

Library Board of Trustees

*The Louisville Public Library's mission is to inform, involve, and inspire
the communities we serve.*

Meeting Agenda

THURSDAY, March 10, 2016
Library Meeting Room, 1st Floor
951 Spruce Street
6:30 PM

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments
- VI. Trustee Informational Comments on Pertinent Items Not on the Agenda
- VII. New Business
 - A. 2016 Work Plan
 - B. Cultural Services Program; Library Key Indicators
 - C. Board input on Capital Improvement Projects
 - D. Rescheduled Study Session with Board
 - E. New Board Projects for 2016
 - F. One Book 4 Colorado
- VIII. Ongoing Business
 - A. Superior Board of Trustees update (Debra)
 - B. Louisville City Council update (Ashely)
 - C. Library Foundation report (Sherri)
 - D. Demographics analysis (Paul)
 - E. Biannual City newsletter insert for the Library
 - F. Introductory Library visits with Intercambio
 - G. Little Libraries
 - H. Library staff luncheon
- IX. Director's Report
- X. Agenda Items for Next Meeting
- XI. Adjournment

Library Board of Trustees

The Louisville Public Library's mission is to inform, involve, and inspire the communities we serve.

MEETING MINUTES—DRAFT

THURSDAY, January 14, 2016
City Hall, Spruce Conference Room, 1st Floor
749 Main Street
6:30 PM

I. Call to Order

Board President Lancton called the meeting to order at 6:35pm.

II. Roll Call

Board Members Present:

- Richard Chamberlin (new member)
- Renée Gurganus (new member)
- Sherri Lancton
- Helana Lechner
- Jeannie Schuman
- Debra Williams

City Staff Members Present:

- Beth Barrett
- Karen Freiter
- Kristen Bodine
- Katie O'Brian

Others Present:

- Ashley Stolzmann, City Council Liaison

III. Introduction of New Trustees and Council Liaison

All attendees introduced themselves to the group.

IV. Election of Officers

Sherri started out by noting that her travel schedule would not preclude her from serving, and she would like to be considered for another term as Board president. Paul noted his willingness to continue to serve as vice president. Retired member Leslie Dinauer had been the secretary, so Sherri asked for nominees for this position. Helana volunteered. The following slate was nominated and unanimously approved as officers for 2016:

- Sherri Lancton, president
- Paul Karlzen, vice president
- Helana Lechner, secretary

V. Approval of Agenda

The agenda was approved as written.

VI. Approval of Minutes

Minutes from the 12 November 2015 meeting were approved as written.

VII. Public Comments

New City Council Liaison Ashley Stolzmann noted that she would like to include a brief overview highlighting upcoming City Council matters as a regular part of the meeting. It was noted by the group that this had become the practice but that inclusion on this meeting's agenda had been overlooked. Ashley noted the following might be of particular interest to the Library and Library Board.

- 1) January 19, 2016
 - the County Road bridge construction contract would be presented
 - proposed construction of a chain link fence along both sides of the railroad track to encourage use of the proposed underpass
- 2) January 26, 2016
 - Goal-setting retreat for City Council
- 3) February 2, 2016
 - Small Area Plan, particularly discussions related to connecting Steel Ranch and North End to the Mesa trail system
- 4) February 9
 - Arts Master Plan

VIII. Trustee Informational Comments on Pertinent Items Not on the Agenda

In her capacity as a Superior Town Trustee, Debra Williams noted the following updated:

- Diverging Diamond Interchange is now complete. There may be some short closures to accommodate landscaping work.
- Louisville/Superior water interconnect now under construction. This will be used for emergency purposes only and will facilitate raw water from Superior being treated in Louisville.
- Public art for underpasses has been decided and will comprise light exhibits.
- The Town Center project will undergo another iteration starting in February. This will include the community space and possible library-type component.
- Superior and Louisville will participate in a joint issues committee on January 20, 2016.

IX. New Business

A. Designate

1) 2016 Locations to Post Notices of Public Meetings

The City Manager's Office provided an approved list of locations to post notices, in accordance with the City's Home Rule Charter. The Board unanimously agreed to continue to post meeting notices as follows:

- The Louisville City Hall lobby (749 Main Street)
- The Louisville Public Library public bulletin board (951 Spruce Street)
- The Louisville Recreation & Senior Center (900 West Via Appia)
- The Louisville Police Department & Municipal Court Building (992 Via Appia)
- The City of Louisville Website

2) 2016 Schedule of Board Meetings

The Board's bi-monthly meeting schedule will remain the second Thursday of odd-numbered months, as follows:

- January 14
- March 10
- May 12
- July 14
- September 8
- November 10

B. Distribute

1) 2016 *Open Government & Ethics Pamphlet*

The 2015 pamphlet was distributed to every Board member as part of the meeting packet.

