

**FEES ESTABLISHED BY CITY MANAGER
EFFECTIVE JANUARY 1, 2019**

Fee Description	Detail	Proposed Fees	Responsible Party
General			
City Maps	Zoning Map (24" x 36")	5.00	Planning Director
City Maps	City Street Map (small/color)	6.00	Public Works Director
City Maps	City Street Map (large)	12.00	Public Works Director
City Maps	Centerline Map (small)	6.00	Public Works Director
City Maps	Centerline Map (large)	19.00	Public Works Director
City Maps	Traffic Count Map (free on website)	6.00	Public Works Director
City Maps	Utility Atlas Plots - per SF	6.00	Public Works Director
City Maps	Custom Maps-Black and White - per SF	4.00	Public Works Director
City Maps	Custom Maps – Color Mylar Printing - per SF	6.00	Public Works Director
City Maps	Electronic Copies	5.00	
Copies	8.5" x 11" B/W - per page	0.10	Deputy Manager
Copies	11" x 17" B/W - per page	0.20	Deputy Manager
Copies	24" x 36" B/W - per page	3.00	Deputy Manager
Copies	8.5" x 11" Color - per page	0.50	Deputy Manager
Copies	11" x 17" Color - per page	0.75	Deputy Manager
Copies	Certified Copies - per page	1.25	Deputy Manager
Copies of CD/DVDs		5.00	Deputy Manager
Extra Duty Officers/Supervisor/Police Vehicle	Per hour/Vehicle Per Day Cost	65.00/82.00	Police Chief
		Veh. 50.00	
Notary Fee	First 3 seals free, additional seals \$5 per seal	5.00	Deputy Manager
Mylar Printing	Per page	5.00	
Patio Rental	Per 12-Foot Section	1,000.00	Econ Dev Director
Photographs	CC & PL (does not include cost of copies)	15.00	
Police Reports (Non-electronic)	For Crime victims, or electronic format for anyone		Police Chief
Police Reports (Non-electronic)	Others (non-crime victims) - Copies charged per public record request schedule		Police Chief
Postage – Mailing	Charged at standard postal/shipping rate		Deputy Manager
Public Records Research Fee	First 2 hours free, then charged in 15-minute increments - \$20 per hour	20.00	Deputy Manager
Special Event Permit - Standard		420.00	Deputy Manager
Special Event Permit - Small Impact Right-of-Way Closure		50.00	Deputy Manager
Technical Data	City Design Standards	50.00	Public Works Director
Technical Data	Storm Drainage Standards	40.00	Public Works Director
Technical Data	City Standard Details – CD	25.00	Public Works Director
Technical Data	G.I.S. Information – ½ hr. minimum charge of \$25	30.00	Public Works Director
Library			
Borrowing late fees	Art prints, Audio books, Books, CDs, Magazines - per day	0.10	Library Director
Borrowing late fees	DVDs, Book club bags, Special Items (telescopes, dolls, etc.) - per day	0.50	Library Director
Collection Agency	Referral Fee - per action, plus cost of item	10.00	Library Director
Meeting Room	Non-profit, Non-resident - per hour	25.00	Library Director

