

*2019-2020 BIENNIAL
OPERATING & CAPITAL BUDGET
CITY OF LOUISVILLE, COLORADO*



CITY OF LOUISVILLE 2019-2020 BIENNIAL OPERATING & CAPITAL BUDGET



Circa 1900



2013

CITY COUNCIL

Robert P. Muckle, Mayor



Ward I

Jay Keany
Chris Leh



Ward II

Susan Loo
Jeff Lipton

Ward III

Ashley Stolzmann
Dennis Maloney

Appointed Officials

City Manager – Heather Balsler
City Clerk – Meredyth Muth
City Attorney – Kelly, PC
Municipal Judge – Kristan Wheeler
Prosecuting Attorney – Collette Cribari

Department Directors

Megan Davis, Deputy City Manager
Dave Hayes, Chief of Police
Kathleen Hix, Director of Human Resources
Kurt Kowar, Director of Public Works
Nathan Mosley, Director of Parks & Recreation
Sharon Nemechek, Director of Library Services
Chris Neves, Director of Information Technology
Kevin Watson, Director of Finance
Rob Zuccaro, Director of Planning

Cover design: Meredyth Muth



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Louisville
Colorado**

For the Fiscal Year Beginning

January 1, 2017

Christopher P. Morill

Executive Director

Table of Contents

Introduction

Letter of Transmittal	1-21
2019 Budget Summary – All Funds.....	22
2020 Budget Summary – All Funds.....	23
2017-2020 Summary of Revenue & Expenditures	24

General Information

General Information	25-29
Organization Charts	30-38
Full-Time Equivalents.....	39-40
Budget Process.....	41-42
Budget Calendar	43
Other Planning Processes	44-45
Description of Funds and Fund Types	46-48
Debt Service and Financial Obligations	49-53

Programs

Summary of Revenue & Expenditures by Program.....	55
Transportation.....	57-69
Utilities	71-79
Public Safety	81-91
Parks	93-99
Open Space & Trails	101-113
Recreation	115-137
Cultural Services	139-151
Community Design.....	153-161
Economic Prosperity	163-165
Administration & Support Services.....	167-191

General Fund	193-223
---------------------------	---------

Special Revenue Funds

Open Space & Parks Fund	225-230
Conservation Trust - Lottery Fund.....	231
Cemetery Fund	232-233
PEG Fee Fund	234
Historic Preservation Fund	235-236
Recreation Fund.....	237-245
Cemetery Perpetual Care Fund	246

Capital Project Funds

Capital Projects Fund.....	247-251
Impact Fee Fund	252

Recreation Debt Service Fund	253
---	-----

Table of Contents (continued)

Enterprise Funds

Water Utility Fund.....	255-260
Wastewater Utility Fund	261-265
Storm Water Utility Fund	266-267
Solid Waste & Recycling Utility Fund	268
Golf Course Fund.....	269-272

Internal Service Funds

Technology Management Fund.....	273
Fleet Management Fund	274

Capital Improvement Program

Capital Improvement Program (C-I-P).....	275-276
C-I-P Summary by Fund	277-280
C-I-P Individual Project Descriptions.....	281-408

Financial Policies

Introduction	409-412
General Policies	413-417
Reserve Policies	418-420
Debt Policies	421-424
Revenue Policies	425-426
Operating Budget Policies.....	427-428
Investment Policies	429-434
Capital Asset Investment & Management Policies	435-436
Accounting, Auditing, & Financial Reporting Policies	437-439

Miscellaneous

Resolution No. 54 – Adoption of Budget	441-443
Resolution No. 61 – Annual Appropriation	444-445
Resolution No. 62 – Property Tax Levy.....	446-447
Resolution No. 72 – Fees, Rates, & Charges	448-476
Glossary.....	477-483



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

Introduction Tab



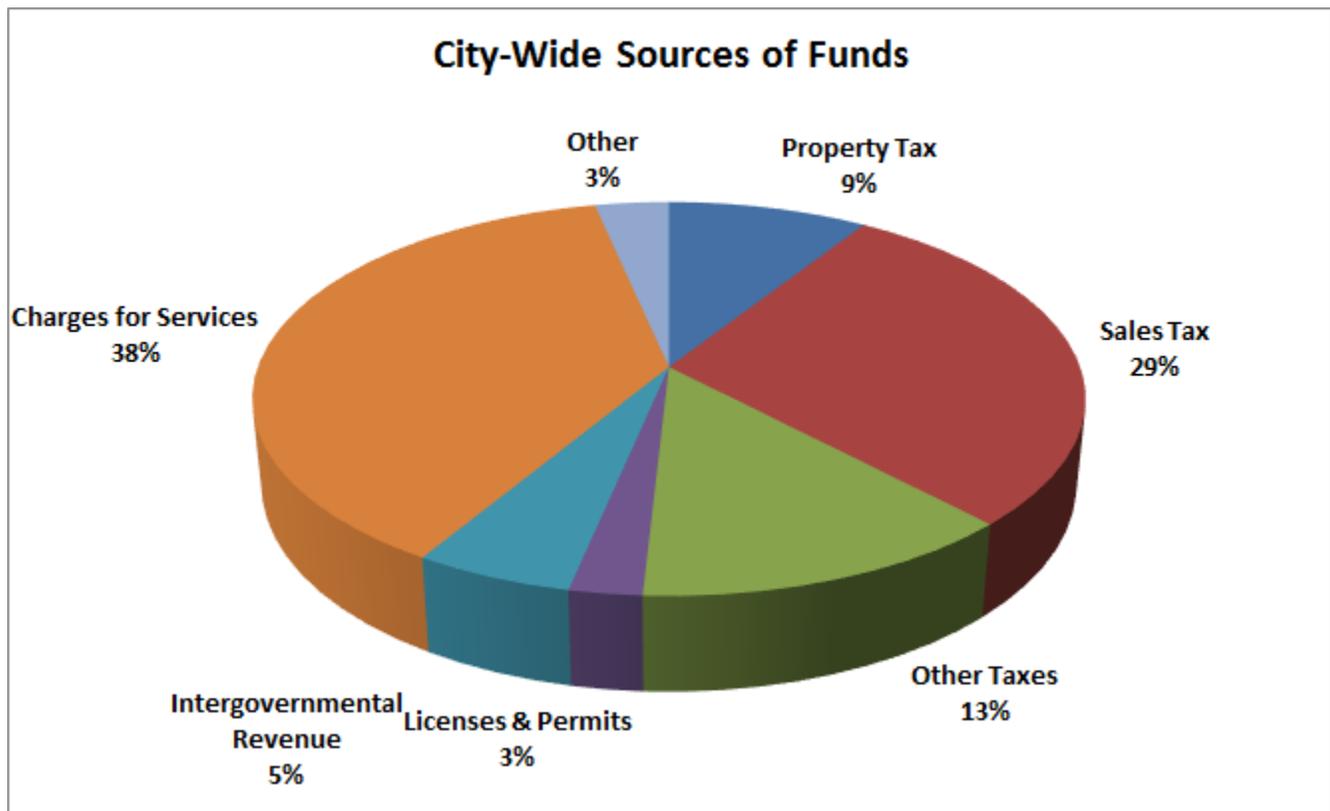
January 11, 2019

Mayor and City Council
City of Louisville
749 Main Street
Louisville, CO 80027

Mayor Muckle, City Council, Louisville Residents and Businesses, and City Employees:

I am pleased to present the 2019-2020 Biennial Operating & Capital Budget and the 2019-2024 Capital Improvements Plan adopted by City Council on November 27, 2018 by passing Resolutions 54, 55, and 56. The City is in good fiscal health. The thriving local economy and the City's prudent use of available revenue enable the City to improve services in several critical areas and devote over \$33 million for the 2019-2020 biennium to capital projects.

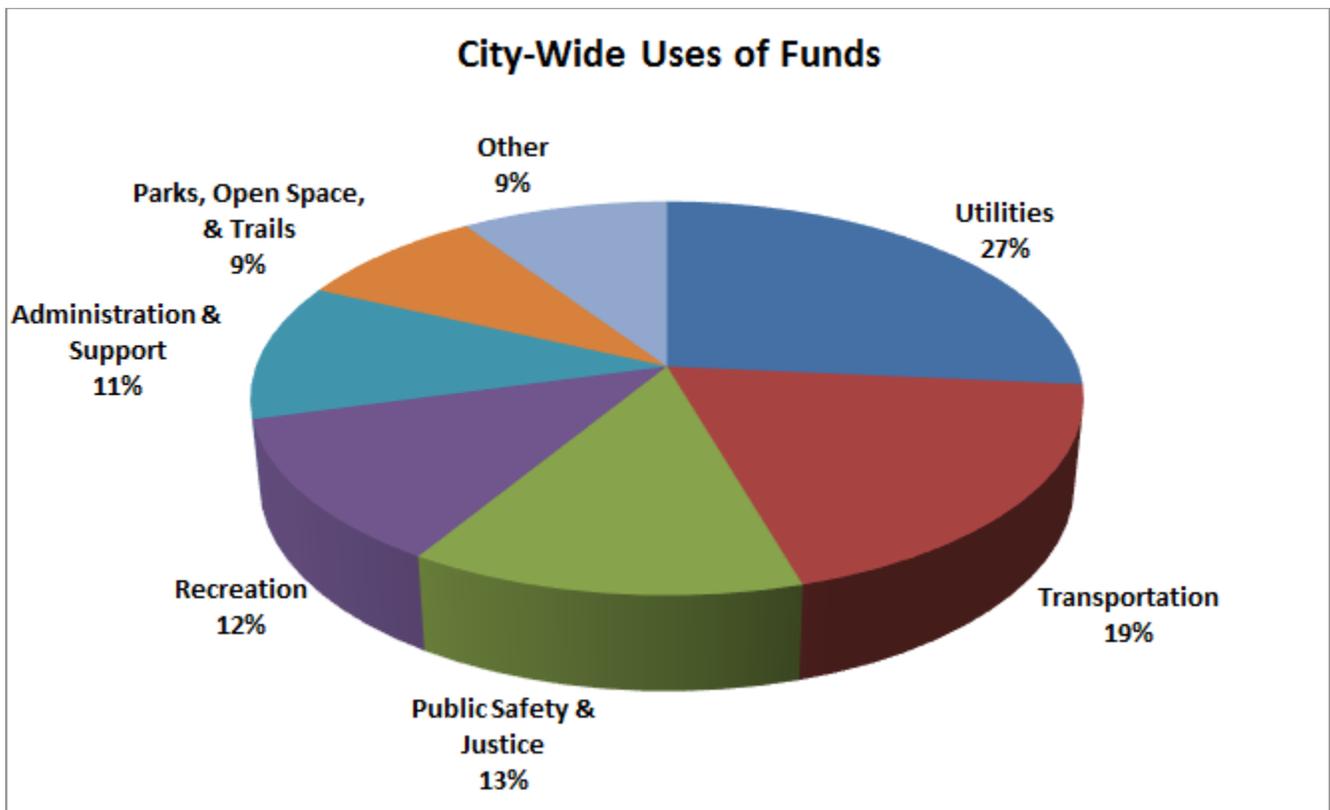
Funding for City operations comes from numerous sources. The chart below shows the relative percentage coming from each source. Charges for services include utility fees, recreation center fees, and golf course fees. Property taxes make up only 9% of total City revenue. For 2019, staff projects that the City of Louisville will receive only about 9% of the total property taxes paid within the City; the rest goes to the County, School District, and other governmental entities.



The City uses this revenue to fund ten primary program areas:

- Transportation
- Utilities
- Public Safety & Justice
- Parks
- Open Space & Trails
- Recreation
- Cultural Services
- Community Design
- Economic Prosperity
- Administration & Support Services

The chart below shows the relative amount of resources devoted to each area, with the largest share going to provide water, wastewater, and storm water utility services.



Strategic Plan

In 2018 the City completed its first organizational strategic plan. The Strategic Plan is intended to convey how the City government can best serve our residents now and into the future. The Strategic Plan includes the City’s mission, vision and values and highlights some of the high priorities we will accomplish over the next one to two years. The purpose of the plan is to serve as roadmap for the organization, to strengthen the organizational culture and to serve as a communication tool for the community to understand the City’s strategic vision and operating guidelines.

The City continues to move forward with its program-based budget structure, which includes program areas with specific goals and sub-programs with measurable objectives. These goals and objectives are measured on a regular basis through our Key Performance Indicators (KPIs) and the Strategic Plan reflects how our Priority Initiatives are aligned with these program areas. In essence, the program and sub-program areas reflect all of the work the City performs on a day-to-day basis, while the Priority Initiatives reflect those high-priority efforts that represent an increased financial and resource investment over a period of time. The mission, vision and values reflect how the City does this work.

Vision

The City of Louisville – dedicated to providing a vibrant, healthy community with the best small town atmosphere.

Mission

Our commitment is to protect, preserve, and enhance the quality of life in our community.

Values

Innovation, Collaboration, Accountability, Respect, Excellence

Revenue and Expenditure Projections

Revenue Assumptions

As noted above, the City is in good fiscal health. The City relies heavily on sales taxes to fund most programs other than utilities, which are fully supported by utility service fees. Sales tax revenue typically represents about 30% of total City-Wide revenue and about 45% of total General Fund revenue. Staff estimates the City will receive \$15.7 million in total sales tax revenue for 2018. This includes the new Recreation sales tax, which accounts for 4.3% of the annual increase. We project that amount will increase by 3% to \$16.2 million in 2019 and by another 3% in 2020 to \$16.6 million.

The table below reflects our current estimates for major sources of revenue for 2018 and budget amounts for 2019 and 2020.

City of Louisville, Colorado
Summary of Revenue Actuals and Assumptions for Major Revenue Sources
2017 - 2020

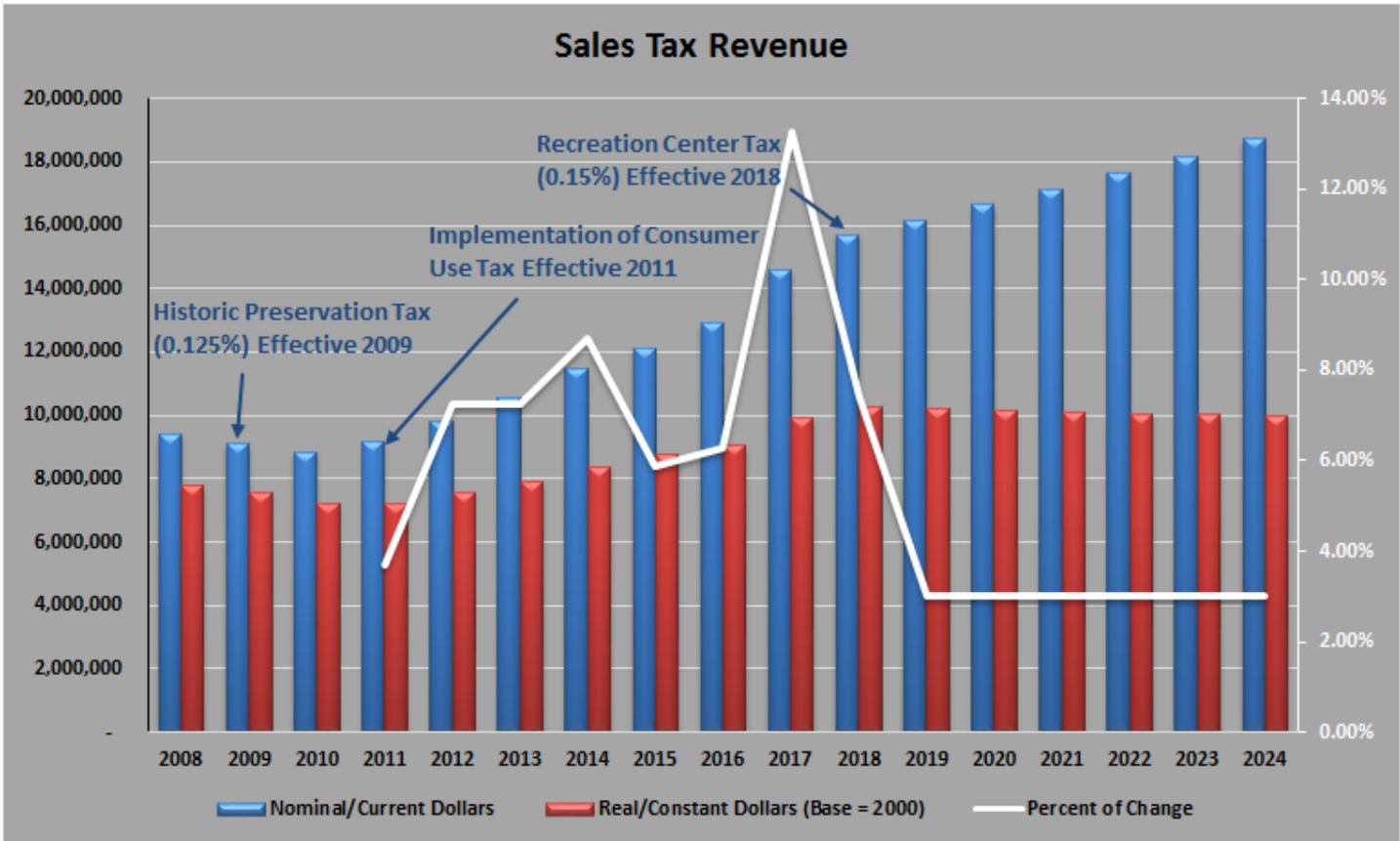
Revenue Category	2017 Actual	2018 Estimate	2019 Budget	2020 Budget	Percent of Change			
					2017	2018	2019	2020
Taxes:								
Sales Tax	14,604,636	15,687,710	16,158,350	16,643,110	13.2%	7.4%	3.0%	3.0%
Property Tax	3,625,112	5,587,900	5,053,030	5,529,490	1.8%	54.1%	-9.6%	9.4%
Use Tax - Consumer	1,668,592	1,740,100	1,740,100	1,740,100	-9.7%	4.3%	0.0%	0.0%
Use Tax - Auto	1,488,699	1,862,990	1,676,690	1,752,130	9.7%	25.1%	-10.0%	4.5%
Use Tax - Building Materials	1,823,614	2,080,780	1,962,180	2,527,280	-8.9%	14.1%	-5.7%	28.8%
Franchise Taxes	1,078,608	1,076,340	1,096,350	1,116,780	2.0%	-0.2%	1.9%	1.9%
Lodging Tax	516,863	485,850	495,570	505,480	3.3%	-6.0%	2.0%	2.0%
Specific Ownership Tax	212,696	297,770	236,600	247,250	11.0%	40.0%	-20.5%	4.5%
Licenses & Permits:								
Construction Permits	1,055,625	939,510	965,820	1,095,240	-32.5%	-11.0%	2.8%	13.4%
Minor Building-Related Permits	185,940	1,300,000	193,450	197,320	-54.2%	599.2%	-85.1%	2.0%
Intergovernmental Revenue:								
Highway Users Tax	632,813	815,610	694,530	651,990	0.9%	28.9%	-14.8%	-6.1%
State Lottery	200,418	194,410	194,410	194,410	-10.3%	-3.0%	0.0%	0.0%
Marijuana Tax	141,591	137,340	151,070	162,400	25.1%	-3.0%	10.0%	7.5%
Charges for Services:								
Water User Fees	5,851,124	5,794,630	5,794,630	5,840,230	-0.6%	-1.0%	0.0%	0.8%
Water Tap Fees	4,659,014	3,138,310	3,282,870	2,655,370	-34.3%	-32.6%	4.6%	-19.1%
Wastewater User Fees	3,366,598	3,352,000	3,506,000	3,677,160	12.2%	-0.4%	4.6%	4.9%
Wastewater Tap Fees	819,240	373,320	469,800	362,060	-40.5%	-54.4%	25.8%	-22.9%
Storm Water User Fees	729,801	738,050	828,970	982,160	5.2%	1.1%	12.3%	18.5%
Solid Waste User Fees	1,617,620	1,698,860	1,750,400	1,798,680	4.8%	5.0%	3.0%	2.8%
Recreation Center Fees	1,934,510	1,749,960	2,439,210	2,592,230	-0.9%	-9.5%	39.4%	6.3%
Golf Course User Fees	1,535,442	1,701,600	1,725,700	1,758,590	8.0%	10.8%	1.4%	1.9%
Developer Impact Fees	605,800	703,810	766,360	739,330	-60.1%	16.2%	8.9%	-3.5%
Fines & Forfeitures:								
Court Fines	164,682	148,210	149,690	151,190	-1.2%	-10.0%	1.0%	1.0%

The increase in property tax for 2018 is due to the new levy for the Recreation Center bonds. The decrease in property tax revenue for 2019 is due to the defeasance of the 2004 Library bonds and the elimination of the debt service levy.

The large increase in Minor Permits for 2018 is due to the number of roofing permits related to the June 18, 2018 hail storm.

Long-Term Financial Plan – Sales Tax Revenue Projections

Within the City's Long-Term Financial Plan, the 2019 through 2024 sales tax revenue projections have been set to a 3% annual growth rate.



Long-Term Financial Plan – Property Tax Revenue Projections

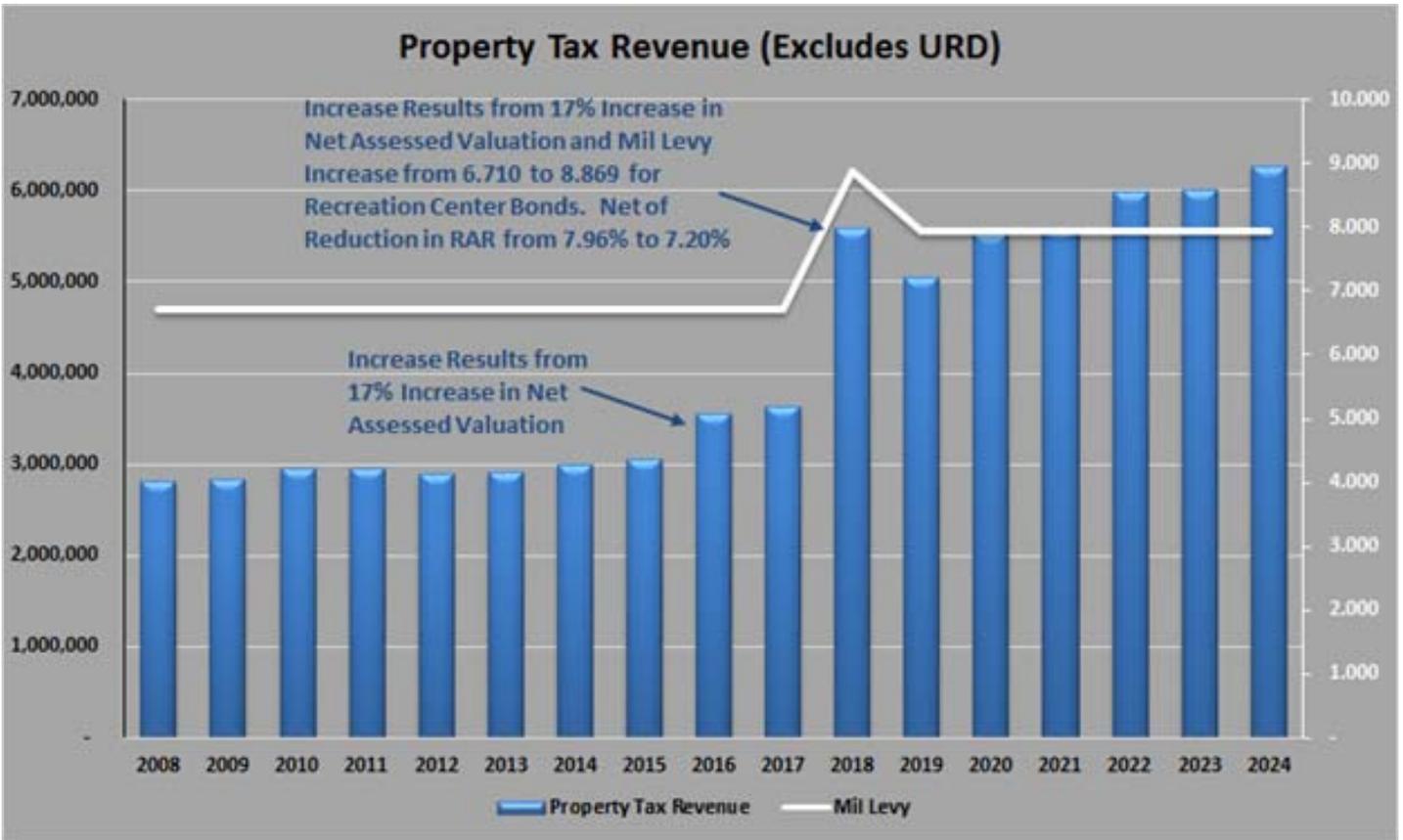
The City has received its final 2018 assessed valuation amounts from the Boulder County Assessor. The 2018 assessed valuation determines the amount of property tax revenue that will be received in 2019. The final 2018 assessed valuation amounts will be received in late November.

The City of Louisville’s total net assessed valuation increased from \$639,643,203 in 2017 to \$645,591,119 in 2018. Net assessed valuation refers to the gross assessed valuation less the Urban Revitalization District’s increment amount. This calculates to a 0.9% increase in property tax revenue for 2019 over 2018, assuming the mil levy stays the same.

The Boulder County Assessor reappraises property, taking market value increases into account, every two years. These are referred to as “reassessment” years. Note that 2018 is not a reassessment year, so a very small increase in net assessed valuation was expected.

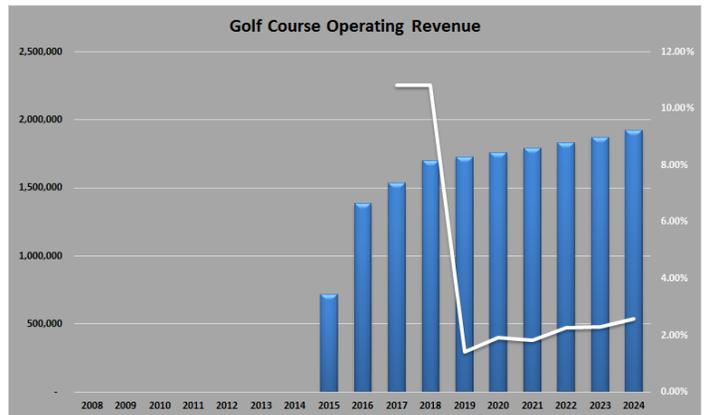
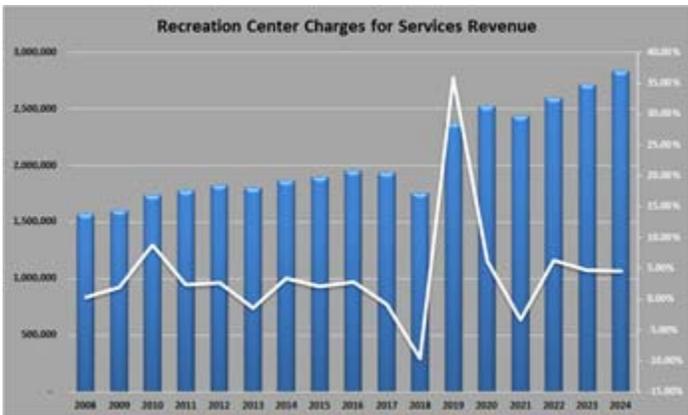
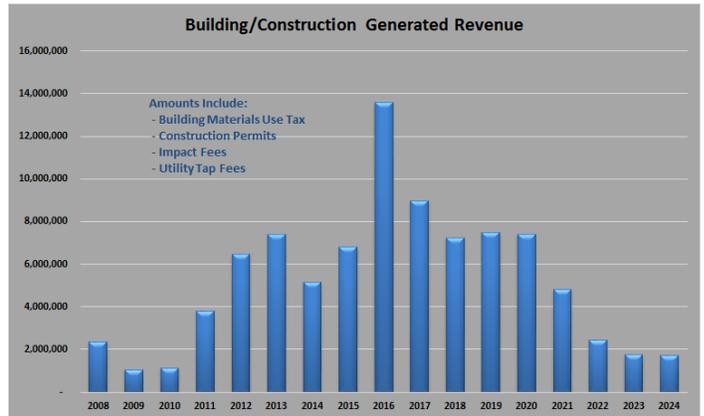
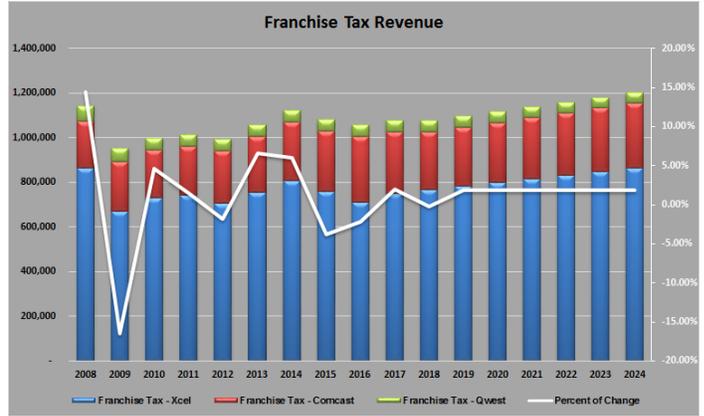
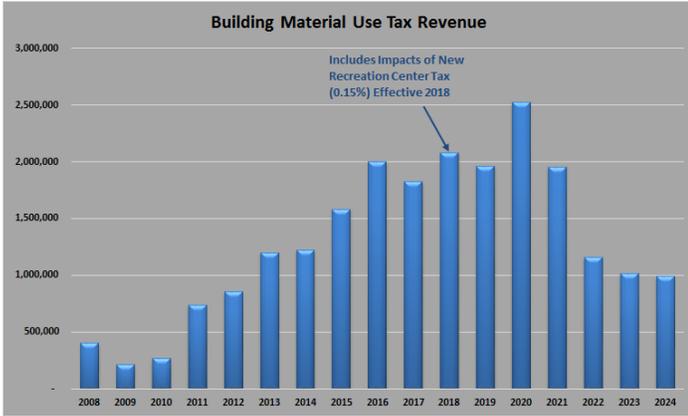
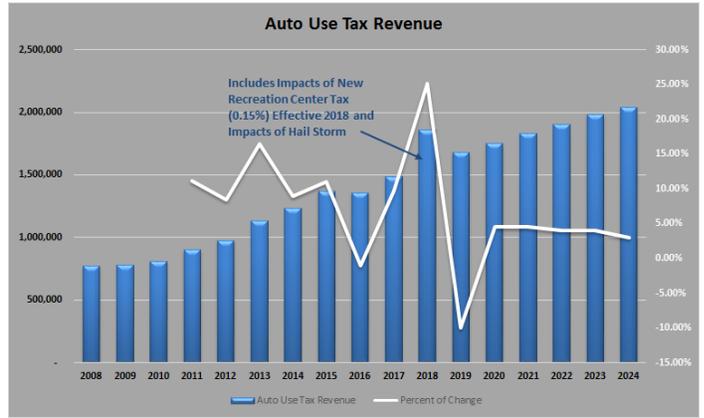
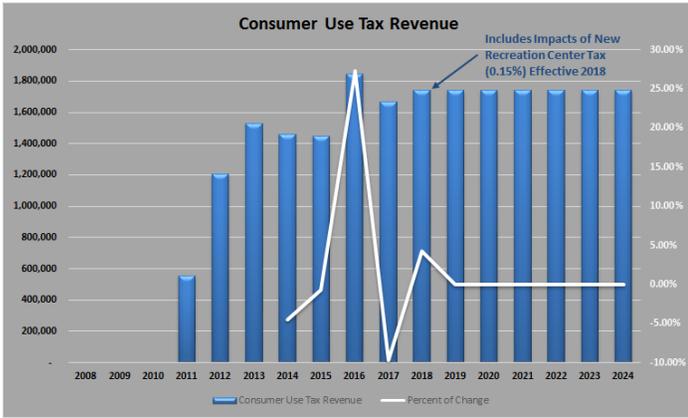
The actual and proposed mil levies for 2017 through 2020 collection years (one year after the levy year) are shown in the following table:

Mill Levy Component	Collection Year			
	2017 Actual	2018 Actual	2019 Budget	2020 Budget
General Levy	5.184	5.184	5.184	5.184
Library Debt Service Levy	1.526	0.900	-	-
Recreation Center Debt Service Levy	-	2.785	2.750	2.750
Total City Mil Levy	6.710	8.869	7.934	7.934



Long-Term Financial Plan – Other Revenue Projections

The following charts summarize some of the other revenue projections that were discussed during the budget process and development of the Long-Term Financial Plan.



Operating Expenditure Targets

The term “targets” rather than “assumptions” is used for operating expenditure projections to denote the greater control City Council has over expenditures versus revenues.

The table below summarizes the current targets for the major categories of operating expenditures for 2018 through 2020.

City of Louisville, Colorado								
Summary of Expenditure Actuals, Estimates, and Targets for Major Expenditure Categories								
2017 - 2020								
Expenditure Category	2017	2018	2019	2020	Percent of Change			
	Actual	Estimate	Budget	Budget	2017	2018	2019	2020
Salaries & Wages:								
Regular Wages	12,099,515	13,202,210	14,275,440	14,767,280	4.3%	9.1%	8.1%	3.4%
Variable & Seasonal Wages	1,517,600	1,782,130	2,140,770	2,285,990	8.5%	17.4%	20.1%	6.8%
Overtime	408,823	443,440	463,490	478,970	-2.0%	8.5%	4.5%	3.3%
Employee Benefits:								
Employee Insurance	1,843,814	2,158,100	2,273,940	2,387,410	8.2%	17.0%	5.4%	5.0%
FICA Expense	1,036,069	1,132,150	1,222,640	1,264,410	5.1%	9.3%	8.0%	3.4%
Retirement Contribution	718,712	773,460	823,220	850,440	6.6%	7.6%	6.4%	3.3%
Workers Compensation	181,519	175,220	173,970	180,420	2.9%	-3.5%	-0.7%	3.7%
All Employee Compensation	17,819,924	19,675,890	21,378,880	22,220,360	4.9%	10.4%	8.7%	3.9%
Supplies:								
Chemicals	334,875	393,130	437,700	437,860	19.0%	17.4%	11.3%	0.0%
Vehicle Maintenance Supplies	176,557	262,720	235,960	239,750	9.5%	48.8%	-10.2%	1.6%
Street Supplies	160,933	231,360	216,500	214,500	1.8%	43.8%	-6.4%	-0.9%
Uniforms & Clothing	107,916	125,730	132,850	133,770	5.4%	16.5%	5.7%	0.7%
Library Books & Media	75,649	87,410	83,800	87,000	-2.0%	15.5%	-4.1%	3.8%
All Supplies	1,619,566	2,001,790	2,182,730	2,075,860	5.5%	23.6%	9.0%	-4.9%
Purchased/Contracted Services:								
Professional Services	2,754,610	3,565,760	2,955,210	2,956,020	17.5%	29.4%	-17.1%	0.0%
Utilities	1,602,913	2,246,640	2,194,540	2,325,210	-3.2%	40.2%	-2.3%	6.0%
Solid Waste Hauling	1,433,766	1,478,480	1,478,480	1,520,470	2.0%	3.1%	0.0%	2.8%
Parts, Repairs, & Maintenance	920,999	1,773,130	1,314,190	1,374,420	-0.7%	92.5%	-25.9%	4.6%
Legal Services	445,086	501,000	502,500	502,500	0.8%	12.6%	0.3%	0.0%
Insurance Premiums & Deductibles	453,421	418,730	469,740	513,310	14.7%	-7.7%	12.2%	9.3%
Boulder Dispatch Services	296,277	301,820	316,370	321,360	0.0%	1.9%	4.8%	1.6%
All Purchased/Contracted Services	9,449,465	12,449,410	10,802,288	10,810,290	4.9%	31.7%	-13.2%	0.1%

Notes:

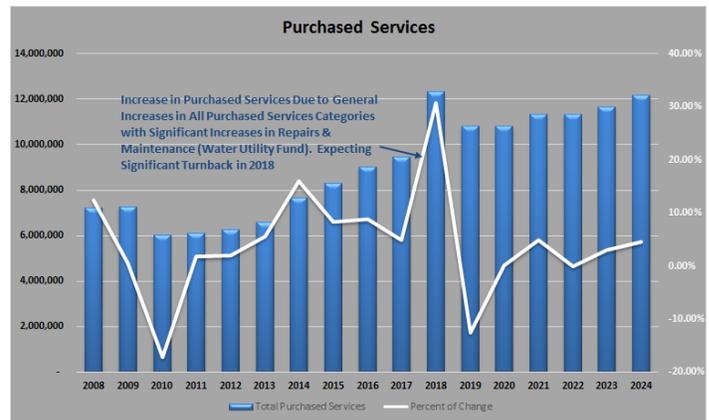
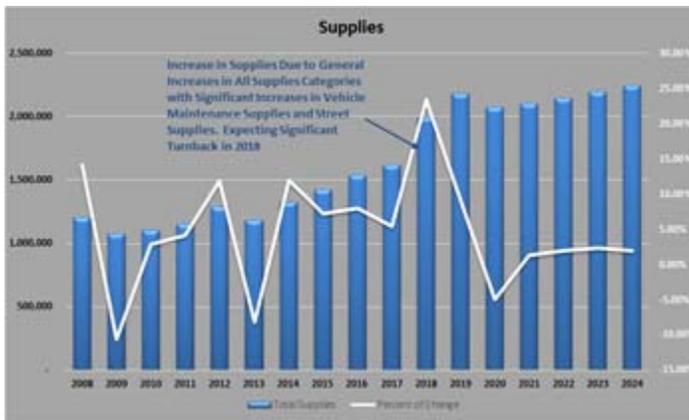
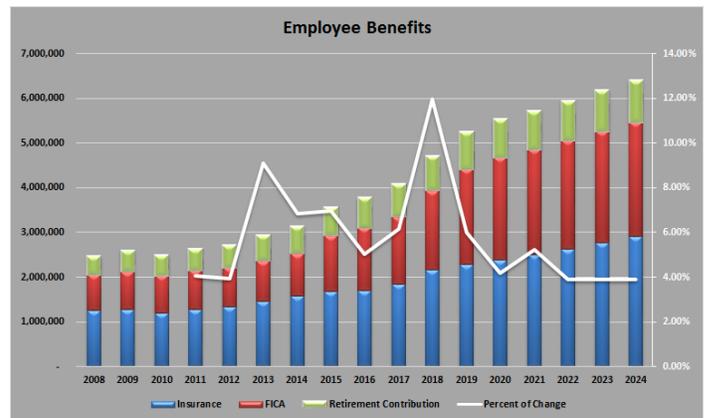
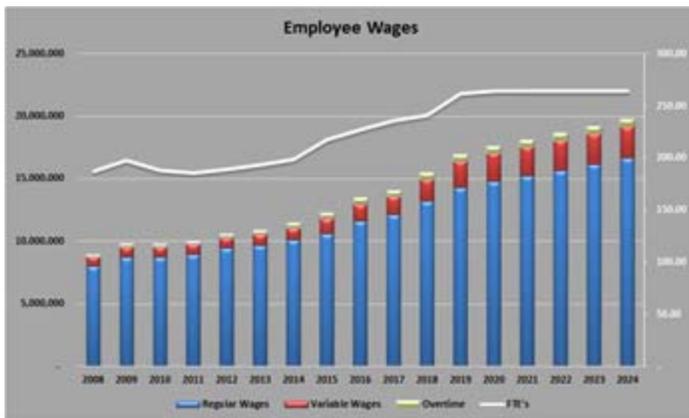
The All Supplies line is a consolidation of all supply categories, not just those shown above it.

Professional Services includes all professional services, less Solid Waste Hauling and Legal Services

The All Purchased/Contracted Services line a consolidation of all service categories, not just those shown above it.

Long-Term Financial Plan – Expenditure Targets

The following charts summarize some of the expenditure targets that were discussed during the budget process and development of the Long-Term Financial Plan.



Additional Full-Time & Part-Time-Benefitted Positions

The following table summarizes the full-time equivalents by regular (benefitted) positions and variable (non-benefitted) hours for 2018, 2019, and 2020.

Category	Initial 2018 Budget	Amended 2018 Budget	2019 Budget	2020 Budget
Regular Benefitted Employees	189.13	192.46	196.71	197.71
Variable Non-Benefitted Hours	51.68	52.35	65.1	66.45
Total Full-Time Equivalents	240.81	244.81	261.81	264.16

The next table summarizes the proposed additions to regular (benefitted) positions for 2019 and 2020.

Position Title	Home Department	Add'l FTE's	Eff Year
Communications Coordinator	Community Facilitation	1.000	2019
Organizational Development & Training Specialist	Human Resources	1.000	2019
Business Data Analyst (Two-Year Termed)	Information Technology	1.000	2019
Library Associate (0.750 FTE to 1.000 FTE)	Library Services	0.250	2019
Senior Natural Resource Specialist	Open Space	1.000	2019
Total Recommended Changes for 2019		4.250	
Police Officer	Police	1.000	2020
Total Recommended Changes for 2020		1.000	
Total		5.250	

Adjustments to Variable (Non-Benefitted) Hours

The City manages its part-time non-benefitted wages by managing hours rather than positions. This type of budgetary control allows the most flexibility to departments for part-time, seasonal, and temporary positions.

The following table summarizes the 2018 budget and the recommended part-time non-benefitted hours for 2019 and 2020. The hours are categorized by job class.

Job Class Title	Division	2018 Budget		2019 Budget		2020 Budget	
		Hours	Amount	Hours	Amount	Hours	Amount
GIS Technician	City Manager	1,440	22,490	-	-	-	-
CMO Intern	City Manager	-	-	-	-	-	-
Camera Console Operator	Cable Television	850	11,950	1,100	24,200	1,100	25,170
Admin Support Assistant	Community Facilitation	-	-	60	1,100	60	1,140
Project Assistant	Community Facilitation	200	3,160	130	2,080	130	2,160
Sustainability Specialist	Sustainability	1,040	21,630	1,040	21,630	1,040	22,500
Admin Support Assistant	Human Resources	-	-	-	-	-	-
GIS Technician	Information Technology	-	-	1,040	28,650	1,040	29,800
Bailliff	Municipal Court	-	-	240	6,240	240	6,290
Total Administration		3,530	59,230	3,610	83,900	3,610	87,060
Intern	Engineering	1,040	15,600	860	13,760	860	14,620
Total Engineering		1,040	15,600	860	13,760	860	14,620
Intern I	Library Services	135	2,090	135	2,090	135	2,170
Library Clerk	Library Services	6,670	111,926	6,700	113,300	6,700	117,830
Library Page	Library Services	4,250	48,641	4,300	55,260	4,300	57,470
Library Clerk/Lead Page	Library Services	990	18,483	1,000	20,230	1,000	20,230
Library Tech 1	Library Services	3,000	63,110	2,500	55,150	3,000	68,830
Library/Museum Tech	Library Services	500	10,500	500	10,570	500	11,000
Museum Technician I	Museum Services	1,040	20,970	1,040	20,130	1,040	20,930
Intern I	Museum Services	300	4,650	300	4,650	300	4,800
Visitor Services Rep & Vol Coord	Museum Services (HPF Funded)	-	-	1,300	24,190	1,300	25,160
Education & Outreach Coordinator	Museum Services (HPF Funded)	-	-	1,300	26,170	1,300	27,220
Total Library & Museum Services		16,885	280,370	19,075	331,740	19,575	355,640

(continued)

Job Class Title	Division	2018 Budget		2019 Budget		2020 Budget	
		Hours	Amount	Hours	Amount	Hours	Amount
Maintenance Worker	Golf Course Maintenance	4,160	59,360	4,160	56,170	4,160	58,230
Administrative Assistant	Golf Course Operations	1,500	27,000	1,500	27,920	1,500	29,040
Golf Course Operations Worker	Golf Course Operations	10,100	115,540	4,429	52,040	4,429	54,250
Ranger/Starter	Golf Course Operations	-	-	5,250	66,930	5,250	69,560
Guest Services Attendant	Golf Course Operations	-	-	5,250	66,930	5,250	69,550
Golf Instructor / Club Fitter	Golf Course Operations	-	-	-	-	-	-
Total Golf Course		15,760	201,900	20,589	269,990	20,589	280,630
Maintenance Worker	Open Space	2,080	27,310	2,080	31,720	2,080	32,760
Maintenance Worker	Parks	15,440	194,850	16,400	246,000	16,400	254,200
Administrative Assistant	Parks	1,500	27,000	1,508	28,070	1,508	29,200
Total Open Space & Parks		19,020	249,160	19,988	305,790	19,988	316,160
Child Care Attendant	Recreation Center Management	3,000	32,570	3,100	35,650	3,100	37,975
Guest Services Attendant	Recreation Center Management	9,620	122,560	10,845	140,985	11,000	148,720
Rec Manager on Duty	Recreation Center Management	-	-	300	4,650	300	4,800
Weight Room Attendant	Recreation Center Management	-	-	-	-	-	-
Party Room and Rental Assistant	Recreation Center Management	-	-	500	7,000	500	7,210
Lifeguard	Recreation Center Aquatics	10,600	130,080	11,441	141,296	11,441	146,948
Lifeguard - Open/Day	Recreation Center Aquatics	-	-	7,400	107,522	7,400	111,823
Water Safety Instructor	Recreation Center Aquatics	1,484	19,050	1,755	27,992	1,755	29,112
Swim Lesson Instructor - Private	Recreation Center Aquatics	850	17,790	1,020	20,540	1,020	21,370
Rec Instructor - Aquatics	Recreation Center Aquatics	723	12,990	1,275	30,330	1,275	31,550
Rec Instructor	Fitness & Wellness	3,300	77,910	7,900	176,310	7,925	183,940
Camp Aid	Youth Activities	3,235	40,210	1,345	14,930	2,152	25,820
Camp Counselor	Youth Activities	-	-	1,345	16,480	2,152	27,420
Head Camp Counselor	Youth Activities	-	-	766	11,490	1,149	17,920
Preschool Instructor	Youth Activities	3,802	56,380	3,802	59,880	3,802	62,280
Preschool Director	Youth Activities	-	-	1,000	20,000	1,000	20,800
Volocity Leader	Youth Activities	180	2,385	154	2,310	154	2,400
Rec Instructor	Youth Activities	256	3,650	660	9,410	660	9,790
Lifeguard	Memory Square	2,313	28,390	2,300	28,410	2,300	29,540
Lifeguard - Open/Day	Memory Square	-	-	40	580	40	600
Water Safety Instructor	Memory Square	420	5,390	95	1,520	95	1,580
Swim Lesson Instructor - Private	Memory Square	-	-	68	1,370	68	1,420
Rec Instructor - Aquatics	Memory Square	70	1,260	80	1,900	80	1,980
Tennis Coach	Youth Sports	-	-	300	5,740	300	5,970
Tennis Instructor	Youth Sports	-	-	360	6,050	360	6,300
Youth Sports Official	Youth Sports	-	-	918	14,200	920	14,800
Rec Instructor	Youth Sports	2,455	33,120	950	13,500	950	14,040
Gym Monitor	Youth Sports	-	-	200	2,800	200	2,910
Party Specialist	Youth Sports	-	-	200	2,800	200	2,910
Tennis Instructor	Adult Sports	-	-	42	800	42	830
Adult Sports Official	Adult Sports	100	2,210	25	450	25	460
Rec Instructor	Seniors	620	13,420	1,192	26,830	1,344	31,460
Meal Site Coordinator	Seniors	-	-	90	1,401	90	1,457
Nite-at-the Rec Staff	Nite-at-the-Rec	1,100	12,270	1,100	12,210	1,100	13,200
Nite-at-the Rec Assistant Leader	Nite-at-the-Rec	250	3,010	165	2,060	165	2,150
Nite-at-the Rec Leader	Nite-at-the-Rec	250	3,280	200	3,000	200	3,120
Nite-at-the Rec Lifeguard	Nite-at-the-Rec	200	2,080	335	4,140	315	4,050
Total Recreation Center		44,828	620,005	63,268	956,536	65,579	1,028,655
Admin Support Specialist	Building Safety	250	4,140	250	4,730	250	4,920
Total Building Safety		250	4,140	250	4,730	250	4,920
Property & Evidence Technician	Patrol & Investigations	1,040	27,850	1,040	28,790	1,040	28,790
Police Records Technician	Patrol & Investigations	1,040	18,940	1,040	19,890	1,040	20,680
Parking Ambassador	Patrol & Investigations	200	3,470	240	4,590	240	4,780
Police Officer	Patrol & Investigations	100	3,800	240	9,840	240	10,340
Code Enforcement	Code Enforcement	-	-	-	-	-	-
Total Police		2,380	54,060	2,560	63,110	2,560	64,590

Job Class Title	Division	2018 Budget		2019 Budget		2020 Budget	
		Hours	Amount	Hours	Amount	Hours	Amount
Intern I	Water Plant Operations	2,080	36,420	2,080	34,840	2,080	36,400
Maintenance Worker	Water Plant Operations	1,040	14,726	1,040	16,120	1,040	16,640
Intern I	Wastewater Plant Operations	1,040	18,210	1,040	17,420	1,040	18,200
Maintenance Worker	Wastewater Plant Operations	1,040	14,726	1,040	16,120	1,040	16,640
Total Utilities		5,200	84,082	5,200	84,500	5,200	87,880
Totals		108,893	1,568,547	135,400	2,114,056	138,211	2,240,155
FTE's		52.35		65.10		66.45	
Change in FTE's over Previous Year				12.74		1.35	

Interfund Transfers

The following two tables summarize the budgeted transfers between funds for 2019 and 2020.

Inter-Fund Transfers Matrix 2019 Budget						
Transfers Out	Transfers In					Total
	General Fund	OS&P Fund	Cemetery Fund	Recreation Fund	Capital Projects Fund	
General Fund	-	849,770 ^a	102,600 ^b	1,735,360 ^c	1,250,000 ^d	3,937,730
Cemetery Perpetual Care Fund	-	-	13,390 ^e	-	-	13,390
PEG Fee Fund	25,000 ^f	-	-	-	-	25,000
Historic Preservation Fund	54,210 ^g	-	-	-	-	54,210
Capital Projects Fund	-	-	-	125,000 ^h	-	125,000
Impact Fee Fund	-	353,400 ⁱ	-	-	419,600 ⁱ	773,000
Total	79,210	1,203,170	115,990	1,860,360	1,669,600	4,928,330

^a Annual recurring support for operations and capital.
^b Annual recurring support for operations and capital.
^c Annual recurring support for operations and capital. 2019 transfer includes 15% operating reserve.
^d One-time, non-recurring transfer to help fund capital projects.
^e Annual recurring transfer of interest earned used to fund operations and capital.
^f Repayment of 2018 transfer from General Fund to support Council Chamber Broadcast Upgrade project.
^g Annual recurring transfer for reimbursement of costs associated with part-time non-benefitted hours in Museum Services.
^h Annual recurring support for capital.
ⁱ Annual transfer of impact fee revenue for projects eligible for this type of funding.

**Inter-Fund Transfers Matrix
2020 Budget**

Transfers Out	Transfers In					Total
	General Fund	OS&P Fund	Cemetery Fund	Recreation Fund	Capital Projects Fund	
General Fund	-	881,640 ^a	99,830 ^b	1,093,530 ^c	1,000,000 ^d	3,075,000
Cemetery Perpetual Care Fund	-	-	17,150 ^e	-	-	17,150
PEG Fee Fund	25,000 ^f	-	-	-	-	25,000
Historic Preservation Fund	56,390 ^g	-	-	-	-	56,390
Capital Project Fund	-	-	-	129,690 ^h	-	129,690
Impact Fee Fund	-	255,180 ⁱ	-	-	486,850 ⁱ	742,030
Total	81,390	1,136,820	116,980	1,223,220	1,486,850	4,045,260

- ^a Annual recurring support for operations and capital.
- ^b Annual recurring support for operations and capital.
- ^c Annual recurring support for operations and capital.
- ^d One-time, non-recurring transfer to help fund capital projects.
- ^e Annual recurring transfer of interest earned used to fund operations and capital.
- ^f Repayment of 2018 transfer from General Fund to support Council Chamber Broadcast Upgrade project.
- ^g Annual recurring transfer for reimbursement of costs associated with part-time non-benefitted hours in Museum Services.
- ^h Annual recurring support for capital.
- ⁱ Annual transfer of impact fee revenue for projects eligible for this type of funding.

Top Budget Priorities

The City's good fiscal health and the thriving local economy, realistic projections of revenues and expenditures, significant advance preparation and saving for capital projects, efficient use of all resources, and prudent planning of reserves enable the City to focus additional attention and improve services in several critical areas, including:

Capital Projects

The City completed numerous capital projects in 2018, and the proposed budget funds a significant number of major projects in 2019, including the following:

- \$280,000 for replacement of existing playgrounds, including Dutch Creek, Keith Helart, Sports Complex, Enclave and Meadows Parks, to improve safety, maintain level of service for residents and meet ADA requirements.
- \$282,500 to finish the basement of the Police Department and expand the City's Emergency Operations Center by adding men's/women's restroom, locker room, sleep room, laundry room, conference room and lactation room.
- \$400,000 to design and construct a traffic signal at State Highway 42 & Hecla Drive, which will accommodate 20-year traffic forecasts and resolve multi-modal deficiencies.
- \$1,283,500 to build a pedestrian underpass below the BNSF railroad west of Steel Ranch.
- \$4,640,000 to continue the pavement management program and improve the surface condition of asphalt pavements throughout the City.
- \$275,000 to develop median landscape conceptual designs, which could occur on Dillon Street, McCaslin Boulevard, Cherry Street, Via Appia and Summit View Drive.

- \$1,000,000 to implement the Transportation Master Plan and move forward on prioritized list of improvements to create a well-maintained, safe, effective and efficient multi-modal transportation system.
- \$2,500,000 for the Windy Gap Firming Project, which is a critical component of the City's overall water supply portfolio and will ensure a reliable water supply.
- \$523,000 to complete building upgrades at the Sid Copeland Water Treatment Plant by including additional restrooms, locker rooms and shower facilities and allowing for separation of chemical storage.
- \$300,000 for sewer line replacement to address deficiently sized, deteriorating or poorly constructed sanitary sewer mains.
- \$586,390 for replacement of motor vehicles/road equipment that have depreciated in value or were damaged in the June 2018 hail storm.

Operational Expenses

- The City established four new positions starting in 2019 to further develop several sub-program areas. These include a Communications Coordinator, Organizational Development and Training Specialist, Business Data Analyst (2-year termed) and Senior Natural Resource Specialist.
- The City is in the process of hiring 98 new employees to staff the newly expanded Recreation/Senior Center and Memory Square Pool and offer additional programming.
- Additional resources to expand content in the quarterly Community Update Newsletter, explore new technology and engagement tools (i.e. mobile application, engagement platform, etc.) and redesign the City's website to improve accessibility.
- Additional funding to increase efforts to improve the City's medians and landscaping infrastructure, including forestry resources.
- Increased programming and hours at the Louisville Historical Museum, as well as marketing and outreach efforts to grow attendance and participation in City cultural events.

Competitive Compensation

Reflecting the Strategic Plan's Critical Success Factor for a Healthy Workforce, the City provides competitive compensation and benefits, including merit increases to recognize employee performance and to maintain our commitment to enable high performing employees to move through their pay range over time. The City must also keep the City's compensation and benefits package competitive to retain good employees and be able to effectively recruit new employees. To do this we annually compare our pay and benefits with other similar employers in our market area and make adjustments based on that data. The 2019-2020 proposed budget includes funding to implement these actions with merit increases for performance that is documented as "Outstanding" (5.0%), "Exceeds Expectations" (3.0%) or "Meets Expectations" (1.0%). We anticipate the distribution of these merit increase will result in 4.0% average annual increase in wages. This also includes increases for the City's part-time staff. To maintain the City's commitment to its Police Officers and the established pay range and steps, Officers whose performance demonstrates merit receive a 5% increase. Employees who have reached the top of their pay range and who would not otherwise receive any pay increase are eligible to receive a one-time bonus of \$250 to \$1,000, depending on their performance evaluation.

Maintaining Adequate Reserves

The proposed budget attempts to balance the demands for increasing service levels while at the same time maintaining or building fund reserves to levels that provide more flexibility to address unanticipated

issues, such as floods and significant increases in construction and overall labor costs, and ensure that the City's service levels are sustainable over the long run.

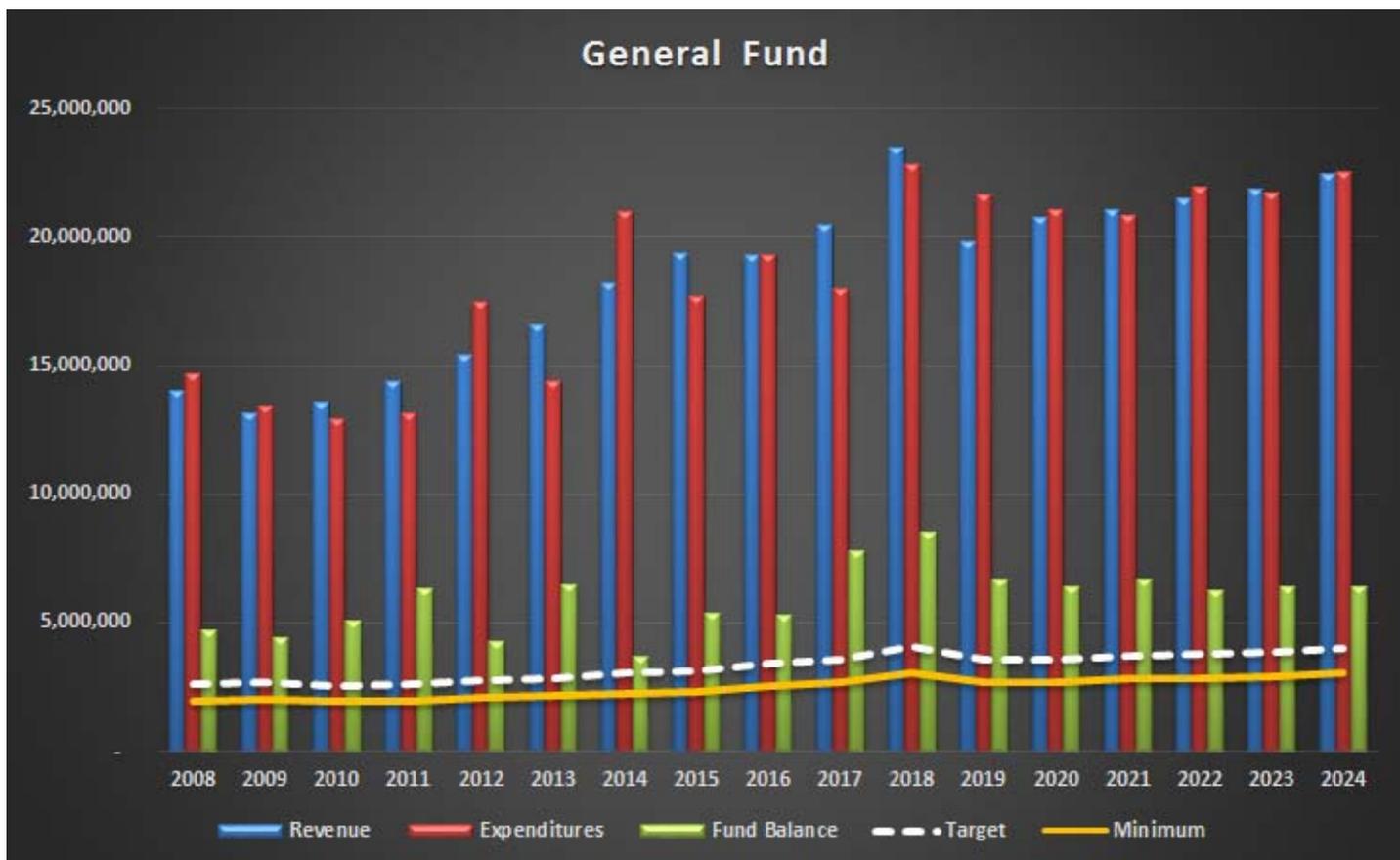
Long-Term Financial Plan

The base year for the long-term financial planning model is the Recommended 2019-2020 Biennial Operating & Capital Budget. The model applies the 2021-2024 revenue assumptions, operating expenditure targets, and the 2019-2024 Capital Improvements Plan to the base year of 2020 and projects revenue, expenditures, and fund balances (or working capital for proprietary funds) for the years 2021 through 2024. The following discussion summarizes the model's projections for the City's main operating funds:

- General Fund;
- Open Space & Parks Fund;
- Recreation Fund;
- Capital Projects Fund;
- Utility Funds; and
- Golf Course Fund

General Fund

Incorporating the revenue assumptions, the operating expenditure targets, and the interfund transfer projections into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and fund balances for the General Fund.



The City's Reserve Policy for the General Fund states,

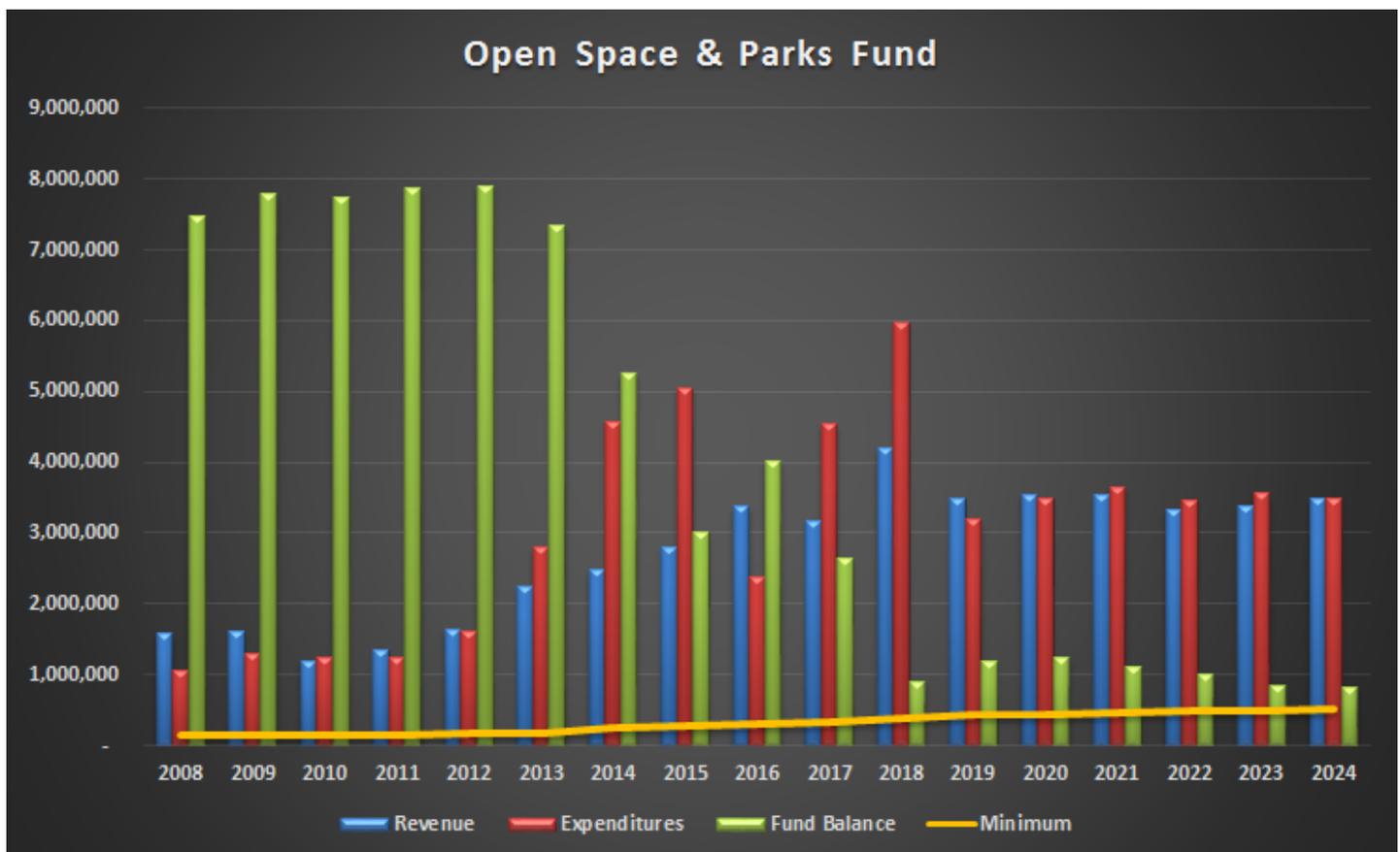
The minimum unrestricted fund balance of the General Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures less any interfund transfers to other funds, regardless of whether the transfers are considered recurring or non-recurring.

While the minimum unrestricted fund balance is set at 15% of current operating expenditures, the targeted unrestricted fund balance will be at or above 20% of current operating expenditures.

The projected General Fund balance at the end of 2024 is \$6.4 million. This equates to approximately 31% of operating expenditures and is well above the targeted fund balance as defined in the Reserve Policy.

Open Space & Parks Fund

Incorporating the revenue assumptions, the operating expenditure targets, interfund transfer projections, and the Capital Improvements Plan into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and fund balances for the Open Space & Parks Fund.



Staff has proposed various amendments to the City's Financial Policies. These amendments will be brought forward to City Council at a later date for formal adoption. Staff's proposed new reserve policy for the Open Space & Parks Fund states,

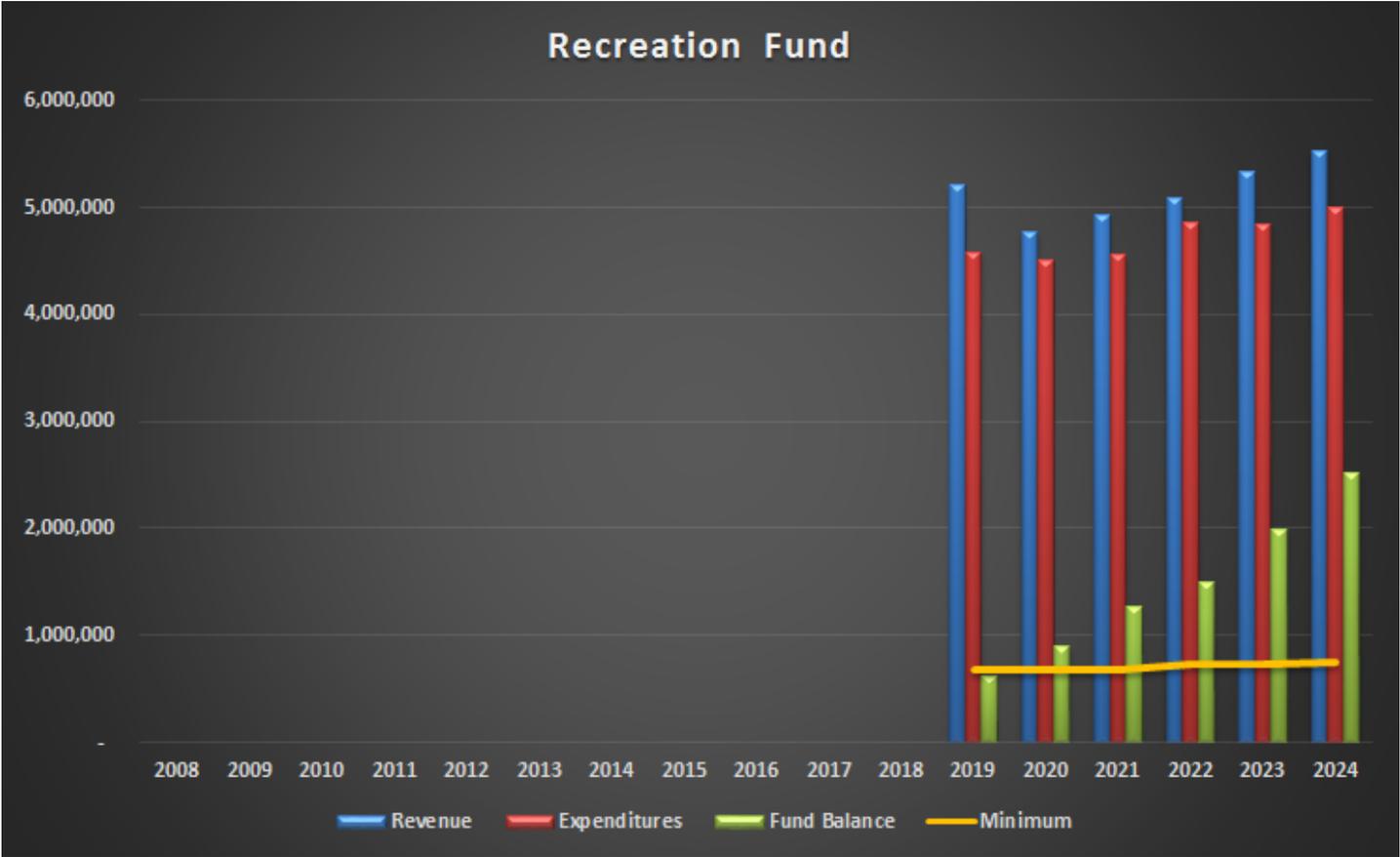
The minimum fund balance of the Open Space and Parks Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures include only open space and parks operations and exclude all interfund transfers and capital outlay.

The City Council will annually consider interfund transfers of excess General Fund or Capital Project Fund balances to the Open Space & Parks Fund for property acquisition reserves.

The Open Space & Parks Fund balance is projected to increase in both 2019 and 2020. However, fund balance declines each year thereafter. At the end of 2024, the fund balance is projected at \$825,500. This equates to approximately 24% of operating expenditures and is still above the minimum fund balance as defined in the current and proposed Reserve Policy.

Recreation Fund

Incorporating the revenue assumptions, the operating expenditure targets, interfund transfer projections, and the Capital Improvements Plan into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and fund balances for the new Recreation Fund.



The 2019 transfer from the General Fund (\$1,735,360) is made up of two elements:

1. An operational support transfer of \$1,059,100. This amount is calculated by taking the General Fund subsidy of the Recreation Center/Memory Square Pool in 2017 (\$986,300) and inflating it by the regional Consumer Price Index.

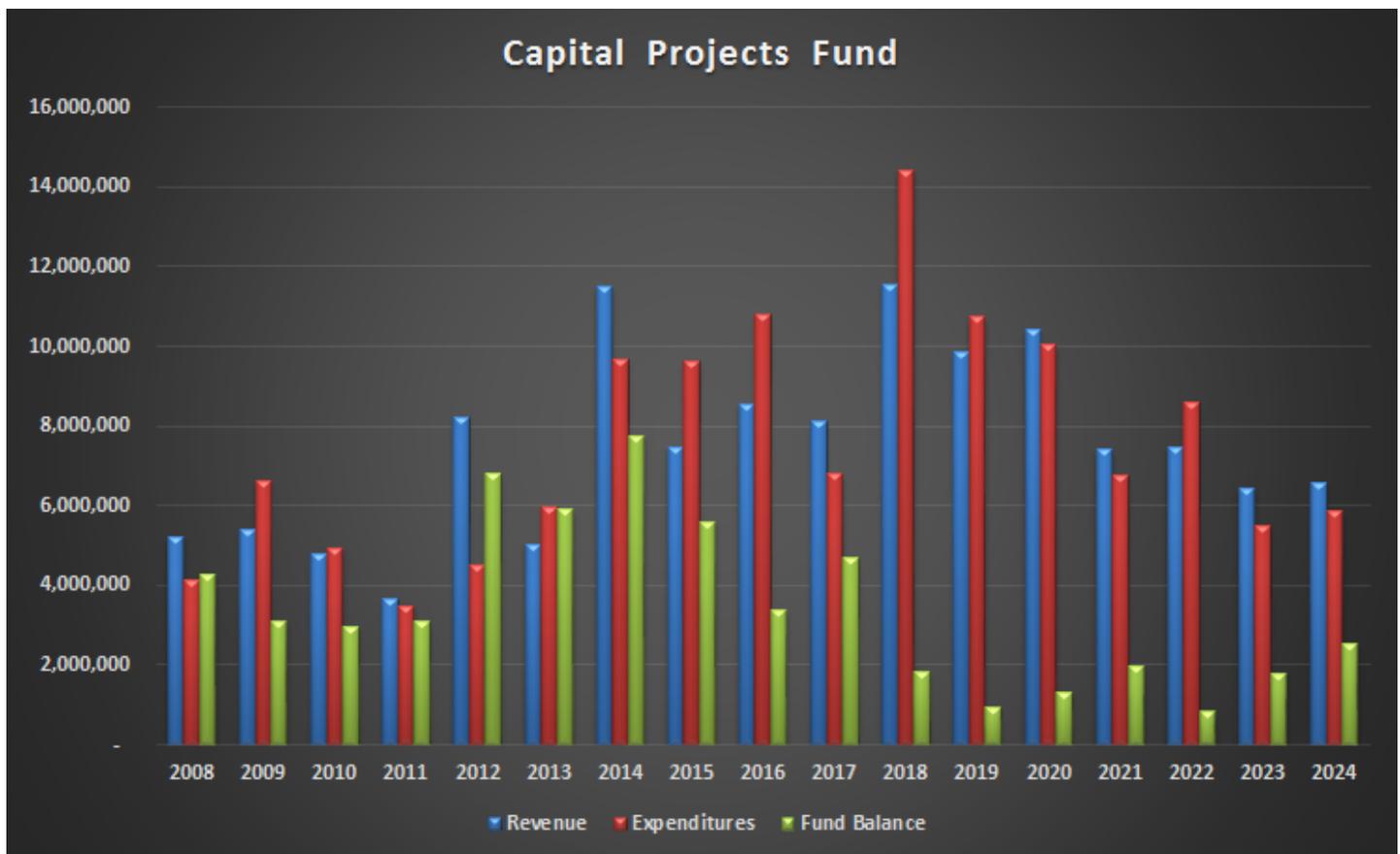
- An initial fund balance transfer of \$676,250. This sets an initial fund balance within the Recreation Fund roughly equal to 15% of operational expenditures. A formal reserve policy will be established in 2019.

There is also a recurring Capital Projects Fund transfer to the Recreation Fund beginning in 2019. The 2019 transfer amount is \$125,000. For 2020 through 2024, this transfer amount is inflated each year by the estimated regional Consumer Price Index.

These operating and capital transfers result in a growing fund balance in the Recreation Fund, which is projected at approximately \$2,500,000 at the end of 2024. This is very close to the projected combination of the capital asset renewal and replacement reserve (\$1,850,000) and the 15% operating reserve (\$740,000) at the end of 2024.

Capital Projects Fund

Incorporating the revenue assumptions, the operating expenditure targets, interfund transfer projections, and the Capital Improvements Plan into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and fund balances for the Capital Projects Fund.



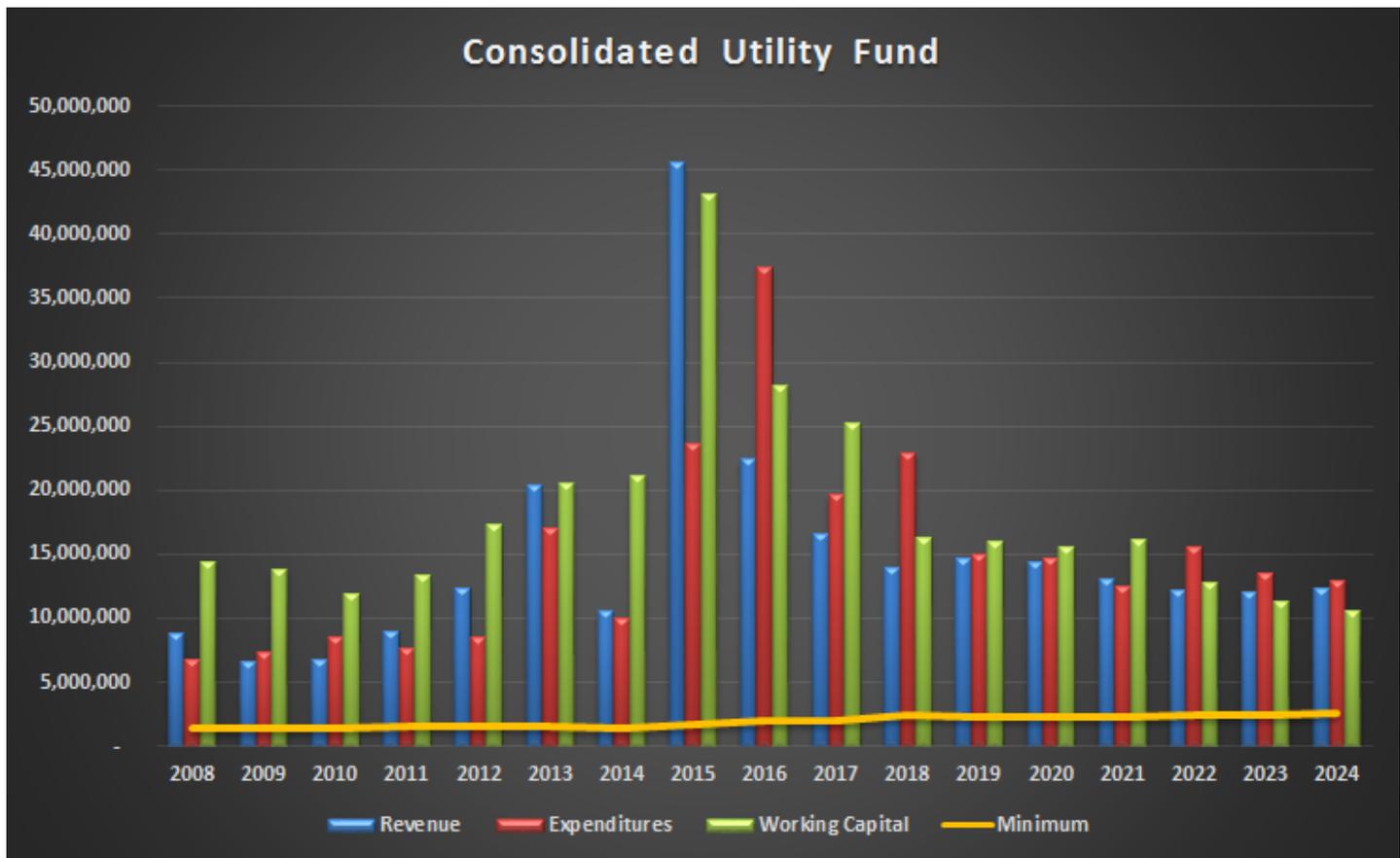
Large fluctuations in revenue, expenditures, and fund balances within capital project funds are typical. The City does not have a formal reserve policy for its Capital Projects Fund. However, the City has historically attempted to maintain enough reserves to mitigate current and future risks (revenue shortfalls, unanticipated expenditures, etc.)

The projected fund balance at the end of 2024 is approximately \$2.5 million. Staff believes this is above the level needed to adequately mitigate any revenue shortfalls or expenditure overages.

Consolidated Utility Fund

The Consolidated Utility Fund is a combination of the Water Utility Fund, Wastewater Utility Fund, and Storm Water Utility Fund.

Incorporating the revenue assumptions, the operating expenditure targets, interfund transfer projections, and the Capital Improvements Plan into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and reserves (defined as working capital) for the Utility Fund



The City’s Reserve Policy for the Utility Funds states,

The minimum working capital for the Water, Wastewater, and Storm Water Utility Funds shall be maintained at or above 25% of current operating expenses, as measured on the City’s budgetary basis. For purpose of this policy, operating expenses are defined as all budgetary-basis expenses, excluding interfund transfers and capital outlay.

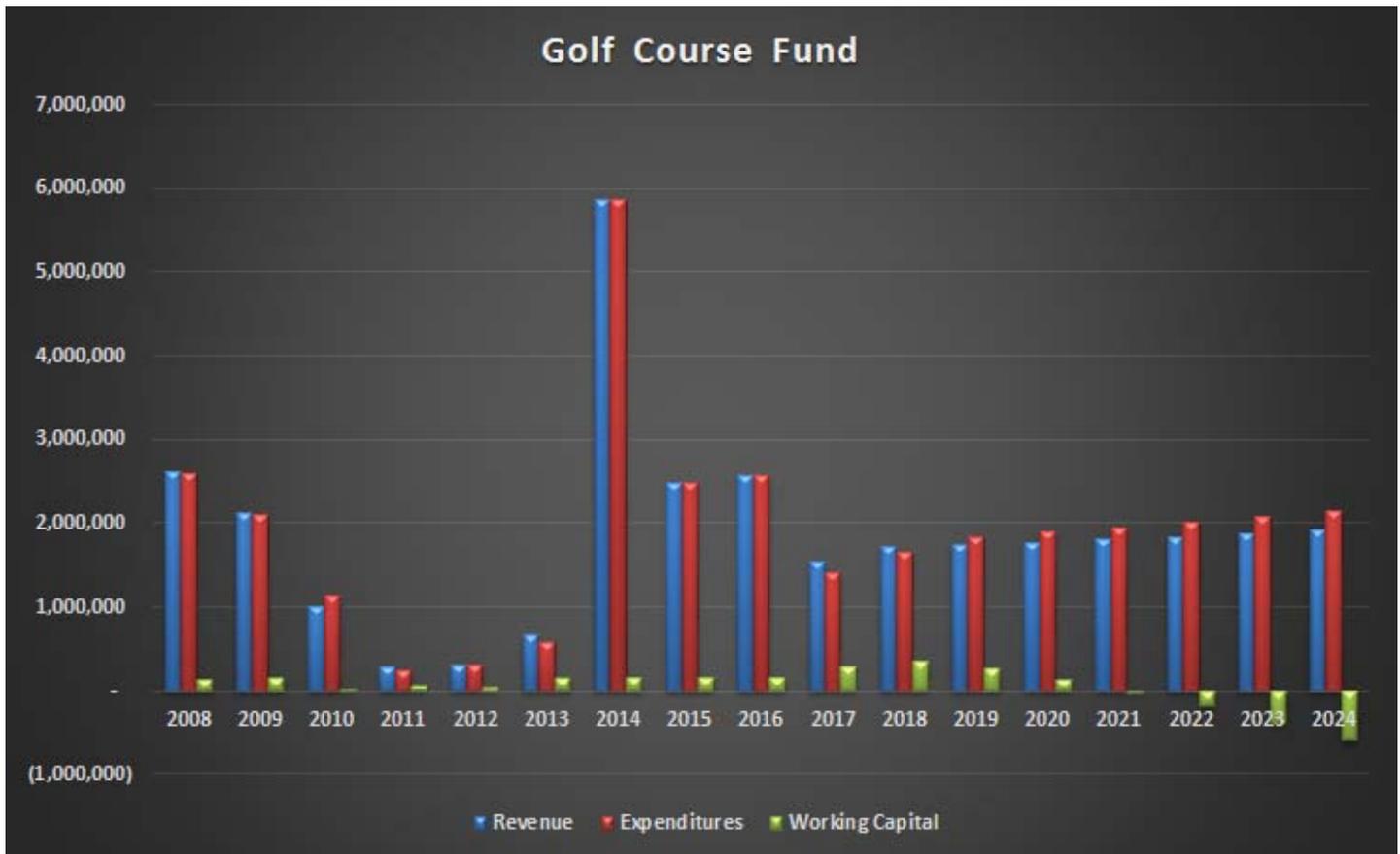
The Consolidated Utility Fund reserves are expected to remain well above the 25% minimum level defined by policy. In addition, all the individual utility funds are expected to remain in full compliance with the reserve policy.

The following table summarizes the projected rate increases from 2019 through 2024 for each of the utility services.

	2019	2020	2021	2022	2023	2024
Water	0.0%	1.2%	1.6%	1.7%	1.8%	1.8%
Wastewater	7.0%	4.0%	4.0%	4.0%	3.5%	3.1%
Storm Water	18.5%	18.5%	4.0%	4.0%	3.0%	3.0%
Weighted Average	5.5%	4.5%	3.2%	3.3%	2.9%	2.6%

Golf Course Fund

Incorporating the revenue assumptions, the operating expenditure targets, interfund transfer projections, and the Capital Improvements Plan into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and reserves (defined as working capital) for the Golf Course Fund.



Beginning in 2021, the Golf Course capital budget is scheduled to be funded by the Capital Projects Fund. However, even with this change, the revenues generated by the Golf Course do not appear sufficient to meet the operating expenses over the long term. During 2019, staff, the Finance Committee, and the City Council will be working on additional methods of funding for the Golf Course. The Finance Committee is also working on quantifying future capital asset renewal and replacement reserves for the Golf Course Fund.

Budget Document Elements

Awards

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Louisville for its 2017-2018 biennial budget. In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication medium. The award is valid for one biennium only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Acknowledgements

I want to thank the citizens who contributed ideas, commented on and helped us refine the 2019-2020 budget, Mayor Muckle and City Council Members for their clear direction and strong support, and the terrific staff throughout the City. Without everyone's hard work and good advice the development and passage of the 2019-2020 Biennial Operating and Capital Budget would not have been possible.

Respectfully submitted,

Heather Balsler

Heather Balsler
Louisville City Manager

City of Louisville, Colorado
Summary of Revenue, Expenditures, and Changes to Fund Balances
All Funds
2019 Budget

Fund Description	Beginning Fund Balance	Revenue & Other Sources	Expenditures & Other Uses [1]	Ending Fund Balance	Amount of Change	Percent of Change
General	\$ 8,489,137	\$ 19,802,630	\$ 21,625,280	\$ 6,666,487	\$ (1,822,650)	-21%
Special Revenue Funds:						
Open Space & Parks	899,695	3,483,700	3,189,700	1,193,695	294,000	33%
Conservation Trust - Lottery	7	254,750	224,400	30,357	30,350	
Cemetery Perpetual Care	581,281	41,550	13,690	609,141	27,860	5%
Cemetery	27,696	184,600	184,600	27,696	-	0%
PEG Fees	9,836	28,250	25,050	13,036	3,200	33%
Historic Preservation	1,367,208	770,350	549,270	1,588,288	221,080	16%
Recreation	-	5,205,390	4,579,690	625,700	625,700	
Total Special Revenue Funds	2,885,724	9,968,590	8,766,400	4,087,914	1,202,190	42%
Capital Project Funds:						
Capital Projects	1,833,643	9,851,370	10,735,630	949,383	(884,260)	-48%
Impact Fee	81,479	768,110	774,000	75,589	(5,890)	-7%
Total Capital Project Funds	2,022,653	10,619,480	11,509,630	1,132,503	(890,150)	-44%
Debt Service Funds:						
Recreation Center Debt Service	22,784	1,752,050	1,742,300	32,534	9,750	43%
Total Debt Service Funds	22,787	1,752,050	1,742,300	32,537	9,750	43%
Enterprise Funds (WC Basis):						
Water Utility	11,685,433	9,492,010	9,133,010	12,044,433	359,000	3%
Wastewater Utility	4,217,948	4,107,960	4,949,140	3,376,768	(841,180)	-20%
Stormwater Utility	348,072	1,069,960	901,980	516,052	167,980	48%
Solid Waste & Recycling Utility	78,699	1,752,850	1,622,840	208,709	130,010	165%
Golf Course	348,868	1,734,300	1,819,300	263,868	(85,000)	-24%
Total Enterprise Funds	16,679,021	18,157,080	18,426,270	16,409,831	(269,190)	-2%
Internal Service Funds (WC Basis):						
Technology Management	189,692	75,020	60,750	203,962	14,270	8%
Fleet Management	704,206	355,290	586,890	472,606	(231,600)	-33%
Total Internal Service Funds	893,897	430,310	647,640	676,567	(217,330)	-24%
Total All Funds	\$ 30,993,218	\$ 60,730,140	\$ 62,717,520	\$ 29,005,838	\$ (1,987,380)	-6%

[1] General Fund Expenditures Include a Projected "Turnback", which amounts to 641,520

City of Louisville, Colorado
 Summary of Revenue, Expenditures, and Changes to Fund Balances
 All Funds
 2020 Budget

Fund Description	Beginning Fund Balance	Revenue & Other Sources	Expenditures & Other Uses [1]	Ending Fund Balance	Amount of Change	Percent of Change
General	\$ 6,666,487	\$ 20,767,040	\$ 21,033,670	\$ 6,399,857	\$ (266,630)	-4%
Special Revenue Funds:						
Open Space & Parks	1,193,695	3,541,980	3,497,880	1,237,795	44,100	4%
Conservation Trust - Lottery	30,357	255,660	224,400	61,617	31,260	103%
Cemetery Perpetual Care	609,141	46,150	17,450	637,841	28,700	5%
Cemetery	27,696	187,740	187,740	27,696	-	0%
PEG Fees	13,036	28,400	25,050	16,386	3,350	26%
Historic Preservation	1,588,288	823,340	495,560	1,916,068	327,780	21%
Recreation	625,700	4,773,060	4,502,220	896,540	270,840	43%
Total Special Revenue Funds	4,087,914	9,656,330	8,950,300	4,793,944	706,030	17%
Capital Project Funds:						
Capital Projects	949,383	10,417,840	10,039,070	1,328,153	378,770	40%
Impact Fee	75,589	741,360	743,030	73,919	(1,670)	-2%
Total Capital Project Funds	1,132,503	11,159,200	10,782,100	1,509,603	377,100	33%
Debt Service Funds:						
Recreation Center Debt Service	32,534	1,919,890	1,740,100	212,324	179,790	553%
Total Debt Service Funds	32,537	1,919,890	1,740,100	212,327	179,790	553%
Enterprise Funds (WC Basis):						
Water Utility	12,044,433	8,970,950	9,083,180	11,932,203	(112,230)	-1%
Wastewater Utility	3,376,768	4,177,330	4,254,590	3,299,508	(77,260)	-2%
Stormwater Utility	516,052	1,246,030	1,403,240	358,842	(157,210)	-30%
Solid Waste & Recycling Utility	208,709	1,806,170	1,678,650	336,229	127,520	61%
Golf Course	263,868	1,767,190	1,900,120	130,938	(132,930)	-50%
Total Enterprise Funds	16,409,831	17,967,670	18,319,780	16,057,721	(352,110)	-2%
Internal Service Funds (WC Basis):						
Technology Management	203,962	76,380	60,750	219,592	15,630	8%
Fleet Management	472,606	357,640	164,220	666,026	193,420	41%
Total Internal Service Funds	676,567	434,020	224,970	885,617	209,050	31%
Total All Funds	\$ 29,005,838	\$ 61,904,150	\$ 61,050,920	\$ 29,859,068	\$ 853,230	3%

[1] General Fund Expenditures Include a Projected "Turnback", which amounts to 651,350

City of Louisville, Colorado
Revenue by Source, Expenditures by Division, and Changes to Reserves
All Funds
2017-2020

	2017 Actual	2018 Budget	2018 Estimate	2019 Budget	2020 Budget
Beginning Fund Reserves	46,221,864	71,266,428	71,266,428	30,256,388	27,627,488
Revenue					
Taxes	24,916,425	29,045,700	28,798,860	28,379,340	30,143,620
Licenses & Permits	1,552,388	2,494,500	2,575,280	1,362,810	1,589,450
Intergovernmental Revenue	2,425,638	6,452,280	6,506,330	2,979,050	3,210,250
Charges for Services	21,394,357	20,089,260	19,755,310	21,211,330	21,057,650
Fines & Forfeitures	210,720	229,670	194,610	196,460	198,330
Miscellaenous Revenue	2,792,117	1,473,900	2,346,040	1,672,820	1,659,590
Other Financing Sources	29,069,791	-	1,550	-	-
Interfund Transfers	1,070,867	4,520,660	4,879,630	4,928,330	4,045,260
Total Revenue	83,432,303	64,305,970	65,057,610	60,730,140	61,904,150
Expenditures					
Operations	29,115,647	35,210,330	35,388,830	36,687,280	37,240,820
Debt Service	4,057,106	5,638,840	5,639,140	4,277,560	4,285,050
Capital Outlay	24,144,120	60,260,380	60,160,050	17,465,870	16,131,140
Interfund Transfers	1,070,867	4,520,660	4,879,630	4,928,330	4,045,260
Total Expenditures	58,387,739	105,630,210	106,067,650	63,359,040	61,702,270
Ending Fund Reserves	71,266,428	29,942,188	30,256,388	27,627,488	27,829,368



City *of*
Louisville

COLORADO • SINCE 1878

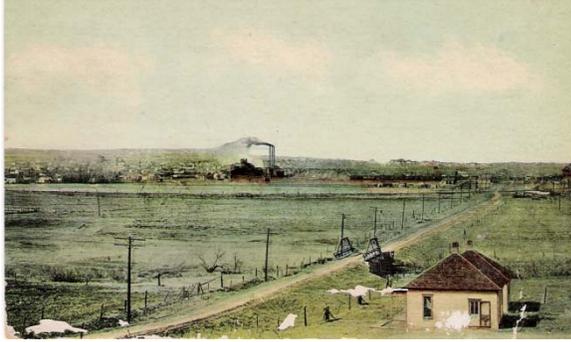
2019-2020 Biennial Operating & Capital Budget

General Information Tab

General Information

History

In 1878 Louis Nawatny, a Polish immigrant, bought forty acres of homestead land for ninety dollars, under a grant signed by President Rutherford B. Hayes. He platted the land, named the area Louisville after himself, and proceeded to sell lots to incoming coal miners. The new town of Louisville grew to a population of two hundred by 1879.