C. Request for Reconsideration of Library Materials

1) *Ewoks Join the Fight* by Michael Siglain

The request to have the book removed from the collection was submitted on November 21, 2015. The Request for Reconsideration form cited violent imagery and language as the primary reason. The set of documents prepared by Katie O'Brian and Kristen Bodine of the children's services staff noted that several other libraries in the area also have the book and shelve it in easy reader section. It was also noted that materials are selected based on demand, journal reviews, and the Library's Collection Policy.

All Board members reviewed the book, and after a brief discussion Sherri asked for a vote on whether to keep the book in the collection. The Board unanimously agreed to keep the book in the collection in the easy reader section.

D. Work Plan 2015

Beth reviewed the results of the 2015 Work Plan, including the following highlights:

- Initiation of project plan to reorganize Children's area to facilitate more social interaction
- Strong participation in Summer Reading with increased numbers for the Teen program
- Development of enhanced non-fiction collection in Children's area
- State grant funding to be used in 2016 in part to increase participation in Front Range Downloadable Consortium
- STEM focus for virtually all Summer Reading Programs
- Teen program attendance double over 2014
- Legal review complete by new stakeholders in expanded Flatirons Library Consortium

E. The Library in 2015: Statistics Review

Beth reviewed the statistics highlighting increased WiFi usage in the Library, increased demand for downloadable materials (e-books), and continued robust program attendance.

F. New Board projects for 2016

Sherri summarized the list of projects the Board typically takes on each year including:

- One Book 4 Colorado
- Staff Luncheon
- Back-to-School nights
- Little Libraries
- Summer outreach at outdoor events such as Farmer's Market

Sherri would like members to consider what other activities the Board might want to take on in 2016 and be prepared to discuss some options at the March 2016 meeting.

G. Library staff luncheon

Sherri noted that the Board currently puts on the annual luncheon during National Library Week in April. The April timeframe is not absolute, and Sherri asked if anyone had a suggestion as to another time. She asked members to think about this and be prepared for discussion at the March 2016 meeting.

X. Ongoing Business

A. Demographic data analysis (Paul Karlzen)

Paul noted that he is working on another analysis that will provide more data privacy. This will be presented at the March 2016 meeting.

B. Biannual City newsletter insert for the Library

Sherri provided an overview of this project that began in 2015. She asked Board members to think about what they might want to highlight about the Library and asked members also to consider volunteering for the newsletter design. The inserts will be included in the June and August newsletters that go to all residents of Louisville. The insert will also be sent to the Town of Superior for their use.

C. Introductory Library visits with Learning Source classes

Sherri noted that since this is a new program and participants will be new to the Library, Board members may want to take the opportunity to introduce themselves, what the Library means in the community, and to offer a small welcome gift, such as cookies. Beth noted that the schedule for these classes is not yet set.

D. Little Libraries

Board members discussed the overall condition and usage of the Little Libraries. Sherri volunteered to have a shelf installed in each, and Jeannie Schuman will obtain free paint from the recycling center. Refurbishment will likely take place in April and volunteers will be needed at that time.

XI. Director's Report

Beth noted the following:

- A drainage project on Front Street will impede Library access for several months. A final schedule has yet to be issued, but Beth will let Board members know as soon as it is available.
- Beth Payne, a 26-year employee of the Library, is retiring and having an Open House on Jan. 15.
- The new Technology Librarian, Sarah Johnson, is on board and already proving to be an asset.
- At the Library staff meeting on Jan. 13, Police Chief Dave Hayes provided a presentation about emergency preparedness including active shooter incidents. Beth and Library staff will work with the PD to develop a safety plan.
- On Jan. 18, the Library is migrating to its new Integrated Library System (ILS) Platform, Sierra. To accommodate some final system testing, the Library will open at 12pm on Jan. 19.
- The Public Library Association is having their bi-annual meeting this year in Denver. Additional funding was included in the 2016 budget so that more staff could take advantage of this rare opportunity.

XII. Agenda Items for Next Meeting

- 1) Strategic Plan review
- 2) Work Plan 2016
- 3) Learning Source and Intercambio Outreach
- 4) 2016 Projects for Board
- 5) Demographic Data Analysis
- 6) LBOT luncheon for Library staff
- 7) Updates from Stolzmann, Williams, Lancton
- 8) Director's Report

XIII. Adjournment

The meeting was adjourned at 8:15pm.

Goal #1: Build Community

We seek to foster a sense of community among the residents we serve.

Objectives

1. Community Living Room

We create gathering opportunities for community members to interact and create relationships with each other and with local business people, artists, entertainers, and educators.

1.1 Work Plan Responses

A. Children's, Teen and Adult

- Continue to evaluate building utilization to best accommodate the needs of library users, with expected layout changes in Children's and The Loft.