Fee Description	Detail	Proposed Fees	Responsible Party
Meeting Room	Non-profit, Resident Groups - No charge	-	Library Director
Meeting Room	"For profit" enterprises - per hour	45.00	Library Director
Study Room	No charge		Library Director
Historic Photographs			
Reproduction Fee	Per image	15.00	Library Director
Commercial Use Fees:			
Published use, less than 5,000 copies	Per image	15.00	Library Director
Published use, more than 5,000 copies	Per image	35.00	Library Director
Display in a business or at an event	Per image	10.00	Library Director
Advertise or promotion	Per image	105.00	Library Director
Websit/Internet	Per year	50.00	Library Director
Film/video production	Per image	105.00	Library Director
Performance or presentation	Per image	50.00	Library Director
Cemetery Fees			
Cemetery Burial Space - Full Size	Resident	1,290.00	Parks/Rec Director
Cemetery Burial Space - Full Size	Non-Resident	3,675.00	Parks/Rec Director
Cemetery Burial Space - Full Size - Blocks 25 to 29			
	Resident	645.00	Parks/Rec Director
Cemetery Burial Space - Full Size - Blocks 25 to 29			
	Non-Resident	1,830.00	Parks/Rec Director
Cremation Burial Space	Resident	700.00	Parks/Rec Director
Cremation Burial Space	Non-Resident	2,045.00	Parks/Rec Director
Infant Burial Space	Resident	700.00	Parks/Rec Director
Infant Burial Space	Non-Resident	2,300.00	Parks/Rec Director
Graves - Open & Close	Full Burial	1,330.00	Parks/Rec Director
Graves - Open & Close	Infant Size Burial	650.00	Parks/Rec Director
Graves - Open & Close	Cremation Burial	480.00	Parks/Rec Director
Graves - Disinterment		1,575.00-3,150.00	Parks/Rec Director
Graves - Open & Close	Less Than 48 Hours Notice	575.00	Parks/Rec Director
Graves - Open & Close	Overtime for Saturday Burial	575.00	Parks/Rec Director
Poly Vault	Cremation Burial	155.00	Parks/Rec Director
Concrete Vault	Cremation Burial	340.00	Parks/Rec Director
Facility Rentals (Parks and Rec)			
Birthday party package	Resident	100.00	Parks/Rec Director
Birthday party package	Non-resident	125.00	Parks/Rec Director
Parks - All Other Park Shelters	Resident - 1st (4) hours	70.00	Parks/Rec Director
Parks - All Other Park Shelters	Non-Resident - 1st (4) hours	95.00	Parks/Rec Director
Parks - All Other Park Shelters	Resident - Each additional hour	20.00	Parks/Rec Director
Parks - All Other Park Shelters	Non-Resident - Each additional hour	25.00	Parks/Rec Director
Parks - All Other Park Shelters	Large Group Rates (>150) - Additional fee	105.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Resident - 1st (4) hours	115.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Non-Resident - 1st (4) hours	145.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Resident - Each additional hour	25.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Non-Resident - Each additional hour	35.00	Parks/Rec Director

Fee Description	Detail	Proposed Fees	Responsible Party
Parks - Community Park Shelter >100 attendees	Resident - 1st (4) hours	210.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Non-Resident - 1st (4) hours	260.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Resident - Each additional hour	50.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Non-Resident Resident - Each additional hour	65.00	Parks/Rec Director
Rooms - Arts Center	Resident non-profit rate per hour	35.00	Deputy Manager
Rooms - Arts Center	Non-resident non-profit rate per hour	45.00	Deputy Manager
Rooms - Arts Center	Resident rate per hour (4 hour minimum)	60.00	Deputy Manager
Rooms - Arts Center	Non-resident rate per hour (4 hour minimum)	70.00	Deputy Manager
Rooms - Brooks or Crown	Resident - per hour	50.00	Parks/Rec Director
Rooms - Brooks or Crown	Non-resident - per hour	65.00	Parks/Rec Director
Rooms - Garibaldi, Imperial, Paramount	Resident - per hour	35.00	Parks/Rec Director
Rooms - Garibaldi, Imperial, Paramount	Non-resident - per hour	45.00	Parks/Rec Director
Rooms - Heritage Street Parking Area	Use of Heritage Street Parking Area - Additional fee	420.00	Parks/Rec Director
Rooms - Kitchen	Resident - per hour	25.00	Parks/Rec Director
Rooms - Kitchen	Non-resident - per hour	30.00	Parks/Rec Director
Rooms - South Gym	Resident - per hour	40.00	Parks/Rec Director
Rooms - South Gym	Non-resident - per hour	60.00	Parks/Rec Director
MAC Gym	Resident - per hour	80.00	Parks/Rec Director
MAC Gym	Non-Resident per hour	100.00	Parks/Rec Director
Rooms - Steinbaugh Pavillion <100 attendees	1st (4) hours	235.00	Deputy Manager
Rooms - Steinbaugh Pavillion <100 attendees	Each additional hour	50.00	Deputy Manager
Rooms - Steinbaugh Pavillion >100 attendees	1st (4) hours	315.00	Deputy Manager
Rooms - Steinbaugh Pavillion >100 attendees	Each additional hour	75.00	Deputy Manager
Rooms - Steinbaugh Pavillion Non-Profit/Educational	Non-profit or Educational group - per hour (2 hour min)	45.00	Deputy Manager
Sports Complex			
Drag, Line, and/or Change Bases	Each occurrence	25.00	Parks/Rec Director
Field Supervisor	Per hour (to be determined by LRC, if needed)	15.00	Parks/Rec Director
Hourly Rate per Field	Resident	30.00	Parks/Rec Director
Hourly Rate per Field	Non-Resident	40.00	Parks/Rec Director
Sat/Sun - Daily Rental (includes all four fields, initial line and drag and lights)	Resident	1,130.00	Parks/Rec Director
Sat/Sun - Daily Rental (includes all four fields, initial line and drag and lights)	Non-Resident	1,400.00	Parks/Rec Director
Usage of Lights	Per hour/Per field	30.00	Parks/Rec Director
Weekday - Daily Rental (includes all four fields, initial line and drag and lights)	Resident	600.00	Parks/Rec Director
Weekday - Daily Rental (includes all four fields, initial line and drag and lights)	Non-Resident	750.00	Parks/Rec Director
Other City Sports Fields			
Any day - Daily Rental	Resident	210.00	Parks/Rec Director
Any day - Daily Rental	Non-Resident	275.00	Parks/Rec Director
Drag, Line, and/or Change Bases per each occurrence	Each occurrence	25.00	Parks/Rec Director
Field Supervisor	Per hour (to be determined by LRC, if needed)	15.00	Parks/Rec Director

