

Louisville Sustainability Advisory Board Agenda

**Wednesday, June 15th, 2016
City Hall, 749 Main Street, Spruce Room
6:30- 8:00pm**

Chair: Mary Ann Heaney

Secretary: Allison Johanson

6:30-6:45pm:

- I. Call to Order
 - a. Roll Call
 - b. Approval of Current Meeting's Agenda
 - c. Approval of May 18, 2016 Meeting Minutes
 - d. Public Comments on Items Not on the Agenda
 - e. Jay's Minute
 - f. Dave's Minute

6:45-7:55pm:

- II. Rec Center Expansion Presentation (?)
- III. Sustainability Plan (all)
- IV. Coordination with other boards and commissions for sustainability issues (Dan)

7:55 - 8:00 pm:

- V. Log volunteer hours
- VI. Items for discussion at our next meeting
- VII. Adjourn

Louisville Sustainability Advisory Board

Meeting Minutes: Wednesday, May 18th, 2016

City Hall, 749 Main Street, Spruce Room

I. Call to Order: The meeting was called to order at 6:34 pm by Dan Delahunty, Chair. Minutes were taken by Mary Ann Heaney.

a. Roll Call: (*Members present in bold*): **Mary Ann Heaney, Mark Persichetti; Justine Vigil-Tapia;** Jamie Bartlett; **Marianne Martin** (joined at 7:03 pm), **Allison Johanson, Dan Delahunty,** City-Staff Liaison **Dave Szabados;** City-Council Liaison Jay Keany. Public: **Rob Debarros** (citizen), **Lea Yancy** (Boulder County)

b. Approval of Current Meeting Agenda: Approved.

c. Approval of Past Month's Minutes: Approved.

d. Public Comments on Items Not on the Agenda:

Lea Yancy provided updates on Louisville's participation in several Boulder County programs: Two Louisville residents purchased electric cars using rebates from Boulder County (out of 48 cars total). 18 Louisville residents signed up for the solar program discounting rooftop systems. In the high efficiency toilet program, 27 Louisville residents participated out of 400 county residents.

e. Jay's Minute: Not present.

f. Dave's Minute: A grant from the Air Quality Council was used to purchase one electric city vehicle. Excel selected Louisville to participate in Partners in Energy Program. Louisville Chamber of Commerce invited LSAB members to volunteer at the Taste of Louisville, in 2-hour shifts, to help with the Zero Waste effort. The event is Saturday June 4th (9am - 4pm). Anyone interested should call 303.666.5747

II. Review comments from study session

Mark summarized comments from the study session:

- Council asked LSAB to detail tasks and duties in the proposal for the sustainability coordinator's position.
- Council recommended LSAB participate in, and advocate for, sustainability during design of the rec center expansion. Mary Ann said that she had discussed sustainability issues with the architect and Jeff Lipton during the open house. The architect, Chris Kastelic with SinkCombsDethlefs, agreed to

meet with LSAB in the fall to review specific design criteria design and discuss sustainability issues (if the bond passes). The current plan does not have many specifics. The architect's website is: <http://www.sinkcombs.com/>. LSAB members will visit the site to review other rec center projects that the firm has designed. Marianne suggested that we also tour a couple of LEED Gold rec centers to see what is possible. Dan pointed out that design decisions would be made rapidly so we need to be kept in the loop with updates. Marianne said a liaison with the Rec Center project would be beneficial. Mary Ann will email council and ask how LSAB could be involved in reviewing plans: e.g. be appointed to the study group, be provided with plans as they are updated, etc.

- Chris Leh asked about the location for a second community garden.
- Chris Leh asked Dave if there was low hanging fruit left to address.
- Susan Loo pointed out a few issues she had with the Sustainability Plan. Dan said that Susan's comments indicated a concern with how businesses could comply with the Plan. A discussion regarding how to justify the Plan to businesses was held.

Dan suggested that board meetings each take a few outside boards to meet with every three months to track sustainability crossover. The issue will be discussed next month.