B. Movie Nights

- Six yearly family and teen movie nights provide entertainment opportunities for all ages.
- TED Talks offered quarterly

C. Live Entertainment

- Performing groups provide informal concerts and performances to coincide with First Friday Art Walks and other community events.

D. Community Events

- The Library holds a community celebration to mark the 10th anniversary of the building's opening, participates in 'One Action: Arts + Immigration,' and looks for opportunities to participate in City events.

2. Shared Interests

Our programming brings people with common interests together.

2.1 Work Plan Responses

A. Survey Data

- We build programming based on feedback from program evaluation, online surveys, and informal feedback.

B. Summer Reading Program

- We create a forum for learning through large-scale programming effort. The 2016 SRP focuses on the outdoors and active lifestyles for children, teens, and adults.

C. On the Same Page

- Adults in Louisville, Superior, and Lafayette are encouraged to read a selected title and attend related programming.
- We promote the title to area book groups to foster wider discussion.

3. Outside Our Walls

We have a presence at community events to reinforce the integral role of the Library within the community.

3.1 Work Plan Responses

A. Partnering with Schools

- Collection development in the Children's division is focused on the picture book collection.
- Teachers will be able to request pull-in collections, based on their curriculum needs.
- Staff attends school-related events, such as Parent/Teacher conferences, Battle of the Books, and Back-to-School nights to introduce parents to programs and resources of the public library. Librarians visit ****

B. Business Community

- Staff regularly participates in activities and meetings of the Downtown Business Association and Chamber of Commerce.

C. Sharing programming through Channel 8

- Six or more library programs are broadcast via cable to area residents.

Goal #2: Promote Literacy

We provide resources and programs for all ages to encourage the love of reading and to support literacy in the digital age.

Objectives

1. Literacy for Children

Our collections, programs, and services help ensure that children enter school ready to read, and empower parents and caregivers to build and support literacy skills in their children.

1.1 Work Plan Responses

A. Summer Reading Program

- The 2015 SRP continues an Early Literacy component.

B. School-age support

- Read To Rover expands to weekly sessions. Along with the teen-mentoring Reading Buddies program, these programs provide fun, supportive environments to practice reading for reluctant readers and those reading below grade level.
- A Caldecott award reading group encourages reading for young readers and their families.
- This year we focus on additional literacy-based programming for school-age children.

C. Story Times and Other Programming for Young Children

- All programs consistently include early literacy practices drawn from the Public Library Association's Every Child Ready to Read II.

D. Interactive Learning and 'Play'

- In support of 'Every Child Ready to Read II' we provide toys and space for children to play, one of the Five Practices.

E. Displays

- New display furniture highlights books and other materials on chosen themes.

F. Collection arrangement

- With the division's revamped layout, books are arranged in progression of reading levels and provide ease of selection.

2. Teen and Adult Literacy

Pre-teens, teens, and adults have access to library and online resources to support their reading and literacy skills.

2.1 Work Plan responses**A. Ongoing Programs**

- The Summer Reading Program and book clubs provide avenues for established readers to explore new titles.

B. E-books

- Additional funding with the Front Range Downloadable Consortium allows purchase of a greater number of popular e-books.
- We monitor use patterns of e-materials to enhance the electronic collection for all readers.

C. Displays

- Eye-catching displays encourage visitors to browse.

D. Social Media

- We encourage online conversations about reading and books.

E. Library Databases

- Staff highlights online resources such as the RefUSA business modules through our website, Facebook, and in-person visits.

3. Literacy-related Activities

Library programming and events encourage reading at all ages.

3.1 Work Plan responses**A. Children's and Teen**

- We continue to offer passive programming (drop-in crafts, word games, and puzzles) throughout the department.

B. Programs

- Displays of books related to programs are displayed for checkout, as possible.

C. On The Same Page

- Readers of this year's One-Book title see other library material on themes and events in the book to stimulate their reading curiosity.

4. Science, Technology, Engineering, Math (STEM) Literacy

We foster exploration of STEM subjects and promote STEM literacy.

4.1 Work Plan responses

- A. We develop partnerships in the community to encourage exploration of STEM skills at all ages.
- B. We develop a plan for STEM education for all ages, focused on the workshops presented in the project room.

5. Partners

We support and augment the resources of schools, preschools, and daycares, which are our natural literacy allies.

5.1 Work Plan Responses

A. ESL and Citizenship instruction

- Intercambio staff and volunteers provide literacy and citizenship preparation instruction.

B. One Book 4 Colorado

- Louisville and Superior 4-year-olds receive a free copy of a book provided by the State Library and distributed through the Library and Library Trustees to individuals, daycares, and preschools.

C. School Visits

- Staff works to ensure that area schools and daycares, particularly those without libraries of their own, visit the Library on a regular basis.