Fee Description	Detail	Proposed Fees	Responsible Party
Hourly Rental	Resident	25.00	Parks/Rec Director
Hourly Rental	Non-Resident	35.00	Parks/Rec Director
Tennis Courts		5.00	Parks/Rec Director
Other Recreation Fees			
Harper Lake Boat Permit - 1 boat/1 year	Resident	20.00	Parks/Rec Director
Harper Lake Boat Permit - 1 boat/2 years	Resident	35.00	Parks/Rec Director
Harper Lake Boat Permit - 2 boats/1 year	Resident	40.00	Parks/Rec Director
Harper Lake Boat Permit - 2 boats/2 years	Resident	70.00	Parks/Rec Director
Harper Lake Boat Permit - 1 boat/1 year	Non-Resident	40.00	Parks/Rec Director
Harper Lake Boat Permit - 1 boat/2 years	Non-Resident	70.00	Parks/Rec Director
Harper Lake Boat Permit - 2 boats/1 year	Non-Resident	80.00	Parks/Rec Director
Harper Lake Boat Permit - 2 boats/2 years	Non-Resident	145.00	Parks/Rec Director
Recreation Ctr Sales -- Misc items	Cost plus 40%		Parks/Rec Director
Recreational Vehicle Sanitary Waste Disposal	Resident - per calendar year/per RV	20.00	Public Works Director
Recreational Vehicle Sanitary Waste Disposal	Non-resident - per calendar year/per RV	30.00	Public Works Director
Tennis Courts	Hourly rental per court	5.00	Parks/Rec Director
Recreation Center Admission			
10 Visit Pass	Resident Youth (3-17)	35.00	Parks/Rec Director
10 Visit Pass	Non-Resident Youth (3-17)	65.00	Parks/Rec Director
20 Visit Pass	Resident Youth (3-17)	70.00	Parks/Rec Director
20 Visit Pass	Non-Resident Youth (3-17)	130.00	Parks/Rec Director
10 Visit Pass	Resident Adult (18-59)	55.00	Parks/Rec Director
10 Visit Pass	Non-Resident Adult (18-59)	85.00	Parks/Rec Director
20 Visit Pass	Resident Adult (18-59)	110.00	Parks/Rec Director
20 Visit Pass	Non-Resident Adult (18-59)	170.00	Parks/Rec Director
10 Visit Pass	Resident Senior 60+	35.00	Parks/Rec Director
10 Visit Pass	Non-Resident Senior 60+	65.00	Parks/Rec Director
20 Visit Pass	Resident Senior 60+	70.00	Parks/Rec Director
20 Visit Pass	Non-Resident Senior 60+	130.00	Parks/Rec Director
Daily Admission	Resident Youth (3-17)	5.00	Parks/Rec Director
Daily Admission	Non-Resident Youth (3-17)	8.00	Parks/Rec Director
Daily Admission	Resident Adult (18-59)	7.00	Parks/Rec Director
Daily Admission	Non-Resident Adult (18-59)	10.00	Parks/Rec Director
Daily Admission	Resident Senior 60+	5.00	Parks/Rec Director
Daily Admission	Non-Resident Senior 60+	8.00	Parks/Rec Director
Daily Admission	Resident Group Rate (10+) Youth	3.50	Parks/Rec Director
Daily Admission	Non-Resident Group Rate (10+) Youth	6.50	Parks/Rec Director
Daily Admission	Resident Group Rate (10+) Adults	6.50	Parks/Rec Director
Daily Admission	Non-Resident Group Rate (10+) Adults	8.50	Parks/Rec Director
Monthly Pass	Youth (3-17) Resident	24.00	Parks/Rec Director
Monthly Pass	Youth (3-17) Non-Resident	34.00	Parks/Rec Director
Monthly Pass	Adult (18-59) Resident	40.00	Parks/Rec Director
Monthly Pass	Adult (18-59) Non-Resident	55.00	Parks/Rec Director
Monthly Pass	Senior 60+ Resident	24.00	Parks/Rec Director
Monthly Pass	Senior 60+ Non-Resident	34.00	Parks/Rec Director
Monthly Pass	Couple - Resident	60.00	Parks/Rec Director

