

# **Louisville Sustainability Advisory Board**

## **Agenda**

**Wednesday, September 21, 2016**  
**City Hall, 749 Main Street, Spruce Room**  
**6:30-8:00pm**

**Chair:** Mark Persichetti

**Secretary:** Justine Vigil-Tapia

**6:30-6:40pm:**

- I. Call to Order
  - a. Roll Call
  - b. Approval of Current Meeting's Agenda
  - c. Approval of August 17, 2016 Meeting Minutes
  - d. Public Comments on Items Not on the Agenda
  - e. Jay's Minute
  - f. Dave's Minute

**6:40-7:30pm:**

- II. Review of Aug-23rd Study Session; Update/Amend our Sustainability Plan, to present to City Council on Nov 15th

**7:30-7:50pm:**

- III. Coordination with other boards and commissions for sustainability issues (Dan)
- IV. Green-Business Awards program, update (Mark)
- V. Discuss *Colorado Communities for Climate Action* (Marianne)
- VI. Consider a single, annual chair for LSAB; keep monthly rotation for secretary (depending on time available)

**7:50-8:00 pm:**

- VII. Log volunteer hours
- VIII. Items for discussion at our next meeting (October 19, 2016)
- IX. Adjourn

## ***Louisville Sustainability Advisory Board***

**Meeting Minutes: Wednesday, August 17th, 2016**

**City Hall, 749 Main Street, Spruce Room**

**I. Call to Order:** The meeting was called to order at 6:36 pm by Marianne Martin. Minutes taken by Mark Persichetti.

**I.a. Roll Call: (*Members present in bold*):** **Jamie Bartlett; Dan Delahunty, Mary Ann Heaney, Allison Johanson, Marianne Martin, Mark Persichetti; Justine Vigil-Tapia;** City-Staff Liaison **Dave Szabados;** City-Council Liaison **Jay Keany**

**I.b. Approval of Current-Meeting's Agenda:** Approved as-is.

**I.c. Approval of July 20, 2016 Meeting Minutes:** The minutes from the July 20, 2016 meeting were approved as-is.

**I.d. Public Comments on Items Not on the Agenda:** Justine reported on the Community-Garden party, held on August 4th. 40-plus people attended, including Council members Ashley Stolzmann and Susan Loo, and County Commissioner Pam Domenico. Food was provided by local businesses, and a couple of the new gardeners provided music. Crops are growing!

Marianne reported on a new program, *Colorado Communities for Climate Action (CC4CA)*. It's intended to offer an opportunity for local governments to join forces on climate policy and work for state and federal actions supporting and complementing local climate-protection actions. (A copy of its press release is attached.)

**I.e. Jay's Minute:** Jay reported that City Council approved a lease-purchase agreement for 199-kW of electrical production capacity from the Clean Energy Collective's (CEC) Boulder #2 array. This is in addition to 400 kW previously approved.

**I.f. Dave's Minute:** Dave discussed the City's newly acquired electric car, a Leaf extended-range (500 miles). He also reported Xcel will be upgrading City street lights to LED lights.

**II. Coordination with other boards and commissions for sustainability issues (Dan):** This topic was postponed until our Sept meeting, to allow further discussion for our upcoming City-Council Study Session.

**III. Council Study Session prep:** The remainder of the meeting was a general discussion of how we should present our Sustainability Plan at our Study Session with City Council on August 23rd. We agreed to have Jamie serve as our primary presenter. Other members will comment on their sections of the SAP.

We should start by presenting the recent survey results, *re* sustainability. Make both the SAP and Matrix available, but show only the SAP on-screen. Be prepared to discuss the criteria we considered in the Matrix. Give an overview of the plan, mention items that are currently underway, and any low-fruit items. Be prepared to discuss pay-back periods. Mention sister-cities that have sustainability plans.

Next steps, once our Plan is adopted: How to set goals? Specific metric goals are preferred, but may need further study for specific topics. Can't set goals and deadlines without knowing costs. How frequently should we expect to review/update the Plan – bi-annual, longer? Are we ahead or behind sister-cities' efforts & goals?

Recommend a staff position for a Sustainability Coordinator. Define that position's functions, advantages. Funding options: current grant possibilities, potential funds from future county sustainability tax.