D. Youth and Senior Agencies

- We provide program support for a variety of community groups such as Balfour, the Senior Center, and the BVSD Adult Transition program.

6. Diverse Collections

Our collections reflect the diversity of our community and our world.

6.1 Work Plan Responses**A. Up-to-date Collections**

- Our materials are weeded on a regular basis to ensure that they are current and in good condition. In 2015 we focus on science resources in the adult collection and nonfiction in Children's.
- Adult biographies are collected into one section for easy browsing.

B. Multicultural Resources

- Storytimes and displays reflect the rich diversity of our world.

C. 'We Recommend' and Staff Picks

- This popular collection of staff-recommended titles represents a wide variety of subjects. A smaller selection of staff picks is displayed upstairs in the Adult collection.

D. Non-traditional Resources

- We circulate art, e-readers, dolls, energy use meters, and other unconventional materials and are on the lookout for more.
- A variety of Makerkits are available for in-house checkout.

Goal #3: Spark Imagination and Learning

We provide the space, resources, and programs to help people of all ages find inspiration and become lifelong learners.

Objectives

1. Bring Resources to Life

We create programs that encourage creativity, deliver hands-on education, promote personal growth, and highlight the resources available through the Library.

1.1 Work Plan Responses

A. Children's

- We continue to integrate STEM-related programming into the Summer Reading Program.
- Jr. FIRST® LEGO® League offers teams of 6-9-yr.-olds the chance to learn about engineering and construction.
- Other hands-on programs, such as the ongoing LEGOs Club, provide opportunities for exploration and sharing.

B. Teen

- The physiology-based Anatomy In Clay equipment offers teens in-depth learning opportunities through kits that can be used in the Library.
- Regularly scheduled programs offer teens opportunities to be creative.

C. Adult

- Regularly scheduled Tech advice sessions help adults to better use their electronic devices.
- 'Maker' programming gives adults a chance to create artwork and crafts using their own materials in a collaborative environment.

2. Provide Exposure for Experts and Artists

We collaborate with local artists, educators, and specialists to share their expertise, providing exceptional learning and entertainment opportunities to our patrons.

2.1 Work Plan Responses

A. Art Shows

- Students, amateurs, and professional artists show their work through gallery displays and exhibits. Partners include the Louisville Art Association, the Louisville Cultural Council, Parks and Recreation, and area schools.

B. Demonstrations and performances

- We provide venues for local artists and musicians to showcase their talents and skills.

C. Instructional partnerships

- We engage artists to provide instruction in their areas of expertise

3. Encourage Lifelong Learning and Personal Growth

We help community members learn new skills by enabling them to locate the information they seek.

3.1 Work Plan Responses

A. Expand the Flatirons Library Consortium

- Up to three additional libraries complete legal review to join an enlarged FLC, making regional catalogs available to Louisville and Superior residents.

B. Website

- The Library's website is redesigned in conjunction with the City's. Powerful subscription databases not generally available to individual users are featured

C. Integrated Library System (ILS)

- The new Pika discovery layer makes searching easier, delivers augmented results, and allows greater input from patrons to share book reviews and reading recommendations.

D. Programs

- The Library is a National Novel Writing Month (NaNoWriMo) 'Come Write In' site for aspiring authors.
- Introductory programs for children, such as beginning yoga and Tai Kwan Do, promote their personal growth.

E. Outreach

- The library hosts RefUSA instruction for local businesspeople and the public.

4. Provide Creative Spaces

We offer meeting areas and collaborative spaces to foster community dialogue. Our displays and seating areas encourage conversation and create interest in new subjects.

4.1 Work Plan Responses

A. The Loft

- We explore layout in the Loft to creatively utilize the space in response to the space's use.

B. Project Room

- Regularly scheduled programs explore a variety of creative pursuits.

C. Creative Spaces

- Engaging interactive and unstructured events encourage community participation.

D. Display Cases

- Exhibits on a wide range of topics and three-dimensional art attract attention and provoke discussion.

Goal #4: Foster Technological Proficiency

We strive to keep pace with the advancing technological needs of both patrons and staff in order to best execute our mission to inform, involve, and inspire.

Objectives

1. Technology Education

The Louisville Public Library helps patrons learn to use available technologies through classes, outreach, and one-on-one instruction.

1.1 Work Plan Responses

A. Tech Outreach

- We help parents understand how to use technology to enhance early literacy.

B. In-house Downloadables

- Library users are able to download e-books and audios while in the Library.

C. Tech for Kids and Teens

- Staff explores using basic tech tools such as LEGO kits and LittleBits Synth kits to introduce children and teens to computer science.

2. Expanding Device Availability

Library staff explores ways to enhance the sharing of information and entertainment through varied lendable electronic devices and hardware.

2.1 Work Plan Responses

A. E-books

- Titles loaded on circulating Nooks™ are updated regularly with new titles.