Fee Description	Detail	Proposed Fees	Responsible Party
Monthly Pass	Couple - Non-Resident	75.00	Parks/Rec Director
Monthly Pass	Family - Resident	74.00	Parks/Rec Director
Monthly Pass	Family - Non-Resident	99.00	Parks/Rec Director
Towel Rental		1.00	Parks/Rec Director
LRC Babysitting			
Annual Kids Corner Pass	First child	250.00	Parks/Rec Director
Annual Kids Corner Pass	Each additional child	50.00	Parks/Rec Director
Drop-in	1 hour	3.00	Parks/Rec Director
Drop-in	Additional child same family	2.50	Parks/Rec Director
Punch Card	10 hours/40 punches	20.00	Parks/Rec Director
Other LRC Programs			
American Red Cross CPR & AED	Resident	53.00	Parks/Rec Director
American Red Cross CPR & AED	Non-Resident	66.00	Parks/Rec Director
Aquatics Group Lessons	Resident	49.00	Parks/Rec Director
Aquatics Group Lessons	Non-Resident	62.00	Parks/Rec Director
Aquatics Private Lessons	Resident	20.00	Parks/Rec Director
Aquatics Private Lessons	Non-Resident	25.00	Parks/Rec Director
Dance		84.00-120.00	Parks/Rec Director
Fitness Wellness Classes		21.00-240.00	Parks/Rec Director
Lifeguard training	Resident	38.00	Parks/Rec Director
Lifeguard training	Non-Resident	48.00	Parks/Rec Director
Nite at the Rec	Resident	12.00	Parks/Rec Director
Nite at the Rec	Non-Resident	15.00	Parks/Rec Director
Nite at the REC - Purchase of (4) nights	Resident	36.00	Parks/Rec Director
Nite at the REC - Purchase of (4) nights	Non-Resident	45.00	Parks/Rec Director
Senior Activities		5.00-100.00	Parks/Rec Director
Sports/Adult		28.00-450.00	Parks/Rec Director
Sports/Youth		30.00-85.00	Parks/Rec Director
Yoga/ Martial Arts		46.00-75.00	Parks/Rec Director
Youth Activities		10.00-282.00	Parks/Rec Director
Coal Creek Golf Course			
Standard Green Fees (may vary for promotions, etc. with approval of Parks and Rec. Dir.)			
	18 hole weekday	35.00-49.00	Parks/Rec Director
	18 hole weekend	37.00-56.00	Parks/Rec Director
	9 hole weekday	21.00-29.00	Parks/Rec Director
	9 hole weekend	23.00-32.00	Parks/Rec Director
	Twilight weekday	33.00	Parks/Rec Director
	Twilight weekend	36.00	Parks/Rec Director
	Annual Membership/Unlimited Golf	1,600.00 - 2,200.00	Parks/Rec Director
Water Tap Fees			