Those who had bought Louisville lots from Nawatny built modest homes as soon as they had saved enough from their wages at the Welch-Louisville coal mine. Small kitchen gardens began to green the area; their produce kept mining families going during the summer months, slack time at the mines.

Incorporation for Louisville was a slow process because some of the residents feared it, but the first mayor was elected in 1882.



Louisville greeted the twentieth century with more streetlights, the telephone, ice cream cones, and soda pop. The forty-four streetlights in Louisville gave the town a settled look despite its dusty, unpaved roads.

The height of sophistication, telephone service, came to Louisville in 1903. Three years later, 119 Louisville residents had telephones.

Life in the early days of Louisville was not always characteristic of quiet, small town living. A violent mine strike and one mine explosion added a tragic sequel to the town's history.

During the Long Strike (so-called because it lasted from 1910 to 1915) the Hecla mine, on the northeast edge of Louisville was the scene of a miniature battle, resulting in several injuries and one death. Due to violent conditions erupting at various mines, 128 state militia arrived in Louisville to keep the peace. They were replaced by the Twelfth United States Cavalry and were well accepted by the battle-weary residents. At the end of 1914 President Wilson called for federal mediation and the union movement was thwarted. This would weaken the force of the miners' demands to the coal operators.



In the early morning hours of January 20, 1936 ten miners were completing the graveyard shift at the Monarch mine when an explosion occurred. Eight miners lost their lives. It was later determined that the coal dust which lay five and six inches thick on the mine floor, had combined with a pocket of methane gas and was touched off by a spark, perhaps from a trolley. The operators were found negligent.

Louisville's colorful past has now transitioned into the age of technology. Manufacturing and high-tech industry have provided a solid economic base for Louisville, bringing with it stores, restaurants and other amenities for residents to enjoy.

*Resources from: "Once a Coal Miner..." by Phyllis Smith
Photos courtesy of Louisville Historical Museum and Louisville Public Library*

Size & Location

The City of Louisville is a municipality with approximately 21,000 residents residing in nearly 8 square miles. The City was founded in 1878 and incorporated in 1882. In 2009 and 2011, the city was voted number one in *Money Magazine's* list of America's Best Small Towns (*CNNMoney, 2011*). Louisville lies in the southeastern corner of Boulder County just six miles east of the City of Boulder and twenty five miles northwest of downtown Denver.

Climate

Mean Temperatures:
January – 29.5 degrees F,
July - 72.0 degrees F,
October - 52.6 degrees F.
Days of Sunshine: 275/year
Inches of Rain: 15.5/year
Growing Season: 148 days.

Even though the City of Louisville is centrally located in the state at an elevation of 5338 feet, the City never experiences the extremes found in the mountains and plains of Colorado. The City has about 275 days of sunshine a year and when heavy snowfalls occur, they are usually followed by sunny, dry days. Because of Louisville's proximity to Colorado's world renowned ski slopes, City residents can choose to enjoy mild days throughout the year playing golf or tennis, enjoying an afternoon in the park, walking the many miles of trails throughout the city or taking a quick trip to the mountains for a little fun in the snow.

Population and Household Growth

The City of Louisville is located in the eastern portion of Boulder County. The 2010 census reported an increase of 503 housing units in the City over the past decade. Historically, Louisville has grown at a faster rate than Boulder County and the Denver Metropolitan Area, but not as fast as the surrounding communities of Broomfield, Lafayette, and Superior. The 2010 Census also recorded a slight decline in Louisville's population over the past decade along with the City's average household size, while average household size in Boulder County and the Denver Metro Area increased. This is a reflection of Louisville's increasing average-age population. Median housing prices have remained steady, however, with a 24% increase over the past decade.

Age Distribution

The 2010 Census reports the City of Louisville's median age as 40.9 years with 33.8% in the "baby boomer" 46 to 64 age group. This age category adds to the stability of the City and its housing market.

Education

Louisville boasts 98.4% of the city's population as high school graduates and 68.8% holding a Bachelor's degree or higher. Generally, the higher educational levels reflect the area's high-tech business environment, as well as the influence of the state's largest university, the University of Colorado.

Per Capita Income

Corresponding to education level and employment, per capita income is approximately \$64,000 in the City of Louisville.

Employment and Commuting

The U.S. Census data for 2010 identified 10,904 jobs in Louisville. Generally, 27% are Industrial jobs, 54% are Office jobs, 16% are commercial or retail jobs, and 3% are public sector or institutional jobs. There is a relative balance between the number of residents who are employed and the number of employees working in the City:



Resources from: City of Louisville Staff,

Miscellaneous Statistics

- ❖ The Louisville Police Department consists of 35 sworn officers and 2 Code Enforcement officers operating from the Police and Municipal Court Building located at 992 West Via Appia Way. The police vehicle fleet includes 19 marked patrol cars and 2 code enforcement trucks. The City of Louisville is an exceptionally safe city enjoying one of the lowest crime rates for Colorado cities with populations over 10,000.
- ❖ Louisville has a Water Utility Fund that supports 119 miles of water mains, a storage capacity of 8.5 MGD, and a treatment capacity of 13MGD. The Wastewater Utility Fund supports 88 miles of sewage lines and has a treatment capacity of 2.5 MGD
- ❖ The local water shed for the City's water supply is South Boulder Creek Basin and its supply is diverted at Eldorado Springs then treated and delivered to the residents of Louisville. The City also obtains water from Carter Lake.
- ❖ The state of Colorado was ranked the 8th healthiest state (*Forbes, 2009*) with Denver America's Fittest City (*Travel & Leisure, 2010*) and Boulder County the 4th healthiest county in the state (*County Health Ranking, 2011*). The City of Louisville residents embrace that healthy lifestyle and rate their trail systems, Open Space, Parks and Recreation Center as the four most import amenities in their city. The City of Louisville takes pride in offering residents:
 - Over 47 miles of walks and trails maintained including the Coal Creek Regional Trail, a continuous 14 mile trail that currently runs from McCaslin Boulevard in Superior through Louisville and Lafayette to Vista Parkway in Erie.
 - 694 acres of solely owned open space and 1,193 acres of jointly owned open space with Boulder County and the City of Lafayette.
 - In November 2016, the Louisville Electorate authorized a \$28.6M General Obligation Bond issue to expand the Recreation Senior Center and make improvements to Memory Square Swimming Pool. The original 59,000 SF Recreation Senior Center opened in 1990. Today, the Center provides over 1,650 recreational opportunities for adults, seniors and youth during any given year. Overall, 2016 attendance (daily visits and recreation programs) exceeded 1.2 million visits. The Recreation & Senior Center will remain open during expansion with an estimated completion in early 2019.
- Louisville's 18-hole Coal Creek Golf Course was originally designed by Golf Course Architect, Dick Phelps, and opened for play in 1990. In September 2013, the golf course was virtually destroyed as a result of a 400-year flood event. FEMA and the State of Colorado stepped in to help the City fund a complete reconstruction culminating in a re-dedication on June 30, 2015. While staying true to the original design, Golf Course Architect, Kevin Norby, worked with Landscapes Unlimited and the City to completely rebuild the golf course, including 18 new greens; new practice green including a 21,000 SF Punch Bowl green; a new more efficient irrigation system; a reconstructed driving range; new tee boxes throughout the course; three new bridges; redesigned cart paths; and new sand bunkers to create a golfer's paradise.
- Recreation opportunities including over 350 acres of parks, the region's only arboretum, a sports complex, athletic fields, two swimming pools, eleven tennis courts, an in-line skating rink and skate park, and a dog park at Community Park.
- ❖ In 2008, Louisville voters, concerned about the loss of character within Old Town Louisville, approved what may be the nation's first local sales tax dedicated to historic preservation. In 2017, Louisville voters extended the tax for another 10 years.
- ❖ Louisville has 88 miles of streets and highways, which the City repairs, replaces, sweeps, and clears of snow. The City also funds the replacement of curbs, gutters, and sidewalks.
- ❖ In March 2007, Standard & Poor's Rating Services raised its underlying rating on the City's General Obligation Library Bonds from 'AA-' to 'AA'. In March 2014, Standard & Poor's Rating Services again raised its underlying rating on the City's General

Obligation Library Bonds, this time from 'AA' to 'AA+'. Standard & Poor's Rating Services gave an initial AA+ underlying rating on the City's 2016 General Obligation Recreation Center Bonds.

Organization

The City of Louisville is a home rule city, regulated by a City Charter. The City operates with a mayor-council form of government creating the City's legislative and governing body. The City Council consists of the Mayor, elected at-large, to serve a four-year term. The Mayor serves along with six Council members, two council members elected from each of the City's three wards and serving staggered four-year terms in office. The City Council meetings, held the first and third Tuesday of each month, are presided over by the Mayor who has all the powers, rights, and privileges of a Council member.

The City Council appoints the city manager to serve as the chief administrative officer of the city. The City Manager serves at the pleasure of City Council, implements their policies, provides organizational leadership for addressing major issues, direct business and administrative procedures and appoints department directors.

The City Council also appoints a city attorney, a municipal judge, a prosecuting attorney, and several separate boards and commissions to administer and advise on the operations of certain services.

Services

The City provides a full range of local government services including police protection, municipal court, planning and zoning, building safety, finance, general administration, street and road maintenance, public improvements, parks and recreation, as well as:

Library – Louisville has a state-of-the-art Library in a 32,500 square foot building that offers free Wi-Fi, Makerspace, meeting and study rooms, a teen area, story time room, and gallery space. The Louisville Library has a collection of over 90,000 items in a variety of formats, from books and magazines to e-books, movies, music and audiobooks. Residents of the Town of Superior voted to increase their property taxes to fund continued contractual library service through the City of Louisville, so the Library serves both communities. Close to a quarter million people visit each year, checking out about a half million items.

Historical Museum – The Louisville Historical Museum consists of three historic buildings constructed between 1903 and 1908. Visitors can tour a former general store and a home typical of the era's mining families. The Museum also holds thousands of photographs and documents related to the City's history, including a collection that is searchable online.

Water Treatment & Storage – The City of Louisville's Annual Water Consumption is approximately 1.2 Billion Gallons per Year, or approximately 3.2 Million Gallons per Day. The City's peak consumption (Summer) is 7.8 Million Gallons per Day. The current Treatment Capacity (Net) is approximately 13 Million Gallons per Day.

Wastewater Services – The wastewater facility is an extended aeration/activated sludge system with an existing plant capacity of approximately 3.5 Million Gallons per Day. The average daily sewer treatment is approximately 1.7 Million Gallons per Day. Treated discharge has direct flow to Coal Creek.

Resources from: City of Louisville Staff

General Information

Principal Property Tax Payers

Taxpayer	Type of Business	2017 Assessed Valuation	Rank	Percentage of Total Assessed Valuation
Colorado Technology Center Portfolio, LLC	Commercial Real Estate	\$ 16,956,663	1	2.4%
Public Service Company of Colorado	Energy	14,478,000	2	2.0%
TFG Coal Creek Property, Inc	Commercial Real Estate	10,504,134	3	1.5%
Phillips 66 Company	Energy Training and R&D Center	10,374,605	4	1.5%
Centennial Owner, LLC	Commercial Real Estate	7,132,202	5	1.0%
Infinite Drive, LLC	Commercial Real Estate	6,487,880	6	0.9%
RLJ II-C Louisville CO, LLC	Unknown	6,035,335	7	0.8%
TKG Louisville Colorado Development, LLC	Commercial Real Estate	5,756,645	8	0.8%
Lexington Louisville, LP	Commercial Real Estate	4,727,476	9	0.7%
VTR Avista MOB, LLC	Medical Offices	4,147,000	10	0.6%
Total		\$ 86,599,940		12.2%

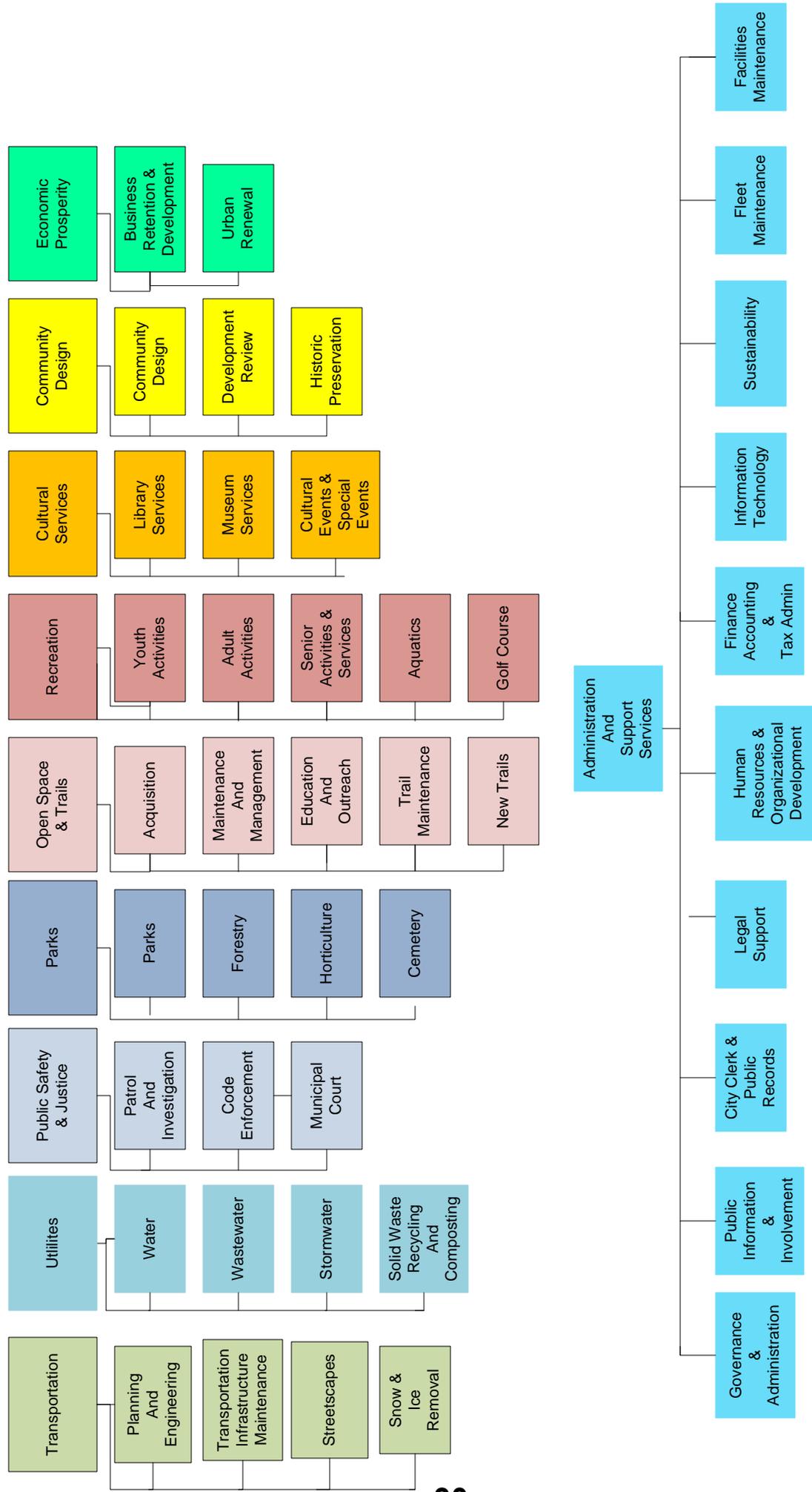
Source: Boulder County Assessor's Office

Principal Employers

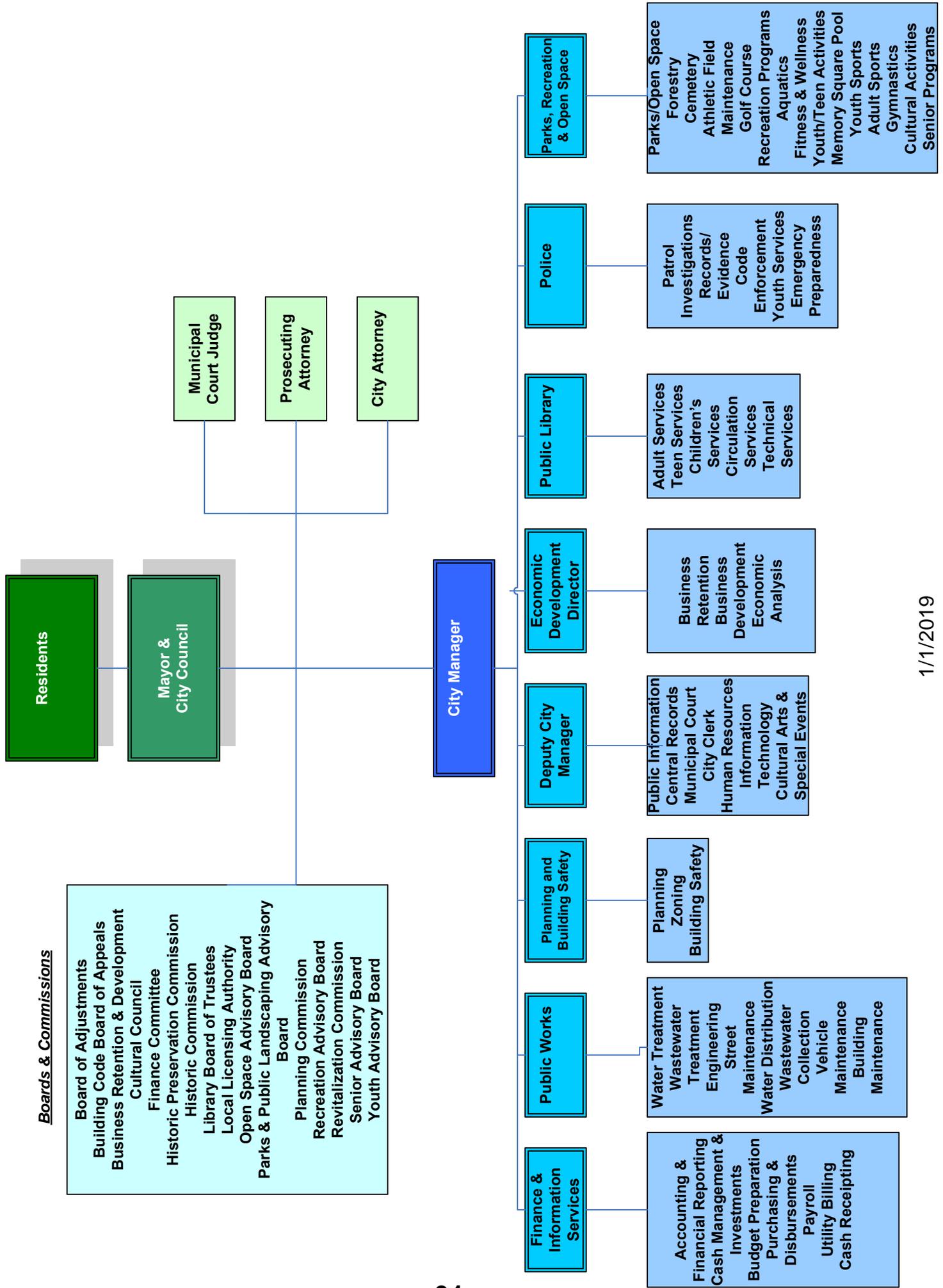
Company	2017		Percentage of Total City Employment
	Estimated Number of Employees	Rank	
Avista Hospital	688	1	4.6%
Balfour	549	2	3.7%
Fresca Foods	439	3	2.9%
City of Louisville	347	4	2.3%
Design Mechanical	290	5	1.9%
Medtronic	261	6	1.7%
Global Health Exchange	256	7	1.7%
Centennial Peaks Hospital	233	8	1.6%
Westcon Group	223	9	1.5%
Sierra Nevada Space Corp.	202	10	1.3%
Total	3488		23.2%

Note: Represents full-time, part-time, and temporary employees

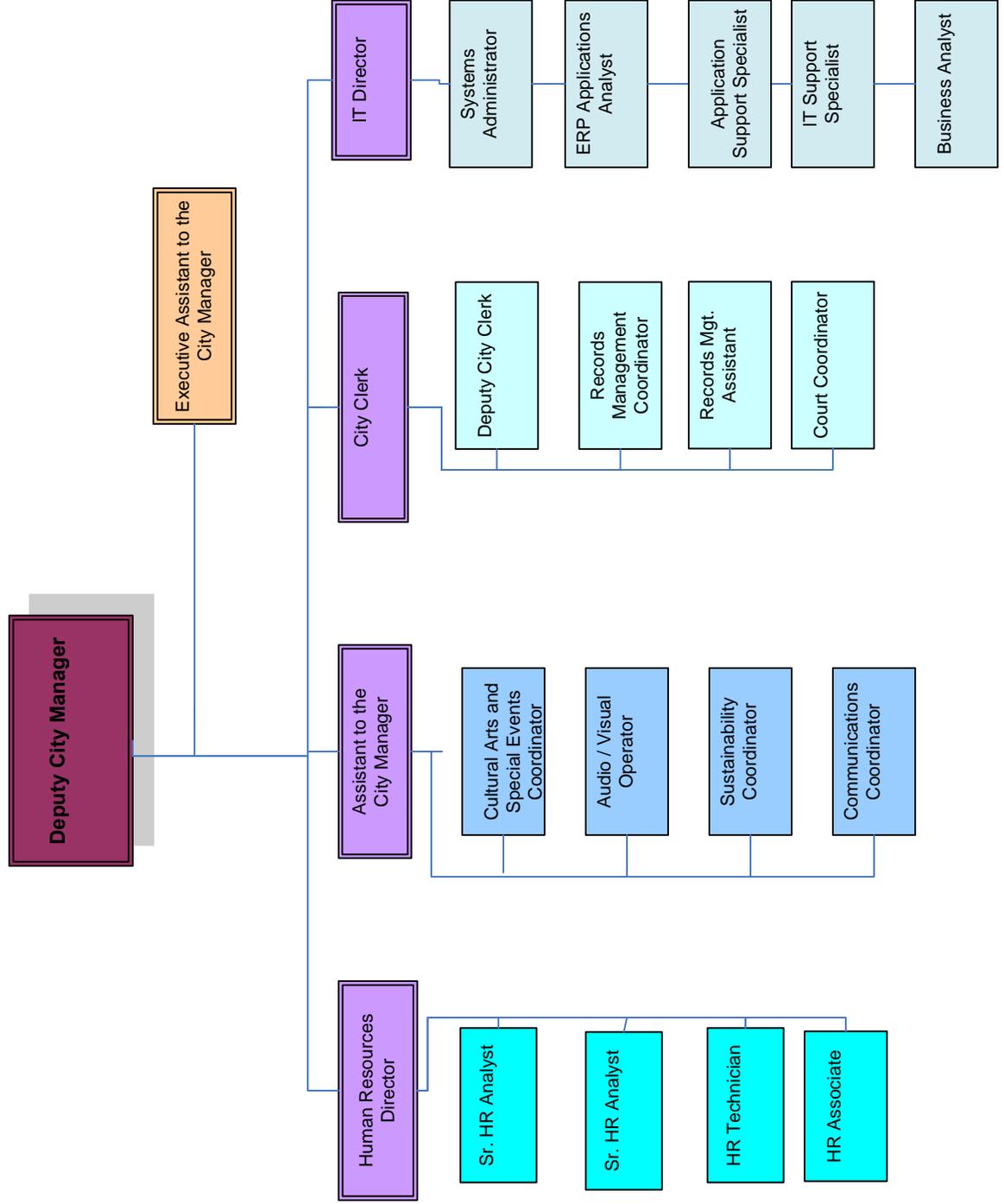
Organization Chart by Program



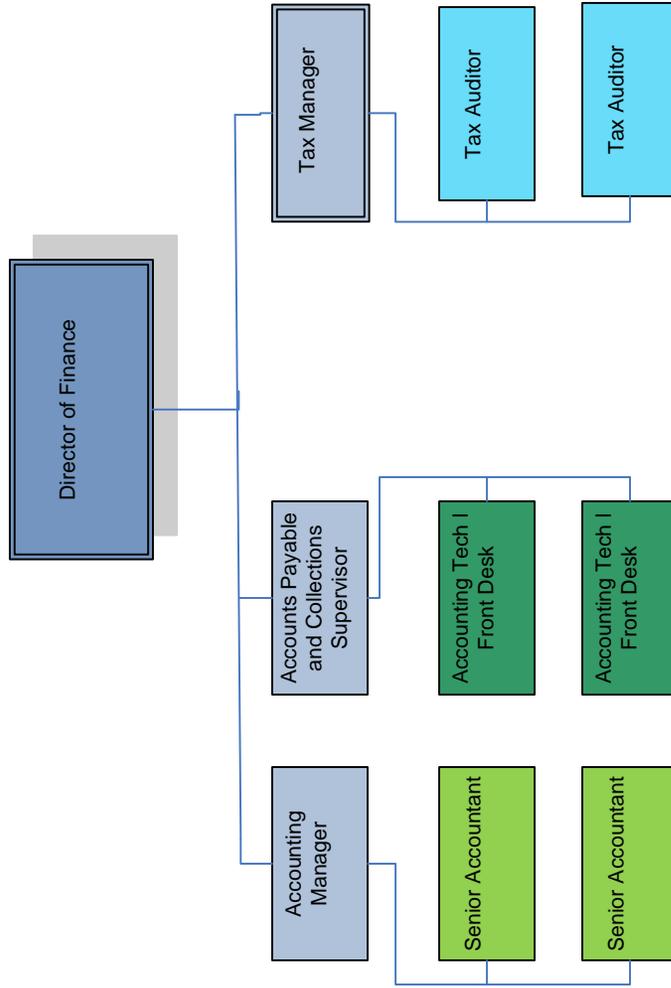
City of Louisville Organizational Chart



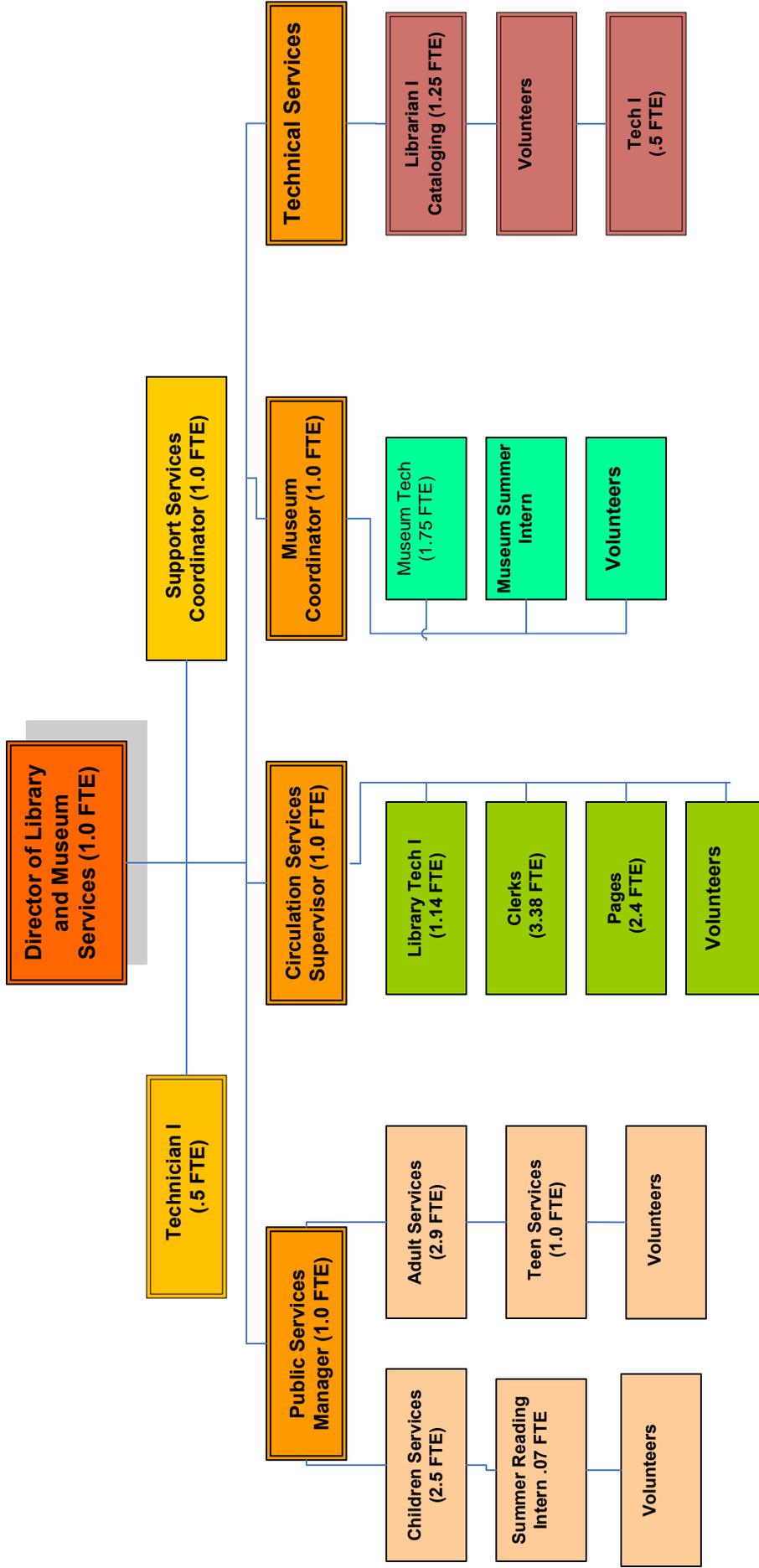
City of Louisville Organizational Chart



City of Louisville Organizational Chart



City of Louisville Organizational Chart

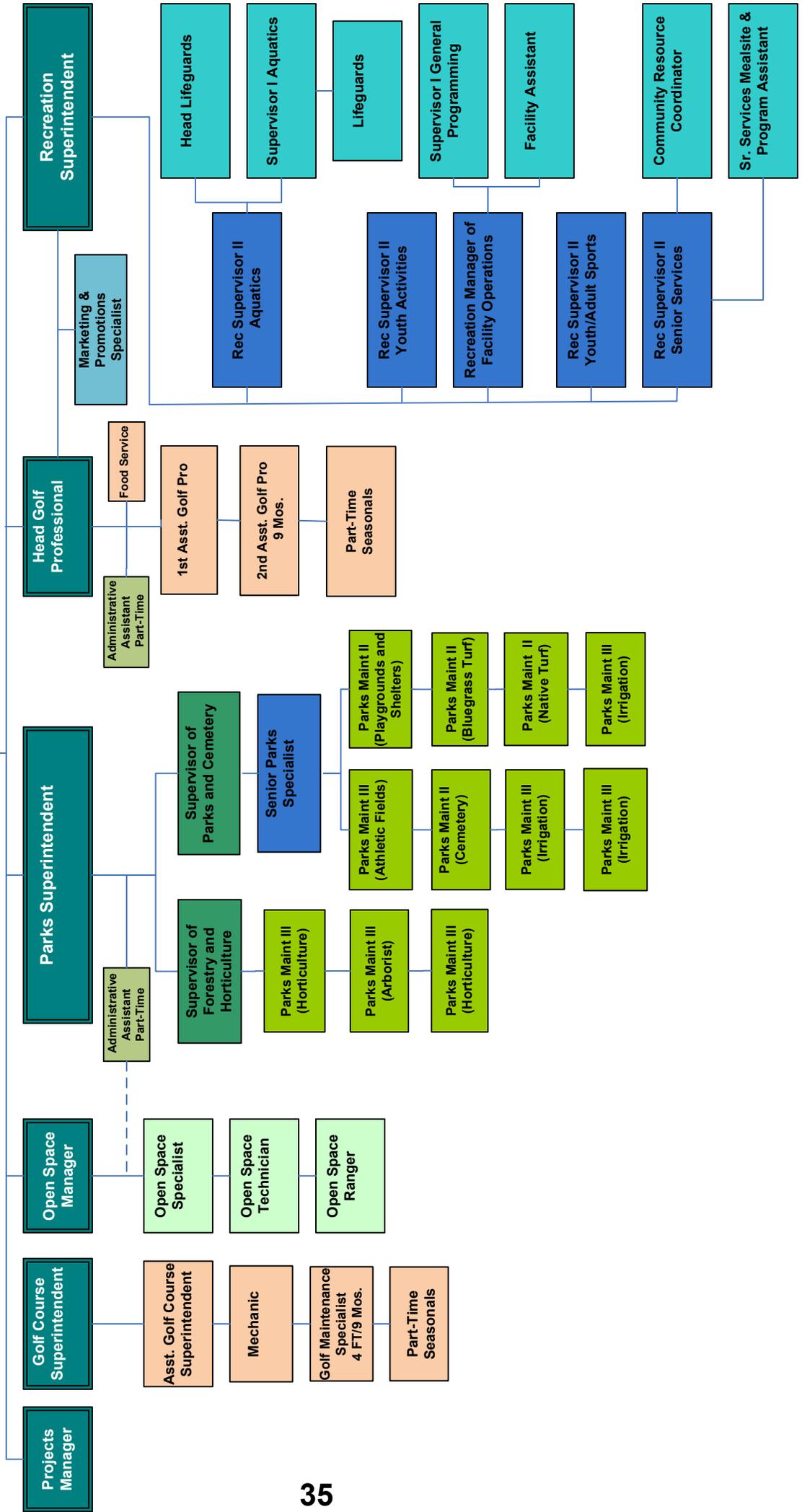


City of Louisville Organizational Chart

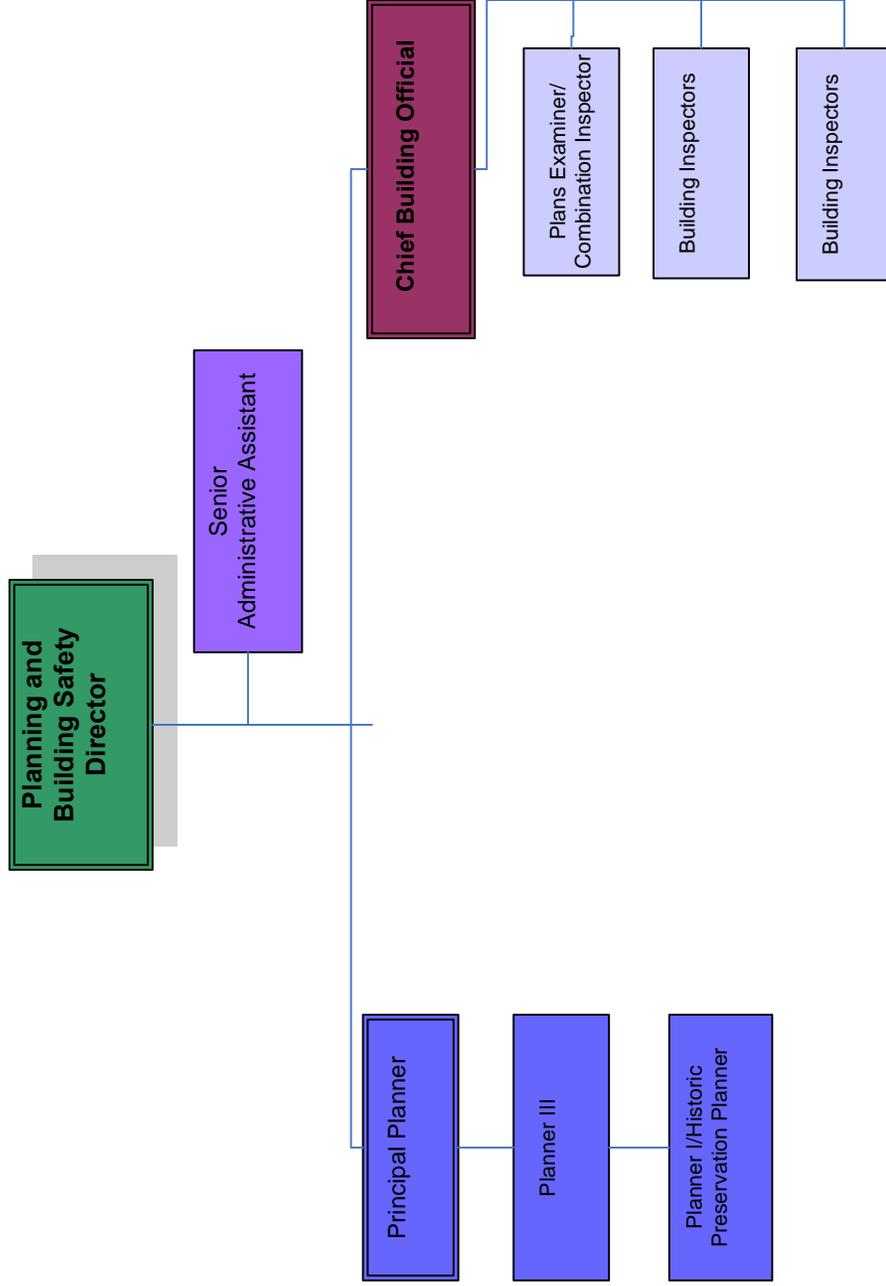


Parks & Recreation Director

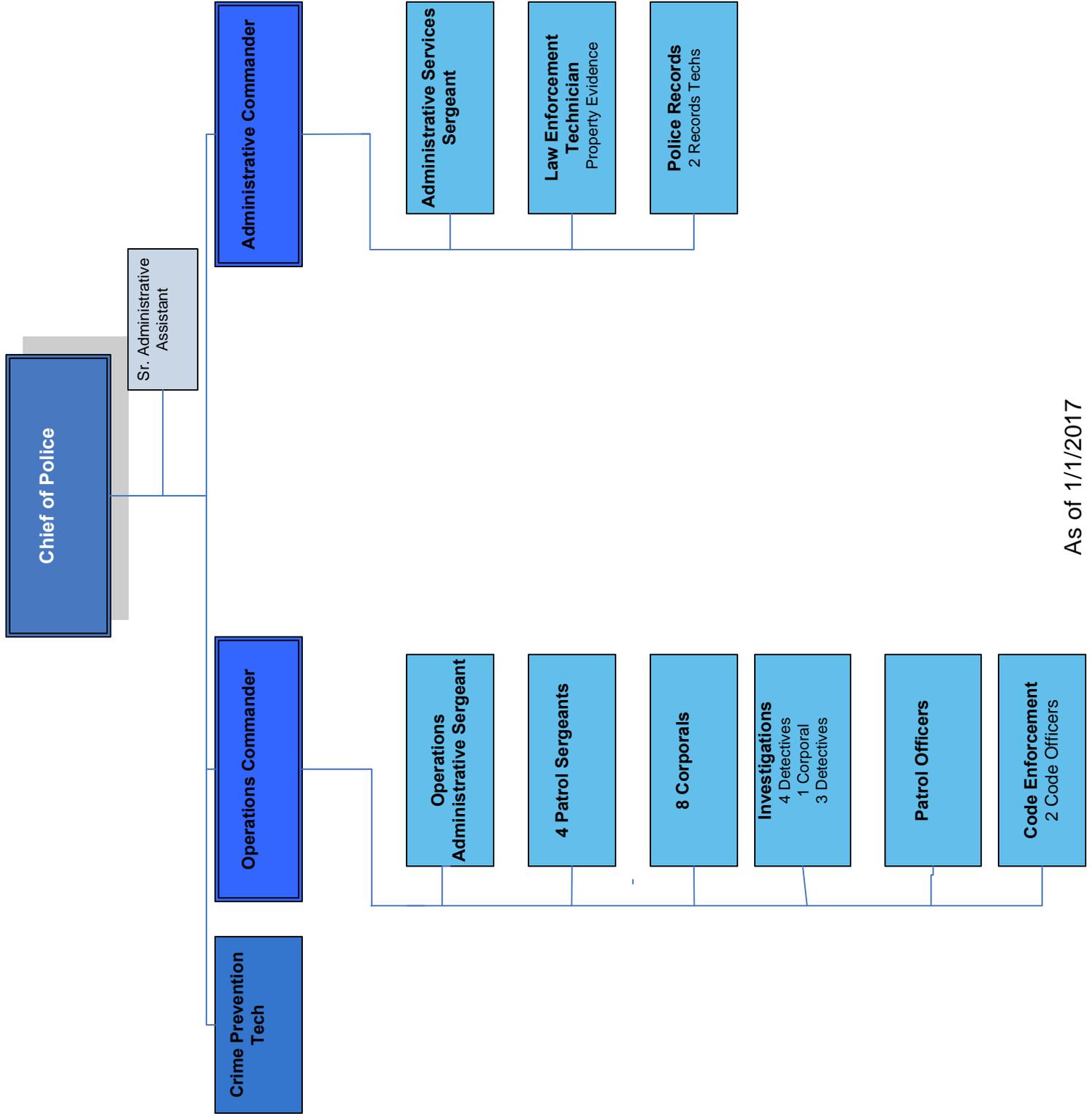
Senior Administrative Assistant



City of Louisville Organizational Chart

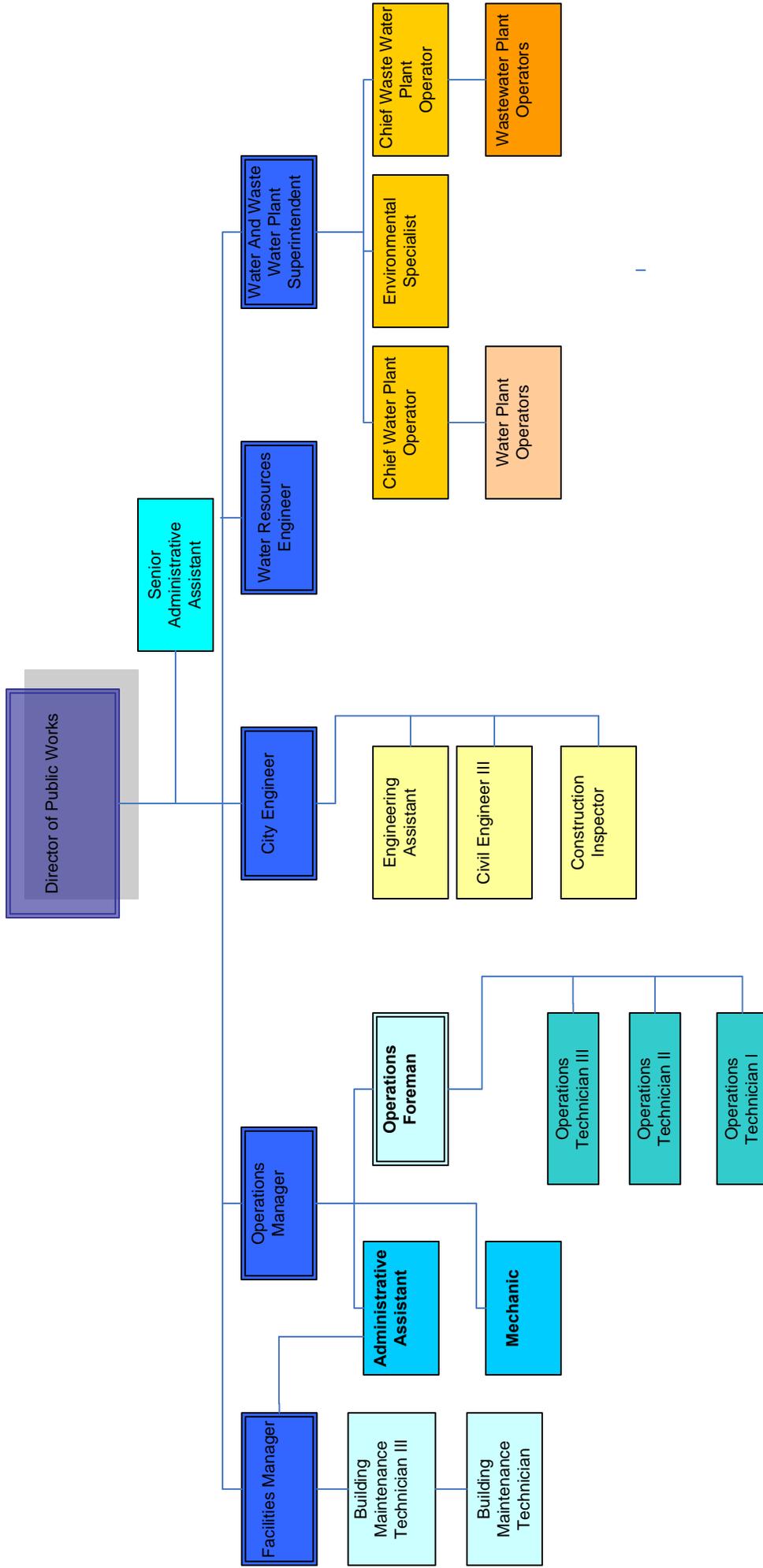


City of Louisville Organizational Chart



As of 1/1/2017

City of Louisville Organizational Chart



Full-Time Equivalents 2018-2020

Program and Sub-Program Descriptions	Initial Budget 2018	Adopted Budget 2019	Change Notes	Budget Plan 2020	Change Notes
Transportation					
Planning & Engineering	2.40	2.31		2.31	
Snow & Ice Removal	2.72	2.72		2.72	
Streetscapes	3.08	3.08		3.08	
Transportation Infrastructure Maintenance	4.79	4.79		4.79	
Total Transportation	12.99	12.90		12.90	
Utilities					
Water	21.65	20.77	A1	20.77	
Wastewater	12.82	12.88		12.88	
Storm Water	2.92	2.93		2.93	
Solid Waste, Recycling, & Composting	0.57	0.57		0.57	
Total Utilities	37.96	37.15		37.15	
Public Safety & Justice					
Code Enforcement	2.28	2.43		2.43	
Municipal Court	1.40	1.52	C2	1.52	
Patrol & Investigations	40.81	40.75		41.75	B6
Police Dept Building Maintenance	0.35	0.35		0.35	
Total Public Safety & Justice	44.84	45.05		46.05	
Parks					
Cemetery	1.17	1.18		1.18	
Forestry	-				
Parks	19.54	20.13	C4	20.13	
Total Parks	20.71	21.31		21.31	
Open Space & Trails					
Acquisition	0.03	0.03		0.03	
Education & Outreach	2.79	2.89		2.89	
Maintenance & Management	2.61	3.96		3.96	
New Trails	0.22	0.17		0.17	
Trail Maintenance	1.37	0.97		0.97	
Total Open Space & Trails	7.02	8.02	B1	8.02	
Recreation					
Adult Activities	2.50	5.69	A2, C1	5.69	
Aquatics	12.39	17.73	A3, C1	17.73	
Athletic Field Maintenance	0.75	0.75		0.75	
Golf Course	17.21	19.52	C5	19.52	
Recreation Center Building Maintenance	1.10	2.10	A4	2.10	
Recreation Center Management	8.06	9.28	A5, C1	9.34	C1
Senior Activities & Services	3.45	4.76	A6, C1	4.84	C1
Youth Activities	8.63	9.63	C1	10.56	C1
Total Recreation	54.09	69.46		70.53	
Cultural Services					
Cultural Arts & Special Events	0.62	0.62		0.62	
Library Services	20.68	20.99	B2	21.23	C3
Museum Services	1.50	2.74	C3	2.74	
Total Cultural Services	22.80	24.35		24.59	

Full-Time Equivalents 2018-2020

Program and Sub-Program Descriptions	Initial Budget 2018	Adopted Budget 2019	Change Notes	Budget Plan 2020	Change Notes
Community Design					
Community Design	3.87	3.87		3.87	
Development Review	8.51	8.51		8.51	
Historic Preservation	1.07	1.07		1.07	
Total Community Design	13.45	13.45		13.45	
Economic Prosperity					
Business Retention & Development	1.00	1.00		1.00	
Total Economic Prosperity	1.00	1.00		1.00	
Administration & Support Services					
City Clerk/Public Records	3.15	3.15		3.15	
Facilities Maintenance	1.37	1.37		1.37	
Finance, Accounting, & Tax Administration	5.58	5.58		5.58	
Fleet Maintenance	0.02	0.02		0.02	
Governance & Administration	5.06	4.99		4.99	
Human Resources & Organizational Development	3.25	4.00	A7, B3	4.00	
Information Technology	3.85	5.35	B4	5.35	
Public Information & Involvement	3.06	4.05	B5	4.05	
Sustainability	0.61	0.61		0.61	
Total Administration & Support Services	25.95	29.12		29.12	
Total for All Programs	240.81	261.81		264.12	
Amount of Change		21.00		2.31	
Percent of Change		8.7%		0.9%	

Notes:

Changes in FTE's from 2018 to 2019 and from 2019 to 2020 are due to:

(A) the addition and deletion of full-time or part-time positions in 2018 budget amendments:

- (1) WTP Operator (deletion of temp over hire pending retirement)
- (2) Rec Sup - Fitness (Rec Center expansion)
- (3) Pool Maintenance Tech (Rec Center expansion)
- (4) Rec Center Facilities Tech 1 (Rec Center expansion)
- (5) Rec Center Facility Assistant (increased hours from .8 to 1.0 FTE)
- (6) Rec Sup - Seniors (Rec Center expansion)
- (7) HR Associate (increased hours from .875 to 1.0 FTE)

(B) the addition of new full-time positions:

- (1) Sr. Natural Resource Specialist (2019)
- (2) Librarian 1 - Teen Services (2019 increased hours from .75 to 1.0 FTE)
- (3) Organizational Development & Training Specialist (2019)
- (4) Business Data Analyst (2019)
- (5) Communications Coordinator (2019)
- (6) Police Officer (2020)

(C) the addition of part-time and/or seasonal hours:

- (1) Recreation and Senior Center expansion related hours
- (2) Court Bailiff hours
- (3) Library and Museum hours
- (4) Parks hours
- (5) Golf Course hours

Basis of Budgeting

The City of Louisville uses a “modified accrual basis” of budgeting for all fund types. This means that the City budget is based on expected cash receipts, disbursements, and related year-end accruals. Encumbrances and depreciation are not budgeted. City expenditures may not exceed the amounts appropriated by fund. In the case of an emergency or a contingency, which was not reasonably foreseeable, a budget amendment is required.

The City’s budget is constructed on a calendar year basis as required by 29-1-101, et seq., C.R.S. The budget must present a complete financial plan for the City; setting forth all estimated expenditures, revenues, and other financing sources for the ensuing budget year, together with the corresponding figures for the previous fiscal year. In estimating the anticipated revenues, consideration must be given to any unexpected surpluses and the historical percentage of tax collections. Further, the budget must show a balanced relationship between the total proposed expenditures and the total anticipated revenues with the inclusion of beginning funds.

Basis of Accounting

All governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. Those revenues susceptible to accrual include sales and use taxes, property taxes, and franchise tax.

Proprietary fund types utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Bridging the Basis of Budgeting and Accounting

Some of the differences between the budget basis and the accrual basis of accounting are:

Debt payment for principal – budgeted as an expense item, adjusted at year-end as a reduction in the liability.

Capital Acquisition – budgeted as an expense item, adjusted at year-end as an increase in assets.

Depreciation – recorded for proprietary funds on a GAAP basis, eliminated for budget purposes.

Compensated absences – adjust annually using the accrual method, not budgeted but absorbed by turnover and usage.

Budget Amendment Policy

In the case of emergency or a contingency, which was not reasonably foreseeable, the City Council may authorize the expenditure of funds in excess of the budget by a resolution adopted by a two-thirds vote of the City Council following proper notice. If the City receives revenues which were unanticipated at the time of adoption of the budget, the City Council may authorize the expenditure thereof by adopting a supplemental budget appropriation resolution after proper notice and a hearing thereon. The transfer of budgeted and appropriated monies within a fund or between funds may be done only in accordance with state law.

Budget Adoption Resolutions

The City typically begins the budget process in early spring with goal-setting sessions and discussions with boards and commissions. Numerous meetings are held before the process is formulated. The City Manager presents the recommended *biennial* budget to City Council by the second meeting in September. Due to Charter provisions, the Council must adopt an *annual* budget each year. The annual budget is formally adopted by the end of November. The City Council

actually implements the City's budget by approving a series of resolutions. Resolutions adopt the budget, establish appropriations, and set tax levies.

Each resolution adopted to implement the 2019 Annual Operating & Capital Budget is summarized below.

Resolution 54, Series 2018

Summarizes expenditures and revenues for each fund and adopts a budget for the City of Louisville, Colorado, for the calendar year beginning on the first day of January 2019 and ending on the last day of December 2019.

Resolution 55, Series 2018

Appropriates the total budget by fund, setting the 2019 spending limits for each fund according to the spending program within the Resolution.

Resolution 62, Series 2016

Establishes the City's property tax mill levy for collection year 2019 (tax year 2018). A similar resolution is adopted every year as part of the budget process. Property tax rates do not carry over automatically from one year to the next. The general operating levy for budget year 2019 is 5.184 mills. The bonded indebtedness levy for budget year 2019 is 2.750 mills.

Budget Calendar

2019-2020 Biennial Budget Process

March 30, 2018	Departments Submit Project Requests to the Finance Department for Six-Year Capital Improvements Plan
May 4, 2018	Finance Submits Consolidated C-I-P Requests and Fiscal Impact Summary to City Manager
May 7 – May 25, 2018	City Manager Meets with Departments and Reviews Requests for Six-Year Capital Improvements Plan
May 25, 2018	City Manager Issues Final Recommendations on the Six-Year Capital Improvements Plan
June 8, 2018	Finance Submits Preliminary Recommended C-I-P Document to City Manager and Departments
June 29, 2018	Departments Submit Revenue Estimates and Biennial Operating Budget Requests to Finance Department
July 12, 2018	City Council Budget Retreat: 2017 Year-End Review, 2018 Revenue Update, Preliminary C-I-P Review, Long-Term Financial Plan Review
July 27, 2018	City Manager Issues Final Decisions on Merit Rates, Market Adjustments, and any Other Wage and Benefit Adjustments
August 3, 2018	City Manager Issues Final Decisions on <i>Recommended Biennial Budget</i> to Finance Department
August 24, 2018	Finance Consolidates and Summarizes <i>City Manager's Recommended Biennial Budget</i> and Prepares for Distribution
September 4, 2018	<i>City Manager's Recommended Biennial Budget</i> Presented to City Council at a Regular Meeting. Public Hearing Set.
October 2, 2018	City Council Conducts Public Hearing on <i>Revised Recommended Biennial Budget</i>
November 27, 2018	City Council is Presented with Resolutions to Adopt an Annual Budget, Appropriate Funds, and Levy Taxes

Some of the other planning processes and their impact on the budget are:

Police Master Plan (2016)

The Police Master Plan will be the City of Louisville's five to-seven year plan to support police services by building on the Louisville Police Department's (LPD) strengths, and defining a future course that ensures continued high-quality and cost-effective law enforcement services.

The Police Master Plan is intended to guide police service that meets the community's standards.

Comprehensive Plan (2012-2013)

The City completed an update of the 1989 Comprehensive Plan in 2009 and again in 2012-2013. The Comprehensive Plan provides a framework to guide development in a way that is consistent with the community vision for the City.

The Plan:

- addresses the entire geographic area of Louisville,
- encompasses all of the functions and subject matter related to the physical growth of the City, and
- is long range (20 years).

The 2012 and 2013 budget includes funding to update and strengthen the Comprehensive Plan in three key ways:

- Better meet today's unique challenges that were not factors in 2005 and 2009
- Better clarify the Community's Vision of community character and physical design to provide staff with a tool to review redevelopment requests
- Better align principles and policies to support the Community Vision.

Comprehensive Parks, Recreation Open Space and Trails Master Plan (PROST) (2011)

In 2010 the City of Louisville was awarded a Great Outdoors Colorado (GOCO) planning grant to fund 70% of the cost to develop a Comprehensive Parks, Recreation, Open Space and Trails Master Plan. This plan replaced a 19-year old plan and included the following steps to insure a solid foundation for

the planning effort:

- Community needs assessment including the public, focus groups, stakeholders, boards and commissions meetings, staff interviews, City Council questionnaire, and e-mailed input.
- Statistically valid, City-wide survey.
- Inventory and assessment of existing assets, programs, and services.
- Analysis of programs and services.
- Open Space benchmarking.
- Fiscal analysis.
- Development of Recommendations.
- Presentation of findings and recommendations.
- Adoption

In addition to the preceding steps, a consulting team did an extensive amount of research into existing plans, reports, contracts, financial data, intergovernmental agreements (IGA's), City standards, procedures, maintenance and management practices to minimize duplication and conflict and to complement existing plans and or recommend new avenues for efficiencies and effectiveness.

Several tenants of the new PROST will witness implementation beginning in 2012 and serve as a guiding document for the City's oversight of Parks, Recreation, Open Space, Trails, Cemetery, Golf Course, Horticulture, Forestry and Senior Services over the next decade.

Downtown Parking and Pedestrian Action Plan (2010)

The Downtown Louisville Parking and Pedestrian Action Plan was developed to better manage on-street parking resources and better utilize off-street parking supply, using both short and long term solutions focused on creating a vibrant, walkable, and economically vital Downtown. The plan outline specific actions which recognize on-street parking in the core of downtown are experiencing high levels of utilization while off-street spaces maintain low utilization rates. In order for downtown to continue to be successful, the Plan identifies projects which better manage on-street parking resources and better utilize off street parking supply by extending the reach of the pedestrian through specific urban design actions.

Highway 42 Revitalization Area Comprehensive Plan (2003 & 2012)

This area is bordered by Highway 42 on the east, South Boulder Road on the north, the BNSF railroad on the west and Pine Street to the south. The Plan capitalizes on the potential presence of regional transportation facilities to capture high quality mixed-use development, strengthen and enhance adjacent residential

neighborhoods and downtown, and address required access and parking. The 2012 and 2013 budgets includes funding for the City to partner with the Colorado Department of Transportation (CDOT), Boulder County, and the Regional Transportation District (RTD) to complete an Integrated Infrastructure Implementation Plan for the Louisville FasTracks Station Area and Highway 42 Corridor.

Description of Funds And Fund Types

For accounting purposes, a state or local government is not treated as a single, integral entity. Rather, a government is viewed instead as a collection of smaller, separate entities known as “funds”. The Governmental Accounting Standards Board’s (GASB) *Codification of Governmental Accounting and Financial Reporting Standards (Codification)*, Section 1300, defines a fund as:

“A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.”

All of the funds used by a government must be classified into one of three fund “classifications”, which contain eleven fund “types”. The three broad fund classifications are Governmental, Proprietary, and Fiduciary.

Governmental Funds

Governmental Fund types include the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Permanent Funds. The City uses the following fund types to account for governmental-type activities.

General Fund – The General Fund is the City’s main operating fund and is used to account for most of the day-to-day operations that are financed from sales tax, property tax, charges for services, and other general revenues. Activities financed by the General Fund include those of line and staff departments within the City, except for activities of the Open Space & Parks Fund, the Historic Preservation Fund, the Recreation Fund, and the Enterprise Funds.

Special Revenue Funds – Special Revenue Funds are used to account for revenues derived from specific taxes or other revenue sources that, by law, are designated to finance particular functions or activities of government and which cannot be diverted to other uses.

The City has the following Special Revenue Funds:

PEG Fees

The PEG Fees Fund (formerly the Public Access Television Fund) was created in 2006 in response to Resolution 22, Series 2006, that approved an agreement between the City of Louisville and Citizens Community Access Cable Television Management. The City received \$80,000 in PEG funds from Comcast of which \$60,000 was designated for City of Louisville capital outlay and \$20,000 designated for Citizens Community TV (CCTV) capital outlay. The City also received a \$50,000 grant for CCTV annual operations. Comcast collected its final PEG Fees in 2nd Quarter 2009 for repayment of the initial \$80,000 grant. Effective July 2009, Comcast collects and remits to the City a \$0.50 per account per month PEG Fee that was split evenly between the City and CCTV through the second quarter 2011. Beginning with the third quarter 2011, the City began keeping the entire \$0.50 per account per month for capital outlay.

Open Space & Parks Fund

On November 2, 1993 Louisville voters approved a temporary sales and use tax increase of 3/8% for ten years, beginning January 1, 1994. This was extended for another ten years (through 2013) in 2002 and again (through 2023) in 2012. Revenues from the increase are used exclusively for the acquisition and maintenance of land in and around Louisville used for open space buffer zones, trails, wildlife habitats, wetlands preservation, and parks. The original Conservation Trust Fund was divided into two funds in 1996 to more readily identify lottery proceeds and the related projects and those sales tax revenues restricted for land acquisition.

Conservation Trust – Lottery Fund

The City of Louisville, through Resolution 14, dated July 16, 1974, established a Conservation Trust Fund. The City receives an annual distribution from the State of Colorado from the proceeds of the Colorado State Lottery. State law mandates that a Conservation Trust Fund be established to record revenues and expenditures and that these funds be restricted for the use in the acquisition, development, and maintenance of

Description of Funds And Fund Types

“new conservation sites” or for capital improvements or maintenance for recreational purposes on any public site.

Cemetery Fund

The Cemetery Fund was created on November 3, 2008 by Ordinance 1542. Unlike the Cemetery Perpetual Care Fund, the revenue in the Cemetery Fund can be used for both cemetery maintenance and capital improvements. Beginning in 2009, all the interest revenue earned in the Cemetery Perpetual Care Fund has been transferred to the Cemetery Fund for maintenance of the lots. In addition, the General Fund subsidizes the Cemetery Fund through annual transfers.

Historic Preservation Fund

On November 4, 2008, Louisville voters approved a temporary sales tax increase of 1/8% for ten years, beginning January 1, 2009. Revenue from this increase is restricted for historic preservation purposes within Historic Old Town Louisville. The Historic Preservation Fund was created by Ordinance 1544, Series 2008. Resolution 20, Series 2009, enacted additional provisions regarding the administration, structure, and uses of the Historic Preservation Fund. On November 7, 2017, voters extended the sales tax for another ten years (through 2028), authorized expenditure of funds outside the boundaries of Historic Old Town Louisville, and authorized up to 20% of annual sales tax revenue to be spent for operating and maintaining the Louisville Museum Campus.

Recreation Fund

On November 8, 2016, Louisville voters approved a permanent sales tax increase of 0.15%, beginning January 1, 2018. Revenue from this increase is restricted for operating and maintaining the Louisville Recreation/Senior Center and pool facilities at Memory Square Park. The Recreation Fund was created to account for the receipt and expenditure of these funds and other funds necessary to fund the facilities.

Capital Project Funds – Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

The City has the following Capital Project Funds:

Capital Projects Fund

The Capital Projects Fund was created in 1989 to account for monies received as a result of an additional one-percent (1%) sales tax that started July 1, 1989. The Capital Projects Fund finances various capital improvements throughout the City including street reconstruction, sidewalks, traffic improvements, facility improvements, etc. The Capital Projects Fund also accounts for salaries and benefits costs for staff allocated to capital projects.

Impact Fee Fund

The Impact Fee Fund was created in 2004 as a result of Ordinance 1436, Series 2003. This ordinance established various development impact fees to fund library and general municipal facilities, parks and trails, recreation, and transportation improvements. The City is required to conduct an Impact Fee Study every five years. Impact Fee Studies were completed in 2006, 2011, and 2016.

Debt Service Funds – Debt Service Funds are created to account for resources that will be accumulated and used to service general long-term debt.

Recreation Debt Service Fund

In 2016, the Louisville voters approved a \$27,215,000 bond issue for upgrades to the Recreation/Senior Center and Memory Square Park. In addition, the voters approved an increase in the City's property tax levy not to exceed 3.350 mills to pay debt service on the bonds. The current mill levy has been certified at 2.750. The Recreation Debt Service Fund accounts for the resulting property tax revenue and the payment of principal and interest on the bonds.

Permanent Funds – Permanent Funds are used to account for resources legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the government's programs.

Cemetery Perpetual Care Fund

The Cemetery Perpetual Care Fund was created in 1974 through Ordinance 436. Fees

Description of Funds And Fund Types

derived from the sale of lots and opening of graves are collected and restricted for the "Cemetery Perpetual Care Fund". Through 2008, the interest revenue from this fund was transferred to the General Fund to pay for the operations and maintenance of caring for the lots. Beginning in 2009, all unrestricted burial permits and general maintenance of the cemetery have been accounted for in the Cemetery Fund, a new fund created by Ordinance 1542, Series 2008. Therefore, beginning in 2009, the interest revenue from the Cemetery Perpetual Care Fund has been transferred to the Cemetery Fund.

Proprietary Funds

Two fund types are used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). These are the Enterprise Funds and the Internal Service Funds.

Enterprise Funds – Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs of providing these services to the general public on a continuing basis be financed or recovered primarily through user charges. The budgets for the Enterprise Funds are produced in a manner similar to those of the General Fund, Special Revenue Funds, and Capital Project Funds. This allows certain transactions, such as asset purchases and principal payments on debt, to be recorded as expenses and to be subject to appropriation. The City of Louisville currently operates a combined utility enterprise fund (which accounts for water, wastewater, and storm water services), a solid waste utility fund, and a municipal golf course fund.

Water, Wastewater, & Storm Water Funds

The Water Utility Fund accounts for the resources generated and the costs incurred to provide water service. The Wastewater Utility Fund accounts for the resources generated and the costs incurred to provide wastewater service. The Storm Water Utility Fund was created in 2007 to account for the resources generated and the costs incurred to provide storm water services. Combined, these three funds comprise the Consolidated Utility Fund.

Solid Waste & Recycling Utility Fund

The Solid Waste & Recycling Utility Fund was created by Ordinance 1554, Series 2009, to account for the resources generated and the costs incurred to provide solid waste pickup and recycling services. The City contracts with a third party to perform the pickup and recycling services

Golf Course Fund

The Golf Course Fund accounts for the activities of the Coal Creek Golf Course, which is owned by the City. Prior to April 1, 2010, the City contracted with a golf course management company to operate the facility, supervise collection and disbursement of City funds, employ all personnel, and purchase/sell all food, beverages, and merchandise. Effective April 1, 2010, the City executed a License Agreement with the management company whereby it not only operated the facility but paid for all costs and retained all revenue. The Golf Course was completely destroyed during the September 2013 flood and was reconstructed during 2014 and the first half of 2015. The Golf Course reopened in June 2015 and is now operated, managed, and maintained solely by the City.

Internal Service Funds – Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other government units on a cost reimbursement basis.

The City has the following Internal Service Funds:

Technology Management Fund

In 1999, the City of Louisville established the Technology Management Fund for the purpose of accumulating funds for the replacement of computers (both hardware and software) and peripherals.

Fleet Management Fund

In 1991, the City of Louisville established the Fleet Management Fund for the purpose of accumulating funds for the replacement of large machinery, heavy equipment, and vehicles.

Debt Service & Financial Obligations

The following pages detail the City's financial obligations highlighting 2016 expenditures and debt service schedules.

The City's obligations can be categorized as facility improvements and utility improvements. The utility improvements are funded through utility revenue, which is maintained at a level that provides adequate debt service coverage. The facility improvements debt is for the construction of a new library as approved by the voters at the November 2003 election. The bond issue to fund this project was issued in 2004.

The City Council, subject to TABOR restrictions, has the power to contract indebtedness on behalf of the City by borrowing money or issuing bonds to carry out the objectives or purposes of the City. Pursuant to the City's Charter, no debt can be created which at any time exceeds three percent (3%) of the City's statutory actual value, as determined by the County Assessor, except for debt incurred for supplying water.

The City's current legal debt limit and debt margin are as follows:

Calculation of Legal Debt Limit & Debt Margin

2018 Actual Value	\$ 5,445,908,700
Debt Limit = 3% of Actual Value	163,377,261
Outstanding Debt Applicable to Debt Limit at December 31, 2018	<u>41,793,000</u>
Debt Margin	<u><u>\$ 121,584,261</u></u>

Debt Service and Financial Obligations
Summary Schedule of Bonds, Assessments, & Leases

	Interest Outstanding 12/31/18	Principal Balance 12/31/18	Total Payments Outstanding 12/31/18	2019 Payments			Final Maturity Date
				Interest Payments	Principal Payments	Balance 12/31/19	
General Obligation Bonds							
2017 Recreation Center/Memory Square Bonds	15,243,000	26,550,000	41,793,000	1,062,000	680,000	25,870,000	2042
Total GO Bonds	15,243,000	26,550,000	41,793,000	1,062,000	680,000	25,870,000	
Revenue Bonds							
2013 Water & Wastewater Revenue Refunding Bonds	428,669	4,860,000	5,288,669	120,042	760,000	4,100,000	2024
Total Revenue Bonds	428,669	4,860,000	5,288,669	120,042	760,000	4,100,000	
Utility Notes							
2015 Colorado Water Resources & Power Development Authority	7,114,597	28,820,941	35,935,538	623,506	921,451	27,899,490	2035
Total Utility Notes	7,114,597	28,820,941	35,935,538	623,506	921,451	27,899,490	
Total Debt Obligations	22,786,265	60,230,941	83,017,206	1,805,548	2,361,451	57,869,490	

Debt Service and Financial Obligations

Description of Bonds and Notes

Limited Tax General Obligation Recreation Center/Memory Square Bonds Series 2017

On May 23, 2017, the City issued Limited Tax General Obligation Recreation Center/Memory Square Bonds Series 2017 in the amount of \$27,215,000 at 2.0% to 4.0% to finance the construction of upgrades to the Recreation/Senior Center and Memory Square Park. The bonds are limited tax general obligation bonds of the City payable from the Limited Tax Levy levied on the taxable property located within the City and other available City funds. The current levy rate is 2.750 mills, not to exceed 3.350 mills.

Year	Interest Amount	Principal Amount	Total Payment	Principal Balance
2018				26,550,000
2019	1,062,000	680,000	1,742,000	25,870,000
2020	1,034,800	705,000	1,739,800	25,165,000
2021	1,006,600	735,000	1,741,600	24,430,000
2022	977,200	765,000	1,742,200	23,665,000
2023	946,600	795,000	1,741,600	22,870,000
2024	914,800	825,000	1,739,800	22,045,000
2025	881,800	860,000	1,741,800	21,185,000
2026	847,400	895,000	1,742,400	20,290,000
2027	811,600	930,000	1,741,600	19,360,000
2028	774,400	965,000	1,739,400	18,395,000
2029	735,800	1,005,000	1,740,800	17,390,000
2030	695,600	1,045,000	1,740,600	16,345,000
2031	653,800	1,090,000	1,743,800	15,255,000
2032	610,200	1,130,000	1,740,200	14,125,000
2033	565,000	1,175,000	1,740,000	12,950,000
2034	518,000	1,225,000	1,743,000	11,725,000
2035	469,000	1,270,000	1,739,000	10,455,000
2036	418,200	1,325,000	1,743,200	9,130,000
2037	365,200	1,375,000	1,740,200	7,755,000
2038	310,200	1,430,000	1,740,200	6,325,000
2039	253,000	1,490,000	1,743,000	4,835,000
2040	193,400	1,550,000	1,743,400	3,285,000
2041	131,400	1,610,000	1,741,400	1,675,000
2042	67,000	1,675,000	1,742,000	-
Total	15,243,000	26,550,000	41,793,000	

Debt Service and Financial Obligations

Description of Bonds and Notes

2013 Water & Wastewater Enterprise Revenue Refunding Bonds

These bonds were issued in 2013 to refund the 2003 Colorado Water Resources and Power Development Authority Note Payable. This note was issued in 2003, backed by bonds issued at a face amount of \$13,800,000 at 2.0% to 4.125% interest. The note was issued to finance the purchase of water rights and the completion of various infrastructure water and wastewater system projects, as well as to refinance an existing loan with the Colorado Water Conservation Board. The refunding bonds were issued in the amount of \$8,355,000 at an interest rate of 2.47%. The source of payment for this loan comes from all water, wastewater, and storm water utility revenues.

Year	Interest Amount	Principal Amount	Total Payment	Principal Balance
2018				4,860,000
2019	120,042	760,000	880,042	4,100,000
2020	101,270	785,000	886,270	3,315,000
2021	81,881	795,000	876,881	2,520,000
2022	62,244	820,000	882,244	1,700,000
2023	41,990	840,000	881,990	860,000
2024	21,242	860,000	881,242	-
Total	428,669	4,860,000	5,288,669	

Debt Service and Financial Obligations

Description of Bonds and Notes

2015 Colorado Water Resources and Power Development Authority Note Payable

This note was issued in 2015 and backed by bonds issued by the Colorado Water Resources and Power Development Authority. The note was issued in the amount of \$31.6 million to finance the Wastewater Treatment Plant Upgrade project and the City-Wide Storm Sewer Outfall Improvements project. The source of payment for this loan comes from all water, wastewater, and storm water utility revenues.

Year	Interest Amount	Principal Amount	Total Payment	Principal Balance
2018				28,820,941
2019	623,506	921,451	1,544,957	27,899,490
2020	620,906	927,513	1,548,419	26,971,977
2021	589,906	954,968	1,544,874	26,017,009
2022	565,656	977,056	1,542,712	25,039,953
2023	541,656	999,167	1,540,823	24,040,786
2024	517,656	1,027,189	1,544,845	23,013,597
2025	493,656	1,933,106	2,426,762	21,080,491
2026	457,906	1,965,720	2,423,626	19,114,771
2027	430,506	1,991,722	2,422,228	17,123,049
2028	410,706	2,012,263	2,422,969	15,110,786
2029	391,506	2,032,966	2,424,472	13,077,820
2030	372,131	2,050,444	2,422,575	11,027,376
2031	352,793	2,073,372	2,426,165	8,954,004
2032	302,627	2,119,985	2,422,612	6,834,019
2033	220,982	2,205,261	2,426,243	4,628,758
2034	153,270	2,271,615	2,424,885	2,357,143
2035	69,231	2,357,143	2,426,374	-
Total	7,114,597	28,820,941	35,935,538	

PAGE LEFT INTENTIONALLY BLANK



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

Programs Tab

City of Louisville, Colorado
Summary of Revenue & Expenditures by Program
2017 - 2020

	2017	2018	2019	2020
	Actual	Estimate	Budget	Budget
Expenditures:				
Transportation	6,706,188	13,899,430	10,136,570	11,237,400
Utilities	18,709,643	22,028,370	14,080,190	13,883,190
Public Safety & Justice	5,156,485	6,297,000	7,031,100	6,664,590
Parks	1,903,438	2,278,130	2,499,260	2,844,580
Open Space & Trails	3,648,110	4,434,780	2,094,300	1,059,580
Recreation	4,414,938	5,331,220	6,402,240	6,446,340
Cultural Services	2,308,256	2,739,320	2,557,860	2,692,600
Community Design	1,843,248	3,460,590	2,172,300	2,152,220
Economic Prosperity	219,781	383,520	263,770	302,700
Administration & Support Services	4,592,240	5,336,300	5,977,210	5,566,730
Total Expenditures	49,502,327	66,188,660	53,214,800	52,849,930
Revenue:				
Transportation	952,388	1,290,710	1,161,330	495,720
Utilities	18,241,484	15,664,430	16,422,780	16,200,480
Public Safety & Justice	173,501	152,610	153,690	155,190
Parks	507,319	556,160	914,160	1,965,480
Open Space & Trails	3,001,957	3,164,560	2,094,300	1,059,580
Recreation	3,523,183	4,365,340	5,079,330	5,317,030
Cultural Services	415,958	455,200	420,730	457,500
Community Design	2,160,732	3,236,530	2,044,720	2,317,840
Economic Prosperity	25,577	34,900	60,000	61,800
Administration & Support Services	221,889	136,780	132,060	143,280
Total Revenue	29,223,988	29,057,220	28,483,100	28,173,900
Surplus/(Deficiency) of Program				
Revenue over Program Expenditures:				
Transportation	(5,753,799)	(12,608,720)	(8,975,240)	(10,741,680)
Utilities	(468,160)	(6,363,940)	2,342,590	2,317,290
Public Safety & Justice	(4,982,984)	(6,144,390)	(6,877,410)	(6,509,400)
Parks	(1,396,119)	(1,721,970)	(1,585,100)	(879,100)
Open Space & Trails	(646,152)	(1,270,220)	-	-
Recreation	(891,755)	(965,880)	(1,322,910)	(1,129,310)
Cultural Services	(1,892,299)	(2,284,120)	(2,137,130)	(2,235,100)
Community Design	317,484	(224,060)	(127,580)	165,620
Economic Prosperity	(194,204)	(348,620)	(203,770)	(240,900)
Administration & Support Services	(4,370,350)	(5,199,520)	(5,845,150)	(5,423,450)
Total Surplus/(Deficiency)	(20,278,339)	(37,131,440)	(24,731,700)	(24,676,030)

PAGE LEFT INTENTIONALLY BLANK

Program 31: Transportation

Program Goal: A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	963,796	1,044,730	1,081,830	37,100	4%	1,121,330	39,500	4%
Supplies	229,378	294,740	317,990	23,250	8%	315,500	(2,490)	-1%
Services	779,915	1,176,380	1,002,720	(173,660)	-15%	1,127,070	124,350	12%
Capital Outlay	4,733,099	11,383,580	7,734,030	(3,649,550)	-32%	8,673,500	939,470	12%
Total Program Expenditures	6,706,188	13,899,430	10,136,570	(3,762,860)	-27%	11,237,400	1,100,830	11%
Expenditures Per Resident	320.55	660.96	478.84	(182.12)	-28%	525.75	46.91	10%
Full-Time Equivalents (FTE's)	12.227	12.990	12.900	(0.090)	-1%	12.900	-	0%

Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Highway User Taxes	632,813	815,610	694,530	(121,080)	-15%	651,990	(42,540)	-6%
County Road and Bridge Taxes	50,068	58,800	59,740	940	2%	65,710	5,970	10%
Impact Fees - Transportation	269,508	416,300	407,060	(9,240)	-2%	495,720	88,660	22%
Total Program Revenue	952,388	1,290,710	1,161,330	(129,380)	-10%	495,720	88,660	8%
Surplus/(Deficiency) of Program Revenue over Program Expenditures	(5,753,799)	(12,608,720)	(8,975,240)	3,633,480		(10,741,680)	(1,012,170)	

Transportation Program Key Indicators Planning and Engineering Sub-Program

Goals

A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Design infrastructure to adopted standards that meets the transportation needs of the City. Collaborate with partner agencies (RTD, CDOT) to ensure residents have adequate multimodal transportation options. Proactively redesign the street network as regulations and technology change our transportation needs over time.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Active Projects		Items	3	3	3	4
Community Requests ¹		Items	29	25	25	25
Efficiency						
Project per Project Manager		Projects/FTE	3	3	3	4
Staff Cost % of CIP (Overhead)		%	20%	20%	20%	20%
Effectiveness						
Number of Traffic Accidents	Target = 0	Accidents	275	300	300	300
Number of Pedestrian/Bike-Related Accidents	Target = 0	Accidents	1	0	0	0
Street and Intersection LOS ²	Target = C	Grade	C	C	C	C
¹ Official requests from residents for transportation improvements. ² Peak Hour Level of Service for Arterial streets.						

Sub-Program 311: Planning & Engineering

Sub-Program Objectives: Design infrastructure to adopted standards that meets the transportation needs of the City. Collaborate with partner agencies (RTD, CDOT) to ensure residents have adequate multimodal transportation options. Proactively redesign the street network as regulations and technology change our transportation needs over time.

Sub-Program Expenditures								
Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	234,494	252,010	257,960	5,950	2%	262,850	4,890	2%
Supplies	10,618	8,480	8,140	(340)	-4%	8,140	-	0%
Services	22,995	137,590	13,850	(123,740)	-90%	13,440	(410)	-3%
Capital Outlay	211,804	3,023,820	197,000	(2,826,820)	-93%	-	(197,000)	-100%
Total Sub-Program Expenditures	479,910	3,421,900	476,950	(2,944,950)	-86%	284,430	(192,520)	-40%
Expenditures Per Resident	22.94	162.72	22.53	(140.19)	-86%	13.31	(9.22)	-41%
Full-Time Equivalents (FTE's)	1.842	2.404	2.314	(0.090)	-4%	2.314	-	0%

Sub-Program Revenue								
Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(479,910)	(3,421,900)	(476,950)	2,944,950		(284,430)	192,520	

Transportation Program Key Indicators Transportation Infrastructure Maintenance Sub-Program

Goals

A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Conserve natural resources by maintaining streets cost-effectively before they reach a point of rapid failure. To ensure a high quality of life and to provide services equitably, no street will be in poor condition. Streets and intersections are monitored, maintained, and adequately lit to move people, bikes and cars safely and efficiently. All arterial and collector streets have marked bicycle lanes. All streets have well maintained sidewalks.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Street Area Resurfaced		SY	72,000	128,000	174,071	184,738
Sidewalk Repaired		SF	43,000	29,000	36,000	38,000
Striping		SF	21,000	151,000	75,400	200,000
Street Area Patched		SY	3,000	7,000	9,000	10,000
Street Area Crack Sealed		LB	42,000	30,000	38,000	41,000
		SY	168,000	120,000	151,000	162,000
Efficiency						
Ave. Cost per Resurfaced Street Area		\$/SY	\$27.7	\$15.3	\$15.3	\$15.7
Ave. Cost per Resurfaced Sidewalk Area		\$/SF	\$10.1	\$10.0	\$10	\$10.1
Ave. Cost per Patched Area		\$/SY	\$95.3	\$47.3	\$54.0	\$52.8
Ave. Cost for Crack Sealing		\$/SY	\$0.4	\$0.4	\$0.4	\$0.4
Electricity Cost per Light		\$/Light	\$228	\$225	\$230	\$235
Effectiveness						
Overall Pavement Condition	Target = 75	PCI ¹	65	66	67	68
Miles of Street in Poor Condition of PCI ¹ <35 ²	Target = 0	Miles	TBD*	1.65	2.08	3.51
Average Condition of Local Streets ²	Target = 75	PCI ¹	TBD*	68	69**	69**
Average Condition of Collector Streets ²	Target = 75	PCI ¹	TBD*	58	56**	60**
Average Condition of Arterial Streets ²	Target = 75	PCI ¹	TBD*	73	79**	77**
"Street Maintenance in Louisville" Rating ³	Target = 100	% Excellent or Good	70%	70%	70%	70%

¹ PCI is the Pavement Condition Index.

² Based on most recent street survey conducted and pavement management program scheduling.

³ Based on most recent Citizen Survey results.

*Information determined by condition survey to be conducted in 2018.

** Increase in funding in 2019/2020 is too minimal to adjust PCI. Impact will be seen in later years.

Sub-Program 312: Transportation Infrastructure Maintenance

Sub-Program Objectives: Conserve natural resources by maintaining streets cost-effectively before they reach a point of rapid failure. To ensure a high quality of life and to provide services equitably, no street will be in poor condition. Streets and intersections are monitored, maintained, and adequately lit to move people, bikes and cars safely and efficiently. All arterial and collector streets have marked bicycle lanes. All streets have well maintained sidewalks.

Sub-Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	335,971	358,250	362,700	4,450	1%	379,800	17,100	5%
Supplies	159,100	184,620	202,120	17,500	9%	199,620	(2,500)	-1%
Services	572,467	773,300	725,020	(48,280)	-6%	837,680	112,660	16%
Capital Outlay	4,492,130	8,289,760	6,360,030	(1,929,730)	-23%	8,187,000	1,826,970	29%
Total Sub-Program Expenditures	5,559,668	9,605,930	7,649,870	(1,956,060)	-20%	9,604,100	1,954,230	26%
Expenditures Per Resident	265.75	456.79	361.37	(95.42)	-21%	449.34	87.96	24%
Full-Time Equivalents (FTE's)	4.742	4.787	4.787	-	-	4.787	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Highway User Taxes	632,813	815,610	694,530	(121,080)	-15%	651,990	(42,540)	-6%
County Road and Bridge Taxes	50,068	58,800	59,740	940	2%	65,710	5,970	10%
Impact Fees - Transportation	269,508	416,300	407,060	(9,240)	-2%	495,720	88,660	22%
Total Sub-Program Revenue	952,388	1,290,710	1,161,330	(129,380)	-10%	495,720	88,660	8%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(4,607,280)	(8,315,220)	(6,488,540)	1,826,680		(9,108,380)	(1,865,570)	

Note:

[1] This sub-program table excludes expenditures from the Fleet Management Fund.

Transportation Program Key Indicators Streetscapes Sub-Program

Goals

A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Safe, visually appealing, appropriately lit and inviting streets, sidewalks and publicly-owned areas adjacent to streets and sidewalks.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Turf Maintenance ¹		SF	1,200,000	1,200,000	1,200,000	1,200,000
Trees Pruned/Removed ²		Trees	300*	325*	505*	541*
Planting Bed Maintenance ³		SF	77,000	93,500	93,500	93,500
Total SF of Streetscapes ⁴		SF	2,284,100	2,301,100	2,301,100	2,301,100
Total SF of Irrigated Streetscapes ⁵		SF	721,520	738,020	738,020	738,020
Total Hard Surface Streetscapes ⁶		SF	357,580	358,080	358,080	358,080
Street Lights		Items	1,848	1,848	1,848	1,848
Efficiency						
Cost per 1,000 SF Turf		\$/1,000 SF	\$130	\$134	\$138	\$142
Cost per Tree		\$/Tree	\$121*	\$125*	\$129*	\$133*
Cost per 100 SF Planting Bed		\$/100SF	\$75	\$77	\$79	\$81
Water Score (Irrigation Gal/SF)		Gal/SF	9	9	9	9
Effectiveness						
PPLAB Rating ⁷	Target = 4	Rating 1 to 5 of Residential Corridor	N/A**	N/A**	4	4
		Rating 1 to 5 of Collector/Industrial Corridor			4	4
		Rating 1 to 5 of Arterial Corridor			4	4
"Maintenance of medians and street landscaping" Rating ⁸	Target = 90%	% Excellent or Good	84%	84%	84%	86%
"Street lighting, signage, and street markings" Rating ⁸	Target = 90%	% Excellent or Good	82%	82%	84%	86%

¹ Turf Maintenance – Any mowed ROW's adjacent to any public street, includes irrigated and non-irrigated. Estimated number.

² Trees Pruned/Removed – Trees adjacent to a public street, located on medians, located in entry features and located in adjacent ROW.

INDICATOR	UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
<p>³ Planting Bed – Landscape beds (Perennial), Annual Flower beds. Estimated number.</p> <p>⁴ Streetscape - Any public property adjacent to a public street. Examples are medians, ROW's, and entry features. Estimated number.</p> <p>⁵ Irrigated Streetscapes – Irrigated medians, Irrigated adjacent ROW's, irrigated entry features and gateways (S-3 – Dillon/McCaslin, Gateway – McCaslin/South Boulder Rd.).</p> <p>⁶ Hard Surface Streetscapes – examples: cobblestone beds, crusher fines, concrete, brick and asphalt. Estimated number.</p> <p>⁷ Based on annual PPLAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.</p> <p>⁸ Based on most recent Citizen Survey results.</p> <p>* Numbers are based on staff estimates. Addition of work order system could provide more detailed data in the future.</p> <p>** New metric to be incorporated into PPLAB rating starting in 2019.</p>					

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 313: Streetscapes

Sub-Program Objectives: Safe, visually appealing, appropriately lit and inviting streets, sidewalks and publicly-owned areas adjacent to streets and sidewalks.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	211,081	228,640	246,810	18,170	8%	255,250	8,440	3%
Supplies	16,833	17,630	25,800	8,170	46%	25,800	-	0%
Services	151,377	233,790	228,640	(5,150)	-2%	240,740	12,100	5%
Capital Outlay	19,021	62,500	1,151,500	1,089,000	1742%	479,000	(672,500)	-58%
Total Sub-Program Expenditures	398,312	542,560	1,652,750	1,110,190	205%	1,000,790	(651,960)	-39%
Expenditures Per Resident	19.04	25.80	78.07	52.27	203%	46.82	(31.25)	-40%
Full-Time Equivalents (FTE's)	2.933	3.079	3.079	-	0%	3.079	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(398,312)	(542,560)	(1,652,750)	(1,110,190)		(1,000,790)	651,960	

Transportation Program Key Indicators Snow & Ice Removal Sub-Program

Goals

A safe well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Safe traveling conditions for pedestrians and motorists; cost effective snow and ice control services; assist Police, Fire and Emergency Medical Services in fulfilling their duties; safe, passable streets, school bus routes and hard surface trails; safe access to City facilities; and snow cleared within 24 hours from sidewalks that are the City's responsibility.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Miles of Streets Plowed		Lane Miles	8,829	9,624	11,392	11,392
City Facilities Shoveled ¹		Square Feet	37,692	37,692	37,692	37,692
Public Parking Lots Plowed ¹		Square Feet	472,000	478,000	478,000	478,000
Miles of Sidewalks and Trails Plowed ¹		Miles	42	42	42	42
Deicer Used		Tons	779.75	814	869	869
Category II to IV Snow Events ²		Events/Year	12	14	14	14
Efficiency						
Average Cost per Category II Event		\$/# Storms	\$9,201.85	\$12,000	\$12,000	\$12,000
Average Cost per Category III Event		\$/# Storms	\$10,202.24	\$10,801.65	\$11,000	\$11,000
Average Cost per Category IV Event		\$/# Storms	\$0	\$0	\$0	\$0
Ave Time to Resolve Category II Events ³		Nearest Hour	29.66	33.2	31.43	31.43
Ave Time to Resolve Category III Events ³		Nearest Hour	55.43	51.75	53.59	53.59
Ave Time to Resolve Category IV Events ³		Nearest Hour	0	0	0	0
Effectiveness						
Reported Accidents	Target = 0	Filed PD Report	275	300	300	300
"Snow Removal/Street Sanding" Rating ⁴	Target = 100%	% Excellent or Good	50%	50%	50%	50%

¹ Completed by Parks Department.

² Category II=2' to 6"; Category III= 6" to 12"; Category IV= over 12".

³ Time from first plow out to all plows back.

⁴ Based on most recent Citizen Survey results.

Sub-Program 314: Snow & Ice Removal

Sub-Program Objectives: Safe traveling conditions for pedestrians and motorists; cost effective snow and ice control services; assist Police, Fire and Emergency Medical Services in fulfilling their duties; safe, passable streets, school bus routes and hard surface trails; safe access to City facilities; and snow cleared within 24 hours from sidewalks that are the City's responsibility.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	182,250	205,830	214,360	8,530	4%	223,430	9,070	4%
Supplies	42,706	83,910	81,580	(2,330)	-3%	81,590	10	0%
Services	18,691	18,140	21,400	3,260	18%	21,400	-	0%
Capital Outlay	10,145	7,500	25,500	18,000	240%	7,500	(18,000)	-71%
Total Sub-Program Expenditures	253,791	315,380	342,840	27,460	9%	333,920	(8,920)	-3%
Expenditures Per Resident	12.13	15.00	16.20	1.20	8%	15.62	(0.57)	-4%
Full-Time Equivalents (FTE's)	2.710	2.720	2.720	-	0%	2.720	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(253,791)	(315,380)	(342,840)	(27,460)		(333,920)	8,920	

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 320: Public Works Administration

Program Goal: A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	-	-	-	-		-	-	
Supplies	121	100	350	250	250%	350	-	0%
Services	14,385	13,560	13,810	250	2%	13,810	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	14,506	13,660	14,160	500	4%	14,160	-	0%
Expenditures Per Resident	0.69	0.65	0.67	0.02	3%	0.66	(0.01)	-1%
Full-Time Equivalent (FTE's)	-	-	-	-		-	-	

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(14,506)	(13,660)	(14,160)	(500)		(14,160)	-	

PAGE LEFT INTENTIONALLY BLANK

Program 32: Utilities

Program Goal: Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	2,931,392	3,190,430	3,243,000	52,570	2%	3,341,950	98,950	3%
Supplies	508,466	628,170	614,570	(13,600)	-2%	613,810	(760)	0%
Services	3,434,970	5,029,520	4,296,050	(733,470)	-15%	4,359,620	63,570	1%
Capital Outlay	11,834,815	13,180,250	5,926,570	(7,253,680)	-55%	5,567,810	(358,760)	-6%
Total Program Expenditures	18,709,643	22,028,370	14,080,190	(7,948,180)	-36%	13,883,190	(197,000)	-1%
Full-Time Equivalents (FTE's)	38.189	37.953	37.149	(0.804)	-2%	37.149	-	0%

Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Grant Revenue	600,824	-	229,380	229,380		250,000	20,620	9%
User Fees	11,561,646	11,583,540	11,880,000	296,460	3%	12,298,230	418,230	4%
Tap Fees	5,478,254	3,511,630	3,752,670	241,040	7%	3,017,430	(735,240)	-20%
Other Revenue	600,760	569,260	560,730	(8,530)	-1%	634,820	74,090	13%
Total Program Revenue	18,241,484	15,664,430	16,422,780	758,350	5%	16,200,480	(222,300)	-1%
Surplus/(Deficiency) of Program Revenue over Program Expenditures	(468,160)	(6,363,940)	2,342,590	8,706,530		2,317,290	(25,300)	
Surplus/(Deficiency) Per Resident	(22.38)	(302.63)	110.66	413.29		108.42	(2.25)	

Utilities Program Key Indicators Water Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Consistently provide safe and great tasting water, routinely testing quality for compliance with State and Federal Standards. Operate and maintain facilities efficiently, allowing for reasonable and equitable rates while maintaining optimal quality.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Surveys to Detect Water Main Leaks		Feet	279,284	229,353	141,572*	279,284
Water Main Flushing		Feet	508,637	420,856	420,856	508,637
Water Main Valves Exercised ¹		Units	M-1335	H-965	L-1723	M-1335
Potable Water Measured and Billed		MG	1066	1100	1100	1100
Hydrants Maintained ¹		Units	M-445	H-211	L-501	M-445
Potable Water Produced Annually (MG) ²		HBWTP	331	302	309	272
		SCWTP	849	820	848	875
Efficiency						
Energy per MGD		E/MGD	1,222	1,230	1,200	1,200
Potable Water Unaccounted ³		%	10%	12%	N/A	N/A
Cost per MGD Billed		\$/MGD	97.74	98.41	96.00	97.96
Effectiveness						
"Quality of Louisville Water" Rating ⁴	Target = 100%	% Excellent or Good	91%	91%	91%	91%
Compliance with State & Federal Standards ⁵	Target = Yes	Full Compliance	No	Yes	Yes	Yes

¹ L = Low Pressure Zones, M = Mid Pressure Zones, and H = High Pressure Zones. One zone is exercised/maintained each year.