B. Tablets

- Staff considers ways tablets may be used by staff and Library visitors, particularly in the Teen Loft and the Project Room.

3. Efficient Internal Operation

We take advantage of new products and training to streamline and improve staff workflows.

3.1 Work Plan Responses

A. E-commerce

- The Library offers those with fees and delinquent accounts to pay electronically, either at home or in the Library.

B. Study Room Scheduling

- The Library offers patrons online scheduling of its heavily used study rooms.

C. Streamline ordering process

- Using electronic access to the Library's primary vendor for library materials, staff eliminates paper and duplicative processes.

Goal #5: Preserve and Promote Our Community's Past

We share documents related to Louisville's past through electronic access, programming, and displays.

Objectives**1. Education**

Citizens readily find electronic photographs and documents related to Louisville's past. The Library's website, programs, and displays about local history help people connect to the community's past.

1.1 Work Plan Responses**A. Access**

- Utilizing new Museum staff, electronic access to 700 historic images and documents is added to the website through the PastPerfect interface.

B. Programs

- The Library and Historical Museum collaborate to present three programs dealing with the area's history.

C. Genealogical research

- Individualized help is available weekly through the library's Genealogy Guide.

2. Partners

In conjunction with the Louisville Historical Museum, the Library pursues partnerships to enhance resource sharing and funding opportunities so that access to unique historical materials is increased.

2.1 Work Plan Responses**A. Grants**

- Library and Museum staff survey grant-making institutions and foundations that may support electronic scanning projects for historic photos and documents.

Cultural Services Program Key Indicators				
Library Services Sub-Program				
Indicator	Unit	2015 Actual	2016 Estimated	2017 Projected
General: Resident population of Louisville and Superior	Residents	32,904	33,000	33,000
General: Staffing	FTEs	19.8	20.6	20.6
General: Total Budget (Library Services & Building Maintenance; not Debt)	Annual Expenditure	\$ 1,694,250	\$ 1,759,090	\$ 1,828,379
Service Level: Circulation Checkouts and Renewals	Items	494,889	490,000	485,000
Service Level Efficiency ¹ : Checkouts per FTE	Items/FTE	25,007	23,786	23,544
Service Level Commitment: \$ Per Resident	Expenditures/Resident	\$ 51.49	\$ 53.31	\$ 55.41
Service Level: Inter-Library Circulation Items	Items	44,050	49,000	51,500
Service Level: Reference Questions Answered (Based on Qtr Tracking)	Documented Questions	32,856	33,000	33,000
Involvement: Library Card Holders	Resident Library Card Holders	17,931	18,150	18,150
Involvement: Programs for Adults, Teens and Children	Programs Offered	818	820	820
Involvement: Programs for Adults, Teens and Children	Attendance	21,473	22,000	22,500
Involvement Effectiveness: Average Attendance Per Program	Attendance per Program	26	27	27
Involvement Effectiveness: Ratio of Attendance to Resident Population	Ratio	65%	67%	68%
Involvement: Outreach for Adults, Teens and Children	Offsite Programs Offered	159	160	160
Involvement: Outreach for Adults, Teens and Children	Attendance	5,164	5,100	5,100
Involvement Effectiveness: Percent of Residents who have Library Cards	% of Total	0.54	0.55	0.55
Facility Utilization: Percent use of Public PCs (of all open hours)	% In Use	44%	44%	45%
Facility Utilization: Percent use of Study Rooms (of all open hours)	% In Use	62%	62%	62%
Facility Utilization: WiFi Users	Total Users	15,688	16,500	17,000
Facility Use: Visitors	Annual	249,421	230,000	230,000
	Average/Day	693	639	639
Overall Performance Rating on Citizen Survey ²	% Excellent or Good		96%	
Respondents who consider the Library "Essential" or "Important" ²	% Essential or Important		86%	
<p>1. For comparison purposes, the Statewide average is 16,667.</p> <p>2. Based on the Citizen Survey results every four years, last survey was 2012.</p>				