**IV. Log Volunteer Hours:** For the month of August 2016:

<b>Person</b>	<b>Activities</b>	<b>Hours</b>
Jamie Bartlett	Meeting attendance, SAP	4
Dan Delahunty	Meeting attendance, SAP	3
Mary Ann Heaney	na	
Allison Johanson	Meeting attendance, SAP	2
Marianne Martin	Meeting attendance, SAP	5
Mark Persichetti	Meeting attendance, RCAB, PACE, SAP	6
Justine Vigil-Tapia	Meeting attendance, SAP	3
	<b>TOTAL HOURS</b>	<b>23</b>

**V. Items for Next Meeting (Sept 21, 2016):**

- Review of Aug-23rd Study Session
- Update/Amend our Sustainability Plan, to present to City Council on Nov 15th
- Coordination with other boards and commissions for sustainability issues (Dan)
- Green-Business Awards program, update (Mark)
- Colorado Communities for Climate Action (Marianne)
- Consider a single, annual chair for LSAB; keep monthly rotation for secretary

**VI. Adjourn:** Meeting adjourned at 8:03pm.

**LSAB 2016 Schedule, Deadlines, Meeting Assignments**

If you are unable to fulfill your assignment, you are responsible for finding a replacement! ☺

Secretary to email agenda and previous month's minutes to Kerry Holle, <a href="mailto:kerryh@louisvilleco.gov">kerryh@louisvilleco.gov</a>	Meeting Date	Chair	Secretary
January 13	January 20	Mary Ann	Mark
February 10	February 17	Mark	Justine
March 9	March 16	Justine	Jamie
April 13	April 20	Jamie	Dan
May 11	May 18	Dan	Mary Ann
June 8	June 15	Mary Ann	Allison
July 13	July 20	Allison	Marianne
August 10	August 17	Marianne	Mark
September 14	<b>September 21</b>	Mark	Justine
October 12	<b>October 19</b>	Justine	Jamie
November 9	<b>November 16</b>	Jamie	Dan
December 14	<b>December 21</b>	Dan	Mary Ann

A crossed-out name followed by a second name will denote a substitute.

# ***City Council***

## ***Study Session Summary***

**August 23, 2016**  
**Library Meeting Room, 951 Spruce Street**  
**7:00 PM**

The City Council met in a study session at 6:00 p.m. in the 1<sup>st</sup> Floor Meeting Room at the Louisville Public Library at 951 Spruce Street, Louisville, Colorado. The following persons were present:

City Council Present: Mayor Bob Muckle  
Mayor Pro Tem Jeff Lipton  
Council member Jay Keany  
Council member Chris Leh  
Council member Susan Loo  
Council member Dennis Maloney  
Council member Ashley Stolzmann

Staff Present: Malcolm Fleming, City Manager  
Heather Balsler, Deputy City Manager  
David Baril, Head Golf Professional  
Becky Campbell, Library Public Services Manager  
Ginger Cross, Marketing Specialist  
David Dean, Golf Course Superintendent  
Aaron DeJong, Economic Development Director  
Kurt Kowar, Public Works Director  
Emily Kropf, Assistant to the City Manager  
Chris Neves, Information Technology Director  
Joe Stevens, Parks and Recreation Director  
Rob Zuccaro, Director of Planning and Building Safety  
Dawn Burgess, Executive Assistant to the City Manager

Lafayette City Council:  
Mayor Christine Berg, Stephanie Walton, Chelsea Behanna, Merrily Mazza, Gary Klaphake, Susan Koster, Brad Wiesley, Curt Cheeseman

Golf Course Advisory Board  
Ken Gambon, Steven Lembke, Perry Nelson, Cory Nickerson, Lisa Norgard,  
Sandy Stewart, Michele Van Pelt

Sustainability Advisory Board

Jamie Bartlett, Dan Delahunty, Alison Johanson, Mary Ann Martin, Mark Persichetti

Members of Public: Deb Fahey, John Leary

*Call to Order* – The meeting was called to order at 7:00 PM by Mayor Muckle

### **Discussion – City of Lafayette**

#### *Library Consortium*

Library Public Services Manager Becky Campbell said Louisville is very happy that Lafayette is joining the Library Consortium. It will be a good joint effort. Other libraries in the consortium are Boulder, Broomfield, and Longmont. There are growing pains but the consortium allows a shared catalog. Council member Stolzmann gave an overview of the Makerspace.

#### *Parks, Recreation and Open Space Update*

Mayor Muckle said the Mayhoffer Farm is of primary interest to the cities of Louisville and Lafayette. City Manager Klaphake said discussions with the Mayhoffers have gone on for years and Louisville and Lafayette are good partners.