² HBWTP is the Howard Berry Water Treatment Plant & SCWTP is the Sid Copeland Water Treatment Plant.

³ Does not include non-revenue water such as Hydrant Flushing, Backwash, etc. (just Metered vs Produced).

⁴ Based on most recent Citizen Survey results.

⁵ Volatile Organic Compound (VOC) and Long Term 2 Enhanced Surface Water Treatment (LT2) testing completed two weeks late.

⁶ Significant changes from 2017 to 2018 and beyond are often due to the change to a program budget and thus a change in allocations.

* Decrease in surveys to detect water main leaks in 2019 as staff changes areas of town, which changes the footage.

Sub-Program 321: Water

Sub-Program Objective: Consistently provide safe and great tasting water, routinely testing quality for compliance with State and Federal Standards. Operate and maintain facilities efficiently, allowing for reasonable and equitable rates while maintaining optimal quality.

Sub-Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	1,599,634	1,788,030	1,804,080	16,050	1%	1,857,850	53,770	3%
Supplies	385,663	469,710	454,640	(15,070)	-3%	453,180	(1,460)	0%
Services	1,149,838	2,412,260	1,693,670	(718,590)	-30%	1,748,290	54,620	3%
Capital Outlay	3,919,139	9,846,870	4,198,800	(5,648,070)	-57%	4,035,810	(162,990)	-4%
Total Sub-Program Expenditures	7,054,274	14,516,870	8,151,190	(6,365,680)	-44%	8,095,130	(56,060)	-1%
Full-Time Equivalents (FTE's)	21.567	21.650	20.775	(0.875)	-4%	20.775	-	0%

Sub-Program Revenue [1]

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Grant Revenue	335,181	-	-	-		-	-	
Water User Fees	5,851,124	5,794,630	5,794,630	-	0%	5,840,230	45,600	1%
Water Tap Fees	4,659,014	3,138,310	3,282,870	144,560	5%	2,655,370	(627,500)	-19%
Other Water Utility Revenue	416,444	359,750	414,510	54,760	15%	475,350	60,840	15%
Total Sub-Program Revenue	11,261,763	9,292,690	9,492,010	199,320	2%	8,970,950	(521,060)	-5%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	4,207,489	(5,224,180)	1,340,820	6,565,000		875,820	(465,000)	
Surplus/(Deficiency) Per Resident	201.11	(248.43)	63.34	311.77		40.98	(22.36)	

Notes:

[1] The revenue and expenditures extracted from the Water Utility Fund, an Enterprise Fund, are presented on the City's budgetary basis. Debt service on outstanding Water Utility Fund debt and losses on written-off assets within the Water Utility Fund are not included.

Utilities Program Key Indicators Wastewater Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Protect public health and the environment by collecting and treating wastewater in compliance with Federal, State, and Local laws.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Sewer Line Jetting and Cleaning		Linear Feet	287,363	250,000	361,000	290,000
Industrial Pretreatment Program		# of SIUs	5	5	5	5
Efficiency						
Average Wastewater Treated (Daily)		MGD	1.794	1.899	1.74	1.74
Treatment Cost per 1,000 Gallons ¹		\$/1,000 Gallons	\$1.16	\$1.14	\$1.25	\$1.25
Energy Usage per MGD		Energy(kWh)/MG	4,535	4,562	4,600	4,600
Available Reclaimed Wastewater Used ²		%	0	TBD	TBD	TBD
		MG	0	TBD	TBD	TBD
Effectiveness						
CDPHE Compliance	Target = Full	Full Compliance	No	No	Full Compliance	Full Compliance
USEPA Compliance	Target = Full	Full Compliance	Full Compliance	Full Compliance	Full Compliance	Full Compliance
Odor Complaints ³	Target = 0	Complaints	0	2	N/A	N/A
"Waste Water (Sewage System)" Rating ⁴	Target = 100	% Excellent or Good	92%	92%	92%	92%

¹ The acceptable range for treatment operating cost per thousand gallon is between \$0.95 and \$3.25

² The City's water rights limit the total amount of wastewater that may be used to 65 MG.

³ The acceptable range for odor complaints is between 0 and 10.

⁴ Based on most recent Citizen Survey results.

⁵ Significant changes from 2017 to 2018 and beyond are often due to the change to a program budget and thus a change in allocations.

⁶ Pass-Through of Arsenic due to excessive loading on startup of new plant as previous concentrated aeration basin grit was dumped into new process.

⁷ Pass-Through of copper due to excessive levels from Significant Industrial User discharge exceeding authorized limits established in their permit.

⁸ One day spike of nitrite that exceed one day allowable limit established by the NPDES permit.

Sub-Program 322: Wastewater

Sub-Program Objectives: Protect public health and the environment by collecting and treating wastewater in compliance with Federal, State, and Local laws.

Sub-Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	1,024,318	1,079,390	1,114,120	34,730	3%	1,149,050	34,930	3%
Supplies	113,219	147,960	150,290	2,330	2%	151,490	1,200	1%
Services	721,245	957,430	953,770	(3,660)	0%	908,360	(45,410)	-5%
Capital Outlay	7,525,030	2,304,400	1,448,650	(855,750)	-37%	760,500	(688,150)	-48%
Total Sub-Program Expenditures	9,383,813	4,489,180	3,666,830	(822,350)	-18%	2,969,400	(697,430)	-19%
Full-Time Equivalents (FTE's)	12.807	12.816	12.880	0.064	1%	12.880	-	0%

Sub-Program Revenue [1]

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Wastewater User Fees	3,366,598	3,352,000	3,506,000	154,000	5%	3,677,160	171,160	5%
Wastewater Tap Fees	819,240	373,320	469,800	96,480	26%	362,060	(107,740)	-23%
Other Wastewater Utility Revenue	160,451	195,510	132,160	(63,350)	-32%	138,110	5,950	5%
Total Sub-Program Revenue	4,346,289	3,920,830	4,107,960	187,130	5%	4,177,330	69,370	2%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(5,037,524)	(568,350)	441,130	1,009,480		1,207,930	766,800	
Surplus/(Deficiency) Per Resident	(240.79)	(27.03)	20.84	47.87		56.51	35.68	

Notes:
 [1] The revenue and expenditures extracted from the Wastewater Utility Fund, an Enterprise Fund, are presented on the City's budgetary basis. Debt service on outstanding Wastewater Utility Fund debt and losses on written-off assets within the Wastewater Utility Fund are not included.

Utilities Program Key Indicators Stormwater Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Maintain our storm water system to protect Coal Creek specifically and the natural and built environment generally. Proactively reduce pollutants in the water by educating the public, sweeping the streets, maintaining an efficient & effective storm water system and leveraging intergovernmental partnerships.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Inlets Cleaned		Count/Total	178/956	256/956	500/956	456/956
Quality Monitoring Tests		Tests	12	12	12	12
Street Sweeping		Lane Miles	2,978	3,000	3,000	3,000
Public Information and Education Items		Events	18	17	17	17
Efficiency						
Cost per Mile of Collection System ¹		\$/Mile	\$4,133	\$5,020	\$3,918	\$4,688
Maintenance and Repairs per FTE		MR/FTE	276	335	261	313
Effectiveness						
CDPHE Compliance	Target = Yes	Full Compliance	Yes	Yes	Yes	Yes
Number Illicit Discharges	Target = 0	#	10	5	N/A	N/A
“Storm Drainage (Flooding Management)” Rating ²	Target = 100	% Excellent or Good	89%	89%	89%	89%
Number of Times Each Street is Swept	Target = 2	Times	2	2	2	2

¹ Year-to-year variance is related to basins and locations change annually.

² Based on most recent Citizen Survey results.

Sub-Program 323: Storm Water

Sub-Program Objectives: Maintain our storm water system to protect Coal Creek specifically and the natural and built environment generally. Proactively reduce pollutants in the water by educating the public, sweeping the streets, maintaining an efficient & effective storm water system and leveraging intergovernmental partnerships.

Sub-Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	229,429	256,310	261,360	5,050	2%	269,960	8,600	3%
Supplies	5,271	4,500	3,640	(860)	-19%	3,140	(500)	-14%
Services	53,245	94,050	95,210	1,160	1%	95,410	200	0%
Capital Outlay	390,646	1,028,980	279,120	(749,860)	-73%	771,500	492,380	176%
Total Sub-Program Expenditures	678,590	1,383,840	639,330	(744,510)	-54%	1,140,010	500,680	78%
Full-Time Equivalents (FTE's)	2.893	2.922	2.928	0.007	0%	2.928	-	0%

Sub-Program Revenue [1]

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Storm Water Permit Fees	500	2,000	2,000	-	0%	2,000	-	0%
Grant Revenue	265,643	-	229,380	229,380		250,000	20,620	9%
Storm Water User Fees	729,801	738,050	828,970	90,920	12%	982,160	153,190	18%
Other Storm Water Utility Revenue	19,870	11,000	9,610	(1,390)	-13%	11,870	2,260	24%
Total Sub-Program Revenue	1,015,814	751,050	1,069,960	318,910	42%	1,246,030	176,070	16%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	337,224	(632,790)	430,630	1,063,420		106,020	(324,610)	
Surplus/(Deficiency) Per Resident	16.12	(30.09)	20.34	50.43		4.96	(15.38)	

Notes:

[1] The revenue and expenditures extracted from the Storm Water Utility Fund, an Enterprise Fund, are presented on the City's budgetary basis. Debt service on outstanding Storm Water Utility Fund debt is not included.

**Utilities Program Key Indicators
Solid Waste, Recycling, and Composting Sub-Program**

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Enable residents to dispose of their solid waste in a convenient, environmentally responsible, cost effective manner.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Context Data and General Information						
Total Single Family Households ¹		Households	5,308	5,308	5,325	5,350
Workload						
Total Single Family Households Served ²		Households	5,308	5,308	5,308	5,308
Efficiency						
Total Expenditures per Ton of Material		\$/Ton	\$200	\$200	\$240	\$240
Average Monthly Billing Cost/Account		\$	\$24.40	\$24.45	\$29.29	\$29.29
Solid Waste Tonnage (Landfill)		Tons	4,000	4,000	4,000	4,000
Recyclables Tonnage		Tons	1,700	1,750	1,750	1,800
Compostable Materials Tonnage		Tons	1,400	1,400	1,450	1,450
Effectiveness						
% of Waste Diverted from Landfill ³	Target = 50%	%	44%	44%	44%	44%
Solid Waste Lbs./Household (Landfill)	Target = N/A*	Lbs./Household	1,507	1,507	1,507	1,507
Recyclables Lbs./Household	Target = N/A*	Lbs./Household	640	640	640	640
Compostable Materials Lbs./Household	Target = N/A*	Lbs./Household	527	527	527	527

¹ Includes all single family households charged the hazardous waste fee.

² Includes all single family households receiving Western Disposal trash collection services.

³ Includes branch recycling, leaf drop off, and scrap metal recycling.

* This metric is user generated. City outreach to increase recycling/composting will likely not show an impact in tons. If the City requires data reporting from haulers starting in 2019, it may be able to start affecting these numbers.

Sub-Program 324: Solid Waste, Recycling, & Composting

Sub-Program Objectives: Enable residents to dispose of their solid waste in a convenient, environmentally responsible, cost effective manner.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	78,012	66,700	63,440	(3,260)	-5%	65,090	1,650	3%
Supplies	4,313	6,000	6,000	-	0%	6,000	-	0%
Services	1,510,642	1,565,780	1,553,400	(12,380)	-1%	1,607,560	54,160	3%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	1,592,967	1,638,480	1,622,840	(15,640)	-1%	1,678,650	55,810	3%
Full-Time Equivalents (FTE's)	0.923	0.565	0.565	-	0%	0.565	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Solid Waste User Fees	1,424,193	1,478,480	1,520,470	41,990	3%	1,563,650	43,180	3%
Solid Waste Administration Fees	127,936	148,980	148,980	-	0%	148,980	-	0%
Hazardous Waste Fees	54,834	61,200	71,400	10,200	17%	76,500	5,100	7%
Other Fees	7,161	10,200	9,550	(650)	-6%	9,550	-	0%
Other Solid Waste Utility Revenue	3,494	1,000	2,450	1,450	145%	7,490	5,040	206%
Total Sub-Program Revenue	1,617,618	1,699,860	1,752,850	52,990	3%	1,806,170	53,320	3%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	24,651	61,380	130,010	68,630		127,520	(2,490)	
Surplus/(Deficiency) Per Resident	1.18	2.92	6.14	3.22		5.97	(0.18)	

PAGE LEFT INTENTIONALLY BLANK

Program 21: Public Safety & Justice

Program Goal: Police and other City staff working with the community to help ensure safety; satisfy residents' expectations that individuals observe the City's Municipal Code and State Law; and the justice system is fair, effective and efficient.

Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	4,234,735	4,615,220	4,855,170	239,950	5%	5,093,750	238,580	5%
Supplies	170,160	261,240	309,980	48,740	19%	293,140	(16,840)	-5%
Services	685,661	983,810	1,276,030	292,220	30%	1,272,700	(3,330)	0%
Capital Outlay	65,929	436,730	589,920	153,190	35%	5,000	(584,920)	-99%
Total Program Expenditures	5,156,485	6,297,000	7,031,100	734,100	12%	6,664,590	(366,510)	-5%
Expenditures Per Resident	246.47	299.44	332.14	32.70	11%	311.81	(20.33)	-6%
Full-Time Equivalents (FTE's)	43.840	44.840	45.050	0.210	0%	46.050	1.000	2%

Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Operating Grants	3,433	-	-	-		-	-	
Police Services Reimbursements	200	-	-	-		-	-	
Fingerprint Fees	5,186	4,000	4,000	-	0%	4,000	-	0%
DUI Restitution	-	400	-	(400)	-100%	-	-	
Court Fines	164,682	148,210	149,690	1,480	1%	151,190	1,500	1%
Total Program Revenue	173,501	152,610	153,690	-	0%	155,190	1,500	1%
Surplus/(Deficiency) of Program Revenue over Program Expenditures	(4,982,984)	(6,144,390)	(6,877,410)	(734,100)		(6,509,400)	368,010	

Public Safety & Justice Program Key Indicators Patrol and Investigation Sub-Program

Goals

Police and other City staff working with the community to help ensure safety, satisfy residents' expectations that individuals observe the City's Municipal Code and State Law, and a justice system that is fair, effective, and efficient.

Objectives

Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times. Emphasize prevention-oriented police services by engaging community groups in effective partnerships.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Outreach Programs		Programs	7	12	14	16
Unduplicated Program Participants		Participants	300	300	300	300
Calls for Service/Officer Initiated Activity		Computer Aided Dispatch Calls	19,761	20,555	21,582	22,661
Watch Total ¹		Hours	32,965	32,965	34,185	34,405
Case Investigation		Hours	13,440	13,440	13,440*	13,440*
Total Cases Assigned for Follow-up		Cases	2,270	2,300	2,330	2,360
Arrests		Items	350	350	350*	350*
72-Hour Mental Holds		Items	100	100	115	120
Addiction Recovery Center Holds		Item	100	100	105	110
Reports (Crime, Incident, and Traffic Accident)		Items	3,000	2,900	2,900	2,900
Traffic Citations		Citations	1,085	1,115	1,050	1,050
Alarms Responded to		False Alarms/Total Alarms	613	564	550	550
Efficiency						
Ave. Staff Time per Program Participant		Participants/FTE	18	18	18	18
Ave. Response Time for Priority 1 Calls		Minutes	3.0	3.0	3.0	3.0
Cases Followed-up per FTE		Units	73	74	74	74
Effectiveness						
"Visibility of Patrol Cars" Rating ²	Target = 90%	% Excellent or Good	90%	90%	90%	90%
"Enforcement of Traffic Regulations" Rating ²	Target = 90%	% Excellent or Good	89%	89%	89%	89%
Cases Cleared	Target = 190	Cases Cleared	160	170	180	190
City of Louisville Crime Rate ³	Target = 129	Crime Rate	129	139	129	129

¹ 2015 staffing reflects officers working 21 FTEs with 80% of time on patrol. 2016 staffing reflects officers working 25 FTEs (2 vacancies) and 2017 staffing reflects 27 FTEs (full staffing).

² Based on most recent Citizen Survey results.

³ National Incident Based Records Part 1 and Part 2 crimes.

* While a new position was requested starting in 2020, it is unknown if that person will need to go to the academy. Therefore, impact on capacity is not expected until 2021.

Sub-Program 211: Patrol & Investigations

Sub-Program Objectives: Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times. Emphasize prevention-oriented police services by engaging community groups in effective partnerships.

Sub-Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	3,945,432	4,288,390	4,490,680	202,290	5%	4,719,490	228,810	5%
Supplies	156,126	246,140	287,830	41,690	17%	271,500	(16,330)	-6%
Services	473,942	732,120	927,260	195,140	27%	1,002,050	74,790	8%
Capital Outlay	65,772	413,230	330,920	(82,310)	-20%	5,000	(325,920)	-98%
Total Sub-Program Expenditures	4,641,271	5,679,880	6,036,690	356,810	6%	5,998,040	(38,650)	-1%
Expenditures Per Resident	221.85	270.10	285.17	15.07	6%	280.62	(4.54)	-2%
Full-Time Equivalents (FTE's)	39.802	40.808	40.752	(0.056)	0%	41.752	1.000	2%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Operating Grants	3,433	-	-	-	-	-	-	-
Police Services Reimbursements	200	-	-	-	-	-	-	-
Fingerprint Fees	5,186	4,000	4,000	-	0%	4,000	-	0%
DUI Restitution	-	400	-	(400)	-100%	-	-	-
Total Sub-Program Revenue	8,819	4,400	4,000	(400)	-9%	4,000	-	0%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(4,632,453)	(5,675,480)	(6,032,690)	(357,210)	-	(5,994,040)	38,650	-

Note:

[1] This sub-program table excludes expenditures from the Fleet Management Fund.

Public Safety Program Key Indicators Code Enforcement Sub-Program

Goals

Police and other City staff working with the community to help ensure safety, satisfy residents' expectations that individuals observe the City's Municipal Code and State Law, and a justice system that is fair, effective, and efficient.

Objectives

Judiciously enforce the municipal code; including parking, junked vehicles, uncontrolled weeds, and stray dogs. Work with residents and the business community to achieve compliance with City ordinances. Emphasize education and voluntary compliance over punitive enforcement through the Courtesy Notice program.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Context Data and General Information						
Housing Units		Units	8,766	8,866	8,966	9,066
Workload						
Code Violation Summons	# of Summons for Dog Issues ¹		30*	30*	30*	30*
	# of Summons for Vehicles ²					
	# of Summons for Signs					
Code Violation Warnings	# of Warnings for Dog Issues ¹		928*	809*	900*	900*
	# of Warnings for Vehicles ²					
	# of Warnings for Signs					
Patrol Hours		Hours	3,183	3,183	3,183**	3,183**
Code Reports		CE Reports	352	516	516**	516**
Animals Impounded		Impounds	12	12	12**	12**
Parking Spaces w/ Restricted Hours		Spaces	252	317***	317***	317***
Parking Citations Issued		Citations	200	290	315	315
Efficiency						
Parking Spaces Monitored per Hour		Spaces/Hour	20	20	30***	30***
Ave. # of Days to Achieve Voluntary Compliance or Initiate Inducement Process		Days	14	14	14	14
Properties Monitored per FTE		Properties/FTE	22	25	25	25
Effectiveness						
Cases Brought into Voluntary Compliance/ All Cases Initiated	Target = 325/400	Voluntary/Total	250/275	325/400	325/400	325/400
"Municipal Code Enforcement	Target =75	% Excellent or Good	68%	68%	68%	68%

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Issues (Dogs, Noise, Weeds, etc.)” Rating ³						
Code Compliance Education Materials Published and/or Communicated	Target =4	Publications	0	2	4	4
Code Violation Reoccurrences	Target = 4	Repeat Violations	6	6	6	6
¹ Dog bites or vicious/barking dogs. ² Vehicle parking or abandoned/commercial/recreational vehicles. ³ Based on most recent Citizen Survey results. * Code violations currently not tracked by type. ** Based on full-time staffing of two Code Enforcement Officers. ***65 spaces added mid-2018.						

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 212: Code Enforcement

Sub-Program Objectives: Judiciously enforce the municipal code; including parking, junked vehicles, uncontrolled weeds, and stray dogs. Work with residents and the business community to achieve compliance with City ordinances. Emphasize education and voluntary compliance over punitive enforcement through the Courtesy Notice program.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	143,038	171,750	196,500	24,750	14%	201,920	5,420	3%
Supplies	10,193	9,150	11,090	1,940	21%	11,450	360	3%
Services	11,293	17,840	20,910	3,070	17%	23,190	2,280	11%
Capital Outlay	157	-	-	-		-	-	
Total Sub-Program Expenditures	164,682	198,740	228,500	29,760	15%	236,560	8,060	4%
Expenditures Per Resident	7.87	9.45	10.79	1.34	14%	11.07	0.27	3%
Full-Time Equivalents (FTE's)	2.288	2.282	2.428	0.146	6%	2.428	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	<u>(164,682)</u>	<u>(198,740)</u>	<u>(228,500)</u>	<u>(29,760)</u>		<u>(236,560)</u>	<u>(8,060)</u>	

Public Safety & Justice Program Key Indicators Municipal Court Sub-Program

Goals

Police and other City staff working with the community to help ensure safety, satisfy residents' expectations that individuals observe the City's Municipal Code and State Law, and a justice system that is fair, effective, and efficient.

Objectives

Maintain accurate permanent records of citations and payments, administer fair and competent hearings, treat all citizens fairly and equally.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Total Caseload		Total Cases	1,501	1,400	1,500	1,600
Cases Resolved through Mail-in Option		Mail-in Option	439	500	550	600
Caseload Requiring Court Hearing		Court Hearings	1,062	900	950	1,000
Cases Requiring Jury Trial		Jury Trials	0	1	2	3
Efficiency						
Ratio of Cases to FTEs ¹		Ratio	1,072	1,000	987	1,053
Average Staff Time per Case		Hours	2.2	2.2	2.2	2.2
Average Time for Resolution of Cases		Days	30	30	30	30
Effectiveness						
Average Overall Rating of Programs ²	Target = 5	Rating 1 to 5	N/A*	5	5	5

¹ Includes Court staff, City Clerk staff, Judge, and Prosecuting Attorney.

² Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

* New metric that was incorporated into customer service survey starting in 2018.

Sub-Program 216: Municipal Court

Sub-Program Objectives: Maintain accurate permanent records of citations and payments, administer fair and competent hearings, treat all citizens fairly and equally.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	118,940	124,030	134,490	10,460	8%	137,850	3,360	2%
Supplies	306	700	6,320	5,620	803%	5,320	(1,000)	-16%
Services	98,924	103,500	108,550	5,050	5%	107,550	(1,000)	-1%
Capital Outlay	-	23,500		(23,500)	-100%		-	
Total Sub-Program Expenditures	218,170	251,730	249,360	(2,370)	-1%	250,720	1,360	1%
Expenditures Per Resident	10.43	11.97	11.78	(0.19)	-2%	11.73	(0.05)	0%
Full-Time Equivalent (FTE's)	1.400	1.400	1.520	0.120	9%	1.520	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Court Fines	164,682	148,210	149,690	1,480	1%	151,190	1,500	1%
Total Sub-Program Revenue	164,682	148,210	149,690	1,480	1%	151,190	1,500	1%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(53,488)	(103,520)	(99,670)	3,850		(99,530)	140	

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 219: Police Department Building Maintenance

Program Goal: Police and other City staff working with the community to help ensure safety; satisfy residents' expectations that individuals observe the City's Municipal Code and State Law; and the justice system is fair, effective and efficient.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	27,325	31,050	33,500	2,450	8%	34,490	990	3%
Supplies	3,534	5,250	4,740	(510)	-10%	4,870	130	3%
Services	101,502	130,350	219,310	88,960	68%	139,910	(79,400)	-36%
Capital Outlay	-	-	259,000	259,000		-	(259,000)	-100%
Total Sub-Program Expenditures	132,361	166,650	516,550	349,900	210%	179,270	(337,280)	-65%
Expenditures Per Resident	6.33	7.92	24.40	16.48	208%	8.39	(16.01)	-66%
Full-Time Equivalent (FTE's)	0.350	0.350	0.350	-	0%	0.350	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(132,361)	(166,650)	(516,550)	(259,000)		(179,270)	337,280	

PAGE LEFT INTENTIONALLY BLANK

Program 51: Parks

Program Goals: Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit or see; sports facilities that are fully used and properly maintained; and a suitable final resting place that meets community needs.

Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	870,721	1,084,760	1,136,860	52,100	5%	1,177,230	40,370	4%
Supplies	84,433	107,970	103,930	(4,040)	-4%	104,540	610	1%
Services	528,394	658,680	731,220	72,540	11%	762,310	31,090	4%
Capital Outlay	419,890	426,720	527,250	100,530	24%	800,500	273,250	52%
Total Program Expenditures	1,903,438	2,278,130	2,499,260	221,130	10%	2,844,580	345,320	14%
Expenditures Per Resident	90.98	108.33	118.06	9.73	9%	133.09	15.02	13%
Full-Time Equivalents (FTE's) [2]	17.351	18.107	18.579	0.471	3%	18.579	-	0%

Program Revenue [3]

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	-	-	186,230	186,230		1,345,580	1,159,350	623%
Arborist Licenses	570	720	720	-	0%	720	-	0%
Boat Permits	5,744	3,000	3,000	-	0%	3,000	-	0%
Capital Grants	-	-	60,000	60,000		60,000	-	0%
State Lottery Proceeds	200,418	194,410	194,410	-	0%	194,410	-	0%
Other Restricted Revenue (CT-LF)	4,962	5,000	340	(4,660)	-93%	1,250	910	268%
Impact Fees - Parks & Trails	173,437	253,780	359,300	105,520	42%	243,610	(115,690)	-32%
Burial Permits	79,134	54,680	56,320	1,640	3%	58,000	1,680	3%
Burial Fees	38,790	38,670	39,830	1,160	3%	41,000	1,170	3%
Other Cemetery Revenue	4,264	5,900	14,010	8,110	137%	17,910	3,900	28%
Total Program Revenue	507,319	556,160	914,160	358,000	64%	1,965,480	1,051,320	115%
Surplus/(Deficiency) of Program Revenue over Program Expenditures	(1,396,119)	(1,721,970)	(1,585,100)	136,870		(879,100)	706,000	

Note:

- [1] This program table does not include an allocation of Central Fund-Wide Charges from the Open Space & Parks Fund.
- [2] This program table does not include an allocation of Central Fund-Wide Charges FTE's from the Open Space & Parks Fund.
- [3] Allocation of the 0.375% Sales & Use Tax revenue is first applied to the Open Space & Trails Program. Any remainder is then applied to the Park Program.
- [3] Program revenue excludes recurring interfund transfers from the General Fund.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 510: Parks & Recreation Administration

Program Goals: Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit or see; sports facilities that are fully used and properly maintained; and a suitable final resting place that meets community needs.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	-	84,560	-	(84,560)	-100%	-	-	
Supplies	2,232	5,360	2,920	(2,440)	-46%	2,930	10	0%
Services	17,408	29,690	20,940	(8,750)	-29%	21,050	110	1%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	19,640	119,610	23,860	(95,750)	-80%	23,980	120	1%
Expenditures Per Resident	0.94	5.69	1.13	(4.56)	-80%	1.12	(0.01)	0%
Full-Time Equivalents (FTE's)	-	-	-	-		-	-	

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(19,640)	(119,610)	(23,860)	95,750		(23,980)	(120)	

Parks Program Key Indicators Parks Sub-Program

Goals

Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visits or see; sports facilities that are fully used and properly maintained.

Objectives

Well maintained, popular parks and facilities that provide multiple outdoor opportunities for residents of and visitors to Louisville to enjoy.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Total Park Acreage		Acres	355	355	355	355
Irrigated Park Acreage		Acres	95	95	95	95
Non-irrigated Park Acreage		Acres	260	260	260	260
Park Maintenance ¹		Hours	36,500	36,500	37,460	37,460
Adopt-a-Park Program ²		Programs	5	5	5	5
Efficiency						
Park Expenditures per Acre ³		Total \$/Acre	\$3,731	\$3,700	\$4,056	\$4,056
Facility Shelter Rentals		Reservations	307	310	315	320
Effectiveness						
"Adequacy of Parks" ⁴	Target = 4	Rating 1 to 5 in Spring	91%*	4	4	4
		Rating 1 to 5 in Fall				
"Adequacy of Playing Fields" ⁴	Target = 4	Rating 1 to 5 in Spring	91%*	2	2	2
		Rating 1 to 5 in Fall				
"Adequacy of Playgrounds" ⁴	Target = 4	Rating 1 to 5 in Spring	91%*	4	4	4
		Rating 1 to 5 in Fall				
Net Savings from Using Volunteers ⁵	Target = \$1,750	\$	\$1,750	\$1,750	\$1,750	\$1,750

¹ Hours are estimates. Hours only account for Louisville employees. Volunteer and contractual hours are not included.

² Figures represent number of adopt-a-park programs.

³ Expenditures are only included from the Parks Sub-Program budget. Athletic maintenance expenses for example are not included.

⁴ Based on annual PPLAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

⁵ Gross savings estimated around \$3,500 per year. Estimate 50% deduction for staff time.

* Previously asked through different feedback tool (i.e. Citizen Survey).

Sub-Program 511: Parks

Sub-Program Objectives: Well maintained, popular parks and facilities that provide multiple outdoor opportunities for residents of and visitors to Louisville to enjoy.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	798,274	919,190	1,042,960	123,770	13%	1,079,350	36,390	3%
Supplies	78,610	97,950	93,430	(4,520)	-5%	95,010	1,580	2%
Services	448,228	554,910	637,610	82,700	15%	665,200	27,590	4%
Capital Outlay	405,481	419,220	516,500	97,280	23%	793,000	276,500	54%
Total Sub-Program Expenditures	1,730,593	1,991,270	2,290,500	299,230	15%	2,632,560	342,060	15%
Expenditures Per Resident	82.72	94.69	108.20	13.51	14%	123.17	14.97	14%
Full-Time Equivalents (FTE's)	16.214	16.935	17.398	0.463	3%	17.398	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	-	-	186,230	186,230		1,345,580	1,159,350	623%
Arborist Licenses	570	720	720	-	0%	720	-	0%
Boat Permits	5,744	3,000	3,000	-	0%	3,000	-	0%
Capital Grants	-	-	60,000	60,000		60,000	-	0%
State Lottery Proceeds	200,418	194,410	194,410	-	0%	194,410	-	0%
Other Restricted Revenue (CT-LF)	4,962	5,000	340	(4,660)	-93%	1,250	910	268%
Impact Fees - Parks & Trails	173,437	253,780	359,300	105,520	42%	243,610	(115,690)	-32%
Total Sub-Program Revenue	385,131	456,910	804,000	347,090	76%	1,848,570	1,044,570	130%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(1,345,463)	(1,534,360)	(1,486,500)	47,860		(783,990)	702,510	

Parks Program Key Indicators Cemetery Sub-Program

Goals

Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit or see; sports facilities that are fully used and properly maintained; and a final resting place that meets community needs

Objectives

Provide a suitable final resting place that meets community needs.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Total Acreage		Acres	9	9	9	9
Plots-Occupied ¹		Plots	2,081	2,116	2,151	2,181
Plots-Vacant ²		Plots	2,500	2,465	2,435	2,405
Plots Sold		Plots	56	50	50	40
Efficiency						
Cost to Inter (Adult Size) ³		Ave \$/Per	\$1,275	\$1,275	\$1,300	\$1,325
Cost to Inter (Cremation) ³		Ave \$/Per	\$460	\$460	\$485	\$500
Cost per Plot ⁴		Ave \$/Plot	\$1,230	\$1,230	\$1,250	\$1,275
Acreage Maintained/FTE		Acres/FTE	7.89	7.89	7.89	7.89
Effectiveness						
PPLAB Rating ⁵	Target = 4	Rating 1 to 5	N/A*	N/A*	4	4
Projected Supply of Plots Relative to Demand ⁶	Target = 5	Years of Supply	20	20	20	15

¹ Number was reached by best available data.

² There are approximately 5,200 plots in the Cemetery comprised of full-size, infant and cremation. The numbers reflect plots that are not interred.

³ Cost for opening and closing may increase due to Saturday burial, less than 48 hour notice and vault pricing.

⁴ Cost shown is for a resident rate full-size plot. Different rates exist for resident and non-residents for: full-size, infant and cremation plot sizes.

⁵ Based on annual PPLAB review rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

⁶ Estimate is based on full-size plot size. Cremation plot supply will run out quicker.

* New metric that will be incorporated into PPLAB review starting in 2019.

Sub-Program 515: Cemetery

Sub-Program Objectives: Provide a suitable final resting place that meets community needs.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	72,447	81,010	93,900	12,890	16%	97,880	3,980	4%
Supplies	3,590	4,660	7,580	2,920	63%	6,600	(980)	-13%
Services	62,758	74,080	72,670	(1,410)	-2%	76,060	3,390	5%
Capital Outlay	14,410	7,500	10,750	3,250	43%	7,500	(3,250)	-30%
Total Sub-Program Expenditures	153,205	167,250	184,900	17,650	11%	188,040	3,140	2%
Expenditures Per Resident	7.32	7.95	8.73	0.78	10%	8.80	0.06	1%
Full-Time Equivalent (FTE's)	1.137	1.173	1.181	0.008	1%	1.181	-	0%

Sub-Program Revenue [1]

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Burial Permits	79,134	54,680	56,320	1,640	3%	58,000	1,680	3%
Burial Fees	38,790	38,670	39,830	1,160	3%	41,000	1,170	3%
Other Cemetery Revenue	4,264	5,900	14,010	8,110	137%	17,910	3,900	28%
Total Sub-Program Revenue	122,188	99,250	110,160	10,910	11%	116,910	6,750	6%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(31,017)	(68,000)	(74,740)	(6,740)		(71,130)	3,610	

Note:

[1] Sub-Program revenue excludes recurring interfund transfers from the General Fund.

PAGE LEFT INTENTIONALLY BLANK

Program 52: Open Space & Trails

Program Goal: Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	377,384	512,880	587,700	74,820	15%	607,010	19,310	3%
Supplies	15,531	12,190	15,450	3,260	27%	15,400	(50)	0%
Services	132,428	160,950	121,150	(39,800)	-25%	124,370	3,220	3%
Capital Outlay	3,122,767	3,748,760	1,370,000	(2,378,760)	-63%	312,800	(1,057,200)	-77%
Total Program Expenditures	3,648,110	4,434,780	2,094,300	(2,340,480)	-53%	1,059,580	(1,034,720)	-49%
Expenditures Per Resident	174.38	210.89	98.93	(111.96)	-53%	49.57	(49.36)	-50%
Full-Time Equivalent (FTE's) [2]	6.023	7.023	8.023	1.000	14%	8.023	-	0%

Program Revenue [3]

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	2,100,210	2,195,300	2,026,250	(169,050)	-8%	981,940	(1,044,310)	-52%
Other Restricted Revenue (OS&PF)	81,565	69,260	63,050	(6,210)	-9%	72,640	9,590	15%
Operational Grants	4,800	-	-	-		-	-	
Capital Grants	-	900,000	5,000	(895,000)	-99%	5,000	-	0%
Capital Contributions	213,125	-	-	-		-	-	
Land Dedication Fees	602,257	-	-	-		-	-	
Total Program Revenue	3,001,957	3,164,560	2,094,300	(1,070,260)	-34%	1,059,580	(1,034,720)	-49%
Surplus/(Deficiency) of Program Revenue over Program Expenditures	(646,152)	(1,270,220)	-	1,270,220		-	-	

Note:

[1] This program table does not include an allocation of Central Fund-Wide Charges from the Open Space & Parks Fund.

[2] This program table does not include an allocation of Central Fund-Wide Charges FTE's from the Open Space & Parks Fund.

[3] Allocation of the 0.375% Sales & Use Tax revenue is first applied to the Open Space & Trails Program. Any remainder is then applied to the Park Program.

[3] Program revenue excludes recurring interfund transfers from the General Fund.

Open Space & Trails Program Key Indicators Acquisition Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Objectives

Maintain an up to date list of high-priority candidate parcels for acquisition. Contact each property owner and, based on the owner's expressed interests, determine the most effective strategy for voluntary acquisition of or easement on each candidate parcel. Maintain contact with each property owner consistent with their expressed interests. Voluntarily acquire candidate parcels at a price that reflects the current market value for comparable property (considering all development restrictions, size, location, existing development, and other relevant factors). Maintain funding for acquisition consistent with adopted Council policy.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
OSAB Ranked & Council Reviewed Candidate Parcel ¹		Units	Yes	Yes	Yes	Yes
Property Owners Contacted		Contacts	1	1	TBD	TBD
Efficiency						
Number of Properties Actively Worked on		Units	1	3	TBD	TBD
Effectiveness						
Candidate List is Up-to-Date	Target = Yes	Annual Review	Yes	Yes	Yes	Yes
Rights of First Refusal Secured ²	Target = 1	Rights	1	0	0	0
Conservation Easements Secured ²	Target = 1	Units	2	0	0	0
¹ OSAB has ranked and approved. ² Open space acquisitions are subject to external forces that are difficult to predict.						

Sub-Program 521: Acquisition

Sub-Program Objectives: Maintain an up to date list of high-priority candidate parcels for acquisition. Contact each property owner and, based on the owner's expressed interests, determine the most effective strategy for voluntary acquisition of or easement on each candidate parcel. Maintain contact with each property owner consistent with their expressed interests. Voluntarily acquire candidate parcels at a price that reflects the current market value for comparable property (considering all development restrictions, size, location, existing development, and other relevant factors). Maintain funding for acquisition consistent with adopted Council policy.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	3,835	3,970	3,740	(230)	-6%	3,790	50	1%
Supplies	-	-	-	-		-	-	
Services	61	5,000	5,010	10	0%	5,010	-	0%
Capital Outlay	2,065,250	-	-	-		-	-	
Total Sub-Program Expenditures	2,069,147	8,970	8,750	(220)	-2%	8,800	50	1%
Expenditures Per Resident	98.90	0.43	0.41	(0.01)	-3%	0.41	(0.00)	0%
Full-Time Equivalent (FTE's)	0.030	0.030	0.030	-	0%	0.030	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	1,466,890	8,970	8,750	(220)	-2%	8,800	50	1%
Land Dedication Fees	602,257	-	-	-		-	-	
Total Sub-Program Revenue	2,069,147	8,970	8,750	(220)	-2%	8,800	50	1%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	-	-	-	-		-	-	

Open Space & Trails Program Key Indicators Maintenance and Management Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Objectives

Manage the City's Open Space properties in a manner consistent with good stewardship and sound ecological principles that benefits citizens of Louisville by promoting native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
City Owned Open Space Acreage		Acres	695	695	695	695
Open Space Expenditures ¹		Total Exp	\$315,207	\$310,040	\$397,476	\$470,524
Hours of Weed Control (Chemical) ²		Hours	387.25	250	290	290
Hours of Weed Control (Mechanical) ^{2 & 3}		Hours	886.75	300	400	400
Contracts Managed Annually		Contracts	20	16	15	15
Ranger Naturalist Enforcement Contacts with Users for Dog Off-Leash ^{4 & 5}		Citations or Penalty Assessment/Written Warnings/Verbal Warnings	3/13/48	4/56/28	4/50/25	4/45/23
Efficiency						
Open Space Expenditures per Acre		Exp./Acres	\$454	\$446	\$572	\$677
Open Space Expenditures per Capita		Exp./Capita	\$15.06	\$14.74	\$18.77	\$22.01
\$ per Acre of Weed Control ⁶		\$/Acre	\$466.61	\$240	\$489.50	\$489.50
Purple Loosestrife Treated		% Treated	100	100	100	100
Myrtle Spurge Treated		% Treated	100	100	100	100
Effectiveness						
"Maintenance of Open Space" Rating ⁷	Target = 3.5	Rating 1 to 5	87%*	87%*	3	4
Dogs Off-Leash Over Time ⁸	Target = 40	#	64**	88	79	72
% of Acreage Free of High Priority Weeds	Target = 80%	% of Total	65%	75%	75%	85%
% of all Open Space Zoned	Target = 100%	% of Total Zoned Agricultural	100%/70%	100%/90%	100%/100%	100%/100%
		% of Total Zoned Preservation ⁹				
		% of Total Zoned Recreational ⁹				

INDICATOR	UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
<p>¹ Expense for the Admin & Operations Sub-Program. Assumes one new staff member in 2019 and 2020 (including all benefits except for vehicle).</p> <p>² Includes contractor, staff, and volunteer effort.</p> <p>³ Hours are much lower in 2018 due to not contracting goat grazing which accounted for 336 hrs in 2017.</p> <p>⁴ Gathered from monthly patrol summaries gathered from June 2017 – December 2018 with only 1 Ranger.</p> <p>⁵ Based on monthly patrol summaries gathered from January 2018 – July 2018. Numbers were quadrupled to represent the contacts that 2 rangers would make over the course of 12 months, then multiplied by .9 to show an expected 10% yearly decrease in dogs off-leash as a result of increased ranger presence.</p> <p>⁶ Herbicide contract only. This number is lower in 2018 because the herbicide contract price was less expensive and application method was less expensive.</p> <p>⁷ Based on annual OSAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.</p> <p>⁸ Actual sightings of on duty Rangers.</p> <p>⁹ There is not a zoning category for “Preservation” or “Recreational”. Only one City owned property is currently in Agricultural production, all other City owned properties allow recreation and preservation uses.</p> <p>* Previously asked through different feedback tool (i.e. Citizen Survey).</p> <p>** Number is low compared to others because it is only representative of 6 months of data and 1 ranger.</p>					

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 522: Maintenance & Management

Sub-Program Objectives: Manage the City's Open Space properties in a manner consistent with good stewardship and sound ecological principles that benefits citizens of Louisville by promoting native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	179,052	203,940	296,740	92,800	46%	305,720	8,980	3%
Supplies	14,410	10,660	13,390	2,730	26%	13,880	490	4%
Services	118,701	141,280	104,170	(37,110)	-26%	106,550	2,380	2%
Capital Outlay	17,307	30,000	86,500	56,500	188%	35,000	(51,500)	-60%
Total Sub-Program Expenditures	329,469	385,880	500,800	114,920	30%	461,150	(39,650)	-8%
Expenditures Per Resident	15.75	18.35	23.66	5.31	29%	21.58	(2.08)	-9%
Full-Time Equivalentents (FTE's)	2.610	2.610	3.960	1.350	52%	3.960	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	324,669	385,880	500,800	114,920	30%	461,150	(39,650)	100%
Operational Grants	4,800	-	-	-		-	-	
Total Sub-Program Revenue	329,469	385,880	500,800	114,920	30%	461,150	(39,650)	-8%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	-	-	-	-		-	-	

Open Space & Trails Program Key Indicators Education and Outreach Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation

Objectives

To inform and educate residents and visitors about the City's diverse Open Space properties and the many benefits associated with these lands. To involve residents and visitors in activities that encourage understanding and stewardship of these lands.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Education Programs		# of Programs	32	43	30*	30*
Volunteer Programs ¹		# of Programs	18	18	18	18
Efficiency						
Average Participants per Education Program ²		Participants/ Program	39	88	60*	60*
Total Hours Donated to Volunteer Programs		Hours	967	777	750*	750*
Effectiveness						
Average Overall Rating of Education Programs ³	Target = 4.5	Rating 1 to 5	N/A**	5	5	5
Average Overall Rating of Volunteer Programs ³	Target = 4.5	Rating 1 to 5	N/A**	5	5	5
Better Understanding of Open Space Attributes ³	Target = 4.5	Rating 1 to 5	N/A**	4.7	5	5
¹ Volunteer programs include: Adopts, OSAB, Weed Whackers, Raptor Monitors, Burrowing Owls, and Group Projects (counting each individual group project). ² This is the true average that includes highly attended education programs (9 in 2018). When high-attended programs are subtracted from tally the average is 15 for 2018. ³ Based on evaluation survey rating customer service following each program with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Voluntary survey was taken by 10% of overall participants. * Staff plans to focus on core services and less on education/outreach/volunteer programs starting in 2019. Staff is requesting additional FTE to increase capacity for field work and weed control. ** New metric that was tracked starting in 2018.						

Sub-Program 523: Education & Outreach

Sub-Program Objectives: To inform and educate residents and visitors about the City's diverse Open Space properties and the many benefits associated with these lands. To involve residents and visitors in activities that encourage understanding and stewardship of these lands.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	99,998	190,510	188,190	(2,320)	-1%	196,000	7,810	4%
Supplies	908	1,330	1,250	(80)	-6%	1,300	50	4%
Services	8,187	3,720	4,990	1,270	34%	5,690	700	14%
Capital Outlay	1,064	130,170	-	(130,170)	-100%	-	-	
Total Sub-Program Expenditures	110,157	325,730	194,430	(131,300)	-40%	202,990	8,560	4%
Expenditures Per Resident	5.27	15.49	9.18	(6.30)	-41%	9.50	0.31	3%
Full-Time Equivalents (FTE's)	1.790	2.790	2.890	0.100	4%	2.890	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	110,157	325,730	194,430	(131,300)	-40%	202,990	8,560	4%
Total Sub-Program Revenue	110,157	325,730	194,430	(131,300)	-40%	202,990	8,560	4%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	-	-	-	-		-	-	

Open Space & Trails Program Key Indicators New Trails and Trail Maintenance Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Objectives

Construct the highest priority new trails and trail connections to enhance the trail system in a manner consistent with City Council adopted plans. Maintain all trails to a satisfactory level to encourage recreation and to enable safe walking, running and bike riding around Louisville.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Public Meetings for New Trails ¹		Meetings	0	3	0	2
Length of New Trails ²		Miles	0	0.39	0	0.7
Number of New Trail Connections		Connections	0	7	0	2
Trails – Total Miles in Open Space		Miles	23.67	23.87	23.87	24.57
Trails – Soft Surface in Open Space		Miles	14.40	14.5	14.5	14.5
Trails – Hard Surface in Open Space		Miles	9.27	9.37	9.37	10.07
Efficiency						
\$ per square Foot ³		\$/Foot	0	\$22	0	\$25
Sub-Program Cost per Mile ⁴		\$/Mile	\$4,233	\$4,808	\$4,724	\$4,571
Time to Resolve Reported User Safety Maintenance Item		Days	2	4	2	2
Total Number of Wayfinding Signs ⁵		Units	0	0	0	0
Effectiveness						
Number of Trail Connections and Crossings Remaining to be Completed ²	Target = 22	Total	22	16	16	16
“Maintenance of the Trail System” Rating ⁶	Target = 90%	% Excellent or Good	90%	90%	90%	90%
Number of Dog Composting Bag Refills ⁷	Target = 90,000	#	0	90,000	90,250	90,500
Trash Containers Rating ⁸	Target = 4	Rating 1 to 5	N/A*	N/A*	4	4
Maintenance Rating ⁹	Target = 4	Rating 1 to 5 in Spring	N/A*	N/A*	3.5	4
		Rating 1 to 5 in Fall				

INDICATOR	UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
<p>¹ Occurred as part of an OSAB meeting Discussion Item.</p> <p>² Includes trails identified in the "New Trails" and "Wayfinding" CIP's.</p> <p>³ Includes estimated construction costs (not design) for segments actually built in a particular year. Includes all work (grubbing, mobilization, removal of old segments, etc.)</p> <p>⁴ Includes costs for both "New Trails" and "Trail Maintenance" Sub Programs for existing Open Space trail miles only.</p> <p>⁵ City currently has rules/regulations signs (approx. 10 years old) in the system but are not considered part of the wayfinding concept, which includes a directional component.</p> <p>⁶ Based on most recent Citizen Survey results.</p> <p>⁷ Number of "composting" doggie bags used at Community Park and the Davidson Mesa dog off-leash area.</p> <p>⁸ Based on annual OSAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2=Below Average, 1=Poor. OSAB is finalizing the survey method in August 2018 and the survey will be administered in October 2018.</p> <p>⁹ Based on annual OSAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2=Below Average, 1=Poor.</p> <p>* New metric that will be tracked starting in 2019.</p>					

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 524 & 528 (consolidated): New Trails & Trail Maintenance

Sub-Program Objectives: Construct the highest priority new trails and trail connections to enhance the trail system in a manner consistent with City Council adopted plans. Maintain all trails to a satisfactory level to encourage recreation and to enable safe walking, running and bike riding around Louisville.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	94,499	114,460	99,030	(15,430)	-13%	101,500	2,470	2%
Supplies	214	200	810	610	305%	220	(590)	-73%
Services	5,479	10,950	6,980	(3,970)	-36%	7,120	140	2%
Capital Outlay	1,039,145	3,588,590	1,283,500	(2,305,090)	-64%	277,800	(1,005,700)	-78%
Total Sub-Program Expenditures	1,139,337	3,714,200	1,390,320	(2,323,880)	-63%	386,640	(1,003,680)	-72%
Expenditures Per Resident	54.46	176.62	65.68	(110.95)	-63%	18.09	(47.59)	-72%
Full-Time Equivalent (FTE's)	1.59	1.59	1.14	(0.45)	-28%	1.14	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	198,494	1,474,720	1,322,270	(152,450)	-10%	309,000	(1,013,270)	-77%
Other Restricted Revenue (OS&PF)	81,565	69,260	63,050	(6,210)	-9%	72,640	9,590	15%
Capital Grants	-	900,000	5,000	(895,000)	-99%	5,000	-	0%
Capital Contributions	213,125	-	-	-		-	-	
Total Sub-Program Revenue	493,185	2,443,980	1,390,320	(1,053,660)	-43%	386,640	(1,003,680)	-72%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(646,152)	(1,270,220)	-	1,270,220		-	-	

PAGE LEFT INTENTIONALLY BLANK

Program 53: Recreation

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	2,895,139	3,058,090	3,893,400	835,310	27%	4,052,250	158,850	4%
Supplies	281,759	342,100	340,220	(1,880)	-1%	340,330	110	0%
Services	1,146,703	1,807,820	1,753,750	(54,070)	-3%	1,820,350	66,600	4%
Capital Outlay	91,336	123,210	414,870	291,660	237%	233,410	(181,460)	-44%
Total Program Expenditures	4,414,938	5,331,220	6,402,240	1,071,020	20%	6,446,340	44,100	1%
Full-Time Equivalents (FTE's)	56.513	54.094	69.459	15.365	28%	70.529	1.070	2%

Program Revenue [1] [2]

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Youth Activity Fees	475,048	407,260	505,460	98,200	24%	553,730	48,270	10%
Adult Activity Fees	163,264	171,960	275,310	103,350	60%	289,060	13,750	5%
Senior Activity & Service Fees	166,317	168,800	173,750	4,950	3%	183,710	9,960	6%
Aquatics Fees	200,714	145,110	219,940	74,830	52%	237,170	17,230	8%
Golf Course Fees & Other Revenue	1,539,494	1,715,250	1,734,300	19,050	1%	1,767,190	32,890	2%
Program-Wide Revenue [3]:								
Sales & Use Taxes	-	900,130	905,820	5,690	1%	957,610	51,790	6%
Rec Center Membership Fees	784,744	732,850	1,017,420	284,570	39%	1,068,290	50,870	5%
Rec Center Daily User Fees	85,709	73,540	120,010	46,470	63%	126,010	6,000	5%
Rec Center Merchandise	1,208	1,050	2,000	950	90%	2,200	200	10%
Rec Center Concession Fees	9,094	6,890	10,000	3,110	45%	10,200	200	2%
MAC Gym Fees	-	-	46,000	46,000	-	48,300	2,300	5%
Rec Center Rentals	48,411	42,500	69,320	26,820	63%	73,560	4,240	6%
Impact Fees	49,179	-	-	-	-	-	-	-
Total Program Revenue	3,523,183	4,365,340	5,079,330	713,990	16%	5,317,030	237,700	5%
Surplus/(Deficiency) of Program Revenue over Program Expenditures	(891,755)	(965,880)	(1,322,910)	(357,030)		(1,129,310)	193,600	
Surplus/(Deficiency) Per Resident	(42.87)	(45.90)	(62.15)	(16.25)		(52.84)	9.31	

Notes:

[1] This program table excludes all revenue and expenditures from the Recreation Center Construction Fund and the Recreation Center Debt Service Fund.

[2] Program revenue excludes recurring interfund transfers from the General Fund.

[3] Program-wide revenue is not allocated to the Sub-Program tables and is only presented in the Program table.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 530: Recreation Center Management

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Sub-Program Expenditures								
Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	328,704	369,700	400,620	30,920	8%	415,240	14,620	4%
Supplies	17,370	26,910	21,900	(5,010)	-19%	22,400	500	2%
Services	107,873	89,360	113,820	24,460	27%	116,150	2,330	2%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	453,947	485,970	536,340	50,370	10%	553,790	17,450	3%
Full-Time Equivalents (FTE's)	8.062	8.062	9.282	1.220	15%	9.342	0.060	1%

Sub-Program Revenue								
Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	<u>(453,947)</u>	<u>(485,970)</u>	<u>(536,340)</u>	<u>(50,370)</u>		<u>(553,790)</u>	<u>(17,450)</u>	
Surplus/(Deficiency) Per Resident	<u>(21.70)</u>	<u>(23.11)</u>	<u>(25.34)</u>	<u>(2.23)</u>		<u>(25.91)</u>	<u>(0.57)</u>	

Recreation Program Key Indicators Youth Activities Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Provide programs which stimulate physical, social, and cognitive skills for the youth of Louisville. Encourage community responsibility through volunteer service that supports the well-being of the community. Provide an individualized learning environment in which each child may grow and learn at their own pace.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED*	2019 PROJECTED	2020 PROJECTED
Context Data and General Information						
Youth Population ¹		Youth 0-17	8,474	8,728	8,988	9,256
Workload						
Summer Day Camp Attendees ²		Participants	670	640	670	670
Preschool Program Attendees		Participants	468	405	486	486
General Youth Attendees		Participants	4,453	4,000	5,400	5,600
Youth Sports Attendees ³		Participants	1,980	2,010	2,280**	2,300
Youth Sports Volunteer Hours		Hours	7,119	7,227	8,198**	8,270
Nite at the Rec Attendees		Participants	3,699	1,840	4,100	4,200
Catalog		#	3	3	3	3
Efficiency						
\$ per Summer Day Camp Participant		Exp./Participant	\$174	\$179	\$182	\$185
\$ per Preschool Participant		Exp./Participant	\$271	\$328	\$280	\$285
\$ per General Youth Program Participant		Exp./Participant	\$11	\$11	\$13	\$13
\$ per Teen Program Participant ⁴		Exp./Participant	\$62	\$56	\$28	\$28
\$ per Youth Sports Participant ⁴		Exp./Participant	\$66	\$64	\$65	\$65
\$ per Nite at the Rec Participant		Exp./Participant	\$11.35	\$15	\$9	\$9
Effectiveness						
“Current Recreation Programs for Youth” Rating ⁵	Target = 95%	% Excellent or Good	94%	94%	94%	90%
Average Overall Rating of General Youth Programs ⁶	Target = 4.5	Rating 1 to 5	N/A***	N/A***	4.5	4.5
Average Overall Rating of Preschool ⁶	Target = 4.5	Rating 1 to 5	N/A***	N/A***	4.5	4.5
Average Overall Rating of Summer Day Camp ⁶	Target = 4.5	Rating 1 to 5	N/A***	N/A***	4.5	4.5

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED*	2019 PROJECTED	2020 PROJECTED
Average Overall Rating of Youth Sports Programs ⁶	Target = 4.5	Rating 1 to 5	N/A***	N/A***	4.5	4.5
Total Youth Activities Participants	Target = 13,000	Participants	7,026	8,255	12,936	13,256

¹ Based on the most recent [Census Data](#) with Youth defined as ages 17 and younger.

² Dependent on Child Care Licensing Regulations.

³ Total participants each season. Not unique individuals because many participate in more than one sport or session.

⁴ \$ per youth participant does not include youth sports contracted classes.

⁵ Based on most recent results of Citizen Survey.

⁶ Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

* Construction impact.

** Youth sports attendees and volunteer hours will increase in 2019 because of leagues now possible with the indoor turf gym.

*** New metric to be incorporated in customer service survey starting in 2019.

**** Increased participation = decreased cost pp.

***** Attendance is based on a session. Sessions can be 1 day, one week, one month or multiple months.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 531: Youth Activities

Sub-Program Objectives: Provide programs which stimulate physical, social, and cognitive skills for the youth of Louisville. Encourage community responsibility through volunteer service that supports the well-being of the community. Provide an individualized learning environment in which each child may grow and learn at their own pace.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	472,365	488,120	553,940	65,820	13%	592,310	38,370	7%
Supplies	41,176	37,940	44,370	6,430	17%	43,560	(810)	-2%
Services	88,045	108,770	106,420	(2,350)	-2%	109,170	2,750	3%
Capital Outlay	6,375	-	-	-		22,000	22,000	
Total Sub-Program Expenditures	607,961	634,830	704,730	69,900	11%	767,040	62,310	9%
Full-Time Equivalentents (FTE's)	8.676	8.626	9.626	1.000	12%	10.556	0.930	10%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Rec Center Nite at the Rec	42,412	16,030	44,010	27,980	175%	44,890	880	2%
Rec Center Nite@Rec Merchandise	13,036	6,200	14,500	8,300	134%	14,750	250	2%
Rec Center Child Care Fees	10,940	9,390	12,000	2,610	28%	13,000	1,000	8%
Rec Center Youth Activity Fees	221,805	204,220	224,020	19,800	10%	261,420	37,400	17%
Rec Center Youth Activity Contracted	37,255	20,000	45,000	25,000	125%	45,450	450	1%
Rec Center Youth Red Cross	-	110	-	(110)	-100%	-	-	
Rec Center Youth Sports Fees	129,714	124,790	138,080	13,290	11%	144,980	6,900	5%
Rec Center Youth Sports Contracted	19,887	26,520	27,850	1,330	5%	29,240	1,390	5%
Total Sub-Program Revenue	475,048	407,260	505,460	98,200	24%	553,730	48,270	10%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(132,913)	(227,570)	(199,270)	28,300		(213,310)	(14,040)	
Surplus/(Deficiency) Per Resident	(6.35)	(10.82)	(9.41)	1.41		(9.98)	(0.57)	

Recreation Program Key Indicators Adult Activities Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Encourage physical activity, intellectual stimulation, and social well-being by offering adult sports leagues, adult educational programs, and other events.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Context Data and General Information						
Adult Population ¹		Residents 18-59 Years of Age	20,921	21,029	21,169	21,374
Workload						
Adult Fitness Classes Offered		Classes/Week	63	61	75	85
Catalog		#	3	3	3	3
Facilities/Equipment Maintained		Units	50	50	80	85
Efficiency						
Adult Programs Cost Recovery per Class		%	60%	54%	100%	100%
Effectiveness						
“Current Recreation Programs for Adults” Rating ²	Target = 80%	% Excellent or Good	77%	77%	80%	85%
Average Overall Rating of Fit Zone ³	Target = 4.5	Rating 1 to 5	4.5	4	5	5
Adult Participation in Fitness Classes	Target = 46,000	Total Attendance in Classes	41,951	42,500	45,000	48,000
Average Overall Rating of Fitness Classes ³	Target = 4.5	Rating 1 to 5	4.5	4	5	5
Average Utilization of Cardio Equipment	Target = 83,000 (50% of Total Users)	# of Users	N/A*	N/A*	83,000	87,000
Average Overall Rating of Cardio Equipment ³	Target = 4	Rating 1 to 5	N/A*	N/A*	4	4
Average Utilization of Weights	Target = 85%	% Utilization	N/A*	N/A*	85%	85%
Average Overall Rating of Weights ³	Target = 4	Rating 1 to 5	N/A*	N/A*	4	4

¹ Based on the most recent [Census Data](#) with “Adult” defined as those 18 years to 59 years old.

² Based on most recent Citizen Survey results.

³ Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

* New metric that will be tracked starting in 2019.

Sub-Program 532: Adult Activities

Sub-Program Objectives: Encourage physical activity, intellectual stimulation, and social well-being by offering adult sports leagues, adult educational programs, and other events

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	169,319	197,870	368,640	170,770	86%	381,030	12,390	3%
Supplies	2,920	9,250	8,350	(900)	-10%	8,150	(200)	-2%
Services	34,334	35,400	40,760	5,360	15%	40,760	-	0%
Capital Outlay	57,567	88,810	-	(88,810)	-100%	22,000	22,000	
Total Sub-Program Expenditures	264,140	331,330	417,750	86,420	26%	451,940	34,190	8%
Full-Time Equivalents (FTE's)	2.404	2.504	5.694	3.190	127%	5.694	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Rec Center Adult Fitness Fees	81,496	86,500	170,000	83,500	97%	178,500	8,500	5%
Rec Center Adult Fitness Contracted	41,158	40,000	45,000	5,000	13%	47,250	2,250	5%
Rec Center Adult Fitness Red Cross	351	300	300	-	0%	300	-	0%
Rec Center Adult Sports Fees	40,259	45,160	60,010	14,850	33%	63,010	3,000	5%
Total Sub-Program Revenue	163,264	171,960	275,310	103,350	60%	289,060	13,750	5%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(100,877)	(159,370)	(142,440)	16,930		(162,880)	(20,440)	
Surplus/(Deficiency) Per Resident	(4.82)	(7.58)	(6.73)	1		(7.62)	(0.89)	

Recreation Program Key Indicators Senior Activities and Services Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Encourage physical activity, intellectual stimulation, and social well-being through programs and services for persons 60 and older.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Context Data and General Information						
Senior Population ¹		Residents Greater than 59	3,745	3,895	3,910	4,060
Workload						
Special Events		#	1,322	700*	1,400	1,450
Fitness/Health and Wellness Events		#	5,386	4,500*	5,500	5,600
Trips		Events	59	55*	59	59
Daily Lunch Program		Days Open	242	235*	240	240
Classes and Workshops		Participants	1,090	700*	2,000	2,100
Volunteer Opportunities		Hours	4,893	5,000	5,100	5,150
Drop in Programs		Participants	10,121	8,121*	10,500	10,600
Resources – Information & Referrals		Contacts	232	240	245	250
Resources – Community Outreach ²		Participants	2,911	2,911	3,000	3,050
Efficiency						
Average Cost per Participant Lunch		\$/Participant	\$5.50	\$5.50	\$6.00	\$6.00
Average Cost per Participant ³		\$/Participant	\$15.87	\$16.00	\$17.00	\$18.00
Effectiveness						
“Overall of the Louisville Senior Center” Rating ⁴	Target = 80%	% Excellent or Good	81%	81%	81%	81%
“Current Programs and Services for Seniors” Rating ⁴	Target = 80%	% Excellent or Good	87%	87%	87%	87%
Average Overall Rating of Programs ⁵	Target = 4.5	Rating 1 to 5	5	5	5	5
Day Trip Events	Target = 650	#	665	600*	675	680
Lunch Bunch Events	Target = 168	#	272	285	295	305
Dinner Group Events	Target = 120	#	128	135	140	145

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Total Meals Served	Target = 9,000	Meals Served	9,135	9,000*	9,400	9,500
Volunteers ⁶	Target = \$51,250	Rate of Volunteers/Hour	\$51,376	\$52,500	\$53,550	\$54,075
Silver Sneakers Participation Rate ⁷	Target = 49%	% Participation	53%	54%	55%	56%

¹ Based on 2013 demo from Age Well BOCO Plan and added 150/year. Compared to 2012 CASOA figure to 2013 went up 150.

² Includes Support Groups and Loan Closet check outs.

³ Amount of expenses for number of meals ordered; budgeted amount/estimated number of meals ordered.

⁴ Based on most recent Citizen Survey results.

⁵ Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

⁶ Based on the rate \$10.50 per hour from the formula Boulder County released for volunteers in 2017.

⁷ Silver Sneakers Colorado Retention Rate is 50% in 2017.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 533: Senior Activities & Services

Sub-Program Objectives: Encourage physical activity, intellectual stimulation, and social well-being through programs and services for persons 60 and older.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	277,655	311,700	406,730	95,030	30%	418,740	12,010	3%
Supplies	18,332	23,340	25,130	1,790	8%	23,380	(1,750)	-7%
Services	166,276	159,190	200,360	41,170	26%	200,960	600	0%
Capital Outlay	-	-	-	-		10,000	10,000	
Total Sub-Program Expenditures	462,263	494,230	632,220	137,990	28%	653,080	20,860	3%
Full-Time Equivalents (FTE's)	3.434	3.454	4.764	1.310	38%	4.844	0.080	2%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Senior Grants	5,205	6,800	5,000	(1,800)	-26%	5,000	-	0%
Senior Meals Reimbursement	50,788	50,000	50,000	-	0%	55,000	5,000	10%
Senior Fees	80,792	85,000	89,250	4,250	5%	93,710	4,460	5%
Senior Fees - Contracted	14,348	14,000	14,500	500	4%	14,750	250	2%
Senior Meals Contributions	15,185	13,000	15,000	2,000	15%	15,250	250	2%
Total Sub-Program Revenue	166,317	168,800	173,750	4,950	3%	183,710	9,960	6%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(295,945)	(325,430)	(458,470)	(133,040)		(469,370)	(10,900)	
Surplus/(Deficiency) Per Resident	(14.15)	(15.48)	(21.66)	(6.18)		(21.96)	(0.30)	

Recreation Program Key Indicators Aquatics Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Provide comprehensive aquatics programming that meets the needs of the community through highly accessible, enjoyable, and varied opportunities for learning and recreation. Offer a safe, responsive and welcoming aquatics environment that promotes the health and well-being of residents and visitors.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Water Aerobics Classes ¹		Classes	750	700	1,250	1,250
Group Swim Lessons ²		Classes	378	321	405	405
Private Lessons ³		Classes	927.50	421	550	550
On Deck Pool Maintenance ⁴		Hours	2,577	1,765	2,600	2,600
Swim Lesson Participation		Attendees	1,624	1,082	1,700	1,700
Contract Pool Rental		Lane Hours Rented	1,390	715	1,400	1,500
Open Swim ⁵		Hours	2,584	1,800	4,900	4,900
Efficiency						
Open Swim Attendees		Attendees	11,117	12,000	13,500	14,000
Memory Square Pool Attendees		Attendees	12,971	13,500	15,000	15,000
Private Lesson Participant Cost		\$/Class	\$20	\$20	\$25	\$25
Swim Lesson Participant Cost		\$/Class	\$6	\$6	\$6	\$6
Open Swim Cost ⁶		\$/Attendee	\$13.46	\$13.10	\$11.65	\$11.65
Memory Square Pool Cost ⁶		\$/Attendee	\$11.53	\$11.65	\$10.48	\$10.48
Community CPR Classes Offered		Classes	6	15	24	24
Lifeguard Classes Conducted		Classes	5	8	12	12
Lifeguards Hired		New Employees	16	20	25	30
Birthday Party Pool Usage		Birthday Parties	5	0	100	125
Group Pool Rental		Hours	45	10	60	60
Effectiveness						
Water Aerobics Participation	Target =75%	Class Attendance	60%	47%	75%	75%
Average Rating of Programs ⁷	Target = 3.75	Rating 1 to 5	1*	1*	4	4

INDICATOR	UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
<p>¹ Aerobics classes calculated 15 week @ 50 weeks. 1a. Staff doesn't have accurate numbers to represent actual but will in the future.</p> <p>² Total number of lessons conducted.</p> <p>³ Total number of hours private lessons conducted. * Based on no splash pool for lessons.</p> <p>⁴ Maintenance hours calculated by .25 hour of maintenance completed by part-time staff during operational hours and scheduled shifts</p> <p>⁵ Hours calculated when the pools were designated as open swim.</p> <p>⁶ Cost calculated using total expense/attendance.</p> <p>⁷ Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. *2017 and 2018 ratings based on previous scale (1=Excellent, 2=Good, etc.). Rating scale will change starting in 2019.</p>					

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 535: Aquatics

Sub-Program Objectives: Provide comprehensive aquatics programming that meets the needs of the community through highly accessible, enjoyable, and varied opportunities for learning and recreation. Offer a safe, responsive and welcoming aquatics environment that promotes the health and well-being of residents and visitors.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	593,479	621,130	842,830	221,700	36%	871,780	28,950	3%
Supplies	25,050	33,590	54,950	21,360	64%	54,970	20	0%
Services	64,450	78,060	85,260	7,200	9%	87,030	1,770	2%
Capital Outlay	18,637	10,000	134,000	124,000	1240%	91,000	(43,000)	-32%
Total Sub-Program Expenditures	701,616	742,780	1,117,040	374,260	50%	1,104,780	(12,260)	-1%
Full-Time Equivalent (FTE's)	15.384	12.394	17.724	5.330	43%	17.724	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Rec Center Swim Lessons	119,516	67,000	129,680	62,680	94%	136,160	6,480	5%
Rec Center Aquatics Contracted	29,230	24,000	30,000	6,000	25%	31,500	1,500	5%
Rec Center Aquatics Red Cross	765	1,800	2,000	200	11%	3,500	1,500	75%
Rec Center Swim Team Fees	20,269	18,000	20,000	2,000	11%	21,000	1,000	5%
Memory Square Swim Admissions	30,370	27,310	36,760	9,450	35%	42,010	5,250	14%
Memory Square Swim Lessons	565	7,000	1,500	(5,500)	-79%	3,000	1,500	100%
Total Sub-Program Revenue	200,714	145,110	219,940	74,830	52%	237,170	17,230	8%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(500,901)	(597,670)	(897,100)	(299,430)		(867,610)	29,490	
Surplus/(Deficiency) Per Resident	(23.94)	(28.42)	(42.38)	(13.96)		(40.59)	1.79	

Recreation Program Key Indicators Golf Course Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Provide an enjoyable, yet challenging course for residents and visitors of all skill levels. Attract and retain golfers by offering competitive rates and amenities, continuous maintenance and professional management. Operate as an Enterprise by generating sufficient revenue to cover operations, debt service and capital replacement.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Total Rounds		Rounds	29,874	30,000	32,000	32,000
Season Passes		Units	500	550	600	650
Cart Rentals		Units	17,256	17,300	18,200	18,200
Total Playable Days ¹		Playable Days	279	300	300	300
Guest Lessons Attended		Hours	956	1,340	1,400	1,400
Course Maintenance		FTEs	7.59	8.5	8.5	8.5
Marketing Effort		Hours	832	832	832	832
Tournaments/Outings/Club Events		Events	150	180	190	190
Efficiency						
Average Revenue per Round		\$/Round	\$52.11	\$54.80	\$55	\$56
Cart Rental Rev./Cart Lease Debt Service		Rev/Expense	\$4.04	\$4.18	\$ 3.57	\$ 3.57
Average Revenue per Playable Day ¹		Rev/Op Expense	\$5,579	\$ 5,810	\$6,020	\$ 6,250
Effectiveness						
Net Revenue or (Loss) ²	Target = \$64,000	\$	\$ 191,747	\$85,509	\$86,000	\$87,000
Resident Participation ("Played Golf at the Coal Creek Golf Course") ³	Target = 18%	% Response	18%	18%	18%	18%
Overall Quality of the Coal Creek Golf Course Golfer Rating ⁴	Target = 4	Rating on scale of 1 to 5	4	4	4	4

¹ Intermittent or steady rain exceeding 0.25 inches over more than one hour, wind speed exceeds 19 miles per hour, temperatures less than 46 and more than 94 degrees and these NON-playable day criteria are present for more than 50% of playable hours.

² After 100% of operational expenditures.

³ Based on revised categorization of players offering resident discounts to confirmed Louisville residents.

⁴ Based on evaluation survey submitted at conclusion of each round with rating on a scale of 5=Excellent, 4=Good, 3=average, 2= below average, 1=Poor.

⁵ Includes following marketing efforts: Website, Denver Golf Expo, Avid Golfer, Golf Now, Rock Creek Living, Golf Passport, and Unlimited Card.

Sub-Program 537: Golf Course

Sub-Program Objectives: Provide an enjoyable, yet challenging course for residents and visitors of all skill levels. Attract and retain golfers by offering competitive rates and amenities, continuous maintenance and professional management. Operate as an Enterprise by generating sufficient revenue to cover operations, debt service and capital replacement.

Sub-Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	917,307	886,640	1,085,890	199,250	22%	1,129,770	43,880	4%
Supplies	141,827	169,070	129,660	(39,410)	-23%	130,690	1,030	1%
Services	343,652	582,970	592,890	9,920	2%	621,250	28,360	5%
Capital Outlay	8,757	14,500	14,110	(390)	-3%	18,410	4,300	30%
Total Sub-Program Expenditures	1,411,543	1,653,180	1,822,550	169,370	10%	1,900,120	77,570	4%
Full-Time Equivalents (FTE's)	16.740	17.205	19.520	2.315	13%	19.520	-	0%

Sub-Program Revenue [1] [2]

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Green Fees	833,131	910,000	925,000	15,000	2%	935,000	10,000	1%
Annual Season Passes	152,940	168,000	178,000	10,000	6%	188,000	10,000	6%
Golf Cart Rentals	221,517	231,700	235,000	3,300	1%	240,000	5,000	2%
Driving Range Fees	108,124	123,000	124,000	1,000	1%	125,000	1,000	1%
Pro Shop Merchandise Sales	98,642	127,000	115,000	(12,000)	-9%	115,000	-	0%
Other Golf Course Fees	121,088	141,900	148,700	6,800	5%	155,590	6,890	5%
Other Miscellaneous Revenue	4,052	13,650	8,600	(5,050)	-37%	8,600	-	0%
Total Sub-Program Revenue	1,539,494	1,715,250	1,734,300	19,050	1%	1,767,190	32,890	2%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	127,951	62,070	(88,250)	(150,320)		(132,930)	(44,680)	
Surplus/(Deficiency) Per Resident	6.12	2.95	(4.17)	(7.12)		(6.22)	(2.05)	

Notes:

[1] The revenue and expenditures extracted from the Golf Course Fund, an Enterprise Fund, are presented on the City's budgetary basis.

[2] Program revenue excludes recurring interfund transfers from the General Fund.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 538: Athletic Field Maintenance

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	49,844	74,650	58,920	(15,730)	-21%	61,490	2,570	4%
Supplies	13,736	8,850	12,490	3,640	41%	12,530	40	0%
Services	57,723	101,120	104,500	3,380	3%	104,500	-	0%
Capital Outlay	-	9,900	65,000	55,100	557%	-	(65,000)	-100%
Total Sub-Program Expenditures	121,302	194,520	240,910	46,390	24%	178,520	(62,390)	-26%
Full-Time Equivalents (FTE's)	0.713	0.749	0.749	-	0%	0.749	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(121,302)	(194,520)	(240,910)	(46,390)		(178,520)	62,390	
Surplus/(Deficiency) Per Resident	(5.80)	(9.25)	(11.38)	(2.13)		(8.35)	3.03	

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 539: Recreation Center Building Maintenance

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	86,466	108,280	175,830	67,550	62%	181,890	6,060	3%
Supplies	21,349	33,150	43,370	10,220	31%	44,650	1,280	3%
Services	284,351	652,950	509,740	(143,210)	-22%	540,530	30,790	6%
Capital Outlay [1]	-	-	201,760	201,760		70,000	(131,760)	-65%
Total Sub-Program Expenditures	392,166	794,380	930,700	136,320	17%	837,070	(93,630)	-10%
Full-Time Equivalents (FTE's)	1.100	1.100	2.100	1.000	91%	2.100	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(392,166)	(794,380)	(930,700)	(136,320)		(837,070)	93,630	
Surplus/(Deficiency) Per Resident	(18.75)	(37.78)	(43.97)	(6.19)		(39.16)	4.80	

PAGE LEFT INTENTIONALLY BLANK

Program 55: Cultural Services

Program Goal: Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage.

Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	1,382,305	1,567,200	1,600,110	32,910	2%	1,673,460	73,350	5%
Supplies	139,639	135,450	154,030	18,580	14%	134,300	(19,730)	-13%
Services	558,291	668,650	678,180	9,530	1%	704,440	26,260	4%
Capital Outlay	228,022	368,020	125,540	(242,480)	-66%	180,400	54,860	44%
Total Program Expenditures	2,308,256	2,739,320	2,557,860	(181,460)	-7%	2,692,600	134,740	5%
Expenditures Per Resident	110.33	130.26	120.83	(9.43)	-7%	125.98	5.15	4%
Full-Time Equivalents (FTE's)	22.545	22.795	24.345	1.550	7%	24.585	0.240	1%

Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
State Grants - Libraries	9,749	9,700	-	(9,700)	-100%	-	-	
Superior IGA - Library Services	291,655	321,610	326,740	5,130	2%	359,410	32,670	10%
Library Rentals and Fees	4,819	5,210	5,260	50	1%	5,520	260	5%
Library Fines	46,037	46,400	46,770	370	1%	47,140	370	1%
Impact Fees - Library	26,732	33,730	-	(33,730)	-100%	-	-	
Special Event Permits	6,095	7,140	6,300	(840)	-12%	6,620	320	5%
Fall Festival Event Fees	12,249	12,500	14,630	2,130	17%	16,730	2,100	14%
Fourth of July Event Fees	5,573	5,910	5,880	(30)	-1%	6,170	290	5%
Art Center Rentals	13,049	13,000	15,150	2,150	17%	15,910	760	5%
Total Program Revenue	415,958	455,200	420,730	(34,470)	-8%	457,500	36,770	9%
Surplus/(Deficiency) of Program Revenue over Program Expenditures	(1,892,299)	(2,284,120)	(2,137,130)	146,990		(2,235,100)	(97,970)	

Cultural Services Program Key Indicators Library Services Sub-Program

Goals

Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage.

Objectives

Provide information and technology to all members of the community, with assistance from an approachable, knowledgeable staff. Foster lifelong learning by delivering wide-ranging, hands-on learning activities and programs to all ages. Practice and reinforce the skills needed for reading readiness with young children so that they are poised to be successful learners when they enter school.

INDICATOR		UNIT	2017 ACTUAL	2018* ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Check-outs and Renewals ¹		Items	514,961	494,000	494,570	489,620
Check-outs and Renewals for Louisville Items only		Items	464,558	450,700	455,300	446,200
Library Card Holders		Resident Library Card	28,125	27,000	27,200	27,200
Programs for Adults, Teens, and Children ²		# of Programs	963	1,000	1,000**	1,000**
Ave Number of WiFi Users		Daily	123	130	140	140
Visitors		Annual	230,884	226,000	224,000	222,000
Efficiency						
Check-outs per FTE ³		Items/FTE	25,748	24,700	23,550	23,315***
Program Attendance per 1,000 Served ⁴		Units	659	652	654	658
Summer Reading Program Participation (Age 11 and Under)		Total Registrants	1,803	1,880	1,900	1,950
Annual Library Website Page Views		Total Page Views	223,743	227,000	230,000	230,000
Study Rooms Booked ⁵		Ave.% Open Hours	62	60	60	60
Ave Time from Item Check-in to Back on Shelf		Hours	18	19	19	19
Ave. Days for Newly Acquired Items to be Ready for Checkout		Days	10	9	9	9
Effectiveness						
Programs for Adults, Teens, and Children ⁶	Target = 22,000	Total Attendance	21,742	18,000*	22,000***	22,000***
"Overall Performance of Louisville Public Library" Rating ⁷	Target = 4	Rating 1 to 5	96%****	96%****	4	4
"Louisville Public Library Programs" Rating ⁷	Target = 4	Rating 1 to 5	98%****	98%****	4	4
"Services at the Louisville Public Library" Rating ⁷	Target = 4	Rating 1 to 5	98%****	98%****	4	4

"Louisville Public Library Services Online" Rating ⁷	Target = 4	Rating 1 to 5	93%****	93%****	4	4
"Summer Reading Program Motivated Kids to Read More" ⁸	Target = 4	Rating 1 to 5	N/A****	N/A****	4	4
"Adult and Teen Programs Rated Good or Excellent" ⁷	Target = 4	Rating 1 to 5	N/A****	N/A****	4	4

¹ Includes Louisville items and other consortium items checked out.
² Staff-created and hosted programs.
³ Only includes physical items (books, DVDs, magazines, etc.).
⁴ Statewide average for municipal libraries serving 25,000-100,000 is 543. (Source: Library Research Service).
⁵ Study pods available starting in 2018. May provide more space for individual/dual study sessions, resulting in reduction of study rooms booked.
⁶ Statewide average for municipal libraries serving 25,000-100,000 is 16,667. (Source: Library Research Service).
⁷ Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.
⁸ Based on evaluation survey rating customer service with rating on a scale of 5=Strongly Agree, 4=Agree, 3=Neither Agree nor Disagree, 2=disagree, 1=Strongly Disagree
* Library closed for remodel April 8-15, 2018.
** Additional 10 hours per week requested in 2019/2020 budget but is for while Teen Librarian is in programs or take meal/bathroom break (does not include any new programming).
*** Check-outs are decreasing at libraries across the country. This may be due to more electronic materials available and in use or a better economy in which people buy books. At the same time, program attendance is higher.
**** Previously asked through different feedback tool (i.e. Citizen Survey, employee survey, etc.).
***** New metric that will be incorporated into customer service survey starting in 2019.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 551: Library Services

Sub-Program Objectives: Provide information and technology to all members of the community, with assistance from an approachable, knowledgeable staff. Foster lifelong learning by delivering wide-ranging, hands-on learning activities and programs to all ages. Practice and reinforce the skills needed for reading readiness with young children so that they are poised to be successful learners when they enter school

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	1,266,268	1,433,200	1,404,720	(28,480)	-2%	1,467,690	62,970	4%
Supplies	130,229	123,930	132,350	8,420	7%	122,570	(9,780)	-7%
Services	346,732	430,060	380,420	(49,640)	-12%	397,130	16,710	4%
Capital Outlay	126,591	215,000	-	(215,000)	-100%	15,000	15,000	
Total Sub-Program Expenditures	1,869,820	2,202,190	1,917,490	(284,700)	-13%	2,002,390	84,900	4%
Expenditures Per Resident (Includes Louisville & Superior)	56.66	66.73	57.41	(9.32)	-14%	60.68	3.27	6%
Full-Time Equivalents (FTE's)	20.440	20.680	20.990	0.310	1%	21.230	0.240	1%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
State Grants - Libraries	9,749	9,700	-	(9,700)	-100%	-	-	
Superior IGA - Library Services	291,655	321,610	326,740	5,130	2%	359,410	32,670	10%
Library Rentals and Fees	4,819	5,210	5,260	50	1%	5,520	260	5%
Library Fines	46,037	46,400	46,770	370	1%	47,140	370	1%
Impact Fees - Library	26,732	33,730	-	(33,730)	-100%	-	-	
Total Sub-Program Revenue	378,992	416,650	378,770	(37,880)	-9%	412,070	33,300	9%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(1,490,828)	(1,785,540)	(1,538,720)	246,820		(1,590,320)	(51,600)	

Cultural Services Program Key Indicators Museum Services Sub-Program

Goals

Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage.

Objectives

Promote, collect, preserve, and interpret the history of Louisville, with emphasis on the coal mining period from 1877-1955. Make historical artifacts and documents accessible both physically and virtually. Educate children and adults about Louisville's past through programs, displays, and publications.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Total Collection Size ¹		Items	20,441	21,150	21,841	22,541
Total Items Cataloged		Items	10,805	11,500	12,200	12,900
Programs and Outreach Offered		Programs Offered	29	31	35*	35*
Efficiency						
Attendance to Resident Ratio		Att./Population	8.6%	8.6%	8.9%	8.8%
Staff Time per Item Acquired		Hours	.5	.5	.5	.5
Average Attendance per Program		Att./Program	62	58	54**	54**
Effectiveness						
"Overall Performance of the Louisville Historical Museum" ²	Target = 4	Rating 1 to 5	89%***	89%***	4	4
"Louisville Historical Museum Programs" Rating ²	Target = 4	Rating 1 to 5	90%***	90%***	4	4
"Louisville Historical Museum Campus" Rating ²	Target = 4	Rating 1 to 5	88%***	88%***	4	4
Visitors ³	Target = 3,800 in 2018, 4,300 in 2019 & 2020	Annual	3,852	3,800	4,300*	4,300*
Program and Outreach Attendance ⁴	Target = 1,800 in 2018, 1,900 in 2019, 2020	Attendance	1,799	1,800	1,900*	1,900*
Web Access Users (Site Visits)	Target = 7,000-10,000	Total Site Visits	6,041	6,947	8,197	10,000
Historic Photos and Documents Catalogued and Accessible (Total) ⁵	Target = 800 in 2017, return to previous annual target of 600 in 2019 & 2020	Items	3,401	4,200	4,800	5,400

History Foundation Paying Members ⁶	Target = 1,600 in 2018, 1,650 in 2019, 1,700 in 2020	Members ⁵	1,494	1,600	1,650	1,700
Percent of Residents Who are Members	Target = 7.5 % 2018, 7.8 % 2019, 7.9 % 2020	% of Total	7%	7.6%	7.8%	7.9%

¹ Includes digitized images.

² Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

³ Based on traffic expected on new Museum website, to be completed in 2018.

⁴ Includes First Friday Art Walks, special open houses, and offsite programs such as walking tours and outreach programs.

⁵ Not all photos that the Museum has in its collection and digitizes may legally be made accessible online.

⁶ The membership program is a joint collaboration of the City-owned Museum and the Louisville History Foundation, a 501c3. The families represented by family memberships are assumed to consist of an average of three people.

* Increases in numbers of programs and outreach offered, in level of program and outreach attendance, and in numbers of yearly visitors are dependent on approval of two additional part time positions starting in 2019.

** Staff projects overall program attendance will increase starting in 2019 due to additional staff hours/programs but average attendance per program is projected to slightly dip due to increase in additional programs. Attendance at First Friday Art Walk & Parade of Lights skews average attendance per program due to above average attendance rates.

*** Previously asked through different feedback tool (i.e. Citizen Survey, employee survey, etc.).

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 552: Museum Services

Sub-Program Objectives: Promote, collect, preserve, and interpret the history of Louisville, with emphasis on the coal mining period from 1877-1955. Make historical artifacts and documents accessible both physically and virtually. Educate children and adults about Louisville's past through programs, displays, and publications.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	76,669	84,440	140,830	56,390	67%	148,550	7,720	5%
Supplies	8,305	7,570	15,140	7,570	100%	5,150	(9,990)	-66%
Services	21,951	28,520	27,570	(950)	-3%	28,580	1,010	4%
Capital Outlay	50,204	101,700	60,850	(40,850)	-40%	165,400	104,550	172%
Total Sub-Program Expenditures	157,129	222,230	244,390	22,160	10%	347,680	103,290	42%
Expenditures Per Resident	7.51	10.57	11.54	0.98	9%	16.27	4.72	41%
Full-Time Equivalents (FTE's)	1.485	1.495	2.735	1.240	83%	2.735	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(157,129)	(222,230)	(244,390)	40,850		(347,680)	(103,290)	

Cultural Services Program Key Indicators Cultural Arts & Special Events Sub-Program

Goals

Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage. Continue City sponsored events.

Objectives

High-quality, diverse community-wide special events, public art, cultural arts programming for residents of and visitors to Louisville. Provide facilities for community cultural arts programming.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED	
Workload							
Cultural Council Events Managed		Events	19	20	25*	35*	
Rental Contracts Managed		Contracts	56	60	65	70	
Marketing Materials Produced ¹		Items	184	200	220*	240*	
Vendor Contracts Managed		Items	78	80	82	84	
City Special Events Managed ²		Events	11	12	14	14	
Public Art Pieces Managed ³		Pieces	4	5	6	7	
Efficiency							
\$ per Event		Street Faire	\$47,480	\$48,000	\$48,000	\$50,000	
		July 4th	\$23,370	\$27,000	\$38,400**	\$40,400**	
		Fall Festival	\$12,706	\$14,000	\$15,000	\$17,000	
		LCC Events	\$10,000	\$10,000	\$20,000	\$20,000	
Marketing Cost/Attendee		Cost/Attendee	\$0.16	\$0.16	\$0.30*	\$0.30*	
Staff Hours/Volunteer Hours		Hours/Hours	2,080/1,045	2,080/1,120	2,080/1,200	2,080/1,200	
Downtown Flowers		\$	\$15,616	\$16,000	\$20,000	\$20,000	
Holiday Lights		\$	\$48,003	\$49,000	\$50,000	\$55,000	
Effectiveness							
"Opportunities to Participate in Special Events and Community Activities" Rating ⁴		Target = 80%	% Excellent or Good	68%	68%	75%	78%
Fall Festival		Target = 8,000	Attendees	8,000	8,000	8,000	8,000
4 th of July		Target = 5,000	Attendees	5,000	5,000	5,000	5,000
LCC Events ⁵		Target = 8,000	Attendees/Event	4,316	6,000	7,500*	8,500*
Street Faire ⁶		Target = 40,000	Attendees	34,000	35,000	40,000	40,000
Average Rating of Programs ⁷		Target = 5	Rating 1 to 5	N/A***	4	4.5*	4.5*
Total LCC Revenue of Tickets Sold		Target = \$6,500	\$	\$3,861	\$5,000	\$6,500*	\$7,500*

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Steinbaugh Pavilion Utilization	Target = 250/365	Days Arts Use/Available Days	182/365	200/365	205/365	208/365
Arts Center Utilization	Target = 340/365	Days of Arts Use/Available Days	336/365	340/365	340/365	340/365

¹ Includes posters, e-newsletters, paid advertisements, handbills, radio ad copy, social media posts and press releases.

² Includes each individual City special event managed including: 4th of July Fireworks, Labor Day Parade, Pet Parade, Fall Festival, Senior Dinner, and one-time City special events such as ribbon cuttings and grand openings.

³ Number of public artwork pieces under the care of the City and available for public viewing on an ongoing or rotating basis.

⁴ Based on most recent Citizen Survey results.

⁵ Maximum capacity for the Louisville Center for the Arts is 105.

⁶ Total for all Street Faire nights.

⁷ Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

* Based on Louisville Cultural Council request for increase in program funding starting in 2019.

** Increase due to reimbursing golf course for lost revenue on 4th of July.

*** New metric that was tracked starting in 2018.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 553: Cultural Arts & Special Events

Sub-Program Objectives: High-quality, diverse community-wide special events, public art, cultural arts programming for residents of and visitors to Louisville. Provide facilities for community cultural arts programming.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	39,367	49,560	54,560	5,000	10%	57,220	2,660	5%
Supplies	1,105	3,950	6,540	2,590	66%	6,580	40	1%
Services	189,608	210,070	270,190	60,120	29%	278,730	8,540	3%
Capital Outlay	51,228	51,320	64,690	13,370	26%	-	(64,690)	-100%
Total Sub-Program Expenditures	281,308	314,900	395,980	81,080	26%	342,530	(53,450)	-13%
Expenditures Per Resident	13.45	14.97	18.71	3.73	25%	16.03	(2.68)	-14%
Full-Time Equivalent (FTE's)	0.620	0.620	0.620	-	0%	0.620	-	0%

Sub-Program Revenue

Revenue Description	2016 Actual	2017 Estimate	2018 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Special Event Permits	6,095	7,140	6,300	(840)	-12%	6,620	320	5%
Fall Festival Event Fees	12,249	12,500	14,630	2,130	17%	16,730	2,100	14%
Fourth of July Event Fees	5,573	5,910	5,880	(30)	-1%	6,170	290	5%
Art Center Rentals	13,049	13,000	15,150	2,150	17%	15,910	760	5%
Total Sub-Program Revenue	36,966	38,550	41,960	3,410	9%	45,430	3,470	8%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(244,342)	(276,350)	(354,020)	(77,670)		(297,100)	56,920	

PAGE LEFT INTENTIONALLY BLANK

Program 16: Community Design

Program Goals: Sustain an inclusive, family-friendly community with a small-town atmosphere; effective and efficient building services; and effective preservation of the City's historic structures through a voluntary system.

Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	1,174,272	1,463,970	1,447,190	(16,780)	-1%	1,487,960	40,770	3%
Supplies	20,081	24,420	33,030	8,610	35%	28,030	(5,000)	-15%
Services	648,529	1,036,950	631,230	(405,720)	-39%	636,230	5,000	1%
Capital Outlay	366	935,250	60,850	(874,400)	-93%	-	(60,850)	-100%
Total Program Expenditures	1,843,248	3,460,590	2,172,300	(1,288,290)	-37%	2,152,220	(20,080)	-1%
Expenditures Per Resident	88.11	164.56	102.62	(61.95)	-38%	100.69	(1.92)	-2%
Full-Time Equivalents (FTE's)	12.880	13.450	13.454	0.003	0%	13.454	-	0%

Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Contractors Licenses	68,850	85,000	86,700	1,700	2%	88,430	1,730	2%
Construction Permits (Net of BAP's)	1,045,677	894,810	877,820	(16,990)	-2%	1,095,240	217,420	25%
Excavating Permits	39,399	107,500	20,000	(87,500)	-81%	20,000	-	0%
Other Minor Permits	185,940	1,300,000	193,450	(1,106,550)	-85%	197,320	3,870	2%
Elevator Inspection Permits	28,530	27,150	27,690	540	2%	28,240	550	2%
Development Fees	76,138	72,330	68,710	(3,620)	-5%	65,270	(3,440)	-5%
Code Book Sales	100	-	-	-	-	-	-	-
Sales & Use Taxes (0.125%)	700,050	731,740	737,470	5,730	1%	775,810	38,340	5%
Historical Foundation Grants	4,219	-	-	-	-	-	-	-
Interest Earnings	11,830	18,000	32,880	14,880	83%	47,530	14,650	45%
Total Program Revenue	2,160,732	3,236,530	2,044,720	(1,191,810)	-37%	2,317,840	49,550	2%
Surplus/(Deficiency) of Program Revenue over Program Expenditures	317,484	(224,060)	(127,580)	96,480	-	165,620	49,550	-

Community Design Program Key Indicators Community Design Sub-Program

Goals

Sustain an inclusive, family-friendly community with a small-town atmosphere, effective and efficient building services and effective preservation of the City's historic structures through a voluntary system.

Objectives

A well-connected and safe community that is easy for all people to walk, bike, or drive in. Neighborhoods that are rated highly by residents and thriving commercial areas. An open and inclusive long-range planning process with significant public participation.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Municipal Code Amendments		# Processed	2	4	3	3
Long Rang Plan Projects		# Worked On	1	3	1	2
Long-Range Planning Projects (Area Plans, Neighborhood Plans, etc.)		Hours (Estimates)	500	1,000	500	800
Community Open Houses/Meetings		Events	1	10	5	5
Efficiency						
Sub-Program Expenditures per Code Amendment ¹		\$/ Amendment	\$212,351	\$128,923	\$170,000	\$170,000
Sub-Program Expenditures per Long-Range Plan or Study ¹		\$/Plan	\$424,701	\$171,896	\$500,000	\$250,000
Number of Visits on Engage Louisville for Community Design Related Projects/Cost ¹		# of Visits/\$	\$615	\$515	\$500	\$500
Effectiveness						
New Development Audit Rating ²	Target = 4.5	Rating 1 to 5	3.3	3.5	3.75	4.0
"Overall Performance of the Louisville Planning Department" Rating ³	Target = 4.5	Rating 1 to 5	63%*	63%*	4	4
"The Public Input Process on City Planning Issues" Rating ³	Target = 4.5	Rating 1 to 5	71%*	71%*	4	4
"Sense of Community" Rating ³	Target = 4.5	Rating 1 to 5	87%*	87%*	4	4
"Overall Image or Reputation of Louisville" Rating ³	Target = 4.5	Rating 1 to 5	96%*	96%*	4	4
"Ease of Walking in Louisville" Rating ³	Target = 4.5	Rating 1 to 5	91%*	91%*	4	4

INDICATOR	UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Number of Subscribers on Engage Louisville for Community Design Related Projects	#	690	1,000	1,000	1,000
<p>¹ Does not reflect cost to administer project. Reflects ratio of project to all sub-program direct costs. Sub-program budget also covers items such as public outreach and special projects.</p> <p>² Annual audit of how well developments satisfy design criteria. 1-5 rating, with 1 not meeting standard and has negative effect, 2 not meeting standard, 3 meets standard, 4 slightly exceeds standard and 5 greatly exceeds standard.</p> <p>³Based on evaluation survey rating from City Council & Planning Commission with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.</p> <p>*Previously asked through different feedback tool (i.e. Citizen Survey).</p>					

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 161: Community Design

Sub-Program Objectives: A well-connected and safe community that is easy for all people to walk, bike, or drive in. Neighborhoods that are rated highly by residents and thriving commercial areas. An open and inclusive long-range planning process with significant public participation.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	387,182	416,630	454,460	37,830	9%	473,040	18,580	4%
Supplies	7,565	7,680	9,700	2,020	26%	6,700	(3,000)	-31%
Services	29,589	91,380	27,550	(63,830)	-70%	87,550	60,000	218%
Capital Outlay	365	496,120	-	(496,120)	-100%	-	-	
Total Sub-Program Expenditures	424,701	1,011,810	491,710	(520,100)	-51%	567,290	75,580	15%
Expenditures Per Resident	20.30	48.11	23.23	(24.89)	-52%	26.54	3.31	14%
Full-Time Equivalents (FTE's)	3.821	3.865	3.865	-	0%	3.865	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(424,701)	(1,011,810)	(491,710)	496,120		(567,290)	(75,580)	

Community Design Program Key Indicators Development Review Sub-Program

Goals

Sustain an inclusive, family-friendly community with a small-town atmosphere, effective and efficient building services and effective preservation of the City's historic structures through a voluntary system

Objectives

Review development applications and enforce the building, zoning and subdivision laws of the city to promote public health, safety, comfort, convenience, prosperity, general welfare and consumer protection.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Pre-Application Conferences		# Held	23	20	20	20
Development Review Applications (PUD, SRU, Plats, etc.)		# Processed	31	28	25	25
Administrative Reviews/Amendments		# Processed	22	25	5 ¹	4
Building Permits Processed		# Processed	1,474	5,500 ²	3,000 ²	1,500
Building Inspections Completed		# Completed	9,440	17,800 ²	12,650 ²	9,000
Efficiency						
Sub-Program Expenditure per Development Application ³		\$/Application	\$37,185	\$41,000	\$47,200	\$45,857
Sub-Program Expenditure per Building Permit Review ³		\$/Permit	\$855	\$400	\$400	\$400
Sub-Program Expenditure per Inspection ³		\$/Inspect	\$122	\$65	\$93	\$127
Building Permit Review Time		Ave Review Time	33 days	20 days	20 days	20 days
Development Review Time		Ave Review Time	26 weeks	24 weeks	24 weeks	24 weeks
Effectiveness						
Building Inspection Rollovers ⁴	Target = 0	Ave./Month	5	0	0	0
Customer Service and Program Rating ⁵	Target = 3.5	Rating 1 to 4	3	3.25	4	4
"Planning Review Process for New Development" Rating ⁵	Target =3.5	Rating 1 to 4	63%*	63%*	4	4
"Building Permit Process" Rating ⁵	Target =3.5	Rating 1 to 4	60%*	60%*	4	4
"Building/Construction Inspection Process" Rating ⁵	Target =3.5	Rating 1 to 4	65%*	65%*	4	4
¹ Decrease anticipated due to changes in RE zoning lot coverage standards in 2018 that will reduce the number of administrative variances. ² Increase due to re-roof permits from June 2018 hail storm. ³ Does not reflect cost to process application or conduct inspection. Reflects ratio of applications reviewed or inspection to all sub-program direct costs. Sub-program budget also covers items such as public outreach and special projects. ⁴ Rollover is when there is not enough staffing to complete all scheduled inspections for the day and inspections rollover to the following business day. ⁵ Based on evaluation survey rating customer service with rating on a scale of 4=Excellent, 3=Good, 2= Fair, 1=Poor. Rating scale will change to 1-5 starting in 2019. * Previously asked through different feedback tool (i.e. Citizen Survey).						

Sub-Program 162/163: Development Review

Sub-Program Objectives: Review development applications and enforce the building, zoning and subdivision laws of the city to promote public health, safety, comfort, convenience, prosperity, general welfare and consumer protection.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	686,097	937,480	877,920	(59,560)	-6%	895,150	17,230	2%
Supplies	11,741	14,540	22,180	7,640	53%	20,180	(2,000)	-9%
Services	454,894	301,950	285,430	(16,520)	-5%	230,430	(55,000)	-19%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	1,152,732	1,253,970	1,185,530	(68,440)	-5%	1,145,760	(39,770)	-3%
Expenditures Per Resident	55.10	59.63	56.00	(3.63)	-6%	53.61	(2.40)	-4%
Full-Time Equivalents (FTE's)	8.014	8.514	8.514	-	0%	8.514	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Contractors Licenses	68,850	85,000	86,700	1,700	2%	88,430	1,730	2%
Construction Permits (Net of BAP's)	1,045,677	894,810	877,820	(16,990)	-2%	1,095,240	217,420	25%
Excavating Permits	39,399	107,500	20,000	(87,500)	-81%	20,000	-	0%
Other Minor Permits	185,940	1,300,000 [1]	193,450	(1,106,550)	-85%	197,320	3,870	2%
Elevator Inspection Permits	28,530	27,150	27,690	540	2%	28,240	550	2%
Development Fees	76,138	72,330	68,710	(3,620)	-5%	65,270	(3,440)	-5%
Code Book Sales	100	-	-	-		-	-	
Total Sub-Program Revenue	1,444,633	2,486,790	1,274,370	(1,212,420)	-49%	1,494,500	220,130	17%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	291,901	1,232,820	88,840	(1,143,980)		348,740	259,900	

Note:

[1] This amount includes estimated permit revenue from June 2018 hail storm.

Community Design Program Key Indicators Historic Preservation Sub-Program

Goals

Sustain an inclusive, family-friendly community with a small-town atmosphere, effective and efficient building services and effective preservation of the City's historic structures through a voluntary system.

Objectives

Provide incentives to preserve the historic character of old town to encourage the promotion and preservation of Louisville's history and cultural heritage. Provide incentives and processes to preserve historic buildings.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Historic Preservation Commission Public Hearings		# Processed	15	15	20	20
Subcommittee Reviews		# Processed	23	40*	35*	25
Social Histories Reports		# Reports	25	25	30	30
Outreach Events		# of Events	5	10	10	10
Special Projects (Preservation Master Plan, Historic Context Studies, etc.)		Hours	250	250	20	20
Efficiency						
Direct Cost per HPC Applications Processed ²		\$/# Processed	\$5,846**	\$3,751	\$3,751	\$4,584
Direct Cost per Historic Preservation Administrative Review ¹		\$/# Processed	\$10,351**	\$7,152	\$7,438	\$11,603
Demolition Subcommittee Review Time		Average Review Time (Days)	18	14	14	14
Ratio of Grant Funds Awarded to Administrative Costs ²		% Grants to Admin Costs	1.4	0.9	1.1	1.1
Effectiveness						
Landmarked Structures	Target = 5	# per Year	3	5	5	5
Historic Structure Assessments Grants(HSA)	Target = 15	% Resulting in Landmarking	10	15	15	15
Grants/Loans Approved	Target = \$250,000	\$	\$280,022	\$200,000	\$250,000	\$250,000
Engagement at Outreach Events	Target = 200	Total # of Participants	N/A***	200	200	200
Zoning Incentives	Target = 5	# Permits Using Bonuses	2	3	5	5
Demolition Stays Resulting in Preservation	Target = 1	% Resulting in Preservation	0	1	1	1

¹ Does not reflect cost to review the application but rather proportion of sub-program budget to applications processed. Reflects ratio of applications reviewed to all sub-program direct costs. Sub-program budget also covers items such as public outreach and special projects.

² Grant applications are voluntary. At times the City needs more outreach (admin costs) to get residents/businesses to apply for grants. Administrative time can be used on other projects.

* Temporary increase anticipated due to re-roof reviews of landmarked properties due to June 2018 hail storm.

** Historic Contexts project included in 2017 in sub-program budget.

*** New metric that was tracked starting in 2018.

Sub-Program 165: Historic Preservation

Sub-Program Objectives: Provide incentives to preserve the historic character of old town to encourage the promotion and preservation of Louisville’s history and cultural heritage. Provide incentives and processes to preserve historic buildings.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	100,993	109,860	114,810	4,950	5%	119,770	4,960	4%
Supplies	775	2,200	1,150	(1,050)	-48%	1,150	-	0%
Services, Grants, & Contributions	164,046	643,620	318,250	(325,370)	-51%	318,250	-	0%
Capital Outlay	1	439,130	60,850	(378,280)	-86%	-	(60,850)	-100%
Total Sub-Program Expenditures	265,815	1,194,810	495,060	(699,750)	-59%	439,170	(55,890)	-11%
Expenditures Per Resident	12.71	56.82	23.39	(33.43)	-59%	20.55	(2.84)	-12%
Full-Time Equivalentents (FTE's)	1.045	1.071	1.074	0.003	0%	1.074	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Sales & Use Taxes (0.125%)	700,050	731,740	737,470	5,730	1%	775,810	38,340	5%
Historical Foundation Grants	4,219	-	-	-		-	-	
Interest Earnings	11,830	18,000	32,880	14,880	83%	47,530	14,650	45%
Total Sub-Program Revenue	716,099	749,740	770,350	20,610	3%	823,340	52,990	7%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	450,284	(445,070)	275,290	720,360		384,170	108,880	

PAGE LEFT INTENTIONALLY BLANK

Program 65: Economic Prosperity

Program Goal: Promote a thriving business climate that provides job opportunities, facilitates investment and produces reliable revenue to support City services.

Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	155,767	163,260	168,280	5,020	3%	176,350	8,070	5%
Supplies	49	200	1,100	900	450%	900	(200)	-18%
Services	63,965	120,060	69,390	(50,670)	-42%	100,450	31,060	45%
Capital Outlay	-	100,000	25,000	(75,000)	-75%	25,000	-	0%
Total Program Expenditures	219,781	383,520	263,770	(119,750)	-31%	302,700	38,930	15%
Expenditures Per Resident	10.51	18.24	12.46	(5.78)	-32%	14.16	1.70	14%
Full-Time Equivalent (FTE's)	1.000	1.000	1.000	-	0%	1.000	-	0%

Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
LRC Support Service Fees	25,577	34,900	60,000	25,100	72%	61,800	1,800	3%
Total Program Revenue	25,577	34,900	60,000	25,100	72%	61,800	1,800	3%
Surplus/(Deficiency) of Program Revenue over Program Expenditures	(194,204)	(348,620)	(203,770)	144,850		(240,900)	(37,130)	

Economic Prosperity Program Key Indicators Business Retention and Development Sub-Program

Goals

Promote a thriving business climate that provides job opportunities, facilitates investment, and produces reliable revenue to support City services.

Objectives

Maintain positive business relationships throughout the community and assist property owners, brokers, and companies in finding locations and/ or constructing new buildings in the City. Attract and retain a diverse mix of businesses that provide good employment opportunities for Louisville residents.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Context Data and General Information						
Licensed Businesses ¹		Units	2,556	2,700	2,700	2,700
Workload						
BAP Agreements Negotiated		Units	2	5	5	5
Meetings Facilitated		Units	21	27	24*	24*
Retention Visits		Units	30	30	30	30
Lease Management (Old City Shops, Koko Plaza)		Items	1	1	1	1
Efficiency						
Construction Dollars per BAP Incentive		\$	\$28.91	\$28	\$28	\$28
Incentives per Job Added		\$	\$775	\$800	\$800	\$800
Annual Sales Tax \$ per \$1.00 BAP Incentive		\$	\$.58	\$.60	\$.60	\$.60
Effectiveness						
Sales Tax \$/Capita	Target = \$740	\$	\$698	\$746	\$763	\$779
Total Number of Louisville Employees	Target = 15,500	#	15,021	15,500	15,500	15,500
Median Household Income ²	Target = \$95,000	\$	\$92,844	\$94,000	\$95,000	\$96,000
Investment in Louisville Commercial Property ³	Target = \$35,000,000	\$	\$61,677,603	\$40,000,000	\$29,000,000	\$48,000,000
Vacancy Rates	Target = 10% Office 15% Retail 10% Industrial	Office	11.78%	12%	11%	11%
		Retail	3.41%	7%	9%	9%
		Industrial	9.74%	10%	10%	10%
¹ Sales & use tax accounts. ² U.S. Census figure for the City of Louisville. ³ Based upon noted value of commercial building permits. * Based on one meeting per month for Louisville Revitalization Commission & Business Retention & Development Committee.						

Sub-Program 651: Business Retention & Development

Sub-Program Objectives: Maintain positive business relationships throughout the community and assist property owners, brokers, and companies in finding locations and/ or constructing new buildings in the City. Attract and retain a diverse mix of businesses that provide good employment opportunities for Louisville residents.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	155,767	163,260	168,280	5,020	3%	176,350	8,070	5%
Supplies	49	200	1,100	900	450%	900	(200)	-18%
Services	63,965	120,060	69,390	(50,670)	-42%	100,450	31,060	45%
Capital Outlay	-	100,000	25,000	(75,000)	-75%	25,000	-	0%
Total Sub-Program Expenditures	219,781	383,520	263,770	(119,750)	-31%	302,700	38,930	15%
Expenditures Per Resident	10.51	18.24	12.46	(5.78)	-32%	14.16	1.70	14%
Full-Time Equivalent (FTE's)	1.000	1.000	1.000	-	0%	1.000	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
LRC Support Service Fees	25,577	34,900	60,000	25,100	72%	61,800	1,800	3%
Total Sub-Program Revenue	25,577	34,900	60,000	25,100	72%	61,800	1,800	3%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(194,204)	(348,620)	(203,770)	144,850		(240,900)	(37,130)	

PAGE LEFT INTENTIONALLY BLANK

Program 10: Administration & Support Services

Program Goals: Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration and support.

Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	2,547,836	2,779,810	3,104,090	324,280	12%	3,222,690	118,600	4%
Supplies	169,911	192,150	291,570	99,420	52%	229,050	(62,520)	-21%
Services	1,715,040	1,978,770	2,135,340	156,570	8%	1,834,990	(300,350)	-14%
Capital Outlay	159,453	385,570	446,210	60,640	16%	280,000	(166,210)	-37%
Total Program Expenditures	4,592,240	5,336,300	5,977,210	640,910	12%	5,566,730	(410,480)	-7%
Expenditures Per Resident	219.50	253.76	282.36	28.60	11%	260.44	(21.91)	-8%
Full-Time Equivalents (FTE's)	26.567	25.946	29.117	3.171	12%	29.117	-	0%

Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
PEG Revenue	27,995	28,500	28,250	(250)	-1%	28,400	150	1%
Boulder County Sustainability Grant	15,000	15,000	15,000	-	0%	25,000	10,000	67%
Marijuana Licenses	3,000	3,000	3,150	150	5%	3,310	160	5%
Liquor Licenses	15,650	17,000	12,600	(4,400)	-26%	13,230	630	5%
Dog Licenses	6,025	6,000	5,780	(220)	-4%	6,060	280	5%
Sales & Use Tax Licenses	67,275	67,280	67,280	-	0%	67,280	-	0%
Program-Wide Revenue [1]:								
Impact Fees - Municipal Government	86,944	-	-	-		-	-	
Total Program Revenue	221,889	136,780	132,060	(4,720)	-3%	143,280	11,220	8%
Surplus/(Deficiency) of Program Revenue over Program Expenditures	(4,370,350)	(5,199,520)	(5,845,150)	(645,630)		(5,423,450)	421,700	

Note:
[1] Program-wide revenue is not allocated to the Sub-Program tables and is only presented in the Program table.

Administration & Support Services Program Key Indicators Governance & Administration Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Governance based on thorough understanding of the community's diverse interests executed through clear and effective policy direction. Administration that supports informed policy making, ensures the City has the financial capacity to sustain Council adopted levels of service, monitors and manages service delivery to maintain effectiveness and efficiency, and promotes a healthy organizational culture.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Public Meetings ¹		Meetings	56	47	50	50
City Council Agenda Items		Items	407	360	375	375
City Council Requests ²		Items	N/A*	N/A*	100	100
Total All Funds Budget ³		\$	\$57,316,873	\$72,174,850**	\$58,430,710	\$57,657,010
Efficiency						
\$ per Capita		Program \$	\$220	\$254	\$282	\$260
		Sub-Program \$	\$62	\$72	\$78	\$64
% of Total All Funds Budget ³		Program %	8.0%	7.4%	10.2%	9.7%
		Sub-Program %	2.2%	2.1%	2.8%	2.4%
Avg. Days to Respond to City Council Request		Days	N/A*	N/A*	5 days	5 days
Effectiveness						
Bond Rating	Target = AA+	S&P Rating	AA+	AA+	AA+	AA+
"Overall Performance of Louisville City Government" Rating ⁴	Target = 5	Rating 1 to 5	78%***	78%***	4	4
"Quality of Services Provided by City" Rating ³	Target = 5	Rating 1 to 5	93%***	93%***	4	4
"City Operates by Strong Values and Ethics" Rating ³	Target = 5	Rating 1 to 5	4.3***	4.3***	4	4
"City is Going in the Right Direction" Rating ⁴	Target = 5	Rating 1 to 5	4.2***	4.2***	4	4
"We do Things Efficiently and Well" Rating ⁴	Target = 5	Rating 1 to 5	3.7***	3.7***	4	4
City Employee Satisfaction with Leadership ⁵	Target = 5	Rating 1 to 5	N/A*	N/A*	4	4

¹ City Council regular meetings and study sessions.

² Items submitted for staff follow-up by City Council.

³ Excludes interfund transfers.

⁴ Based on evaluation survey rating from City Council, City Manager & Planning Commission with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2=Below Average, 1=Poor.

⁵ Based on most recent Employee Survey results.

* New metric that will be tracked starting in 2019.

** Excludes Recreation Center Construction in 2018.

*** Previously asked through different feedback tool (i.e. Citizen Survey, employee survey, etc.).

Sub-Program 101: Governance & Administration

Sub-Program Objectives: Governance based on thorough understanding of the community's diverse interests executed through clear and effective policy direction. Administration that supports informed policy making, ensures the City has the financial capacity to sustain Council adopted levels of service, monitors and manages service delivery to maintain effectiveness and efficiency, and promotes a healthy organizational culture.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	738,797	670,850	663,670	(7,180)	-1%	706,920	43,250	7%
Supplies	1,294	3,230	28,300	25,070	776%	3,300	(25,000)	-88%
Services	545,447	669,440	953,630 [1]	284,190	42%	660,510	(293,120)	-31%
Capital Outlay	2,858	165,000	-	(165,000)	-100%	-	-	
Total Sub-Program Expenditures	1,288,396	1,508,520	1,645,600	137,080	9%	1,370,730	(274,870)	-17%
Expenditures Per Resident	61.58	71.74	77.74	6.00	8%	64.13	(13.61)	-18%
Full-Time Equivalent (FTE's)	5.696	5.061	4.993	(0.068)	-1%	4.993	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
PEG Fees - Comcast	27,533	28,000	28,000	-	0%	28,000	-	0%
Other PEG Revenue	462	500	250	(250)	-50%	400	150	60%
Total Sub-Program Revenue	27,995	28,500	28,250	(250)	-1%	28,400	150	1%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(1,260,402)	(1,480,020)	(1,617,350)	(137,330)		(1,342,330)	275,020	

Note:

[1] This amount includes the estimated TABOR refund of Recreation Sales and Use Taxes.

**Administration & Support Services Program Key Indicators
Public Information & Involvement Sub-Program**

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Easy and timely access to all relevant information about City programs and services. Processes that give anyone interested opportunities to get involved and influence decision making.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Newsletters Produced		Units	4	4	4	4
Meetings Broadcast on Channel 8/ Streaming Online ¹		Units	27	49	40	40
Citizen Inquiries		Items	207	254	225	225
Website Content Updates Monthly		Updates/Month	400	450	700*	700*
Social Media Posts ²		Items	59	200	400*	400*
Questions Posted on Engage Louisville		Items	8	10	N/A**	N/A**
Press Releases Issued		#	15	20	30*	30*
Community Workshops ³		#	N/A***	N/A***	5	6
Efficiency						
Ave. Response Time/Citizen Inquiry		Days	2 days	2 days	2 days	2 days
Cost to Produce Newsletter per Capita		\$	\$1.53	\$1.76	\$2.75*	\$3.00*
Effectiveness						
Website Enotification Subscribers	Target = 2,000	Subscribers	1,400	1,581	2,500*	2,600*
Website Visitors	Target = 300,000	Visitors	216,000	256,000	300,000*	300,000*
Social Media Followers ²	Target = 6,000	Followers	4,000	4,435	6,000*	6,500*
Engage Louisville Users	Target = N/A****	Users	75	171	N/A**	N/A**
Attendees per Community Workshop	Target = 25	Attendees	N/A***	N/A***	125	150
“Opportunities to Participate in Community Matters” Rating ⁴	Target = 5	Rating 1 to 5	84%****	84%****	4	4
“Information about City Council, Planning Commission and Other Official City Meetings” Rating ⁴	Target = 5	Rating 1 to 5	80%****	80%****	4	4

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
"Louisville Website" Rating ⁵	Target = 5	Rating 1 to 5	78%****	78%****	4	4
"Information about City Plans and Programs" Rating ⁴	Target = 5	Rating 1 to 5	75%****	75%****	4	4
<p>¹ Includes City Council, Planning Commission and Historic Preservation Commission Meetings.</p> <p>² Includes City of Louisville's Facebook and Twitter followers.</p> <p>³ Workshops not related to Community Design.</p> <p>⁴ Based on evaluation survey rating provided at community workshops with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.</p> <p>⁵ Based on evaluation survey from website with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.</p> <p>* Increase due to new Communications Coordinator position proposed in 2019/2020 budget, increasing staff capacity.</p> <p>** Engage Louisville to be discontinued for non-planning use starting in 2019.</p> <p>*** New metric that will be tracked starting in 2019.</p> <p>**** Previously asked through different feedback tool (i.e. Citizen Survey).</p>						

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 102: Public Information & Involvement

**Sub-Program Objectives: Easy and timely access to all relevant information about City programs and services.
Processes that give anyone interested opportunities to get involved and influence decision making.**

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	235,253	264,730	384,490	119,760	45%	396,750	12,260	3%
Supplies	1,811	2,510	12,200	9,690	386%	11,500	(700)	-6%
Services	58,765	76,220	134,930	58,710	77%	115,430	(19,500)	-14%
Capital Outlay	-	-	-	-	-	-	-	-
Total Sub-Program Expenditures	295,829	343,460	531,620	188,160	55%	523,680	(7,940)	-1%
Expenditures Per Resident	14.14	16.33	25.11	8.78	54%	24.50	(0.61)	-2%
Full-Time Equivalentents (FTE's)	3.050	3.060	4.050	0.990	32%	4.050	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-	-	-	-	-
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(295,829)	(343,460)	(531,620)	-	-	(523,680)	7,940	-

Administration & Support Services Program Key Indicators Sustainability Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Use environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend. Actively pursue energy efficient upgrades to realize cost savings and reduce environmental impacts.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Sustainability Events and Programs ¹		#	6	7	9	9
Sustainability Communications ²		Items	N/A*	45	50	55
Efficiency						
Average Cost per Sustainability Event		\$/Event	N/A*	\$340	\$400	\$430
Effectiveness						
Residential Waste Diversion	Target = 55%	%	44%	45%	48%	50%
Commercial Waste Diversion	Target = 37%	%	N/A**	N/A**	30%	33%
Community GHG Emissions ³	Target = 170,000	MTCO2e	165,226	170,000	171,000	173,000
Community Energy Use/per Capita (Electricity) ⁴	Target = 2,700	kWh/Capita	2,658	2,700	2,800	2,900
Water Use/per Capita	Target = 52,000	Gallons/Capita	50,795	52,000	53,000	54,000
“Encouraging Sustainability for Both Residential and Commercial Properties” Rating ⁵	Target = 95%	% Essential or Important	95%	95%	95%	95%

¹ Includes all identified Outreach and Engagement events and programs (i.e. Sustainability Series, Green Business Program, Partners in Energy, zero waste events, etc.)

² Communications includes but is not limited to: direct email, website updating, press releases, evaluation surveys, etc.

³ Based on most recent annual Xcel Community Energy Report (Residential CO2 emissions from Xcel energy use). Measure in MTCO2e and includes both electricity usage and natural gas.

⁴ Based on most recent Xcel Community Energy Report (Residential kWh from Xcel energy/population = kWh per capita).

⁵ Based on most recent Citizen Survey results.

* New metric that was tracked starting in 2018.

** New metric that will be tracked starting in 2019.

Sub-Program 103: Sustainability

Sub-Program Objectives: Use environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend. Actively pursue energy efficient upgrades to realize cost savings and reduce environmental impacts.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	29,091	48,140	40,780	(7,360)	-15%	41,930	1,150	3%
Supplies	755	1,500	5,500	4,000	267%	5,500	-	0%
Services	338	169,800	13,970	(155,830)	-92%	13,970	-	0%
Capital Outlay	-	8,000	70,000	62,000	775%	145,000	75,000	107%
Total Sub-Program Expenditures	30,184	227,440	130,250	(97,190)	-43%	206,400	76,150	58%
Expenditures Per Resident	1.44	10.82	6.15	(4.66)	-43%	9.66	3.50	57%
Full-Time Equivalentents (FTE's)	0.110	0.610	0.610	-	0%	0.610	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Boulder County Sustainability Grant	15,000	15,000	15,000	-	0%	25,000	10,000	100%
Total Sub-Program Revenue	15,000	15,000	15,000	-	0%	25,000	10,000	67%
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	(15,184)	(212,440)	(115,250)	(62,000)		(181,400)	(66,150)	

Administration & Support Services Key Indicators City Clerk/Public Records Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Provide efficient and transparent processes for residents to access public documents and notice of public hearings/events. Transparent, consistent and responsive management of the licensing authority and special events permits.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Public Information Requests Filled		Requests	177	190	175	175
City Council Agenda Items ¹		Items	407	360	375	375
Board & Commission Applications Processed		Items	67	62	65	65
Special Event Permits Processed		Items	45	45	45	45
Open Government Trainings Offered		Units	7	6	5	6
Liquor/Marijuana Licenses Processed ²		Items	117	120	120	120
Pages Added to Records Archive		Pages	109,985	140,000	150,000	150,000
Efficiency						
Open Government Training Cost per Attendee		\$/Attendee	\$107	\$75	\$80	\$80
Ave. Special Event Permit Processing Time ³		Hours per Permit	2.5	2.5	2.5	2.5
Effectiveness						
Overall Rating of Dog License Program ⁴	Target = 5	Rating 1 to 5	N/A*	N/A*	5	5
Meeting Minutes are Accurate ³	Target = 5	Rating 1 to 5	N/A*	N/A*	5	5
Meeting Minutes are Completed within Deadline ³	Target = 5	Rating 1 to 5	N/A*	N/A*	5	5
Overall Rating of Liquor/Marijuana License Program	Target = 5	Rating 1 to 5	N/A*	N/A*	5	5

¹ Includes regular City Council meetings, Special City Council Meetings, and Study Sessions.

² Includes any action (application, renewal, show cause hearing, etc.) taken on a license and all special event liquor licenses.

³ Time for Clerk's Office, Parks, Operations, and Police for permit review and processing.

⁴ Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

* New metric that will be incorporated into customer service survey starting in 2019.

Sub-Program 111: City Clerk & Public Records

Sub-Program Objectives: Provide efficient and transparent processes for residents to access public documents and notice of public hearings/events. Transparent, consistent and responsive management of the licensing authority and special events permits.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	224,412	242,490	253,510	11,020	5%	260,250	6,740	3%
Supplies	9,892	10,250	18,350	8,100	79%	2,350	(16,000)	-87%
Services	47,302	70,900	105,180	34,280	48%	106,180	1,000	1%
Capital Outlay	-	9,000	15,000	6,000	67%	-	(15,000)	-100%
Total Sub-Program Expenditures	281,607	332,640	392,040	59,400	18%	368,780	(23,260)	-6%
Expenditures Per Resident	13.46	15.82	18.52	2.70	17%	17.25	(1.27)	-7%
Full-Time Equivalentents (FTE's)	3.150	3.150	3.150	-	0%	3.150	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Marijuana Licenses	3,000	3,000	3,150	150	5%	3,310	160	15%
Liquor Licenses	15,650	17,000	12,600	(4,400)	-26%	13,230	630	5%
Dog Licenses	6,025	6,000	5,780	(220)	-4%	6,060	280	5%
Total Sub-Program Revenue	24,675	26,000	21,530	(4,470)	-17%	22,600	1,070	5%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(256,932)	(306,640)	(370,510)	(63,870)		(346,180)	24,330	

**Administration & Support Services Program Key Indicators
Legal Support Sub-Program**

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration and support.

Objectives

Effective, cost efficient and responsive legal advice for City Council, Management, and staff in legal matters pertaining to their official powers and duties. Represent the City in all legal proceedings, finalize all legal documents for the City.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
City Legal Work ¹		Hours	1,425	1,273	1,298	1,324
Water Attorney Legal Work		Hours	245	65	66	67
Urban Renewal Legal Work		Hours	18	16	17	18
Education/Trainings Offered ²		Units	7	6	5	6
Efficiency						
City Legal Work \$/Year		\$	\$273,538	\$229,832	\$233,795	\$238,478
Water Legal Work \$/Year		\$	\$22,769	\$12,020	\$12,205	\$12,390
Urban Renewal Work \$/Year		\$	\$3,380	\$2,973	\$3,159	\$3,345
Effectiveness						
Customer Service Survey Results ³	Target = 5	Rating 1 to 5	N/A*	4	5	5
¹ Includes formal and informal legal opinions or interpretations, research, and litigation by the City Attorney. ² Open government trainings also included in City Clerk/Public Records Sub-Program. ³ Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. * New metric that was incorporated in customer service survey starting in 2018.						

Sub-Program 121: Legal Support

Sub-Program Objectives: Effective, cost efficient and responsive legal advice for City Council, Management, and staff in legal matters pertaining to their official powers and duties. Represent the City in all legal proceedings, finalize all legal documents for the City.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	-	-	-	-		-	-	
Supplies	-	-	-	-		-	-	
Services	349,827	330,000	330,000	-	0%	330,000	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	349,827	330,000	330,000	-	0%	330,000	-	0%
Expenditures Per Resident	16.72	15.69	15.59	(0.10)	-1%	15.44	(0.15)	-1%
Full-Time Equivalentents (FTE's)	-	-	-	-		-	-	

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(349,827)	(330,000)	(330,000)	-		(330,000)	-	

Administration & Support Services Program Key Indicators Human Resources & Organizational Development Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Be an employer of choice, with low employee turnover and high morale. Attract and retain highly qualified and dedicated employees by providing competitive compensation and benefits, effective employee training, and ongoing career and professional development opportunities. Maintain a positive work environment through regular position classification and review, workforce planning, salary administration and employee relations. Maintain a safe workplace through employee safety training.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
Citywide FTEs		FTE Positions	236.08	244.81	261.81	264.16
Citywide Employees (Full & Part Time)		Active Employees	461	557	580	600
Recruiting/Hiring/Screening (Vacant Positions Filled)		Positions	194	281	295	300
Applications Reviewed		Applications	2,968	4,500	4,720	4,800
Training Classes Offered to Employees		Classes	12	12	24*	24*
Personnel Actions (PA) processed		PAs	1,418	1,550	2,000*	2,200*
Employee Relations Cases ¹		Cases	18	25	20	15
Volunteer Backgrounds and Verifications of Employment processed		Number Completed	162/100	170/85	180/85	200/85
Unemployment Claims		Number Processed	10	15	17	17
Efficiency						
\$ Per FTE (Benefits) ²		\$	\$11,750	\$12,000	\$12,350	\$13,000
Average Time Between Position Closed & Offer Made ³		Calendar Days	N/A**	19	15	15
Ratio of HR Staff per City-Wide Employees		HR /City-Wide employees	1:96	1:111	1:116	1:120
HR Budget/General Fund Expenditures ⁴		%/General Fund	2.9%	2.5%	2.7%	2.8%
Effectiveness						
City Employee Satisfaction with Climate ⁵	Target = 4	Rating 1 to 5	4.02	4.02***	4.50	4.50***
Employee Turnover	Target = 10%	% Turnover among FTEs	16.76%	15%	12%	10%
Performance Appraisals Completed on Schedule	Target = 75%	% Completed within 30 Days of Due Date	52.5%	60%	65%	75%

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Satisfaction Rating for Training Classes Offered ⁶	Target = 90%	Rating 1 to 100	N/A**	85%	87%	90%
Workers Compensation Rating	Target = .75	Experience Mod	.75	.75	.70	.70

¹ Case defined as coaching opportunity or situation that requires extended follow-up (more than one hour) and assistance from Human Resources for resolution.

² This indicates cost of Health, Dental, and Vision benefits.

³ Time to fill benefitted full-time vacancy when position is open for 14 days (data based on date position was closed until date position is offered to the candidate).

⁴ General Fund expenditures (including interfund transfers as most are recurring).

⁵ Based on most recent Employee Survey results. 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

⁶ Based on evaluation survey rating customer service with rating on a scale of 1-100.

* Workload increase due to additional Recreation/Senior Center staff. Human Resources requested additional FTE starting in 2019 to increase staff capacity.

** New metric that was tracked starting in 2018.

*** Survey completed every other year.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 131: Human Resources & Organizational Development

Sub-Program Objectives: Be an employer of choice, with low employee turnover and high morale. Attract and retain highly qualified and dedicated employees by providing competitive compensation and benefits, effective employee training, and ongoing career and professional development opportunities. Maintain a positive work environment through regular position classification and review, workforce planning, salary administration and employee relations. Maintain a safe workplace through employee safety training.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	362,904	359,620	438,920	79,300	22%	448,020	9,100	2%
Supplies	11,042	5,500	19,950	14,450	263%	4,950	(15,000)	-75%
Services	143,544	207,360	129,400	(77,960)	-38%	129,400	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	517,490	572,480	588,270	15,790	3%	582,370	(5,900)	-1%
Expenditures Per Resident	24.74	27.22	27.79	0.57	2%	27.25	(0.54)	-2%
Full-Time Equivalent (FTE's)	3.743	3.247	3.996	0.749	23%	3.996	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(517,490)	(572,480)	(588,270)	(15,790)		(582,370)	5,900	

**Administration & Support Services Program Key Indicators
Finance, Accounting & Tax Administration Sub-Program**

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Provide financial services in an efficient and effective manner and financial reporting that is accurate, timely, relevant, and transparent. Develop, maintain, and monitor financial policies and internal controls to ensure the safeguarding of public assets and organizational compliance with laws, regulations, and Council directives. Provide an efficient, effective, and transparent budget developing, reporting, and monitoring process. Provide other financial services, such as long-term financial planning, debt administration, cash and investment management, cash disbursements, cash collections, and front counter services.

INDICATOR		UNIT	2017 ACTUAL	2018 PROJECTED	2019 PROJECTED	2020 PROJECTED
Workload						
Journal Entries Posted		Entries	4,448	4,580	4,665	4,680
Accounts Payable & P-Card Transactions		Transactions	9,139	9,300	9,450	9,600
Receipts Processed		Transactions	38,176	39,000	39,000	39,000
Sales & Use Tax Returns Processed		Returns	17,955	18,500	19,000	19,000
Payroll Checks & NOD's Processed		Transactions	8,825	9,160	10,530	10,850
Utility Bills Processed		Billings	86,620	86,860	87,070	87,200
Combined Utility Revenue Collected		Dollars	\$11.5M	\$11.5M	\$12.5M	\$13.0M
Average Cash & Investment Balance and Rate of Return ¹		Average \$'s	\$64 M	\$62 M	\$50 M	\$45 M
		Rate of Return	1.066%	1.400%	1.750%	2.000%
Efficiency						
Direct Op Cost to Process One PR Trans		Cost/Trans (\$'s)	\$9.57	\$9.68	\$8.84	\$9.01
Direct Op Cost to Process One AP Trans		Cost/Trans (\$'s)	\$7.92	\$7.17	\$8.45	\$8.73
Direct Op Cost to Process One Utility Bill		Cost/Bill (\$'s)	\$3.09	\$3.39	\$3.55	\$3.71
Effectiveness						
Unmodified Audit Opinion	Target = Yes	Yes/No	Yes	Yes	Yes	Yes
GFOA CAFR and Budget Awards	Target = Yes	Yes/No	Yes	Yes	Yes	Yes
Revenue Forecast Accuracy ²	Target = 95%	Accuracy	98%	95%	95%	95%
Sales & Use Tax Audit Evaluation Rating ³	Target = 95%	Percent Favorable	97%	95%	95%	95%
Sales/Use Tax Training Evaluation Rating ³	Target = 98%	Percent Favorable	98%	98%	98%	98%

¹ Excludes URA bond proceeds.

² Excludes interfund transfers.

³ Based on evaluation cards submitted at conclusion of each audit and each training program with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

Sub-Program 151: Finance, Accounting, & Tax Administration

Sub-Program Objectives: Provide financial services in an efficient and effective manner and financial reporting that is accurate, timely, relevant, and transparent. Develop, maintain, and monitor financial policies and internal controls to ensure the safeguarding of public assets and organizational compliance with laws, regulations, and Council directives. Provide an efficient, effective, and transparent budget developing, reporting, and monitoring process. Provide other financial services, such as long-term financial planning, debt administration, cash and investment management, cash disbursements, cash collections, and front counter services.

Sub-Program Expenditures

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	500,329	603,080	609,990	6,910	1%	627,280	17,290	3%
Supplies	3,751	9,200	5,400	(3,800)	-41%	3,900	(1,500)	-28%
Services	348,349	111,970	111,130	(840)	-1%	115,630	4,500	4%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	852,428	724,250	726,520	2,270	0%	746,810	20,290	3%
Expenditures Per Resident	40.75	34.44	34.32	(0.12)	0%	34.94	0.62	2%
Full-Time Equivalents (FTE's)	5.578	5.578	5.578	-	0%	5.578	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Sales & Use Tax Licenses	67,275	67,280	67,280	-	0%	67,280	-	100%
Total Sub-Program Revenue	67,275	67,280	67,280	-	0%	67,280	-	0%
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(785,153)	(656,970)	(659,240)	(2,270)		(679,530)	(20,290)	

Administration & Support Services Program Key Indicators Information Technology Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs. Provide outstanding internal customer service to efficiently resolve employee help desk issues.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Context Data and General Information						
IT FTEs		FTE Positions	3.85	3.85	5.35	5.35
Citywide FTEs		FTE Positions	236.08	244.81	261.81	264.16
Citywide Employees (Full & Part Time)		Active Employees	461	557	580	600
Workload						
Data Networks Supported (VLANS)		Items	41	55	60	65
Enterprise Devices Supported		Items	500	940	1,050	1,200
Servers Supported		Items	64	73	83	90
Workstations Supported		Items	325	335	345	355
Total Help Desk Tickets		Items	2,300	2,500	2,850	3,250
Enterprise Applications Supported		Items	22	31	35	38
Efficiency						
IT Expense per FTE		Expense/FTE	\$2,479	\$2,496	\$3,321	\$3,344
IT Budget/General Fund Expenditures ¹		%/General Fund	3.5%	3.5%	5.6%	4.8%
Average Expenditures Per Workstation		\$/Workstation	\$2,000	\$2,000	\$2,000	\$2,000
Effectiveness						
IT-to-City Staff FTE Ratio	Target = 2.50%	% of FTE	1.6%	1.6%	2.0%	2.0%
Infrastructure Availability	Target = 99%	% of Time	99%	99%	99%	99%
Performance Rating on Internal Survey ²	Target = High	High/Med/Low	High	High	High	High
% RUN Operations (Standard 80%)	Target = 75%	%	65%	65%	75%	75%
% GROW Operations (Standard 15%)	Target = 15%	%	13%	13%	15%	15%
% TRANSFORM Operations (Std 5%)	Target = 10%	%	12%	12%	10%	10%
¹ General Fund expenditures (including interfund transfers as most are recurring).						
² Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.						

Sub-Program 171: Information Technology

Sub-Program Objectives: Maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs. Provide outstanding internal customer service to efficiently resolve employee help desk issues.

Sub-Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	333,534	448,370	575,800	127,430	28%	601,300	25,500	4%
Supplies	110,339	109,700	164,200	54,500	50%	159,200	(5,000)	-3%
Services	53,512	93,270	119,300	26,030	28%	119,300	-	0%
Capital Outlay	133,741	154,070	361,210	207,140	134%	135,000	(226,210)	-63%
Total Sub-Program Expenditures	631,126	805,410	1,220,510	415,100	52%	1,014,800	(205,710)	-17%
Expenditures Per Resident	30.17	38.30	57.66	19.36	51%	47.48	(10.18)	-18%
Full-Time Equivalents (FTE's)	3.850	3.850	5.350	1.500	39%	5.350	-	0%

Sub-Program Revenue [1]

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(631,126)	(805,410)	(1,220,510)	(415,100)		(1,014,800)	205,710	

Note:
 [1] This sub-program table excludes all revenue and expenditures from the Technology Management Fund.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 181: Fleet Maintenance

Program Goals: Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration and support.

Sub-Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	1,604	1,660	1,670	10	1%	1,660	(10)	-1%
Supplies	6,582	5,090	5,430	340	7%	5,430	-	0%
Services	4,399	6,230	4,930	(1,300)	-21%	4,930	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	12,585	12,980	12,030	(950)	-7%	12,020	(10)	0%
Expenditures Per Resident	0.60	0.62	0.57	(0.05)	-8%	0.56	(0.01)	-1%
Full-Time Equivalentents (FTE's)	0.020	0.020	0.020	-	0%	0.020	-	0%

Sub-Program Revenue [1]

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(12,585)	(12,980)	(12,030)	950		(12,020)	10	

Note:
 [1] This sub-program table excludes all revenue and expenditures from the Fleet Management Fund.

Administration & Support Services Key Indicators Facilities Maintenance Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Provide and manage facilities that maintain efficient and effective operations and promote environmental and economic sustainability.

INDICATOR		UNIT	2017 ACTUAL	2018 ESTIMATED	2019 PROJECTED	2020 PROJECTED
Workload						
City Facilities Managed ¹		#	31	31	31	31
Efficiency						
BTUs/Gross Square Foot for City Hall		kBTU/GSF	46	50	50	50
BTUs/Gross Square Foot for City Services		kBTU/GSF	50	55	55	55
BTUs/Gross Square Foot for Library		kBTU/GSF	114	115	115	115
BTUs/Gross Square Foot for Recreation/Senior Center		kBTU/GSF	155	150	150	150
BTUs/Gross Square Foot for Police/Court		kBTU/GSF	114	115	115	115
City Hall Water Usage		Gallons	100,000	100,000	100,000	100,000
City Services Water Usage		Gallons	232,000	232,000	232,000	232,000
Library Water Usage		Gallons	228,000	228,000	228,000	228,000
Recreation/Senior Center Water Usage		Gallons	3,307,000	4,400,000	4,400,000	4,400,000
Police/Court Water Usage		Gallons	1,801,000	1,801,000	1,801,000	1,801,000
Annual City Fleet Fuel Consumption		Gallons	53,448	55,000	55,000	55,000
City Energy Upgrade Cost Savings		\$ Saved	N/A*	N/A*	\$10,000	\$25,000
Effectiveness						
City Facility GHG Emissions ²	Target = 5,000	MTCO2	4,853	4,900	5,200**	4,900**

¹ Equals number of buildings listed in Facilities module of Lucity.

² GHG emissions are measured in MTCO2 and capture emissions from electricity and natural gas usage at nine major City facilities: Library, Recreation Center, Police, City Hall, City Services, Wastewater, North Water Treatment, South Water Treatment, and Golf Clubhouse.

* New metric that will be tracked starting in 2019.

** Staff expects energy use to increase at the Recreation/Senior Center after completion of the expansion and expects to complete other efficiencies to reduce this increase over time.

Sub-Program 191: Facilities Maintenance

Sub-Program Objectives: Provide and manage facilities that maintain efficient and effective operations and promote environmental and economic sustainability.

Sub-Program Expenditures [1]

Expenditure Category	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Personnel	121,913	140,870	135,260	(5,610)	-4%	138,580	3,320	2%
Supplies	24,443	45,170	32,240	(12,930)	-29%	32,920	680	2%
Services	163,557	243,580	232,870	(10,710)	-4%	239,640	6,770	3%
Capital Outlay	22,855	49,500	-	(49,500)	-100%	-	-	
Total Sub-Program Expenditures	332,768	479,120	400,370	(78,750)	-16%	411,140	10,770	3%
Expenditures Per Resident	15.91	22.78	18.91	(3.87)	-17%	19.24	0.32	2%
Full-Time Equivalentents (FTE's)	1.370	1.370	1.370	-	0%	1.370	-	0%

Sub-Program Revenue

Revenue Description	2017 Actual	2018 Estimate	2019 Budget	Amount of Change	Percent of Change	2020 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	-	-	-	-		-	-	
Surplus/(Deficiency) of Sub-Program Revenue over Expenditures	(332,768)	(479,120)	(400,370)	78,750		(411,140)	(10,770)	

Note:

[1] Includes building maintenance for City Hall, Austin Niehoff, and City Services Facility.

PAGE LEFT INTENTIONALLY BLANK



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

General Fund Tab

City of Louisville, Colorado
2019 - 2020 Biennial Budget
General Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		5,305,766	7,797,337	7,797,337	7,752,307	5,288,137
General Revenue						
101001-411000	Property Tax	2,800,682	3,303,030	3,266,170	3,301,600	3,612,920
101001-413100	Sales Tax	8,348,761	8,682,710	8,599,220	8,857,200	9,122,920
101001-413101	Sales Tax Business Assistance	(81,130)	(35,870)	(41,490)	(41,090)	(22,420)
101001-413200	Use Tax - Consumer	953,480	953,480	953,480	953,480	953,480
101001-413201	Consumer Use Tax Bus Assist	(63,751)	-	-	-	-
101001-414100	Use Tax - Auto	1,276,028	1,531,230	1,531,230	1,378,110	1,440,120
101001-416000	Lodging Tax	516,863	520,430	485,850	495,570	505,480
101001-417000	Specific Ownership Tax	212,696	203,310	297,770	236,600	247,250
101001-418100	Franchise Tax - Xcel Energy	748,958	764,000	767,680	783,030	798,690
101001-418200	Franchise Tax - Qwest	51,987	51,580	50,430	49,930	49,430
101001-418300	Franchise Tax - Comcast Cable	277,664	307,650	258,230	263,390	268,660
101001-419200	Penalty & Int on Delq Taxes	4,355	8,630	8,630	8,630	8,630
101001-419300	Penalty & Int on Sales Tax	96,245	75,000	80,000	80,000	80,000
101001-433000	Grant Revenues	-	-	1,320	-	-
101001-435200	Mineral Lease & Severance Tax	8,012	8,000	9,060	9,060	9,060
101001-435500	Motor Vehicle Registration Tax	73,100	75,540	73,830	74,570	75,320
101001-435600	Cigarette Tax	40,030	35,690	39,230	38,450	37,680
101001-435700	Marijuana Tax	141,591	175,730	137,340	151,070	162,400
101001-437110	Superior IGA - Sales Tax Sharing	60,701	40,000	60,000	62,100	64,270
101001-441100	Admin Fees-Bldr County Use Tax	23,447	23,960	23,960	22,590	29,100
101001-441120	Returned Check Fees	150	-	100	-	-
101001-441140	Car Charging Fee	297	250	250	250	250
101001-443010	Unclassified Charges for Servs	120	250	250	250	250
101001-443440	Recycling Revenue	2,416	2,500	-	-	-
101001-461000	Miscellaneous Revenues	46,061	15,000	25,000	25,000	25,000
101001-461100	Interest Earnings	75,507	84,640	100,000	167,940	176,410
101001-461110	Net Incr (Decr) in Fair Value	(15,872)	-	-	-	-
101001-462150	Solar Powr Renew Energy Credit	27,637	20,000	25,000	25,000	25,000
101001-463100	Real Property Rental Income	12,764	10,000	6,650	10,100	10,460
101001-464150	Concrete Replacement	900	-	-	-	-
101001-465100	Insurance Recovery	29,016	-	-	-	-
101001-469100	Cash Over/Short	7	-	-	-	-
Total General Revenue		15,668,722	16,856,740	16,759,190	16,952,830	17,680,360
Administration & Support Services Revenue						
101010-421100	Sales & Use Tax License	67,275	57,550	67,280	67,280	67,280
101010-421110	Medical & Retail Marijuana Lic	3,000	3,000	3,000	3,150	3,310
101010-421200	Liquor License	15,650	16,500	17,000	12,600	13,230
101010-422600	Dog License	6,025	5,000	6,000	5,780	6,060
101010-434300	BC Sustainability Grant	15,000	15,000	15,000	15,000	25,000
Total Administration & Support Services Revenue		106,950	97,050	108,280	103,810	114,880
Community Design Revenue						
101016-421300	Contractors License	68,850	73,140	85,000	86,700	88,430
101016-421500	Construction Permit	1,055,625	939,510	939,510	965,820	1,095,240
101016-421501	Bldg Permit Business Assistanc	(9,949)	(6,200)	(44,700)	(88,000)	-
101016-421520	Excavating Permit	39,399	17,690	107,500	20,000	20,000
101016-421560	Minor Permits	185,940	1,300,000	1,300,000	193,450	197,320
101016-421590	Elevator Inspection Permit	28,530	28,370	27,150	27,690	28,240

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101016-441320	Development Fees	76,138	71,730	72,330	68,710	65,270
101016-441900	Code Book Sales	100	-	-	-	-
Total Community Design Revenue		1,444,633	2,424,240	2,486,790	1,274,370	1,494,500
Public Safety & Justice Revenue						
101021-433000	Grant Revenue	3,433	-	-	-	-
101021-441130	Wedding Ceremony Fee	-	180	-	-	-
101021-442110	Police Services Reimbursements	200	-	-	-	-
101021-442120	Fingerprint Fee	5,186	4,000	4,000	4,000	4,000
101021-442130	DUI Restitution	-	-	400	-	-
101021-451100	Court Fines	164,682	180,250	148,210	149,690	151,190
Total Public Safety & Justice Revenue		173,501	184,430	152,610	153,690	155,190
Transportation Revenue						
101031-435100	Highway Users Tax	632,813	645,880	815,610	694,530	651,990
101031-435400	County Road and Bridge Tax	50,068	59,980	58,800	59,740	65,710
Total Transportation Revenue		682,881	705,860	874,410	754,270	717,700
Parks Revenue						
101051-421400	Arborist License	570	400	720	720	720
101051-422400	Boat Permit	5,744	3,000	3,000	3,000	3,000
Total Parks Revenue		6,314	3,400	3,720	3,720	3,720
Recreation Revenue						
101053-413100	Sales Tax	-	651,200	644,940	-	-
101053-413200	Use Tax - Consumer	-	71,510	71,510	-	-
101053-414100	Use Tax - Auto	-	95,700	76,560	-	-
101053-415100	Use Tax - Building Materials	-	84,640	105,800	-	-
101053-415130	Use Tax - Site Improvements	-	1,480	1,320	-	-
101053-434400	Senior Grants	5,205	6,000	6,800	-	-
101053-437300	Senior Meals Reimbursement	50,788	50,000	50,000	-	-
101053-445100	Rec Center Membership Fee	784,744	631,120	732,850	-	-
101053-445110	Rec Center Daily User Fees	85,709	69,630	73,540	-	-
101053-445120	Rec Center Merchandise	1,208	1,500	1,050	-	-
101053-445121	Rec Center Nite at the Rec	42,412	40,000	16,030	-	-
101053-445122	Rec Center Nite@Rec Merchandis	13,036	12,000	6,200	-	-
101053-445125	Rec Center Child Care Fees	10,940	8,550	9,390	-	-
101053-445130	Rec Center Concession Fees	9,094	9,000	6,890	-	-
101053-445136	Rec Center - Rentals	20,137	12,980	11,000	-	-
101053-445139	Unclassified - Rentals	28,274	29,290	31,500	-	-
101053-445140	Rec Center Swim Lessons	119,516	88,320	67,000	-	-
101053-445141	Rec Center Aquatics Contracted	29,230	19,060	24,000	-	-
101053-445142	Rec Center Aquatics Red Cross	765	500	1,800	-	-
101053-445143	Rec Center Swim Team	20,269	18,000	18,000	-	-
101053-445145	Memory Square Swim Admission	30,370	28,000	27,310	-	-
101053-445146	Memory Square Swim Lessons	565	1,500	7,000	-	-
101053-445150	Rec Center Youth Activity Fees	221,805	210,000	204,220	-	-
101053-445151	Rec Cen Youth Activ Contracted	37,255	45,760	20,000	-	-
101053-445152	Rec Center Youth Red Cross	-	-	110	-	-
101053-445160	Rec Center Adult - Fitness	81,496	71,000	86,500	-	-
101053-445161	Rec Cen Adult Fit Contracted	41,158	42,000	40,000	-	-
101053-445162	Rec Center Adult Fit Red Cross	351	700	300	-	-
101053-445170	Rec Center Youth Sports Fees	129,714	126,000	124,790	-	-
101053-445171	Rec Cen Youth Sports Contractd	19,887	22,000	26,520	-	-
101053-445180	Rec Center Adult Sports Fees	40,259	44,500	45,160	-	-
101053-445190	Senior Fees	80,792	65,000	85,000	-	-
101053-445191	Senior Fees - Contracted	14,348	10,000	14,000	-	-
101053-445193	Senior Meals Contributions	15,185	12,500	13,000	-	-
Total Recreation Revenue		1,934,510	2,579,440	2,650,090	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Cultural Services Revenue						
101055-421700	Special Event Permit	6,095	6,000	7,140	6,300	6,620
101055-432560	State Grant - Libraries	9,749	-	9,700	-	-
101055-437100	Superior IGA - Library	291,655	350,680	321,610	326,740	359,410
101055-441210	Fall Festival	12,249	10,000	12,500	14,630	16,730
101055-441220	Fourth of July	5,573	-	5,910	5,880	6,170
101055-441520	Art Center Rentals	13,049	9,000	13,000	15,150	15,910
101055-447610	Library Account Pymnt Machine	4,284	4,500	4,500	4,720	4,960
101055-447620	Library Copies	66	1,100	200	-	-
101055-447650	Library - Rentals	485	400	510	540	560
101055-452100	Library Fines	46,037	49,420	46,400	46,770	47,140
101055-469160	Library Cash Over/Short	(17)	-	-	-	-
Total Cultural Services Revenue		389,226	431,100	421,470	420,730	457,500
Economic Prosperity Revenue						
101065-441600	LRC Support Service Fees	25,577	34,900	34,900	60,000	61,800
Total Economic Prosperity Revenue		25,577	34,900	34,900	60,000	61,800
Interfund Transfers						
101001-980205	Tfer from PEG Fee Fund	-	-	-	25,000	25,000
101001-980207	Tfer from Hist Preserv Fund	-	-	-	54,210	56,390
Total Interfund Transfers		-	-	-	79,210	81,390
Total General Fund Revenue		20,432,313	23,317,160	23,491,460	19,802,630	20,767,040
Central Fund-Wide Charges						
101110-522500	Non-Capital Furn/Equip/Tools	-	-	-	25,000	-
101110-525100	Auto Expense-Parts & Repairs	3	500	200	200	200
101110-525300	Gas & Oil	173	200	500	500	500
101110-532100	Insurance	228,810	244,300	247,810	280,950	309,040
101110-532120	Insurance- Deductibles	7,269	25,000	25,000	25,000	25,000
101110-532200	Printing	7,586	9,370	9,370	8,000	8,000
101110-535030	Comm Svcs-Internet/Cable	10,580	11,100	11,100	10,000	10,000
101110-535200	Postage	15,673	17,000	17,000	17,000	17,000
101110-536000	Rentals-Equipment	7,529	7,680	7,680	7,680	7,680
101110-536040	Rentals-Other	-	-	-	25,000	25,000
101110-538190	Sales/Use Tax Refund Claims	-	-	-	338,710	-
101110-538999	Other Services and Charges	3,738	4,500	4,500	4,000	4,000
101110-540100	Prof Serv-Audit	22,029	26,400	26,400	27,000	27,000
101110-550020	Parts/Repairs/Maint-Equip	1,454	1,470	1,470	1,470	1,470
101110-550090	Parts/Repairs/Maint-Copiers	13,988	18,000	18,000	16,000	16,000
101110-550220	Parts/Repairs/Maint-City-Fiber	1,100	1,200	-	-	-
Total Central Fund-Wide Charges		319,931	366,720	369,030	786,510	450,890
City Council						
101121-511100	Variable Salaries	26,854	43,800	43,800	56,770	83,300
101121-512000	FICA Expense	2,049	3,120	3,120	4,340	6,370
101121-512200	Workers Compensation	7	10	10	10	20
101121-520100	Office Supplies	47	100	210	100	100
101121-532000	Advertising/Marketing	14,247	11,000	11,000	-	-
101121-532200	Printing	115	200	200	200	200
101121-532210	Travel	2,468	4,000	4,000	-	-
101121-532230	Dues/Subscriptions/Books	35,630	32,000	40,000	42,000	42,000
101121-538100	Education Expense	530	3,000	1,000	-	-
101121-538101	Travel, Training, & Meetings	-	-	-	5,000	5,000
101121-538110	Education-Ethics Training/Mat	2,100	2,500	-	2,500	-
101121-538420	Contributions & Grants	35,000	35,000	35,000	35,000	35,000
101121-539125	Humane Society-Boulder Agree.	2,221	2,500	2,500	2,500	2,500
101121-539130	US 36	13,710	14,500	14,500	14,000	14,000

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101121-540470	Prof Serv-Recording Fee	265	500	300	300	300
101121-540730	Citizen Opinion Survey	-	50,000	50,000	-	30,000
101121-580050	Contingency	24,500	20,000	20,000	20,000	20,000
Total City Council		159,743	222,230	225,640	182,720	238,790
City-Sponsored Events						
101122-537010	Fourth of July	22,370	23,000	23,000	31,800	31,800
101122-537020	Fall Festival	12,707	12,000	12,000	12,000	12,000
101122-537040	Festival of Lights	2,000	2,000	2,000	2,000	2,000
101122-537080	Other Special Event Costs	1,587	10,000	2,000	10,000	10,000
101122-537090	Flowers & Lights and DBA Grant	112,564	116,000	116,000	-	-
101122-537091	Street Faire DBA	-	-	-	48,000	50,000
101122-537092	Downtown Flowers and Winter Lights	-	-	-	70,000	75,000
Total City-Sponsored Events		151,228	163,000	155,000	173,800	180,800
Municipal Court						
101130-511000	Regular Salaries	97,419	101,730	101,730	105,210	114,140
101130-511100	Variable Salaries	-	-	-	6,240	-
101130-512000	FICA Expense	7,235	7,710	7,710	8,420	8,620
101130-512100	Retirement Contribution	5,358	5,600	5,600	5,790	5,920
101130-512200	Workers Compensation	78	80	80	80	80
101130-513000	Medical Insurance	6,531	6,560	6,560	6,340	6,660
101130-513100	Dental Insurance	1,061	1,060	1,060	1,090	1,090
101130-513200	Vision Insurance	233	230	230	230	230
101130-513300	Life, AD&D & LTD Insurance	984	1,020	1,020	1,050	1,070
101130-513400	Employee Assistance Plan	40	40	40	40	40
101130-520100	Office Supplies	306	500	200	200	200
101130-521100	Computer Supplies-Software	-	-	-	2,000	2,000
101130-521200	Non-Capital Computer Hardware	-	-	-	1,000	-
101130-522500	Non-Capital Furn/Equip/Tools	-	1,500	500	1,500	1,500
101130-523100	Uniforms and Clothing	-	-	-	1,620	1,620
101130-532200	Printing	2,503	6,000	3,000	5,000	5,000
101130-532210	Travel	340	2,500	1,000	-	-
101130-532230	Dues/Subscriptions/Books	60	450	450	450	450
101130-538100	Education Expense	175	2,500	1,000	-	-
101130-538101	Travel, Training, & Meetings	-	-	-	2,000	2,000
101130-538150	Court Costs-Jury/Witness Fees	93	300	100	300	300
101130-540130	Prof Serv-Judge Salary	29,300	34,000	34,000	34,000	34,000
101130-540415	Prof Serv-Bank Charges	3,280	2,300	2,300	3,300	3,300
101130-540700	Prof Serv-Court Security	5,541	7,800	7,800	-	-
101130-540910	Prof Serv-Consulting	1,299	5,000	1,500	7,000	7,000
101130-542000	Legal-General	47,388	45,000	45,000	47,000	47,000
101130-550020	Parts/Repairs/Maint-Equip	150	450	450	2,000	1,000
101130-550100	Parts/Repairs/Maint-Software	8,795	4,500	6,900	7,500	7,500
Total Municipal Court		218,170	236,830	228,230	249,360	250,720
City Manager						
101141-511000	Regular Salaries	252,356	231,730	231,730	218,610	225,020
101141-511150	Temp/Seasonal Salaries	6,050	22,490	22,490	-	-
101141-511200	Overtime Pay	265	-	-	250	250
101141-512000	FICA Expense	15,473	16,280	16,280	14,120	14,310
101141-512100	Retirement Contribution	31,553	22,590	22,590	22,120	22,470
101141-512200	Workers Compensation	1,816	1,830	1,830	1,770	1,820
101141-513000	Medical Insurance	18,150	18,680	18,680	6,700	7,010
101141-513100	Dental Insurance	1,539	1,530	1,530	570	570
101141-513200	Vision Insurance	240	240	240	120	120
101141-513300	Life, AD&D & LTD Insurance	1,218	1,620	1,620	1,600	1,620
101141-513400	Employee Assistance Plan	47	50	50	50	50
101141-520100	Office Supplies	992	800	800	1,000	1,000
101141-521100	Computer Supplies-Software	-	400	-	400	400

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101141-522500	Non-Capital Furn/Equip/Tools	24	1,000	1,420	1,000	1,000
101141-532200	Printing	552	400	480	500	500
101141-532210	Travel	2,610	6,000	6,000	-	-
101141-532220	Business and Auto Allowance	4,746	9,500	9,500	6,000	6,000
101141-532230	Dues/Subscriptions/Books	3,379	5,000	5,000	4,000	4,000
101141-535010	Communication Svcs-Cell Phone	-	-	200	200	200
101141-537030	Volunteer Appreciation	2,444	5,000	5,000	4,000	4,000
101141-538100	Education Expense	2,461	4,000	4,000	-	-
101141-538101	Travel, Training, & Meetings	-	-	-	10,000	10,000
101141-538999	Other Services and Charges	9	200	-	50	50
101141-540900	Prof Serv - Other	30,334	-	6,160	-	-
101141-540910	Prof Serv-Consulting	26,415	50,000	50,000	10,000	-
101141-580040	Computer Replacement	5,930	5,930	5,930	5,930	5,930
101141-580050	Contingency	7,180	10,000	10,000	10,000	10,000
Total City Manager		415,786	415,270	421,530	318,990	316,320
Cable Television						
101142-511100	Variable Salaries	16,261	11,950	11,950	24,200	25,170
101142-512000	FICA Expense	1,276	910	910	1,850	1,930
101142-512200	Workers Compensation	13	10	10	20	20
101142-522060	Operating Supplies-AudioVisual	54	100	100	100	100
Total Cable Television		17,605	12,970	12,970	26,170	27,220
ADA Compliance						
101143-540910	Prof Serv-Consulting	435	2,500	2,500	2,500	2,500
Total ADA Compliance		435	2,500	2,500	2,500	2,500
Community Facilitation						
101144-511000	Regular Salaries	185,737	211,540	211,540	295,980	305,210
101144-511100	Variable Salaries	82	-	-	3,180	3,300
101144-511150	Temp/Seasonal Salaries	1,167	3,160	100	-	-
101144-511200	Overtime Pay	4,920	5,400	5,400	5,400	5,400
101144-512000	FICA Expense	14,605	16,630	16,630	22,620	23,320
101144-512100	Retirement Contribution	10,482	11,930	11,930	16,570	17,090
101144-512200	Workers Compensation	1,831	2,260	2,260	2,770	2,880
101144-513000	Medical Insurance	13,250	13,410	13,410	31,480	32,990
101144-513100	Dental Insurance	997	990	990	2,850	2,850
101144-513200	Vision Insurance	238	230	230	480	480
101144-513300	Life, AD&D & LTD Insurance	1,871	2,160	2,160	3,030	3,110
101144-513400	Employee Assistance Plan	74	80	80	120	120
101144-520100	Office Supplies	452	200	720	500	500
101144-521100	Computer Supplies-Software	834	-	1,210	1,900	1,600
101144-521200	Non-Capital Computer Hardware	156	-	220	1,400	2,000
101144-522500	Non-Capital Furn/Equip/Tools	-	-	-	1,000	-
101144-522900	Miscellaneous Supplies	12	-	-	7,000	7,000
101144-523100	Uniforms and Clothing	357	-	360	400	400
101144-530320	Web Site Maintenance	16,118	23,000	23,000	35,000	30,000
101144-532000	Advertising/Marketing	12,840	10,000	11,200	10,000	10,000
101144-532200	Printing	19,200	27,000	27,000	43,000	43,000
101144-532210	Travel	3,783	1,900	1,900	-	-
101144-532220	Business and Auto Allowance	110	-	100	100	100
101144-532230	Dues/Subscriptions/Books	195	50	1,400	1,500	1,500
101144-535010	Communication Svcs-Cell Phone	323	-	200	330	330
101144-535200	Postage	5,937	10,000	10,000	17,000	17,000
101144-538100	Education Expense	260	1,200	1,420	-	-
101144-538101	Travel, Training, & Meetings	-	-	-	3,500	3,500
101144-540900	Prof Serv-Other	-	-	-	24,500	10,000
Total Community Facilitation		295,829	341,140	343,460	531,610	523,680

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Economic Development						
101145-511000	Regular Salaries	120,439	126,480	126,480	130,100	136,800
101145-512000	FICA Expense	8,783	9,650	9,650	9,850	9,950
101145-512100	Retirement Contribution	6,624	6,960	6,960	7,160	7,520
101145-512200	Workers Compensation	1,115	1,160	1,160	1,230	1,300
101145-513000	Medical Insurance	16,101	16,300	16,300	17,190	18,030
101145-513100	Dental Insurance	1,364	1,360	1,360	1,400	1,400
101145-513200	Vision Insurance	213	210	210	210	210
101145-513300	Life, AD&D & LTD Insurance	1,102	1,110	1,110	1,110	1,110
101145-513400	Employee Assistance Plan	27	30	30	30	30
101145-520100	Office Supplies	49	200	200	200	200
101145-521100	Computer Supplies-Software	-	200	-	900	700
101145-521200	Non-Capital Computer Hardware	-	500	-	-	-
101145-532000	Advertising/Marketing	4,758	6,390	6,390	7,000	7,000
101145-532200	Printing	-	1,500	100	500	500
101145-532210	Travel	2,017	6,590	6,590	-	-
101145-532230	Dues/Subscriptions/Books	1,400	1,500	1,500	1,600	1,650
101145-535010	Communication Svcs-Cell Phone	604	540	540	600	600
101145-535200	Postage	-	40	40	50	50
101145-536050	Parking & Parking Lot Leases	21,392	21,400	21,400	23,090	23,780
101145-536130	Prof Serv - Business Devt Prog	25	-	-	-	-
101145-538100	Education Expense	2,465	3,000	3,000	-	-
101145-538101	Travel, Training, & Meetings	-	-	-	10,550	10,870
101145-538140	Chamber of Commerce	5,000	5,000	5,000	5,000	5,000
101145-540900	Prof Serv-Other	-	50,000	55,500	-	30,000
101145-546130	Prof Serv-Business Dvmt Prog	9,453	10,000	10,000	10,000	10,000
101145-546140	Prof Serv-Real Estate Appr	4,813	10,000	10,000	11,000	11,000
101145-550000	Parts/Repairs/Maint-Bldgs/Fac	12,039	-	-	-	-
Total Economic Development		219,781	280,120	283,520	238,770	277,700
City Attorney						
101150-542000	Legal-General	254,389	330,000	330,000	330,000	330,000
101150-542014	Legal-Local Licensing Auth	2,735	-	-	-	-
101150-542044	Legal-LRC	3,380	-	-	-	-
101150-542080	Legal-Golf Course	989	-	-	-	-
101150-542084	Legal-Library	494	-	-	-	-
101150-542085	Legal-DELO Development	4,875	-	-	-	-
101150-542086	Legal-DELO Plaza	254	-	-	-	-
101150-542087	Legal-McCaslin Retail Develop	2,399	-	-	-	-
101150-542089	Legal-Kestral	1,611	-	-	-	-
101150-542090	Legal-Comcast Audit	73,749	-	-	-	-
101150-542091	Legal-Quiet Zones	4,953	-	-	-	-
Total City Attorney		349,827	330,000	330,000	330,000	330,000
City Clerk						
101160-511000	Regular Salaries	172,842	185,980	185,980	192,370	197,050
101160-511100	Variable Salaries	235	-	-	-	-
101160-512000	FICA Expense	12,929	13,900	13,900	14,450	14,800
101160-512100	Retirement Contribution	9,506	10,230	10,230	10,580	10,840
101160-512200	Workers Compensation	139	150	150	130	140
101160-513000	Medical Insurance	24,032	27,130	27,130	29,150	30,550
101160-513100	Dental Insurance	2,417	2,600	2,600	4,060	4,060
101160-513200	Vision Insurance	453	510	510	720	720
101160-513300	Life, AD&D & LTD Insurance	1,764	1,890	1,890	1,950	1,990
101160-513400	Employee Assistance Plan	95	100	100	100	100
101160-520100	Office Supplies	635	750	750	750	750
101160-521100	Computer Supplies-Software	6,413	8,000	8,000	11,000	-
101160-521200	Non-Capital Computer Hardware	-	-	-	3,000	-
101160-522230	Reference Materials	-	100	-	100	100
101160-522500	Non-Capital Furn/Equip/Tools	2,844	1,500	1,500	3,500	1,500

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101160-532000	Advertising/Marketing	550	150	150	15,000	15,000
101160-532200	Printing	411	750	750	750	750
101160-532210	Travel	3,813	4,200	5,840	-	-
101160-532230	Dues/Subscriptions/Books	952	750	750	12,000	13,000
101160-538100	Education Expense	2,441	3,200	3,200	-	-
101160-538101	Travel, Training, & Meetings	-	-	-	9,000	9,000
101160-538999	Other Services and Charges	-	130	130	130	130
101160-540470	Prof Serv-Recording Fee	256	-	100	300	300
101160-540650	Professional Services-Election	21,812	45,000	45,000	25,000	25,000
101160-540710	Prof Serv- Video Streaming	10,288	7,000	7,000	8,000	8,000
101160-540900	Prof Serv-Other	6,780	7,980	7,980	35,000	35,000
101160-550020	Parts/Repairs/Maint-Equip	-	1,400	-	-	-
Total City Clerk		281,607	323,400	323,640	377,040	368,780

Human Resources

101171-511000	Regular Salaries	268,180	279,670	279,670	338,450	344,830
101171-511100	Variable Salaries	9,940	-	-	-	-
101171-511150	Temp/Seasonal Salaries	156	-	-	-	-
101171-511200	Overtime Pay	33	-	-	1,000	1,000
101171-512000	FICA Expense	20,125	20,030	20,030	24,530	25,000
101171-512100	Retirement Contribution	14,688	15,390	15,390	18,670	19,020
101171-512200	Workers Compensation	1,069	1,080	1,080	1,140	1,150
101171-512300	Unemployment Compensation	7,167	-	-	-	-
101171-513000	Medical Insurance	35,073	36,960	36,960	47,590	49,320
101171-513100	Dental Insurance	3,386	3,390	3,390	3,790	3,790
101171-513200	Vision Insurance	526	520	520	600	600
101171-513300	Life, AD&D & LTD Insurance	2,493	2,490	2,490	3,060	3,220
101171-513400	Employee Assistance Plan	67	90	90	90	90
101171-520100	Office Supplies	1,587	2,300	2,300	1,750	1,750
101171-521200	Non-Capital Computer Hardware	-	-	-	10,000	-
101171-522120	Operating Supplies-Safety	533	200	200	200	200
101171-522500	Non-Capital Furn/Equip/Tools	6,426	-	1,000	5,000	-
101171-522900	Miscellaneous Supplies	2,496	2,000	2,000	3,000	3,000
101171-532000	Advertising/Marketing	46,228	12,400	12,400	12,500	12,500
101171-532200	Printing	207	500	500	500	500
101171-532210	Travel	3,425	5,000	5,000	-	-
101171-532230	Dues/Subscriptions/Books	5,916	7,550	7,550	8,000	8,000
101171-535010	Communication Svcs-Cell Phone	-	120	120	150	150
101171-535200	Postage	137	100	100	100	100
101171-536000	Rentals-Equipment	1,175	-	1,200	-	-
101171-538100	Education Expense	3,055	7,000	7,000	-	-
101171-538101	Travel, Training, & Meetings	-	-	-	11,000	11,000
101171-538110	Education-Ethics Training/Mat	15,701	15,000	15,000	25,000	25,000
101171-538120	Educate-Citywide Tuition Reimb	4,808	7,000	7,000	7,000	7,000
101171-538370	Safety Committee	-	1,000	1,000	1,000	1,000
101171-538380	Employee Appreciation	5,056	5,500	5,500	6,000	6,000
101171-538999	Other Services and Charges	14,643	7,500	7,500	11,500	11,500
101171-540150	Prof Serv-Medical	13,775	12,250	12,250	13,000	13,000
101171-540900	Prof Serv-Other	18,225	7,000	23,300	7,000	7,000
101171-540910	Prof Serv-Consulting	709	91,300	91,300	15,000	15,000
101171-550020	Parts/Repairs/Maint-Equip	-	1,000	1,000	-	-
101171-550090	Parts/Repairs/Maint-Copiers	913	-	540	1,000	1,000
101171-550100	Parts/Repairs/Maint-Software	7,421	8,500	9,100	8,500	8,500
101171-580040	Computer Replacement	2,150	-	-	2,150	2,150
Total Human Resources		517,490	552,840	572,480	588,270	582,370

Information Technology

101172-511000	Regular Salaries	257,070	337,820	337,820	420,260	439,140
101172-511100	Variable Salaries	-	-	-	28,650	29,800
101172-512000	FICA Expense	19,421	24,330	24,330	32,220	33,470

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101172-512100	Retirement Contribution	14,267	18,580	18,580	23,110	24,150
101172-512200	Workers Compensation	1,963	3,110	3,110	4,240	4,430
101172-513000	Medical Insurance	34,936	55,730	55,730	57,620	60,480
101172-513100	Dental Insurance	2,887	4,760	4,760	4,720	4,720
101172-513200	Vision Insurance	496	750	750	830	830
101172-513300	Life, AD&D & LTD Insurance	2,436	3,180	3,180	4,010	4,140
101172-513400	Employee Assistance Plan	58	110	110	140	140
101172-520100	Office Supplies	612	1,200	1,200	1,200	1,200
101172-521000	Computer Supplies	769	1,000	1,000	1,000	1,000
101172-521100	Computer Supplies-Software	1,648	1,500	1,500	1,500	1,500
101172-521110	Software Subscr. & Maint Fees	74,038	70,000	76,000	125,000	125,000
101172-521140	Software Subscription-ESRI	25,000	25,000	25,000	25,000	25,000
101172-521200	Non-Capital Computer Hardware	4,834	5,000	5,000	5,000	5,000
101172-522500	Non-Capital Furn/Equip/Tools	3,438	-	-	5,000	-
101172-523100	Uniforms and Clothing	-	-	-	500	500
101172-532200	Printing	28	-	-	-	-
101172-532210	Travel	2,365	5,000	5,000	-	-
101172-532220	Business and Auto Allowance	2,324	3,000	3,000	3,000	3,000
101172-532230	Dues/Subscriptions/Books	660	800	800	800	800
101172-535010	Communication Svcs-Cell Phone	1,628	2,500	2,500	3,000	3,000
101172-538100	Education Expense	4,524	7,500	7,500	-	-
101172-538101	Travel, Training, & Meetings	-	-	-	15,000	15,000
101172-540170	Prof Serv-Info Systems	15,069	5,000	5,000	5,000	5,000
101172-540540	Prof Serv - GIS	21,075	62,000	62,000	80,000	80,000
101172-550020	Parts/Repairs/Maint-Equip	2,100	3,500	3,500	5,000	5,000
101172-550130	Parts/Repairs/Maint-Security	2,100	2,330	2,330	2,500	2,500
101172-580030	Vehicle/Equipment Replacement	-	-	-	3,000	3,000
101172-580040	Computer Replacement	1,640	1,640	1,640	2,000	2,000
Total Information Technology		497,386	645,340	651,340	859,300	879,800

Finance & Accounting

101201-511000	Regular Salaries	272,074	343,370	343,370	343,350	353,630
101201-511200	Overtime Pay	552	1,500	100	100	100
101201-512000	FICA Expense	19,562	24,600	24,600	24,240	24,780
101201-512100	Retirement Contribution	14,994	18,970	18,970	18,890	19,460
101201-512200	Workers Compensation	914	1,020	1,020	1,060	1,100
101201-513000	Medical Insurance	33,122	43,440	43,440	39,380	41,220
101201-513100	Dental Insurance	2,220	2,980	2,980	2,470	2,480
101201-513200	Vision Insurance	567	690	690	640	640
101201-513300	Life, AD&D & LTD Insurance	2,532	3,160	3,160	3,130	3,180
101201-513400	Employee Assistance Plan	70	100	100	100	100
101201-520100	Office Supplies	1,005	1,700	1,700	1,500	1,500
101201-521100	Computer Supplies - Software	375	-	1,500	-	-
101201-521200	Non-Capital Computer Hardware	1,322	1,000	1,000	1,000	500
101201-522500	Non-Capital Furn/Equip/Tools	616	2,000	2,000	2,000	1,000
101201-532000	Advertising/Marketing	205	200	200	250	250
101201-532200	Printing	5,248	3,500	3,500	5,000	5,000
101201-532210	Travel	1,395	7,000	4,000	-	-
101201-532230	Dues/Subscriptions/Books	1,469	2,000	2,000	1,750	1,750
101201-538100	Education Expense	3,110	4,470	3,000	-	-
101201-538101	Travel, Training, & Meetings	-	-	-	10,000	10,000
101201-540410	Prof Serv-Investment Fee	4,399	6,000	6,000	6,000	6,000
101201-540415	Prof Serv-Bank Charges	38,476	25,000	25,000	30,000	33,000
101201-540900	Prof Serv-Other	892	15,500	15,500	5,000	5,000
101201-550100	Parts/Repairs/Maint-Software	31,215	40,000	40,000	40,000	40,000
101201-580040	Computer Replacement	3,200	3,200	3,200	3,200	3,200
Total Finance & Accounting		439,533	551,400	547,030	539,060	553,890

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Tax Administration						
101221-511000	Regular Salaries	124,264	133,550	133,550	143,550	146,870
101221-512000	FICA Expense	9,452	10,080	10,080	10,870	11,130
101221-512100	Retirement Contribution	6,835	7,350	7,350	7,900	8,080
101221-512200	Workers Compensation	100	100	100	100	100
101221-513000	Medical Insurance	10,755	11,160	11,160	11,670	11,850
101221-513100	Dental Insurance	826	830	830	850	850
101221-513200	Vision Insurance	194	190	190	190	190
101221-513300	Life, AD&D & LTD Insurance	1,249	1,340	1,340	1,450	1,470
101221-513400	Employee Assistance Plan	46	50	50	50	50
101221-520100	Office Supplies	233	400	250	400	400
101221-521100	Computer Supplies - Software	-	2,000	2,000	-	-
101221-522500	Non-Capital Furn/Equip/Tools	200	750	750	500	500
101221-532200	Printing	4,342	3,000	3,000	3,000	4,500
101221-532210	Travel	71	750	900	-	-
101221-532230	Dues/Subscriptions/Books	225	170	170	180	180
101221-538100	Education Expense	25	1,000	500	-	-
101221-538101	Travel, Training, & Meetings	-	-	-	1,750	1,750
101221-540100	Prof Serv-Audit	250,000	-	-	-	-
101221-540470	Prof Serv-Recording Fee	388	250	1,000	1,000	1,000
101221-550100	Parts/Repairs/Maint-Software	1,990	2,300	2,300	2,300	2,300
101221-580040	Computer Replacement	1,700	1,700	1,700	1,700	1,700
Total Tax Administration		412,895	176,970	177,220	187,460	192,920
Patrol & Investigations						
101321-511000	Regular Salaries	2,812,367	3,053,210	3,053,210	3,229,860	3,382,920
101321-511100	Variable Salaries	64,580	46,790	46,790	48,680	49,470
101321-511200	Overtime Pay	187,779	211,370	211,370	221,940	233,030
101321-511201	Overtime Reimbursement-Police	(21,315)	-	-	-	-
101321-512000	FICA Expense	225,636	238,160	238,160	249,940	260,590
101321-512100	Retirement Contribution	164,641	179,560	179,560	189,850	198,880
101321-512200	Workers Compensation	56,631	52,160	52,160	44,040	46,180
101321-513000	Medical Insurance	386,682	432,730	432,730	432,350	471,170
101321-513100	Dental Insurance	33,228	36,000	36,000	35,050	36,450
101321-513200	Vision Insurance	6,379	6,990	6,990	6,470	6,680
101321-513300	Life, AD&D & LTD Insurance	28,057	30,330	30,330	31,410	33,000
101321-513400	Employee Assistance Plan	766	1,090	1,090	1,090	1,120
101321-520100	Office Supplies	4,188	5,240	5,240	5,500	5,780
101321-521100	Computer Supplies-Software	6,833	10,470	10,470	14,000	14,000
101321-521200	Non-Capital Computer Hardware	4,915	3,670	3,670	3,850	4,050
101321-522030	Operating Supplies-Medical	2,091	2,210	4,300	7,320	7,690
101321-522040	Operating Supplies-Ammunition	9,882	15,280	15,280	22,910	24,060
101321-522045	Operating Supplies-Firearms	-	16,200	16,200	10,970	10,470
101321-522050	Operating Supplies-Investigate	3,485	2,760	2,760	2,900	3,040
101321-522120	Operating Supplies-Safety	228	4,960	4,960	17,210	7,470
101321-522500	Non-Capital Furn/Equip/Tools	7,907	16,640	10,000	36,800	27,000
101321-522900	Miscellaneous Supplies	3,600	660	1,200	2,200	2,310
101321-523100	Uniforms and Clothing	64,430	71,660	71,660	75,000	75,000
101321-525100	Auto Expense-Parts & Repairs	20,391	27,780	27,780	29,170	30,630
101321-525200	Auto Expense-Tires	768	11,580	2,000	10,000	10,000
101321-525300	Gas & Oil	27,409	70,620	70,620	50,000	50,000
101321-532200	Printing	5,453	4,190	4,500	10,000	10,500
101321-532210	Travel	2,943	7,750	7,750	-	-
101321-532220	Business and Auto Allowance	2,720	260	2,000	2,000	2,000
101321-532230	Dues/Subscriptions/Books	9,007	3,140	6,650	10,000	10,500
101321-533000	Intergov. Serv.-Boulder Comm	296,277	301,820	301,820	316,370	321,360
101321-533030	Intergov. Serv-Jail Interconn.	500	1,980	500	2,080	2,180
101321-533080	Intergov. Serv-BC Forensics	5,500	18,190	18,190	19,100	20,050
101321-535000	Communication Svcs-Telephone	-	-	-	4,310	5,800
101321-535010	Communication Svcs-Cell Phone	8,987	21,130	21,130	22,190	21,290

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101321-535020	Communication Svcs-Pagers	-	530	-	-	-
101321-535030	Comm Svcs-Internet/Cable	14,224	35,330	35,330	15,000	15,000
101321-535050	Communication Svcs-Closed Comm	1,679	3,310	2,000	2,000	2,000
101321-536000	Rentals-Equipment	1,901	-	1,110	2,000	2,000
101321-538100	Education Expense	12,422	26,210	26,210	-	-
101321-538101	Travel, Training, & Meetings	-	-	-	28,000	28,000
101321-538290	Taser Prog Purchases/Training	1,864	5,510	5,510	7,790	8,170
101321-538300	High Risk Tactical/Entry Train	5,214	10,050	10,050	8,000	8,000
101321-538360	Citizens Police Academy	-	1,500	1,500	1,580	1,650
101321-540150	Prof Serv-Medical	16,147	8,220	8,220	25,000	26,250
101321-540170	Prof Serv-Info Systems	24,005	24,810	24,810	32,890	34,530
101321-540900	Prof Serv-Other	39,566	35,280	35,280	45,000	47,250
101321-550020	Parts/Repairs/Maint-Equip	4,694	-	-	-	-
101321-550090	Parts/Repairs/Maint-Copiers	3,209	3,310	3,310	3,480	3,650
101321-550100	Parts/Repairs/Maint-Software	-	35,000	-	36,750	38,590
101321-550120	Parts/Repairs/Maint-Body Cams	-	24,600	24,620	30,590	12,150
101321-550140	Parts/Repairs/Maint-Painting	-	-	-	120,000	200,000
101321-550160	Parts/Repairs/Maint-Electrical	-	-	-	2,000	-
101321-580030	Vehicle/Equipment Replacement	-	174,000	174,000	163,500	163,500
101321-580040	Computer Replacement	17,630	17,630	17,630	17,630	17,630
Total Patrol & Investigations		4,575,500	5,311,870	5,266,650	5,705,770	5,993,040

Code Enforcement

101330-511000	Regular Salaries	98,775	116,610	116,610	132,550	135,540
101330-511100	Variable Salaries	13,535	7,270	20,000	14,430	15,110
101330-511200	Overtime Pay	635	640	1,500	670	710
101330-512000	FICA Expense	8,442	9,180	9,180	10,530	10,750
101330-512100	Retirement Contribution	5,462	6,450	6,450	7,330	7,490
101330-512200	Workers Compensation	3,600	1,880	1,880	1,710	1,740
101330-513000	Medical Insurance	10,656	13,770	13,770	25,570	26,850
101330-513100	Dental Insurance	708	870	870	1,980	1,980
101330-513200	Vision Insurance	219	280	280	370	370
101330-513300	Life, AD&D & LTD Insurance	963	1,150	1,150	1,300	1,320
101330-513400	Employee Assistance Plan	45	60	60	60	60
101330-520100	Office Supplies	241	280	280	290	310
101330-521100	Computer Supplies-Software	776	550	550	580	610
101330-521200	Non-Capital Computer Hardware	11	190	190	200	210
101330-522030	Operating Supplies-Medical	28	2,210	100	500	500
101330-522120	Operating Supplies-Safety	-	660	300	500	500
101330-522500	Non-Capital Furn/Equip/Tools	24	170	170	180	190
101330-522900	Miscellaneous Supplies	121	370	370	390	410
101330-523100	Uniforms and Clothing	3,994	3,540	3,540	3,720	3,900
101330-525100	Auto Expense-Parts & Repairs	3,481	1,650	1,650	1,730	1,820
101330-525200	Auto Expense-Tires	-	1,160	-	1,000	1,000
101330-525300	Gas & Oil	1,517	6,950	2,000	2,000	2,000
101330-532200	Printing	125	250	250	260	280
101330-532210	Travel	13	190	190	-	-
101330-532230	Dues/Subscriptions/Books	180	170	300	500	500
101330-535010	Communication Svcs-Cell Phone	371	470	900	900	950
101330-536000	Rentals-Equipment	100	-	100	-	-
101330-538100	Education Expense	220	830	830	-	-
101330-538101	Travel, Training, & Meetings	-	-	-	500	500
101330-540900	Prof Serv-Other	10,115	10,430	10,430	10,950	13,140
101330-550090	Parts/Repairs/Maint-Copiers	169	-	150	300	320
101330-580030	Vehicle/Equipment Replacement	-	4,690	4,690	7,500	7,500
Total Code Enforcement		164,525	192,920	198,740	228,500	236,560

Public Works Administration

101411-520100	Office Supplies	121	340	100	350	350
101411-532200	Printing	63	380	100	200	200