Fee Description	Detail	Proposed Fees	Responsible Party
(larger than 4" tap, fee by agreement with City Council)	By Demand in gpm/tap size:		
	0-22 ¾" tap	30,500.00	Public Works Director
	23-45 1" tap	54,400.00	Public Works Director
	46-80 1½ " tap	122,000.00	Public Works Director
	81-140 2" tap	217,000.00	Public Works Director
	141-280 3" tap	488,000.00	Public Works Director
	281-500 4" tap	867,500.00	Public Works Director
Storm Water Permit Fee			
	1 - 5 Acres	300.00	Public Works Director
	6 - 25 Acres	625.00	Public Works Director
	26 - 50 Acres	950.00	Public Works Director
	51 - 100 Acres	1,250.00	Public Works Director
	Above 101 Acres	1,500.00	Public Works Director
Development Review Applications All Fees set forth in Section 17			
Annexation & Zoning	Annexation & initial zoning	7,000.00	Planning Director
Annexation & Zoning	Rezoning	4,190.00	Planning Director
Wireless Communication Facility	Public review	2,870.00	Planning Director
Wireless Communication Facility	Administrative review	550.00	Planning Director
Other Land Use Fees	Municipal Code Amendment	525.00	Planning Director
Other Land Use Fees	Easement or right-of-way vacation	1,930.00	Planning Director
Other Land Use Fees	Floodplain development permit	490.00	Planning Director
Other Land Use Fees	Major Demo Permit Review	475.00	Planning Director
Other Land Use Fees	Minor Demo Permit Review	55.00	Planning Director
Other Land Use Fees	Variance - Board of Adjustment	780.00	Planning Director
Other Land Use Fees	Variance – Administrative	190.00	Planning Director
Other Land Use Fees	Minor Impact Variance	80.00	Planning Director
Other Land Use Fees	Oil & gas production permit	3,490.00	Planning Director
Other Land Use Fees	1041 Permit	1,390.00	Planning Director
Other Land Use Fees	Vested Right Request	1,660.00	Planning Director
Other Land Use Fees	LP Gas Sales and Exchange	600.00	Planning Director
Other Land Use Fees	Appeal of Zoning Administrator Decision	765.00	Planning Director
Other Land Use Fees	Building Code Board of Appeals Appeal Application	765.00	Planning Director
Other Land Use Fees	Nonconforming Use Certificate Request	1,920.00	Planning Director
Planned Community Zone District	PCZD (≤ 100 acres)	5,390.00	Planning Director
Planned Community Zone District	PCZD (> 100 acres)	6,070.00	Planning Director
Planned Community Zone District	PCZD amendment	1,920.00	Planning Director
Planned Unit Development	PUD – preliminary review (< 7 acres)	2,870.00	Planning Director
Planned Unit Development	PUD – final review (≤ 7 acres)	2,870.00	Planning Director
Planned Unit Development	PUD – preliminary review (> 7 acres)	3,490.00	Planning Director
Planned Unit Development	PUD – final review (> 7 acres)	2,870.00	Planning Director
Planned Unit Development	PUD – amendment	1,920.00	Planning Director
Planned Unit Development	Administrative PUD amendment	555.00	Planning Director
Special Review Use	Special Review Use (SRU)	1,270.00	Planning Director
Special Review Use	SRU amendment	1,050.00	Planning Director
Special Review Use	SRU (use only, no development)	525.00	Planning Director