- Buffer Areas Considered in Municipal Comprehensive Plans/Possible Joint Vision for Buffer Area Near Paschal/Highway 42
  - Klaphake said this is not a priority for Lafayette. Lafayette has an open space tax.
  - Mayor Berg gave an overview of Lafayette Open Space tax.
- Status of Lafayette Soccer Complex at Harney Lastoka Open Space
  - City Manager Klaphake said Lafayette hoped to share synthetic soccer fields and baseball fields so as not to have duplicate restrooms and concessions. Priorities changed in Lafayette but Lafayette still thinks it is a good idea.
  - City Manager Fleming talked about intersection improvements at Short Street and Highway 42 that will link the ballfields to the development area east of the tracks and ultimately downtown Louisville with a future underpass.
- Opportunities for Collaboration in Parks, Recreation, Open Space and Senior services
  - Mayor Muckle talked about the idea of joining services for senior meals and other areas to collaborate. How can we do better without

boundaries? The senior boards from both cities will be meeting soon. Joint offerings and programming may provide better services.

Sharing of passes for golf courses was discussed.

*Transportation Issues*

- Lafayette has a mill levy on the November ballot, which, if passed, would allow every resident to get an EcoPass. It is a pilot program which can be evaluated in 6 years. Louisville's issue is "last mile" ie: people can take public transportation to Louisville but need to go "that last mile" to get their place of work (ie: CTC)

*Affordable housing*

- Planning and Building Safety Director Rob Zuccaro said the Kestral affordable housing project is under construction and permits have been issued. It will serve both senior and families.
- Lafayette trying to "land bank" for the next Josephine Commons-type project.  
Both these projects will not solve the affordable housing problem. There was discussion of affordable housing.

*Lafayette pursue Broadband/SB152 Exemption on Ballot*

- Lafayette is putting it on the ballot.
- Lafayette is not yet looking at broadband citywide.

*Other*

Council member Lipton said Lafayette is a great neighbor and collaboration is excellent.

Sustainability and composting were discussed.

**Discussion – Golf Course Financials and Golf Course Advisory Board Role**

Chair Gambon stated that the Golf Course Advisory Board is presenting its draft strategic plan and introduced Steve Lembke who owns the Sweet Spot Café.

Mr. Lembke stated that sales have increased since February 2016 and he expects a good winter season due to marketing, specials and a new menu. The Sweet Spot Café has catered 41 events since opening. He added that seating is an ongoing issue as the clubhouse can only accommodate 65. The pavilion has potential as it could seat up to 120.

Chair Gambon said that Council asked the Golf Course Advisory Board to establish its strategic direction. The Advisory Board has since completed a draft strategic plan that addresses how the golf course can maintain the new infrastructure that has been installed.

Chair Gambon continued that the strategic plan focuses on community engagement, financial success, user experience, youth programming and alignment with the City's parks and recreation and comprehensive plans. The upcoming fall and winter months will be a good time to refine the strategic plan. The Advisory Board is currently soliciting input from stakeholders (i.e. City, community, golfers, leagues, etc.).

Marketing specialist, Ginger Cross, stated that she has been sending weekly email blasts to approximately 7,900 recipients with golf course updates and promotions for the Sweet Spot Café. The golf course has also joined the Superior and Louisville Chambers of Commerce, published a coupon through Ideal Golf that will reach 70,000 golfers and plans to participate in Mile High Golf, a 5280 promotional event.

City Council suggested that the Advisory Board work with staff to finalize the strategic plan as staff is responsible for performance of the golf club. There was positive feedback from City Council regarding the strategic plan. It was noted that attention should be paid to wastewater expenses.

**Discussion – Sustainability Advisory Board, Sustainability Action Plan**

Jamie Bartlett said the discussion will focus on the Sustainability Action Plan. The matrix in the packet was discussed. The Board would like to move forward and adopt the Sustainability Action Plan. This would show citizens that sustainability is a priority.

The Board would like Council to consider the plan and have sustainability targets, strategies and goals with regular review. The Board recommends the City establish metrics and baselines. This is accomplished through studies. There is information beyond the scope of this board. Thus, the Board would like the City to consider a staff person dedicated to sustainability for planning and research. This would not have to be a full time position and could be funded through sources other than the general fund (ie: grants).

The Board would like feedback on the Sustainability Action Plan so they can address them and adopt the Plan. The Board is concerned the City will be behind on sustainability if mandates (federal, state, etc.) are instituted in the future.

Council member Leh thanked the board for their effort and asked why a staff person is needed? Board members replied that a coordinator could have the ability to attend other meetings, have oversight and make the most impact. The board feels opportunities have been missed, i.e. grants, because there isn't anyone dedicated to sustainability and increased efficiency. Momentum would keep going through changes on the board.

Overall, Mayor Muckle likes the Sustainability Action Plan. If the plan is passed, the City could start telling the story of what we have achieved so far.

Council member Stolzmann would be in favor of bringing it to a Council meeting and voting for adoption. She has reservations about a staff person. Discussion of funding a position took place.