Cultural Services Program Key Indicators				
Museum Services Sub-Program				
Indicator	Unit	2015 Actual	2016 Estimated	2017 Projected
General: Resident population of Louisville	Residents	20,047	20,100	20,100
General: Staffing	FTEs	1.20	1.25	1.25
General: Total Budget (Museum Services)	Annual Expenditure	\$ 85,640	\$ 85,750	\$ 89,345
Service Level: Historic photos and documents cataloged & accessible	Items	971	850	850
Service Level: Historic research reports	Reports	20	20	20
Service Level Efficiency: Items accessible per FTE	Items/FTE	809	680	680
Service Level Commitment: \$ per Resident	Expenditures/ Resident	\$ 4.27	\$ 4.27	\$ 4.45
Involvement: History Foundation Members	Members	705	740	780
Involvement: Programs for Adults, Teens and Children	Programs Offered	14	20	20
Involvement: Programs for Adults, Teens and Children	Attendance	274	400	400
Involvement Effectiveness: Average Attendance Per Program	Attendance per Program	20	20	20
Involvement Effectiveness: Ratio of Attendance to Resident Population	Ratio	1%	2%	2%
Involvement Effectiveness: Percent of Residents who are Members	% of Total	3.5%	3.7%	3.9%
Facility Utilization: Web Access Users	Total Users	12,200	12,800	13,400
Facility Use: Visitors	Annual	2,913	3,000	3,000
	Average/Day	8.1	8.3	8.3
Respondents who consider Museum "Essential" or "Important" ¹	% Essential or Important		47%	

1. Based on the Citizen Survey results every four years, last survey was 2012.

City of Louisville Programs, Goals, Sub-Programs and Contributing Projects

Programs	Goals	Sub-Programs	2016 Potential Contributing Projects
Transportation	A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.	Planning and Engineering	<ol style="list-style-type: none"> 1. Complete South Street Gateway Underpass (dependent on RR) 2. Complete Hwy 42 Plan Short Street intersection and Hwy 42 Underpass improvements 3. Complete DDI 4. Complete County Road Bridge
		Transportation Infrastructure Maintenance	<ol style="list-style-type: none"> 1. N. McCaslin Resurfaced 2. 2016 Downtown Booster complete 3. Lucity Asset Management Software, ERP and Cartegraph Permit modules fully operational
		Streetscapes	Complete Phase II Downtown brickwork resetting
		Snow & Ice Removal	Improved snow removal with computer controls, storage and ice slicer
Utilities	Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.	Water	<ol style="list-style-type: none"> 1. Finish Major Renovations (Pump Station, Chlorine System, Chlorine Contact Tank) to SCWTP 2. Evaluate Water Financial Plan
		Wastewater	Substantial Completion of WWTP
		Stormwater	Complete Citywide Drainage Asset Management Plan
		Solid Waste, Recycling and Composting	Implement Admin Fee adjustment to provide sufficient working reserve funds.
Public Safety & Justice	Police and other City staff working with the community to help ensure safety; satisfy residents' expectations that individuals observe the City's Municipal Code and State Law; and the justice system is fair, effective and efficient.	Patrol and Investigation	<ol style="list-style-type: none"> 1. Evaluate shared services options for law enforcement and communications 2. Body Cams for Police Officers. 3. Completion evaluation of service level standards and their effectiveness in determining whether we have a good agreement with the Ccounty.
		Code Enforcement	ID properties with chronic violations and implement proactive enforcement to maintain compliance
		Municipal Court	Specific actions to increase collaboration between staff in PD and Court.

City of Louisville Programs, Goals, Sub-Programs and Contributing Projects

Programs	Goals	Sub-Programs	2016 Potential Contributing Projects
Parks	Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit or see; sports facilities that are fully used and properly maintained; and a suitable final resting place that meets community needs.	Parks	1. Implement Wayfinding 2. Implement ADA playground replacements
		Forestry	
		Horticulture	Landscaping standards? Replacing dated and damaged landscaping?
		Cemetery	
Open Space & Trails	Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.	Acquisition	
		Maintenance and Management	Eradicate List A Noxious Weeds
		Education and Outreach	Train with PD on Comprehensive Coyote Mgt Plan
		Trail Maintenance	
		New Trails	Implement Wayfinding
Recreation	Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people all ages, interests and ability levels.	Youth Activities	Submit proposed Tax Measure to voters for Recreation/Senior Center expansion and/or new aquatics center
		Adult Activities	
		Senior Activities and Services	
		Aquatics	
		Golf Course	1. Revenue positive 2. Restroom on back 9 in CIP
Cultural Services	Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage.	Library Services	1. Increase collaborations with schools 2. Migrate to the new platform for the library's Integrated Library System 3. Implement newly expanded Flatirons Library Consortium 501 c(3)
		Museum Services	1. Augment online access to historic Louisville photos and documents 2. Complete Historic Structure Assessments on Tomeo House and the Jacoe Store
		Cultural Arts & Special Events	