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101411-532210	Travel	-	990	-	-	-
101411-532230	Dues/Subscriptions/Books	1,651	510	510	500	500
101411-535010	Communication Svcs-Cell Phone	357	5,000	400	500	500
101411-535030	Comm Svcs-Internet/Cable	1,332	1,510	1,510	1,500	1,500
101411-538100	Education Expense	2,062	2,460	2,460	-	-
101411-538101	Travel, Training, & Meetings	-	-	-	2,000	2,000
101411-538130	Louisville Recycling/Con Board	-	100	-	-	-
101411-540470	Prof Serv-Recording Fee	564	-	220	750	750
101411-550020	Parts/Repairs/Maint-Equip	-	510	-	-	-
101411-580040	Computer Replacement	8,357	8,360	8,360	8,360	8,360
Total Public Works Administration		14,506	20,160	13,660	14,160	14,160
Engineering						
101420-511000	Regular Salaries	153,480	156,740	156,740	160,100	161,600
101420-511100	Variable Salaries	-	-	-	13,760	14,620
101420-511150	Temp/Seasonal Salaries	7,988	15,600	15,600	-	-
101420-511200	Overtime Pay	558	120	800	850	850
101420-512000	FICA Expense	11,514	12,370	12,370	12,190	12,330
101420-512100	Retirement Contribution	8,783	8,820	8,820	9,050	9,130
101420-512200	Workers Compensation	1,488	1,560	1,560	1,930	1,970
101420-513000	Medical Insurance	12,385	12,790	12,790	14,380	15,070
101420-513100	Dental Insurance	1,131	1,140	1,140	1,200	1,200
101420-513200	Vision Insurance	191	190	190	190	190
101420-513300	Life, AD&D & LTD Insurance	1,370	1,410	1,410	1,420	1,430
101420-513400	Employee Assistance Plan	41	40	40	40	40
101420-520100	Office Supplies	1,506	410	1,300	1,500	1,500
101420-521000	Computer Supplies	10	20	20	20	20
101420-521100	Computer Supplies-Software	424	100	200	100	100
101420-522120	Operating Supplies-Safety	296	60	230	300	300
101420-522500	Non-Capital Furn/Equip/Tools	958	980	980	400	400
101420-522900	Miscellaneous Supplies	270	40	100	300	300
101420-525100	Auto Expense-Parts & Repairs	2,599	1,120	1,120	1,000	1,000
101420-525200	Auto Expense-Tires	463	-	-	100	100
101420-525300	Gas & Oil	1,494	2,200	2,200	1,500	1,500
101420-532200	Printing	379	310	430	300	300
101420-532220	Business and Auto Allowance	1,443	-	1,000	2,000	2,000
101420-532230	Dues/Subscriptions/Books	484	240	700	200	200
101420-535010	Communication Svcs-Cell Phone	700	-	500	800	800
101420-535030	Comm Svcs-Internet/Cable	150	-	-	-	-
101420-538100	Education Expense	945	-	300	-	-
101420-538101	Travel, Training, & Meetings	-	-	-	1,220	1,220
101420-538999	Other Services and Charges	-	-	200	-	-
101420-540110	Prof Serv-Engineering	-	-	-	1,240	830
101420-540910	Prof Serv-Consulting	11,023	125,240	125,240	200	200
101420-550020	Parts/Repairs/Maint-Equip	-	-	110	-	-
101420-550090	Parts/Repairs/Maint-Copiers	499	260	270	300	300
101420-550100	Parts/Repairs/Maint-Software	40	1,220	1,220	200	200
Total Engineering		222,609	342,980	347,580	226,790	229,700
Development Engineering						
101421-511000	Regular Salaries	218,844	224,060	224,060	234,540	233,840
101421-511200	Overtime Pay	3,224	420	4,000	4,100	4,100
101421-512000	FICA Expense	16,584	16,710	17,450	17,390	17,500
101421-512100	Retirement Contribution	12,229	12,350	12,540	13,130	13,090
101421-512200	Workers Compensation	2,077	2,040	2,040	2,190	2,190
101421-513000	Medical Insurance	17,859	18,250	18,250	23,260	24,400
101421-513100	Dental Insurance	1,341	1,340	1,340	1,530	1,530
101421-513200	Vision Insurance	376	380	380	380	380
101421-513300	Life, AD&D & LTD Insurance	2,107	2,150	2,150	2,180	2,210
101421-513400	Employee Assistance Plan	72	70	70	70	70

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101421-520100	Office Supplies	-	-	-	400	400
101421-521000	Computer Supplies	10	-	-	20	20
101421-521100	Computer Supplies-Software	4	100	200	100	100
101421-522120	Operating Supplies-Safety	-	60	60	60	60
101421-522500	Non-Capital Furn/Equip/Tools	-	980	980	400	400
101421-522900	Miscellaneous Supplies	56	40	100	300	300
101421-532200	Printing	235	340	340	300	300
101421-532210	Travel	-	20	-	-	-
101421-532220	Business and Auto Allowance	272	-	200	300	300
101421-532230	Dues/Subscriptions/Books	105	280	280	400	400
101421-535010	Communication Svcs-Cell Phone	828	-	700	1,000	1,000
101421-540910	Prof Serv-Consulting	613	-	-	200	200
101421-550090	Parts/Repairs/Maint-Copiers	499	260	500	300	300
101421-550100	Parts/Repairs/Maint-Software	-	1,220	-	-	-
Total Development Engineering		277,333	281,070	285,640	302,550	303,090
Transportation Planning						
101425-511000	Regular Salaries	26,802	31,060	31,060	32,870	34,150
101425-511100	Variable Salaries	819	410	410	470	490
101425-511200	Overtime Pay	158	270	270	270	270
101425-512000	FICA Expense	1,978	2,280	2,280	2,380	2,450
101425-512100	Retirement Contribution	1,722	1,910	1,910	2,010	2,080
101425-512200	Workers Compensation	147	180	180	180	180
101425-513000	Medical Insurance	3,384	3,810	3,810	4,030	4,160
101425-513100	Dental Insurance	243	260	260	270	270
101425-513200	Vision Insurance	60	70	70	60	60
101425-513300	Life, AD&D & LTD Insurance	244	290	290	300	300
101425-513400	Employee Assistance Plan	10	10	10	10	10
101425-520100	Office Supplies	741	600	600	800	800
101425-521100	Computer Supplies-Software	1,463	1,480	1,480	1,600	1,600
101425-522500	Non-Capital Furn/Equip/Tools	377	200	200	500	500
101425-523100	Uniforms and Clothing	18	-	50	20	20
101425-532010	Public Outreach	804	1,400	1,400	1,400	1,400
101425-532200	Printing	159	700	700	700	700
101425-532210	Travel	1,572	1,740	1,740	-	-
101425-532220	Business and Auto Allowance	84	-	100	100	100
101425-532230	Dues/Subscriptions/Books	694	900	900	900	900
101425-535010	Communication Svcs-Cell Phone	33	-	50	50	50
101425-536000	Rentals-Equipment	235	140	140	-	-
101425-538100	Education Expense	849	1,500	1,500	-	-
101425-538101	Travel, Training, & Meetings	-	-	-	3,700	3,700
101425-540470	Prof Serv-Recording Fee	165	40	150	-	-
101425-540900	Prof Serv-Other	1,350	6,000	-	-	-
101425-540910	Prof Serv-Consulting	509	-	-	-	-
101425-550090	Parts/Repairs/Maint-Copiers	337	1,000	400	-	-
101425-580040	Computer Replacement	542	540	540	540	540
Total Transportation Planning		45,498	56,790	50,500	53,160	54,730
Street Maintenance						
101431-511000	Regular Salaries	168,208	176,670	176,670	175,750	184,890
101431-511200	Overtime Pay	13,057	14,470	14,470	16,000	16,000
101431-512000	FICA Expense	13,609	14,180	14,180	14,120	14,790
101431-512100	Retirement Contribution	10,025	10,510	10,510	10,550	11,050
101431-512200	Workers Compensation	10,019	4,470	4,470	3,910	4,060
101431-513000	Medical Insurance	28,862	31,370	31,370	33,790	35,450
101431-513100	Dental Insurance	2,138	2,290	2,290	2,490	2,490
101431-513200	Vision Insurance	471	520	520	570	570
101431-513300	Life, AD&D & LTD Insurance	1,657	1,790	1,790	1,790	1,880
101431-513400	Employee Assistance Plan	87	90	90	90	90
101431-520100	Office Supplies	1,469	1,180	1,180	1,500	1,500

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101431-521200	Non-Capital Computer Hardware	1,753	-	400	1,520	1,520
101431-522120	Operating Supplies-Safety	2,158	2,520	2,520	2,500	2,500
101431-522500	Non-Capital Furn/Equip/Tools	4,439	2,680	2,680	4,000	3,500
101431-522900	Miscellaneous Supplies	375	550	300	600	600
101431-523100	Uniforms and Clothing	2,560	3,200	3,200	3,000	3,000
101431-524300	Street Supplies	13,077	8,270	8,270	10,500	8,500
101431-524310	Street Supplies-Asphalt	89,592	114,470	114,470	100,000	100,000
101431-524320	Street Supplies-Crack Filler	-	-	-	15,000	15,000
101431-525100	Auto Expense-Parts & Repairs	9,110	15,000	10,000	10,000	10,000
101431-525200	Auto Expense-Tires	1,576	2,300	1,000	1,800	1,800
101431-525300	Gas & Oil	13,661	37,450	15,000	15,000	15,000
101431-532200	Printing	205	380	380	390	390
101431-532210	Travel	173	80	-	-	-
101431-532220	Business and Auto Allowance	21	-	50	50	50
101431-532230	Dues/Subscriptions/Books	-	270	-	-	-
101431-534010	Utility Services-Electricity	377,880	476,990	476,990	415,000	450,000
101431-534030	Utility Service-Eco Cycle	17,550	14,330	14,330	19,300	21,200
101431-535000	Communication Svcs-Telephone	915	1,400	1,400	1,200	1,200
101431-535010	Communication Svcs-Cell Phone	662	340	340	700	750
101431-535030	Comm Svcs-Internet/Cable	263	-	500	300	300
101431-536000	Rentals-Equipment	5,052	4,000	4,000	5,500	5,500
101431-538100	Education Expense	2,383	2,330	2,750	-	-
101431-538101	Travel, Training, & Meetings	-	-	-	5,000	5,000
101431-538999	Other Services and Charges	113	-	200	-	-
101431-540111	Prof Serv-Traffic Signals	64,367	120,000	120,000	80,000	80,000
101431-540550	Prof Serv-Landfill	11,769	16,540	16,540	20,000	20,600
101431-540900	Prof Serv-Other	96	650	650	15,710	15,710
101431-540910	Prof Serv-Consulting	2,500	25,000	-	-	-
101431-546190	Prof Serv-Emerg Signal Repair	21,930	16,670	16,670	-	-
101431-550020	Parts/Repairs/Maint-Equip	8,521	4,280	4,280	-	-
101431-550050	Parts/Repairs/Maint-Streets	-	5,510	1,000	3,500	78,610
101431-550100	Parts/Repairs/Maint-Software	3,136	5,270	5,270	5,270	5,270
101431-550110	Parts/Repairs/Maint-Street Lig	53,804	75,000	75,000	60,000	60,000
101431-580030	Vehicle/Equipment Replacement	-	31,730	31,730	91,100	91,100
Total Street Maintenance		959,244	1,244,750	1,187,460	1,147,500	1,269,870

Snow & Ice Removal

101433-511000	Regular Salaries	74,518	85,790	85,790	85,220	89,790
101433-511200	Overtime Pay	6,252	7,280	7,280	10,000	10,000
101433-512000	FICA Expense	6,076	6,910	6,910	7,030	7,370
101433-512100	Retirement Contribution	4,470	5,120	5,120	5,240	5,490
101433-512200	Workers Compensation	1,952	2,460	2,460	1,950	2,020
101433-513000	Medical Insurance	12,829	15,340	15,340	16,490	17,300
101433-513100	Dental Insurance	925	1,110	1,110	1,200	1,200
101433-513200	Vision Insurance	210	250	250	280	280
101433-513300	Life, AD&D & LTD Insurance	753	950	950	880	920
101433-513400	Employee Assistance Plan	41	50	50	50	50
101433-522500	Non-Capital Furn/Equip/Tools	350	-	50	500	500
101433-523100	Uniforms and Clothing	420	-	500	-	-
101433-524360	Street Supplies-Ice Slicer	40,007	75,000	75,000	75,000	75,000
101433-525100	Auto Expense-Parts & Repairs	73	500	500	250	250
101433-525200	Auto Expense-Tires	-	1,250	1,250	-	-
101433-535010	Communication Svcs-Cell Phone	336	1,000	1,000	500	500
101433-536000	Rentals-Equipment	-	2,000	-	-	-
101433-538100	Education Expense	894	-	330	-	-
101433-538101	Travel, Training, & Meetings	-	-	-	1,500	1,500
101433-538999	Other Services and Charges	1,224	1,320	1,320	1,320	1,320
101433-550020	Parts/Repairs/Maint-Equip	7,643	13,590	13,590	10,000	10,000
101433-550070	Parts/Repairs/Maint-HVAC	425	-	-	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101433-550100	Parts/Repairs/Maint-Software	2,261	-	1,100	2,300	2,300
101433-550140	Parts/Repairs/Maint-Painting	-	-	-	30	30
Total Snow & Ice Removal		161,661	219,920	219,900	219,740	225,820
Sign Maintenance						
101434-511000	Regular Salaries	60,470	70,230	70,230	69,900	73,580
101434-511200	Overtime Pay	5,002	5,820	5,820	7,000	7,000
101434-512000	FICA Expense	4,913	5,630	5,630	5,650	5,920
101434-512100	Retirement Contribution	3,625	4,180	4,180	4,230	4,430
101434-512200	Workers Compensation	1,911	1,800	1,800	1,580	1,630
101434-513000	Medical Insurance	10,361	12,400	12,400	13,330	13,990
101434-513100	Dental Insurance	745	890	890	970	970
101434-513200	Vision Insurance	169	200	200	230	230
101434-513300	Life, AD&D & LTD Insurance	609	710	710	720	750
101434-513400	Employee Assistance Plan	33	30	30	30	30
101434-522100	Operating Supplies-Signs	13,544	12,000	12,000	14,000	14,000
101434-522500	Non-Capital Furn/Equip/Tools	737	1,100	1,650	1,100	1,100
101434-523100	Uniforms and Clothing	336	-	500	400	400
101434-524300	Street Supplies	4,713	11,000	11,000	11,000	11,000
101434-524350	Street Supplies-Thermoplastic	-	-	-	10,000	10,000
101434-525100	Auto Expense-Parts & Repairs	-	250	250	200	200
101434-525200	Auto Expense-Tires	-	200	200	-	-
101434-532220	Business and Auto Allowance	21	-	50	50	50
101434-535010	Communication Svcs-Cell Phone	275	-	250	250	250
101434-536000	Rentals-Equipment	442	500	500	500	500
101434-538101	Travel, Training, & Meetings	-	-	-	750	750
101434-550020	Parts/Repairs/Maint-Equip	390	420	420	450	450
Total Sign Maintenance		108,294	127,360	128,710	142,340	147,230
Streetscapes						
101435-511000	Regular Salaries	156,560	167,090	167,090	179,010	185,130
101435-511100	Variable Salaries	3,925	5,400	5,400	5,620	5,840
101435-511200	Overtime Pay	4,537	6,080	6,080	6,000	6,000
101435-512000	FICA Expense	12,480	13,380	13,380	14,210	14,690
101435-512100	Retirement Contribution	8,914	9,530	9,530	10,180	10,510
101435-512200	Workers Compensation	2,592	3,360	3,360	2,910	3,010
101435-513000	Medical Insurance	18,309	19,840	19,840	24,450	25,580
101435-513100	Dental Insurance	1,703	1,740	1,740	2,100	2,100
101435-513200	Vision Insurance	389	410	410	450	450
101435-513300	Life, AD&D & LTD Insurance	1,595	1,730	1,730	1,800	1,860
101435-513400	Employee Assistance Plan	79	80	80	80	80
101435-520100	Office Supplies	512	270	270	600	600
101435-521100	Computer Supplies-Software	89	-	100	250	250
101435-522010	Operating Supplies-Chemicals	163	-	100	250	250
101435-522100	Operating Supplies-Signs	903	150	150	1,000	1,000
101435-522120	Operating Supplies-Safety	438	480	480	500	500
101435-522170	Operating Supplies - Tree Repl	2,175	-	-	5,000	5,000
101435-522200	Operating Supplies-Plant Mat.	5,023	10,000	10,000	7,000	7,000
101435-522500	Non-Capital Furn/Equip/Tools	3,273	1,830	1,830	3,500	3,500
101435-522900	Miscellaneous Supplies	2,370	5,730	2,000	5,000	5,000
101435-523100	Uniforms and Clothing	1,888	2,700	2,700	2,700	2,700
101435-532220	Business and Auto Allowance	220	-	220	250	250
101435-532230	Dues/Subscriptions/Books	-	190	190	-	-
101435-534050	Utility Services-Water	81,782	124,240	124,240	120,000	126,000
101435-535010	Communication Svcs-Cell Phone	763	750	750	800	800
101435-535030	Comm Svcs-Internet/Cable	47	-	-	250	250
101435-536000	Rentals-Equipment	99	5,000	-	500	500
101435-538100	Education Expense	2,937	1,590	1,590	-	-
101435-538101	Travel, Training, & Meetings	-	-	-	3,000	3,000
101435-538999	Other Services and Charges	-	660	-	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101435-540900	Prof Serv-Other	5,791	6,690	6,690	5,000	5,000
101435-547000	Prof Serv-Mowing	30,999	35,340	35,340	40,640	46,740
101435-547010	Prof Serv-Pest Control	1,193	1,290	1,290	1,200	1,200
101435-547020	Prof Serv-Weed Control	-	4,770	-	1,000	1,000
101435-547030	Prof Serv-Landscape Maint.	11,022	28,480	28,480	15,000	15,000
101435-547100	Prof Serv - Tree/Hort Maint	8,052	-	10,000	30,000	30,000
101435-550020	Parts/Repairs/Maint-Equip	1,710	2,550	2,550	2,000	2,000
101435-550030	Parts/Repairs/Maint-Grounds	1,240	3,820	3,820	2,000	2,000
101435-550160	Parts/Repairs/Maint-Electrical	1,782	-	-	2,000	2,000
101435-550240	Parts/Repairs/Maint-Memorials	-	420	-	-	-
101435-550260	Parts/Repairs/Maint-Ground Irr	3,741	12,000	12,000	5,000	5,000
101435-580030	Vehicle/Equipment Replacement	-	6,630	6,630	-	-
Total Streetscapes		379,291	484,220	480,060	501,250	521,790

City Hall & General Building Maintenance

101441-511000	Regular Salaries	54,078	49,620	49,620	54,700	55,820
101441-511100	Variable Salaries	-	6,640	6,640	-	-
101441-511200	Overtime Pay	352	210	300	400	400
101441-512000	FICA Expense	4,000	4,100	4,100	4,080	4,160
101441-512100	Retirement Contribution	3,007	2,740	2,740	3,030	3,090
101441-512200	Workers Compensation	1,223	1,100	1,100	1,120	1,150
101441-513000	Medical Insurance	8,433	9,020	9,020	6,490	6,820
101441-513100	Dental Insurance	736	740	740	520	520
101441-513200	Vision Insurance	150	160	160	140	140
101441-513300	Life, AD&D & LTD Insurance	545	510	510	500	500
101441-513400	Employee Assistance Plan	21	10	10	10	10
101441-520100	Office Supplies	413	1,480	1,480	700	700
101441-522030	Operating Supplies-Medical	-	-	-	260	270
101441-522110	Operating Supplies-Janitorial	3,637	3,330	3,330	3,750	3,860
101441-522120	Operating Supplies-Safety	913	800	800	940	970
101441-522500	Non-Capital Furn/Equip/Tools	6,171	6,950	6,950	7,160	7,370
101441-522900	Miscellaneous Supplies	3,581	8,820	8,820	6,000	6,000
101441-523100	Uniforms and Clothing	526	1,350	1,350	1,390	1,430
101441-525100	Auto Expense-Parts & Repairs	1,575	2,530	2,530	2,000	2,000
101441-525200	Auto Expense-Tires	-	450	450	460	480
101441-525300	Gas & Oil	2,010	2,530	2,530	2,710	2,900
101441-532210	Travel	58	180	180	-	-
101441-532220	Business and Auto Allowance	54	-	50	50	50
101441-532230	Dues/Subscriptions/Books	113	720	720	740	760
101441-534000	Utility Services-Gas	2,624	5,590	5,590	3,100	3,320
101441-534010	Utility Services-Electricity	23,141	40,610	40,610	27,290	29,200
101441-534020	Utility Service-Trash Removal	1,906	1,430	1,430	2,060	2,120
101441-534040	Utility Service-Haz Waste Disp	15	240	240	100	100
101441-534050	Utility Services-Water	966	2,420	2,420	2,000	2,000
101441-535000	Communication Svcs-Telephone	1,223	1,900	1,900	1,960	2,020
101441-535010	Communication Svcs-Cell Phone	379	-	350	350	350
101441-535040	Communication Svcs-T1 Line	2,947	3,500	3,500	3,610	3,710
101441-538100	Education Expense	1,039	4,240	4,240	-	-
101441-538101	Travel, Training, & Meetings	-	-	-	2,500	2,500
101441-540300	Prof Serv-Custodial	21,035	22,550	22,550	24,350	26,300
101441-540900	Prof Serv-Other	-	-	-	3,660	3,670
101441-547010	Prof Serv-Pest Control	531	810	810	830	860
101441-550000	Parts/Repairs/Maint-Bldgs/Fac	2,797	7,050	7,050	5,000	5,000
101441-550020	Parts/Repairs/Maint-Equip	543	1,870	4,500	1,930	1,980
101441-550070	Parts/Repairs/Maint-HVAC	1,139	7,600	7,600	5,150	5,310
101441-550080	Parts/Repairs/Maint-Elevators	3,607	3,780	3,780	3,890	4,010
101441-550100	Parts/Repairs/Maint-Software	585	810	810	1,550	1,580
101441-550130	Parts/Repairs/Maint-Security	-	-	-	1,030	1,060
101441-550140	Parts/Repairs/Maint-Painting	165	760	760	780	810
101441-550150	Parts/Repairs/Maint-Fire Syste	2,104	2,430	2,430	2,500	2,580

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101441-550160	Parts/Repairs/Maint-Electrical	554	1,190	1,190	1,230	1,260
101441-550170	Parts/Repairs/Maint-Plumbing	7,220	750	1,710	1,030	1,060
101441-550180	Parts/Repairs/Maint-Lighting	1,214	5,670	5,670	4,120	4,240
101441-550280	Parts/Repairs/Maint-Other	-	250	250	5,260	270
101441-580030	Vehicle/Equipment Replacement	-	4,430	4,430	1,400	1,400
Total City Hall & General Building Maintenance		167,332	223,870	227,950	203,830	206,110

Recreation Center Building Maintenance

101442-511000	Regular Salaries	62,312	70,930	70,930	-	-
101442-511100	Variable Salaries	-	7,240	7,240	-	-
101442-511200	Overtime Pay	507	70	500	-	-
101442-512000	FICA Expense	4,578	5,630	5,630	-	-
101442-512100	Retirement Contribution	3,473	3,900	3,900	-	-
101442-512200	Workers Compensation	1,480	1,650	1,650	-	-
101442-513000	Medical Insurance	12,292	14,520	14,520	-	-
101442-513100	Dental Insurance	958	1,120	1,120	-	-
101442-513200	Vision Insurance	211	230	230	-	-
101442-513300	Life, AD&D & LTD Insurance	627	720	720	-	-
101442-513400	Employee Assistance Plan	28	30	30	-	-
101442-522110	Operating Supplies-Janitorial	20,608	32,400	32,400	-	-
101442-522120	Operating Supplies-Safety	-	130	-	-	-
101442-522500	Non-Capital Furn/Equip/Tools	33	-	150	-	-
101442-522900	Miscellaneous Supplies	465	-	250	-	-
101442-523100	Uniforms and Clothing	243	-	350	-	-
101442-532220	Business and Auto Allowance	54	-	50	-	-
101442-534000	Utility Services-Gas	26,518	43,000	43,000	-	-
101442-534010	Utility Services-Electricity	75,215	96,480	96,480	-	-
101442-534020	Utility Service-Trash Removal	3,415	5,360	-	-	-
101442-534040	Utility Service-Haz Waste Disp	-	520	-	-	-
101442-534050	Utility Services-Water	16,629	33,410	33,410	-	-
101442-535000	Communication Svcs-Telephone	1,535	8,040	2,000	-	-
101442-535010	Communication Svcs-Cell Phone	623	-	500	-	-
101442-535040	Communication Svcs-T1 Line	1,243	9,200	2,000	-	-
101442-540300	Prof Serv-Custodial	113,127	136,900	136,900	-	-
101442-540900	Prof Serv-Other	123	620	620	-	-
101442-547010	Prof Serv-Pest Control	873	1,210	1,210	-	-
101442-550000	Parts/Repairs/Maint-Bldgs/Fac	1,157	16,320	5,000	-	-
101442-550020	Parts/Repairs/Maint-Equip	2,314	8,230	8,230	-	-
101442-550070	Parts/Repairs/Maint-HVAC	9,059	13,780	13,780	-	-
101442-550080	Parts/Repairs/Maint-Elevators	3,562	5,760	5,760	-	-
101442-550100	Parts/Repairs/Maint-Software	585	1,040	1,040	-	-
101442-550140	Parts/Repairs/Maint-Painting	-	780	-	-	-
101442-550150	Parts/Repairs/Maint-Fire Syste	892	3,470	3,470	-	-
101442-550160	Parts/Repairs/Maint-Electrical	957	2,730	2,730	-	-
101442-550170	Parts/Repairs/Maint-Plumbing	1,823	5,480	5,480	-	-
101442-550180	Parts/Repairs/Maint-Lighting	2,449	8,750	8,750	-	-
101442-550200	Parts/Repairs/Maint-Pool Syst	6,783	2,540	2,540	-	-
101442-550290	Parts/Repairs/Maint-Rec Ctr An	15,415	30,000	30,000	-	-
101442-550000	Increase in Rec Center Op & Maint	-	250,000	250,000	-	-
Total Recreation Center Building Maintenance		392,166	822,190	792,570	-	-

Police Department Building Maintenance

101443-511000	Regular Salaries	19,719	22,300	22,300	25,460	26,160
101443-511100	Variable Salaries	-	1,810	1,810	-	-
101443-511200	Overtime Pay	150	20	100	200	200
101443-512000	FICA Expense	1,438	1,720	1,720	1,870	1,920
101443-512100	Retirement Contribution	1,100	1,230	1,230	1,410	1,450
101443-512200	Workers Compensation	425	470	470	520	540
101443-513000	Medical Insurance	3,927	4,590	4,590	3,470	3,640
101443-513100	Dental Insurance	293	340	340	250	250

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101443-513200	Vision Insurance	67	70	70	70	70
101443-513300	Life, AD&D & LTD Insurance	197	220	220	240	250
101443-513400	Employee Assistance Plan	9	10	10	10	10
101443-522110	Operating Supplies-Janitorial	2,677	2,900	2,900	3,090	3,180
101443-522500	Non-Capital Furn/Equip/Tools	10	-	50	-	-
101443-522900	Miscellaneous Supplies	776	-	2,200	1,550	1,590
101443-523100	Uniforms and Clothing	72	-	100	100	100
101443-532220	Business and Auto Allowance	54	-	50	50	50
101443-534000	Utility Services-Gas	3,674	10,170	10,170	5,350	5,730
101443-534010	Utility Services-Electricity	31,441	35,000	35,000	38,520	41,220
101443-534020	Utility Service-Trash Removal	1,439	1,530	1,530	1,700	1,750
101443-534040	Utility Service-Haz Waste Disp	-	200	200	260	270
101443-534050	Utility Services-Water	12,087	2,660	2,660	14,420	14,850
101443-535000	Communication Svcs-Telephone	2,781	8,340	8,340	3,610	3,710
101443-535010	Communication Svcs-Cell Phone	199	-	200	200	200
101443-535040	Communication Svcs-T1 Line	3,212	9,340	9,340	4,120	4,240
101443-540300	Prof Serv-Custodial	21,527	28,920	28,920	29,700	32,080
101443-540900	Prof Serv-Other	-	300	-	3,660	3,670
101443-547010	Prof Serv-Pest Control	617	760	760	770	800
101443-550000	Parts/Repairs/Maint-Bldgs/Fac	4,014	11,030	11,030	92,150	5,840
101443-550020	Parts/Repairs/Maint-Equip	-	280	280	520	530
101443-550070	Parts/Repairs/Maint-HVAC	11,953	3,580	3,580	5,150	5,310
101443-550080	Parts/Repairs/Maint-Elevators	3,299	4,060	4,060	3,810	3,930
101443-550100	Parts/Repairs/Maint-Software	585	870	870	1,550	1,580
101443-550130	Parts/Repairs/Maint-Security	-	-	-	1,030	1,060
101443-550140	Parts/Repairs/Maint-Painting	-	2,760	2,760	2,580	2,650
101443-550150	Parts/Repairs/Maint-Fire Syste	1,114	2,150	2,150	2,150	2,210
101443-550160	Parts/Repairs/Maint-Electrical	864	1,100	1,100	1,030	1,060
101443-550170	Parts/Repairs/Maint-Plumbing	684	1,100	1,100	1,030	1,060
101443-550180	Parts/Repairs/Maint-Lighting	1,957	6,250	6,250	5,150	5,310
101443-580030	Vehicle/Equipment Replacement	-	-	-	800	800
Total Police Department Building Maintenance		132,361	166,080	168,460	257,550	179,270
Sustainability						
101446-511000	Regular Salaries	12,885	14,040	14,040	14,600	14,770
101446-511100	Variable Salaries	12,270	28,590	28,590	21,630	22,500
101446-511200	Overtime Pay	-	1,200	-	-	-
101446-512000	FICA Expense	1,871	3,240	3,240	2,630	2,700
101446-512100	Retirement Contribution	724	840	840	800	810
101446-512200	Workers Compensation	213	240	240	220	220
101446-513000	Medical Insurance	903	960	960	720	750
101446-513100	Dental Insurance	96	100	100	60	60
101446-513200	Vision Insurance	18	20	20	20	20
101446-513300	Life, AD&D & LTD Insurance	108	110	110	100	100
101446-513400	Employee Assistance Plan	3	-	-	-	-
101446-520100	Office Supplies	755	1,500	1,500	-	-
101446-522900	Miscellaneous Supplies	-	-	-	5,500	5,500
101446-523100	Uniforms and Clothing	-	260	-	-	-
101446-532000	Advertising/Marketing	-	40,000	40,000	-	-
101446-532220	Business and Auto Allowance	272	-	200	200	200
101446-532230	Dues/Subscriptions/Books	-	640	640	200	200
101446-535010	Communication Svcs-Cell Phone	66	-	50	70	70
101446-537080	Other Special Event Costs	-	-	-	2,500	2,500
101446-538100	Education Expense	-	-	100	-	-
101446-538101	Travel, Training, & Meetings	-	-	-	5,500	5,500
101446-538420	Contributions & Grants	-	-	-	3,500	3,500
101446-538451	Sustainability Rebates	-	-	-	2,000	2,000
101446-540910	Prof Serv-Consulting	-	128,810	128,810	-	-
Total Sustainability		30,184	220,550	219,440	60,250	61,400

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Austin Niehoff Building Maintenance						
101447-511000	Regular Salaries	4,579	5,230	5,230	5,940	6,110
101447-511100	Variable Salaries	-	600	600	-	-
101447-511200	Overtime Pay	38	-	50	50	50
101447-512000	FICA Expense	338	430	430	440	460
101447-512100	Retirement Contribution	255	290	290	330	340
101447-512200	Workers Compensation	113	130	130	140	140
101447-513000	Medical Insurance	891	1,060	1,060	750	790
101447-513100	Dental Insurance	71	80	80	60	60
101447-513200	Vision Insurance	16	20	20	20	20
101447-513300	Life, AD&D & LTD Insurance	46	50	50	60	60
101447-513400	Employee Assistance Plan	2	-	-	-	-
101447-522110	Operating Supplies-Janitorial	-	370	370	410	420
101447-522500	Non-Capital Furn/Equip/Tools	2	-	-	-	-
101447-523100	Uniforms and Clothing	18	-	50	50	50
101447-534000	Utility Services-Gas	1,023	740	740	1,280	1,370
101447-534010	Utility Services-Electricity	815	4,350	4,350	2,140	2,290
101447-534020	Utility Service-Trash Removal	-	210	-	-	-
101447-534040	Utility Service-Haz Waste Disp	-	30	-	-	-
101447-534050	Utility Services-Water	139	260	260	210	210
101447-535000	Communication Svcs-Telephone	519	800	800	720	740
101447-535010	Communication Svcs-Cell Phone	45	-	50	50	50
101447-535040	Communication Svcs-T1 Line	304	400	400	410	420
101447-540300	Prof Serv-Custodial	6,082	7,620	7,620	7,340	7,930
101447-550000	Parts/Repairs/Maint-Bldgs/Fac	51	800	800	820	850
101447-550020	Parts/Repairs/Maint-Equip	-	130	130	130	140
101447-550070	Parts/Repairs/Maint-HVAC	-	400	400	520	530
101447-550140	Parts/Repairs/Maint-Painting	1,200	50	50	100	110
101447-550150	Parts/Repairs/Maint-Fire Syste	4	130	130	160	160
101447-550160	Parts/Repairs/Maint-Electrical	-	80	80	100	110
101447-550170	Parts/Repairs/Maint-Plumbing	-	40	40	100	110
101447-550180	Parts/Repairs/Maint-Lighting	20	130	130	160	160
101447-550280	Parts/Repairs/Maint-Other	-	10	10	-	-
Total Austin Niehoff Building Maintenance		16,572	24,440	24,350	22,490	23,680
City Services Facility Building Maintenance						
101448-511000	Regular Salaries	34,262	38,650	38,650	43,270	44,310
101448-511100	Variable Salaries	-	4,520	4,520	-	-
101448-511200	Overtime Pay	228	30	200	300	300
101448-512000	FICA Expense	2,518	3,120	3,120	3,210	3,280
101448-512100	Retirement Contribution	1,907	2,130	2,130	2,400	2,450
101448-512200	Workers Compensation	763	850	850	900	920
101448-513000	Medical Insurance	6,360	7,410	7,410	5,460	5,730
101448-513100	Dental Insurance	514	590	590	420	420
101448-513200	Vision Insurance	111	120	120	110	110
101448-513300	Life, AD&D & LTD Insurance	341	390	390	400	410
101448-513400	Employee Assistance Plan	14	10	10	10	10
101448-522110	Operating Supplies-Janitorial	1,629	3,380	3,380	2,060	2,120
101448-522500	Non-Capital Furn/Equip/Tools	122	10,470	10,470	200	200
101448-522900	Miscellaneous Supplies	3,737	-	2,500	4,000	4,000
101448-523100	Uniforms and Clothing	108	-	160	150	150
101448-532220	Business and Auto Allowance	54	-	50	50	50
101448-532350	CTC Land Dues	2,731	3,400	3,400	6,590	6,790
101448-534000	Utility Services-Gas	8,832	14,900	14,900	11,770	12,590
101448-534010	Utility Services-Electricity	27,189	29,310	29,310	33,170	35,490
101448-534020	Utility Service-Trash Removal	4,911	7,290	7,290	6,180	6,370
101448-534040	Utility Service-Haz Waste Disp	15	230	230	260	270
101448-534050	Utility Services-Water	1,326	5,510	5,510	2,060	2,120
101448-535000	Communication Svcs-Telephone	1,244	1,900	1,900	1,440	1,490
101448-535010	Communication Svcs-Cell Phone	320	-	300	300	300

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101448-535040	Communication Svcs-T1 Line	1,336	1,600	1,600	1,650	1,700
101448-540300	Prof Serv-Custodial	10,360	16,060	16,060	17,280	18,620
101448-540900	Prof Serv-Other	80	1,050	-	3,660	3,670
101448-547010	Prof Serv-Pest Control	-	780	780	1,030	1,060
101448-550000	Parts/Repairs/Maint-Bldgs/Fac	10,584	5,430	5,430	7,730	7,960
101448-550020	Parts/Repairs/Maint-Equip	151	1,040	1,300	1,030	1,060
101448-550070	Parts/Repairs/Maint-HVAC	4,431	5,420	5,420	6,180	6,370
101448-550100	Parts/Repairs/Maint-Software	585	870	870	1,550	1,580
101448-550130	Parts/Repairs/Maint-Security	-	-	-	1,550	1,590
101448-550140	Parts/Repairs/Maint-Painting	-	280	280	290	300
101448-550150	Parts/Repairs/Maint-Fire System	1,673	3,780	3,780	2,580	2,650
101448-550160	Parts/Repairs/Maint-Electrical	587	2,250	2,250	1,550	1,590
101448-550170	Parts/Repairs/Maint-Plumbing	453	1,080	1,080	1,030	1,060
101448-550180	Parts/Repairs/Maint-Lighting	533	1,080	1,080	1,030	1,060
101448-580030	Vehicle/Equipment Replacement	-	-	-	1,200	1,200
Total City Services Facility Building Maintenance		130,010	174,930	177,320	174,050	181,350

Fleet Maintenance

101450-511000	Regular Salaries	1,164	1,170	1,170	1,220	1,210
101450-511200	Overtime Pay	45	90	90	100	100
101450-512000	FICA Expense	72	90	90	100	100
101450-512100	Retirement Contribution	55	70	70	70	70
101450-512200	Workers Compensation	69	20	20	20	20
101450-513000	Medical Insurance	150	200	200	140	140
101450-513100	Dental Insurance	9	10	10	10	10
101450-513200	Vision Insurance	3	-	-	-	-
101450-513300	Life, AD&D & LTD Insurance	36	10	10	10	10
101450-513400	Employee Assistance Plan	2	-	-	-	-
101450-520100	Office Supplies	-	130	-	130	130
101450-521200	Non-Capital Computer Hardware	683	-	-	-	-
101450-522120	Operating Supplies-Safety	480	740	740	800	800
101450-522500	Non-Capital Furn/Equip/Tools	3,708	2,150	2,150	2,150	2,150
101450-522900	Miscellaneous Supplies	863	1,000	1,000	1,000	1,000
101450-523100	Uniforms and Clothing	586	950	950	950	950
101450-525100	Auto Expense-Parts & Repairs	28	210	50	100	100
101450-525200	Auto Expense-Tires	-	600	-	-	-
101450-525300	Gas & Oil	234	450	200	300	300
101450-532200	Printing	24	150	150	100	100
101450-536000	Rentals-Equipment	814	-	500	-	-
101450-538100	Education Expense	275	330	330	-	-
101450-538101	Travel, Training, & Meetings	-	-	-	500	500
101450-540900	Prof Serv-Other	1,364	2,400	2,400	1,500	1,500
101450-550020	Parts/Repairs/Maint-Equip	592	20	20	-	-
101450-550100	Parts/Repairs/Maint-Software	1,330	2,830	2,830	2,830	2,830
Total Fleet Maintenance		12,585	13,620	12,980	12,030	12,020

Community Design

101515-511000	Regular Salaries	297,408	322,560	322,560	348,080	363,300
101515-511100	Variable Salaries	3,274	1,660	1,660	1,890	1,970
101515-511200	Overtime Pay	94	80	80	100	100
101515-512000	FICA Expense	22,115	23,890	23,890	24,940	25,780
101515-512100	Retirement Contribution	16,831	18,120	18,120	19,530	20,370
101515-512200	Workers Compensation	1,351	1,460	1,460	1,570	1,630
101515-513000	Medical Insurance	39,523	41,910	41,910	51,050	52,500
101515-513100	Dental Insurance	2,975	3,050	3,050	3,370	3,370
101515-513200	Vision Insurance	689	700	700	600	600
101515-513300	Life, AD&D & LTD Insurance	2,846	3,100	3,100	3,230	3,320
101515-513400	Employee Assistance Plan	75	100	100	100	100
101515-520100	Office Supplies	2,271	2,400	2,400	2,600	2,600
101515-521100	Computer Supplies-Software	4,402	4,430	4,430	3,000	3,000

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101515-522500	Non-Capital Furn/Equip/Tools	870	800	800	4,000	1,000
101515-523100	Uniforms and Clothing	22	-	50	100	100
101515-532010	Public Outreach	2,007	4,900	4,900	3,000	3,000
101515-532200	Printing	739	2,800	2,800	1,500	1,500
101515-532210	Travel	5,025	4,060	4,060	-	-
101515-532220	Business and Auto Allowance	126	-	130	300	300
101515-532230	Dues/Subscriptions/Books	2,142	2,100	2,100	3,000	3,000
101515-535010	Communication Svcs-Cell Phone	489	-	400	600	600
101515-536000	Rentals-Equipment	940	980	980	980	980
101515-538100	Education Expense	3,059	9,500	9,500	-	-
101515-538101	Travel, Training, & Meetings	-	-	-	12,500	12,500
101515-540470	Prof Serv-Recording Fee	1,123	160	340	500	500
101515-540900	Prof Serv-Other	3,150	-	-	-	-
101515-540910	Prof Serv-Consulting	7,388	60,000	60,000	-	60,000
101515-550090	Parts/Repairs/Maint-Copiers	1,233	4,000	4,000	3,000	3,000
101515-580040	Computer Replacement	2,168	2,170	2,170	2,170	2,170
Total Community Design		424,336	514,930	515,690	491,710	567,290

Building Safety

101530-511000	Regular Salaries	325,430	395,250	395,250	438,880	450,620
101530-511100	Variable Salaries	3,684	113,140	113,140	2,130	2,210
101530-511200	Overtime Pay	174	90	16,000	190	190
101530-512000	FICA Expense	24,557	37,560	40,120	32,480	33,310
101530-512100	Retirement Contribution	17,910	21,740	27,960	24,150	24,790
101530-512200	Workers Compensation	1,901	2,470	2,470	2,880	2,930
101530-513000	Medical Insurance	31,603	51,380	51,380	68,100	71,340
101530-513100	Dental Insurance	2,374	3,930	3,930	4,790	4,790
101530-513200	Vision Insurance	555	800	800	1,000	1,000
101530-513300	Life, AD&D & LTD Insurance	3,089	3,990	3,990	4,390	4,500
101530-513400	Employee Assistance Plan	107	160	160	160	160
101530-520100	Office Supplies	1,974	5,400	5,400	2,600	2,600
101530-521000	Computer Supplies	-	2,000	200	1,000	1,000
101530-521100	Computer Supplies-Software	-	-	-	1,200	1,200
101530-522120	Operating Supplies-Safety	450	500	500	1,200	1,200
101530-522230	Reference Materials	3,829	3,500	3,500	4,000	4,000
101530-522500	Non-Capital Furn/Equip/Tools	1,448	1,000	1,000	3,600	1,600
101530-522900	Miscellaneous Supplies	-	150	-	-	-
101530-523100	Uniforms and Clothing	1,103	1,000	1,000	1,500	1,500
101530-525100	Auto Expense-Parts & Repairs	791	1,000	1,000	1,000	1,000
101530-525200	Auto Expense-Tires	501	800	800	1,000	1,000
101530-525300	Gas & Oil	1,576	2,800	2,800	2,800	2,800
101530-529100	Resale Merchandise	-	-	-	1,000	1,000
101530-532200	Printing	1,048	500	1,000	1,200	1,200
101530-532210	Travel	209	10,000	10,000	-	-
101530-532220	Business and Auto Allowance	-	-	-	200	200
101530-532230	Dues/Subscriptions/Books	775	500	500	800	800
101530-535010	Communication Svcs-Cell Phone	1,133	750	1,200	2,300	2,300
101530-535030	Comm Svcs-Internet/Cable	601	-	500	700	700
101530-538100	Education Expense	7,833	7,500	7,500	-	-
101530-538101	Travel, Training, & Meetings	-	-	-	12,000	12,000
101530-540140	Prof Serv-Plan Review/Insp.	413,067	239,000	239,000	165,000	165,000
101530-540480	Prof Serv-Microfilming	-	-	-	55,000	-
101530-540670	Prof Serv-Elevator Inspection	12,650	20,000	20,000	20,000	20,000
101530-540910	Prof Serv-Consulting	2,036	5,000	5,000	5,000	5,000
101530-550020	Parts/Repairs/Maint-Equip	7	500	-	-	-
101530-550100	Parts/Repairs/Maint-Software	10,414	12,660	12,660	12,660	12,660
101530-580030	Vehicle/Equipment Replacement	-	-	-	5,500	5,500
101530-580040	Computer Replacement	2,570	2,570	2,570	2,570	2,570
Total Building Safety		875,399	947,640	971,330	882,980	842,670

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Library Services						
101600-511000	Regular Salaries	754,455	857,610	857,610	853,290	884,030
101600-511100	Variable Salaries	242,704	252,670	252,670	256,590	277,510
101600-511150	Temp/Seasonal Salaries	2,397	2,090	2,090	-	-
101600-511200	Overtime Pay	599	-	-	-	-
101600-512000	FICA Expense	74,975	81,990	81,990	82,640	86,530
101600-512100	Retirement Contribution	41,512	47,170	47,170	43,850	45,380
101600-512200	Workers Compensation	4,304	2,800	2,800	2,470	2,590
101600-512300	Unemployment Compensation	-	-	-	-	-
101600-513000	Medical Insurance	97,283	130,450	130,450	108,340	112,650
101600-513100	Dental Insurance	7,056	9,620	9,620	8,440	8,440
101600-513200	Vision Insurance	2,044	2,460	2,460	1,960	1,960
101600-513300	Life, AD&D & LTD Insurance	7,344	8,390	8,390	7,970	8,220
101600-513400	Employee Assistance Plan	262	380	380	380	380
101600-520100	Office Supplies	1,202	1,250	1,250	1,330	1,360
101600-521000	Computer Supplies	903	1,310	1,310	1,000	1,000
101600-521100	Computer Supplies-Software	3,000	5,160	5,160	6,840	7,020
101600-521200	Non-Capital Computer Hardware	1,268	1,350	1,350	6,900	900
101600-522060	Operating Supplies-AudioVisual	-	220	220	-	-
101600-522100	Operating Supplies-Signs	134	200	200	330	330
101600-522500	Non-Capital Furn/Equip/Tools	32,796	7,880	7,880	13,770	4,820
101600-526100	Library Reference Materials	1,703	2,500	2,500	2,800	2,800
101600-526120	Childrens Books & Media	28,345	32,450	32,450	31,000	32,000
101600-526130	Teen Books & Media	5,559	7,010	7,010	6,000	6,200
101600-526140	Adult Books & Media	40,043	45,450	45,450	44,000	46,000
101600-526160	Operating Supplies-Meet Room	260	390	390	390	420
101600-526170	Operating Supplies-Adult	287	550	550	550	600
101600-526180	Operating Supplies-Teen	503	550	550	850	950
101600-526190	Operating Supplies-Children	1,048	1,200	1,200	1,300	1,400
101600-526200	Material Processing	6,595	8,400	8,400	7,250	8,500
101600-532000	Advertising/Marketing	559	450	450	660	690
101600-532200	Printing	775	3,320	3,320	2,500	2,500
101600-532210	Travel	4,026	3,960	3,960	-	-
101600-532230	Dues/Subscriptions/Books	5,792	11,300	11,300	7,260	7,540
101600-532240	Electronic Databases	34,688	39,710	39,710	42,110	44,250
101600-532250	Print Periodicals	9,492	12,170	12,170	10,200	10,700
101600-535030	Comm Svcs-Internet/Cable	2,430	2,380	2,380	2,500	2,500
101600-535200	Postage	6	-	-	-	-
101600-538100	Education Expense	3,641	2,620	2,620	-	-
101600-538101	Travel, Training, & Meetings	-	-	-	8,750	11,120
101600-538390	Library Grant Expense	9,789	-	9,770	-	-
101600-540415	Prof Serv-Bank Charges	3,208	2,600	2,600	3,200	3,400
101600-540440	Prof Serv-Collections	766	1,900	1,900	800	900
101600-540600	Prof Serv-FLC ILS Support CLiC	34,202	35,170	44,600	47,970	47,270
101600-540610	Prof Serv-Courier (CLiC)	28,466	24,000	24,000	8,000	8,000
101600-540630	Prof Serv-Children Programming	2,480	3,250	3,250	3,650	3,850
101600-540680	Prof Serv-Adult Programming	971	1,100	1,100	1,150	1,200
101600-540690	Prof Serv-Teen Programming	-	600	600	400	450
101600-550020	Parts/Repairs/Maint-Equip	30,791	32,130	32,130	33,300	33,800
101600-550090	Parts/Repairs/Maint-Copiers	17,160	9,500	9,500	12,000	12,000
101600-580040	Computer Replacement	9,270	9,270	9,270	9,270	9,270
Total Library Servcies		1,557,091	1,706,930	1,726,130	1,683,960	1,741,430
Library Building Maintenance						
101601-511000	Regular Salaries	22,480	25,520	25,520	29,390	30,260
101601-511100	Variable Salaries	-	1,810	1,810	-	-
101601-511200	Overtime Pay	188	-	170	230	230
101601-512000	FICA Expense	1,639	1,950	1,950	2,170	2,220
101601-512100	Retirement Contribution	1,255	1,400	1,400	1,630	1,680
101601-512200	Workers Compensation	494	550	550	620	640

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101601-513000	Medical Insurance	4,623	5,420	5,420	4,090	4,300
101601-513100	Dental Insurance	339	400	400	290	290
101601-513200	Vision Insurance	79	90	90	80	80
101601-513300	Life, AD&D & LTD Insurance	226	250	250	280	290
101601-513400	Employee Assistance Plan	11	10	10	10	10
101601-522110	Operating Supplies-Janitorial	5,198	7,300	7,300	6,180	6,370
101601-522500	Non-Capital Furn/Equip/Tools	12	110	110	160	160
101601-522900	Miscellaneous Supplies	1,285	-	500	1,550	1,590
101601-523100	Uniforms and Clothing	90	-	150	150	150
101601-532220	Business and Auto Allowance	54	-	50	50	50
101601-534000	Utility Services-Gas	7,384	9,000	9,000	9,100	9,740
101601-534010	Utility Services-Electricity	58,116	88,000	88,000	69,550	74,420
101601-534020	Utility Service-Trash Removal	2,114	2,280	2,280	2,580	2,650
101601-534040	Utility Service-Haz Waste Disp	58	200	200	260	270
101601-534050	Utility Services-Water	1,154	2,660	2,660	1,550	1,590
101601-535000	Communication Svcs-Telephone	1,088	3,470	3,470	1,340	1,380
101601-535010	Communication Svcs-Cell Phone	232	-	200	-	-
101601-535040	Communication Svcs-T1 Line	1,154	6,950	6,950	1,340	1,380
101601-540300	Prof Serv-Custodial	43,864	47,000	47,000	51,840	55,990
101601-540900	Prof Serv-Other	-	500	500	3,660	3,670
101601-547010	Prof Serv-Pest Control	1,185	1,320	1,320	1,360	1,400
101601-550000	Parts/Repairs/Maint-Bldgs/Fac	6,688	13,800	13,800	7,000	7,000
101601-550020	Parts/Repairs/Maint-Equip	453	1,100	1,100	1,130	1,170
101601-550070	Parts/Repairs/Maint-HVAC	10,861	10,500	10,500	11,330	11,670
101601-550080	Parts/Repairs/Maint-Elevators	6,112	8,270	8,270	7,210	7,430
101601-550100	Parts/Repairs/Maint-Software	585	850	850	1,550	1,580
101601-550130	Parts/Repairs/Maint-Security	-	-	-	1,030	1,060
101601-550140	Parts/Repairs/Maint-Painting	73	2,760	2,760	2,840	2,930
101601-550150	Parts/Repairs/Maint-Fire Syste	2,495	4,200	4,200	2,830	2,920
101601-550160	Parts/Repairs/Maint-Electrical	1,809	1,660	1,660	1,550	1,590
101601-550170	Parts/Repairs/Maint-Plumbing	674	1,660	1,660	1,550	1,590
101601-550180	Parts/Repairs/Maint-Lighting	2,064	9,000	9,000	5,150	5,310
101601-580030	Vehicle/Equipment Replacement	-	-	-	900	900
Total Library Building Maintenance		186,138	259,990	261,060	233,530	245,960
Museum Services						
101610-511000	Regular Salaries	42,347	43,570	43,570	45,080	48,840
101610-511100	Variable Salaries	14,978	20,970	20,970	75,140	78,110
101610-511150	Temp/Seasonal Salaries	5,487	4,650	4,650	-	-
101610-511200	Overtime Pay	157	-	40	-	-
101610-512000	FICA Expense	4,856	5,280	5,280	9,210	9,720
101610-512100	Retirement Contribution	2,310	2,400	2,400	2,480	2,690
101610-512200	Workers Compensation	54	50	50	800	830
101610-513000	Medical Insurance	-	-	-	310	310
101610-513100	Dental Insurance	684	560	560	570	570
101610-513200	Vision Insurance	165	160	160	170	170
101610-513300	Life, AD&D & LTD Insurance	432	450	450	470	500
101610-513400	Employee Assistance Plan	21	20	20	50	50
101610-521100	Computer Supplies-Software	792	830	830	830	830
101610-521200	Non-Capital Computer Hardware	683	-	-	10,000	-
101610-522000	Operating Supplies	5,368	4,900	4,900	4,000	4,000
101610-522500	Non-Capital Furn/Equip/Tools	1,348	1,470	1,470	-	-
101610-532210	Travel	409	660	660	-	-
101610-532230	Dues/Subscriptions/Books	311	300	300	300	300
101610-535030	Comm Svcs-Internet/Cable	1,224	1,400	1,400	1,200	1,200
101610-538100	Education Expense	1,426	1,690	1,690	-	-
101610-538101	Travel, Training, & Meetings	-	-	-	4,470	4,470
101610-540900	Prof Serv-Other	-	-	2,500	-	-
Total Museum Services		83,052	89,360	91,900	155,080	152,590

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Museum Building Maintenance						
101611-511000	Regular Salaries	3,670	4,220	4,220	4,940	5,100
101611-511100	Variable Salaries	-	300	300	-	-
101611-511200	Overtime Pay	38	-	50	50	50
101611-512000	FICA Expense	269	320	320	370	380
101611-512100	Retirement Contribution	205	230	230	270	280
101611-512200	Workers Compensation	91	100	100	120	120
101611-512300	Unemployment Compensation	-	-	-	-	-
101611-513000	Medical Insurance	793	950	950	690	720
101611-513100	Dental Insurance	59	70	70	50	50
101611-513200	Vision Insurance	14	10	10	10	10
101611-513300	Life, AD&D & LTD Insurance	38	40	40	50	50
101611-513400	Employee Assistance Plan	2	-	-	-	-
101611-522110	Operating Supplies-Janitorial	93	320	320	260	270
101611-522500	Non-Capital Furn/Equip/Tools	2	-	-	-	-
101611-523100	Uniforms and Clothing	18	-	50	50	50
101611-534000	Utility Services-Gas	1,814	1,310	1,310	2,140	2,290
101611-534010	Utility Services-Electricity	1,492	2,630	2,630	1,820	1,950
101611-534020	Utility Service-Trash Removal	628	780	780	770	800
101611-534040	Utility Service-Haz Waste Disp	-	50	50	50	50
101611-534050	Utility Services-Water	1,699	630	630	2,060	2,120
101611-535000	Communication Svcs-Telephone	1,298	500	1,000	1,550	1,590
101611-535010	Communication Svcs-Cell Phone	39	-	50	50	50
101611-535040	Communication Svcs-T1 Line	61	60	60	100	110
101611-540300	Prof Serv-Custodial	3,391	3,570	3,570	4,100	4,430
101611-540900	Prof Serv-Other	-	100	100	100	110
101611-547010	Prof Serv-Pest Control	-	260	260	520	530
101611-550000	Parts/Repairs/Maint-Bldgs/Fac	1,152	6,050	6,050	1,550	1,590
101611-550020	Parts/Repairs/Maint-Equip	-	-	-	100	110
101611-550070	Parts/Repairs/Maint-HVAC	-	1,600	1,600	2,060	2,120
101611-550130	Parts/Repairs/Maint-Security	-	-	-	1,030	1,060
101611-550140	Parts/Repairs/Maint-Painting	5,447	500	500	500	500
101611-550150	Parts/Repairs/Maint-Fire System	1,420	2,600	2,600	2,320	2,390
101611-550160	Parts/Repairs/Maint-Electrical	-	260	260	260	270
101611-550170	Parts/Repairs/Maint-Plumbing	56	260	260	260	270
101611-550180	Parts/Repairs/Maint-Lighting	84	260	260	260	270
Total Museum Building Maintenance		23,873	27,980	28,630	28,460	29,690
Parks & Recreation Administration						
101710-511100	Variable Salaries	-	78,550	78,550	-	-
101710-512000	FICA Expense	-	6,010	6,010	-	-
101710-520100	Office Supplies	1,340	1,500	1,500	1,300	1,300
101710-521100	Computer Supplies-Software	-	1,050	1,050	500	500
101710-522500	Non-Capital Furn/Equip/Tools	570	1,240	1,240	600	600
101710-522900	Miscellaneous Supplies	323	510	1,570	520	530
101710-532200	Printing	2,899	3,040	3,040	3,100	3,130
101710-532210	Travel	208	1,550	1,550	-	-
101710-532220	Business and Auto Allowance	528	6,180	6,180	1,000	1,000
101710-532230	Dues/Subscriptions/Books	462	510	510	520	530
101710-535010	Communication Svcs-Cell Phone	6,485	4,940	4,940	6,000	6,000
101710-535030	Comm Svcs-Internet/Cable	481	1,840	1,840	500	500
101710-538100	Education Expense	1,766	3,930	3,930	-	-
101710-538101	Travel, Training, & Meetings	-	-	-	2,000	2,000
101710-550090	Parts/Repairs/Maint-Copiers	3,012	6,120	6,120	6,240	6,310
101710-580040	Computer Replacement	1,566	1,580	1,580	1,580	1,580
Total Parks & Recreation Administration		19,640	118,550	119,610	23,860	23,980
Recreation Center Management						
101721-511000	Regular Salaries	122,363	154,570	154,570	-	-
101721-511100	Variable Salaries	155,141	155,130	155,130	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101721-511200	Overtime Pay	3,495	-	3,000	-	-
101721-512000	FICA Expense	21,206	23,480	23,920	-	-
101721-512100	Retirement Contribution	6,734	8,520	8,670	-	-
101721-512200	Workers Compensation	1,869	2,320	2,320	-	-
101721-513000	Medical Insurance	14,069	17,860	17,860	-	-
101721-513100	Dental Insurance	2,197	2,460	2,460	-	-
101721-513200	Vision Insurance	337	370	370	-	-
101721-513300	Life, AD&D & LTD Insurance	1,241	1,340	1,340	-	-
101721-513400	Employee Assistance Plan	52	60	60	-	-
101721-520100	Office Supplies	2,063	3,030	3,030	-	-
101721-521000	Computer Supplies	812	3,170	3,170	-	-
101721-522030	Operating Supplies-Medical	158	640	640	-	-
101721-522100	Operating Supplies-Signs	60	910	910	-	-
101721-522120	Operating Supplies-Safety	602	1,800	1,800	-	-
101721-522500	Non-Capital Furn/Equip/Tools	7,025	8,860	8,860	-	-
101721-522900	Miscellaneous Supplies	4,737	5,280	5,280	-	-
101721-523100	Uniforms and Clothing	1,419	1,850	1,850	-	-
101721-529100	Resale Merchandise	494	1,370	1,370	-	-
101721-532200	Printing	17,549	18,310	18,310	-	-
101721-532210	Travel	353	350	350	-	-
101721-532220	Business and Auto Allowance	165	-	150	-	-
101721-532230	Dues/Subscriptions/Books	313	250	250	-	-
101721-535010	Communication Svcs-Cell Phone	200	-	400	-	-
101721-535030	Comm Svcs-Internet/Cable	4,025	3,060	3,060	-	-
101721-535200	Postage	780	1,040	1,040	-	-
101721-540900	Prof Serv-Other	63,252	40,150	40,150	-	-
101721-550000	Parts/Repairs/Maint-Bldgs/Fac	2,234	4,050	4,050	-	-
101721-550020	Parts/Repairs/Maint-Equip	8,471	11,030	11,030	-	-
101721-550090	Parts/Repairs/Maint-Copiers	4,237	4,070	4,070	-	-
101721-550100	Parts/Repairs/Maint-Software	6,294	6,150	6,500	-	-
Total Recreation Center Management		453,947	481,480	485,970	-	-

Recreation Center Aquatics

101722-511000	Regular Salaries	169,783	186,020	186,020	-	-
101722-511100	Variable Salaries	183,019	179,740	179,740	-	-
101722-511150	Temp/Seasonal Salaries	1,012	-	-	-	-
101722-511200	Overtime Pay	7,114	7,490	7,490	-	-
101722-512000	FICA Expense	26,689	25,860	25,860	-	-
101722-512100	Retirement Contribution	9,453	10,650	10,650	-	-
101722-512200	Workers Compensation	2,408	2,900	2,900	-	-
101722-512300	Unemployment Compensation	486	-	-	-	-
101722-513000	Medical Insurance	42,847	49,150	49,150	-	-
101722-513100	Dental Insurance	3,283	3,360	3,360	-	-
101722-513200	Vision Insurance	655	680	680	-	-
101722-513300	Life, AD&D & LTD Insurance	1,731	1,800	1,800	-	-
101722-513400	Employee Assistance Plan	60	90	90	-	-
101722-520100	Office Supplies	206	450	450	-	-
101722-521100	Computer Supplies-Software	315	350	350	-	-
101722-522010	Operating Supplies-Chemicals	14,364	17,150	17,150	-	-
101722-522030	Operating Supplies-Medical	177	280	280	-	-
101722-522100	Operating Supplies-Signs	-	280	280	-	-
101722-522120	Operating Supplies-Safety	982	230	330	-	-
101722-522500	Non-Capital Furn/Equip/Tools	37	660	660	-	-
101722-522900	Miscellaneous Supplies	741	1,560	1,560	-	-
101722-523100	Uniforms and Clothing	612	800	900	-	-
101722-532000	Advertising/Marketing	615	1,100	1,100	-	-
101722-532200	Printing	363	500	500	-	-
101722-532210	Travel	113	120	120	-	-
101722-532220	Business and Auto Allowance	194	-	200	-	-
101722-532230	Dues/Subscriptions/Books	1,301	1,260	1,260	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101722-535010	Communication Svcs-Cell Phone	69	70	70	-	-
101722-538100	Education Expense	563	420	420	-	-
101722-540900	Prof Serv-Other	-	3,180	3,180	-	-
101722-547050	Prof Serv-Rec Cen Contractors	24,952	20,000	20,000	-	-
101722-547060	Prof Serv - Red Cross	4,467	4,000	4,000	-	-
101722-550000	Parts/Repairs/Maint-Bldgs/Fac	109	5,000	5,000	-	-
101722-550020	Parts/Repairs/Maint-Equip	1,841	5,000	5,000	-	-
101722-550070	Parts/Repairs/Maint-HVAC	608	-	-	-	-
101722-580040	Computer Replacement	938	940	940	-	-
Total Recreation Center Aquatics		502,105	531,090	531,490	-	-
Fitness & Wellness						
101723-511000	Regular Salaries	43,113	58,030	58,030	-	-
101723-511100	Variable Salaries	73,960	77,910	77,910	-	-
101723-511200	Overtime Pay	647	1,500	1,500	-	-
101723-512000	FICA Expense	8,834	10,450	10,450	-	-
101723-512100	Retirement Contribution	2,378	3,270	3,270	-	-
101723-512200	Workers Compensation	948	990	990	-	-
101723-513000	Medical Insurance	4,861	9,510	9,510	-	-
101723-513100	Dental Insurance	375	380	380	-	-
101723-513200	Vision Insurance	92	90	90	-	-
101723-513300	Life, AD&D & LTD Insurance	413	430	430	-	-
101723-513400	Employee Assistance Plan	16	20	20	-	-
101723-520100	Office Supplies	129	1,300	1,300	-	-
101723-522500	Non-Capital Furn/Equip/Tools	835	500	1,120	-	-
101723-522900	Miscellaneous Supplies	753	3,180	3,180	-	-
101723-523100	Uniforms and Clothing	71	500	500	-	-
101723-532000	Advertising/Marketing	615	1,100	1,100	-	-
101723-532200	Printing	112	60	60	-	-
101723-532210	Travel	178	280	280	-	-
101723-532220	Business and Auto Allowance	165	-	150	-	-
101723-532230	Dues/Subscriptions/Books	97	680	680	-	-
101723-535010	Communication Svcs-Cell Phone	66	80	80	-	-
101723-538100	Education Expense	313	530	530	-	-
101723-547050	Prof Serv-Rec Cen Contractors	26,762	24,800	24,800	-	-
101723-547060	Prof Serv - Red Cross	1,616	1,500	1,500	-	-
101723-550020	Parts/Repairs/Maint-Equip	67	-	-	-	-
101723-580040	Computer Replacement	939	940	940	-	-
Total Fitness & Wellness		168,355	198,030	198,800	-	-
Youth Activities						
101724-511000	Regular Salaries	106,270	107,130	107,130	-	-
101724-511100	Variable Salaries	55,901	56,380	56,380	-	-
101724-511150	Temp/Seasonal Salaries	37,917	46,240	46,240	-	-
101724-511200	Overtime Pay	377	1,090	1,090	-	-
101724-512000	FICA Expense	14,729	16,040	16,040	-	-
101724-512100	Retirement Contribution	5,851	5,950	5,950	-	-
101724-512200	Workers Compensation	1,623	1,740	1,740	-	-
101724-513000	Medical Insurance	20,329	21,080	21,080	-	-
101724-513100	Dental Insurance	1,700	1,700	1,700	-	-
101724-513200	Vision Insurance	79	80	80	-	-
101724-513300	Life, AD&D & LTD Insurance	1,062	1,070	1,070	-	-
101724-513400	Employee Assistance Plan	41	40	40	-	-
101724-520100	Office Supplies	33	310	310	-	-
101724-522500	Non-Capital Furn/Equip/Tools	1,286	1,660	1,660	-	-
101724-522900	Miscellaneous Supplies	11,829	12,280	12,280	-	-
101724-523100	Uniforms and Clothing	456	600	600	-	-
101724-532000	Advertising/Marketing	671	1,100	1,100	-	-
101724-532200	Printing	179	310	310	-	-
101724-532210	Travel	331	290	290	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101724-532220	Business and Auto Allowance	165	-	150	-	-
101724-532230	Dues/Subscriptions/Books	426	580	580	-	-
101724-535010	Communication Svcs-Cell Phone	70	-	70	-	-
101724-537410	Rec Center-Special Events	3,961	4,000	4,000	-	-
101724-538100	Education Expense	531	420	420	-	-
101724-538200	Program Admission Fees	5,420	5,500	5,500	-	-
101724-538310	Youth Advisory Board	960	1,000	1,000	-	-
101724-540900	Prof Serv-Other	3,282	4,060	4,060	-	-
101724-547050	Prof Serv-Rec Cen Contractors	27,283	34,000	34,000	-	-
101724-550020	Parts/Repairs/Maint-Equip	69	200	200	-	-
101724-580040	Computer Replacement	938	940	940	-	-
Total Youth Activities		303,773	325,790	326,010	-	-

Memory Square Pool

101725-511000	Regular Salaries	66,795	72,220	72,220	-	-
101725-511100	Variable Salaries	10,205	1,430	1,430	-	-
101725-511150	Temp/Seasonal Salaries	28,482	33,780	33,780	-	-
101725-511200	Overtime Pay	965	2,500	2,500	-	-
101725-512000	FICA Expense	7,773	8,320	8,320	-	-
101725-512100	Retirement Contribution	3,714	4,110	4,110	-	-
101725-512200	Workers Compensation	861	850	850	-	-
101725-513000	Medical Insurance	15,616	17,700	17,700	-	-
101725-513100	Dental Insurance	1,225	1,260	1,260	-	-
101725-513200	Vision Insurance	243	250	250	-	-
101725-513300	Life, AD&D & LTD Insurance	675	700	700	-	-
101725-513400	Employee Assistance Plan	32	30	30	-	-
101725-520100	Office Supplies	-	130	130	-	-
101725-522010	Operating Supplies-Chemicals	5,438	7,260	7,260	-	-
101725-522120	Operating Supplies-Safety	192	250	250	-	-
101725-522500	Non-Capital Furn/Equip/Tools	326	740	740	-	-
101725-522900	Miscellaneous Supplies	694	1,180	1,180	-	-
101725-523100	Uniforms and Clothing	165	800	800	-	-
101725-532000	Advertising/Marketing	615	1,100	1,100	-	-
101725-532200	Printing	23	-	20	-	-
101725-532210	Travel	9	-	20	-	-
101725-532220	Business and Auto Allowance	110	-	100	-	-
101725-532230	Dues/Subscriptions/Books	3	-	-	-	-
101725-535010	Communication Svcs-Cell Phone	60	160	160	-	-
101725-535030	Comm Svcs-Internet/Cable	165	310	310	-	-
101725-538100	Education Expense	313	430	430	-	-
101725-540900	Prof Serv-Other	-	500	500	-	-
101725-550000	Parts/Repairs/Maint-Bldgs/Fac	1,543	3,500	3,500	-	-
101725-550020	Parts/Repairs/Maint-Equip	594	1,500	1,500	-	-
101725-580040	Computer Replacement	938	940	940	-	-
Total Memory Square Pool		147,773	161,950	162,090	-	-

Youth Sports

101726-511000	Regular Salaries	88,472	88,150	88,150	-	-
101726-511100	Variable Salaries	19,913	-	-	-	-
101726-511150	Temp/Seasonal Salaries	15,766	33,120	33,120	-	-
101726-511200	Overtime Pay	3,103	1,510	1,510	-	-
101726-512000	FICA Expense	9,522	9,300	9,300	-	-
101726-512100	Retirement Contribution	4,872	4,930	4,930	-	-
101726-512200	Workers Compensation	1,028	980	980	-	-
101726-513000	Medical Insurance	16,819	17,440	17,440	-	-
101726-513100	Dental Insurance	1,450	1,450	1,450	-	-
101726-513200	Vision Insurance	233	230	230	-	-
101726-513300	Life, AD&D & LTD Insurance	877	880	880	-	-
101726-513400	Employee Assistance Plan	30	30	30	-	-
101726-520100	Office Supplies	176	290	290	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101726-521000	Computer Supplies	20	-	-	-	-
101726-522500	Non-Capital Furn/Equip/Tools	40	200	200	-	-
101726-522900	Miscellaneous Supplies	15,983	13,980	13,980	-	-
101726-525300	Gas & Oil	149	-	-	-	-
101726-532000	Advertising/Marketing	615	1,100	1,100	-	-
101726-532200	Printing	54	-	50	-	-
101726-532210	Travel	638	540	540	-	-
101726-532220	Business and Auto Allowance	165	-	170	-	-
101726-532230	Dues/Subscriptions/Books	525	480	480	-	-
101726-535010	Communication Svcs-Cell Phone	66	80	80	-	-
101726-536040	Rentals-Other	4,837	2,650	6,000	-	-
101726-538100	Education Expense	313	440	440	-	-
101726-540900	Prof Serv-Other	2,472	3,030	3,150	-	-
101726-547050	Prof Serv-Rec Cen Contractors	10,268	17,500	17,500	-	-
101726-580040	Computer Replacement	937	940	940	-	-
Total Youth Sports		199,341	199,250	202,940	-	-
Adult Sports						
101727-511000	Regular Salaries	24,515	24,800	24,800	-	-
101727-511100	Variable Salaries	358	-	-	-	-
101727-511150	Temp/Seasonal Salaries	1,026	2,210	2,210	-	-
101727-511200	Overtime Pay	-	170	170	-	-
101727-512000	FICA Expense	1,864	2,030	2,030	-	-
101727-512100	Retirement Contribution	1,352	1,370	1,370	-	-
101727-512200	Workers Compensation	206	220	220	-	-
101727-513000	Medical Insurance	3,719	3,840	3,840	-	-
101727-513100	Dental Insurance	346	350	350	-	-
101727-513200	Vision Insurance	58	60	60	-	-
101727-513300	Life, AD&D & LTD Insurance	230	230	230	-	-
101727-513400	Employee Assistance Plan	8	10	10	-	-
101727-520100	Office Supplies	-	150	150	-	-
101727-522500	Non-Capital Furn/Equip/Tools	-	200	200	-	-
101727-522900	Miscellaneous Supplies	1,131	1,580	2,800	-	-
101727-532000	Advertising/Marketing	615	1,100	1,100	-	-
101727-532200	Printing	54	70	70	-	-
101727-532210	Travel	30	130	130	-	-
101727-532220	Business and Auto Allowance	110	-	100	-	-
101727-532230	Dues/Subscriptions/Books	3	80	80	-	-
101727-535010	Communication Svcs-Cell Phone	60	80	80	-	-
101727-538100	Education Expense	313	440	440	-	-
101727-540900	Prof Serv-Other	1,282	2,340	2,340	-	-
101727-580040	Computer Replacement	937	940	940	-	-
Total Adult Sports		38,218	42,400	43,720	-	-
Seniors						
101728-511000	Regular Salaries	142,350	163,010	163,010	-	-
101728-511100	Variable Salaries	23,550	13,420	13,420	-	-
101728-511200	Overtime Pay	323	590	590	-	-
101728-512000	FICA Expense	12,159	12,720	12,720	-	-
101728-512100	Retirement Contribution	7,840	9,000	9,000	-	-
101728-512200	Workers Compensation	1,352	1,310	1,310	-	-
101728-513000	Medical Insurance	26,028	34,550	34,550	-	-
101728-513100	Dental Insurance	2,251	2,710	2,710	-	-
101728-513200	Vision Insurance	428	480	480	-	-
101728-513300	Life, AD&D & LTD Insurance	1,447	1,480	1,480	-	-
101728-513400	Employee Assistance Plan	55	60	60	-	-
101728-520100	Office Supplies	768	610	610	-	-
101728-522500	Non-Capital Furn/Equip/Tools	612	750	750	-	-
101728-522900	Miscellaneous Supplies	11,646	10,160	10,160	-	-
101728-523100	Uniforms and Clothing	278	360	360	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101728-525100	Auto Expense-Parts & Repairs	235	400	400	-	-
101728-525300	Gas & Oil	197	600	600	-	-
101728-532000	Advertising/Marketing	725	1,100	1,100	-	-
101728-532200	Printing	168	3,100	3,100	-	-
101728-532210	Travel	101	680	680	-	-
101728-532220	Business and Auto Allowance	165	-	170	-	-
101728-532230	Dues/Subscriptions/Books	540	660	660	-	-
101728-534000	Utility Services-Gas	2,623	4,200	4,200	-	-
101728-534010	Utility Services-Electricity	7,439	8,700	8,700	-	-
101728-535010	Communication Svcs-Cell Phone	66	80	80	-	-
101728-535200	Postage	1,595	1,690	1,690	-	-
101728-538100	Education Expense	594	510	510	-	-
101728-538999	Other Services and Charges	-	1,000	1,000	-	-
101728-540300	Prof Serv-Custodial	12,409	12,500	12,500	-	-
101728-540900	Prof Serv-Other	4,191	2,500	2,500	-	-
101728-547050	Prof Serv-Rec Cen Contractors	9,272	6,000	6,000	-	-
101728-547080	Prof Serv- Senior Transport	24,215	23,000	23,000	-	-
101728-548010	Prof Serv-Bus Service	23,796	20,000	20,000	-	-
101728-550020	Parts/Repairs/Maint-Equip	2,148	1,730	1,730	-	-
101728-580040	Computer Replacement	937	940	940	-	-
Total Seniors		322,500	340,600	340,770	-	-
Cultural Arts						
101730-511000	Regular Salaries	25,818	32,510	32,510	36,880	38,880
101730-511100	Variable Salaries	82	-	-	-	-
101730-512000	FICA Expense	1,997	2,490	2,490	2,820	2,970
101730-512100	Retirement Contribution	1,420	1,790	1,790	2,030	2,140
101730-512200	Workers Compensation	239	300	300	350	370
101730-513100	Dental Insurance	-	-	300	370	370
101730-513300	Life, AD&D & LTD Insurance	275	340	340	380	400
101730-513400	Employee Assistance Plan	12	10	10	10	10
101730-520100	Office Supplies	117	200	200	200	200
101730-522500	Non-Capital Furn/Equip/Tools	20	2,000	2,000	500	500
101730-522900	Miscellaneous Supplies	-	1,200	1,200	4,500	4,500
101730-530815	Arts Programming Grants	5,000	5,000	5,000	10,000	10,000
101730-530820	Arts Opportunity Programming	-	-	-	25,000	25,000
101730-532000	Advertising/Marketing	2,853	5,000	5,000	5,000	5,000
101730-532200	Printing	-	1,000	1,000	1,000	1,000
101730-532230	Dues/Subscriptions/Books	-	-	20	100	100
101730-535030	Comm Svcs-Internet/Cable	1,204	1,200	1,200	1,200	1,200
101730-538100	Education Expense	99	800	800	-	-
101730-538101	Travel, Training, & Meetings	-	-	-	2,000	2,000
101730-538330	Louisville Cultural Council	10,000	10,000	10,000	20,000	20,000
101730-538999	Other Services and Charges	-	1,000	1,000	1,500	1,500
Total Cultural Arts		49,138	64,840	65,160	113,840	116,140
Senior Meals						
101731-511000	Regular Salaries	31,564	48,420	48,420	-	-
101731-511100	Variable Salaries	16,528	-	600	-	-
101731-511200	Overtime Pay	81	150	150	-	-
101731-512000	FICA Expense	3,515	3,150	3,150	-	-
101731-512100	Retirement Contribution	1,742	2,670	2,670	-	-
101731-512200	Workers Compensation	385	270	270	-	-
101731-513000	Medical Insurance	5,203	15,260	15,260	-	-
101731-513100	Dental Insurance	462	1,300	1,300	-	-
101731-513200	Vision Insurance	84	210	210	-	-
101731-513300	Life, AD&D & LTD Insurance	298	310	310	-	-
101731-513400	Employee Assistance Plan	11	30	30	-	-
101731-520100	Office Supplies	157	100	100	-	-
101731-522500	Non-Capital Furn/Equip/Tools	-	170	170	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101731-522900	Miscellaneous Supplies	4,439	10,070	10,070	-	-
101731-523100	Uniforms and Clothing	-	120	120	-	-
101731-532000	Advertising/Marketing	615	1,100	1,100	-	-
101731-532200	Printing	23	60	60	-	-
101731-532210	Travel	9	220	220	-	-
101731-532220	Business and Auto Allowance	165	-	170	-	-
101731-532230	Dues/Subscriptions/Books	3	170	170	-	-
101731-535010	Communication Svcs-Cell Phone	66	70	70	-	-
101731-538100	Education Expense	313	510	510	-	-
101731-540900	Prof Serv-Other	48,952	46,180	46,180	-	-
101731-547070	Prof Serv-Senior Grants	8,761	5,300	5,300	-	-
101731-547080	Prof Serv- Senior Transport	15,450	15,910	15,910	-	-
101731-580040	Computer Replacement	937	940	940	-	-
Total Senior Meals		139,763	152,690	153,460	-	-

Nite at the Rec

101732-511000	Regular Salaries	37,059	38,190	38,190	-	-
101732-511100	Variable Salaries	15,945	20,630	20,630	-	-
101732-511200	Overtime Pay	22	500	500	-	-
101732-512000	FICA Expense	3,897	4,470	4,470	-	-
101732-512100	Retirement Contribution	2,044	2,130	2,130	-	-
101732-512200	Workers Compensation	424	470	470	-	-
101732-513000	Medical Insurance	4,228	4,380	4,380	-	-
101732-513100	Dental Insurance	337	340	340	-	-
101732-513200	Vision Insurance	79	80	80	-	-
101732-513300	Life, AD&D & LTD Insurance	352	360	360	-	-
101732-513400	Employee Assistance Plan	14	10	10	-	-
101732-520100	Office Supplies	-	100	100	-	-
101732-522500	Non-Capital Furn/Equip/Tools	-	170	170	-	-
101732-522900	Miscellaneous Supplies	10,681	7,700	7,700	-	-
101732-523100	Uniforms and Clothing	522	650	650	-	-
101732-532000	Advertising/Marketing	615	1,100	1,100	-	-
101732-532200	Printing	23	-	20	-	-
101732-532210	Travel	9	120	120	-	-
101732-532220	Business and Auto Allowance	165	-	170	-	-
101732-532230	Dues/Subscriptions/Books	3	70	70	-	-
101732-535010	Communication Svcs-Cell Phone	66	80	80	-	-
101732-536040	Rentals-Other	14,942	15,000	15,000	-	-
101732-538100	Education Expense	313	500	500	-	-
101732-540900	Prof Serv-Other	5,794	7,700	7,700	-	-
101732-580040	Computer Replacement	938	940	940	-	-
Total Nite at the Rec		98,472	105,690	105,880	-	-

Arts Center Building Maintenance

101735-511000	Regular Salaries	4,579	5,230	5,230	5,940	6,110
101735-511100	Variable Salaries	-	600	600	-	-
101735-511200	Overtime Pay	38	-	-	50	50
101735-512000	FICA Expense	338	430	430	440	460
101735-512100	Retirement Contribution	255	290	290	330	340
101735-512200	Workers Compensation	113	130	130	140	140
101735-513000	Medical Insurance	891	1,060	1,060	750	790
101735-513100	Dental Insurance	71	80	80	60	60
101735-513200	Vision Insurance	16	20	20	20	20
101735-513300	Life, AD&D & LTD Insurance	46	50	50	60	60
101735-513400	Employee Assistance Plan	2	-	-	-	-
101735-522110	Operating Supplies-Janitorial	821	-	500	1,030	1,060
101735-522500	Non-Capital Furn/Equip/Tools	2	-	-	-	-
101735-522900	Miscellaneous Supplies	-	-	-	260	270
101735-523100	Uniforms and Clothing	18	-	50	50	50
101735-534000	Utility Services-Gas	629	1,200	1,200	1,070	1,150

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101735-534010	Utility Services-Electricity	928	1,200	1,200	1,280	1,370
101735-534020	Utility Service-Trash Removal	979	700	700	1,390	1,430
101735-534040	Utility Service-Haz Waste Disp	-	-	-	100	110
101735-535010	Communication Svcs-Cell Phone	45	-	50	50	50
101735-540300	Prof Serv-Custodial	7,423	8,000	8,000	8,910	9,620
101735-550000	Parts/Repairs/Maint-Bldgs/Fac	2,810	17,000	17,000	3,000	3,000
101735-550070	Parts/Repairs/Maint-HVAC	-	-	-	2,060	2,120
101735-550130	Parts/Repairs/Maint-Security	-	-	-	520	530
101735-550140	Parts/Repairs/Maint-Painting	808	-	-	2,580	2,650
101735-550150	Parts/Repairs/Maint-Fire Syste	9	-	-	260	270
101735-550160	Parts/Repairs/Maint-Electrical	115	-	-	520	530
101735-550170	Parts/Repairs/Maint-Plumbing	791	-	-	1,030	1,060
101735-550180	Parts/Repairs/Maint-Lighting	66	-	130	520	530
Total Arts Center Building Maintenance		21,792	35,990	36,720	32,420	33,830

Steinbaugh Pavilion Building Maintenance

101736-511000	Regular Salaries	2,290	2,610	2,610	2,970	3,060
101736-511100	Variable Salaries	-	300	300	-	-
101736-511200	Overtime Pay	19	-	-	50	50
101736-512000	FICA Expense	169	210	210	220	230
101736-512100	Retirement Contribution	128	140	140	170	170
101736-512200	Workers Compensation	57	60	60	70	70
101736-513000	Medical Insurance	445	530	530	380	400
101736-513100	Dental Insurance	36	40	40	30	30
101736-513200	Vision Insurance	8	10	10	10	10
101736-513300	Life, AD&D & LTD Insurance	23	30	30	30	30
101736-513400	Employee Assistance Plan	1	-	-	-	-
101736-522500	Non-Capital Furn/Equip/Tools	117	-	-	-	-
101736-523100	Uniforms and Clothing	9	-	-	-	-
101736-534010	Utility Services-Electricity	3,904	550	550	4,820	5,150
101736-534050	Utility Services-Water	213	280	280	310	320
101736-535010	Communication Svcs-Cell Phone	23	-	-	-	-
101736-550000	Parts/Repairs/Maint-Bldgs/Fac	474	550	550	620	640
101736-550020	Parts/Repairs/Maint-Equip	-	550	550	620	640
101736-550100	Parts/Repairs/Maint-Software	-	280	280	-	-
101736-550140	Parts/Repairs/Maint-Painting	-	-	-	310	320
101736-550150	Parts/Repairs/Maint-Fire Syste	9	-	-	-	-
101736-550160	Parts/Repairs/Maint-Electrical	-	280	280	310	320
101736-550180	Parts/Repairs/Maint-Lighting	-	280	280	310	320
Total Steinbaugh Pavilion Building Maintenance		7,922	6,700	6,700	11,230	11,760

Memory Square Building Maintenance

101737-511000	Regular Salaries	5,960	6,830	6,830	-	-
101737-511100	Variable Salaries	-	600	600	-	-
101737-511200	Overtime Pay	56	-	50	-	-
101737-512000	FICA Expense	438	540	540	-	-
101737-512100	Retirement Contribution	333	380	380	-	-
101737-512200	Workers Compensation	148	160	160	-	-
101737-513000	Medical Insurance	1,239	1,480	1,480	-	-
101737-513100	Dental Insurance	94	110	110	-	-
101737-513200	Vision Insurance	21	20	20	-	-
101737-513300	Life, AD&D & LTD Insurance	61	70	70	-	-
101737-513400	Employee Assistance Plan	3	-	-	-	-
101737-522110	Operating Supplies-Janitorial	771	1,200	1,200	-	-
101737-522500	Non-Capital Furn/Equip/Tools	4	-	20	-	-
101737-523100	Uniforms and Clothing	27	-	50	-	-
101737-534000	Utility Services-Gas	5,004	7,200	7,200	-	-
101737-534010	Utility Services-Electricity	6,831	7,900	7,900	-	-
101737-534020	Utility Service-Trash Removal	205	660	660	-	-
101737-534050	Utility Services-Water	5,419	5,890	5,890	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
101737-535000	Communication Svcs-Telephone	1,310	1,030	1,030	-	-
101737-535010	Communication Svcs-Cell Phone	62	-	70	-	-
101737-540300	Prof Serv-Custodial	2,020	1,900	1,900	-	-
101737-550000	Parts/Repairs/Maint-Bldgs/Fac	1,922	1,760	1,760	-	-
101737-550020	Parts/Repairs/Maint-Equip	691	1,280	1,280	-	-
101737-550070	Parts/Repairs/Maint-HVAC	27	-	-	-	-
101737-550170	Parts/Repairs/Maint-Plumbing	19	-	-	-	-
101737-550200	Parts/Repairs/Maint-Pool Syst	436	-	-	-	-
Total Memory Square Building Maintenance		33,100	39,010	39,200	-	-
Athletic Fields Maintenance						
101754-511000	Regular Salaries	36,328	39,100	39,100	-	-
101754-511100	Variable Salaries	981	1,350	20,000	-	-
101754-511200	Overtime Pay	1,355	2,310	2,310	-	-
101754-512000	FICA Expense	2,914	3,200	4,700	-	-
101754-512100	Retirement Contribution	2,087	2,280	2,280	-	-
101754-512200	Workers Compensation	705	770	770	-	-
101754-513000	Medical Insurance	4,571	4,560	4,560	-	-
101754-513100	Dental Insurance	432	420	420	-	-
101754-513200	Vision Insurance	87	80	80	-	-
101754-513300	Life, AD&D & LTD Insurance	366	410	410	-	-
101754-513400	Employee Assistance Plan	19	20	20	-	-
101754-522010	Operating Supplies-Chemicals	240	-	20	-	-
101754-522120	Operating Supplies-Safety	7	-	30	-	-
101754-522170	Operating Supplies - Tree Repl	4,660	-	-	-	-
101754-522190	Operating Supplies-Ballfield	5,618	6,000	6,000	-	-
101754-522500	Non-Capital Furn/Equip/Tools	1,510	1,200	1,400	-	-
101754-522900	Miscellaneous Supplies	1,017	1,000	1,000	-	-
101754-523100	Uniforms and Clothing	685	-	400	-	-
101754-532220	Business and Auto Allowance	110	-	100	-	-
101754-534010	Utility Services-Electricity	23,998	20,000	20,000	-	-
101754-534020	Utility Service-Trash Removal	1,318	2,400	2,400	-	-
101754-534050	Utility Services-Water	2,264	42,760	42,760	-	-
101754-535010	Communication Svcs-Cell Phone	168	-	170	-	-
101754-536000	Rentals-Equipment	5,834	5,200	5,200	-	-
101754-540900	Prof Serv-Other	5,334	2,500	5,200	-	-
101754-547030	Prof Serv-Landscape Maint.	500	-	750	-	-
101754-550000	Parts/Repairs/Maint-Bldgs/Fac	1,165	1,000	1,000	-	-
101754-550020	Parts/Repairs/Maint-Equip	575	-	700	-	-
101754-550030	Parts/Repairs/Maint-Grounds	14,017	20,000	20,000	-	-
101754-550260	Parts/Repairs/Maint-Ground Irr	2,441	-	2,840	-	-
Total Athletic Fields Maintenance		121,302	156,560	184,620	-	-
Debt Service						
101111-570350	Principal - Capital Leases	5,150	5,150	5,150	5,680	5,890
101111-570650	Interest - Capital Leases	3,845	3,800	3,800	2,800	2,590
Total Debt Service		8,995	8,950	8,950	8,480	8,480
Interfund Transfers						
101910-990201	Transfer to Open Space & Parks	-	808,120	819,060	849,770	881,640
101910-990204	Transfer to Cemetery Fund	67,800	95,770	95,040	102,600	99,830
101910-990205	Transfer to PEG Fee Fund	-	70,000	70,000	-	-
101910-990208	Transfer to Recreation	-	-	-	1,735,360	1,093,530
101910-990301	Transfer to Cap Projects Fund	-	-	-	1,250,000	1,000,000
101910-990303	Transfer to Rec Center Construction	-	1,500,000	1,500,000	-	-
Total Interfund Transfers		67,800	2,473,890	2,484,100	3,937,730	3,075,000
Total General Fund Expenditures		17,940,742	23,538,740	23,536,490	22,266,800	21,685,020
Ending Fund Balance		7,797,337	7,575,757	7,752,307	5,288,137	4,370,157

PAGE LEFT INTENTIONALLY BLANK



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

Special Revenue Funds Tab

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Open Space & Parks Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		4,005,324	2,646,825	2,646,825	899,695	1,193,695
General Revenue						
201001-413100	Sales Tax	1,563,969	1,626,530	1,610,890	1,659,220	1,709,000
201001-413200	Use Tax - Consumer	178,778	178,780	178,780	178,780	178,780
201001-414100	Use Tax - Auto	159,503	191,400	191,400	172,260	180,010
201001-415100	Use Tax - Building Materials	195,369	211,590	211,590	199,530	256,990
201001-415130	Use Tax - Site Improvements	2,590	3,710	2,640	2,690	2,740
201001-432520	State Grant - SIPA/GIS	4,800	-	-	-	-
201001-433000	Grant Revenues	-	900,000	900,000	5,000	5,000
201001-461000	Miscellaneous Revenues	519	-	1,250	-	-
201001-461100	Interest Earnings	31,522	17,830	27,500	22,840	32,430
201001-461110	Net Incr (Decr) in Fair Value	(5,503)	-	-	-	-
201001-463100	Real Property Rental Income	40,208	40,210	40,210	40,210	40,210
201001-464100	Developer Contributions	50,625	-	-	-	-
201001-464108	Contributions - Superior	162,500	-	-	-	-
201001-464120	Land Dedication Fee	602,257	-	-	-	-
201001-464130	Memorial Contributions/Gifts	8,320	-	300	-	-
201001-492100	Proceeds from Sale of Assets	6,500	-	-	-	-
Total General Revenue		3,001,957	3,170,050	3,164,560	2,280,530	2,405,160
Interfund Transfers						
201001-980101	Xfer from General Fund	-	808,120	819,060	849,770	881,640
201001-980302	Tfer from Impact Fee Fund	173,950	538,010	228,410	353,400	255,180
Total Interfund Transfers		173,950	1,346,130	1,047,470	1,203,170	1,136,820
Total Open Space & Parks Fund Revenue		3,175,907	4,516,180	4,212,030	3,483,700	3,541,980
Central Fund-Wide Charges						
201110-511000	Regular Salaries	200,732	216,150	216,150	228,570	233,470
201110-511100	Variable Salaries	1,776	-	1,300	-	-
201110-511200	Overtime Pay	1,961	3,860	3,860	2,000	2,000
201110-512000	FICA Expense	14,598	15,660	15,660	16,530	16,810
201110-512100	Retirement Contribution	13,720	13,510	13,510	14,120	14,390
201110-512200	Workers Compensation	1,380	1,410	1,410	1,350	1,370
201110-513000	Medical Insurance	24,036	27,980	27,980	24,350	25,200
201110-513100	Dental Insurance	1,829	2,110	2,110	1,850	1,840
201110-513200	Vision Insurance	392	430	430	410	400
201110-513300	Life, AD&D & LTD Insurance	1,760	2,020	2,020	2,070	2,110
201110-513400	Employee Assistance Plan	66	70	70	70	70
201110-522500	Non-Capital Furn/Equip/Tools	634	-	350	600	600
201110-523100	Uniforms and Clothing	210	-	210	210	210
201110-532220	Business and Auto Allowance	749	-	600	750	750
201110-535010	Communication Svcs-Cell Phone	106	-	100	120	120
201110-540410	Prof Serv-Investment Fee	115	5,000	5,000	5,000	5,000
201110-540415	Prof Serv-Bank Charges	-	1,200	1,200	1,200	1,200
Total Central Fund-Wide Charges		264,063	289,400	291,960	299,200	305,540
Snow & Ice Removal						
201433-511000	Regular Salaries	55,828	60,650	60,650	64,130	66,260
201433-511200	Overtime Pay	1,919	1,990	1,990	2,100	2,210
201433-512000	FICA Expense	4,364	4,670	4,670	4,930	5,090
201433-512100	Retirement Contribution	3,198	3,440	3,440	3,640	3,770