Council member Loo said the Plan is very friendly and she thanked the Board for their effort. She feels it is a document the community can work with.

Council member Lipton said there doesn't always have to be an ROI, sometimes there can be a good balance and it is good for the community.

Council member Leh suggests there will need to be a lot of dialogue to convince people to place priority on the Plan.

Council member Lipton said Council asked for an aspirational document and that is what LSAB delivered. He reviewed some changes he would like to see to the Plan.

The Mayor would like the Board to consider the comments Council has offered tonight and bring the Plan back for another review by Council.

### **City Manager's Report**

City Manager Fleming reviewed the Advanced Agenda.

### **Identification of Future Agenda Items**

### **Adjourn 9:40 pm**

*Submitted by – Dawn Burgess  
August 24, 2016*



# Colorado Communities for Climate Action

June 2016

Colorado communities with climate-protection goals are grappling with the reality that local actions alone will not achieve them. Local governments also need a better framework of state and federal climate policies to enable them to be more effective in their local climate actions.

A new coalition, Colorado Communities for Climate Action, offers an opportunity for local governments to join forces on climate policy and work for state and federal actions supporting and complementing local climate-protection actions. CC4CA is this state's first consortium to represent municipalities and counties in advocating state and federal actions providing the authorities, tools, and policy frameworks Colorado communities need to reduce heat-trapping emissions enough to meet local goals and help stabilize our climate.

## Benefits of the Coalition

### Collaboration

Working together through Colorado Communities for Climate Action, local governments can influence state and federal actions more than individual jurisdictions can alone. CC4CA will work for strong collaboration between state and local governments, maximizing the return on local efforts.

### Cost-Effectiveness

One obstacle for local governments wanting to influence state and federal policies is the expense of advocacy. Pooling resources is the most cost-effective way to get the professional services local governments need to be effective on climate matters at the state and federal levels.

### Local Support

The coalition will offer information on grants and other assistance, provide networking opportunities, and produce messaging materials in support of coalition priorities.

## Initial Policy Priorities

In 2016, Colorado Communities for Climate Action will establish an influential presence in shaping climate policy and set the stage for coalition initiatives in 2017 and beyond.

By unanimous consent, coalition members will identify several initial priorities, which could include:

- Supporting in the General Assembly pro-climate bills and opposing bills undercutting state or local climate authority. The coalition has retained Frontline Public Affairs as its lobbyist before the state government.
- Advocating an effective state plan to comply with the federal Clean Power Plan, and specific state actions to implement the new Colorado Climate Action Plan.
- Communicating with the Governor's administration to urge more aggressive state climate actions.
- Engaging in Public Utilities Commission and other state agency proceedings to represent local interests in climate protection, energy efficiency, and clean energy.

## Long-Term Priorities

By 2017, including in that year’s legislative session, Colorado Communities for Climate Action will develop and promote a comprehensive policy agenda. This will include taking the lead in shaping and advocating the coalition’s own legislative and other policy initiatives that support and complement local climate actions.

## Initial Coalition Members

The first 12 local governments to have signed up as CC4CA members are Boulder County, the City of Fort Collins, the City of Boulder, Eagle County, Summit County, the City of Golden, Pitkin County, San Miguel County, the City of Aspen, the Town of Vail, the Town of Telluride, and the Town of Mountain Village. Other jurisdictions are expected to join soon.

## Budget and Dues

CC4CA members pay annual dues to provide the resources for effective coalition operations, including representation by professional advocacy consultants in the General Assembly and before the Public Utilities Commission. For determining dues amounts, local governments are divided into three size categories based on population. Within each category, local governments have a choice of two dues amounts, reflecting their abilities to contribute this year to maximizing the coalition’s effectiveness.

### Initial CC4CA Annual Dues

Population of Jurisdiction	Type of Membership	
	Core	Base
Over 100,000	\$30,000	\$15,000
50,000 to 100,000	\$20,000	\$10,000
2,000 to 49,999	\$10,000	\$5,000
Under 2,000	\$2,500	\$1,000

## Coalition Management

Colorado Communities for Climate Action is guided by a steering committee comprised of representatives from member jurisdictions. A unanimous vote is required to set policy goals.

The Rocky Mountain Climate Organization, a 501(c)(3) nonprofit with a long track record of working for and with local governments, administers the coalition for its members. RMCO will coordinate meetings of and support decision-making by coalition members, manage contracts for legislative and regulatory representation, provide policy research, and develop messaging materials.

For more information on the coalition, contact Tom Easley at 303-593-0853 or [easley@rockymountainclimate.org](mailto:easley@rockymountainclimate.org).