Environmental Landworks Company Inc. (4 issues)**<Top level> (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002456	Remove debris and gravel from retaining wall. Typ of project	Open	Punch List	08 May 2019	13 May 2019

Exterior Site (2 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
002438	Cut down pipes to 2" above top of soil	Open	Punch List	03 May 2019	08 May 2019
002441	Clean up squeege	Open	Punch List	03 May 2019	08 May 2019

Memory Square (1 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
000563	Sod memory square dirt patch	Open	Punch List	06 Nov 2018	11 Nov 2018

Gigaspan Solutions Inc. (4 issues)**Existing Area (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
001801	Data not installed above counter	Open	Punch List	14 Jan 2019	19 Jan 2019

Power & Systems Plans > Level 1 Systems Plan (3 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
----------	-------------	--------	------	--------------	----------

Issue ID	Description	Status	Type	Date Created	Due Date
002408	Pull wire	Open	Punch List	01 Apr 2019	06 Apr 2019
002409	Pull wire	Open	Punch List	01 Apr 2019	06 Apr 2019
002424	Pull wire to camera box	Open	Punch List	10 Apr 2019	15 Apr 2019

Heath Steel, LLC (1 issues)**<Top level> (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
001654	Install flashing detail around openings 197B, 197C, and OH 197 per RFI-438	Open	Punch List	07 Jan 2019	12 Jan 2019

High Country Pools, Inc. (6 issues)**<Top level> (4 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002414	THE FILTER DATA SHEET FOR THE LAP POOL IS MISSING. THIS DATA SHEET FROM THE MANUFACTURE SHOULD BE POSTED ON THE FILTER AS IT IS WITH ALL THE OTHER POOLS.	Open	Punch List	02 Apr 2019	07 Apr 2019
002415	THE FLOW METER FOR POOL B - LEISURE POOL IS NOT WORKING AT ALL. THIS NEEDS TO BE ADDRESSED AND CALIBRATED TO THE ACCURATE FLOW CAN BE DETERMINED.	Open	Punch List	02 Apr 2019	07 Apr 2019
002416	ON THE LAP POOL FILTER THE PRE-COAT AND VACUUM DRAIN LINES NEED TO BE PIPED OVER TO WASTE. THEY ARE CURRENTLY DUMPING DIRECTLY INTO THE SURGE TANK.	Open	Punch List	02 Apr 2019	07 Apr 2019
002418	THERE APPEARS TO BE A MISSING DISCONNECT FLANGE ON THE LAP POOL FILTER. THIS FLANGE IS NEEDED TO MAINTENANCE AND CLEANING OF THE FILTER.	Open	Punch List	02 Apr 2019	07 Apr 2019

Pool Area (1 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
002351	Fix leak under slide	Open	Punch List	11 Mar 2019	16 Mar 2019

Pool Area > 1st Floor > 189 (1 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
002352	Valve Tags missing on several return lines	Open	Punch List	11 Mar 2019	16 Mar 2019

Horn Construction Corp (1 issues)**<Top level> (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002455	Cut cleanout 2" above finished grade in retention pond and install cleanout cover	Open	Punch List	08 May 2019	13 May 2019

Lessar Painting, Inc. (15 issues)**<Top level> (4 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002319	Paint planter	Open	Punch List	25 Feb 2019	02 Mar 2019
002320	Paint monument sign	Open	Punch List	25 Feb 2019	02 Mar 2019
002354	Turnover owner stock to Rob Hurst	Open	Punch List	11 Mar 2019	16 Mar 2019
002350	Paint access panel	Open	Punch List	11 Mar 2019	16 Mar 2019

Exterior (1 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
002220	Paint pvc to match stucco and down spout	Open	Punch List	30 Jan 2019	04 Feb 2019

Pool Area (9 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
001487	Clean paint off deck typ	Open	Punch List	28 Dec 2018	02 Jan 2019
002294	Paint graphics on existing bathrooms	Open	Punch List	25 Feb 2019	02 Mar 2019
002295	Paint graphics on existing bathrooms	Open	Punch List	25 Feb 2019	02 Mar 2019
002298	Touch up paint under signage	Open	Punch List	25 Feb 2019	02 Mar 2019
002346	Finish paint of the duct, lintel, and damage caused to the wall. There is also blue paint spatter all along this wall that needs cleaned up.	Open	Punch List	11 Mar 2019	16 Mar 2019
002366	Paint wall where conduit and box was demo'ed. T&M work	Open	Punch List	11 Mar 2019	16 Mar 2019
002367	Paint conduit	Open	Punch List	11 Mar 2019	16 Mar 2019
002187	Paint walls per plan	Open	Punch List	23 Jan 2019	28 Jan 2019
002404	Paint conduit	Open	Punch List	01 Apr 2019	06 Apr 2019