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
201433-512200	Workers Compensation	1,043	1,130	1,130	960	1,000
201433-513000	Medical Insurance	6,593	7,320	7,320	8,750	9,150
201433-513100	Dental Insurance	551	590	590	690	690
201433-513200	Vision Insurance	134	140	140	160	160
201433-513300	Life, AD&D & LTD Insurance	565	620	620	640	660
201433-513400	Employee Assistance Plan	27	20	20	20	20
201433-522500	Non-Capital Furn/Equip/Tools	1,570	-	200	1,500	1,500
201433-522900	Miscellaneous Supplies	-	-	800	1,000	1,000
201433-523100	Uniforms and Clothing	285	-	300	330	340
201433-524360	Street Supplies - Ice Slicer	-	5,310	5,310	3,000	3,000
201433-532220	Business and Auto Allowance	110	-	100	250	250
201433-535010	Communication Svcs-Cell Phone	349	-	250	500	500
201433-550020	Parts/Repairs/Maint-Equip	5,449	-	450	5,000	5,000
Total Snow & Ice Removal		81,986	85,880	87,980	97,600	100,600

Open Space Administration & Operations

201750-511000	Regular Salaries	133,727	143,170	143,170	195,120	200,770
201750-511100	Variable Salaries	-	-	-	31,720	32,760
201750-511150	Temp/Seasonal Salaries	5,130	13,660	13,660	-	-
201750-511200	Overtime Pay	1,250	3,150	3,150	1,890	1,990
201750-512000	FICA Expense	10,254	11,820	11,820	16,790	17,280
201750-512100	Retirement Contribution	7,471	8,050	8,050	10,840	11,150
201750-512200	Workers Compensation	1,933	2,160	2,160	3,120	3,220
201750-512300	Unemployment Compensation	42	-	1,500	-	-
201750-513000	Medical Insurance	16,096	17,160	17,160	31,970	33,200
201750-513100	Dental Insurance	1,489	1,510	1,510	2,780	2,780
201750-513200	Vision Insurance	326	330	330	530	530
201750-513300	Life, AD&D & LTD Insurance	1,278	1,370	1,370	1,900	1,960
201750-513400	Employee Assistance Plan	55	60	60	80	80
201750-520100	Office Supplies	507	260	500	500	500
201750-521100	Computer Supplies-Software	375	-	-	-	-
201750-522100	Operating Supplies-Signs	3,471	940	940	1,000	1,000
201750-522500	Non-Capital Furn/Equip/Tools	1,945	2,660	3,000	3,000	3,150
201750-522900	Miscellaneous Supplies	370	-	-	-	-
201750-523100	Uniforms and Clothing	3,107	2,090	2,090	3,000	3,050
201750-525100	Auto Expense-Parts & Repairs	505	1,060	1,060	1,110	1,170
201750-525200	Auto Expense-Tires	-	420	420	440	460
201750-525300	Gas & Oil	4,129	2,650	2,650	4,340	4,550
201750-531000	Ditch Assessment	1,645	-	-	1,700	2,200
201750-532000	Advertising/Marketing	-	-	-	1,500	1,500
201750-532100	Insurance	5,358	8,100	8,100	7,000	7,700
201750-532220	Business and Auto Allowance	551	-	500	560	570
201750-533100	Boulder County Youth Corp	6,875	3,690	7,040	5,300	5,600
201750-534050	Utility Services-Water	30	-	-	-	-
201750-535010	Communication Svcs-Cell Phone	154	370	370	390	410
201750-538100	Education Expense	1,574	-	-	-	-
201750-538101	Travel, Training, & Meetings	-	-	-	2,400	4,150
201750-538350	Open Space Advisory Board	43	100	100	100	100
201750-538999	Other Services and Charges	250	-	50	-	-
201750-540110	Prof Serv-Engineering	32,068	45,000	45,000	1,240	830
201750-540410	Prof Serv-Investment Fee	1,072	-	1,000	1,000	1,000
201750-540415	Prof Serv-Bank Charges	955	-	1,000	1,000	1,000
201750-540530	Prof Serv-Resource Management	12,146	20,600	20,600	15,000	15,000
201750-540900	Prof Serv-Other	8,460	9,890	9,890	9,000	9,000
201750-540910	Prof Serv-Consulting	2,365	-	360	-	-
201750-547010	Prof Serv-Pest Control	3,978	4,290	4,290	4,300	4,520
201750-547020	Prof Serv-Weed Control	33,962	30,000	30,000	30,000	30,000
201750-547030	Prof Serv-Landscape Maint.	1,595	-	2,020	3,000	3,200
201750-550030	Parts/Repairs/Maint-Grounds	5,298	5,830	7,200	11,400	11,970
201750-550240	Parts/Repairs/Maint-Memorials	162	1,590	1,590	1,500	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
201750-550260	Parts/Repairs/Maint-Ground Irr	160	-	250	180	200
201750-580030	Vehicle/Equipment Replacement	-	1,920	1,920	7,600	7,600
Open Space Administration & Operations		312,162	343,900	355,880	414,300	426,150
Parks Administration & Operations						
201751-511000	Regular Salaries	481,836	520,530	520,530	556,810	575,700
201751-511100	Variable Salaries	17,194	18,900	18,900	265,650	274,640
201751-511150	Temp/Seasonal Salaries	117,227	194,850	194,850	-	-
201751-511200	Overtime Pay	21,074	18,730	18,730	21,000	22,050
201751-512000	FICA Expense	48,337	52,540	52,540	63,300	65,470
201751-512100	Retirement Contribution	27,416	29,660	29,660	31,780	32,880
201751-512200	Workers Compensation	14,707	13,830	13,830	12,990	13,430
201751-512300	Unemployment Compensation	2,003	-	-	-	-
201751-513000	Medical Insurance	57,064	58,470	58,470	77,650	81,240
201751-513100	Dental Insurance	5,177	5,080	5,080	6,530	6,530
201751-513200	Vision Insurance	1,174	1,180	1,180	1,400	1,400
201751-513300	Life, AD&D & LTD Insurance	4,864	5,180	5,180	5,610	5,770
201751-513400	Employee Assistance Plan	201	240	240	240	240
201751-520100	Office Supplies	1,971	630	1,500	2,000	2,000
201751-521100	Computer Supplies-Software	209	-	200	250	250
201751-522010	Operating Supplies-Chemicals	591	-	600	1,000	1,000
201751-522100	Operating Supplies-Signs	2,050	350	350	1,500	1,500
201751-522120	Operating Supplies-Safety	1,886	1,110	1,110	2,000	2,000
201751-522170	Tree Replacement	1,805	15,000	15,000	10,000	10,000
201751-522200	Operating Supplies-Plant Mat.	6,270	15,000	15,000	10,000	10,000
201751-522500	Non-Capital Furn/Equip/Tools	9,430	3,940	3,940	7,500	7,500
201751-522900	Miscellaneous Supplies	10,797	12,040	12,040	12,000	12,000
201751-523100	Uniforms and Clothing	5,235	6,300	6,300	6,380	6,700
201751-525100	Auto Expense-Parts & Repairs	13,299	13,790	13,790	14,000	14,000
201751-525200	Auto Expense-Tires	1,592	2,920	2,920	1,600	1,600
201751-525300	Gas & Oil	23,475	25,200	25,200	25,200	26,460
201751-532100	Insurance	13,172	13,900	14,390	16,000	17,600
201751-532210	Travel	-	190	190	-	-
201751-532220	Business and Auto Allowance	826	-	800	900	900
201751-532230	Dues/Subscriptions/Books	193	280	610	500	500
201751-533100	Boulder County Youth Corp	6,875	7,400	7,400	7,580	7,750
201751-534010	Utility Services-Electricity	20,330	14,110	14,110	21,000	22,050
201751-534020	Utility Service-Trash Removal	4,045	2,040	2,130	4,250	4,460
201751-534040	Utility Service-Haz Waste Disp	53	-	-	-	-
201751-534050	Utility Services-Water	201,333	187,960	230,000	211,390	221,960
201751-535010	Communication Svcs-Cell Phone	2,189	270	2,000	2,200	2,310
201751-535030	Comm Svcs-Internet/Cable	(11)	-	-	-	-
201751-536000	Rentals-Equipment	12,272	9,550	9,550	13,000	13,650
201751-538100	Education Expense	6,868	3,710	3,710	-	-
201751-538101	Travel, Training, & Meetings	-	-	-	5,000	5,000
201751-538999	Other Services and Charges	190	370	370	250	250
201751-540410	Prof Serv-Investment Fee	831	-	800	1,000	1,000
201751-540415	Prof Serv-Bank Charges	-	-	-	1,000	1,000
201751-540555	Prof Serv -Branch Site Grinding	13,900	-	-	14,000	14,000
201751-540900	Prof Serv-Other	7,255	12,800	12,800	18,000	18,000
201751-547000	Prof Serv-Mowing	70,549	82,470	82,470	94,840	109,070
201751-547010	Prof Serv-Pest Control	2,784	3,010	3,010	3,000	3,000
201751-547020	Prof Serv-Weed Control	-	11,140	11,140	2,000	2,000
201751-547030	Prof Serv-Landscape Maint.	14,963	45,710	45,710	20,000	20,000
201751-547100	Prof Serv - Tree/Hort Maint	5,865	-	19,000	42,000	40,000
201751-547110	Trail Work	9,395	15,000	15,000	15,000	15,000
201751-547120	Prof Serv - Tennis Crt Repairs	-	-	-	16,000	16,000
201751-547130	Tennis Court Resurfacing	-	16,000	16,000	-	-
201751-550000	Parts/Repairs/Maint-Bldgs/Fac	3,362	2,650	2,650	3,500	3,500
201751-550020	Parts/Repairs/Maint-Equip	17,021	5,940	6,800	20,000	20,000

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
201751-550030	Parts/Repairs/Maint-Grounds	10,049	8,910	8,910	11,000	12,000
201751-550160	Parts/Repairs/Maint-Electrical	-	-	500	1,000	1,000
201751-550240	Parts/Repairs/Maint-Memorials	5,101	980	980	2,000	2,000
201751-550260	Parts/Repairs/Maint-Ground Irr	12,767	28,000	28,000	25,000	25,000
201751-550280	Parts/Repairs/Maint-Other	5,635	-	-	6,000	6,000
201751-580030	Vehicle/Equipment Replacement	-	15,480	15,480	59,800	59,800
Total Parks Administration & Operations		1,324,697	1,503,340	1,571,650	1,773,600	1,839,160
Open Space Acquisition						
201755-511000	Regular Salaries	3,045	3,140	3,140	3,030	3,060
201755-512000	FICA Expense	214	220	220	210	220
201755-512100	Retirement Contribution	170	170	170	170	170
201755-512200	Workers Compensation	24	20	20	20	20
201755-513000	Medical Insurance	325	360	360	250	260
201755-513100	Dental Insurance	27	30	30	30	30
201755-513200	Vision Insurance	6	10	10	10	10
201755-513300	Life, AD&D & LTD Insurance	25	20	20	20	20
201755-513400	Employee Assistance Plan	1	-	-	-	-
201755-532220	Business and Auto Allowance	55	-	-	-	-
201755-535010	Communication Svcs-Cell Phone	6	-	-	10	10
201755-540900	Prof Serv-Other	-	5,000	5,000	5,000	5,000
Total Open Space Acquisition		3,897	8,970	8,970	8,750	8,800
Open Space Education & Outreach						
201756-511000	Regular Salaries	74,733	136,800	136,800	146,440	152,580
201756-511150	Temp/Seasonal Salaries	513	1,370	1,370	-	-
201756-511200	Overtime Pay	1,842	240	650	1,930	2,030
201756-512000	FICA Expense	5,749	10,010	10,010	11,210	11,690
201756-512100	Retirement Contribution	4,224	7,540	7,540	8,160	8,500
201756-512200	Workers Compensation	1,235	2,370	2,370	2,180	2,280
201756-513000	Medical Insurance	9,819	27,990	27,990	14,720	15,310
201756-513100	Dental Insurance	863	2,330	2,330	1,580	1,580
201756-513200	Vision Insurance	218	460	460	410	410
201756-513300	Life, AD&D & LTD Insurance	761	920	920	1,480	1,540
201756-513400	Employee Assistance Plan	41	70	70	80	80
201756-520100	Office Supplies	-	-	-	250	250
201756-523100	Uniforms and Clothing	908	-	1,330	1,000	1,050
201756-532010	Public Education & Outreach	-	-	-	3,800	4,000
201756-532220	Business and Auto Allowance	165	-	170	170	170
201756-535010	Communication Svcs-Cell Phone	18	-	20	20	20
201756-535030	Comm Svcs-Internet/Cable	-	-	-	-	-
201756-537030	Volunteer Appreciation	1,854	530	530	1,000	1,500
201756-538100	Education Expense	6,149	960	3,000	-	-
Total Open Space Education & Outreach		109,092	191,590	195,560	194,430	202,990
Open Space Trail Maintenance						
201757-511000	Regular Salaries	56,231	61,980	61,980	63,140	64,860
201757-511150	Temp/Seasonal Salaries	4,104	10,920	10,920	-	-
201757-511200	Overtime Pay	349	2,000	2,000	370	380
201757-512000	FICA Expense	4,450	5,460	5,460	4,660	4,800
201757-512100	Retirement Contribution	3,143	3,520	3,520	3,490	3,590
201757-512200	Workers Compensation	848	1,100	1,100	790	810
201757-513000	Medical Insurance	6,911	8,070	8,070	7,000	7,280
201757-513100	Dental Insurance	508	600	600	530	530
201757-513200	Vision Insurance	139	160	160	150	150
201757-513300	Life, AD&D & LTD Insurance	516	590	590	570	590
201757-513400	Employee Assistance Plan	25	30	30	30	30
201757-522500	Non-Capital Furn/Equip/Tools	-	-	-	600	-
201757-523100	Uniforms and Clothing	199	-	200	210	220
201757-532220	Business and Auto Allowance	551	-	500	560	570

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
201757-533100	Boulder County Youth Corp	-	-	-	2,270	2,400
201757-535010	Communication Svcs-Cell Phone	78	-	100	80	80
201757-550030	Parts/Repairs/Maint-Grounds	2,424	10,300	10,300	4,000	4,000
Total Open Space Trail Maintenance		80,475	104,730	105,530	88,450	90,290
Open Space New Trails						
201758-511000	Regular Salaries	13,056	14,290	14,290	14,320	14,450
201758-511150	Temp/Seasonal Salaries	513	1,370	1,370	-	-
201758-511200	Overtime Pay	26	240	240	30	30
201758-512000	FICA Expense	971	1,170	1,170	1,060	1,070
201758-512100	Retirement Contribution	722	790	790	790	800
201758-512200	Workers Compensation	150	180	180	150	150
201758-513000	Medical Insurance	1,513	1,650	1,650	1,620	1,640
201758-513100	Dental Insurance	165	170	170	170	170
201758-513200	Vision Insurance	31	30	30	30	30
201758-513300	Life, AD&D & LTD Insurance	126	140	140	130	140
201758-513400	Employee Assistance Plan	4	-	-	-	-
201758-523100	Uniforms and Clothing	15	-	-	-	-
201758-532220	Business and Auto Allowance	55	-	50	60	60
201758-535010	Communication Svcs-Cell Phone	6	-	-	10	10
201758-540900	Prof Serv-Other	2,365	-	-	-	-
Total Open Space New Trails		19,717	20,030	20,080	18,370	18,550
Capital - Streetscapes						
201313-630101	Irrig Replacements & Improvs (%)	14,412	20,000	20,000	-	-
201313-640001	Machinery & Equipment	4,609	7,500	7,500	-	-
Total Capital - Streetscapes		19,021	27,500	27,500	-	-
Capital - Snow & Ice Removal						
201314-640001	Machinery & Equipment	10,145	7,500	7,500	-	-
Total Capital - Snow & Ice Removal		10,145	7,500	7,500	-	-
Capital - Parks						
201511-630071	Parks and Open Space Signs	-	31,250	31,250	25,000	-
201511-630101	Irrig Replacements & Improvs (%)	21,151	30,000	30,000	30,000	-
201511-630129	Playground Surfacing Replacement	-	-	-	12,000	12,000
201511-630130	Sundance Park Master Plan	-	-	-	15,000	-
201511-630131	Recycling Cans for Park Sites (%)	-	-	-	20,000	10,000
201511-630132	Enhance BMX Track at Community Park	-	-	-	20,000	-
201511-630133	Freeze Resistant Drinking Fountains	-	-	-	8,000	8,000
201511-630135	Cottonwood Park Development	-	-	-	-	216,000
201511-640000	Motor Vehicle/Road Equipment (%)	-	-	-	26,000	-
201511-640001	Machinery & Equipment (%)	28,817	52,500	52,500	52,500	52,500
201511-630127	Miner's Field Park Improvs	20,437	10,000	10,000	-	11,000
201511-650096	Conex Box (%)	-	-	-	-	3,500
201511-660105	Soccer/Multipurpose Fields (%)	-	5,100	6,370	-	-
Total Capital - Parks		70,405	128,850	130,120	208,500	313,000
Capital - Open Space Maintenance						
201522-630004	Lastoska Property Conservation	-	12,500	12,500	80,000	-
201522-630093	Hecla Lake Reservoir Improvs	4,791	-	-	-	-
201522-630134	Fishing Pond Dredging & Master Plan	-	-	-	-	35,000
201522-640000	Motor Vehicle/Road Equipment (%)	-	-	-	6,500	-
201522-640001	Machinery & Equipment (%)	674	17,500	17,500	-	-
Total Capital - Open Space Maintenance		5,466	30,000	30,000	86,500	35,000
Capital - Open Space Education & Outreach						
201523-630117	Interpretive Education	1,064	6,000	6,000	-	-
201523-660093	Trail Connections (%)	-	124,170	124,170	-	-
Total Capital - Education & Outreach		1,064	130,170	130,170	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Capital - Open Space Trail Maintenance						
201524-640000	Motor Vehicle/Road Equipment	41,177	-	-	-	-
201524-640001	Machinery & Equipment (%)	5,238	17,500	17,500	-	-
201524-660252	Coyote Run Slope Mitigation (50%)	-	275,000	275,000	-	-
Total Capital - Open Space Trail Maintenance		46,416	292,500	292,500	-	-
Capital - Open Space New Trails						
201528-660015	Open Space & Parks Signs (%)	-	-	-	-	120,000
201528-660067	Hwy 42 Multi-Use Underpass	91,881	2,100,620	2,100,620	-	-
201528-660093	Trail Connections (%)	17,590	496,700	496,700	-	-
201528-660201	Trail Projects	9,879	35,240	35,240	-	37,800
201528-660224	Kestral Trail Connection	1,200	61,300	61,300	-	-
Total Capital - Open Space New Trails		120,550	2,693,860	2,693,860	-	157,800
Capital - Athletic Fields						
201538-660105	Soccer/Multipurpose Fields (%)	-	9,900	9,900	-	-
Total Capital - Athletic Fields		-	9,900	9,900	-	-
Capital - Open Space Acquisition						
201755-610008	Open Space Acquisition	2,065,250	-	-	-	-
Total Capital - Open Space Acquisition		2,065,250	-	-	-	-
Total Open Space & Parks Fund Expenditures		4,534,406	5,868,120	5,959,160	3,189,700	3,497,880
Ending Fund Balance		2,646,825	1,294,885	899,695	1,193,695	1,237,795

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Conservation Trust - Lottery Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		643,700	488,997	488,997	7	30,357
Parks Revenue						
202051-433000	Grant Revenues	-	75,000	-	60,000	60,000
202051-435300	State Lottery	200,418	201,160	194,410	194,410	194,410
202051-461100	Interest Earnings	6,281	3,270	5,000	340	1,250
202051-461110	Net Incr (Decr) in Fair Value	(1,319)	-	-	-	-
Total Parks Revenue		205,380	279,430	199,410	254,750	255,660
Total Conservation Trust - Lottery Fund Revenue		205,380	279,430	199,410	254,750	255,660
Administration & Operations						
202120-540410	Prof Serv-Investment Fee	415	400	400	400	400
Total Administration & Operations		415	400	400	400	400
Capital - Parks						
202511-620003	Restroom Improvement Program	162	-	-	-	-
202511-620004	Recreation Campus Restroom	88,639	206,400	206,400	-	-
202511-630048	Playgrounds	209,981	82,700	82,700	224,000	224,000
202511-630078	Tennis Court Resurfacing	4,800	-	-	-	-
202511-630118	Tennis Court Renovation	29,750	-	-	-	-
202511-630122	Improvements at Cmty Dog Park (40%)	1,744	-	-	-	-
Total Capital - Parks		335,076	289,100	289,100	224,000	224,000
Capital - Open Space Maintenance						
202522-630093	Hecla Lake Aeration	11,841	-	-	-	-
Total Capital - Open Space Maintenance		11,841	-	-	-	-
Capital - Youth Activities						
202531-630118	Tennis Court Renovation (50%)	6,375	-	-	-	-
Total Capital - Youth Activities		6,375	-	-	-	-
Capital - Adult Activities						
202532-630118	Tennis Court Renovation (50%)	6,375	-	-	-	-
Total Capital - Adult Activities		6,375	-	-	-	-
Interfund Transfers						
202910-990303	Transfer to Rec Center Construction	-	459,500	398,900	-	-
Total Interfund Transfers		-	459,500	398,900	-	-
Total Conservation Trust - Lottery Fund Expenditures		360,082	749,000	688,400	224,400	224,400
Ending Fund Balance		488,997	19,427	7	30,357	61,617

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Cemetery Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		30,152	27,696	27,696	27,696	27,696
Parks Revenue						
204051-422300	Burial Permit	39,567	24,270	27,340	28,160	29,000
204051-448110	Burial Fees (Open & Close)	38,790	35,110	38,670	39,830	41,000
204051-461000	Miscellaneous Revenues	10	-	-	-	-
204051-461100	Interest Earnings	407	380	400	620	760
204051-461110	Net Incr (Decr) in Fair Value	(118)	-	-	-	-
Total Parks Revenue		78,656	59,760	66,410	68,610	70,760
Interfund Transfers						
204001-980101	Xfer from General Fund	67,800	95,770	95,040	102,600	99,830
204001-980203	Tfer fr Cemtry Perpet CareFund	3,966	6,870	5,500	13,390	17,150
Total Interfund Transfers		71,766	102,640	100,540	115,990	116,980
Total Cemetery Fund Revenue		150,421	162,400	166,950	184,600	187,740
Cemetery Administration & Operations						
204752-511000	Regular Salaries	51,719	57,760	57,760	63,170	65,820
204752-511100	Variable Salaries	981	1,350	1,350	1,400	1,460
204752-511200	Overtime Pay	2,170	3,260	3,260	2,630	2,760
204752-512000	FICA Expense	4,151	4,720	4,720	4,790	4,990
204752-512100	Retirement Contribution	2,981	3,360	3,360	3,620	3,770
204752-512200	Workers Compensation	1,310	1,580	1,580	1,000	1,040
204752-513000	Medical Insurance	7,798	7,670	7,670	15,150	15,880
204752-513100	Dental Insurance	627	560	560	1,260	1,260
204752-513200	Vision Insurance	142	140	140	210	210
204752-513300	Life, AD&D & LTD Insurance	538	580	580	640	660
204752-513400	Employee Assistance Plan	30	30	30	30	30
204752-521100	Computer Supplies-Software	821	-	-	3,000	2,000
204752-522170	Operating Supplies - Tree Repl	820	-	-	1,000	1,000
204752-522500	Non-Capital Furn/Equip/Tools	793	1,000	1,000	1,000	1,000
204752-522550	Cremation Vaults	373	2,120	2,120	1,500	1,500
204752-522900	Miscellaneous Supplies	289	1,040	1,040	500	500
204752-523100	Uniforms and Clothing	494	-	500	580	600
204752-532100	Insurance	8,292	9,180	9,180	10,600	11,600
204752-534050	Utility Services-Water	41,136	45,450	45,450	47,720	50,110
204752-535010	Communication Svcs-Cell Phone	415	-	400	500	500
204752-535030	Comm Svcs-Internet/Cable	441	-	450	500	500
204752-536000	Rentals-Equipment	1,059	-	500	1,200	1,200
204752-538100	Education Expense	279	-	-	-	-
204752-538101	Travel, Training, & Meetings	-	-	-	300	300
204752-540410	Prof Serv-Investment Fee	28	60	60	50	50
204752-540415	Prof Serv-Bank Charges	2,570	1,900	1,900	2,000	2,000
204752-540470	Prof Serv-Recording Fee	3	-	-	-	-
204752-540900	Prof Serv-Other	-	-	900	-	-
204752-547000	Prof Serv-Mowing	-	-	-	1,000	1,000
204752-547030	Prof Serv-Landscape Maint.	-	-	-	1,000	1,000
204752-547100	Prof Serv - Tree/Hort Maint	4,700	-	1,800	2,500	2,500
204752-550030	Parts/Repairs/Maint-Grounds	3,508	12,500	12,500	5,000	5,000
204752-550160	Parts/Repairs/Maint-Electrical	-	640	640	-	-
Cemetery Administration & Operations		138,468	154,900	159,450	173,850	180,240

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Capital - Parks & Recreation						
204799-630087	General Cemetery Improvements	10,540	-	-	-	-
204799-640000	Motor Vehicle/Road Equipment (%)	-	-	-	3,250	-
204799-640001	Machinery & Equipment (%)	3,870	7,500	7,500	7,500	7,500
Total Capital - Parks & Recreation		14,410	7,500	7,500	10,750	7,500
Total Cemetery Fund Expenditures		152,877	162,400	166,950	184,600	187,740
Ending Fund Balance		27,696	27,696	27,696	27,696	27,696

City of Louisville, Colorado
2019 - 2020 Biennial Budget
PEG Fee Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		51,275	76,376	76,376	9,836	13,036
Administration & Support Services Revenue						
205010-446010	PEG Fees - Comcast	27,533	21,280	28,000	28,000	28,000
205010-461100	Interest Earnings	616	870	500	250	400
205010-461110	Net Incr (Decr) in Fair Value	(154)	-	-	-	-
Total Administration & Support Services Revenue		27,995	22,150	28,500	28,250	28,400
Interfund Transfers						
205001-980101	Transfer from General Fund	-	70,000	70,000	-	-
Total Interfund Transfers		-	70,000	70,000	-	-
Total PEG Fee Fund Revenue		27,995	92,150	98,500	28,250	28,400
Administration & Operations						
205120-540410	Prof Serv-Investment Fee	36	40	40	50	50
205120-600008	PEG Capital	2,858	165,000	165,000	-	-
Total Administration & Operations		2,894	165,040	165,040	50	50
Interfund Transfers						
205910-990101	Transfer to General Fund	-	-	-	25,000	25,000
Total Interfund Transfers		-	-	-	25,000	25,000
Total PEG Fee Fund Expenditures		2,894	165,040	165,040	25,050	25,050
Ending Fund Balance		76,376	3,486	9,836	13,036	16,386

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Historic Preservation Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		905,271	1,192,067	1,192,067	799,497	1,020,577
Community Design Revenue						
207016-413100	Sales Tax	521,333	542,190	536,970	553,080	569,670
207016-413200	Use Tax - Consumer	59,594	59,590	59,590	59,590	59,590
207016-414100	Use Tax - Auto	53,168	63,800	63,800	57,420	60,000
207016-415100	Use Tax - Building Materials	65,093	70,500	70,500	66,480	85,630
207016-415130	Use Tax - Site Improvements	862	830	880	900	920
207016-432600	State Grant - Historical Found	4,219	-	-	-	-
207016-461100	Interest Earnings	15,751	16,260	18,000	32,880	47,530
207016-461110	Net Incr (Decr) in Fair Value	(3,921)	-	-	-	-
Total Community Design Revenue		716,099	753,170	749,740	770,350	823,340
Total Historic Preservation Fund Revenue		716,099	753,170	749,740	770,350	823,340
Historic Preservation Administration & Operations						
207540-511000	Regular Salaries	79,589	86,730	86,730	90,720	94,840
207540-511100	Variable Salaries	454	210	210	240	250
207540-511200	Overtime Pay	58	180	180	180	180
207540-512000	FICA Expense	5,832	6,350	6,350	6,540	6,800
207540-512100	Retirement Contribution	5,013	5,130	5,130	5,360	5,590
207540-512200	Workers Compensation	297	320	320	340	350
207540-513000	Medical Insurance	7,998	9,060	9,060	9,580	9,880
207540-513100	Dental Insurance	808	840	840	810	810
207540-513200	Vision Insurance	184	190	190	170	170
207540-513300	Life, AD&D & LTD Insurance	733	820	820	840	870
207540-513400	Employee Assistance Plan	28	30	30	30	30
207540-520100	Office Supplies	36	300	300	150	150
207540-522180	Operating Supplies-Plaques	739	1,900	1,900	1,000	1,000
207540-532000	Advertising/Marketing	824	-	250	-	-
207540-532010	Public Education & Outreach	5,066	15,000	15,000	6,000	6,000
207540-532210	Travel	-	6,000	6,000	-	-
207540-532220	Business and Auto Allowance	192	-	200	200	200
207540-532230	Dues/Subscriptions/Books	246	3,000	3,000	500	500
207540-535010	Communication Svcs-Cell Phone	90	-	100	100	100
207540-538100	Education Expense	95	3,000	3,000	-	-
207540-538101	Travel, Training, & Meetings	-	-	-	5,000	5,000
207540-540410	Prof Serv-Investment Fee	931	1,200	1,200	1,200	1,200
207540-540415	Prof Serv-Bank Charges	156	250	250	250	250
207540-544530	Prof Serv-Presrv Master Plan	39,202	65,800	65,800	30,000	30,000
Total Historic Preservation Admin & Operations		76,049	206,310	206,860	159,210	164,170
Historic Preservation Incentives						
207541-538420	Contributions & Grants	95,248	527,820	527,820	250,000	250,000
207541-544580	Pre-Landmarking Assessments	21,995	21,000	21,000	25,000	25,000
Total Historic Preservation Incentives		186,366	548,820	548,820	275,000	275,000
Historic Preservation Acquisitions						
207542-620097	Historical Museum Campus (%)	1	-	-	-	-
207542-620098	Austin Niehoff House Rehab (%)	-	82,500	82,500	-	-
207542-620109	Miners' Cabins Relocation	-	245,000	245,000	-	-
207542-620113	Historical Museum Structural Work (%)	-	-	-	60,850	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
207542-630123	Historic Interpretive Signs	-	25,000	25,000	-	-
207542-650095	Blue Parrot Sign	-	34,130	34,130	-	-
Total Historic Preservation Acquisitions		166,888	386,630	386,630	60,850	-
Interfund Transfers						
207910-990101	Transfer to General Fund	-	-	-	54,210	56,390
Total Interfund Transfers		-	-	-	54,210	56,390
Total Historic Preservation Fund Expenditures		429,303	1,141,760	1,142,310	549,270	495,560

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Recreation Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		-	-	-	-	625,700
Recreation Revenue						
208053-413100	Sales Tax	-	-	-	664,290	684,220
208053-413200	Use Tax - Consumer	-	-	-	71,510	71,510
208053-414100	Use Tax - Auto	-	-	-	68,900	72,000
208053-415100	Use Tax - Building Materials	-	-	-	99,770	128,500
208053-415130	Use Tax - Site Improvements	-	-	-	1,350	1,380
208053-434400	Senior Grants	-	-	-	5,000	5,000
208053-437300	Senior Meals Reimbursement	-	-	-	50,000	55,000
208053-445100	Rec Center Membership Fee	-	-	-	1,017,420	1,068,290
208053-445110	Rec Center Daily User Fees	-	-	-	120,010	126,010
208053-445120	Rec Center Merchandise	-	-	-	2,000	2,200
208053-445121	Rec Center Nite at the Rec	-	-	-	44,010	44,890
208053-445122	Rec Center Nite@Rec Merchandis	-	-	-	14,500	14,750
208053-445125	Rec Center Child Care Fees	-	-	-	12,000	13,000
208053-445130	Rec Center Concession Fees	-	-	-	10,000	10,200
208053-445132	MAC Gym Fees	-	-	-	46,000	48,300
208053-445136	Rec Center - Rentals	-	-	-	36,240	38,830
208053-445139	Unclassified - Rentals	-	-	-	33,080	34,730
208053-445140	Rec Center Swim Lessons	-	-	-	129,680	136,160
208053-445141	Rec Center Aquatics Contracted	-	-	-	30,000	31,500
208053-445142	Rec Center Aquatics Red Cross	-	-	-	2,000	3,500
208053-445143	Rec Center Swim Team	-	-	-	20,000	21,000
208053-445145	Memory Square Swim Admission	-	-	-	36,760	42,010
208053-445146	Memory Square Swim Lessons	-	-	-	1,500	3,000
208053-445150	Rec Center Youth Activity Fees	-	-	-	224,020	261,420
208053-445151	Rec Cen Youth Activ Contracted	-	-	-	45,000	45,450
208053-445160	Rec Center Adult - Fitness	-	-	-	170,000	178,500
208053-445161	Rec Cen Adult Fit Contracted	-	-	-	45,000	47,250
208053-445162	Rec Center Adult Fit Red Cross	-	-	-	300	300
208053-445170	Rec Center Youth Sports Fees	-	-	-	138,080	144,980
208053-445171	Rec Cen Youth Sports Contractd	-	-	-	27,850	29,240
208053-445180	Rec Center Adult Sports Fees	-	-	-	60,010	63,010
208053-445190	Senior Fees	-	-	-	89,250	93,710
208053-445191	Senior Fees - Contracted	-	-	-	14,500	14,750
208053-445193	Senior Meals Contributions	-	-	-	15,000	15,250
Total Recreation Revenue		-	-	-	3,345,030	3,549,840
Interfund Transfers						
208001-980101	Xfer from General Fund	-	-	-	1,735,360	1,093,530
208001-980301	Tfer from Capital Projs Fund	-	-	-	125,000	129,690
Total Interfund Transfers		-	-	-	1,860,360	1,223,220
Total Recreation Fund Revenue		-	-	-	5,205,390	4,773,060
Recreation Center Building Maintenance						
208442-511000	Regular Salaries	-	-	-	125,400	129,470
208442-511200	Overtime Pay	-	-	-	600	600
208442-512000	FICA Expense	-	-	-	8,960	9,240
208442-512100	Retirement Contribution	-	-	-	6,930	7,150
208442-512200	Workers Compensation	-	-	-	2,710	2,800
208442-513000	Medical Insurance	-	-	-	27,330	28,690

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
208442-513100	Dental Insurance	-	-	-	2,190	2,190
208442-513200	Vision Insurance	-	-	-	420	420
208442-513300	Life, AD&D & LTD Insurance	-	-	-	1,230	1,270
208442-513400	Employee Assistance Plan	-	-	-	60	60
208442-522110	Operating Supplies-Janitorial	-	-	-	39,930	41,120
208442-522900	Miscellaneous Supplies	-	-	-	3,090	3,180
208442-523100	Uniforms and Clothing	-	-	-	350	350
208442-532220	Business and Auto Allowance	-	-	-	50	50
208442-534000	Utility Services-Gas	-	-	-	43,340	46,370
208442-534010	Utility Services-Electricity	-	-	-	120,380	128,800
208442-534020	Utility Service-Trash Removal	-	-	-	6,180	6,370
208442-534040	Utility Service-Haz Waste Disp	-	-	-	520	530
208442-534050	Utility Services-Water	-	-	-	28,840	29,710
208442-535000	Communication Svcs-Telephone	-	-	-	2,780	2,860
208442-535010	Communication Svcs-Cell Phone	-	-	-	500	500
208442-535040	Communication Svcs-T1 Line	-	-	-	2,270	2,330
208442-540300	Prof Serv-Custodial	-	-	-	183,600	198,290
208442-540900	Prof Serv-Other	-	-	-	3,920	3,940
208442-547010	Prof Serv-Pest Control	-	-	-	1,960	2,020
208442-550000	Parts/Repairs/Maint-Bldgs/Fac	-	-	-	10,300	10,610
208442-550020	Parts/Repairs/Maint-Equip	-	-	-	5,150	5,310
208442-550070	Parts/Repairs/Maint-HVAC	-	-	-	23,690	24,400
208442-550080	Parts/Repairs/Maint-Elevators	-	-	-	4,530	4,670
208442-550100	Parts/Repairs/Maint-Software	-	-	-	1,550	1,580
208442-550130	Parts/Repairs/Maint-Security	-	-	-	1,030	1,060
208442-550140	Parts/Repairs/Maint-Painting	-	-	-	1,030	1,060
208442-550150	Parts/Repairs/Maint-Fire Syste	-	-	-	4,120	4,240
208442-550160	Parts/Repairs/Maint-Electrical	-	-	-	1,550	1,590
208442-550170	Parts/Repairs/Maint-Plumbing	-	-	-	5,670	5,840
208442-550180	Parts/Repairs/Maint-Lighting	-	-	-	2,580	2,650
208442-550200	Parts/Repairs/Maint-Pool Syst	-	-	-	10,300	10,610
208442-550290	Parts/Repairs/Maint-Rec Ctr An	-	-	-	41,200	42,440
208442-580030	Vehicle/Equipment Replacement	-	-	-	2,700	2,700
Total Recreation Center Building Maintenance		-	-	-	728,940	767,070
Recreation Center Management						
208721-511000	Regular Salaries	-	-	-	151,980	154,390
208721-511100	Variable Salaries	-	-	-	188,290	198,810
208721-511200	Overtime Pay	-	-	-	4,400	4,600
208721-512000	FICA Expense	-	-	-	26,240	27,230
208721-512100	Retirement Contribution	-	-	-	8,600	8,750
208721-512200	Workers Compensation	-	-	-	3,490	3,640
208721-513000	Medical Insurance	-	-	-	12,990	13,170
208721-513100	Dental Insurance	-	-	-	2,640	2,640
208721-513200	Vision Insurance	-	-	-	390	390
208721-513300	Life, AD&D & LTD Insurance	-	-	-	1,540	1,560
208721-513400	Employee Assistance Plan	-	-	-	60	60
208721-520100	Office Supplies	-	-	-	2,500	2,500
208721-521000	Computer Supplies	-	-	-	1,000	1,000
208721-522030	Operating Supplies-Medical	-	-	-	300	300
208721-522100	Operating Supplies-Signs	-	-	-	200	200
208721-522120	Operating Supplies-Safety	-	-	-	900	900
208721-522500	Non-Capital Furn/Equip/Tools	-	-	-	8,000	8,000
208721-522900	Miscellaneous Supplies	-	-	-	5,000	5,000
208721-523100	Uniforms and Clothing	-	-	-	2,500	2,500
208721-529100	Resale Merchandise	-	-	-	1,500	2,000
208721-532200	Printing	-	-	-	23,500	23,500
208721-532220	Business and Auto Allowance	-	-	-	100	100
208721-532230	Dues/Subscriptions/Books	-	-	-	250	250
208721-535010	Communication Svcs-Cell Phone	-	-	-	300	300

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
208721-535030	Comm Svcs-Internet/Cable	-	-	-	4,000	3,000
208721-535200	Postage	-	-	-	7,000	7,000
208721-540900	Prof Serv-Other	-	-	-	55,000	58,000
208721-550000	Parts/Repairs/Maint-Bldgs/Fac	-	-	-	3,000	3,000
208721-550020	Parts/Repairs/Maint-Equip	-	-	-	9,000	9,000
208721-550090	Parts/Repairs/Maint-Copiers	-	-	-	5,000	5,000
208721-550100	Parts/Repairs/Maint-Software	-	-	-	6,670	7,000
Total Recreation Center Management		-	-	-	536,340	553,790

Recreation Center Aquatics

208722-511000	Regular Salaries	-	-	-	223,070	228,460
208722-511100	Variable Salaries	-	-	-	327,690	340,790
208722-511200	Overtime Pay	-	-	-	8,630	10,000
208722-512000	FICA Expense	-	-	-	34,850	35,790
208722-512100	Retirement Contribution	-	-	-	12,270	12,570
208722-512200	Workers Compensation	-	-	-	6,020	6,230
208722-513000	Medical Insurance	-	-	-	55,320	58,050
208722-513100	Dental Insurance	-	-	-	4,220	4,220
208722-513200	Vision Insurance	-	-	-	620	620
208722-513300	Life, AD&D & LTD Insurance	-	-	-	2,270	2,320
208722-513400	Employee Assistance Plan	-	-	-	110	110
208722-520100	Office Supplies	-	-	-	250	250
208722-521100	Computer Supplies-Software	-	-	-	350	350
208722-522010	Operating Supplies-Chemicals	-	-	-	35,000	35,000
208722-522030	Operating Supplies-Medical	-	-	-	490	490
208722-522100	Operating Supplies-Signs	-	-	-	280	280
208722-522120	Operating Supplies-Safety	-	-	-	520	520
208722-522500	Non-Capital Furn/Equip/Tools	-	-	-	1,500	1,500
208722-522900	Miscellaneous Supplies	-	-	-	2,750	2,730
208722-523100	Uniforms and Clothing	-	-	-	1,800	1,800
208722-532000	Advertising/Marketing	-	-	-	1,100	1,100
208722-532200	Printing	-	-	-	750	750
208722-532220	Business and Auto Allowance	-	-	-	200	200
208722-532230	Dues/Subscriptions/Books	-	-	-	1,500	1,500
208722-535010	Communication Svcs-Cell Phone	-	-	-	70	70
208722-538101	Travel, Training, & Meetings	-	-	-	540	540
208722-540900	Prof Serv-Other	-	-	-	3,180	3,180
208722-547050	Prof Serv-Rec Cen Contractors	-	-	-	31,000	31,000
208722-547060	Prof Serv - Red Cross	-	-	-	3,500	3,500
208722-550020	Parts/Repairs/Maint-Equip	-	-	-	5,000	5,000
208722-580040	Computer Replacement	-	-	-	940	940
Total Recreation Center Aquatics		-	-	-	765,790	789,860

Fitness & Wellness

208723-511000	Regular Salaries	-	-	-	102,320	104,630
208723-511100	Variable Salaries	-	-	-	176,310	183,940
208723-511200	Overtime Pay	-	-	-	4,500	5,000
208723-512000	FICA Expense	-	-	-	18,080	18,390
208723-512100	Retirement Contribution	-	-	-	5,630	5,760
208723-512200	Workers Compensation	-	-	-	1,880	1,940
208723-513000	Medical Insurance	-	-	-	21,600	22,670
208723-513100	Dental Insurance	-	-	-	1,780	1,780
208723-513200	Vision Insurance	-	-	-	300	300
208723-513300	Life, AD&D & LTD Insurance	-	-	-	1,020	1,050
208723-513400	Employee Assistance Plan	-	-	-	40	40
208723-520100	Office Supplies	-	-	-	1,000	1,000
208723-522500	Non-Capital Furn/Equip/Tools	-	-	-	3,000	3,000
208723-522900	Miscellaneous Supplies	-	-	-	1,500	1,500
208723-523100	Uniforms and Clothing	-	-	-	600	600
208723-532000	Advertising/Marketing	-	-	-	1,100	1,100

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
208723-532200	Printing	-	-	-	60	60
208723-532220	Business and Auto Allowance	-	-	-	150	150
208723-532230	Dues/Subscriptions/Books	-	-	-	3,180	3,180
208723-535010	Communication Svcs-Cell Phone	-	-	-	80	80
208723-538101	Travel, Training, & Meetings	-	-	-	810	810
208723-547050	Prof Serv-Rec Cen Contractors	-	-	-	26,000	26,000
208723-547060	Prof Serv - Red Cross	-	-	-	1,500	1,500
208723-580040	Computer Replacement	-	-	-	940	940
Total Fitness & Wellness		-	-	-	373,380	385,420
Youth Activities						
208724-511000	Regular Salaries	-	-	-	113,980	114,010
208724-511100	Variable Salaries	-	-	-	134,500	166,430
208724-511200	Overtime Pay	-	-	-	1,760	2,100
208724-512000	FICA Expense	-	-	-	18,380	18,870
208724-512100	Retirement Contribution	-	-	-	6,270	6,270
208724-512200	Workers Compensation	-	-	-	1,670	1,890
208724-513000	Medical Insurance	-	-	-	20,920	21,960
208724-513100	Dental Insurance	-	-	-	1,740	1,740
208724-513200	Vision Insurance	-	-	-	80	80
208724-513300	Life, AD&D & LTD Insurance	-	-	-	1,140	1,140
208724-513400	Employee Assistance Plan	-	-	-	40	40
208724-520100	Office Supplies	-	-	-	150	150
208724-522500	Non-Capital Furn/Equip/Tools	-	-	-	1,660	1,660
208724-522900	Miscellaneous Supplies	-	-	-	14,480	15,580
208724-523100	Uniforms and Clothing	-	-	-	700	790
208724-532000	Advertising/Marketing	-	-	-	1,100	1,100
208724-532200	Printing	-	-	-	310	310
208724-532220	Business and Auto Allowance	-	-	-	150	150
208724-532230	Dues/Subscriptions/Books	-	-	-	580	580
208724-535010	Communication Svcs-Cell Phone	-	-	-	70	70
208724-537410	Rec Center-Special Events	-	-	-	7,500	5,500
208724-538101	Travel, Training, & Meetings	-	-	-	710	710
208724-538200	Program Admission Fees	-	-	-	6,480	8,640
208724-538310	Youth Advisory Board	-	-	-	1,000	1,000
208724-540900	Prof Serv-Other	-	-	-	4,100	6,350
208724-547050	Prof Serv-Rec Cen Contractors	-	-	-	31,500	31,820
208724-550020	Parts/Repairs/Maint-Equip	-	-	-	200	200
208724-580040	Computer Replacement	-	-	-	940	940
Total Youth Activities		-	-	-	372,110	410,080
Memory Square Pool						
208725-511000	Regular Salaries	-	-	-	84,950	86,820
208725-511100	Variable Salaries	-	-	-	33,770	35,120
208725-511200	Overtime Pay	-	-	-	2,500	2,500
208725-512000	FICA Expense	-	-	-	7,950	8,120
208725-512100	Retirement Contribution	-	-	-	4,670	4,780
208725-512200	Workers Compensation	-	-	-	1,130	1,160
208725-513000	Medical Insurance	-	-	-	19,660	20,630
208725-513100	Dental Insurance	-	-	-	1,540	1,540
208725-513200	Vision Insurance	-	-	-	230	230
208725-513300	Life, AD&D & LTD Insurance	-	-	-	860	870
208725-513400	Employee Assistance Plan	-	-	-	40	40
208725-520100	Office Supplies	-	-	-	130	130
208725-522010	Operating Supplies-Chemicals	-	-	-	8,000	8,000
208725-522120	Operating Supplies-Safety	-	-	-	250	250
208725-522500	Non-Capital Furn/Equip/Tools	-	-	-	740	740
208725-522900	Miscellaneous Supplies	-	-	-	750	750
208725-523100	Uniforms and Clothing	-	-	-	800	800
208725-532000	Advertising/Marketing	-	-	-	1,100	1,100

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
208725-532220	Business and Auto Allowance	-	-	-	100	100
208725-535010	Communication Svcs-Cell Phone	-	-	-	160	160
208725-535030	Comm Svcs-Internet/Cable	-	-	-	310	310
208725-538101	Travel, Training, & Meetings	-	-	-	430	430
208725-550020	Parts/Repairs/Maint-Equip	-	-	-	1,000	1,000
208725-580040	Computer Replacement	-	-	-	940	940
Total Memory Square Pool		-	-	-	172,010	176,520
Youth Sports						
208726-511000	Regular Salaries	-	-	-	94,310	94,280
208726-511100	Variable Salaries	-	-	-	45,090	46,930
208726-511200	Overtime Pay	-	-	-	3,000	3,000
208726-512000	FICA Expense	-	-	-	10,810	10,950
208726-512100	Retirement Contribution	-	-	-	5,190	5,190
208726-512200	Workers Compensation	-	-	-	1,400	1,430
208726-513000	Medical Insurance	-	-	-	17,580	18,440
208726-513100	Dental Insurance	-	-	-	1,480	1,480
208726-513200	Vision Insurance	-	-	-	230	230
208726-513300	Life, AD&D & LTD Insurance	-	-	-	940	940
208726-513400	Employee Assistance Plan	-	-	-	30	30
208726-520100	Office Supplies	-	-	-	200	200
208726-522500	Non-Capital Furn/Equip/Tools	-	-	-	100	100
208726-522900	Miscellaneous Supplies	-	-	-	17,980	15,980
208726-523100	Uniforms and Clothing	-	-	-	300	300
208726-532000	Advertising/Marketing	-	-	-	1,100	1,100
208726-532220	Business and Auto Allowance	-	-	-	170	170
208726-532230	Dues/Subscriptions/Books	-	-	-	480	480
208726-535010	Communication Svcs-Cell Phone	-	-	-	80	80
208726-536040	Rentals-Other	-	-	-	7,500	7,500
208726-538101	Travel, Training, & Meetings	-	-	-	1,040	1,060
208726-540900	Prof Serv-Other	-	-	-	4,500	4,500
208726-547050	Prof Serv-Rec Cen Contractors	-	-	-	12,000	12,000
208726-580040	Computer Replacement	-	-	-	940	940
Total Youth Sports		-	-	-	226,450	227,310
Adult Sports						
208727-511000	Regular Salaries	-	-	-	25,960	26,070
208727-511100	Variable Salaries	-	-	-	1,240	1,290
208727-512000	FICA Expense	-	-	-	2,010	2,020
208727-512100	Retirement Contribution	-	-	-	1,430	1,430
208727-512200	Workers Compensation	-	-	-	190	190
208727-513000	Medical Insurance	-	-	-	3,690	3,870
208727-513100	Dental Insurance	-	-	-	350	350
208727-513200	Vision Insurance	-	-	-	60	60
208727-513300	Life, AD&D & LTD Insurance	-	-	-	240	240
208727-513400	Employee Assistance Plan	-	-	-	10	10
208727-520100	Office Supplies	-	-	-	150	150
208727-522500	Non-Capital Furn/Equip/Tools	-	-	-	100	100
208727-522900	Miscellaneous Supplies	-	-	-	2,000	1,800
208727-532000	Advertising/Marketing	-	-	-	1,100	1,100
208727-532200	Printing	-	-	-	70	70
208727-532220	Business and Auto Allowance	-	-	-	100	100
208727-532230	Dues/Subscriptions/Books	-	-	-	80	80
208727-535010	Communication Svcs-Cell Phone	-	-	-	80	80
208727-538101	Travel, Training, & Meetings	-	-	-	570	570
208727-540900	Prof Serv-Other	-	-	-	4,000	4,000
208727-580040	Computer Replacement	-	-	-	940	940
Total Adult Sports		-	-	-	44,370	44,520

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Seniors						
208728-511000	Regular Salaries	-	-	-	219,440	221,860
208728-511100	Variable Salaries	-	-	-	26,830	31,460
208728-511200	Overtime Pay	-	-	-	700	700
208728-512000	FICA Expense	-	-	-	17,840	18,350
208728-512100	Retirement Contribution	-	-	-	12,070	12,200
208728-512200	Workers Compensation	-	-	-	1,680	1,720
208728-513000	Medical Insurance	-	-	-	46,180	48,450
208728-513100	Dental Insurance	-	-	-	3,610	3,610
208728-513200	Vision Insurance	-	-	-	670	670
208728-513300	Life, AD&D & LTD Insurance	-	-	-	2,130	2,150
208728-513400	Employee Assistance Plan	-	-	-	90	90
208728-520100	Office Supplies	-	-	-	920	920
208728-522500	Non-Capital Furn/Equip/Tools	-	-	-	2,500	1,250
208728-522900	Miscellaneous Supplies	-	-	-	12,000	11,500
208728-523100	Uniforms and Clothing	-	-	-	540	540
208728-525100	Auto Expense-Parts & Repairs	-	-	-	400	400
208728-525300	Gas & Oil	-	-	-	300	300
208728-532000	Advertising/Marketing	-	-	-	1,100	1,100
208728-532200	Printing	-	-	-	1,500	1,500
208728-532220	Business and Auto Allowance	-	-	-	170	170
208728-532230	Dues/Subscriptions/Books	-	-	-	660	660
208728-534000	Utility Services-Gas	-	-	-	4,200	4,200
208728-534010	Utility Services-Electricity	-	-	-	8,700	8,700
208728-535010	Communication Svcs-Cell Phone	-	-	-	80	80
208728-535200	Postage	-	-	-	1,690	1,690
208728-538101	Travel, Training, & Meetings	-	-	-	1,190	1,190
208728-540300	Prof Serv-Custodial	-	-	-	12,500	12,500
208728-540900	Prof Serv-Other	-	-	-	2,500	2,500
208728-547050	Prof Serv-Rec Cen Contractors	-	-	-	8,000	8,000
208728-547080	Prof Serv- Senior Transport	-	-	-	24,000	24,000
208728-548010	Prof Serv-Bus Service	-	-	-	37,500	37,500
208728-550020	Parts/Repairs/Maint-Equip	-	-	-	2,730	2,730
208728-580030	Vehicle/Equipment Replacement	-	-	-	5,800	5,800
208728-580040	Computer Replacement	-	-	-	940	940
Total Seniors		-	-	-	461,160	469,430
Senior Meals						
208731-511000	Regular Salaries	-	-	-	50,520	51,540
208731-511100	Variable Salaries	-	-	-	1,400	1,460
208731-511200	Overtime Pay	-	-	-	150	150
208731-512000	FICA Expense	-	-	-	3,520	3,600
208731-512100	Retirement Contribution	-	-	-	2,780	2,840
208731-512200	Workers Compensation	-	-	-	360	370
208731-513000	Medical Insurance	-	-	-	14,870	15,610
208731-513100	Dental Insurance	-	-	-	1,230	1,230
208731-513200	Vision Insurance	-	-	-	160	160
208731-513300	Life, AD&D & LTD Insurance	-	-	-	470	490
208731-513400	Employee Assistance Plan	-	-	-	30	30
208731-520100	Office Supplies	-	-	-	100	100
208731-522500	Non-Capital Furn/Equip/Tools	-	-	-	250	250
208731-522900	Miscellaneous Supplies	-	-	-	8,000	8,000
208731-523100	Uniforms and Clothing	-	-	-	120	120
208731-532000	Advertising/Marketing	-	-	-	1,100	1,100
208731-532200	Printing	-	-	-	60	60
208731-532220	Business and Auto Allowance	-	-	-	170	170
208731-532230	Dues/Subscriptions/Books	-	-	-	170	170
208731-535010	Communication Svcs-Cell Phone	-	-	-	70	70
208731-538101	Travel, Training, & Meetings	-	-	-	730	730
208731-540900	Prof Serv-Other	-	-	-	62,650	63,250

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
208731-547070	Prof Serv-Senior Grants	-	-	-	5,300	5,300
208731-547080	Prof Serv- Senior Transport	-	-	-	15,910	15,910
208731-580040	Computer Replacement	-	-	-	940	940
Total Senior Meals		-	-	-	171,060	173,650
Nite at the Rec						
208732-511000	Regular Salaries	-	-	-	39,420	39,500
208732-511100	Variable Salaries	-	-	-	21,410	22,510
208732-511200	Overtime Pay	-	-	-	500	500
208732-512000	FICA Expense	-	-	-	4,560	4,650
208732-512100	Retirement Contribution	-	-	-	2,170	2,170
208732-512200	Workers Compensation	-	-	-	410	420
208732-513000	Medical Insurance	-	-	-	4,130	4,330
208732-513100	Dental Insurance	-	-	-	340	340
208732-513200	Vision Insurance	-	-	-	80	80
208732-513300	Life, AD&D & LTD Insurance	-	-	-	370	370
208732-513400	Employee Assistance Plan	-	-	-	10	10
208732-520100	Office Supplies	-	-	-	100	100
208732-522900	Miscellaneous Supplies	-	-	-	8,000	8,000
208732-523100	Uniforms and Clothing	-	-	-	700	700
208732-532000	Advertising/Marketing	-	-	-	1,100	1,100
208732-532200	Printing	-	-	-	10	10
208732-532220	Business and Auto Allowance	-	-	-	170	170
208732-532230	Dues/Subscriptions/Books	-	-	-	50	50
208732-535010	Communication Svcs-Cell Phone	-	-	-	80	80
208732-536040	Rentals-Other	-	-	-	15,000	15,000
208732-538101	Travel, Training, & Meetings	-	-	-	620	620
208732-540900	Prof Serv-Other	-	-	-	6,000	6,000
208732-580040	Computer Replacement	-	-	-	940	940
Total Nite at the Rec		-	-	-	106,170	107,650
Memory Square Building Maintenance						
208737-511000	Regular Salaries	-	-	-	7,910	8,160
208737-511200	Overtime Pay	-	-	-	100	100
208737-512000	FICA Expense	-	-	-	590	610
208737-512100	Retirement Contribution	-	-	-	440	460
208737-512200	Workers Compensation	-	-	-	180	190
208737-513000	Medical Insurance	-	-	-	1,060	1,110
208737-513100	Dental Insurance	-	-	-	80	80
208737-513200	Vision Insurance	-	-	-	20	20
208737-513300	Life, AD&D & LTD Insurance	-	-	-	80	80
208737-522110	Operating Supplies-Janitorial	-	-	-	1,030	1,060
208737-522900	Miscellaneous Supplies	-	-	-	260	270
208737-523100	Uniforms and Clothing	-	-	-	50	50
208737-534000	Utility Services-Gas	-	-	-	7,700	8,240
208737-534010	Utility Services-Electricity	-	-	-	8,450	9,050
208737-534020	Utility Service-Trash Removal	-	-	-	520	530
208737-534050	Utility Services-Water	-	-	-	6,180	6,370
208737-535000	Communication Svcs-Telephone	-	-	-	1,550	1,590
208737-535010	Communication Svcs-Cell Phone	-	-	-	70	70
208737-540300	Prof Serv-Custodial	-	-	-	2,380	2,570
208737-550000	Parts/Repairs/Maint-Bldgs/Fac	-	-	-	2,320	2,390
208737-550020	Parts/Repairs/Maint-Equip	-	-	-	1,030	1,060
208737-550070	Parts/Repairs/Maint-HVAC	-	-	-	260	270
208737-550100	Parts/Repairs/Maint-Software	-	-	-	140	140
208737-550140	Parts/Repairs/Maint-Painting	-	-	-	260	270
208737-550160	Parts/Repairs/Maint-Electrical	-	-	-	260	270
208737-550170	Parts/Repairs/Maint-Plumbing	-	-	-	1,030	1,060

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
208737-550180	Parts/Repairs/Maint-Lighting	-	-	-	260	270
208737-550200	Parts/Repairs/Maint-Pool Syst	-	-	-	1,030	1,060
Total Memory Square Building Maintenance		-	-	-	45,240	47,400
Athletic Fields Maintenance						
208754-511000	Regular Salaries	-	-	-	41,740	43,570
208754-511100	Variable Salaries	-	-	-	1,400	1,460
208754-511200	Overtime Pay	-	-	-	1,840	1,930
208754-512000	FICA Expense	-	-	-	3,330	3,480
208754-512100	Retirement Contribution	-	-	-	2,400	2,500
208754-512200	Workers Compensation	-	-	-	660	690
208754-513000	Medical Insurance	-	-	-	6,440	6,730
208754-513100	Dental Insurance	-	-	-	560	560
208754-513200	Vision Insurance	-	-	-	110	110
208754-513300	Life, AD&D & LTD Insurance	-	-	-	420	440
208754-513400	Employee Assistance Plan	-	-	-	20	20
208754-522010	Operating Supplies-Chemicals	-	-	-	250	250
208754-522120	Operating Supplies-Safety	-	-	-	250	250
208754-522170	Operating Supplies - Tree Repl	-	-	-	2,500	2,500
208754-522190	Operating Supplies-Ballfield	-	-	-	6,000	6,000
208754-522500	Non-Capital Furn/Equip/Tools	-	-	-	1,700	1,700
208754-522900	Miscellaneous Supplies	-	-	-	1,000	1,000
208754-523100	Uniforms and Clothing	-	-	-	790	830
208754-532220	Business and Auto Allowance	-	-	-	250	250
208754-534010	Utility Services-Electricity	-	-	-	25,000	25,000
208754-534020	Utility Service-Trash Removal	-	-	-	1,500	1,500
208754-534050	Utility Services-Water	-	-	-	40,000	40,000
208754-535010	Communication Svcs-Cell Phone	-	-	-	250	250
208754-536000	Rentals-Equipment	-	-	-	6,000	6,000
208754-538101	Travel, Training, & Meetings	-	-	-	500	500
208754-540900	Prof Serv-Other	-	-	-	20,000	20,000
208754-547030	Prof Serv-Landscape Maint.	-	-	-	1,000	1,000
208754-550000	Parts/Repairs/Maint-Bldgs/Fac	-	-	-	1,500	1,500
208754-550020	Parts/Repairs/Maint-Equip	-	-	-	1,000	1,000
208754-550030	Parts/Repairs/Maint-Grounds	-	-	-	5,000	5,000
208754-550260	Parts/Repairs/Maint-Ground Irr	-	-	-	2,500	2,500
Total Athletic Fields Maintenance		-	-	-	175,910	178,520
Capital - Senior Services						
208533-640138	Rec Center Pool Table Replacements	-	-	-	-	10,000
Total Capital - Senior Services		-	-	-	-	10,000
Capital - Aquatics						
208535-620122	Rec Center Pool Plaster	-	-	-	-	79,000
208535-620123	Memory Square Plaster	-	-	-	105,000	-
208535-640137	Memory Square Pool Safety Cover	-	-	-	16,000	-
208535-640139	Rec Center Pool Vacuums	-	-	-	-	12,000
208535-630148	Memory Square Pool Play Feature	-	-	-	13,000	-
Total Capital - Aquatics		-	-	-	134,000	91,000
Capital - Athletic Fields						
208538-610009	Sports Complex Infield Improvements	-	-	-	65,000	-
Total Capital - Athletic Fields		-	-	-	65,000	-
Capital - Recreation Center Building						
208539-620121	Rec Center Gym Curtain Replacement	-	-	-	15,000	-
208539-620124	MAC Gym Curtain	-	-	-	45,000	-
208539-630149	Rec Center Interior and Exterior Signage	-	-	-	60,000	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
208539-640123	Rec Center Equipment Replacement	-	-	-	70,000	70,000
208539-640136	Rec Center Adjustable Basketball Hoops	-	-	-	11,760	-
Total Capital - Recreation Center Building		-	-	-	201,760	70,000
Total Recreation Fund Expenditures		-	-	-	4,579,690	4,502,220
Ending Fund Balance		-	-	-	625,700	896,540

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Cemetery Perpetual Care Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		515,001	554,241	554,241	581,281	609,141
Parks Revenue						
203051-422310	Burial Permits - Restricted	39,567	24,270	27,340	28,160	29,000
203051-461100	Interest Earnings	5,206	6,870	5,500	13,390	17,150
203051-461110	Net Incr (Decr) in Fair Value	(1,240)	-	-	-	-
Total Parks Revenue		43,533	31,140	32,840	41,550	46,150
Total Cemetery Perpetual Care Fund Revenue		43,533	31,140	32,840	41,550	46,150
Administration & Operations						
203120-540410	Prof Serv-Investment Fee	327	300	300	300	300
Total Administration & Operations		327	300	300	300	300
Interfund Transfers						
203910-990204	Transfer to Cemetery Fund	3,966	6,870	5,500	13,390	17,150
Total Interfund Transfers		3,966	6,870	5,500	13,390	17,150
Total Cemetery Perpetual Care Fund Expenditures		4,293	7,170	5,800	13,690	17,450
Ending Fund Balance		554,241	578,211	581,281	609,141	637,841



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

Capital Project Funds Tab

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Capital Projects Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		3,376,846	4,693,763	4,693,763	1,833,643	952,623
General Revenue						
301001-413100	Sales Tax	4,170,574	4,337,400	4,295,690	4,424,560	4,557,300
301001-413101	Sales Tax Business Assistance	(40,565)	(17,930)	(20,740)	(20,540)	(11,210)
301001-413200	Use Tax - Consumer	476,740	476,740	476,740	476,740	476,740
301001-413201	Consumer Use Tax Bus Assist	(33,619)	-	-	-	-
301001-415100	Use Tax - Building Materials	1,563,151	1,692,890	1,692,890	1,596,400	2,056,160
301001-415101	Use Tax - Business Assistance	(8,079)	(7,500)	(72,930)	(93,000)	-
301001-415130	Use Tax - Site Improvements	20,696	19,840	21,110	21,530	21,960
301001-433000	Grant Revenues	233,234	2,903,620	2,903,620	1,004,000	1,190,000
301001-441530	Patio Rentals	15,300	10,000	24,350	25,000	25,000
301001-461000	Miscellaneous Revenues	8,029	5,000	5,000	5,000	5,000
301001-461100	Interest Earnings	40,883	26,540	50,000	26,140	30,960
301001-461110	Net Incr (Decr) in Fair Value	(8,619)	-	-	-	-
301001-462110	Lease Revenue - Nextel	21,600	22,000	22,000	22,000	22,000
301001-462120	Lease Revenue - T-Mobile	19,660	18,000	19,660	19,660	19,660
301001-463100	Real Property Rental Income	40,208	40,210	40,210	40,210	40,210
301001-464100	Developer Contribution	438,405	113,610	413,410	-	-
301001-464107	Fire District Contribution	15,000	-	-	-	-
301001-464111	Capital Contribution from URD	303,952	316,580	321,870	637,310	505,310
301001-492100	Proceeds from Sale of Assets	2,050	-	-	-	-
Total General Revenue		7,278,600	9,957,000	10,192,880	8,185,010	8,939,090
Interfund Transfers						
301001-980101	Xfer from General Fund	-	-	-	1,250,000	1,000,000
301001-980302	Tfer from Impact Fee Fund	410,690	647,290	1,367,620	419,600	486,850
301001-980303	Tfer from Rec Ctr Bond Fund	414,461	-	-	-	-
Total Interfund Transfers		825,151	647,290	1,367,620	1,669,600	1,486,850
Total Capital Projects Fund Revenue		8,103,751	10,604,290	11,560,500	9,854,610	10,425,940
Central Fund-Wide Charges						
301110-511000	Regular Salaries	282,149	227,750	227,750	243,480	247,970
301110-511100	Variable Salaries	567	-	-	-	-
301110-511200	Overtime Pay	31	180	180	-	-
301110-512000	FICA Expense	20,909	16,650	16,650	17,980	18,280
301110-512100	Retirement Contribution	16,166	12,890	12,890	13,750	14,000
301110-512200	Workers Compensation	1,851	1,480	1,480	1,550	1,570
301110-513000	Medical Insurance	35,784	30,140	30,140	28,990	30,180
301110-513100	Dental Insurance	2,719	2,140	2,140	1,930	1,930
301110-513200	Vision Insurance	625	470	470	450	450
301110-513300	Life, AD&D & LTD Insurance	2,751	2,230	2,230	2,360	2,410
301110-513400	Employee Assistance Plan	76	80	80	80	80
301110-532220	Business and Auto Allowance	481	-	300	500	500
301110-535010	Communication Svcs-Cell Phone	700	-	250	710	710
301110-540410	Prof Serv-Investment Fee	2,401	3,500	3,500	3,500	3,500
301110-540415	Prof Serv-Bank Charges	1,557	3,900	3,900	3,900	3,900
Total Central Fund-Wide Charges		368,768	301,410	301,960	319,180	325,480
Capital - Sustainability						
301103-660025	Decorative Streetlight LED Conversion	-	-	-	50,000	135,000
301103-630131	Recycling Cans for Park Sites (%)	-	-	-	20,000	10,000

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
301103-640030	Electric Vehicle Charging Station	-	8,000	8,000	-	-
Total Capital - Sustainability		-	8,000	8,000	70,000	145,000
Capital - City Clerk						
301112-620115	City Clerk's Office Renovation	-	-	-	15,000	-
301112-640120	Scanner - City Clerk	-	9,000	9,000	-	-
Total Capital - City Clerk		-	9,000	9,000	15,000	-
Capital - Community Design						
301161-600024	BCHA Affordable Housing Assist	-	486,120	486,120	-	-
301161-660006	Wayfind-McCaslin & Centenn Val	365	-	-	-	-
301161-660241	Bike Share Program	-	10,000	10,000	-	-
Total Capital - Community Design		365	496,120	496,120	-	-
Capital - Historic Preservation						
301165-620098	Austin Niehoff House Rehab (%)	-	52,500	52,500	-	-
Total Capital - Historic Preservation		-	52,500	52,500	-	-
Capital - Information Technology						
301173-620092	Surv Upgrades for City Hall	30,000	-	-	-	-
301173-650035	ERP System	55,796	129,070	129,070	-	-
301173-650044	Desktop Prod Software Suite	44,738	-	-	-	-
301173-650090	Rec Center-Copier Replacement	-	10,000	10,000	-	-
301173-650091	Rec Center-RecTrack SW Upgrade	-	15,000	15,000	-	-
301173-650093	IT Room UPS Upgrade	3,206	-	-	-	-
301173-650097	City-Wide Surveillance Refresh	-	-	-	124,710	-
301173-650098	IT Core Switching Fabric Upgrades	-	-	-	36,500	-
301173-650099	Storage, Server, & Backup Refresh	-	-	-	-	135,000
301173-660258	Middle Mile Fiber	-	-	-	200,000	-
Total Capital - Information Technology		133,741	154,070	154,070	361,210	135,000
Capital - General Facilities						
301191-640118	City Hall Security Improvements	22,855	30,000	30,000	-	-
301191-650094	Furniture & Fixtures - Planning	-	19,500	19,500	-	-
Total Capital - General Facilities		22,855	49,500	49,500	-	-
Capital - Patrol & Investigations						
301211-620093	Camera System - Police&Courts	-	7,500	7,500	-	-
301211-620116	Police Dept Basement Restrooms & Loc	-	-	-	282,500	-
301211-620118	Police Dept Basement Sleep Room	-	-	-	27,000	-
301211-640024	LTE D-Block Radio Program	7,346	22,660	22,660	-	-
301211-640026	Handheld Portable Radio Replac	-	45,730	45,730	-	-
301211-640106	Body Cams	20,832	24,170	24,170	-	-
301211-640114	FM Radio Stations	25,446	-	170	6,000	5,000
301211-640115	Hazardous Waste Stg Container	1,756	5,000	5,000	-	-
301211-640124	Handheld 700-800 Portable Radios	-	-	-	15,420	-
301211-650000	Office Furniture and Fixtures	2,984	-	-	-	-
301211-650027	Toughbook, Prntrs, Dockng Stns	7,408	8,000	8,000	-	-
301211-650089	Police/Courts Records Mgmt Sys	-	300,000	300,000	-	-
Total Capital - Patrol & Investigations		65,772	413,060	413,230	330,920	5,000
Capital - Code Enforcement						
301212-650000	Office Furniture and Fixtures	157	-	-	-	-
Total Capital - Code Enforcement		157	-	-	-	-
Capital - Municipal Court						
301216-620093	Camera System - Police&Courts	-	7,500	7,500	-	-
301216-620111	Court Security Project	-	16,000	16,000	-	-
Total Capital - Municipal Court		-	23,500	23,500	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Capital - Police Department Building Maintenance						
301219-610010	Police Dept Parking Lot Repaving	-	-	-	35,000	-
301219-620120	Police Dept Electrical Work	-	-	-	25,000	-
301219-660276	Police Dept Concrete Replacement	-	-	-	199,000	-
Total Capital - Police Department Building Maintenance		-	-	-	259,000	-
Capital - Planning & Engineering						
301311-630138	Bus Stop Improvements	-	-	-	157,000	-
301311-630139	Street Lighting Safety Upgrades	-	-	-	40,000	-
301311-660202	Railroad Quiet Zones	208,533	2,834,220	2,834,220	-	-
301311-660227	SH 42: Hecla Dr Traffic Signal	-	64,300	64,300	-	-
301311-660239	SBR Connectivity Feasibility S	3,270	125,300	125,300	-	-
Total Capital - Planning & Engineering		211,804	3,023,820	3,023,820	197,000	-
Capital - Transportation						
301312-630120	Bus then Bike Shelter	-	25,000	25,000	-	-
301312-630141	ADA Parking Improvements	-	-	-	15,000	75,000
301312-630142	Traffic Mitigation	-	-	-	25,000	25,000
301312-630144	Transportation Master Plan First Steps	-	-	-	1,000,000	3,000,000
301312-640001	Machinery & Equipment (%)	-	-	-	5,030	-
301312-650038	Lucity Software (%)	24,834	25,000	25,000	-	-
301312-660012	Pavement Booster Program	955,688	2,216,470	2,216,470	4,640,000	4,840,000
301312-660022	Concrete Replacement	77,203	349,000	349,000	75,000	75,000
301312-660026	Street Reconstruction	2,145,346	2,115,700	2,115,700	-	-
301312-660064	Bridge Inspection Follow-Up Repairs	-	-	-	30,000	100,000
301312-660066	Bridge Reconstruction Projects	40	-	-	-	-
301312-660068	South Street Underpass (%)	898,144	216,230	216,230	-	-
301312-660074	Traffic Signals	58,259	-	-	-	-
301312-660079	SH42 Short Intersection Design	188,066	199,350	199,350	-	-
301312-660203	Contract Striping w/Epoxy Pain	-	75,000	75,000	-	-
301312-660222	SH42 Short Intersection Construction	39,946	2,879,310	2,879,310	-	-
301312-660226	Downtown Clay/Concrete Paver	93,279	125,000	125,000	-	-
301312-660242	Campus Drive Alignment Study	11,324	18,700	18,700	-	-
301312-660247	DRCOG Traffic Signal Improvts	-	20,000	20,000	-	-
301312-660248	US36 BRT Pedestrian Improvements	-	25,000	25,000	-	-
301312-660255	SH42 & Hecla Drive Traffic Signal	-	-	-	400,000	-
301312-660256	Downtown Ornamental Light Replaceme	-	-	-	70,000	72,000
301312-660257	Downtown Surface Parking Expansion	-	-	-	100,000	-
Total Capital - Transportation		4,492,130	8,289,760	8,289,760	6,360,030	8,187,000
Capital - Streetscapes						
301313-630101	Irrigation Clock Replacements (%)	-	-	-	20,000	-
301313-630140	Downtown Tree Grate Conduit Replacer	-	-	-	26,000	28,000
301313-630145	Subdivision Entry Landscape Improvem	-	-	-	7,000	57,000
301313-640000	Motor Vehicle/Road Equipment (%)	-	-	-	26,000	-
301313-640001	Machinery & Equipment (%)	-	-	-	7,500	7,500
301313-650096	Conex Box (%)	-	-	-	-	1,500
301313-660103	Median Improvements	-	35,000	35,000	275,000	275,000
301313-660226	Downtown Clay/Concrete Paver Replac	-	-	-	110,000	110,000
301313-660254	Utility Undergrounding	-	-	-	680,000	-
Total Capital - Streetscapes		-	35,000	35,000	1,151,500	479,000
Capital - Snow & Ice Removal						
301314-640001	Machinery & Equipment (%)	-	-	-	7,500	7,500
301314-640135	Snow & Ice Attachment	-	-	-	18,000	-
Total Capital - Snow & Ice Removal		-	-	-	25,500	7,500

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Capital - Parks						
301511-630048	Playground Replacement (%)	-	-	-	56,000	56,000
301511-630067	Heritage Restroom Renovation	-	-	-	28,000	200,000
Total Capital - Parks		-	-	-	84,000	256,000
Capital - Open Space Trail Maintenance						
301524-660252	Coyote Run Slope Mitigation (50%)	-	275,000	275,000	-	-
Total Capital - Open Space Trail Maintenance		-	275,000	275,000	-	-
Capital - Open Space New Trails						
301528-660015	Open Space & Parks Signs (%)	-	-	-	-	120,000
301528-660068	South Street Underpass (%)	898,144	216,230	216,230	-	-
301528-660069	BNSF RR Underpass/N Drainage (%)	(25,965)	111,000	111,000	1,283,500	-
Total Capital - Open Space New Trails		872,179	327,230	327,230	1,283,500	120,000
Capital - Youth Activities						
301531-630127	Miners Field Fencing Upgrade (%)	-	-	-	-	22,000
Total Capital - Youth Activities		-	-	-	-	22,000
Capital - Adult Activities						
301532-630127	Miners Field Fencing Upgrade (%)	-	-	-	-	22,000
301532-640046	Fitness Equipment	51,192	88,810	88,810	-	-
Total Capital - Adult Activities		51,192	88,810	88,810	-	22,000
Capital - Aquatics						
301535-620058	Rec Center Dri Dek	-	10,000	10,000	-	-
301535-640056	Pool Boiler	10,335	-	-	-	-
301535-640109	Rec Center - Lap Line Replacem	167	-	-	-	-
301535-640119	Memory Square Pump Replacement	8,135	-	-	-	-
Total Capital - Aquatics		18,637	10,000	10,000	-	-
Capital - Golf Course						
301537-640000	Motor Vehicle/Road Equipment (%)	-	-	-	3,250	-
Total Capital - Golf Course		-	-	-	3,250	-
Capital - Recreation Center Building						
301539-620104	Rec Center Design	218,314	-	-	-	-
301539-620105	Rec Center Construction Mgmt	98,625	-	-	-	-
301539-620106	Rec Center Construction	4,277	-	-	-	-
Total Capital - Recreation Center Building		321,215	-	-	-	-
Capital - Library Services						
301551-620100	Library Building Automation	4,491	100,000	100,000	-	-
301551-650083	Comprise/SAM Server Upgrade	9,714	-	-	-	-
301551-650084	Card Access for Library Doors	27,063	-	-	-	-
301551-650085	Digitize Louisville Times	73,634	-	-	-	-
301551-650086	Early Literacy Center	9,338	-	-	-	-
301551-650087	Upgrade Makerspace	-	-	-	-	15,000
301551-650088	Library Tween Space	2,351	5,000	5,000	-	-
301551-620036	Library Building Improvements	-	110,000	110,000	-	-
Total Capital - Library Services		126,591	215,000	215,000	-	15,000
Capital - Museum Services						
301552-620097	Historical Museum Campus (%)	28,152	42,350	42,350	-	165,400
301552-620101	Jacoe Store Heating and Coolin	11,220	-	-	-	-
301552-650087	Makerspace Improvements	10,832	-	-	-	-
301552-620038	Museum Campus Building Improvement	-	59,350	59,350	-	-
301552-620113	Historical Museum Structural Work (%)	-	-	-	60,850	-
Total Capital - Museum Servcies		50,204	101,700	101,700	60,850	165,400

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Capital - Cultural Arts & Special Events						
301553-620010	Steinbaugh Pavilion Improvs	-	35,500	35,820	-	-
301553-620084	ADA Accessibility- Arts Center	18,552	-	-	-	-
301553-620091	Ctr for the Arts - ADA & Stor	32,676	-	-	-	-
301553-620099	Exterior Lighting-Arts Center	-	15,500	15,500	-	-
301553-620114	Center for the Arts Restoration	-	-	-	46,620	-
301553-630136	Community Park Stage Improvements	-	-	-	13,050	-
301553-640001	Machinery & Equipment (%)	-	-	-	5,020	-
Total Capital - Cultural Arts & Special Events		51,228	51,000	51,320	64,690	-
Capital - Business Retention & Development						
301651-630137	Downtown Patio Program Expansion	-	-	-	25,000	25,000
301651-650006	Downtown Patios	-	100,000	100,000	-	-
Total Capital - Business Retention & Development		-	100,000	100,000	25,000	25,000
Interfund Transfers						
301910-990208	Transfer to Recreation Fund	-	-	-	125,000	129,690
301910-990303	Transfer to Rec Center Construction	-	395,100	395,100	-	-
Total Interfund Transfers		-	395,100	395,100	125,000	129,690
Total Capital Projects Fund Expenditures		6,786,835	14,419,580	14,420,620	10,735,630	10,039,070
Ending Fund Balance		4,693,763	878,473	1,833,643	952,623	1,339,493

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Impact Fee Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		935,664	962,599	962,599	81,479	75,589
General Revenue						
302001-461100	Interest Earnings	12,448	1,210	12,000	1,750	2,030
302001-461110	Net Incr (Decr) in Fair Value	(3,438)	-	-	-	-
Total General Revenue		9,010	1,210	12,000	1,750	2,030
Administration & Support Services Revenue						
302010-446200	Impact Fee - Municipal Govt	86,944	-	-	-	-
Total Administration & Support Services Revenue		86,944	-	-	-	-
Transportation Revenue						
302031-446100	Impact Fee - Transportation	269,508	227,530	416,300	407,060	495,720
Total Transportation Revenue		269,508	227,530	416,300	407,060	495,720
Parks Revenue						
302051-446500	Impact Fee - Parks and Trails	173,437	253,780	253,780	359,300	243,610
Total Parks Revenue		173,437	253,780	253,780	359,300	243,610
Recreation Revenue						
302053-446600	Impact Fee - Recreation	49,179	-	-	-	-
Total Recreation Revenue		49,179	-	-	-	-
Cultural Services Revenue						
302055-446400	Impact Fee - Library	26,732	33,730	33,730	-	-
Total Cultural Services Revenue		26,732	33,730	33,730	-	-
Total Impact Fee Fund Revenue		614,810	516,250	715,810	768,110	741,360
<hr/>						
Administration & Operations						
302120-540410	Prof Serv-Investment Fee	962	900	900	1,000	1,000
302120-580303	Refund Interest on Overpayment	2,273	-	-	-	-
Total Administration & Operations		3,235	900	900	1,000	1,000
Interfund Transfers						
302910-990201	Transfer to Open Space & Parks	173,950	538,010	228,410	353,400	255,180
302910-990304	Transfer to Cap Project-Lib	52,960	72,760	362,720	3,990	-
302910-990306	Transfer to Cap Project-Rec	-	5,640	630,220	-	-
302910-990307	Transfer to Cap Project-Transp	270,020	558,930	374,680	415,610	486,850
302910-990308	Transfer to Cap Project-Mu Gov	87,710	9,960	-	-	-
Total Interfund Transfers		584,640	1,185,300	1,596,030	773,000	742,030
Total Impact Fee Fund Expenditures		587,875	1,186,200	1,596,930	774,000	743,030
Ending Fund Balance		962,599	292,649	81,479	75,589	73,919



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

Debt Service Fund Tab

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Recreation Center Debt Service Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Fund Balance		-	4,194	4,194	22,784	32,534
General Revenue						
402001-411000	Property Tax	-	1,752,190	1,754,690	1,751,430	1,916,570
402001-461100	Interest Earnings	4,194	1,000	4,500	620	3,320
402001-493100	Bond Proceeds	561,546	-	-	-	-
Total General Revenue		565,740	1,753,190	1,759,190	1,752,050	1,919,890
Total Debt Service Fund Revenue		565,740	1,753,190	1,759,190	1,752,050	1,919,890
Debt Service						
402111-538250	Bond Maint Fees-Paying Agent	-	-	300	300	300
402111-570100	Principal-Bonds	-	665,000	665,000	680,000	705,000
402111-570500	Interest-Bonds	561,546	1,075,300	1,075,300	1,062,000	1,034,800
Total Debt Service		561,546	1,740,300	1,740,600	1,742,300	1,740,100
Total Library Debt Service Fund Expenditures		561,546	1,740,300	1,740,600	1,742,300	1,740,100
Ending Fund Balance		4,194	17,084	22,784.06	32,534	212,324

PAGE LEFT INTENTIONALLY BLANK



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

Enterprise Funds Tab

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Water Utility Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Working Capital (Budget Basis)		14,666,139	17,896,803	17,896,803	11,685,433	12,044,433
Utilities Revenue						
501032-431500	FEMA Grant - 2013 Flood	131,664	-	-	-	-
501032-433000	Grant Revenues	203,517	-	-	-	-
501032-443010	Unclassified Charges for Servs	63,515	86,730	63,520	63,520	63,520
501032-443100	Commercial Users Fee	2,368,860	2,470,800	2,394,000	2,394,000	2,413,150
501032-443200	Residential User Fee	3,387,638	3,504,660	3,306,000	3,306,000	3,332,450
501032-443610	Tap Fees	4,659,014	3,371,190	3,138,310	3,282,870	2,655,370
501032-443900	Delinquent Charges	31,110	27,050	31,110	31,110	31,110
501032-461000	Miscellaneous Revenues	66,807	50,000	50,000	50,000	50,000
501032-461100	Interest Earnings	179,576	145,550	150,000	262,300	323,140
501032-461110	Net Incr (Decr) in Fair Value	(41,991)	-	-	-	-
501032-462140	Water Lease User Fees	11,603	-	1,540	-	-
501032-462150	Solar Powr Renew Energy Credit	109,617	15,000	62,000	62,000	62,000
501032-463100	Real Property Rental Income	40,208	40,210	40,210	40,210	40,210
501032-464100	Developer Contribution	50,625	-	-	-	-
501032-465100	Insurance Recovery	-	-	55,000	-	-
501032-492100	Proceeds from Sale of Assets	-	-	1,000	-	-
Total Utilities Revenue		11,261,763	9,711,190	9,292,690	9,492,010	8,970,950
Total Water Utility Fund Revenue		11,261,763	9,711,190	9,292,690	9,492,010	8,970,950
Central Fund-Wide Charges						
501110-511000	Regular Salaries	297,958	311,560	311,560	323,520	330,180
501110-511100	Variable Salaries	1,657	-	-	-	-
501110-511200	Overtime Pay	817	1,440	1,440	1,000	1,000
501110-512000	FICA Expense	20,865	21,740	21,740	22,390	22,700
501110-512100	Retirement Contribution	21,658	20,030	20,030	20,730	21,100
501110-512200	Workers Compensation	1,914	1,880	1,880	1,960	1,980
501110-513000	Medical Insurance	32,746	35,530	35,530	33,150	34,640
501110-513100	Dental Insurance	2,645	2,770	2,770	2,430	2,420
501110-513200	Vision Insurance	518	530	530	490	490
501110-513300	Life, AD&D & LTD Insurance	2,451	2,680	2,680	2,770	2,810
501110-513400	Employee Assistance Plan	63	80	80	80	80
501110-520100	Office Supplies	-	-	-	80	80
501110-532100	Insurance	44,976	55,200	55,200	63,480	69,830
501110-532220	Business and Auto Allowance	2,367	2,560	2,560	2,560	2,560
501110-535010	Communication Svcs-Cell Phone	495	350	350	500	500
501110-538170	Refunds	3,600	3,500	3,500	3,600	3,600
501110-540100	Prof Serv-Audit	16,063	19,300	19,300	20,000	20,000
501110-540410	Prof Serv-Investment Fee	10,286	6,300	6,300	6,300	6,300
501110-540415	Prof Serv-Bank Charges	8,614	7,200	7,200	7,200	7,200
501110-542000	Legal-General	7,059	2,500	6,000	7,000	7,000
Total Central Fund-Wide Charges		476,752	495,150	498,650	519,240	534,470
Utility Billing						
501210-511000	Regular Salaries	26,403	32,340	32,340	32,050	33,890
501210-511200	Overtime Pay	2,396	2,730	2,730	3,000	3,000
501210-512000	FICA Expense	2,270	2,610	2,610	2,580	2,720
501210-512100	Retirement Contribution	1,671	1,930	1,930	1,930	2,030
501210-512200	Workers Compensation	917	860	860	760	790
501210-513000	Medical Insurance	4,858	5,860	5,860	6,430	6,740

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
501210-513100	Dental Insurance	353	430	430	460	460
501210-513200	Vision Insurance	79	100	100	110	110
501210-513300	Life, AD&D & LTD Insurance	281	320	320	330	350
501210-513400	Employee Assistance Plan	15	20	20	20	20
501210-520100	Office Supplies	58	200	200	100	100
501210-523100	Uniforms and Clothing	156	-	160	170	170
501210-532200	Printing	3,145	7,500	7,500	4,000	4,000
501210-535010	Communication Svcs-Cell Phone	139	-	150	150	150
501210-535200	Postage	14,568	16,900	16,900	15,000	15,000
501210-540415	Prof Serv-Bank Charges	35,057	33,000	35,000	36,000	37,000
501210-540900	Prof Serv-Other	36,690	39,000	39,000	40,000	41,500
501210-550020	Parts/Repairs/Maint-Equip	1,000	1,000	1,000	1,000	1,000
501210-550100	Parts/Repairs/Maint-Software	5,610	9,030	9,030	6,000	6,500
Total Utility Billing		135,665	153,830	156,140	150,090	155,530

Water Utility Engineering

501422-511000	Regular Salaries	54,121	53,700	53,700	55,990	56,000
501422-511200	Overtime Pay	329	150	250	500	500
501422-512000	FICA Expense	3,970	4,040	4,040	4,130	4,180
501422-512100	Retirement Contribution	2,896	2,960	2,960	3,110	3,110
501422-512200	Workers Compensation	415	420	420	450	450
501422-513000	Medical Insurance	5,056	5,150	5,150	6,930	7,270
501422-513100	Dental Insurance	442	440	440	510	510
501422-513200	Vision Insurance	107	110	110	110	110
501422-513300	Life, AD&D & LTD Insurance	509	520	520	530	530
501422-513400	Employee Assistance Plan	19	20	20	20	20
501422-520100	Office Supplies	-	440	440	400	400
501422-521000	Computer Supplies	-	20	20	20	20
501422-521100	Computer Supplies-Software	4	100	100	100	100
501422-522120	Operating Supplies-Safety	-	60	60	60	60
501422-522500	Non-Capital Furn/Equip/Tools	-	980	980	100	100
501422-522900	Miscellaneous Supplies	56	40	50	150	150
501422-532200	Printing	235	340	340	300	300
501422-532230	Dues/Subscriptions/Books	105	280	280	150	150
501422-535010	Communication Svcs-Cell Phone	189	-	200	200	200
501422-540910	Prof Serv-Consulting	613	25,240	25,240	200	200
501422-550090	Parts/Repairs/Maint-Copiers	499	260	270	300	300
501422-550100	Parts/Repairs/Maint-Software	-	1,220	1,220	-	-
Total Water Utility Engineering		69,564	96,490	96,810	74,260	74,660