Fee Description	Detail	Proposed Fees	Responsible Party
Special Review Use	SRU Administrative	360.00	Planning Director
Special Review Use	Day Care (Neighborhood 6 – 12 children)	370.00	Planning Director
Subdivision	Preliminary plat (\leq 15 acres)	1,400.00	Planning Director
Subdivision	Preliminary plat ($>$ 15 acres)	3,570.00	Planning Director
Subdivision	Final plat (all) & Final agreement(s) (with final PUD)	1,110.00	Planning Director
Subdivision	Final plat (not accompanied by a PUD)	1,980.00	Planning Director
Subdivision	Minor subdivision	1,980.00	Planning Director
Temporary Uses	Temporary use permit (administrative)	200.00	Planning Director
Temporary Uses	Temporary use permit (public review)	350.00	Planning Director
Temporary Uses	Temporary sign permit	100.00	Planning Director
Zoning Code Amendment		580.00	Planning Director
Zoning Map Amendment		590.00	Planning Director
Impact Fees			
	See Table 1 of Attachment 1		Planning Director
Revocable License Agreements			
	Staff/Attorney Fees	TBD	City Manager
	Fees may be charged to recoup city costs, including city attorney fees		City Manager
Public Works			
Temporary Easements	Construction, Slope, etc.	10.00	Public Works Director
IPP Sampling Fees	Cost for sampling Industrial Users - Market Value	TBD	Public Works Director
Utility Fees			
Re-use Water Fee		75% of Residential Rate	Public Works Director
Account Delinquent Fee	Charged when bill is 30 days past due	\$5.00 + 1%/Month	Finance Director
Final Bill/Transfer Fee	Covers cost of final reading, final billing and transfer account. Charged to seller when property is sold	25.00	Finance Director
Reconnect Fee for Utilities	1 st occurrence		Finance Director
Reconnect Fee for Utilities	Normal business hours	25.00	Finance Director
Reconnect Fee for Utilities	After hours	50.00	Finance Director
Reconnect Fee for Utilities	2 nd occurrence		Finance Director
Reconnect Fee for Utilities	Normal business hours	50.00	Finance Director
Reconnect Fee for Utilities	After hours	75.00	Finance Director
Reconnect Fee for Utilities	Subsequent occurrences		Finance Director
Reconnect Fee for Utilities	Normal business hours	75.00	Finance Director
Reconnect Fee for Utilities	After hours	105.00	Finance Director
Red Tag Fee (Delinquency Notice)	Fee for hanging notice at time account is 30 days past due	15.00	Finance Director
Service Fee for rejected payment		25.00	Finance Director
Voluntary Disconnect & Reconnect Fee	Per disconnect and per reconnect	25.00	Finance Director

Approved:

Fee Description	Detail	Proposed Fees	Responsible Party
Heather Balsler, City Manager			

City Manager Fees – Attachment 1

Table 1: Impact Fees

	Parks and Trails	Parks and Trails Fee w/ 3.4% Inflator	Transportation	Transportation Fee w/ 3.4% Inflator
<i>Single-Family</i>				
1,100 sq. ft. of finished floor area or less	\$2,890.00	\$2,988.26	\$1,602.00	\$1,656.47
1,101 to 1,400	\$3,885.00	\$4,017.09	\$2,030.00	\$2,099.02
1,401 to 1,700	\$4,711.00	\$4,871.17	\$2,372.00	\$2,452.65
1,701 to 2,000	\$5,386.00	\$5,569.12	\$2,658.00	\$2,748.37
2,001 or more	\$6,325.00	\$6,540.05	\$3,052.00	\$3,155.77
<i>Multi-Family</i>				
750 or less	\$1,933.00	\$1,998.72	\$1,095.00	\$1,132.23
751 to 900	\$2,834.00	\$2,930.36	\$1,589.00	\$1,643.03
901 to 1,050	\$3,603.00	\$3,725.50	\$2,006.00	\$2,074.20
1,051 or more	\$4,673.00	\$4,831.88	\$2,586.00	\$2,673.92
<i>Nonresidential - per square foot</i>				
Commercial	\$0.00	\$0.00	\$3.09	\$3.20
Office	\$0.00	\$0.00	\$1.34	\$1.39
Institutional	\$0.00	\$0.00	\$1.87	\$1.93
Industrial	\$0.00	\$0.00	\$0.46	\$0.48