Pool Area > 1st Floor > 188 (1 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
002353	Clean out all paint buckets in pump pit room	Open	Punch List	11 Mar 2019	16 Mar 2019

Metropolitan Glass, Inc. (2 issues)**Exterior (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
----------	-------------	--------	------	--------------	----------

Issue ID	Description	Status	Type	Date Created	Due Date
002266	Head flashing fasteners not equal and inconsistent. Typical of three openings	Open	Punch List	30 Jan 2019	04 Feb 2019

Pool Area (1 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
001485	Fix door threshold	Open	Punch List	28 Dec 2018	02 Jan 2019

Monarch Stucco, Inc. (5 issues)**Exterior (3 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002271	Clean bottom flashing	Open	Punch List	30 Jan 2019	04 Feb 2019
002403	Skim coat stucco where metal panels were removed. Typical on west elevation	Open	Punch List	29 Mar 2019	03 Apr 2019
002235	Fix joint at head condition	Open	Punch List	30 Jan 2019	04 Feb 2019

Exterior > South Facade (1 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
002431	Skin stucco where blue air barrier is still showing	Open	Punch List	26 Apr 2019	01 May 2019

Roof (1 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
001276	Seal roof ladder penetrations	Open	Punch List	14 Dec 2018	19 Dec 2018

MTech Mechanical Technologies Group, Inc. (1 issues)**<Top level> (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002406	Fix dent in RTU-16 door	Open	Punch List	01 Apr 2019	06 Apr 2019

Norcon of New Mexico, LLC (1 issues)**Turf Gym (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
001666	Install netting	Open	Punch List	08 Jan 2019	13 Jan 2019

Quality Steel Services, Inc. (3 issues)**<Top level> (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
----------	-------------	--------	------	--------------	----------

Issue ID	Description	Status	Type	Date Created	Due Date
002364	Clean metal shavings and sharp dripped galvanizing off site rails. This is a safety hazard.	Open	Punch List	11 Mar 2019	16 Mar 2019

Exterior > West Facade (2 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
001950	Clean all metal shavings off steel	Open	Punch List	14 Jan 2019	19 Jan 2019
001949	Grind sharp spot on steel	Open	Punch List	14 Jan 2019	19 Jan 2019

SAUNDERS CONSTRUCTION, INC. (3 issues)**Exterior Site (3 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002440	Curb between media and dirt.?	Open	Punch List	03 May 2019	08 May 2019
002436	Fix "honey combing"	Open	Punch List	03 May 2019	08 May 2019
002435	Hair line cracks evenly spaced on site retaining wall	Open	Punch List	03 May 2019	08 May 2019

Slaton Brothers, Inc. (4 issues)**Exterior Site (4 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002443	Fix underdrain	Open	Punch List	03 May 2019	08 May 2019
002445	Fill hole	Open	Punch List	03 May 2019	08 May 2019
002444	Fill in area with rock	Open	Punch List	03 May 2019	08 May 2019
002439	Cut underdrain flush with wall. Typ of project	Open	Punch List	03 May 2019	08 May 2019

Steelock General Fence Contractor (1 issues)**<Top level> (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002458	Fix broken fence post base. By ramp entrance on tennis court.	Open	Punch List	08 May 2019	13 May 2019

Thoutt Brothers Concrete Contractors Inc. (56 issues)**Exterior > West Facade (2 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
001973	Clean all flashing of concrete splatter	Open	Punch List	14 Jan 2019	19 Jan 2019
001965	Clean entire wall flashing of splatter	Open	Punch List	14 Jan 2019	19 Jan 2019

Exterior Site (52 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
002447	Concrete is 1/2" out of plumb	Open	Punch List	03 May 2019	08 May 2019
002450	Repair curb	Open	Punch List	03 May 2019	08 May 2019
002452	Repair curb	Open	Punch List	03 May 2019	08 May 2019
002449	Repair curb	Open	Punch List	03 May 2019	08 May 2019
002453	Heaving concrete	Open	Punch List	03 May 2019	08 May 2019
002448	Remove zip strip	Open	Punch List	03 May 2019	08 May 2019
002166	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002184	Concrete repair	Open	Punch List	23 Jan 2019	28 Jan 2019
002188	Clean concrete Clean concrete from flashing	Open	Punch List	23 Jan 2019	28 Jan 2019
002179	Concrete repair on edge	Open	Punch List	23 Jan 2019	28 Jan 2019
002201	Concrete cracking on curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002211	Concrete repair on curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002142	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002143	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002183	Concrete repair	Open	Punch List	23 Jan 2019	28 Jan 2019
002178	Concrete cracking On curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002199	Concrete repair	Open	Punch List	23 Jan 2019	28 Jan 2019
002200	Concrete cracking on curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002141	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002149	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002168	Clean concrete from cover for not properly protecting it	Open	Punch List	23 Jan 2019	28 Jan 2019
002204	Concrete repair	Open	Punch List	23 Jan 2019	28 Jan 2019
002205	Concrete cracking on curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002137	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002167	Fix curb and gutter seems to be spalling	Open	Punch List	23 Jan 2019	28 Jan 2019