Water Plant Operations

501461-511000	Regular Salaries	479,731	543,000	543,000	543,690	558,170
501461-511100	Variable Salaries	-	-	-	50,960	53,040
501461-511150	Temp/Seasonal Salaries	45,991	51,150	51,150	-	-
501461-511200	Overtime Pay	26,424	20,160	20,160	26,500	26,000
501461-512000	FICA Expense	40,266	44,980	44,980	45,830	46,980
501461-512100	Retirement Contribution	27,121	30,970	30,970	31,360	32,130
501461-512200	Workers Compensation	9,603	10,690	10,690	10,870	11,180
501461-513000	Medical Insurance	59,296	82,480	82,480	73,430	77,060
501461-513100	Dental Insurance	5,466	7,540	7,540	5,870	5,880
501461-513200	Vision Insurance	1,332	1,660	1,660	1,470	1,470
501461-513300	Life, AD&D & LTD Insurance	4,653	5,450	5,450	5,460	5,590
501461-513400	Employee Assistance Plan	187	260	260	230	230
501461-520100	Office Supplies	1,287	1,650	1,650	1,500	1,550
501461-521000	Computer Supplies	161	330	330	450	450
501461-521100	Computer Supplies-Software	1,809	350	350	-	-
501461-521200	Non-Capital Computer Hardware	2,531	1,200	1,200	2,000	2,100
501461-522010	Operating Supplies-Chemicals	254,714	300,000	300,000	300,000	300,000
501461-522020	Operating Supplies-Laboratory	18,242	30,000	30,000	20,000	20,000
501461-522030	Operating Supplies-Medical	9	-	100	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
501461-522100	Operating Supplies-Signs	81	250	500	1,000	300
501461-522120	Operating Supplies-Safety	2,964	3,000	3,000	4,000	4,200
501461-522500	Non-Capital Furn/Equip/Tools	2,483	3,000	3,000	5,000	5,000
501461-522900	Miscellaneous Supplies	1,211	1,200	1,200	1,500	1,580
501461-523100	Uniforms and Clothing	1,948	3,120	3,120	2,000	2,000
501461-525100	Auto Expense-Parts & Repairs	1,505	5,000	5,000	5,000	5,000
501461-525200	Auto Expense-Tires	347	1,200	1,200	1,200	1,200
501461-525300	Gas & Oil	4,540	7,000	7,000	6,500	6,500
501461-532200	Printing	3,046	3,500	3,500	4,000	4,250
501461-532210	Travel	-	700	700	-	-
501461-532230	Dues/Subscriptions/Books	6,587	6,200	6,200	6,200	6,500
501461-535010	Communication Svcs-Cell Phone	1,970	1,400	1,400	2,000	2,000
501461-535030	Comm Svcs-Internet/Cable	624	550	550	700	750
501461-535200	Postage	2,539	4,100	4,100	3,000	3,000
501461-536000	Rentals-Equipment	-	500	500	250	250
501461-536010	Rentals-Uniform	10,679	7,850	7,850	12,000	12,000
501461-537050	Water Week Education	-	-	410	500	750
501461-538100	Education Expense	3,659	5,500	5,500	-	-
501461-538101	Travel, Training, & Meetings	-	-	-	5,000	5,000
501461-538450	Water Conservation Rebates	-	8,000	8,000	-	-
501461-538502	BOD TSS Surcharge	32,465	34,000	34,000	38,000	38,000
501461-538999	Other Services and Charges	65	-	-	-	-
501461-540160	Prof Serv-Laboratory	31,796	70,000	70,000	40,000	40,000
501461-540170	Prof Serv-Info Systems	-	40,000	40,000	10,000	10,000
501461-540575	Prof Serv-Utility Rate Update	-	10,000	10,000	-	-
501461-540585	Prof Serv-Sludge Removal	31,193	38,000	38,000	55,000	55,000
501461-540900	Prof Serv-Other	27,690	42,500	42,500	20,710	20,710
501461-540910	Prof Serv-Consulting	1,981	5,500	5,500	2,000	2,000
501461-550000	Parts/Repairs/Maint-Bldgs/Fac	153	254,850	254,850	-	-
501461-550020	Parts/Repairs/Maint-Equip	166,016	427,500	427,500	121,500	123,000
501461-550030	Parts/Repairs/Maint-Grounds	2,953	11,850	11,850	7,000	7,350
501461-550090	Parts/Repairs/Maint-Copiers	3,929	1,800	2,040	4,000	4,000
501461-550100	Parts/Repairs/Maint-Software	244	5,000	5,000	15,890	18,890
501461-580040	Computer Replacement	2,540	2,540	2,540	2,540	2,540
Total Water Plant Operations		1,324,028	2,137,480	2,138,480	1,496,110	1,523,600

Raw Water Operations

501462-511000	Regular Salaries	45,447	54,040	54,040	54,090	55,700
501462-511200	Overtime Pay	2,861	2,210	2,210	2,500	2,550
501462-512000	FICA Expense	3,503	4,080	4,080	4,140	4,260
501462-512100	Retirement Contribution	2,602	3,100	3,100	3,110	3,200
501462-512200	Workers Compensation	868	980	980	1,000	1,030
501462-513000	Medical Insurance	6,385	9,040	9,040	8,050	8,450
501462-513100	Dental Insurance	569	810	810	620	620
501462-513200	Vision Insurance	133	170	170	150	150
501462-513300	Life, AD&D & LTD Insurance	455	550	550	550	560
501462-513400	Employee Assistance Plan	23	30	30	30	30
501462-522010	Operating Supplies-Chemicals	2,146	3,000	3,000	3,200	3,360
501462-522500	Non-Capital Furn/Equip/Tools	-	500	500	-	-
501462-531000	Ditch Assessment	63,299	75,000	75,000	78,000	81,000
501462-531010	Marshall Lake Assessments	11,246	12,000	12,000	15,000	15,750
501462-531020	Marshall Storage/Carriage Fees	18,355	65,000	65,000	60,000	62,000
501462-531030	NCWCD CBT Annual Assessments	112,647	111,000	111,000	115,000	125,000
501462-531040	Windy Gap Pumping & Carriage	-	29,000	29,000	29,000	29,000
501462-531050	NCWCD SWSP Yearly Maintenance	66,573	200,000	200,000	200,000	210,000
501462-531060	NCWCD-SWSP Pumping Charges	-	10,000	10,000	10,000	10,500
501462-531070	SPWRAP Assessment	-	8,500	8,500	-	-
501462-532210	Travel	561	600	600	1,200	1,400
501462-534010	Utility Services-Electricity	2,524	10,000	10,000	10,000	10,000
501462-535000	Communication Svcs-Telephone	-	420	420	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
501462-535010	Communication Svcs-Cell Phone	60	350	350	200	200
501462-540550	Prof Serv-Landfill	-	4,000	4,000	3,750	3,750
501462-540900	Prof Serv-Other	5	52,500	52,500	5,000	5,250
501462-540910	Prof Serv-Consulting	110,634	180,000	180,000	185,000	185,000
501462-540915	Prof Serv-Grant Administration	850	-	-	-	-
501462-542000	Legal-General	5,939	112,500	112,500	112,500	112,500
501462-542032	Legal-Eldora	1,974	-	-	-	-
501462-542036	Legal-Tieken & Hill	5,396	-	-	-	-
501462-542051	Legal-LSV Coal Creek	5,263	-	-	-	-
501462-542074	Legal-Baseline Res Exchange	2,507	-	-	-	-
501462-542075	Legal-Louisville Pipeline	2,378	-	-	-	-
501462-542076	Legal-Harper 1st Enlargement	1,946	-	-	-	-
501462-550000	Parts/Repairs/Maint-Bldgs/Fac	-	2,500	2,500	2,500	2,500
501462-550020	Parts/Repairs/Maint-Equip	3,800	7,000	7,000	5,000	5,000
501462-550030	Parts/Repairs/Maint-Grounds	238	12,500	12,500	15,000	15,000
Total Raw Water Operations		481,185	971,380	971,380	924,590	953,760

Water Distribution

501463-511000	Regular Salaries	226,183	264,920	264,920	263,260	275,770
501463-511200	Overtime Pay	15,455	17,870	17,870	20,000	20,000
501463-512000	FICA Expense	18,787	21,110	21,110	20,830	21,760
501463-512100	Retirement Contribution	13,869	15,550	15,550	15,580	16,270
501463-512200	Workers Compensation	6,032	6,100	6,100	5,380	5,570
501463-513000	Medical Insurance	37,630	44,180	44,180	47,400	49,720
501463-513100	Dental Insurance	2,884	3,330	3,330	3,540	3,540
501463-513200	Vision Insurance	605	710	710	760	760
501463-513300	Life, AD&D & LTD Insurance	2,361	2,690	2,690	2,700	2,830
501463-513400	Employee Assistance Plan	93	130	130	130	130
501463-520100	Office Supplies	1,129	230	230	250	250
501463-521200	Non-Capital Computer Hardware	-	-	-	100	100
501463-522120	Operating Supplies-Safety	1,371	2,210	2,210	2,210	2,500
501463-522240	Meter Pits & Meters	58,763	65,000	65,000	65,000	65,000
501463-522500	Non-Capital Furn/Equip/Tools	6,915	7,720	7,720	9,450	7,750
501463-523100	Uniforms and Clothing	3,433	3,200	3,200	3,200	3,200
501463-525100	Auto Expense-Parts & Repairs	4,757	8,000	8,000	5,000	5,000
501463-525200	Auto Expense-Tires	515	1,000	1,000	1,000	1,000
501463-525300	Gas & Oil	11,191	17,500	17,500	12,000	12,000
501463-532200	Printing	129	400	400	-	-
501463-532210	Travel	507	-	100	-	-
501463-532230	Dues/Subscriptions/Books	-	200	200	-	-
501463-535010	Communication Svcs-Cell Phone	1,634	-	1,200	1,700	1,700
501463-535030	Comm Svcs-Internet/Cable	217	-	250	240	240
501463-538100	Education Expense	4,249	4,330	4,330	-	-
501463-538101	Travel, Training, & Meetings	-	-	-	5,000	5,000
501463-540550	Prof Serv-Landfill	8,813	5,160	5,160	9,000	9,000
501463-540900	Prof Serv-Other	6,305	47,200	47,200	22,210	22,210
501463-540910	Prof Serv-Consulting	6,000	5,750	5,750	5,750	5,750
501463-550020	Parts/Repairs/Maint-Equip	9,331	7,690	7,690	7,690	7,750
501463-550060	Parts/Repairs/Maint-Util Lines	6,556	25,000	25,000	15,000	15,000
501463-550100	Parts/Repairs/Maint-Software	6,158	6,270	6,270	8,350	8,350
Total Water Distribution		461,871	583,450	585,000	552,730	568,150

Water Treatment Plant Building Maintenance

501464-511000	Regular Salaries	16,389	16,880	16,880	19,740	20,410
501464-511100	Variable Salaries	-	1,210	1,210	-	-
501464-511200	Overtime Pay	150	-	-	150	150
501464-512000	FICA Expense	1,077	1,290	1,290	1,470	1,520
501464-512100	Retirement Contribution	820	930	930	1,090	1,130
501464-512200	Workers Compensation	365	410	410	460	480
501464-513000	Medical Insurance	3,173	3,790	3,790	2,750	2,880

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
501464-513100	Dental Insurance	235	280	280	200	200
501464-513200	Vision Insurance	53	60	60	50	50
501464-513300	Life, AD&D & LTD Insurance	150	180	180	200	200
501464-513400	Employee Assistance Plan	7	10	10	10	10
501464-522110	Operating Supplies-Janitorial	743	1,040	1,040	1,030	1,060
501464-522500	Non-Capital Furn/Equip/Tools	10	-	50	-	-
501464-522900	Miscellaneous Supplies	515	-	500	770	800
501464-523100	Uniforms and Clothing	72	-	100	100	100
501464-534000	Utility Services-Gas	11,881	15,500	15,500	14,980	16,030
501464-534010	Utility Services-Electricity	115,332	120,000	120,000	139,100	148,840
501464-534020	Utility Service-Trash Removal	2,462	2,060	2,060	2,830	2,920
501464-534040	Utility Service-Haz Waste Disp	2,435	1,900	1,900	2,880	2,970
501464-535000	Communication Svcs-Telephone	1,264	1,300	1,300	1,550	1,590
501464-535010	Communication Svcs-Cell Phone	157	-	150	150	150
501464-535040	Communication Svcs-T1 Line	546	600	600	720	740
501464-540300	Prof Serv-Custodial	7,657	9,000	9,000	9,180	9,910
501464-540900	Prof Serv-Other	-	500	500	100	100
501464-547010	Prof Serv-Pest Control	2,501	1,600	1,800	2,880	2,970
501464-550000	Parts/Repairs/Maint-Bldgs/Fac	9,666	23,980	23,980	15,450	15,910
501464-550020	Parts/Repairs/Maint-Equip	-	6,500	6,500	2,580	2,650
501464-550070	Parts/Repairs/Maint-HVAC	5,472	7,000	7,000	7,210	7,430
501464-550100	Parts/Repairs/Maint-Software	-	1,000	1,000	1,030	1,060
501464-550130	Parts/Repairs/Maint-Security	681	1,000	1,000	2,060	2,120
501464-550140	Parts/Repairs/Maint-Painting	-	250	250	1,030	1,060
501464-550150	Parts/Repairs/Maint-Fire Syste	118	500	500	520	530
501464-550160	Parts/Repairs/Maint-Electrical	1,860	1,010	1,010	2,060	2,120
501464-550170	Parts/Repairs/Maint-Plumbing	27	510	510	520	530
501464-550180	Parts/Repairs/Maint-Lighting	250	760	2,250	520	530
Total Water Treatment Plant Building Maintenance		186,069	221,050	223,540	235,370	249,150
Debt Service						
501111-538250	Bond Maint Fees-Paying Agent	300	500	500	500	500
501111-570300	Principal-Notes	725,000	745,000	745,000	760,000	785,000
501111-570350	Principal - Capital Leases	54,711	56,320	56,320	60,310	62,960
501111-570600	Interest-Notes	148,028	138,440	138,440	120,040	101,270
501111-570650	Interest - Capital Leases	48,786	46,930	46,930	40,970	38,320
Total Debt Service		976,824	987,190	987,190	981,820	988,050
Replacement Capital - Public Works						
501498-600025	Fire Hydrant Painting	838	29,660	29,660	-	-
501498-640000	Motor Vehicle/Road Equipment (%)	31,345	31,520	31,520	159,000	-
501498-640001	Machinery & Equipment (%)	-	8,000	8,000	9,650	-
501498-640121	WTP Resvr Treat Boat & Trailer	-	25,000	25,000	-	-
501498-660182	Water Line Replacement	1,684,999	1,275,090	1,275,090	344,000	873,000
501498-660205	PRV Replacement	-	40,000	40,000	75,000	-
501498-660221	HBWTP Filter Media Replacement	16,595	138,410	138,410	-	-
501498-660234	Tube Settler Replacement	73,437	1,218,390	1,218,390	-	-
501498-660237	Water Tank Int Structure Maint	-	105,060	105,060	-	-
501498-660246	WTP Facility Painting	86,423	113,580	113,580	-	-
501498-660259	Floride Equipment Replacement	-	-	-	105,000	-
501498-668018	HBWTP Flash Mixer Replacement	156,350	7,890	7,890	-	-
Total Replacement Capital - Public Works		2,049,987	2,992,600	2,992,600	692,650	873,000
Capital - Public Works						
501499-600025	Fire Hydrant Painting	-	-	-	-	106,000
501499-620119	Utilities Electrical Assessment (%)	-	-	-	-	32,500
501499-630146	Marshall Lake Sediment Control	-	-	-	-	110,000
501499-640112	Harper Lake Stop Logs	35,000	-	-	-	-
501499-640116	Water Plants Disinfection Eval	10,761	564,520	564,520	-	-
501499-640117	WTP Instrumentation Upgrades	118,186	35,820	35,820	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
501499-640127	Excavation Shoring Box (%)	-	-	-	9,000	-
501499-640131	Water Utility Trucks	-	-	-	80,000	-
501499-650035	ERP System	8,477	4,140	4,140	-	-
501499-650038	Lucity Software (%)	24,834	25,000	25,000	-	-
501499-650080	Water Facilities SCADA Upgrade	118,243	166,970	166,970	-	-
501499-660175	WTP Chemical Storage Tanks	-	-	-	-	405,000
501499-660180	Watr Syst Tie-In with Superior	(13,898)	-	-	-	-
501499-660190	NCWCD-Windy Gap Firming Proj	350,624	905,000	905,000	2,500,000	747,000
501499-660207	SCWTP Pump Station Improvement	1,084,287	3,028,200	3,028,200	-	-
501499-660208	Louisville PL Condition Assess	-	250,000	250,000	-	-
501499-660210	Water Facilities Security Upgr	66,778	33,140	33,140	-	-
501499-660211	Howard Diversion Upgrades	822	134,000	134,000	-	-
501499-660212	SCWTP Recycle Pond Maintenance	-	52,530	52,530	86,000	-
501499-660223	Raw Water Line Lowering	-	-	14,700	-	-
501499-660230	HBWTP HVAC Upgrade	8,946	155,610	155,610	-	-
501499-660231	Louisville Lateral Ditch Pipin	35,185	169,820	169,820	-	-
501499-660232	Cent/McCaslin Hi Zone Water Lp	-	55,000	55,000	-	-
501499-660233	WTP Caustic Tank Upsizing	62	-	-	-	-
501499-660236	SBR Ditch Lining	-	84,050	84,050	86,150	88,310
501499-660237	WTP Tank Cleaning & Evaluation	-	-	-	-	50,000
501499-660243	Louisville Pipeline Flow Control	2,612	247,400	247,400	-	-
501499-660244	HBWTP Upgrades	5,870	399,130	399,130	-	-
501499-660245	SCWTP Upgrades	12,363	480,640	480,640	523,000	-
501499-660250	SWSP Eastern Pump Station Improv	-	11,000	11,000	-	-
501499-660260	WTP Vault Painting	-	-	-	-	225,000
501499-660261	WTP Raw Water Study	-	-	-	-	75,000
501499-660274	NCWCD SWSP Eastern Pump Station	-	-	-	93,000	-
501499-660275	NCWCD SWSP Transmission Capacity	-	-	-	129,000	1,324,000
501499-670000	Water Rights Acquisition	-	37,600	37,600	-	-
Total Capital - Public Works		1,869,152	6,839,570	6,854,270	3,506,150	3,162,810
Total Water Utility Fund Expenditures		8,031,098	15,478,190	15,504,060	9,133,010	9,083,180
Ending Working Capital (Budget Basis)		17,896,803	12,129,803	11,685,433	12,044,433	11,932,203

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Wastewater Utility Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Working Capital (Budget Basis)		12,374,069	6,064,538	6,064,538	4,217,948	3,376,768
Utilities Revenue						
502032-443100	Commercial Users Fee	909,628	946,920	891,000	932,580	978,790
502032-443200	Residential User Fee	2,407,926	2,471,770	2,409,000	2,521,420	2,646,370
502032-443300	Pretreatment Fees	36,858	41,500	41,500	41,500	41,500
502032-443430	RV Dump Station Fees	7,625	6,000	6,500	6,500	6,500
502032-443610	Tap Fees	819,240	369,720	373,320	469,800	362,060
502032-443900	Delinquent Charges	4,560	4,000	4,000	4,000	4,000
502032-461100	Interest Earnings	82,669	63,080	70,000	83,950	89,900
502032-461110	Net Incr (Decr) in Fair Value	(16,442)	-	-	-	-
502032-462150	Solar Powr Renew Energy Credit	6,742	8,000	8,000	8,000	8,000
502032-463100	Real Property Rental Income	36,858	40,210	40,210	40,210	40,210
502032-464100	Developer Contributions	50,625	-	-	-	-
502032-465100	Insurance Recovery	-	-	77,300	-	-
Total Utilities Revenue		4,346,289	3,951,200	3,920,830	4,107,960	4,177,330
Total Wastewater Utility Fund Revenue		4,346,289	3,951,200	3,920,830	4,107,960	4,177,330
Central Fund-Wide Charges						
502110-511000	Regular Salaries	208,961	215,290	215,290	222,600	227,220
502110-511100	Variable Salaries	851	-	-	-	-
502110-511200	Overtime Pay	352	910	910	500	500
502110-512000	FICA Expense	14,640	15,010	15,010	15,320	15,540
502110-512100	Retirement Contribution	14,787	13,650	13,650	14,070	14,330
502110-512200	Workers Compensation	1,401	1,380	1,380	1,440	1,460
502110-513000	Medical Insurance	22,856	24,510	24,510	22,740	23,660
502110-513100	Dental Insurance	1,835	1,920	1,920	1,670	1,670
502110-513200	Vision Insurance	366	370	370	340	340
502110-513300	Life, AD&D & LTD Insurance	1,735	1,840	1,840	1,890	1,920
502110-513400	Employee Assistance Plan	58	60	60	70	70
502110-522500	Non-Capital Furn/Equip/Tools	-	500	500	-	-
502110-532100	Insurance	38,432	50,700	50,700	58,310	64,140
502110-532220	Business and Auto Allowance	1,918	1,600	1,600	1,800	1,800
502110-535010	Communication Svcs-Cell Phone	460	-	400	400	400
502110-540100	Prof Serv-Audit	7,802	9,370	9,370	9,500	9,500
502110-540410	Prof Serv-Investment Fee	4,424	5,700	5,700	5,700	5,700
502110-540415	Prof Serv-Bank Charges	3,774	2,700	2,700	2,700	2,700
502110-542000	Legal-General	15,412	7,500	7,500	6,000	6,000
502110-550020	Parts/Repairs/Maint-Equip	-	70	70	70	70
502110-580080	Loss on Claims & Judgements	31,603	-	-	-	-
Total Central Fund-Wide Charges		371,666	353,080	353,480	365,120	377,020
Utility Billing						
502210-511000	Regular Salaries	26,403	32,340	32,340	32,050	33,890
502210-511200	Overtime Pay	2,396	2,730	2,730	3,000	3,000
502210-512000	FICA Expense	2,270	2,610	2,610	2,580	2,720
502210-512100	Retirement Contribution	1,671	1,930	1,930	1,930	2,030
502210-512200	Workers Compensation	917	860	860	790	790
502210-513000	Medical Insurance	4,858	5,860	5,860	6,750	6,740
502210-513100	Dental Insurance	353	430	430	480	460
502210-513200	Vision Insurance	79	100	100	110	110
502210-513300	Life, AD&D & LTD Insurance	281	320	320	350	350

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
502210-513400	Employee Assistance Plan	15	20	20	20	20
502210-520100	Office Supplies	58	200	200	100	100
502210-523100	Uniforms and Clothing	156	-	160	170	170
502210-532200	Printing	3,145	9,660	9,660	4,000	4,000
502210-535010	Communication Svcs-Cell Phone	139	-	100	150	150
502210-535200	Postage	14,568	15,000	15,000	15,000	15,000
502210-540415	Prof Serv-Bank Charges	31,026	25,000	25,000	36,000	37,000
502210-540900	Prof Serv-Other	20,317	19,500	19,500	25,000	25,000
502210-550020	Parts/Repairs/Maint-Equip	1,000	1,000	1,000	1,000	1,000
502210-550100	Parts/Repairs/Maint-Software	4,020	5,000	5,000	6,000	6,500
Total Utility Billing		113,671	122,560	122,820	135,480	139,030
Wastewater Utility Engineering						
502423-511000	Regular Salaries	34,093	33,340	33,340	35,460	34,670
502423-511200	Overtime Pay	64	-	-	50	50
502423-512000	FICA Expense	2,475	2,490	2,490	2,600	2,590
502423-512100	Retirement Contribution	1,815	1,830	1,830	1,950	1,910
502423-512200	Workers Compensation	234	230	230	250	250
502423-513000	Medical Insurance	3,850	3,880	3,880	4,080	4,280
502423-513100	Dental Insurance	278	280	280	280	280
502423-513200	Vision Insurance	71	70	70	70	70
502423-513300	Life, AD&D & LTD Insurance	311	320	320	320	320
502423-513400	Employee Assistance Plan	10	10	10	10	10
502423-520100	Office Supplies	-	440	440	-	-
502423-521000	Computer Supplies	-	-	-	20	20
502423-521100	Computer Supplies-Software	4	100	100	100	100
502423-522120	Operating Supplies-Safety	-	60	60	60	60
502423-522500	Non-Capital Furn/Equip/Tools	-	980	980	200	200
502423-522900	Miscellaneous Supplies	56	40	40	100	100
502423-532200	Printing	235	340	340	300	300
502423-532230	Dues/Subscriptions/Books	105	280	280	200	200
502423-535010	Communication Svcs-Cell Phone	127	-	150	150	150
502423-540711	Prof Serv-Sewer Main Video	-	-	-	100,000	25,000
502423-540910	Prof Serv-Consulting	613	25,240	25,240	-	-
502423-550090	Parts/Repairs/Maint-Copiers	499	260	260	300	300
502423-550100	Parts/Repairs/Maint-Software	-	1,220	1,220	-	-
Total Wastewater Utility Engineering		44,841	71,410	71,560	146,500	70,860
Wastewater Collections						
502471-511000	Regular Salaries	105,870	123,760	123,760	123,100	129,220
502471-511200	Overtime Pay	7,521	8,570	8,570	10,000	10,000
502471-512000	FICA Expense	8,770	9,840	9,840	9,790	10,240
502471-512100	Retirement Contribution	6,475	7,280	7,280	7,320	7,660
502471-512200	Workers Compensation	2,462	2,840	2,840	2,520	2,610
502471-513000	Medical Insurance	17,065	20,140	20,140	22,800	23,920
502471-513100	Dental Insurance	1,309	1,530	1,530	1,690	1,690
502471-513200	Vision Insurance	284	340	340	370	370
502471-513300	Life, AD&D & LTD Insurance	1,105	1,250	1,250	1,260	1,320
502471-513400	Employee Assistance Plan	56	60	60	60	60
502471-521200	Non-Capital Computer Hardware	-	-	-	100	100
502471-522120	Operating Supplies-Safety	3,224	2,550	2,550	3,250	3,500
502471-522500	Non-Capital Furn/Equip/Tools	5,770	1,450	1,450	1,450	1,450
502471-523100	Uniforms and Clothing	2,047	3,200	3,200	2,500	2,500
502471-525100	Auto Expense-Parts & Repairs	314	1,000	3,200	1,000	1,000
502471-525200	Auto Expense-Tires	-	1,900	1,900	-	-
502471-532200	Printing	129	-	-	-	-
502471-534000	Utility Services-Gas	1,006	-	1,000	1,000	1,000
502471-534010	Utility Services-Electricity	9,191	-	10,000	10,000	10,000
502471-535000	Communication Svcs-Telephone	1,193	1,000	1,000	1,250	1,250
502471-535010	Communication Svcs-Cell Phone	523	-	500	500	500

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
502471-535030	Comm Svcs-Internet/Cable	217	-	200	200	200
502471-538100	Education Expense	2,662	1,330	1,850	-	-
502471-538101	Travel, Training, & Meetings	-	-	-	3,000	3,000
502471-540550	Prof Serv-Landfill	2,517	2,760	2,760	2,760	2,760
502471-540900	Prof Serv-Other	8,243	29,950	29,950	17,710	17,710
502471-550020	Parts/Repairs/Maint-Equip	3,941	1,920	2,200	2,500	2,500
502471-550021	Parts/Repairs/Maint-Steel Ranch	-	-	-	10,000	10,000
502471-550022	Parts/Repairs/Maint-NorthEnd	-	-	-	10,000	10,000
502471-550023	Parts/Repairs/Maint-CTC	-	-	-	10,000	10,000
502471-550060	Parts/Repairs/Maint-Util Lines	1,179	2,000	2,000	2,000	2,000
502471-550100	Parts/Repairs/Maint-Software	2,233	3,270	3,270	5,220	5,220
502471-550280	Parts/Repairs/Maint-Other	26,990	7,000	7,000	5,000	5,000
502471-580040	Computer Replacement	2,540	2,540	2,540	2,540	2,540
Total Wastewater Collections		224,838	237,480	252,180	270,890	279,320
Wastewater Treatment Plant Operations						
502472-511000	Regular Salaries	315,339	332,430	332,430	350,840	362,690
502472-511100	Variable Salaries	-	-	-	33,540	34,840
502472-511150	Temp/Seasonal Salaries	25,473	32,940	32,940	-	-
502472-511200	Overtime Pay	36,782	17,350	17,350	21,500	21,000
502472-512000	FICA Expense	28,111	29,070	29,070	30,490	31,450
502472-512100	Retirement Contribution	18,876	19,240	19,240	20,480	21,100
502472-512200	Workers Compensation	5,441	5,610	5,610	4,650	4,800
502472-513000	Medical Insurance	42,712	43,240	43,240	43,490	45,950
502472-513100	Dental Insurance	3,216	3,200	3,200	3,180	3,200
502472-513200	Vision Insurance	860	860	860	830	840
502472-513300	Life, AD&D & LTD Insurance	3,011	3,230	3,230	3,390	3,540
502472-513400	Employee Assistance Plan	128	150	150	150	150
502472-520100	Office Supplies	917	2,750	2,750	1,000	1,000
502472-522010	Operating Supplies-Chemicals	57,220	65,000	65,000	90,000	90,000
502472-522020	Operating Supplies-Laboratory	13,807	17,000	17,000	17,500	18,380
502472-522120	Operating Supplies-Safety	2,532	2,000	2,000	3,000	3,500
502472-522500	Non-Capital Furn/Equip/Tools	19,688	20,000	20,000	12,500	12,000
502472-522900	Miscellaneous Supplies	466	1,160	1,160	500	500
502472-523100	Uniforms and Clothing	293	5,000	5,000	5,000	5,000
502472-525100	Auto Expense-Parts & Repairs	1,448	3,250	3,250	1,500	1,500
502472-525200	Auto Expense-Tires	-	600	600	300	300
502472-525300	Gas & Oil	3,586	5,150	5,150	4,000	4,000
502472-532200	Printing	146	850	850	250	250
502472-532210	Travel	343	750	750	-	-
502472-532230	Dues/Subscriptions/Books	1,910	4,200	4,200	2,000	2,000
502472-535010	Communication Svcs-Cell Phone	1,811	1,350	1,350	2,000	2,000
502472-535200	Postage	546	650	650	700	700
502472-536000	Rentals-Equipment	447	300	300	600	600
502472-536010	Uniform-Rental	6,835	-	7,000	5,000	5,000
502472-536040	Rentals-Other	599	350	350	200	200
502472-538100	Education Expense	6,053	12,000	12,000	-	-
502472-538101	Travel, Training, & Meetings	-	-	-	9,000	9,000
502472-538999	Other Services and Charges	12,009	24,000	24,000	5,000	5,000
502472-540160	Prof Serv-Laboratory	27,961	40,000	40,000	30,000	30,000
502472-540560	Prof Serv-Biosolids Hauling	79,092	102,000	102,000	85,000	85,000
502472-540575	Prof Serv-Utility Rate Update	-	1,500	1,500	-	-
502472-540580	Prof Serv-SCADA	826	7,750	7,750	8,000	8,500
502472-540900	Prof Serv-Other	10,859	12,000	12,000	20,710	20,710
502472-540910	Prof Serv-Consulting	-	-	-	10,000	10,000
502472-547000	Prof Serv-Mowing	-	420	420	-	-
502472-550020	Parts/Repairs/Maint-Equip	28,374	56,000	56,000	40,000	40,000
502472-550030	Parts/Repairs/Maint-Grounds	508	2,500	2,500	2,000	2,000
502472-550100	Parts/Repairs/Maint-Software	386	7,700	7,700	16,290	16,290
Total Wastewater Treatment Plant Operations		758,609	883,550	890,550	884,590	902,990

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Pretreatment						
502473-511000	Regular Salaries	22,304	30,530	30,530	29,370	30,860
502473-511200	Overtime Pay	1,581	480	480	1,100	1,150
502473-512000	FICA Expense	2,262	2,370	2,370	2,280	2,400
502473-512100	Retirement Contribution	1,629	1,710	1,710	1,680	1,760
502473-512200	Workers Compensation	460	450	450	330	350
502473-513000	Medical Insurance	3,166	3,240	3,240	680	710
502473-513100	Dental Insurance	190	190	190	40	40
502473-513200	Vision Insurance	64	60	60	10	10
502473-513300	Life, AD&D & LTD Insurance	288	320	320	310	320
502473-513400	Employee Assistance Plan	14	10	10	10	10
502473-520100	Office Supplies	93	580	580	200	200
502473-522020	Operating Supplies-Laboratory	550	8,100	8,100	3,000	3,000
502473-522120	Operating Supplies-Safety	-	250	250	300	320
502473-522500	Non-Capital Furn/Equip/Tools	90	550	550	750	750
502473-523100	Uniforms and Clothing	-	260	260	100	100
502473-532210	Travel	914	1,650	1,650	-	-
502473-532230	Dues/Subscriptions/Books	209	700	700	300	300
502473-535010	Communication Svcs-Cell Phone	302	360	360	420	440
502473-535200	Postage	-	-	-	500	500
502473-538100	Education Expense	1,434	800	800	-	-
502473-538101	Travel, Training, & Meetings	-	-	-	2,500	2,550
502473-538999	Other Services and Charges	313	600	600	350	350
502473-540160	Prof Serv-Laboratory	8,572	15,180	15,180	10,000	10,000
502473-540910	Prof Serv-Consulting	-	30,750	30,750	-	-
Total Pretreatment		44,433	99,140	99,140	54,230	56,120
Wastewater Treatment Plant Building Maintenance						
502474-511000	Regular Salaries	8,195	8,440	8,440	9,870	10,200
502474-511100	Variable Salaries	-	600	600	-	-
502474-511200	Overtime Pay	75	-	-	100	100
502474-512000	FICA Expense	539	650	650	740	760
502474-512100	Retirement Contribution	410	470	470	550	570
502474-512200	Workers Compensation	183	200	200	230	240
502474-513000	Medical Insurance	1,586	1,900	1,900	1,370	1,440
502474-513100	Dental Insurance	117	140	140	100	100
502474-513200	Vision Insurance	27	30	30	30	30
502474-513300	Life, AD&D & LTD Insurance	75	80	80	100	100
502474-513400	Employee Assistance Plan	4	-	-	-	-
502474-522110	Operating Supplies-Janitorial	731	1,400	1,400	1,440	1,490
502474-522500	Non-Capital Furn/Equip/Tools	135	-	30	-	-
502474-522900	Miscellaneous Supplies	-	-	50	100	100
502474-523100	Uniforms and Clothing	36	-	50	50	50
502474-534000	Utility Services-Gas	1,329	3,000	3,000	3,200	3,400
502474-534010	Utility Services-Electricity	259,673	340,000	340,000	300,000	320,000
502474-534020	Utility Service-Trash Removal	5,446	5,500	5,500	6,800	7,000
502474-534040	Utility Service-Haz Waste Disp	-	800	800	-	-
502474-535000	Communication Svcs-Telephone	447	900	900	620	640
502474-535010	Communication Svcs-Cell Phone	79	-	100	100	100
502474-535040	Communication Svcs-T1 Line	243	650	650	410	420
502474-540300	Prof Serv-Custodial	2,065	2,150	2,450	4,320	4,670
502474-540900	Prof Serv-Other	275	500	500	520	530
502474-547010	Prof Serv-Pest Control	928	-	-	-	-
502474-550000	Parts/Repairs/Maint-Bldgs/Fac	14,259	12,400	12,400	17,510	18,040
502474-550020	Parts/Repairs/Maint-Equip	1,614	4,000	4,000	2,580	2,650
502474-550070	Parts/Repairs/Maint-HVAC	734	6,550	6,550	5,150	5,310
502474-550100	Parts/Repairs/Maint-Software	-	1,050	1,050	1,080	1,110
502474-550130	Parts/Repairs/Maint-Security	-	-	-	1,030	1,060
502474-550140	Parts/Repairs/Maint-Painting	-	258	260	260	270

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
502474-550150	Parts/Repairs/Maint-Fire Syste	148	517	520	1,550	1,590
502474-550160	Parts/Repairs/Maint-Electrical	-	1,033	1,030	520	530
502474-550170	Parts/Repairs/Maint-Plumbing	-	517	520	520	530
502474-550180	Parts/Repairs/Maint-Lighting	1,375	775	780	520	530
Total Wastewater Treatment Plant Building Maintenance		300,726	394,510	395,050	361,370	383,560
Debt Service						
502111-570300	Principal-Notes	725,682	741,020	741,020	764,800	769,840
502111-570600	Interest-Notes	546,325	537,220	537,220	517,510	515,350
Total Debt Service		1,272,007	1,278,240	1,278,240	1,282,310	1,285,190
Replacement Capital - Public Works						
502498-640000	Motor Vehicle/Road Equipment	-	-	-	-	37,000
502498-640001	Machinery & Equipment	-	-	-	9,650	-
502498-640134	Replacement High Pressure Sewer Clea	-	-	-	260,000	-
502498-660183	Sewer Utility Lines	1,028,623	1,034,070	1,034,070	300,000	275,000
502498-660195	Sewer Main Video	19,808	-	-	-	-
502498-660216	Reuse System Replacement	3,390	32,150	32,150	-	-
502498-660249	Steel Ranch Lift Station Repairs	-	50,000	50,000	-	-
502498-660265	Reuse System Equipment Replacement	-	-	-	32,000	66,000
502498-660272	Drum Thickener Replacement	-	-	-	-	275,000
Total Replacement Capital - Public Works		1,051,821	1,116,220	1,116,220	601,650	653,000
Capital - Public Works						
502499-620119	Utilities Electrical Assessment (%)	-	-	-	-	32,500
502499-630147	WWTP Digester and Reuse Lighting Imp	-	-	-	40,000	-
502499-640113	WWTP Laboratory Equipment	6,311	-	-	-	-
502499-640127	Excavation Shoring Box (%)	-	-	-	3,000	-
502499-640132	WWTP Tractor	-	-	-	62,000	-
502499-640133	Portable Lift Station Pump	-	-	-	50,000	-
502499-650035	ERP System	8,477	4,140	4,140	-	-
502499-650038	Lucity Software (%)	24,834	25,000	25,000	-	-
502499-660153	Wastewater Plant Upgrade	6,433,587	1,139,040	1,139,040	-	-
502499-660218	CTC Lift Station Controls	-	20,000	20,000	-	-
502499-660262	WWTP Additional Influent Pump	-	-	-	72,000	-
502499-660263	WWTP Asphalt Addition	-	-	-	50,000	-
502499-660264	WWTP Digester Control Improvements	-	-	-	100,000	-
502499-660266	WWTP Digester and Digester Lights	-	-	-	40,000	-
502499-660267	WWTP Aeration Basin & Reuse Mixers	-	-	-	150,000	-
502499-660268	WWTP Total Suspended Solids (TSS) P	-	-	-	45,000	-
502499-660269	WWTP Vac Dump Station	-	-	-	235,000	-
502499-660271	OPS Lift Station Painting	-	-	-	-	75,000
Total Capital - Public Works		6,473,209	1,188,180	1,188,180	847,000	107,500
Total Wastewater Utility Fund Expenditures		10,655,819	5,744,370	5,767,420	4,949,140	4,254,590
Ending Working Capital (Budget Basis)		6,064,538	4,271,368	4,217,948	3,376,768	3,299,508

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Storm Water Utility Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Working Capital (Budget Basis)		1,165,980	1,242,672	1,242,672	348,072	516,052
Utilities Revenue						
503032-421600	Storm Water Permit Fees	500	2,000	2,000	2,000	2,000
503032-433000	Grant Revenues	265,643	-	-	229,380	250,000
503032-443100	Commercial Users Fee	351,628	367,010	353,830	397,470	471,000
503032-443200	Residential User Fee	377,332	394,330	383,320	430,600	510,260
503032-443900	Delinquent Charges	840	900	900	900	900
503032-449000	Assessment Fees	10,000	-	-	-	-
503032-461100	Interest Earnings	12,565	5,870	11,000	9,610	11,870
503032-461110	Net Incr (Decr) in Fair Value	(2,695)	-	-	-	-
Total Utilities Revenue		1,015,814	770,110	751,050	1,069,960	1,246,030
Total Storm Water Utility Fund Revenue		1,015,814	770,110	751,050	1,069,960	1,246,030
Storm Water Administration & Operations						
503424-511000	Regular Salaries	26,563	25,720	25,720	27,090	26,740
503424-511200	Overtime Pay	46	-	-	50	50
503424-512000	FICA Expense	1,875	1,940	1,940	2,020	2,010
503424-512100	Retirement Contribution	1,399	1,410	1,410	1,490	1,470
503424-512200	Workers Compensation	212	210	210	230	230
503424-513000	Medical Insurance	2,309	2,350	2,350	2,400	2,520
503424-513100	Dental Insurance	155	160	160	160	160
503424-513200	Vision Insurance	44	50	50	50	50
503424-513300	Life, AD&D & LTD Insurance	247	250	250	260	250
503424-513400	Employee Assistance Plan	7	10	10	10	10
503424-520100	Office Supplies	-	440	440	100	100
503424-521000	Computer Supplies	-	20	20	-	-
503424-521100	Computer Supplies-Software	4	100	100	100	100
503424-522120	Operating Supplies-Safety	-	60	60	60	60
503424-522500	Non-Capital Furn/Equip/Tools	-	980	980	400	400
503424-522900	Miscellaneous Supplies	56	40	70	300	300
503424-532200	Printing	235	340	340	300	300
503424-532230	Dues/Subscriptions/Books	105	280	280	200	200
503424-535010	Communication Svcs-Cell Phone	133	-	130	200	200
503424-540910	Prof Serv-Consulting	613	25,240	25,240	200	200
503424-550090	Parts/Repairs/Maint-Copiers	499	260	260	300	300
503424-550100	Parts/Repairs/Maint-Software	-	1,220	1,220	-	-
Total Storm Water Administration & Operations		34,501	61,080	61,240	35,920	35,650
Storm Water Utility Engineering						
503432-511000	Regular Salaries	143,941	164,240	164,240	165,190	171,900
503432-511100	Variable Salaries	90	-	-	-	-
503432-511200	Overtime Pay	7,037	8,090	8,090	10,000	10,000
503432-512000	FICA Expense	11,322	12,590	12,590	12,620	13,100
503432-512100	Retirement Contribution	8,807	9,650	9,650	9,810	10,180
503432-512200	Workers Compensation	2,604	3,050	3,050	2,720	2,820
503432-513000	Medical Insurance	19,521	22,860	22,860	23,510	24,660
503432-513100	Dental Insurance	1,442	1,680	1,680	1,700	1,700
503432-513200	Vision Insurance	338	390	390	390	390
503432-513300	Life, AD&D & LTD Insurance	1,406	1,590	1,590	1,590	1,650
503432-513400	Employee Assistance Plan	65	70	70	70	70
503432-520100	Office Supplies	8	80	80	80	80

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
503432-521200	Non-Capital Computer Hardware	-	-	-	100	100
503432-522500	Non-Capital Furn/Equip/Tools	1,648	1,000	1,000	1,500	1,000
503432-522900	Miscellaneous Supplies	-	1,000	1,000	500	500
503432-523100	Uniforms and Clothing	662	250	500	250	250
503432-525100	Auto Expense-Parts & Repairs	2,894	250	250	250	250
503432-532210	Travel	988	-	-	-	-
503432-532220	Business and Auto Allowance	645	-	600	600	600
503432-532230	Dues/Subscriptions/Books	-	-	-	-	200
503432-535010	Communication Svcs-Cell Phone	672	-	600	600	600
503432-535030	Comm Svcs-Internet/Cable	203	-	200	400	400
503432-538100	Education Expense	2,661	80	1,000	-	-
503432-538101	Travel, Training, & Meetings	-	-	-	4,000	4,000
503432-540021	Prof Serv-Keep It Clean	23,602	25,000	25,000	25,000	25,000
503432-540410	Prof Serv-Investment Fee	602	1,250	1,250	1,250	1,250
503432-540415	Prof Serv-Bank Charges	434	1,050	1,050	1,050	1,050
503432-540550	Prof Serv-Landfill	-	4,140	4,140	22,320	22,320
503432-540900	Prof Serv-Other	10,838	22,000	22,000	25,000	25,000
503432-547020	Prof Serv-Weed Control	-	1,500	1,500	-	-
503432-550020	Parts/Repairs/Maint-Equip	7,007	5,970	5,970	6,500	6,500
503432-550100	Parts/Repairs/Maint-Software	4,008	3,270	3,270	7,290	7,290
Total Storm Water Utility Engineering		253,443	291,050	293,620	324,290	332,860
Debt Service						
503111-570300	Principal-Notes	148,634	151,780	151,780	156,650	157,680
503111-570600	Interest-Notes	111,898	110,030	110,030	106,000	105,550
Total Debt Service		260,532	261,810	261,810	262,650	263,230
Capital - Public Works						
503499-630024	BNSF RR Underpass/N Drainage (%)	16,636	189,000	189,000	-	-
503499-630030	CCS Drainage	-	250,000	250,000	-	-
503499-630096	Detention Pond Maintenance	26,843	162,500	162,500	118,500	121,500
503499-630128	Ctywide Strm Sewr Outfall Imp2	181,514	87,730	87,730	-	-
503499-630150	Drainageway "A-1" Garfield/Cottonwood	-	-	-	-	500,000
503499-640000	Motor Vehicle/Road Equipment	28,466	-	135,150	-	-
503499-640001	Machinery & Equipment	18,317	-	-	4,620	-
503499-640128	Arterial Snow Plow Replacement (%)	-	-	-	56,000	-
503499-650038	Lucity Software (%)	24,834	25,000	25,000	-	-
503499-660021	Core Area Utility (11%)	-	-	-	-	-
503499-660068	South Street Underpass (%)	80,153	2,100	2,100	-	-
503499-660238	Goodhue Ditch Storm Wtr Diversion	13,883	279,440	27,500	-	-
503499-660251	Drainageway G Dillon Rd Crossing	-	150,000	150,000	-	-
503499-660273	Storm Water Quality Master Plan	-	-	-	100,000	150,000
Total Capital - Public Works		390,646	1,145,770	1,028,980	279,120	771,500
Total Storm Water Utility Fund Expenditures		939,122	1,759,710	1,645,650	901,980	1,403,240
Ending Working Capital (Budget Basis)		1,242,672	253,072	348,072	516,052	358,842

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Solid Waste & Recycling Utility Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Working Capital (Budget Basis)		(7,332)	17,319	17,319	78,699	208,709
Utilities Revenue						
510032-443200	Residential User Fee	1,424,193	1,478,480	1,478,480	1,520,470	1,563,650
510032-443400	Admin Fee-Trash&Recycl Billing	127,936	149,980	148,980	148,980	148,980
510032-443410	Hazardous Waste Fee	54,834	61,200	61,200	71,400	76,500
510032-443420	Prepaid Extra Bag Tags	7,161	5,800	6,000	5,800	5,800
510032-443900	Delinquent Charges	3,496	3,750	4,200	3,750	3,750
510032-461100	Interest Earnings	(3)	1,070	1,000	2,450	7,490
Total Utilities Revenue		1,617,618	1,700,280	1,699,860	1,752,850	1,806,170
Total Solid Waste & Recycling Fund Revenue		1,617,618	1,700,280	1,699,860	1,752,850	1,806,170
Solid Waste & Recycling Administration & Operations						
510481-511000	Regular Salaries	60,065	50,480	50,480	50,550	51,810
510481-511100	Variable Salaries	-	900	900	-	-
510481-511200	Overtime Pay	340	880	880	-	-
510481-512000	FICA Expense	4,761	3,710	3,710	3,530	3,600
510481-512100	Retirement Contribution	4,233	2,960	2,960	2,910	2,980
510481-512200	Workers Compensation	519	280	280	260	260
510481-513000	Medical Insurance	6,868	6,420	6,420	5,260	5,510
510481-513100	Dental Insurance	534	500	500	380	380
510481-513200	Vision Insurance	120	100	100	100	100
510481-513300	Life, AD&D & LTD Insurance	553	460	460	440	440
510481-513400	Employee Assistance Plan	19	10	10	10	10
510481-523100	Uniforms and Clothing	73	-	-	-	-
510481-529550	Prepaid Extra Bag Tags	4,240	6,000	6,000	6,000	6,000
510481-532220	Business and Auto Allowance	635	-	600	600	600
510481-533090	BC Household Hazardous Waste	62,256	58,070	59,760	59,760	71,230
510481-535010	Communication Svcs-Cell Phone	120	-	100	100	100
510481-540410	Prof Serv-Investment Fee	-	20	20	20	20
510481-540415	Prof Serv-Bank Charges	1,019	1,380	1,380	1,380	1,420
510481-540420	Prof Serv-Disposal & Recycling	1,839	13,000	13,000	-	-
510481-540590	Prof Serv-Solid Waste Haulin	1,433,766	1,485,740	1,478,480	1,478,480	1,520,470
510481-540900	Prof Serv-Other	11,007	12,440	12,440	13,060	13,720
Total Solid Waste & Recycling Admin & Operations		1,592,967	1,643,350	1,638,480	1,622,840	1,678,650
Total Solid Waste & Recycling Fund Expenditures		1,592,967	1,643,350	1,638,480	1,622,840	1,678,650
Ending Working Capital (Budget Basis)		17,319	74,249	78,699	208,709	336,229

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Golf Course Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Working Capital (Budget Basis)		158,792	286,798	286,798	348,868	263,868
Recreation Revenue						
520053-447100	Green Fees	833,131	924,000	910,000	925,000	935,000
520053-447105	Annual Season Passes	152,940	155,000	168,000	178,000	188,000
520053-447120	Golf Cart Rentals	221,517	250,000	231,700	235,000	240,000
520053-447130	Driving Range Fees	108,124	110,000	123,000	124,000	125,000
520053-447140	Food & Beverage Sales	32,248	26,000	35,000	35,700	37,490
520053-447150	Pro Shop Merchandise Sales	98,642	110,000	127,000	115,000	115,000
520053-447160	Pull Cart Rentals	5,352	8,860	4,300	5,000	5,000
520053-447170	Club Rentals	7,097	10,200	7,000	8,000	8,000
520053-447180	Golf Lesson Fees	38,382	34,000	55,000	60,000	65,000
520053-447185	Club Repair Fees	6,055	8,160	12,000	12,000	12,000
520053-447190	Handicap Fees	4,310	4,400	5,600	5,000	5,100
520053-447210	Golf Course - Rentals	27,644	26,000	23,000	23,000	23,000
520053-461000	Miscellaneous Revenues	600	-	600	600	600
520053-461100	Interest Earnings	4,653	4,210	4,500	-	-
520053-461110	Net Incr (Decr) in Fair Value	(1,201)	-	-	-	-
520053-463100	Real Property Rental Income	-	5,000	-	-	-
520053-464112	Fourth of July Reimbursement	-	-	8,000	8,000	8,000
520001-469100	Cash Over/Short	55	-	-	-	-
520053-492100	Proceeds from Sale of Assets	-	-	550	-	-
Total Recreation Revenue		1,539,549	1,675,830	1,715,250	1,734,300	1,767,190
Total Golf Course Fund Revenue		1,539,549	1,675,830	1,715,250	1,734,300	1,767,190
Golf General & Marketing						
520711-511000	Regular Salaries	32,076	30,700	30,700	35,550	37,400
520711-512000	FICA Expense	2,171	2,310	2,310	2,680	2,790
520711-512100	Retirement Contribution	1,647	1,690	1,690	1,960	2,060
520711-512200	Workers Compensation	266	270	270	260	280
520711-513000	Medical Insurance	1,363	640	640	880	920
520711-513100	Dental Insurance	633	630	630	650	650
520711-513200	Vision Insurance	104	100	100	100	100
520711-513300	Life, AD&D & LTD Insurance	294	300	300	340	360
520711-513400	Employee Assistance Plan	15	20	20	20	20
520711-520100	Office Supplies	719	2,480	200	800	800
520711-521000	Computer Supplies	255	200	200	210	220
520711-521100	Computer Supplies-Software	255	-	-	-	-
520711-522500	Non-Capital Furn/Equip/Tools	151	450	450	300	300
520711-523100	Uniforms and Clothing	-	510	510	400	400
520711-528900	Miscellaneous Golf Supplies	206	200	200	210	210
520711-532000	Advertising/Marketing	19,932	25,500	14,000	16,000	16,000
520711-532030	Golf Gifts & Promotions	3,299	2,040	1,000	2,000	2,000
520711-532100	Insurance	24,616	30,700	8,350	8,400	8,400
520711-532120	Insurance-Deductibles	-	-	2,500	-	-
520711-532200	Printing	2,842	5,970	2,600	3,000	3,000
520711-532210	Travel	48	-	-	-	-
520711-532230	Dues/Subscriptions/Books	418	290	1,600	1,000	1,000
520711-535010	Communication Svcs-Cell Phone	30	-	50	100	100
520711-535200	Postage	713	310	310	330	330
520711-536000	Rentals-Equipment	-	510	510	200	200
520711-538100	Education Expense	-	200	200	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
520711-538101	Travel, Training, & Meetings	-	-	-	410	410
520711-540410	Prof Serv-Investment Fee	266	310	310	330	340
520711-540415	Prof Serv-Bank Charges	35,419	25,500	35,000	35,000	36,000
520711-540900	Prof Serv-Other	6,788	-	-	-	-
Total Golf General & Marketing		134,525	131,830	104,650	111,130	114,290
Golf Operations & Pro Shop						
520712-511000	Regular Salaries	197,999	200,890	200,890	241,080	253,630
520712-511100	Variable Salaries	42,771	26,990	26,990	213,840	222,420
520712-511150	Temp/Seasonal Salaries	139,018	115,540	115,540	-	-
520712-511200	Overtime Pay	5,298	-	-	5,800	6,400
520712-512000	FICA Expense	29,445	25,830	25,830	34,450	35,660
520712-512100	Retirement Contribution	10,895	11,050	11,050	13,580	14,300
520712-512200	Workers Compensation	3,254	3,390	3,390	4,320	4,530
520712-513000	Medical Insurance	23,036	26,360	26,360	27,140	28,440
520712-513100	Dental Insurance	1,414	1,550	1,550	1,560	1,560
520712-513200	Vision Insurance	444	490	490	490	490
520712-513300	Life, AD&D & LTD Insurance	1,592	1,810	1,810	1,940	1,990
520712-513400	Employee Assistance Plan	75	80	80	80	80
520712-520100	Office Supplies	497	-	800	500	550
520712-521000	Computer Supplies	-	-	-	1,000	1,050
520712-521100	Computer Supplies-Software	-	1,020	1,340	1,000	1,050
520712-521130	Golf Course Software Subscript	10,501	6,240	8,000	8,000	8,000
520712-522500	Non-Capital Furn/Equip/Tools	2,930	-	6,400	2,500	2,500
520712-523100	Uniforms and Clothing	4,289	4,080	2,400	2,500	2,500
520712-528100	Golf Cart Supplies	1,042	410	1,160	1,500	1,500
520712-528200	Range Balls	5,430	7,140	6,200	7,500	7,500
520712-528250	Range Supplies	628	1,020	1,400	1,460	1,500
520712-528400	Cart Barn Supplies	549	510	900	1,000	1,000
520712-528900	Miscellaneous Golf Supplies	446	1,020	500	500	550
520712-529100	Resale Merchandise	76,771	61,200	102,000	60,000	60,000
520712-532030	Golf Gifts & Promotions	333	1,630	3,800	3,800	3,800
520712-532200	Printing	-	-	100	110	110
520712-532220	Business and Auto Allowance	655	-	500	700	700
520712-532230	Dues/Subscriptions/Books	1,448	2,040	3,950	1,000	1,000
520712-532700	Golf Handicap Services	3,842	3,880	4,800	5,000	5,000
520712-535010	Communication Svcs-Cell Phone	604	120	500	600	600
520712-536000	Rentals-Equipment	62,501	70,010	62,000	62,000	73,000
520712-538101	Travel, Training, & Meetings	-	-	-	1,000	1,000
520712-550230	Parts/Repairs/Maint-Golf Carts	2,506	1,220	600	1,000	500
Total Golf Operations & Pro Shop		630,213	575,520	621,330	706,950	742,910
Golf Course Maintenance						
520713-511000	Regular Salaries	260,210	284,880	219,970	290,340	299,020
520713-511100	Variable Salaries	-	300	63,050	56,160	58,240
520713-511150	Temp/Seasonal Salaries	38,099	59,360	-	-	-
520713-511200	Overtime Pay	20,971	11,480	30,000	21,630	22,280
520713-512000	FICA Expense	24,242	26,310	23,950	26,890	27,710
520713-512100	Retirement Contribution	15,378	16,300	13,750	15,970	16,440
520713-512200	Workers Compensation	4,039	3,100	3,100	3,560	3,670
520713-512300	Unemployment Compensation	-	-	2,500	-	-
520713-513000	Medical Insurance	32,872	47,100	47,100	48,730	51,130
520713-513100	Dental Insurance	2,121	3,250	3,250	3,760	3,830
520713-513200	Vision Insurance	693	840	840	890	890
520713-513300	Life, AD&D & LTD Insurance	2,605	2,860	2,860	2,900	2,990
520713-513400	Employee Assistance Plan	134	180	180	190	190
520713-520100	Office Supplies	104	-	-	150	150
520713-521000	Computer Supplies	-	-	-	1,350	1,350
520713-521100	Computer Supplies-Software	-	-	-	300	-
520713-522120	Operating Supplies-Safety	327	1,530	1,530	1,580	1,620

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
520713-522500	Non-Capital Furn/Equip/Tools	5,159	4,600	4,600	4,750	4,900
520713-522900	Miscellaneous Supplies	854	190	500	1,000	1,000
520713-523100	Uniforms and Clothing	3,199	3,060	3,060	3,500	3,610
520713-525400	Fuel & Lubricants	12,596	28,790	15,000	16,000	16,480
520713-528300	Tee & Green Supplies	3,525	3,060	3,060	3,150	3,250
520713-528500	Course Maintenance Supplies	1,398	2,550	1,500	2,000	2,000
520713-528900	Miscellaneous Golf Supplies	3	150	150	100	100
520713-532210	Travel	-	1,430	-	-	-
520713-532220	Business and Auto Allowance	551	-	500	550	570
520713-532230	Dues/Subscriptions/Books	1,607	1,250	1,250	1,290	1,330
520713-534000	Utility Services-Gas	1,800	2,570	2,570	2,410	2,580
520713-534010	Utility Services-Electricity	38,244	39,540	39,540	46,010	49,230
520713-534020	Utility Service-Trash Removal	2,465	3,060	3,060	2,830	2,920
520713-534050	Utility Services-Water	1,511	131,320	225,000	245,000	252,500
520713-535010	Communication Svcs-Cell Phone	112	510	510	200	200
520713-535030	Comm Svcs-Internet/Cable	120	1,120	1,120	200	200
520713-536000	Rentals-Equipment	-	1,940	-	500	500
520713-538100	Education Expense	600	2,380	2,380	-	-
520713-538101	Travel, Training, & Meetings	-	-	-	2,000	2,000
520713-538999	Other Services and Charges	130	200	200	200	220
520713-540160	Prof Serv-Laboratory	-	-	-	1,100	1,130
520713-540300	Prof Serv-Custodial	1,083	1,530	1,530	1,620	1,750
520713-540900	Prof Serv-Other	8,915	5,100	9,940	14,000	14,420
520713-547010	Prof Serv-Pest Control	2,145	1,730	1,730	1,780	1,840
520713-550000	Parts/Repairs/Maint-Bldgs/Fac	1,526	1,560	1,560	2,060	2,120
520713-550020	Parts/Repairs/Maint-Equip	12,263	10,200	17,500	15,000	16,000
520713-550030	Parts/Repairs/Maint-Grounds	42,787	51,000	64,000	52,530	54,110
520713-550070	Parts/Repairs/Maint-HVAC	-	610	610	520	530
520713-550090	Parts/Repairs/Maint-Copiers	-	-	-	150	160
520713-550140	Parts/Repairs/Maint-Painting	2,068	260	260	520	530
520713-550150	Parts/Repairs/Maint-Fire Syste	-	2,550	-	260	270
520713-550160	Parts/Repairs/Maint-Electrical	-	510	510	520	530
520713-550170	Parts/Repairs/Maint-Plumbing	-	260	260	260	270
520713-550180	Parts/Repairs/Maint-Lighting	-	260	260	260	270
520713-550210	Parts/Repairs/Maint-Irrigation	1,131	-	-	-	-
520713-550260	Parts/Repairs/Maint-Ground Irr	3,864	12,570	14,000	3,700	4,500
Golf Course Maintenance		551,453	773,350	828,240	900,370	931,530
Golf Clubhouse Operations & Maintenance						
520715-511000	Regular Salaries	16,165	17,870	17,870	21,760	22,660
520715-511100	Variable Salaries	-	900	900	-	-
520715-511200	Overtime Pay	113	-	-	-	-
520715-512000	FICA Expense	1,204	1,360	1,360	1,590	1,630
520715-512100	Retirement Contribution	905	980	980	1,200	1,250
520715-512200	Workers Compensation	332	360	360	420	430
520715-513000	Medical Insurance	2,991	3,490	3,490	2,740	2,880
520715-513100	Dental Insurance	212	250	250	190	190
520715-513200	Vision Insurance	50	60	60	50	50
520715-513300	Life, AD&D & LTD Insurance	154	170	170	190	200
520715-513400	Employee Assistance Plan	7	10	10	10	10
520715-522000	Operating Supplies	2,044	3,880	3,880	4,000	4,100
520715-522110	Operating Supplies-Janitorial	1,381	1,220	500	600	700
520715-522120	Operating Supplies-Safety	360	1,120	250	500	500
520715-522500	Non-Capital Furn/Equip/Tools	158	1,020	2,300	1,200	1,200
520715-523100	Uniforms and Clothing	54	-	80	100	100
520715-528600	Dining Room/Restaurant Supplies	5,995	-	-	-	-
520715-534000	Utility Services-Gas	3,336	2,040	2,040	4,010	4,290
520715-534010	Utility Services-Electricity	19,190	21,420	17,500	19,000	20,000
520715-534020	Utility Service-Trash Removal	2,932	2,240	2,900	3,000	3,000
520715-534040	Utility Service-Haz Waste Disp	-	-	-	-	-

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
520715-534050	Utility Services-Water	825	510	510	600	700
520715-534060	Utility Services-Sewer	184	3,670	-	-	-
520715-535000	Communication Svcs-Telephone	2,944	2,550	2,550	2,800	2,800
520715-535010	Communication Svcs-Cell Phone	148	20	150	150	150
520715-535030	Comm Svcs-Internet/Cable	4,504	-	4,500	5,110	5,260
520715-535040	Communication Svcs-T1 Line	207	-	200	200	200
520715-536000	Rentals-Equipment	-	-	550	500	500
520715-540300	Prof Serv-Custodial	5,479	6,120	6,120	6,400	6,400
520715-540900	Prof Serv-Other	-	310	310	-	-
520715-547010	Prof Serv-Pest Control	270	1,630	1,630	1,600	1,600
520715-550000	Parts/Repairs/Maint-Bldgs/Fac	2,510	13,160	3,000	3,000	3,000
520715-550020	Parts/Repairs/Maint-Equip	2,520	1,020	1,020	2,000	2,000
520715-550070	Parts/Repairs/Maint-HVAC	1,615	2,550	2,550	2,060	2,120
520715-550090	Parts/Repairs/Maint-Copiers	615	-	150	-	-
520715-550140	Parts/Repairs/Maint-Painting	51	510	510	260	270
520715-550150	Parts/Repairs/Maint-Fire Syste	4,705	2,550	500	1,500	1,500
520715-550160	Parts/Repairs/Maint-Electrical	476	510	510	520	530
520715-550170	Parts/Repairs/Maint-Plumbing	1,961	-	1,650	1,700	1,700
520715-550180	Parts/Repairs/Maint-Lighting	-	1,020	3,150	1,030	1,060
Total Golf Clubhouse Operations & Maintenance		86,596	94,520	84,460	89,990	92,980
Capital - Parks & Recreation						
520799-620112	Shelter Improvements	-	14,500	14,500	-	-
520799-640001	Machinery & Equipment	5,295	-	-	-	-
520799-650015	Irrigation Computer Replacement	-	-	-	10,860	-
520799-650063	Information Technology	3,462	-	-	-	-
520799-630115	Cart Path Repairs	-	-	-	-	18,410
Total Capital - Parks & Recreation		8,757	14,500	14,500	10,860	18,410
Total Golf Course Fund Expenditures		1,411,543	1,589,720	1,653,180	1,819,300	1,900,120
Ending Working Capital (Budget Basis)		286,798	372,908	348,868	263,868	130,938



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

Internal Service Funds Tab

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Technology Management Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Working Capital (Budget Basis)		200,247	179,582	179,582	189,692	203,962
Administration & Support Services Revenue						
602010-449100	Equipment Replacement	70,242	58,860	58,860	70,640	70,640
602010-461100	Interest Earnings	1,846	2,180	2,000	4,380	5,740
602010-461110	Net Incr (Decr) in Fair Value	(420)	-	-	-	-
Total Administration & Support Services Revenue		71,668	61,040	60,860	75,020	76,380
Total Technology Management Fund Revenue		71,668	61,040	60,860	75,020	76,380
Administration, Operations, & Capital						
602120-540410	Prof Serv-Investment Fee	119	250	250	250	250
602120-540420	Prof Serv-Disposal & Recycling	-	500	500	500	500
602120-650015	Computer-Hardware	42,112	50,000	50,000	60,000	60,000
602551-650092	Library Public Access Computer	50,101	-	-	-	-
Total Administration, Operations, & Capital		92,333	50,750	50,750	60,750	60,750
Total Technology Management Fund Expenditures		92,333	50,750	50,750	60,750	60,750
Ending Working Capital (Budget Basis)		179,582	189,872	189,692	203,962	219,592

City of Louisville, Colorado
2019 - 2020 Biennial Budget
Fleet Management Fund

Account Number	Account Description	2017 Actual	2018 Budget	2018 Estimates	2019 Budget	2020 Budget
Beginning Working Capital (Budget Basis)		752,327	567,866	567,866	704,206	472,606
Administration & Support Services Revenue						
603010-449100	Equipment Replacement	-	238,880	238,880	342,200	342,200
603010-461100	Interest Earnings	6,299	6,520	5,000	13,090	15,440
603010-461110	Net Incr (Decr) in Fair Value	(1,461)	-	-	-	-
603010-465100	Insurance Recovery	-	-	37,900	-	-
Total Administration & Support Services Revenue		4,839	245,400	281,780	355,290	357,640
Total Fleet Management Fund		4,839	245,400	281,780	355,290	357,640
<hr/>						
Administration & Operations						
603120-540410	Prof Serv-Investment Fee	415	750	750	500	500
603120-640000	Motor Vehicle/Road Equipment	-	-	-	35,000	-
603211-640000	Motor Vehicle/Road Equipment	157,540	144,690	144,690	233,890	163,720
603312-640000	Motor Vehicle/Road Equipment	31,345	-	-	-	-
603314-640000	Motor Vehicle/Road Equipment	-	-	-	317,500	-
Total Administration & Operations		189,300	145,440	145,440	586,890	164,220
Total Fleet Management Fund		189,300	145,440	145,440	586,890	164,220
Ending Working Capital (Budget Basis)		567,866	667,826	704,206	472,606	666,026



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

Capital Improvements Program Tab

Capital Improvement Program (CIP)

A Capital Improvement Program (CIP) is a planning process that identifies the capital investments a local government intends to make over a period of time. Capital, for a local government, constitutes the facilities and materials needed to perform the jurisdiction's functions and to produce and deliver the services expected of it. Generally speaking, capital improvements are assets that are unique, fixed in place (relatively), permanent or which have long useful lives, and are (relatively) expensive. The City's capitalization threshold is \$5,000.

While a CIP does not cover routine maintenance, it does include renovation, major repair, or reconstruction of damaged or deteriorated facilities. While capital improvements do not usually include furniture and equipment, capital project may include the furniture and equipment clearly associated with a newly constructed or renovated facility or furniture and equipment that is significant in cost.

The City of Louisville's CIP includes expenditures for buildings, land, parks, water and sewer plants, acquisition of water rights, sidewalks, streets and curbs, storm drains, major equipment and other commodities which are of significant value and have a useful life of several years.

The planning period for the City's CIP is six years. The expenditures proposed for the first year of the program are incorporated into the Annual Budget.

CIP Funds

Open Space & Parks Fund – The capital improvements within the Open Space & Parks Fund are for the acquisition or improvement of land for open space, trails, parks, buffer zones, wetlands and wildlife habitats.

Conservation Trust – Lottery Fund – The capital improvements within the Conservation Trust – Lottery Fund are for improvements on open space land, trails, parks, buffer zones, wetlands and wildlife habitats.

Cemetery Fund – The capital improvements within the Cemetery Fund are for general improvements and expansion projects.

Historic Preservation Fund – The capital improvements within the Historic Preservation Fund are for historic preservation purposes and those related to the Historical Museum.

Recreation Fund – The capital improvements within the Recreation Fund are for equipment and improvements at the Recreation/Senior Center and the Memory Square Park.

Capital Projects Fund – The capital improvements within the Capital Projects Fund include improvements and equipment for general governmental purposes, large public works projects on streets, alleys, and sidewalks, improvements to building and other facilities, improvements for parks and trails facilities, building facilities, and the acquisition capital equipment.

Water Utility Fund – The capital improvements within the Water Utility Fund include water rights acquisition, major water system improvements, water storage facilities, raw water pipe lines, water lines, meters, lab equipment, and major capital equipment.

Wastewater Utility Fund – The capital improvements within the Wastewater Utility Fund include lab plant equipment, major capital equipment, and sewer lines.

Storm Water Utility Fund – The capital improvements within the Storm Water Utility Fund include improvements to drainage systems.

Golf Course Fund – The capital improvements within the Golf Course Fund are for equipment and improvements at the Coal Creek Golf Course.

Technology Management Fund – The capital improvements within the Technology Management Fund are for computer hardware replacement (workstations, servers, etc).

Fleet Management Fund – The capital improvements within the Fleet Management Fund are for vehicle and heavy equipment replacement for the Police Department, Public Works Department (excluding utilities) and Parks & Recreation Department (excluding open space).

Benefits of Preparing a CIP

Several traditionally recognized benefits could accrue to the community as the result of preparing and maintaining a sound capital improvement program. These include:

1. The CIP shows citizens where and when projects are expected. This information is useful in coordinating public projects with each other and with the Comprehensive Plan.
2. The CIP establishes a reasonable multi-year spending plan that can help keep the expectations for public improvements within the City's ability to pay. Accordingly, the financial agencies that issue bond ratings, consider it very important for the City to have a well-considered capital improvement programming process, and to adopt and follow the program closely.
3. The CIP process is a means for reviewing all projects that are competing for the same funds against each other and against a central set of priorities. In this way, road projects are not only judged against other roads, but against parks, libraries, etc. This comprehensive approach ensures not only that proper priorities are maintained but also that the desired mix of projects is maintained.

Assumptions

Several assumptions are made in creating the City's CIP. These assumptions are as follows:

1. The CIP is based principally on projected future revenues from existing funding sources. While the City Council may

consider new funding sources in the future, no assumption has been made that these will be used.

2. Project cost estimates are based on information developed by internal City departments.
3. A "balanced" CIP is presented. A balanced CIP is one in which projects are included only to the extent that funds are expected to be available in the future to support these projects. This required that many important projects be delayed for either a year or two or deferred to years beyond the six-year horizon of the program. Beyond the necessity to balance the budgeted first year, it is important to balance the CIP for the entire six years.

The CIP Process

1. The City Council gives direction to staff for prioritizing capital projects.
2. Each department submits a "Project Request Form" for each capital project requested.
3. The projects are summarized and matched with the projected revenue, by fund.
4. The City Council, City Manager, and staff review, adjust, reevaluate, and reprioritize projects, bringing the projected costs in balance with projected revenue.

The summary pages that follow outline the revenues, projects, and other expenses in the CIP. In order to provide the project details and impact on current and future operating budgets, the "Project Request Forms" are included for projects scheduled between 2019 and 2024.

Many Public Works projects (specifically road and drainage improvements) do not identify operating budget impact due to the difficulty in determining the offsetting reduction in required maintenance.

**City of Louisville, Colorado
Six-Year Capital Improvement Plan
For the Years 2019 Through 2024**

Open Space & Parks Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
1	Lastoka Property Conservation	80,000	-	-	-	-	-	80,000
2	Equipment Replacement - Parks (70%)	52,500	52,500	52,500	52,500	52,500	52,500	315,000
3	Irrigation Clock Replacements (60%)	30,000	-	-	-	-	-	30,000
4	Park Signs	25,000	-	-	-	-	-	25,000
5	Chip Truck (50%)	32,500	-	-	-	-	-	32,500
6	Playground Surfacing Replacement	12,000	12,000	12,000	-	-	-	36,000
7	Sundance Park Master Plan	15,000	-	-	-	-	-	15,000
8	Recycling Cans for Park Sites (50%)	20,000	10,000	10,000	-	-	-	40,000
9	Enhance BMX Track at Community Park	20,000	-	-	-	-	-	20,000
10	Freeze Resistant Drinking Fountains at Park Sites	8,000	8,000	8,000	8,000	8,000	-	40,000
11	Open Space & Parks Trail & Direct'l Signs (50%)	-	120,000	19,200	-	78,000	-	217,200
12	Miners Field Fencing Upgrade (20%)	-	11,000	-	-	-	-	11,000
13	Fishing Pond Dredging & Master Plan	-	35,000	180,000	-	-	-	215,000
14	Conex Box (70%)	-	3,500	-	-	-	-	3,500
15	Trail Projects	-	37,800	277,860	205,320	112,800	-	633,780
16	Cottonwood Park Development	-	216,000	-	-	-	-	216,000
17	Equipment Replacement	-	-	-	-	7,000	60,000	67,000
18	Damyanovich Master Plan	-	-	-	-	25,000	-	25,000
Total Open Space & Parks Fund		295,000	505,800	559,560	265,820	283,300	112,500	2,021,980

Conservation Trust - Lottery Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
19	Playground Replacement (80%)	224,000	224,000	224,000	224,000	224,000	236,000	1,356,000
Total Conservation Trust - Lottery Fund		224,000	224,000	224,000	224,000	224,000	236,000	1,356,000

Cemetery Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
2	Equipment Replacement - Parks (10%)	7,500	7,500	7,500	7,500	7,500	7,500	45,000
5	Chip Truck (5%)	3,250	-	-	-	-	-	3,250
Total Cemetery Fund		10,750	7,500	7,500	7,500	7,500	7,500	48,250

Historic Preservation Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
41	Historical Museum Structural Work (50%)	60,850	-	-	-	-	-	60,850
Total Historic Preservation Fund		60,850	-	-	-	-	-	60,850

Recreation Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
20	Sports Complex Infield Improvements	65,000	-	-	-	-	-	65,000
21	Rec Center Equipment Replacement	70,000	70,000	70,000	70,000	70,000	70,000	420,000
22	Rec Center Gym Curtain Replacement	15,000	-	-	-	-	-	15,000
23	Memory Square Pool Play Feature	13,000	-	-	-	-	-	13,000
24	Rec Center Interior and Exterior Signage	60,000	-	-	-	-	-	60,000
25	Rec Center Adjustable Basketball Hoops	11,760	-	-	-	-	-	11,760
26	Memory Square Pool Safety Cover	16,000	-	-	-	-	-	16,000
27	Memory Square Plaster	105,000	-	-	-	-	-	105,000
28	MAC Gym Curtain	45,000	-	-	-	-	-	45,000
29	Rec Center Pool Table Replacements	-	10,000	-	-	-	-	10,000
30	Rec Center Pool Vacuums	-	12,000	-	-	-	-	12,000
31	Rec Center Pool Plaster	-	79,000	-	-	-	-	79,000
32	Rec Center Pool Deck Reseal	-	-	-	35,000	-	-	35,000
33	Recreation Center Campus Master Plan	-	-	-	128,000	-	-	128,000
Total Recreation Fund		400,760	171,000	70,000	233,000	70,000	70,000	1,014,760

Capital Projects Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
34	Center for the Arts Restoration	46,620	-	-	-	-	-	46,620
35	Community Park Stage Improvements	13,050	-	-	-	-	-	13,050
36	Utility Undergrounding	680,000	-	-	-	-	-	680,000
37	City Clerk's Office Renovation	15,000	-	-	-	-	-	15,000
38	Downtown Patio Program Expansion	25,000	25,000	-	-	-	-	50,000
39	City-Wide Surveillance Refresh	124,710	-	-	-	-	-	124,710
40	IT Core Switching Fabric Upgrades	36,500	-	-	-	-	-	36,500
41	Historical Museum Structural Work (50%)	60,850	-	-	-	-	-	60,850
42	Bus Stop Improvements	157,000	-	-	-	-	-	157,000
43	Handheld 700-800 Portable Radios	15,420	-	-	-	-	-	15,420
44	Police Dept Basement Restrooms & Lockers	282,500	-	-	-	-	-	282,500
45	Police Dept Electrical Work	25,000	-	-	-	-	-	25,000
46	FM Radio Station Equipment	6,000	5,000	-	-	-	-	11,000
47	Police Dept Parking Lot Repaving	35,000	-	-	-	-	-	35,000
48	Police Dept Basement Sleep Room	27,000	-	-	-	-	-	27,000
49	Bridge Inspection Follow-Up Repairs	30,000	100,000	-	-	-	-	130,000
50	Concrete Replacement	75,000	75,000	75,000	75,000	75,000	75,000	450,000
51	SH42 & Hecla Drive Traffic Signal	400,000	-	-	-	-	-	400,000
52	Street Lighting Safety Upgrades	40,000	-	-	-	-	-	40,000
53	Downtown Clay/Concrete Paver Replacement	110,000	110,000	110,000	-	-	-	330,000
54	Downtown Tree Grate Conduit Replacement	26,000	28,000	56,000	56,000	-	-	166,000
55	ADA Parking Improvements	15,000	75,000	-	-	-	-	90,000
56	Traffic Mitigation	25,000	25,000	-	-	-	-	50,000
57	Snow & Ice Attachment	18,000	-	-	-	-	-	18,000
58	Police Dept Concrete Replacement (fr PW)	199,000	-	-	-	-	-	199,000
59	BNSF Underpass (100%)	1,283,500	-	-	-	-	-	1,283,500
60	Downtown Ornamental Light Replacement	70,000	72,000	75,000	80,000	-	-	297,000
61	Pavement Management Program	4,640,000	4,840,000	4,000,000	4,600,000	4,300,000	4,500,000	26,880,000
62	Barricades & Barricade Trailer (50%)	10,050	-	-	-	-	-	10,050
2	Equipment Replacement - Parks (20%)	15,000	15,000	15,000	15,000	15,000	15,000	90,000
3	Irrigation Clock Replacements (40%)	20,000	-	-	-	-	-	20,000
63	Median Landscape Renovation	275,000	275,000	275,000	-	-	-	825,000
64	Heritage Restroom Renovation	28,000	200,000	-	-	-	-	228,000
5	Chip Truck (45%)	29,250	-	-	-	-	-	29,250
65	Downtown Surface Parking Expansion	100,000	-	-	-	-	-	100,000
66	Transportation Master Plan First Steps	1,000,000	3,000,000	1,200,000	2,800,000	-	-	8,000,000
67	Middle Mile Fiber	200,000	-	-	-	-	-	200,000
8	Recycling Cans for Park Sites (50%)	20,000	10,000	10,000	-	-	-	40,000
19	Playground Replacement (20%)	56,000	56,000	56,000	56,000	56,000	59,000	339,000
68	Decorative Streetlight LED Conversion	50,000	135,000	100,000	110,000	100,000	100,000	595,000
69	Subdivision Entry Landscape Improvements	7,000	57,000	57,000	57,000	57,000	-	235,000
11	Open Space & Parks Trail & Direct'l Signs (50%)	-	120,000	19,200	-	78,000	-	217,200
70	Storage, Server, & Backup Refresh	-	135,000	-	-	-	-	135,000
71	Upgrade Makerspace	-	15,000	-	-	-	-	15,000
72	Historic Museum Visitor Center Design	-	165,400	-	-	-	-	165,400
12	Miners Field Fencing Upgrade (80%)	-	44,000	-	-	-	-	44,000
14	Conex Box (30%)	-	1,500	-	-	-	-	1,500
73	Golf Maintenance Facility Improvements	-	-	131,840	-	-	124,130	255,970
74	Golf Division Equipment Replacement	-	-	117,360	117,360	117,360	117,360	469,440
75	Public Parking Lot Paving Program	-	-	-	130,000	130,000	130,000	390,000
76	Improvements to Community Dog Park	-	-	-	-	57,500	215,630	273,130
Total Capital Projects Fund		10,291,450	9,583,900	6,297,400	8,096,360	4,985,860	5,336,120	44,591,090

Water Utility Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
77	SBR Ditch Lining	86,150	88,310	90,510	-	-	-	264,970
78	Water Line Replacement	344,000	873,000	205,000	205,000	483,000	140,000	2,250,000
79	Floride Equipment Replacement	105,000	-	-	-	-	-	105,000
80	Louisville Lateral Ditch Piping	-	-	-	2,693,000	-	-	2,693,000
81	NCWCD SWSP Eastern Pump Station	93,000	-	-	-	-	-	93,000
82	NCWCD SWSP Transmission Capacity	129,000	1,324,000	-	-	-	-	1,453,000
83	NCWCD - Windy Gap Firing Project	2,500,000	747,000	747,000	747,000	747,000	747,000	6,235,000
84	PRV Improvements	75,000	-	-	-	-	-	75,000
85	SCWTP Builidng Upgrades	523,000	-	-	-	-	-	523,000
86	SCWTP Recycle Pond Improvements	86,000	-	-	-	-	-	86,000
87	WTP Vehicle & Equipment Replacement	35,000	-	-	-	80,000	48,500	163,500
88	Excavation Shoring Box (75%)	9,000	-	-	-	-	-	9,000
62	Barricades & Barricade Trailer (25%)	5,030	-	-	-	-	-	5,030
89	Arterial Snow Plow Replacement (30%)	84,000	-	-	-	-	-	84,000
90	Utility Meter-Reading Truck Replacement	40,000	-	-	-	-	-	40,000
91	Utility Trailers (33%)	4,620	-	-	-	-	-	4,620

(continued)

Water Utility Fund (continued)

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
92	Water Utility Trucks	80,000	-	-	-	-	-	80,000
93	Fire Hydrant Painting	-	106,000	-	-	-	-	106,000
94	WTP Chemical Storage Tanks	-	405,000	-	-	-	-	405,000
95	Marshall Lake Sediment Control	-	110,000	566,000	-	-	-	676,000
96	WTP Tank Cleaning & Evaluation	-	50,000	-	48,000	-	-	98,000
97	WTP Vault Painting	-	225,000	-	-	-	-	225,000
98	WTP Raw Water Study	-	75,000	100,000	-	-	-	175,000
99	Utilities Electrical Assessment (50%)	-	32,500	-	-	-	-	32,500
100	Water Rights Acquisition	-	-	565,000	552,000	566,000	580,000	2,263,000
101	Pump Replacement & Rehabilitation	-	-	84,000	276,000	17,000	-	377,000
102	SCWTP Filter Media Replacement	-	-	-	-	447,000	-	447,000
103	Meter Replacement	-	-	-	-	754,000	773,000	1,527,000
Total Water Utility Fund		4,198,800	4,035,810	2,357,510	4,521,000	3,094,000	2,288,500	20,495,620

Wastewater Utility Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
104	WWTP Additional Influent Pump	72,000	-	-	-	-	-	72,000
105	WWTP Asphalt Addition	50,000	-	-	-	-	-	50,000
106	WWTP Digester and Reuse Lighting Improvements	40,000	-	-	-	-	-	40,000
107	WWTP Digester Control Improvements	100,000	-	-	-	-	-	100,000
108	Reuse System Equipment Replacement	32,000	66,000	-	-	-	-	98,000
109	WWTP Tractor	62,000	-	-	-	-	-	62,000
110	WWTP Digester and Digester Lights	40,000	-	-	-	-	-	40,000
111	WWTP Aeration Basin & Reuse Mixers	150,000	-	-	-	-	-	150,000
112	WWTP Total Suspended Solids (TSS) Probes	45,000	-	-	-	-	-	45,000
113	WWTP Vac Dump Station	235,000	-	-	-	-	-	235,000
88	Excavation Shoring Box (25%)	3,000	-	-	-	-	-	3,000
114	Sewer Line Replacement	300,000	275,000	420,000	400,000	350,000	425,000	2,170,000
115	Portable Lift Station Pump	50,000	-	-	-	-	-	50,000
62	Barricades & Barricade Trailer (25%)	5,030	-	-	-	-	-	5,030
91	Utility Trailers (33%)	4,620	-	-	-	-	-	4,620
116	Replacement High Pressure Sewer Cleaner	260,000	-	-	-	-	-	260,000
117	OPS Lift Station Painting	-	75,000	-	-	-	-	75,000
118	Drum Thickener Replacement	-	275,000	-	-	-	-	275,000
99	Utilities Electrical Assessment (50%)	-	32,500	-	-	-	-	32,500
119	WWTP Vehicle Replacement	-	37,000	-	-	-	48,500	85,500
120	WWTP Dewatering Building Upgrades	-	-	76,000	753,000	-	-	829,000
Total Wastewater Utility Fund		1,448,650	760,500	496,000	1,153,000	350,000	473,500	4,681,650

Storm Water Utility Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
121	Storm Sewer Detention Pond Maintenance	118,500	121,500	124,500	150,000	129,000	135,500	779,000
122	Storm Water Quality Master Plan	100,000	150,000	150,000	150,000	150,000	-	700,000
89	Arterial Snow Plow Replacement (20%)	56,000	-	-	-	-	-	56,000
91	Utility Trailers (34%)	4,620	-	-	-	-	-	4,620
123	Drainageway A-1 at Garfield & Cottonwood	-	500,000	-	-	-	-	500,000
Total Storm Water Utility Fund		279,120	771,500	274,500	300,000	279,000	135,500	2,039,620

Golf Course Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
124	Irrigation Computer Replacment	10,860	-	-	-	-	-	10,860
125	Cart Path Repairs	-	18,410	-	-	-	-	18,410
Total Golf Course Fund		10,860	18,410	-	-	-	-	29,270

Technology Management Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
126	Computer-Hardware	60,000	60,000	60,000	60,000	60,000	60,000	360,000
Total Technology Management Fund		60,000	60,000	60,000	60,000	60,000	60,000	360,000

Fleet Management Fund

Request No.	Project Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
	Motor Vehicle/Road Equipment	35,000	-	-	-	-	-	35,000
127	Motor Vehicle/Road Equipment	233,890	163,720	171,920	180,530	189,550	199,030	1,138,640
128,89	Motor Vehicle/Road Equipment	317,500	-	-	-	-	-	317,500
Total Fleet Management Fund		586,390	163,720	171,920	180,530	189,550	199,030	1,491,140

All Funds

Fund Description	2019 Budgeted	2020 Budgeted	2021 Planned	2022 Planned	2023 Planned	2024 Planned	6-Year Totals
Open Space & Parks Fund	295,000	505,800	559,560	265,820	283,300	112,500	2,021,980
Conservation Trust - Lottery Fund	224,000	224,000	224,000	224,000	224,000	236,000	1,356,000
Cemetery Fund	10,750	7,500	7,500	7,500	7,500	7,500	48,250
Historic Preservation Fund	60,850	-	-	-	-	-	60,850
Capital Projects Fund	10,291,450	9,583,900	6,297,400	8,096,360	4,985,860	5,336,120	44,591,090
Water Utility Fund	4,198,800	4,035,810	2,357,510	4,521,000	3,094,000	2,288,500	20,495,620
Wastewater Utility Fund	1,448,650	760,500	496,000	1,153,000	350,000	473,500	4,681,650
Storm Water Utility Fund	279,120	771,500	274,500	300,000	279,000	135,500	2,039,620
Golf Course Fund	10,860	18,410	-	-	-	-	29,270
Technology Management Fund	60,000	60,000	60,000	60,000	60,000	60,000	360,000
Fleet Management Fund	586,390	163,720	171,920	180,530	189,550	199,030	1,491,140
Total for All Funds	17,465,870	16,131,140	10,448,390	14,808,210	9,473,210	8,848,650	77,175,470

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Lastoka Property Conservation</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Open Space & Trails</u>	<u>Maintenance & Management</u>	<u>Open Space & Parks Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	80,000	-	-	-	-	-	80,000
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	80,000	-	-	-	-	-	80,000
Grants or Other Off-Setting Revenue	60,000	-	-	-	-	-	60,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

ADA improvements to allow for public access to the "Farm Stand" for the purchase of local produce. A new center pivot irrigation system for more sustainable water use and water conservation practices for the agricultural fields.

Cost allocation methodology for projects with more than one funding source:

Funding will be shared between property owners with the following pay structure: Boulder County 50%; Lafayette 25%; Louisville 25%.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

Louisville will provide \$20,000; Boulder County will provide \$40,000; and Lafayette will provide \$20,000

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program in that water delivery improvements are consistent with good stewardship of agricultural fields.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: Medium

Request Number: 1 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Park Division Equipment Replacement</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>8/1/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Open Space & Parks Fund</u>	<u>60%</u>
<u>Parks</u>	<u>Cemetery</u>	<u>Cemetery Fund</u>	<u>10%</u>
<u>Parks</u>	<u>Athletic Field Maintenance</u>	<u>Open Space & Parks Fund</u>	<u>10%</u>
<u>Transportation</u>	<u>Streetscapes</u>	<u>Capital Projects Fund</u>	<u>10%</u>
<u>Transportation</u>	<u>Snow & Ice Removal</u>	<u>Capital Projects Fund</u>	<u>10%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Total Costs (Gross)	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Equipment replacement for the Parks Division. Current projection for 2019: trailer = \$7,000, trailer = \$7,000, Mower = \$60,000, total = \$74,000. 2020: utility vehicle = \$15,000, mower = \$30,000, utility vehicle = \$15,000, utility vehicle = \$15,000, total = \$75,000. 2021: trailer = \$7,000, trailer = \$7,000, mower = \$60,000, total = \$74,000. For additional years or if more detail is needed, equipment replacement spreadsheet can be provided. New equipment replacing old equipment will result in decrease of maintenance costs.</p> <p>Cost allocation methodology for projects with more than one funding source: Equipment will be used in multiple programs/sub-programs.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: None.</p>
---	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Parks Sub-Program by maintaining parks to established criteria with necessary equipment. It is necessary to replace equipment as it wears out. Having good equipment is a key to providing well maintained parks and landscaped areas. Replacement schedule/needs is determined by staff with criteria included such as: cost effectiveness to maintain and in combination with resale value estimates. Historical average annual replacement expense has been \$75,000.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: Highest Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Irrigation Clock Replacements</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>8/1/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Open Space & Parks Fund</u>	<u>60%</u>
<u>Transportation</u>	<u>Streetscapes</u>	<u>Capital Projects Fund</u>	<u>40%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	5,000	-	-	-	-	-	5,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	45,000	-	-	-	-	-	45,000
Total Costs (Gross)	50,000	-	-	-	-	-	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Park and median irrigation controller upgrades. Scope of work could include, controller and antenna replacement and pedestal and mounting upgrades. Replacing old equipment will result in decrease of maintenance costs.

Cost allocation methodology for projects with more than one funding source:

Location of upgrades determines the funding source. Some replacement occurs in parks, some in right-of-way.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

Will not increase the operating budget. Maintenance cost should be minimized with new clocks.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Parks Sub-Program by maintaining parks and medians to established criteria with necessary equipment. Upgrades to the original controllers have occurred through approved CIP funding in 2016 and 2017. Funding is requested to finish the replacement of the original controllers and upgrade as needed. It is necessary to have [The Parks and Public Landscaping Advisory Board view this request as priority for consideration.](#)

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Park Signs</u>		Submitted By: <u>Parks & Recreation</u>		Version: <u>8/1/2018</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
<u>Parks</u>	<u>Parks</u>	<u>Open Space & Parks Fund</u>	<u>100%</u>		
			100%		

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	25,000	-	-	-	-	-	25,000
Total Costs (Gross)	25,000	-	-	-	-	-	25,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	500	500	500	1,000	1,000	1,000	4,500

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
The requested funding is for the manufacture and installation of park property and rule signs.