III. Green Business Awards Program

Notice of the program is posted on the City's website. Two PACE employees will begin contacting businesses in Louisville to inform them of the program and ask them to participate. Businesses that have already made efforts to be green will likely be recognized without having to feel like they need to do more. PACE will work to collect information and assist businesses that want to participate during June, July, and August.

In the fall, PACE will take the information collected from all contacts and determine whether companies should receive gold, silver, or bronze awards. An awards dinner will be at the rec center around Thanksgiving. The award itself will be two PACE Green Business decals for posting on windows or doors.

IV. Community Garden Update

Mary Ann said that currently there were approximately 50 participants. There are about 8 plots left. A notice has been placed on the city website and, hopefully, in the quarterly newsletter publicizing the open plots. A tour of the water system is tomorrow. A gardener's meeting will be held next Saturday to discuss startup issues: how to store and share tools in the shed, whether to buy or share hoses, etc. The contract with DUG is presumed to be final. The Grand Opening will be June 23rd and include music and food but no vegetables.

V. Sustainability Action Plan

In depth review of the Plan was deferred to the next month's meeting. Marianne suggested that a ranking system be added that identifies required implementation efforts, cost, payback (ROI), whether short or long term implementation is required, and whether public or private impact. She will develop a matrix with Jamie's input and distribute for each section's authors to use in determining these values for their topics. Each section will then distribute their completed matrix to the other groups for review by Monday 13th. Marianne will generate a summary matrix. The Sustainability Plan will then be reviewed and revised section by section, as needed, at the next two month's meeting. Lea said that Longmont is using a consultant to develop their sustainability plan. Lea will forward the county's study on capital items that may be helpful.

VI. Street Faire Waste Update

Mark met with the woman hired to manage the Street Faire. She asked for assistance with waste collection during each faire. Mark would like to have at least one person from our board at the faire each week. Western Disposal will adjust the size of the totes to better reflect the waste collected. They will provide smaller bins for trash. Mark is looking into banners that direct proper disposal. Mark suggested each vendor be provided designated tubs for their waste. The faire contact said that all cups, plates, etc. must be compostable.

VII. Log volunteer hours

See below

VIII. Items for discussion at our next meeting (June, 2016)

1. Sustainability Plan (all)
2. Coordination with other boards and commissions for sustainability issues (Dan)

IX. Adjourned at 8:03 p.m.

LSAB 2016 Schedule, Deadlines, Meeting Assignments

If you are unable to fulfill your assignment, you are responsible for finding a replacement! ☺

| Secretary to email agenda, AND previous month's minutes to Kerry Holle kerryh@louisvilleco.gov | Meeting Date | Chair | Secretary |
|---|---------------------|----------|--------------------------|
| January 13 | January 20 | Mary Ann | Mark |
| February 10 | February 17 | Mark | Justine |
| March 9 | March 16 | Justine | Jamie |
| April 13 | April 20 | Jamie | Dan -Mary Ann |
| May 11 | May 18 | Dan | Mary Ann |
| June 8 | June 15 | Mary Ann | Allison |
| July 13 | July 20 | Allison | Marianne |
| August 10 | August 17 | Marianne | Mark |
| September 14 | September 21 | Mark | Justine |
| October 12 | October 19 | Justine | Jamie |
| November 9 | November 16 | Jamie | Dan |
| December 14 | December 21 | Dan | Mary Ann Dan |

*A crossed out name followed by a second name denotes a substitute.

Hours tally:

For the month of March, 2016

| Board Member | Activities | Hours |
|---------------------|--|-----------|
| Allison Johanson | Meeting attendance | 1.5 |
| Dan Delahunty | Meeting attendance | 4 |
| Jamie Bartlett | Meeting attendance | ? |
| Justine Vigil-Tapia | Meeting attendance | 3.5 |
| Marianne Martin | Meeting attendance, Open Government | 3.5 |
| Mark Persichetti | Meeting attendance, Green Building Award | 12 |
| Mary Ann Heaney | Meeting attendance, Community Garden | 15 |
| | Total Hours | 34 |