Issue ID	Description	Status	Type	Date Created	Due Date
002174	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002177	Concrete cracking On curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002144	Concrete cracking Along edge	Open	Punch List	23 Jan 2019	28 Jan 2019
002145	Concrete Beginning to cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002163	Concrete Concrete breaking off edge	Open	Punch List	23 Jan 2019	28 Jan 2019
002176	Concrete cracking On curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002186	Clean concrete from flashing and drain cover	Open	Punch List	23 Jan 2019	28 Jan 2019
002194	Concrete repair on curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002209	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002150	Concrete cracking On curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002157	Fix sawcut gone bad	Open	Punch List	23 Jan 2019	28 Jan 2019
002160	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002193	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002203	Concrete cracking on curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002325	Grind concrete flush with rest of concrete	Open	Punch List	01 Mar 2019	06 Mar 2019
002136	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002162	Concrete breaking off edge	Open	Punch List	23 Jan 2019	28 Jan 2019
002164	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002181	Concrete cracking On edge	Open	Punch List	23 Jan 2019	28 Jan 2019
002197	Concrete smooth out	Open	Punch List	23 Jan 2019	28 Jan 2019
002175	Concrete repair On curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002189	CleaN concrete from flashing	Open	Punch List	23 Jan 2019	28 Jan 2019
002212	Concrete repair on curb	Open	Punch List	23 Jan 2019	28 Jan 2019
002134	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002139	Concrete cracking	Open	Punch List	23 Jan 2019	28 Jan 2019
002132	Rough spot	Open	Punch List	23 Jan 2019	28 Jan 2019

Issue ID	Description	Status	Type	Date Created	Due Date
002446	Remove compressive strip	Open	Punch List	03 May 2019	08 May 2019

Memory Square (2 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
001662	Clean concrete slag off north brick facade	Open	Punch List	07 Jan 2019	12 Jan 2019
001663	Clean concrete off finished cement panels	Open	Punch List	07 Jan 2019	12 Jan 2019

Wayne's Electric, Inc. (3 issues)**Exterior Site (1 issues)**

Issue ID	Description	Status	Type	Date Created	Due Date
002442	Remove conduit	Open	Punch List	03 May 2019	08 May 2019

Pool Area (1 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
001843	The W3 fixture appeared to have been installed in wrong location. Install in proper location to light hot tub area	Open	Punch List	14 Jan 2019	19 Jan 2019

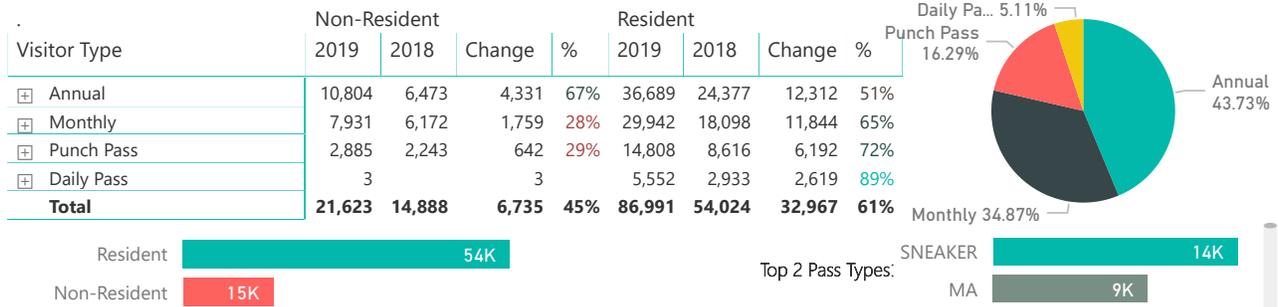
Youth Center > Mezz > 204 (1 issues)

Issue ID	Description	Status	Type	Date Created	Due Date
000431	Different light fixture cover colors: provide date to be complete	Open	Punch List	05 Sep 2018	10 Sep 2018