City of Louisville Programs, Goals, Sub-Programs and Contributing Projects

Programs	Goals	Sub-Programs	2016 Potential Contributing Projects
Community Design	Sustain an inclusive, family-friendly community with a small-town atmosphere; effective and efficient building services; and effective preservation of the City's historic structures through a voluntary system.	Community Design	1. Small area plan implementation (public infrastructure, rezoning, and design guidelines) 2. Initiate and implement 1st neighborhood plan 3. Update CMRS administrative policy for public buildings
		Development Review	Adopt 2015 International Building Codes
		Historic Preservation	Implement specific historic preservation surveys identified in Historic Preservation Master Plan
Economic Prosperity	Promote a thriving business climate that provides job opportunities, facilitates investment and produces reliable revenue to support city services.	Business Retention and Development	1. Downtown improvements to help facilitate connections in and around downtown 2. Design additional connection to CTC 3. Sam's Club redevelopment
		Urban Renewal	Infrastructure improvements to support additional investment. Facilitating required infrastructure improvements in the URA.
Administration & Support Services	Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration and support.	Governance & Administration	1. Assess Facilities/Maintenance Level of Service 2. Pursue shared services opportunities/capital
		Public Information & Involvement	Citizen Survey
		City Clerk/Public Records	
		Legal Support	
		Human Resources & Organizational Development	1. Train supervisors on ERP system 2. Adopt organizational succession plans for each Department
		Finance, Accounting & Tax Administration	1. In 2016 plan 2 year budget overview for 2017/18 with annual approval
		Information Technology	Complete ERP Implementation. Business continuity and disaster recovery.
		Sustainability	
		Facilities Maintenance	
Fleet Maintenance			

March 2016

SUN 1-5PM	MON 10AM-8PM	TUES 10AM-8PM	WED 10AM-8PM	THURS 10AM-8PM	FRI 10AM-6PM	SAT 10AM-6PM
NEW! Makerspace Open Lab MON ■ 4-6pm for all WED ■ 4-5:30 for Teens	Story Time WED & THUR Baby :: 10:00 Toddler :: 10:30 Preschool :: 11:30 SAT All ages :: 11:00 * = pre-register	<u>1</u> Read to Rover (all ages) 4-5pm <hr/> Teen Advisory Group 6-7pm	<u>2</u> Imagine That! <i>Disguises</i> (ages 7-12) 4-5pm	<u>3</u> Museum 'Brown Bag' <i>Tiny Houses with a History</i> 12-1pm	<u>4</u> Story Time en Français All Ages ■ 10:30	<u>5</u> * Makerspace Program DIY Shoji Lamp (ages 18 & up) 2-5pm
	Youth Spring Art Show Opening Reception ■ 5:30-7:30					
<u>6</u> 	<u>7</u> 	<u>8</u> * Toddler Art (18 mos - 3 yrs) 1-1:30 <hr/> Read to Rover (all ages) 4-5pm <hr/> Snark Attack Tuesday 4-5:30	<u>9</u> * Silly Science <i>Is it Conductive?</i> (ages 7-12) 4-5pm	<u>10</u>	<u>11</u> Movement & Music (ages 2-5) 10:30-11 <hr/> * Makerspace Program ■ 1-3pm Develop iPhone & iPad Apps (ages 10 & up)	<u>12</u> YOGA FOR KIDS Storybook (ages 2-5) 1-2pm Discovery (ages 6-12) 2-3pm
<u>13</u> Book Discussion <i>Age of Iron</i> 1:30 <hr/> Chess Club (ages 6-18) 2-4pm	<u>14</u> Book Discussion <i>Euphoria</i> 12-1pm <hr/> Pathways to Success Adoption: Parenting Challenges and Solutions ■ 6-7:30	<u>15</u> Read to Rover (all ages) 4-5pm <hr/> Teen Anime 4-6pm	<u>16</u> Book Discussion <i>Turn Right at Machu Picchu</i> 12-1pm <hr/> * Tween Time <i>Battle Bunnies</i> (grades 4-6) 4-5pm	<u>17</u> Writing Club (grades 3-5) 4-5pm	<u>18</u> How We Grow: An Exploration of Animal Life Cycles (ages 3-7) 11-11:45	<u>19</u> Celtic Steps Dance Performance (all ages) 3-3:30
<u>20</u>	<u>21</u> Board Game Day for Kids All Ages, All Day <hr/> Miyazaki Movie Monday <i>Howl's Moving Castle</i> (PG) 2-4:15	<u>22</u> Read to Rover (all ages) 4-5pm <hr/> * Teen Creations <i>Something from Nothing</i> 4-5:30	<u>23</u> Teen Board Game Day 2-3:30 <hr/> Artist Trading Cards <i>Collage</i> (ages 7-12) 4-5pm <hr/> Last-Minute Tax Preparation 6-7:30	<u>24</u> Kids Crafts (ages 5-12) 1-5pm <hr/> Duct Tape Crafts for Teens 2-3:30 <hr/> * Makerspace Program (ages 12 & up) Earrings 101 6-7pm	<u>25</u> Movement & Music (ages 2-5) 10:30-11 <hr/> Family Movie Matinee <i>Minions</i> ■ 2-4pm <hr/> * Makerspace Program Zentangles 101 (teens & adults) 2-3pm	<u>26</u>
<u>27</u> CLOSED Easter 	<u>28</u> Library Playdate (ages birth-2yrs) 10:30-11:30 <hr/> LEGO Club (ages 5-10) 6-7pm	<u>29</u> Slash Game Showdown for Teens 4-5pm <hr/> Read to Rover (all ages) 4-5pm	<u>30</u>	<u>31</u>	Louisville Public Library 951 Spruce Street www.louisville-library.org Main: 303-335-4849 Adults: 303-335-4820 Children: 303-335-4821 Circulation: 303-335-4822 Teens: 303-335-4845	