RECREATION / SENIOR CENTER

January 1, 2019 To March 31, 2019

Daily Admissions



Operating Revenue and Expenses

Memberships and Other	.Revenue			
	2019	2017	VARIANCE \$	VARIANCE %
Rec Memberships				
Rec Center Daily User Fees	\$59,263	\$24,381	\$34,882	143%
Rec Center Membership Fee	\$383,438	\$185,687	\$197,751	106%
Total	\$442,701	\$210,068	\$232,633	111%
Rec Other Revenue				
MAC Gym Fees	\$5,315		\$5,315	
Rec Center - Rentals	\$11,364	\$4,318	\$7,045	163%
Rec Center Child Care Fees	\$4,688	\$2,720	\$1,968	72%
Rec Center Concession Fees	\$2,029	\$2,171	(\$142)	-7%
Rec Center In and Out		\$2,741	(\$2,741)	
Rec Center Merchandise	\$1,166	\$254	\$912	359%
Unclassified - Rentals	\$5,997	\$6,685	(\$688)	-10%
Total	\$30,558	\$18,889	\$11,669	62%
Total	\$473,259	\$228,957	\$244,302	107%

NET OPERATING REVENUE

\$796.53K

EXPENSES

(\$913.87K)

NET OPERATING INCOME

(\$117.34K)

Sub Programs	.Revenue				Expenses			
	2019	2017	VARIANCE \$	VARIANCE %	2019	2017	VARIANCE \$	VARIANCE %
Youth Activities	\$215,981	\$190,088	\$25,893	14%	(\$140,029)	(\$119,644)	(\$20,384)	17%
Senior Activities & Services	\$19,198	\$46,153	(\$26,955)	-58%	(\$131,659)	(\$89,743)	(\$41,916)	47%
Recreation Center Mgmt					(\$180,645)	(\$101,876)	(\$78,768)	77%
RecCenter Bldg Maint					(\$159,540)	(\$107,336)	(\$52,204)	49%
Memory Square Pool					(\$29,762)	(\$25,962)	(\$3,800)	15%
Athletic Field Maint					(\$18,609)	(\$25,812)	\$7,203	-28%
Aquatics	\$23,246	\$50,539	(\$27,293)	-54%	(\$169,758)	(\$103,568)	(\$66,190)	64%
Adult Activities	\$64,848	\$49,575	\$15,272	31%	(\$83,872)	(\$52,343)	(\$31,529)	60%
Total	\$323,272	\$336,355	(\$13,083)	-4%	(\$913,873)	(\$626,285)	(\$287,588)	46%

Non-Operating Revenue

Taxes*	.Revenue			
	2019	2017	VARIANCE \$	VARIANCE %
-				
Sales Tax	\$87,196		\$87,196	
Use Tax	\$48,162		\$48,162	
Total	\$135,358		\$135,358	

NET REVENUE*** NET INCOME

\$931.89K \$18.02K

Transfers**	2019	Total 2019 Allocation
Tfer from Capital Projs Fund	\$30,822	\$125,000
Xfer from General Fund	\$273,615	\$1,109,660

BOXED RESERVED FOR TRANSFER
MODEL COMPARISON CALCULATION

* Tax amounts are drawn from Munis. May not include tax figures that have not posted. ** Initial fund balance transfer of \$625,700 subtracted from 2019 Transfer from General Fund.

*** Net Revenue includes operating revenue + Taxes

Recreation and Senior Center
TENTATIVE Advertising Plan

June 2019	July 2019	August 2019	September 2019
<ul style="list-style-type: none"> • Family Fun Night • Youth Pass Sale • Father's Day Special • Touch a Truck • Community Update • MS Open Swim hour push • Family Fitness Offerings 	<ul style="list-style-type: none"> • Group Exercise Bingo Challenge • Family Fun Night • Youth Pass Sale • Family Night at MS • 4th of July at MS 	<ul style="list-style-type: none"> • Youth Pass Sale • Fall Catalog Distributed • Family Fun Night • Labor Day at MS 	<ul style="list-style-type: none"> • Community Update • Group Fitness Push • Nite at the Rec Push
October 2019	November 2019	December 2019	January 2020
<ul style="list-style-type: none"> • MAC Gym Rental Push 	<ul style="list-style-type: none"> • Group Exercise challenge 	<ul style="list-style-type: none"> • Jan-April catalog mailed to Superior and Louisville. • Monthly membership drive-Sign up now and don't pay until January 15th. 	

*All items are subject to change. In addition to print material, Facebook, email, Next Door, COL water bills and the Community Update will be used for marketing and advertising. Survey Monkey is also being used for programming feedback on the MAC gym and that began in October 2018.