April 2016

SUN 1-5PM	MON 10AM-8PM	TUES 10AM-8PM	WED 10AM-8PM	THURS 10AM-8PM	FRI 10AM-6PM	SAT 10AM-6PM
Louisville Public Library 951 Spruce Street Louisville, CO 80027 www.louisville-library.org Main: 303-335-4849 Adults: 303-335-4820 Circulation: 303-335-4822 Children: 303-335-4821 Teens: 303-335-4845 * = pre-register		National Library Week Apr. 10-16 Libraries Transform	Story Time WED & THUR Baby ■ 10:00 Toddler ■ 10:30 Preschool ■ 11:30 ALL AGES SAT ■ 11:00 April 1 ■ 10:30 en Français	NEW! Makerspace Open Lab MON ■ 4-6pm for all WED ■ 4-5:30 for Teens	<u>1</u> Dana V. Musical Performance (all ages) 4-5pm <hr/> First Friday Art Walk at the Museum 6-8pm	<u>2</u> * One Action Arts+Immigration Project, Part 1 (ages 8-12) 10am-12pm
<u>3</u> 	<u>4</u>	<u>5</u> Read to Rover All ages ■ 4-5pm <hr/> * Teen Advisory Group 6-7 pm	<u>6</u>	<u>7</u> MUSEUM PROGRAM at the Library Color & Design in Historic Textiles 7-8:30	<u>8</u> MAKERSPACE * Arduino Workshop (ages 12 & up) 4-5:30 <hr/> Forensic Study of Steel in the World Trade Center Towers ■ 3-4pm	<u>9</u> * One Action Arts+Immigration Project, Part 2 (ages 8-12) 10am-12pm <hr/> Storybook Yoga Ages 2-5 ■ 1:30 Discovery Yoga Ages 6-12 ■ 2:15
<u>10</u> Book Discussion <i>History of the Rain</i> 1:30	<u>11</u> One Book 4 Colorado Story Time Ages 3-6 ■ 3:30 <hr/> Book Discussion <i>Spy Among Friends</i> 7:30	<u>12</u> * Ents & Elves Into Middle Earth ages 2-6 ■ 10:30 <hr/> Read to Rover All ages ■ 4-5pm <hr/> Snark Attack Tuesday 4-5:30	<u>13</u> * Silly Science <i>Float Your Boat</i> (ages 7-12) 4-5pm <hr/> Drop-in Blackout Poetry for Teens 4-5pm	<u>14</u> * Ents & Elves Into Middle Earth ages 5-12 ■ 4:00 <hr/> How to Get a Loan: Lending Basics 6-7:30	<u>15</u>	<u>16</u> * One Action Arts+Immigration Project, Part 3 (ages 8-12) 10am-12pm
<u>17</u>	<u>18</u>	<u>19</u> * Toddler Art (18mos-3yrs) 1-1:30 <hr/> Read to Rover All ages ■ 4-5pm <hr/> Teen Anime 4-6pm	<u>20</u> Book Discussion <i>The Husband's Secret</i> 12-1pm <hr/> * Tween Time <i>Big Nate Party</i> (grades 4-6) 4-5pm	<u>21</u> * Writing Club (grades 3-5) 4-5pm	<u>22</u> Music & Movement (ages 2-5) 10:30-11 <hr/> I Love the '90s Party for Teens 6-8pm	<u>23</u> * One Action Arts+Immigration Project, Part 4 (ages 8-12) 10am-12pm
<u>24</u> B & W Chess 2-4pm	<u>25</u> Library Playdate (birth-2yrs) 10:30-11:30 <hr/> LEGO Club Ages 5-10 ■ 6-7pm	<u>26</u> Read to Rover All ages ■ 4-5pm <hr/> * Teen Creations <i>Give Peeps a Chance: Peep Dioramas</i> 4-5:30	<u>27</u> Artist Trading Cards <i>Zentangle</i> (ages 7-12) 4-5pm	<u>28</u> MAKERSPACE * What is Binary?: Code Your Name (ages 12 & up) 4-6pm	<u>29</u>	<u>30</u> * YOUNG WRITER'S WORKSHOP Grades 4-12 11am-4pm
Mysteries of Bird Migration 7-8:30			10 Rules of Personal Finance for Teens & Parents ■ 6-7:30			