Cost allocation methodology for projects with more than one funding source:
N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
None.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Parks Program by ensuring well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit or see. Funding requested will be used to sign properties that are currently not signed. Pictured above is the detail of the design that will be specified. Funding is intended to be used for this type of smaller sign as opposed to the large property signs. CIP funding was awarded in 2018 to begin the installation of small park signs. The funding requested is to continue with this program.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: Medium Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Forestry Chip Truck</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>7/23/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Open Space & Parks Fund</u>	<u>40%</u>
<u>Transportation</u>	<u>Streetscapes</u>	<u>Capital Projects Fund</u>	<u>40%</u>
<u>Open Space & Trails</u>	<u>Maintenance & Management</u>	<u>Open Space & Parks Fund</u>	<u>10%</u>
<u>Recreation</u>	<u>Golf Course</u>	<u>Capital Projects Fund</u>	<u>5%</u>
<u>Parks</u>	<u>Cemetery</u>	<u>Cemetery Fund</u>	<u>5%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	65,000	-	-	-	-	-	65,000
Total Costs (Gross)	65,000	-	-	-	-	-	65,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	200	200	200	200	200	200	1,200

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Purchase new chip truck.</p> <p>Cost allocation methodology for projects with more than one funding source: Chip truck would support many programs and sub-programs.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: None.</p>
---	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Parks Sub-Program by maintaining parks to established criteria with necessary equipment and objectives of Transportation Program by establishing a safe, well-maintained transportation system by hauling chipped material from City property like sidewalks, medians, etc. The City does not have a dedicated chip truck. Currently the forestry division shares use of a one ton truck (slated for replacement) for hauling chipped material. If purchased, efficiencies in the forestry operation will be gained by having access to this piece of equipment at all times. The need and recommendation is for the City to have a dedicated piece of equipment for this type of operation. The Parks and Public Landscaping Advisory Board view this request as priority for consideration.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: Highest Request Number: (Finance Use) 5

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Playground Surfacing Replacement Project</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>8/1/2018</u>
Program(s): <u>Parks</u>	Sub-Program(s): <u>Parks</u>	Funding Source(s): <u>Open Space & Parks Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	12,000	12,000	12,000	-	-	-	36,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	12,000	12,000	12,000	-	-	-	36,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	1,500	3,000	3,000	7,500

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace sand and pea gravel material with engineered wood fiber (EWF) at playgrounds at the following parks: Joe Carnival, Sports Complex, Cottonwood, Elephant, Keith Helart, and Meadows Park.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Parks Program by providing facilities that are enjoyable for everyone to visit. Sand and pea gravel used as a surfacing material in playgrounds is not considered ADA accessible but EWF is. Also, as a deterrent for weed growth, EWF is a more resistant surfacing material versus sand. Replacing sand and pea gravel with EWF will reduce staff hours needed to address weeds in playgrounds. Started as a pilot program in 2017, playgrounds are now considered herbicide free zones. [The Parks and Public Landscaping Advisory Board view this request as priority for consideration.](#)

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

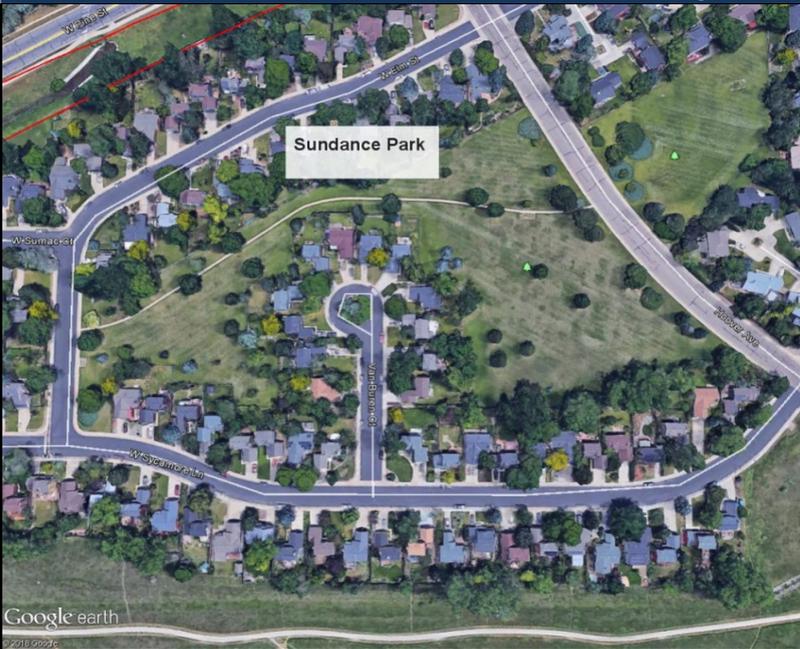
Identification and Funding Source

Project Name: Sundance Park Masterplan		Submitted By: Parks & Recreation		Version: 8/1/2018	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
Parks	Parks	Open Space & Parks Fund	100%		
			100%		

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	15,000	-	-	-	-	-	15,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	15,000	-	-	-	-	-	15,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Develop a concept design/plan for Sundance Park. If out of the design process significant improvements are recommended, an engineers estimate will determine a cost for future CIP park improvement request.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

None noted at the time of request.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of the Parks Program by providing well-maintained parks and landscaped areas that are enjoyable to visit or see. When developed back in the mid-80s, Sundance Park was seeded with a native turf type of species called buffalo grass. As buffalo grass is considered xeric in nature, the irrigation system was designed only to be used for establishment. Park staff oral history suggest that the adjacent property owners never took to the look (buffalo grass browns out without water) and requested that the City keep the water on. Since then, Park staff has continued to water the site and has tried to maintain a look, closer to a bluegrass park than a native site without a proper irrigation system or bluegrass. Homeowners new to the area are often confused as to why the site looks so poor. This project would incorporate a public process with the Parks and Public Landscaping Advisory Board to developed a concept plan for this site. Once a concept plan is developed, staff could then work towards improvements; be it working towards establishing a bluegrass park or reestablishing native grass. In the process of developing a conceptual design, park amenities should also be discussed. This is a large park site in the near proximity of Louisville Elementary School with adjoining trails. The Parks and Public Landscaping Advisory Board view this request as priority for consideration.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Recycling/Composting Bins for Park Sites</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>7/18/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Open Space & Parks Fund</u>	<u>50%</u>
<u>Administration & Support Services</u>	<u>Sustainability</u>	<u>Capital Projects Fund</u>	<u>50%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	40,000	20,000	20,000	-	-	-	80,000
Total Costs (Gross)	40,000	20,000	20,000	-	-	-	80,000
Grants or Other							
Off-Setting Revenue	10,000	10,000	10,000	-	-	-	30,000
Impact to Annual Maint/Operating Costs	2,000	2,000	2,000	2,000	2,000	2,000	12,000

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: There are approx. 200 trash receptacles (35-gallon) throughout the City. The Parks Division maintains these receptacles on average 5 days a week. The City plans to add recycling/composting in areas of high use. Triple bins (15-gallon units for trash/recycling/composting) and separate 35-gallon units are around \$1,100 each.</p> <p>Cost allocation methodology for projects with more than one funding source: Due to the nature of program budgeting, multiple funding sources are recommended.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: The City can apply for a zero waste grant from Boulder County on an annual basis.</p>
---	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Staff proposes the following in 2019: adding 6-12 composting receptacles (35-gallon or triple bin depending on trash needs) at highly used locations with trash/recycling bins (i.e. park shelters); adding 10-15 recycling/composting bins at highly used locations with trash bins only (i.e. trailheads, bike lanes); and adding 10-15 recycling/composting bins at highly used locations with trash bins only in close proximity to downtown (i.e. Main Street). Staff also proposes developing signage to educate the public and reduce contamination in the recycling/composting bins. Staff has estimated the annual cost of composting bags as an operational impact, as well. Adding recycling/composting bins to existing trash facilities will not create an additional operational impact unless the size of the trash bin is reduced, causing staff to visit sites more often and empty bins. Some sites with lower use will be ideal for a triple bin. Adding recycling/composting to all locations in the City at the same time would create a large operational burden that would require several additional staff to handle the demand. In the following years, staff will continue adding recycling/composting bins in moderately used areas and evaluate future locations and contamination rates. Providing well-maintained, popular parks and reducing environmental impacts are objectives of the Parks and Sustainability Sub-Programs. Providing adequate trash/recycling/composting bins furthers these goals.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: Medium Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Enhance BMX Track at Community Park</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>10/25/2018</u>
Program(s): <u>Parks</u>	Sub-Program(s): <u>Parks</u>	Funding Source(s): <u>Open Space & Parks Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	5,000	-	-	-	-	-	5,000
Other Prof Services	-	-	-	-	-	-	-
Construction	15,000	-	-	-	-	-	15,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	20,000	-	-	-	-	-	20,000
Grants or Other							
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	1,000	1,000	1,000	1,000	1,000	1,000	6,000

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
Project is to enhance BMX track at Community Park. Staff will evaluate and design improvements including enhanced drainage and materials to support a BMX experience for young / novice riders.

Cost allocation methodology for projects with more than one funding source:
N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The BMX track currently experiences drainage problems creating muddy conditions after rain and snow events. In collaboration with Public Works Staff, Staff will assess ways to improve drainage and consider different materials and maintenance techniques. The goal is to maintain / enhance the BMX experience for the young / novice rider. The project meets the objectives of the Parks Sub-Program by providing popular parks and facilities that provide outdoor opportunities for residents and visitors to enjoy.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? No
 Department Priority Ranking: Low Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Freeze Resistant Drinking Fountains at Park Sites Submitted By: Parks & Recreation Version: 8/14/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Open Space & Parks Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	8,000	8,000	8,000	8,000	8,000	-	40,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	8,000	8,000	8,000	8,000	8,000	-	40,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	500	1,000	1,500	2,000	2,500		7,500

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Project is to replace drinking fountains with freeze resistant fountains at sites where possible. The City has 5 drinking fountains located at park sites that have the opportunity to be converted. Locations are as follows: Community Park, John Breaux Plaza, Skate Park, Cowboy Park, and the Arboretum Restroom.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: None</p>
---	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The ever increasing reliance on bottled water has serious environmental effects and deterring that use by installing additional drinking fountains is in line with the City's Sustainability sub-program. Amenities such as drinking fountains also provide a comfort and convenience feature for park users.

PPLAB and Staff reviewed this request and based on other CIP priorities did not recommend funding consideration at this time.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: Low Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

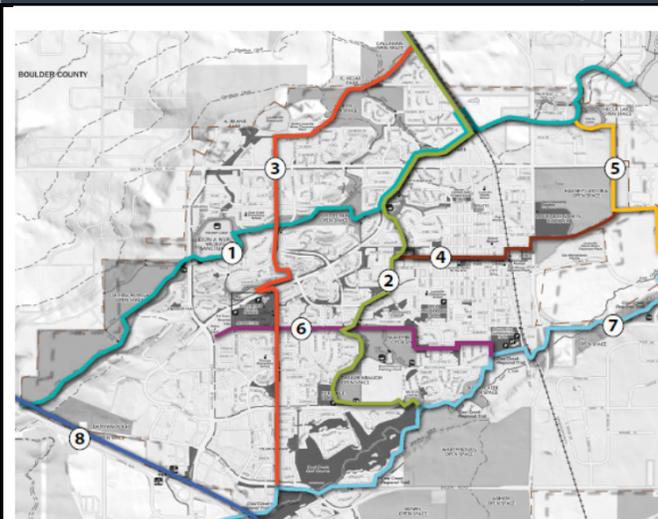
Identification and Funding Source

Project Name: <u>Open Space/Parks Primary Trail & Directional Signs</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>10/25/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Open Space & Trails</u>	<u>New Trails</u>	<u>Open Space & Parks Fund</u>	<u>50%</u>
<u>Open Space & Trails</u>	<u>New Trails</u>	<u>Capital Projects Fund</u>	<u>50%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Trail Construction	-	240,000	38,400	-	-	-	278,400
Sign Fabrication & Install	-	-	-	-	156,000	-	156,000
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	240,000	38,400	-	156,000	-	434,400
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	2,500	3,500	6,000

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 2020: Complete improvements on Primary Trail No. 3. 2021: Complete improvements on Primary Trail No. 4. Work with OSAB and public to reevaluate trail priorities for "Wayfinding" and "New" trails and optimize the opportunity presented by combining the two CIP categories. OSAB sub committee and staff to refine sign costs and numbers (currently 62 signs, 10 mini kiosks, 44 street blades, and striping). 2023: Sign fabrication & install *.

Cost allocation methodology for projects with more than one funding source:
 NA

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 The City applied for a GOCO grant in 2017 which was not awarded. The City will continue to seek out grant opportunities.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project meets the goals identified in the PROST and is a **high priority for OSAB**. This project meets the objectives of the "New Trails" Sub Program as it enhances trail connectivity and building high priority trails. This project also meets the objectives of the "Trail Maintenance" Sub Program as it encourages recreation and safe walking, running, and biking in Louisville. The directional signage/kiosk component also meet the objectives of the "Outreach and Education" Sub Program by informing and educating residents and visitors about the City's diverse Open Space and Park properties.

* The sign cost (listed in 2023) has been reduced by 65% from the original CIP request. OSAB sub committee will be working with staff to evaluate options for the sign plan (by examining materials, sign quantity, sign type, etc.). This evaluation will be completed before the 2023/2024 budget review cycle.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? No
 Department Priority Ranking: Highest Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Miners Field Fencing Upgrade</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>3/8/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Open Space & Parks Fund</u>	<u>20%</u>
<u>Recreation</u>	<u>Youth Activities</u>	<u>Capital Projects Fund</u>	<u>40%</u>
<u>Recreation</u>	<u>Adult Activities</u>	<u>Capital Projects Fund</u>	<u>40%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	5,000	-	-	-	-	5,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	50,000	-	-	-	-	50,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	55,000	-	-	-	-	55,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Remove and replace the outfield fence with the intent of creating a fenced baseball outfield arc and an appropriate field of play. With that, repair and replace fencing as needed along Highway 42, batting cage, and the backstop and dugouts.

Cost allocation methodology for projects with more than one funding source:

Due to the nature of program budgeting, multiple funding sources is recommended.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

None at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Due to South Street Underpass and DELO development, staff recommends that it is an appropriate time to also make improvements to Miners Field. The outfield fencing is currently laid out with the intent of more defining the property boundary versus establishing a baseball outfield. Main scope of this project will be to remove the outfield fence and reinstall an outfield fence in an arc, traditionally found at ballfields. This ballfield is highly used for regional tournaments and [the Parks and Public Landscaping Advisory Board view this request as priority for consideration.](#)

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Fishing Pond Master Plan</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>8/15/2018</u>
Program(s): <u>Open Space & Trails</u>	Sub-Program(s): <u>Maintenance & Management</u>	Funding Source(s): <u>Open Space & Parks Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering							
Other Prof Services		35,000					
Construction			180,000				
Other Equip/Project Costs							
Capital Equipment Purch							
Total Costs (Gross)							
Grants or Other Off-Setting Revenue			90,000				
Impact to Annual Maint/Operating Costs	-	-			500	500	1,000

Description and Justification

 <p style="text-align: center;">WAREMBOURG Fishing Pond</p>	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: 2020 - Develop a Master Plan to improve the fishing pond habitat, nature experience, and passive recreation opportunities. Staff will consider alternatives to dredging (i.e. biological treatment) and coordinate with Water Utilities before proceeding with plan. 2021- Implement Master Plan.</p> <p>Cost allocation methodology for projects with more than one funding source: Apply for GOCO "Fishing is Fun" Grant</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: Initially improvements to habitat/water quality will decrease maintenance and operating costs. Depending on new amenities selected, cost may increase after warranty expires.</p>
--	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program since the project is consistent with good stewardship, promotes native plants and wildlife habitat and enhance passive recreation experiences such as fishing. Meets the objective of the "Education & Outreach" Sub Program since the Master Planning process would involve community engagement and increase citizen understanding and stewardship of open space lands. This project is supported by Goal 12.1.d of the Parks, Recreation, Open Space and Trails Comprehensive Master Plan. *This project is a high priority for OSAB.*

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: High Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Conex Box Purchase</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>3/8/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Open Space & Parks Fund</u>	<u>70%</u>
<u>Transportation</u>	<u>Streetscapes</u>	<u>Capital Projects Fund</u>	<u>30%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	5,000	-	-	-	-	5,000
Total Costs (Gross)	-	5,000	-	-	-	-	5,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Purchase a conex box for use as a cold storage container for placement at the designated storage area at the Waste Water Treatment Plant.

Cost allocation methodology for projects with more than one funding source:

Due to the nature of program budgeting, multiple funding sources are recommended.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

None.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Purchase will help staff maintain the ability to utilize the City Shop storage areas most efficiently. Conex box will be used for storage of limited annual use items such as Christmas décor.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Low

Request Number: 14 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

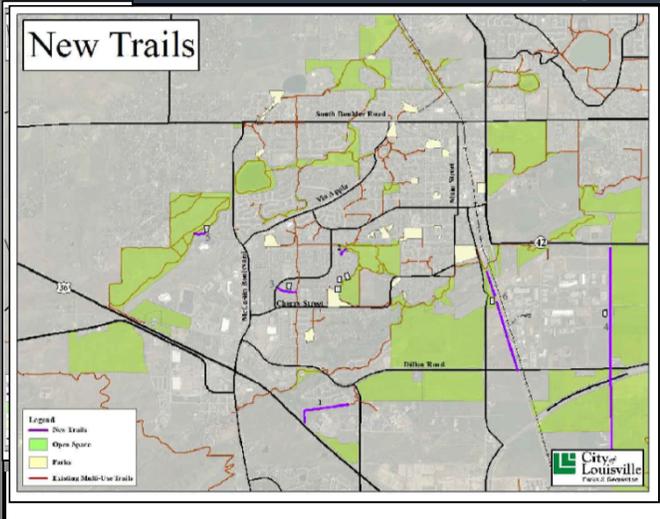
Identification and Funding Source

Project Name: <u>New Trails Projects</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>10/24/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Open Space & Trails</u>	<u>New Trails</u>	<u>Open Space & Parks Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	37,800	28,262	16,920	-	-	82,982
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	249,600	188,400	112,800	-	550,800
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	37,800	277,862	205,320	112,800	-	633,782
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	5,520	5,520	5,520	5,520	22,080

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
The City has six upcoming trail development opportunities that will benefit Park and Open Space users by providing connections within the City. See the DRAFT Map with trail locations to the left. Staff will work with OSAB and public to reevaluate trail priorities for "Wayfinding" and "New" trails and optimize the opportunity presented by combining the two CIP categories.

Cost allocation methodology for projects with more than one funding source:
Cost allocation is based upon the ratio shown above. The City will partner with the County and area communities on some of the regional trail connections.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
GOCO, DR, COG and possibly other grants are available and may be investigated further to help leverage City funding.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Additional trail connections are intended to fill gaps in the trail network to make the trails system more user friendly and efficient. This project provides a variety of healthy outdoor activities for the community, improves deficiencies in the trail network, promotes a healthy lifestyle and cleaner environment for the community. If new trail connections are not constructed the City's trail network will not be as convenient for users. The following trails are under consideration, (1) Avista, connection to US 36 Bikeway, design complete (2) NW corner of Warembourg, design complete (3) 104th Street Trail, (4) Davidson Mesa Link to HOA (5) Parallel to Rail Road Tracks. Trail construction follows trail design in the following year. The Open Space Advisory Board views this request as a priority. Note status of the following, Overlook Trail - stalled due to site constraints, funding. Hecla Dr under 95th St. underpass (near Kestrel dvlp.) - design in progress, construction 2019. Bullhead Gulch underpass - working with railroad, status unknown. S. Boulder Rd underpass between Via Appia & Main St. - feasibility study underway.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? No
 Department Priority Ranking: Highest Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Park Development Cottonwood Park Master Planning Submitted By: Parks & Recreation Version: 8/22/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Open Space & Parks Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	216,000	-	-	-	-	216,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	216,000	-	-	-	-	216,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: The requested funding is for Park Master Planning of Cottonwood Park and the former 'Church' property purchased by the City adjacent to Cottonwood Park and potentially include Lake Park Open Space. Funding in 2020 is for public process and master planning.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: Competitive grants from GOCO and other organizations are available for this type of project.</p>
--	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Master Planning and redevelopment of Cottonwood Park would relieve pressure and scheduling issues at Community Park, Steinbaugh Pavilion and at other locations. The recommended design and program is to be determined through a public process. Park improvements could be delivered through the traditional design, bid, build process or through a construction manager / general contractor (CMGC) process similar to the process followed for the Recreation / Senior Center and Memory Square Improvements. The Park and Public Landscaping Advisory Board views this request as a high priority.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? No
 Department Priority Ranking: Medium Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Equipment Replacement</u>		Submitted By: <u>Parks & Recreation</u>		Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent	
<u>Open Space & Trails</u>	<u>Maintenance & Management</u>	<u>Open Space & Parks Fund</u>	<u>100%</u>	
			100%	

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	7,000	60,000	67,000
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	7,000	60,000	67,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
Purchase of equipment and replacement equipment such as a trailer and a large brush mower for field mowing and mechanical weed control.

Cost allocation methodology for projects with more than one funding source:
NA

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
NA

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program in that mowing is consistent with good stewardship, promotes native plants, wildlife and plant habitat, and clears trail edges to enhance passive recreation experiences.

Is there a computer hardware or software component to this request? _____ If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: Highest Request Number: 17 Finance Use

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Damyanovich Master Plan</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Open Space & Trails</u>	<u>Maintenance & Management</u>	<u>Open Space & Parks Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	25,000	-	25,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	25,000	-	25,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Create a Master Plan for Damyanovich Open Space. Evaluate agricultural (grazing schedule and crop production potential), water conveyance, 4-H opportunities, bees, trails, shelter, etc.</p> <p>Cost allocation methodology for projects with more than one funding source: NA</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: NA</p>
--	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program in the development of better stewardship practices. Meets the objective of the "Education & Outreach" Sub Program in that the Master Planning process would involve community input and outreach and increase citizen understanding and stewardship of these lands.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: Medium Request Number: 18 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Playground Replacement</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>8/1/2018</u>
Program(s): <u>Parks</u>	Sub-Program(s): <u>Parks</u>	Funding Source(s): <u>Conservation Trust - Lottery Fund</u> <u>Capital Projects Fund</u>	Percent <u>80%</u> <u>20%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	30,000	30,000	30,000	30,000	30,000	-	150,000
Other Prof Services	-	-	-	-	-	-	-
Construction	250,000	250,000	250,000	250,000	250,000	295,000	1,545,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	280,000	280,000	280,000	280,000	280,000	295,000	1,695,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
The requested funding is for replacement of existing playgrounds at Dutch Creek (Elephant Park), Keith Helart, Sports Complex, and Enclave, Meadows Parks.

Cost allocation methodology for projects with more than one funding source:
Conservation Trust - Lottery Fund

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
GOCO and other grants may be available to help leverage funding.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Parks Program by providing facilities that are enjoyable for everyone to visit. Replacing / Improving playgrounds and equipment improves safety, helps to maintain levels of service for residents and helps the City meet ADA requirements. By continuing assessment and addressing park and playground deficiencies on going maintenance costs decrease. If Louisville's playgrounds are allowed to fall in to disrepair it demonstrates a lack of commitment and a poor image for the City's park system.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? No
 Department Priority Ranking: High Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Sports Complex Infield Improvements Submitted By: Parks & Recreation Version: 3/9/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Athletic Field Maintenance</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	65,000	-	-	-	-	-	65,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	65,000	-	-	-	-	-	65,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
Renovate the four infields at the Sports Complex.

Cost allocation methodology for projects with more than one funding source:
N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
None.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

In 2017 the Parks Division renovated Miners Field infield (pictured above) with great results. Funding request is to duplicate the work at the four infields at the Sports Complex. Scope of work involves: cutting out lips, laser grading, and adding new ballfield material with a stabilizer product. End result has proven less maintenance and increased playability. For example, the Parks Division was recently able to accommodate a request for use of Miners Field, the weekend of February 24th, but wasn't able to open up the Sports Complex because the infields were unplayable. Improvements to the infields may expand the use of season at the Sports Complex. The Parks and Public Landscaping Advisory Board view this request as priority for consideration.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 20 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

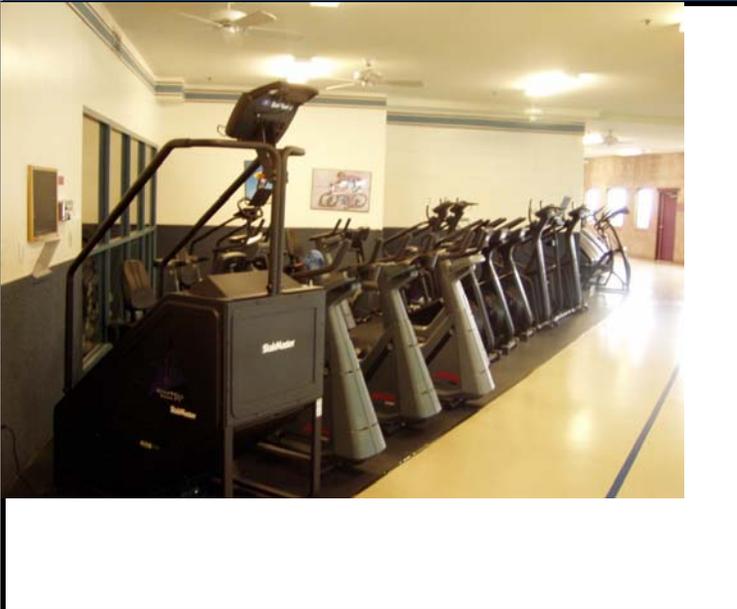
Identification and Funding Source

Project Name: <u>Recreation Equipment Replacement</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Recreation Center Management</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	70,000	70,000	70,000	70,000	75,000	75,000	430,000
Total Costs (Gross)	70,000	70,000	70,000	70,000	75,000	75,000	430,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Narrative ...This budget will be used for the ongoing replacement of cardiovascular, circuit, stretching and free weight equipment throughout the facility. Keeping this equipment up to is crucial to our facility operations and keeping revenue streams consistent.

Cost allocation methodology for projects with more than one funding source:

NA

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

NA

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Narrative ...Fitness equipment attracts and retains guests who use the facility for exercise.

Is there a computer hardware or software component to this request? _____

If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: **Highest**

Request Number: **21** (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Gym Curtain Replacement</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Recreation Center Management</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	15,000	-	-	-	-	-	15,000
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	15,000	-	-	-	-	-	15,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Curtain to separate the two halves of the gym. This curtain gets extreme wear and tear and becomes a safety hazard when needing to be repaired/replaced.</p> <p>Cost allocation methodology for projects with more than one funding source: NA</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: NA</p>
---	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Current curtain is 12 years old and showing some signs of wear. Needs replacing before it becomes unsafe and unusable.

Is there a computer hardware or software component to this request? no If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: Highest Request Number: 22 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Memory Square Pool Play Feature</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>5/30/2018</u>
Program(s): <u>Recreation</u>	Sub-Program(s): <u>Aquatics</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	13,000	-	-	-	-	-	13,000
Total Costs (Gross)	13,000	-	-	-	-	-	13,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	500	-	-	-	-	-	500



Justification

Description & Proposed Funding:
<p>Equipment/Project Description: Due to budget constraints this play feature was tabled for later consideration. The Auqa Zip'n was a feature recommended during the design phase of the 2017/18 renovation project.</p> <p>Cost allocation methodology for projects with more than one funding source: NA</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: NA</p>

Program Goals & Key Performance Indicators:

The Aqua Zip'n is a fun feature that is mounted on the side of the pool that creates the same excitement of your favorite childhood water swing. This will be mounted on the side of the lifestyle pool.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: High Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Interior and Exterior Signage</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>5/30/2018</u>
Program(s): <u>Recreation</u>	Sub-Program(s): <u>Recreation Center Management</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	10,000	-	-	-	-	-	10,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	50,000	-	-	-	-	-	50,000
Total Costs (Gross)	60,000	-	-	-	-	-	60,000
Grants or Other							
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

 <p>Fitness Center Rules FOR USE OF REGISTERED GUESTS ONLY This Facility is Not Supervised.</p> <ul style="list-style-type: none"> • Use of the equipment is the responsibility of the guest. • Guest is responsible for knowing his/her own physical limitations. • Please no wet bathing suits or bare feet. • Please keep breakable objects out of fitness center. • No alcoholic beverages. • No eating, drinking, or horseplay permitted. • No children under 18 permitted in this facility. 	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Interior and exterior signage needed for posting rules and directional signs. This will be in addition to interior and exterior signs that were completed with the Expansion. Staff will want additional signage once the new areas are open and issues are discovered requiring more signs.</p> <p>Cost allocation methodology for projects with more than one funding source: NA</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: NA</p>
--	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: High Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Adjustable Basketball Hoops</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s): <u>Recreation</u>	Sub-Program(s): <u>Recreation Center Management</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	11,755	-	-	-	-	-	11,755
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	11,755	-	-	-	-	-	11,755
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Adjustable backboards that will allow the hoop height to adjust from 10' down to 8'.</p> <p>Cost allocation methodology for projects with more than one funding source: NA</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: These adjustable hoops will be used for both Recreation Center programs, drop in users as well as rentals. There will be program fees, drop in our annual pass fees as well as rental fees for the use of these hoops.</p>
---	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Having hoops that can be adjusted will allow for greater programming and drop in use for players that are not yet tall enough for a full size hoop therefor reaching a larger citizen base.

Is there a computer hardware or software component to this request? no If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: Highest Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>MS Pool Safety Cover</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s): <u>Recreation</u>	Sub-Program(s): <u>Aquatics</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	16,000	-	-	-	-	-	16,000
Total Costs (Gross)	16,000	-	-	-	-	-	16,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
The outdoor pools have mesh safety covers installed to keep objects, animals and people out of the pool during the winter.

Cost allocation methodology for projects with more than one funding source:
NA

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
NA

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Memory Square pools will need new custom covers to fit the new wader pool and to replace the existing cover on the main pool. The current main pool cover is reaching the end of its life and is beginning to rip.

Is there a computer hardware or software component to this request? _____ If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: Highest Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Memory Square Plaster</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s): <u>Recreation</u>	Sub-Program(s): <u>Aquatics</u>	Funding Source(s): <u>Recreation Center Construction Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	105,000	-	-	-	-	-	105,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	105,000	-	-	-	-	-	105,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
The vinyl lining of Memory Square typical life span is 10 years. It was installed in 2005 and needs to be replaced

Cost allocation methodology for projects with more than one funding source:
NA

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
NA

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Vinyl lining of Memory Square will be removed and new lane line tiles, water line tile and plaster will be installed. The current lining needs leaks and need repair every year and the lane lines are fading and showing their age. With the plastering and new tile the pool will be functional for 10 years.

Is there a computer hardware or software component to this request? _____ If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: Highest Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>MAC Gym Curtain</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s): <u>Recreation</u>	Sub-Program(s): <u>Recreation Center Management</u>	Funding Source(s): <u>Recreation Center Construction Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	45,000	-	-	-	-	-	45,000
Total Costs (Gross)	45,000	-	-	-	-	-	45,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
This will be used to divide the MAC gym into smaller rooms to allow for multiple users at one time. It provides safety for spectators and participants.

Cost allocation methodology for projects with more than one funding source:
NA

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
NA

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Is there a computer hardware or software component to this request? _____ If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: Highest Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Replace Pool Tables Submitted By: Parks & Recreation Version: _____

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Senior Activities & Services</u>	<u>Capital Projects Fund</u>	
			0%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	10,000	-	-	-	-	10,000
Total Costs (Gross)	-	10,000	-	-	-	-	10,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Two Billiard tables to replace the existing tables that are in the Senior Center. The new ones will be placed in the new games room.</p> <p>Cost allocation methodology for projects with more than one funding source: NA</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: NA</p>
---	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Playing pool in the Senior Center is a very popular activity that has morphed from a few hours each afternoon to all day and into the evening. There are usually 8-14 gentleman that play every afternoon with some playing on the weekends as well. It offers a time for socialization for those that play and gather at the center in a welcoming and friendly environment. If replaced in 2020, both tables will be at least 8 years old and show wear and tear each year that we get them serviced and re-leveled.

Is there a computer hardware or software component to this request? _____ If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: Medium Request Number: 29 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Pool Vacuums</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Aquatics</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	12,000	-	-	-	-	12,000
Total Costs (Gross)	-	12,000	-	-	-	-	12,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
An important tool for keeping the pools clean is an appropriate pool vacuum to ensure they are able to pull debris and contaminants from the bottom of the pool.

Cost allocation methodology for projects with more than one funding source:
NA

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
NA

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Pool vacuums were purchased in 2014 for the current bodies of water and design at both Memory Square and the LRC. With the renovation of 2017/18 an additional arsenal of vacuums will help excessive wear on current vacuums and help with cleaning efficiency in hard to reach areas.

Is there a computer hardware or software component to this request? _____ If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: High Request Number: 30 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>LRC Pool Plaster</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s): <u>Recreation</u>	Sub-Program(s): <u>Aquatics</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	79,000	-	-	-	-	79,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	79,000	-	-	-	-	79,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
The Main pool plaster was installed in 2007. The typical life span of plaster is 10 years and due to budget limitations was not done with the renovation of 2017/18.

Cost allocation methodology for projects with more than one funding source:
NA

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
NA

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The main pool has considerable patch work throughout the pool from past project that need to be completed to stay within ADA guidelines and the VGB drain replacement. Over time the pool plaster thins because of the annual cleaning process. With this project the Main pool plaster and lane line tile will be replaced creating a uniform thickness eliminating cracks, seams and stains. This project would be best suited to be scheduled in conjunction with the lane gutter leveling or after.

Is there a computer hardware or software component to this request? _____ If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: High Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>LRC Pool Deck Reseal</u>		Submitted By: <u>Parks & Recreation</u>		Version: _____
Program(s): <u>Recreation</u>	Sub-Program(s): <u>Aquatics</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>	
			100%	

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	35,000	-	-	35,000
Total Costs (Gross)	-	-	-	35,000	-	-	35,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: The Aquatics pool deck takes abuse throughout the year because of general use and the corrosive environment. We clean the pool deck daily and it still will have calcium build-up and slippery areas.</p> <p>Cost allocation methodology for projects with more than one funding source: NA</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: NA</p>
--	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

For the CIP project we will have the entire surface cleaned with a hotsee all cracks will be repaired and a micro topping will be resealed over the Miracote topping. We had the Miracote topping installed in 2011 over the entire pool deck and again during the renovation of 2017/18 with great results. Resealing the pool needs to be done approximately every 3 years.

Is there a computer hardware or software component to this request? _____ If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: High Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Recreation Center Campus Master Plan</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>9/6/2018</u>
Program(s): <u>Parks</u>	Sub-Program(s): <u>Parks</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	128,000	-	-	128,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	128,000	-	-	128,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	50,000	-	-	50,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
The requested funding is for Master Planning of the Recreation Center Campus. Funding in 2022 is for public process and master planning. Any construction funding would be considered following the design process.

Cost allocation methodology for projects with more than one funding source:
N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
Competitive grants from GOCO and other organizations are available for this type of project. In this instance the City would apply for a Planning Grant.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Master Planning of the Recreation Center Campus could lead to future redevelopment which may relieve pressure at other City locations and community activities / or expand / improve opportunities in this area of the City. The recommended design is to be determined through a public process and may consider installation of a dog park, synthetic turf field, repurposing the inline hockey area, a skate park redesign/ expansion, analysis of the existing cyclocross, proposed tennis courts and a playground with shelter. This CIP replaces the individual CIP's for the inline skate park and the multipurpose field for a more comprehensive evaluation.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? No
 Department Priority Ranking: Medium Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Louisville Center for the Arts Restoration Submitted By: Administration Version: _____

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Cultural Arts & Special Events</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	46,615	-	-	-	-	-	46,615
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	46,615	-	-	-	-	-	46,615
Grants or Other Off-Setting Revenue	23,000	-	-	-	-	-	23,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Restoration work is needed at the Louisville Center for the Arts to restore brickwork, fix drainage issues that are causing flooding in the basement, and restore windows. The specifics of these repairs, their severity and the urgency was detailed in the 2016 Historic Structure Assessment. This funding request would carry out the repairs recommended in the Historic Structure Assessment to keep this city-owned historic building in good working order.

Cost allocation methodology for projects with more than one funding source:

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

Staff will apply for 50% of funding from the City's Historic Preservation Fund.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Louisville Center for the Arts is the most visited public historic building in Louisville. It has been in nearly constant use by the community since its construction as a 2-room schoolhouse in 1894. In 2017, the building was in use 336 days for arts, cultural and community events. The City has already committed to restoring one side of the building and improving ADA accessibility. Completing the necessary restoration work at this time ensures that current drainage problems are fixed so that the City protects its investment in restoring the north wall of the building and improving the ADA accessibility. In addition, completing the restoration work of the exterior brickwork at this time ensures that the brickwork on all four sides of the building is done at the same time so that the walls match. Staff will apply for 50% of funding from the City's Historic Preservation Fund (25% has already been approved). One of the objectives of the Cultural Arts & Special Events Sub-Program is to provide facilities for community cultural arts programming. Completing this improvement will enable the City to properly maintain one of its most popular facilities for arts programming.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request? _____

Request Number: (Finance Use) **34**

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Community Park Stage Improvements</u>		Submitted By: <u>Administration</u>	Version: _____
Program(s): <u>Cultural Services</u>	Sub-Program(s): <u>Cultural Arts & Special Events</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	13,050	-	-	-	-	-	13,050
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	13,050	-	-	-	-	-	13,050
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: This project will raise the height of the stage at Community Park. Concrete will be added to create two levels with 9" of concrete being added to the front part of the stage and 15" of concrete being added to the back portion of the stage.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>
---	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The stage at Community Park is one of the City's two outdoor stages. Community Park is being used for an increasing number of community events, including the Thursday Night Summer Concerts in the Park. However, due to the current stage height, it is difficult for all residents to see the musicians and enjoy these free concerts that are put on for the community, especially if attendees are standing or dancing near the stage, the view is obstructed for other residents wishing to enjoy the concert.

By raising the stage, residents can better see and enjoy the cultural opportunities provided by the City. This would also improve the facility for outside organizations that host events in Community Park. The Louisville Cultural Council has recommended raising the stage height. They have asked for a stage with 2 levels so that bands and choirs can have more flexibility in staging their performances.

Staff also looked at other options to move and construct a new stage: option 1 is building an improved amphitheater on the south side of Community Park (raised stage, roof large enough to provide shade/protect performers from weather) - 40 ft x25 ft = 1,750 sq. ft. for approx. \$350,000; and option 2 is building an improved amphitheater on the northwest corner of Community Park (raised stage, roof large enough to protect performers from weather, and partial back/side walls to direct sound away from residents - 50 ft x 25 ft = 2,700 sq. ft. for approx. \$530,000. Option 3 is building a berm at the stage's current location but this would disrupt the playing field. The Planning Department did not have any immediate concerns with building a new stage in a different location but the project may require an SRU or PUD.

One of the objectives of the Cultural Arts & Special Events Sub-Program is to provide facilities for community cultural arts programming. Completing this improvement will enable to City to provide better facilities for arts programming.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: _____ Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

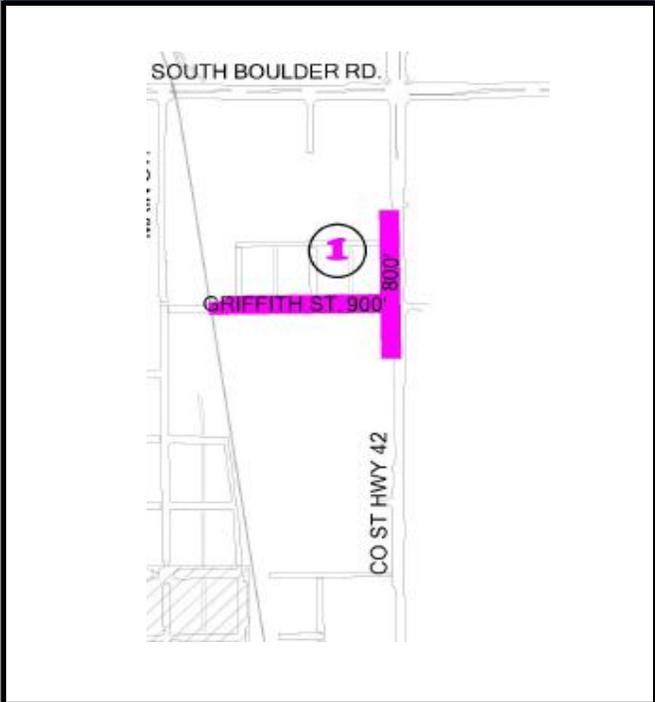
Identification and Funding Source

Project Name: <u>Utility Line Undergrounding</u>		Submitted By: <u>Administration</u>	Version: <u>8/20/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Streetscapes</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	68,000	-	-	-	-	-	68,000
Other Prof Services	-	-	-	-	-	-	-
Construction	612,000	-	-	-	-	-	612,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	680,000	-	-	-	-	-	680,000
Grants or Other Off-Setting Revenue	680,000	-	-	-	-	-	680,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The City's franchise agreement with Xcel Energy requires the company to budget & allocate 1% of the preceding year's electric gross revenues for Louisville to bury existing overhead facilities. City staff has selected one projects to improve service reliability as recommended by Xcel (west of SH 42 & going west on Griffith). The project cost includes design and construction for burying Xcel's utility lines, as well as the cost to bury other utility lines (i.e. Comcast) that the City is responsible for per our franchise agreement.

Cost allocation methodology for projects with more than one funding source:

The funding source for the project is the Capital Projects Fund.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

As of March 2018, the City's 1% fund has a balance of \$1,765,330 and Xcel allows for a 3-year borrow ahead, resulting in an additional \$571,170. Public Works staff recommends that a balance of \$600,000 be left in the 1% fund for use with future capital improvements (i.e. SH 42 traffic signals). The final total available in the 1% fund is \$1,736,500. The off-setting revenue includes Xcel funding and \$170,000 in LRC funds for Project #1 which is located in a designated urban renewal area.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

There are 14 utility undergrounding projects ranging in cost from \$600,000 to \$13.5 million that the City could pursue with Xcel's 1% fund. Projects must be located in the right-of-way and at least 750 feet in length (additional equipment like transformers also cannot be buried as the technology does not exist currently). In 2017 the Utility Committee discussed prioritization of the projects and recommended that the City pursue projects that will improve service reliability and address areas with repeated outages. Xcel identified several projects that could improve service reliability by increasing capacity and back-up power in the event of outages. Staff recommends burying the line utility west of SH 42 going west on Griffith. This project is tied to a circuit that has experienced several feeder outages over the past 2 years, resulting in service interruption for residents. The objective of the Streetscapes Sub-Program is to provide safe, visually appealing, appropriately lit and inviting streets, sidewalks and publicly-owned areas adjacent to streets and sidewalks. By burying the utility lines in the proposed projects, the City will be improving public safety and visual appearance of the community in addition to improving service reliability for residents.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: (Finance)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

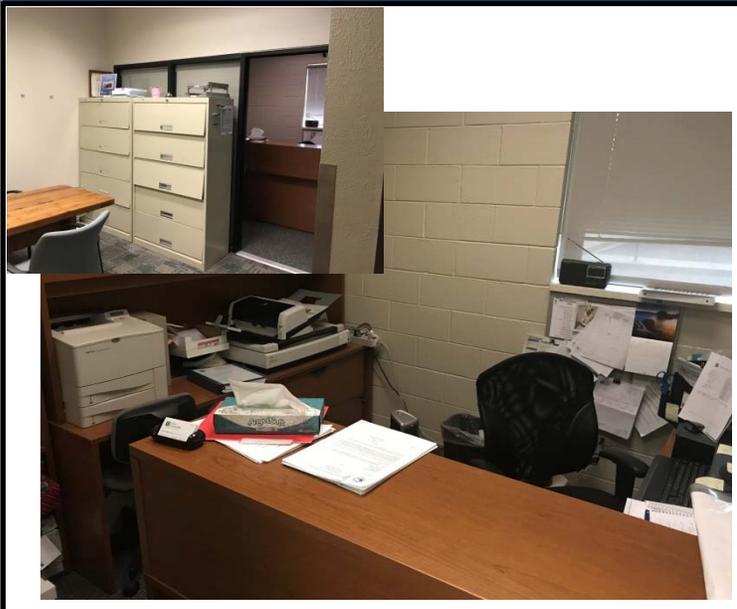
Identification and Funding Source

Project Name: <u>City Clerk's Office Renovation</u>		Submitted By: <u>Administration</u>	Version: <u>1/1/1900</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>City Clerk & Public Records</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	10,000	-	-	-	-	-	10,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	5,000	-	-	-	-	-	5,000
Total Costs (Gross)	15,000	-	-	-	-	-	15,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Renovate the City Clerk's Office to make the Deputy City Clerk's space a more reasonable size and give her additional working space.

Cost allocation methodology for projects with more than one funding source:

All from Capital Fund

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

None.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The goal of the Administrative Program and the City Clerk/Public Records Sub-Program is to provide "effective and efficient governance, administration and support" as well as "access to public documents" and "responsive management of the licensing authority." The existing office space is not sufficient for the Deputy City Clerk to complete her day-to-day work efficiently. Changes to the office space and new furniture will allow the Deputy Clerk to be responsive and efficient in the use of her space.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 317 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

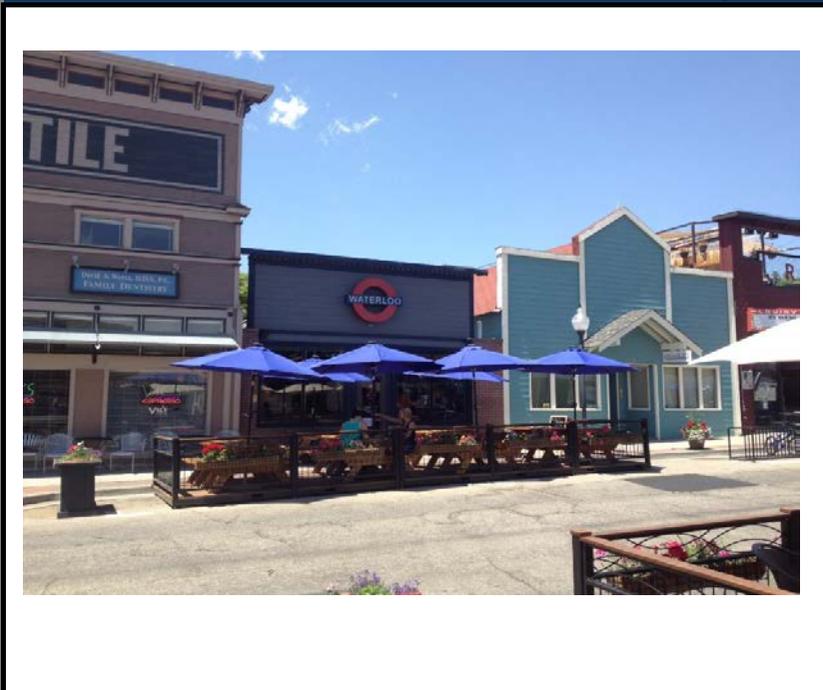
Identification and Funding Source

Project Name: <u>Downtown Patio Program Expansion</u>		Submitted By: <u>Economic Development</u>	Version: <u>8/1/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Economic Prosperity</u>	<u>Business Retention & Development</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	25,000	25,000	-	-	-	-	50,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	25,000	25,000	-	-	-	-	50,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	1,000	1,000	-	-	-	-	2,000

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 The purpose of the Downtown Patio Program makes available outdoor patios within existing on-street parking spaces during the late spring, summer and early fall. The program is meant to provide benefits to the community as a whole by encouraging an active streetscape. Participating food and drink establishments benefit from added outdoor seating to accommodate the demand for outdoor dining during the summer season. The proposed costs are to construct two 12 foot patios per year in 2019 and 2020. Additional patios may not be purchased with this CIP if requests from restaurants does not substantiate additional supply of patios.

Cost allocation methodology for projects with more than one funding source:
 N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 Current patio lease revenue per 12' patio is \$1000 per season or a total of \$2000 per year if two patios are constructed. Flower and labor costs are estimated to increase by \$1000 per year if constructed.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Economic Prosperity Program by promoting a thriving business climate that provides job opportunities; facilitates investment; and produces reliable revenue to support City services. This request provides greater opportunity to increase retail sales and ongoing revenue within the community by downtown restaurants. The patio program also helps maintain positive business relationships with downtown restaurants. Total capital investment to date for patios by the City is \$303,322. Total patio fee revenue received to date is \$73,317.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? No
 Department Priority Ranking: Medium Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: City Wide Surveillance Refresh Submitted By: Information Technology Version: 3/23/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>Information Technology</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	5,600	-	-	-	-	-	5,600
Capital Equipment Purch	119,111	-	-	-	-	-	119,111
Total Costs (Gross)	124,711	-	-	-	-	-	124,711
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	7,500	7,500	7,500	7,500	7,500	37,500

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 Replace aging VideoInsight DVR recording servers and centralize server and storage management to keep up with City demands. Increase storage and retention capabilities for compliance with retention policies. Replace aged and/or damaged cameras. Reduce system complexity and enhance user experience.

Cost allocation methodology for projects with more than one funding source:
 N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 There are no grants or project revenue.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Request is aligned with the IT Department mission to provide the best technical resources and technical services for staff and departments. Specifically, this request maintains security and compliance for all City buildings and enhances retention and user user experience.

Department Priority Ranking: High Yes If so, has I.T. Dept. reviewed this request? Yes
 Request Number: 39 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: IT Core Switching Fabric Upgrades Submitted By: Information Technology Version: 3/23/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>Information Technology</u>	<u>Technology Management Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	36,500	-	-	-	-	-	36,500
Total Costs (Gross)	36,500	-	-	-	-	-	36,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	2,500	2,500	2,500	2,500	2,500	12,500

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Purchase upgraded core network switches for City Hall server room and IT's disaster recovery (business continuity) site at the Police Department to increase throughput and balance server requests across all Extreme Network switching. Configuration will also allow for a higher level of redundancy across the entire City infrastructure.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No project revenue or grants apply.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Request is aligned with the IT Department mission to provide the best technical resources and network availability for staff and departments to maintain ongoing and uninterrupted City-wide services and access to technological systems.

Is there a computer hardware or software component to this request? Yes If so, has I.T. Dept. reviewed this request? Yes
 Department Priority Ranking: Highest Request Number: 40 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Louisville Historical Museum Structural Work Submitted By: Library & Museum Version: 5/29/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Museum Services</u>	<u>Capital Projects Fund</u>	<u>50%</u>
		<u>Historic Preservation Fund</u>	<u>50%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	121,700	-	-	-	-	-	121,700
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	121,700	-	-	-	-	-	121,700
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Peeling paint on north side of Jordinelli House due to furnace flue needing reconstruction

Description & Proposed Funding:

Equipment/Project Description:

In 2017, funds from the Historic Preservation Fund paid for Historic Structure Assessments of the three landmarked Museum buildings. An architectural firm identified critical, serious, and minor deficiencies for each. (In 2018, \$59,350 was allocated to address some of the critical deficiencies with a focus on the Tomeo House crawlspace & basement.)

Cost allocation methodology for projects with more than one funding source:

Museum staff spoke with Hist. Pres. staff and intends to request 50% from the Historic Preservation Fund, along with a request for a match from Capital Projects funds.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

None.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Funding is requested in 2019 and for the entirety of the recommendations in the HSA reports because it would be more economical and less disruptive to do it as one project and with one RFP. (However, the cost estimate to refinish the Jacoe Store floors was excluded from the total. This would require moving heavy items and it would make more sense to do if and when a new building is pursued.)

Why is this project needed? This work is needed in order to address structural deficiencies that were found in the Museum's historic landmarked buildings so that they will be preserved for years into the future.

How does this project promote Program Goals? The historic buildings of the Museum are vital to serving the Program Goals, including the interpretation of Louisville history and the preservation of the Museum collection.

What impact does this project have on Key Indicators for this sub-program? This work will ensure that the Museum buildings continue to be used to preserve and interpret Louisville history and to serve the public.

What alternatives have been considered? Doing nothing could make the historic buildings vulnerable to additional problems.

Is there a computer hardware or software component to this request?

No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking:

Request Number: 41 Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Bus Stop Improvements</u>		Submitted By: <u>Planning/Building Safety</u>	Version: <u>8/1/2018</u>
Program(s): <u>Transportation</u>	Sub-Program(s): <u>Planning & Engineering</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	2,000	-	-	-	-	-	2,000
Other Prof Services	-	-	-	-	-	-	-
Construction	105,000	-	-	-	-	-	105,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	50,000	-	-	-	-	-	50,000
Total Costs (Gross)	157,000	-	-	-	-	-	157,000
Grants or Other Off-Setting Revenue	25,000	-	-	-	-	-	25,000
Impact to Annual Maint/Operating Costs	15,000	15,000	15,000	15,000	15,000	15,000	90,000

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Improve 10 bus stop locations with concrete pads, benches, bike racks and trash/recycling containers. City staff will work with County Transportation staff to determine the final improvement locations based on factors such as anticipated demand, ridership data, conditions of current bus stops, and site feasibility. Additional permanent (non-seasonal) staffing is likely needed to maintain and empty trash recepticals, estimated at \$10,000 per year for proportional cost.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source in addition to potential County contribution.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

City Contribution \$132,000. County Transportation Contribution \$25,000

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Transportation Sub-Program Objectives Met: "Design infrastructure...that meets the transportation needs of the City. Collaborate with partner agencies (RTD, CDOT) to ensure residents have adequate multimodal transportation options." "Safe, visually appealing, appropriately lit and inviting streets, sidewalks and publicly-owned areas adjacent to streets and sidewalks." Ongoing maintenance costs are for trash pickup and maintenance of benches, bike racks and concrete pads. The additional cost for trash pickup is due to these being new areas where this service currently does not exist. This project includes the installation of infrastructure that promotes transit use by providing comfortable, safe and accessible bus stops for transit riders.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: High Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

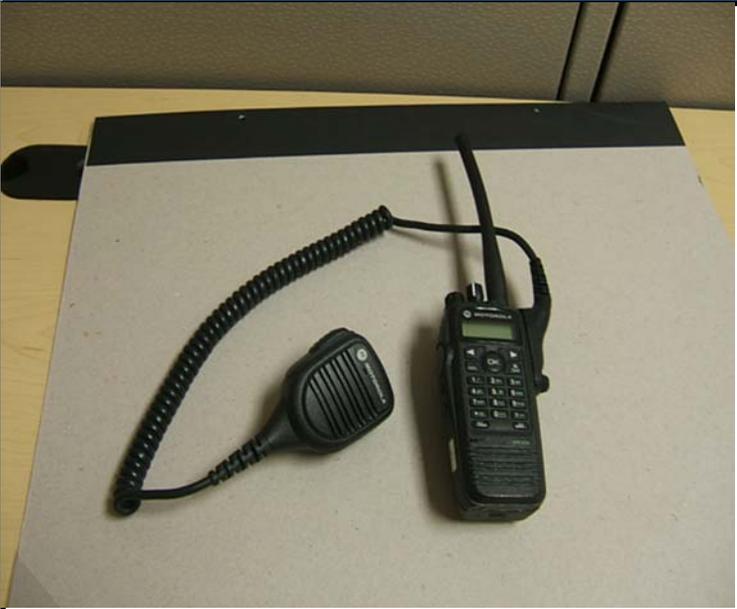
Project Name: Handheld 700-800 Portable Radios Submitted By: Police Version: 3/26/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Public Safety & Justice</u>	<u>Patrol & Investigations</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	2,000	-	-	-	-	-	2,000
Capital Equipment Purch	13,422	-	-	-	-	-	13,422
Total Costs (Gross)	15,422	-	-	-	-	-	15,422
Grants or Other Off-Setting Revenue	N/A	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	N/A	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
Purchase of additional 700-800 handheld radios for police officers.

Cost allocation methodology for projects with more than one funding source:
N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Police Department participates in joint efforts (including calls for service) with surrounding first-responder agencies. With the purchase of these additional radios, all Louisville Officers will be able to communicate with these agencies who are operating on the 700-800 System. In the event of a wide-spread emergency/disaster, the Police Department will have the capability to communicate with all of our surrounding agencies. Radios will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking:

Request Number: 43 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Police Department Basement Restrooms and Lockers Submitted By: Police Version: 8/1/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Public Safety & Justice</u>	<u>Patrol & Investigations</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	18,500	-	-	-	-	-	18,500
Other Prof Services	-	-	-	-	-	-	-
Construction	264,000	-	-	-	-	-	264,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	282,500	-	-	-	-	-	282,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	1,000	1,000	1,000	1,000	1,000	1,000	6,000

Description and Justification

	Description & Proposed Funding:
(Map or Photo)	<p>Equipment/Project Description: Design and construction of a men's/women's restroom, additional lockers, men's and women's sleep room, laundry room, conference room, and lactation room the basement of the Police/Courts facility. The basement in the Police/Courts building is only partially finished with a training classroom. There are currently no restroom facilities in the basement. The above cost includes \$60,000 for an HVAC system for the basement. The construction cost above (\$282,500) also includes \$32,000 for a 14' x 19" conference room which would be available for city-wide use. Without conference room, overall cost is reduced to \$232,000.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Completion of this project will not only make the basement better suited as a training facility, but also as an Emergency Operations Center. The upstairs men's restroom/locker-room is at full capacity, and more lockers are needed. Members of other public safety departments attend training hosted in this facility. In hosting these training sessions, the Police Department receives a variety of training they might otherwise not be allowed to attend, at little, or no expense, to the city.

These improvements will also allow the Police Department to provide proactive services to the community during a disaster, by having a central point of operation to manage the incident from, to help ensure community safety, and fulfill the expectations of the residents. Project will assist us with meeting the objectives of the Public Safety & Justice Program to work with the community to help ensure safety.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: _____ Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Electrical Work at Public Safety Building Submitted By: Police Version: 3/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Public Safety & Justice</u>	<u>Facilities Maintenance</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	25,000	-	-	-	-	-	25,000
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	25,000	-	-	-	-	-	25,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	Description & Proposed Funding:
(Map or Photo)	<p>Equipment/Project Description: Additional outlets in Training Room, wiring for FM Radio Station in Training Room and adding outlets in the FM Radio Station and the Training Room to the building's generator circuits.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Electrical work will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times." And, add towards build-out of the city's Emergency Operations Center in the Police and Courts/Building.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking:

Request Number: 45 Finance Use

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: FM Radio Station Submitted By: Police Version: 3/26/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Public Safety & Justice</u>	<u>Patrol & Investigations</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	6,000	5,000	-	-	-	-	11,000
Total Costs (Gross)	6,000	5,000	-	-	-	-	11,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

<p>(Map or Photo)</p>	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Needed equipment to ensure backup and redundancy for the city's FM Station Infrastructure. Station is used to provide public safety messages (Police and Fire) to the public.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>
-----------------------	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

In the event of any type of disaster, the FM Radio Station could be used to provide needed updates to members of the Community.

These improvements would allow the Police Department to provide proactive services to the Community in the incidence of a disaster, by having a reliable FM Radio Station to help ensure community safety.

Is there a computer hardware or software component to this request? Yes If so, has I.T. Dept. reviewed this request? No
 Department Priority Ranking: _____ Request Number: 46 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Repaving Parking Lot-Police and Courts Building Submitted By: Police 3/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Public Safety & Justice</u>	<u>Facilities Maintenance</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	35,000	-	-	-	-	-	35,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Parking lot is in need of resealing.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>
---	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Needed maintenance.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: Request Number: 47 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Police Department Basement Sleep Room Submitted By: Police Version: 3/30/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Public Safety & Justice</u>	<u>Patrol & Investigations</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	2,000	-	-	-	-	-	2,000
Other Prof Services	-	-	-	-	-	-	-
Construction	25,000	-	-	-	-	-	25,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	27,000	-	-	-	-	-	27,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs							-

Description and Justification

<p>(Map or Photo)</p>	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Design and construction of a men's/women's sleep rooms in the basement of the Police/Courts facility. The basement in the Police/Courts building is only partially finished with a training classroom.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>
-----------------------	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Completion of this project will make the basement better suited as an Emergency Operations Center in the event Police Department Staff are unable to return home during extended shifts.

This improvements will assist the Police Department in providing proactive services to the Community in the incidence of a disaster, to help ensure community safety, and fulfill the expectations of the residents. Completion of this project will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times", and the Goal of Police and other City staff working with the community to help ensure safety.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking:

Request Number: 48 (ance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Bridge Inspection Follow Up Repairs</u>		Submitted By: <u>Public Works</u>	Version: <u>18 02 20</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Maint</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	30,000	-	-	-	-	-	30,000
Construction	-	100,000	-	-	-	-	100,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	30,000	100,000	-	-	-	-	130,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Bridges within Louisville are inspected bi-annually by consulting engineers retained by CDOT. Results of the inspections indicate railing improvements and other miscellaneous repairs that should be implemented to improve bridge safety and mitigate deterioration.</p> <p>Cost allocation methodology for projects with more than one funding source: Project has only one funding source.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: No grants have been identified at this time.</p>
--	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is needed for maintenance of the infrastructure. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: Highest Request Number: 49 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Concrete Replacement</u>		Submitted By: <u>Public Works</u>	Version: <u>18 02 20</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Maint</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: This project includes the removal and replacement of curb, gutter, walk, cross pans and ramps at intersection corners to provide safe pedestrian walks and repair street concrete that detrimentally impacts pavement life. Settlement, heave, cracks, spalled and ponding are typical distresses that staff evaluates to rank items for replacement.</p> <p>Cost allocation methodology for projects with more than one funding source: Project has only one funding source.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: No grants have been identified at this time that may be used to support the project.</p>
--	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project will provide safe walks and reduce potential pavement failure caused by the infiltration of water into the pavement subgrade. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High Request Number: 50 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: SH 42 Helca Dr. Traffic Signal Submitted By: Public Works Version: 18 02 20

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	400,000	-	-	-	-	-	400,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	400,000	-	-	-	-	-	400,000
Grants or Other							
Off-Setting Revenue	229,375	-	-	-	-	-	229,375
Impact to Annual							
Maint/Operating Costs	500	500	500	500	500	500	3,000

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The requested funding is to design and construct a segment of the 42 Gateway project. The project will be a joint effort between the City and Boulder County. Hecla Dr / SH 42 Traffic Signal (Design and Construction Management- 2018, \$40,000), (Construction - 2019, \$400,000) (Potential County Contribution: \$210,625, Developer Contribution: \$18,750 City Contribution: \$210,625)

Cost allocation methodology for projects with more than one funding source:

See projects breakdown.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

Assumes City contribution of \$210,625, County contribution of \$210,625 and developer contribution of \$18,750. Traffic signal maintenance costs will be approximately \$500 annually.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will accommodate 20 year traffic forecasts and resolve multi-modal deficiencies currently present along the corridor. The project will provide effective multi-modal transportation along SH 42.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 51 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

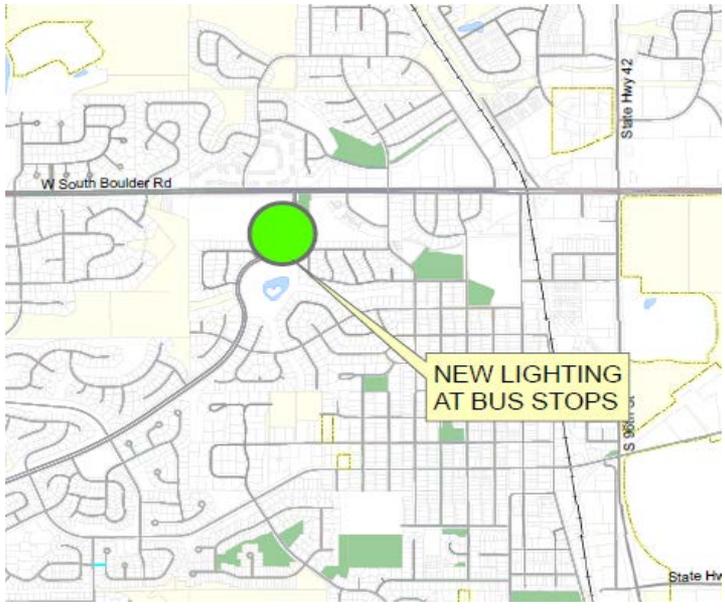
Identification and Funding Source

Project Name: <u>Street Lighting Safety Upgrades</u>		Submitted By: <u>Public Works</u>		Version: <u>7/19/2018</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
<u>Transportation</u>	<u>Planning & Engineering</u>	<u>Capital Projects Fund</u>	<u>100%</u>		
			100%		

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	40,000	-	-	-	-	-	40,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	40,000	-	-	-	-	-	40,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: In the 70's and 80's, the City welcomed development to stabilize finances/budgets thereby improving the community thru capital project work. However, these early developments, such as Safeway, were approved without all necessary public improvements. This CIP will address inadequate street lighting. Staff does receive complaints about dark areas in thje right of way, particularly near the bus stop on Via Appia at S Boulder Road.</p> <p>Cost allocation methodology for projects with more than one funding source: Project funding from one source - Capital Projects</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: No revenues or grants identified. City may continue without improvement until complaints warrant addition of street lighting.</p>
---	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

In addition staff reviewed aerial photos and electric utility mapping to determine areas of deficient street lighting. The addition of street lights will improve the safety of pedestrians and cyclists by reducing longitudinal dark areas especially at critical locations such as the bus stop on Via Appia at South Boulder Rd. Examples: Via Appia - W. Harper St. to S. Boulder Rd. (3 Lights) , Centennial Pkwy - Hillside Lane to McCaslin Blvd. (4 Lights).

The cost of the new streetlights is based on Xcel pricing. There are other fixture options (traditional, contemporary, lantern, acorn) that the City can choose from with varying costs. All fixtures are dark sky compliant. Staff can bring forward the options for Council consideration prior to acquisition to review the fixture options and pricing.

Staff plans to develop a comprehensive plan for City lighting, which can address energy conservation, smart city technology and light pollution, before installing any new lights and will acquire technical assistance if needed. Xcel does not currently offer smart streetlights as implementation is a couple years out. However, the proposed streetlights are capable of a future upgrade.

One of the objectives of the Transportation Program is to provide a safe, well-maintained, effective and efficient multi-modal transportation system. The addition of these streetlights helps to ensure a safe and appropriately lit system.

Is there a computer hardware or software component to this request? _____ If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: _____ Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Downtown Clay/Concrete Paver Replacement</u>		Submitted By: <u>Public Works</u>	Version: <u>8/1/2018</u>
Program(s): <u>Transportation</u>	Sub-Program(s): <u>Streetscapes</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	110,000	110,000	110,000	-	-	-	330,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	110,000	110,000	110,000	-	-	-	330,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	55,000	55,000	55,000	-	-	-	165,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The project includes reset/replace settled/broken clay pavers or concrete pavers in Downtown. Pavers located on Pine Street between Lafarge Avenue and the BNSF tracks (2018), on Spruce Street between Lafarge Avenue and Front Street (2019) and on Front Street between Pine Street and Walnut Street (2019), on Walnut Street between Lafarge Avenue and Front Street(2020) and on Main Street between Pine Street and Elm Street (2020).

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

LRC has been identified as a potential funding partner.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Transportation Program by providing a safe, well-maintained effective and efficient multi-modal transportation system at a reasonable cost. Project will improve pedestrian safety within the downtown by reducing potential trip hazards. The Parks Department will also conduct an evaluation of irrigation systems, which may limit paver repair.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Downtown Tree Grate Conduit Evaluation</u>		Submitted By: <u>Public Works</u>	Version: <u>8/1/2018</u>
Program(s): <u>Transportation</u>	Sub-Program(s): <u>Streetscapes</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	26,000	28,000	56,000	56,000	-	-	166,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	26,000	28,000	56,000	56,000	-	-	166,000
Grants or Other							
Off-Setting Revenue	13,000	14,000	28,000	28,000	-	-	83,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Evaluate condition of existing spare and irrigation conduits that run between tree grates on 1 block of Main Street, 2 Blocks of Pine Street and 3 Blocks of Front Street. Determine locations of blockage in irrigation lines, conduits and system discontinuity. Consider alternative scenarios for irrigation and electrical service. Assume tree removals, updated irrigation service and electrical service in 2 block segments in Downtown.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Transportation Programs by providing a safe, well-maintained effective and efficient multi-modal transportation system and addressing aging infrastructure. Project will evaluate spare/irrigation conduit system along Main/Pine/Front Streets (5 Blocks) that may benefit other departments providing irrigation or electrical service to tree grate locations. Project provides for replanting of trees as needed. Staff will coordinate with other departments on irrigation/tree replacement before proceeding with plan to minimize impact and realize cost savings.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: Low Request Number: 54 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

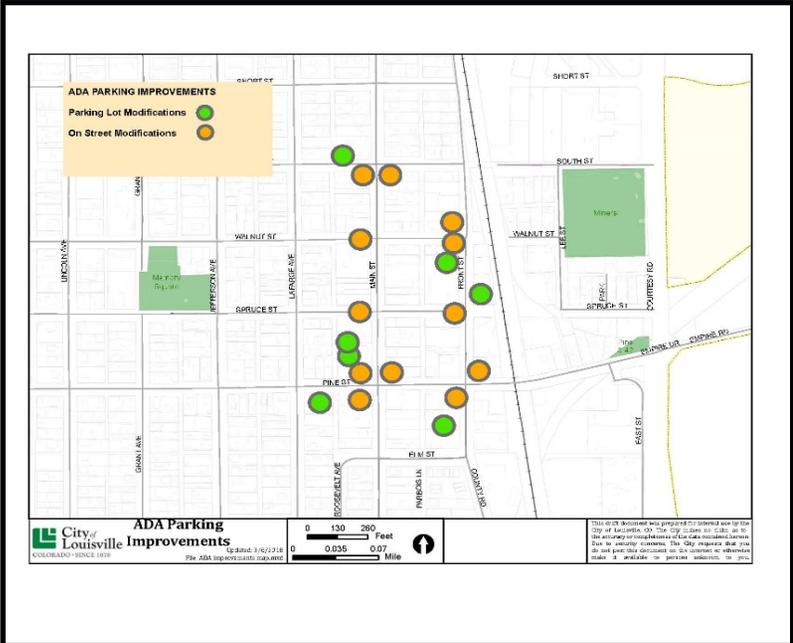
Identification and Funding Source

Project Name: ADA Parking Improvements		Submitted By: Public Works		Version: 8/1/2018	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%		
			100%		

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	15,000	75,000	-	-	-	-	90,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	15,000	75,000	-	-	-	-	90,000
Grants or Other							
Off-Setting Revenue	7,500	37,500	-	-	-	-	45,000
Impact to Annual							
Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

A Downtown ADA parking study was completed in 2017. This study identified a need for an additional 15 ADA spaces in City lots and on street parking to meet ADA Title II and Pedestrian facilities in the Public Right of Way (PROWAG) standards. \$15K in 2019 will be used to convert standard spaces with striping and signage modifications. \$75K in 2021 will convert standard spaces that need concrete modifications such as new ramps.

Cost allocation methodology for projects with more than one funding source:

LRC has been identified as a potential funding partner.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Transportation Program by providing a safe, well-maintained, effective and efficient multi-modal transportation system that is available to everyone. This project supports a safe transportation system by providing ADA compliant parking throughout Downtown to current standards.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Traffic Mitigation</u>		Submitted By: <u>Public Works</u>	Version: <u>18 02 20</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Maint</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	25,000	25,000	-	-	-	-	50,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	25,000	25,000	-	-	-	-	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 This project will install improvements for neighborhood traffic management. The purpose of these improvements is to reduce speeding and improve pedestrian safety. Staff would vet improvements from public requests and secure City Council Approval.

Cost allocation methodology for projects with more than one funding source:
 Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 No grants have been identified at this time that may be used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project supports the City Council goal of providing a safe transportation system.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High Request Number: 56 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Snow & Ice Attachment</u>		Submitted By: <u>Public Works</u>		Version: _____	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
<u>Utilities</u>	<u>Snow & Ice Removal</u>	<u>Capital Projects Fund</u>	<u>100%</u>		
				100%	

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	18,000	-	-	-	-	-	18,000
Total Costs (Gross)	18,000	-	-	-	-	-	18,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Bobcat attachment to be used in snow and ice removal.</p> <p>Cost allocation methodology for projects with more than one funding source: This equipment has one funding source.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: No grants have been identified at this time that maybe used to support the project.</p>
--	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

In difficult and icy spots where ice dams build up and cause slippery conditions, this attachment would assist in the Snow & Ice removal program. It would also cut down on time and man-hours in clearing the Snow & Ice, while also assisting in pedestrian and vehicle safety.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: High Request Number: 57 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Police & Court Concrete Replacement</u>		Submitted By: <u>Public Works</u>		Version: <u>2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent	
<u>Public Safety & Justice</u>	<u>Police Department Building Maint</u>	<u>Capital Projects Fund</u>	<u>100%</u>	
			100%	

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	10,000	-	-	-	-	-	10,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	189,000	-	-	-	-	-	189,000
Total Costs (Gross)	199,000	-	-	-	-	-	199,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Remove, over-excavate, fill, compact and replace cracked and moving concrete sidewalks and parking areas.

Cost allocation methodology for projects with more than one funding source:

Estimate based on 6,300 square feet at \$30/sqft for removal, excavation, fill and replacement, professional engineering services \$10,000

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

Narrative ...

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Concrete work around Police and Court building is moving and cracking due to expansive soils and water drainage from landscaping. Excessive movement is creating tripping hazards and creates a poor image of the facility. Correcting the problems requires a new design approach to landscaping and drainage as well as removal of the existing concrete with proper fill and replacement.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 58 (ance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>BNSF Underpass</u>		Submitted By: <u>Public Works</u>	Version: <u>3/28/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Storm Water</u>	<u>Storm Water Utility Fund</u>	0%
<u>Transportation</u>	<u>New Trails</u>	<u>Capital Projects Fund</u>	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	1,283,500	-	-	-	-	-	1,283,500
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	1,283,500	-	-	-	-	-	1,283,500
Grants or Other Off-Setting Revenue	426,000	-	-	-	-	-	426,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Design is budgeted in 2016 at \$150K for the drainage improvements and ped underpass below the BNSF railroad west of Steel Ranch. The 2017-2019 budgets include \$1.4M for construction. This is a joint project with the City, Takoda Metro District, and UDFCD.

Cost allocation methodology for projects with more than one funding source:

See Justification. The project funding for the City's portion of the project will be split between the Stormwater Utility Fund and the Capital Projects Fund based upon estimated line item correlation.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

The project has received \$250k from the Takoda Metro District and will receive \$500k from Urban Drainage and Flood Control District.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The funding breakdown for this project is as follows:

- 2014 - \$77.5k City, \$26k Takoda (Previous Design)
- 2016 - \$99K City, \$87.5K Takoda
- 2017- \$100K Urban Drainage, \$150K City
- 2018-\$189K City, \$111k Takoda
- 2019-\$400K Urban Drainage, \$857.5K City, \$26K Takoda District

Total Project costs = \$2,123,500

Is there a computer hardware or software component to this request?	<u>No</u>	If so, has I.T. Dept. reviewed this request?	<u>No</u>
Department Priority Ranking: <u>High</u>	Request Number: <u>59</u>		(Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

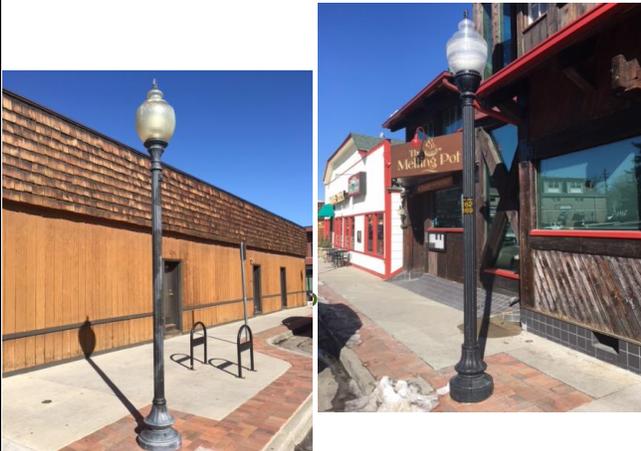
Identification and Funding Source

Project Name: <u>Downtown Ornamental Light Replacement</u>		Submitted By: <u>Public Works</u>	Version: <u>8/21/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Maint</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	70,000	72,000	75,000	80,000	-	-	297,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	70,000	72,000	75,000	80,000	-	-	297,000
Grants or Other Off-Setting Revenue	70,000	72,000	75,000	80,000	-	-	297,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: The pedestrian level 10' ornamental street lights in the Downtown were installed in the early to late 90's as part of the Downtown Improvements Projects . The street lights were furnished and installed by Xcel Energy and manufactured by STERNBERG. After 2010, Xcel Energy noted deficiencies in the Sternberg light fixture concerning high maintenance costs and structural failures noted at the base of certain street light poles.</p> <p>Cost allocation methodology for projects with more than one funding source: Project has only one funding source.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: The Louisville Revitalization Commission will pay for the full cost of the project, which is located in a designated urban renewal area.</p>
--	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Pedestrian lights similar to the Downtown are manufactured by HADCO/Mountain States Lighting. The new poles are steel and sectionalized for ease of maintenance. This capital project will replace the Sternberg poles with HADCO/Mountain States lights. The requested upgrade in streetlights will reduce maintenance charges and improve structural integrity. 10% contingency was included to potentially purchase poles with external outlets for use during holiday season and special events, which is dependent on Xcel.

Staff is also proposing to convert the fixtures to LED. The cost is based on Xcel pricing for LED acorn fixtures, which are dark sky compliant. Staff plans to develop a comprehensive plan for City lighting, which can address energy conservation, smart city technology and light pollution, before installing any new lights and will acquire technical assistance if needed. Xcel does not currently offer smart streetlights as implementation is a couple years out. However, the proposed streetlights are capable of a future upgrade.

One of the objectives of the Transportation Program is to provide a safe, well-maintained, effective and efficient multi-modal transportation system. The addition of these streetlights helps to ensure a safe and appropriately lit system.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: Low Request Number: (Finance Dept) 60

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

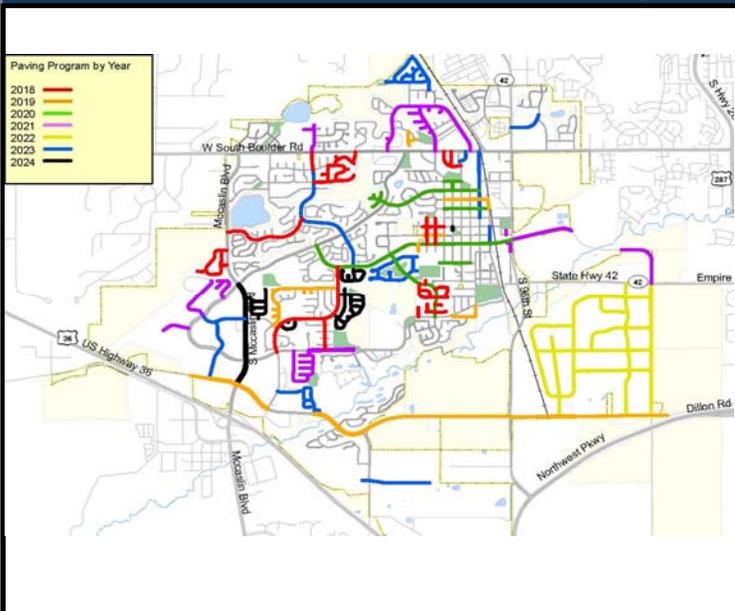
Project Name: Pavement Management Program Submitted By: Public Works Version: 18 04 05

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Maint</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	4,640,000	4,840,000	4,000,000	4,600,000	4,300,000	4,500,000	26,880,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	4,640,000	4,840,000	4,000,000	4,600,000	4,300,000	4,500,000	26,880,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The project includes replacement of curb, gutter, walk, as well as improving the surface condition of asphalt pavements by utilizing a variety of maintenance techniques. Streets that exhibit signs of minor surface failure are crack sealed, patched, leveled and resurfaced with an overlay or chipseal. Streets that exhibit severe signs of deterioration are reconstructed. (Map to be updated in January 2019)

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is needed for maintenance of 200 lane miles of the city's pavement infrastructure. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure. This project supports compliance with the city's desired OCI level.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 61 Finance Use

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Barricades and Barricade Trailer</u>		Submitted By: <u>Public Works</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>25%</u>
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>25%</u>
<u>Transportation</u>	<u>Transportation Infrastructure Maint</u>	<u>Capital Projects Fund</u>	<u>25%</u>
<u>Cultural Services</u>	<u>Cultural Arts & Special Events</u>	<u>Capital Projects Fund</u>	<u>25%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	20,100	-	-	-	-	-	20,100
Total Costs (Gross)	20,100	-	-	-	-	-	20,100
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Type I and Type III barricades used for city road closures, city special events, road hazards and traffic control. Also,

Cost allocation methodology for projects with more than one funding source:

This is divided into the water and wastewater sub programs.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that maybe used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

To help ensure proper safety precautions as it relates to road closures and also in assisting with all of the special events within the city. Monetarily the multiple, up to six times, throughout the year that barricades are rented costs the city approximately \$450.00 per rental, including \$126.00 for the delivery fees. Totalling \$2700.00 each year this purchase would pay for itself in approximately 5 years. The rental barricades are dropped off on Friday's and not picked up until the following Monday making it difficult for parking in a part of town that is already parking limited. We often lose up to 10 man hours waiting for the delivery of the barricades. At times, although a map is provided, they are delivered to one area as opposed to the precise spot that they are to be used. If purchased city staff could pick up our own signs and have them off the street upon completion of the special event. Storing them at our City Service Facility would make sure they are kept in good shape. New type III barricades cost \$300.00 each, so the purchase of 22 (\$6,600.00) will help provide more safety, visibility and curb appeal. Type I barricades cost \$65.00 each and the purchase of 100 (\$6,500.00) will be utilized in many ways including street closures, special events, parking lot closures, road hazards and at times road lane closures for traffic control. It is not known the last time the city has purchased new barricades. In addition, a barricade trailer that would cost \$7,000, is needed to house and transport barricades for the many block parties, special events, city endorsed events and for traffic control

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: High

Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Median Landscape Renovation</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>8/14/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Streetscapes</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	25,000	25,000	25,000	-	-	-	75,000
Other Prof Services	-	-	-	-	-	-	-
Construction	250,000	250,000	250,000	-	-	-	750,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	275,000	275,000	275,000	-	-	-	825,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	10,000	20,000	30,000	30,000	30,000	30,000	150,000

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 In 2018, CIP funding was approved to develop median landscape conceptual designs. Funding requested will be used to start the construction of the median renovations from selected 2018 conceptual designs. Renovations could occur on Dillion St., McCaslin Blvd., Cherry St., Via Appia, and Summit View Dr.

Cost allocation methodology for projects with more than one funding source:
 N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Originally this CIP was approved in 2018 but due to a reallocation of capital funds, was deferred. The final approved design concepts from 2018 will determine the scope and location for the renovations to start in 2019. The Parks and Public Landscaping Advisory Board view this request as a priority for consideration.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: High Request Number: 63 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Heritage Restroom Renovation Submitted By: Parks & Recreation Version: 3/8/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Parks</u>	<u>Parks</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	28,000	-	-	-	-	-	28,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	200,000	-	-	-	-	200,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	28,000	200,000	-	-	-	-	228,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
Renovate and upgrade the existing restroom at Heritage Park.

Cost allocation methodology for projects with more than one funding source:
N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
None noted at time of request.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The existing restroom facility has not been upgraded since the park was built in 1985 and does not meet current ADA standards. [The Parks and Public Landscaping Advisory Board view this request as priority for consideration.](#)

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 64 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>TMP First Steps</u>		Submitted By: <u>Public Works</u>	Version: <u>18 08 21</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Maint</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	1,000,000	-	-	-	-	-	1,000,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	3,000,000	1,200,000	2,800,000	-	-	7,000,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	1,000,000	3,000,000	1,200,000	2,800,000	-	-	8,000,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

 <p style="text-align: center;">CITY OF LOUISVILLE Transportation Master Plan</p>	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: This project provides for a funding placeholder to recognize potential projects recommended from the Transportation Master Plan.</p> <p>Cost allocation methodology for projects with more than one funding source: Project currently has only one funding source. Additional funding strategies will be discussed during the recommendation of the TMP.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget:</p>
--	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The City is currently in the middle of the public process for its first complete transportation master plan. The final planning document will provide a prioritized list of improvements that will move the City towards its goals for a safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: High Request Number: 66 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

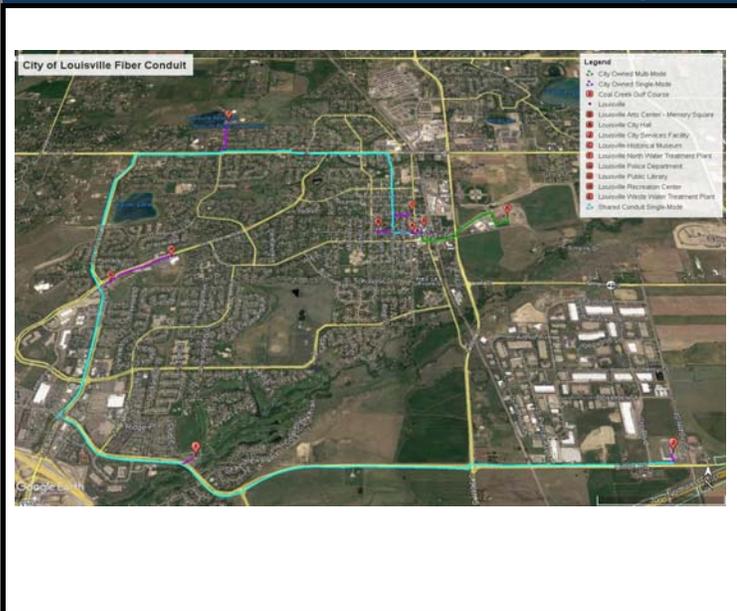
Project Name: Middle Mile Study and Engineering Submitted By: Information Technology Version: 10/24/18

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>Information Technology</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	200,000	-	-	-	-	-	200,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	200,000	-	-	-	-	-	200,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Engage a fiber engineering firm to assess current middle mile infrastructure and scope a phased build out and enhancement plan for future middle mile improvements.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Request is aligned with IT Department's mission to provide the best technical resources for staff, departments and citizens. This project fulfills our program and subprogram goals for information technology to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Is there a computer hardware or software component to this request? Yes If so, has I.T. Dept. reviewed this request? Yes
 Department Priority Ranking: Medium Request Number: 67 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Decorative Streetlight LED Conversion Submitted By: Administration Version: 8/15/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>Sustainability</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	50,000	135,000	100,000	100,000	100,000	100,000	585,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	50,000	135,000	100,000	100,000	100,000	100,000	585,000
Grants or Other							
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: The City entered into Xcel's Colorado LED Streetlight Program in 2016 to convert 700 of 1,800 streetlights in 2016. The streetlights converted were cobrahead fixtures that Xcel paid for upfront & the City agreed to a new billing rate for these streetlights. The remaining 1,100 streetlights are decorative fixtures that Xcel can convert to LED but will not pay the replacement cost upfront or create a new billing rate for due to the increased cost for these fixtures. As a result, the City would be responsible for paying replacement costs upfront.</p> <p>Cost allocation methodology for projects with more than one funding source: The funding source for the project is the Capital Projects Fund.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>
---	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Staff plans to develop a Comprehensive plan for City lighting, which can address energy conservation, smart city technology and light pollution, before installing any new lights and has included funds to develop a plan with a consultant in 2019. Xcel does not currently offer smart streetlights as implementation is a couple years out. However, the proposed streetlights are capable of a future upgrade. The cost to convert the remaining 1,100 traditional streetlights to LED is approx. \$535,000, which the City would have to pay upfront. The estimated rate savings is \$800 per month, resulting in \$9,600 per year in rate savings. The estimated payback period for the City's investment is 56 years. The conversion to LED would save on energy consumption and improve dark sky compliance. Converting the remaining streetlights would save 360,000 kWh and 528,000 lbs of CO2 in energy savings per year, which is equivalent to 262,000 lbs. of coal burned, 26,949 gallons of gasoline consumed and the greenhouse gas emissions from 51 passenger vehicles driven for an entire year. One of the objectives of the Sustainability Sub-Program is to pursue energy efficient upgrades to realize cost savings and reduce environmental impacts, which the conversion of the remaining streetlights would contribute towards.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: Medium Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Subdivision Entry Landscape Improvements</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>8/16/2018</u>
Program(s): <u>Transportation</u>	Sub-Program(s): <u>Streetscapes</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	7,000	7,000	7,000	7,000	7,000	7,000	42,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	50,000	50,000	50,000	50,000	50,000	250,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	7,000	57,000	57,000	57,000	57,000	57,000	292,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	5,000	10,000	15,000	20,000	25,000	75,000

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Project or program is to begin renovating subdivision entry landscaping for those currently not maintained by HOAs. Estimated at more than a dozen locations.</p> <p>Cost allocation methodology for projects with more than one funding source: None requested at this time. Estimated that with annual construction budget appointed, one or two entrances could be renovated per year depending on scope and current utility needs.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: Not at the time of request.</p>
--	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Staff recommends further discussion occurs before approval of this project. If project is approved, it will change the City's unofficial policy on maintenance provided to these areas. The initial need to fund a dozen entrances could quickly multiply once this project/program has been adopted. It stands to reason that functioning HOAs could ask for renovation assistance and other similar landscaped areas such as cul-de-sac landscaped beds (about 25), and even entrance beds maintained by commercial properties could all become apart of this program. Capital expenses could be significant. Utilities will need to be reestablished and direction or policy on subdivision signs will need to be established. For example, pictured above is the entrance to Heritage Subdivision. Would repair of subdivision signs be apart of this CIP? As the maintenance expectations and inventory increases so would maintenance expenses. This may eventually lead to the need to fund another full-time position along with temporary help (or significant increase in contractual funds). PPLAB has discussed the subdivision entrance beds and did not consider it to be a priority for consideration at this time, but did see the need to further discuss. PPLAB was planning on discussing in the fall. This project meets the objectives of the Streetscapes Sub-Program by creating visually appealing areas adjacent to sidewalks and streets.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Storage, Server and Backup Refresh</u>		Submitted By: <u>Information Technology</u>	Version: _____
Program(s): <u>Administration & Support Services</u>	Sub-Program(s): <u>Information Technology</u>	Funding Source(s): <u>Technology Management Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	135,000	-	-	-	-	135,000
Total Costs (Gross)	-	135,000	-	-	-	-	135,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	10,000	10,000	10,000	10,000	40,000

Description and Justification

<p>(Map or Photo)</p>	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: City Staff utilize a virtualized server environment with VMWare which has reduced overall hardware spending of servers. Staff maintain 2 datacenters (City Hall and PD) and will require a refresh in 2020 of the primary City Hall datacenter server equipment, storage and backup components to maintain support and performance for all on premise hosted technological services.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>
-----------------------	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Request is aligned with the IT Department mission to provide the best technical resources and network availability for staff and departments to maintain ongoing and uninterrupted City-wide services and access to technological systems.

Is there a computer hardware or software component to this request? Yes If so, has I.T. Dept. reviewed this request? Yes
 Department Priority Ranking: Medium Request Number: 70 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Upgrade makerspace Submitted By: Library & Museum Version: 3/23/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Library Services</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	15,000	-	-	-	-	15,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	15,000	-	-	-	-	15,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Add running water and a sink to the makerspace, allowing for project and class implementation and clean up.

Cost allocation methodology for projects with more than one funding source:

Capital projects fund

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

may qualify for impact fees

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The makerspace ties directly to the objectives of the Library sub-program: "provide information and technology to members of the community...as we deliver wide-ranging, hands-on learning activities and programs to all ages." Activities in the makerspace include painting, constructing with glue and adhesives, the use of chalk, and other materials that require clean-up. Most popular projects are the Make & Take crafts for families, which are very hands-on and messy. The nearest sink is in the public restroom, which is across the Adult Services space, and not always available. Providing space and water for the necessary cleaning up of hands, tools, and the tables in the makerspace will help to maintain the furniture and equipment used, and limit possible mess to the makerspace itself. **Alternatives** that support painting projects for all ages would be to bring a bucket or container of water to the makerspace (current practice, which requires regular refreshing of the water); and for cleaning, to provide containers of wipes and paper towels to clean hands, tools & tables or install a wet wipe dispenser. This adds regular stocking and purchase of the consumable cleaning products.

Is there a computer hardware or software component to this request?

No

If so, has I.T. Dept. reviewed this request?

Request Number: 7-1 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

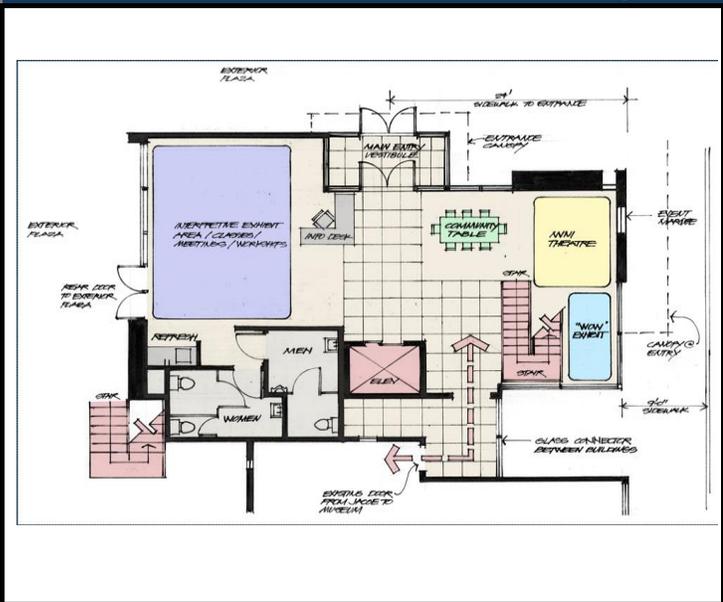
Project Name: Design for Louisville Historical Museum Campus Submitted By: Library & Museum Version: 8/17/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Cultural Services</u>	<u>Museum Services</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	165,400	-	-	-	-	165,400
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	165,400	-	-	-	-	165,400
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 Conceptual design of proposed Museum & Visitor Center building and improvements to the existing buildings was completed by architectural firm with public input and approved by City Council in 2017. Proposed next step is to fund additional design work for both renovation of existing buildings and the proposed building, to reach 30% schematic design level, and to obtain more specific cost estimation that would help inform decision-making about funding of the project.

Cost allocation methodology for projects with more than one funding source:
 City Capital Projects Fund. HPF funds may not be used for design work at this stage of the project. New 20% HPF allocation for Museum covers operations and maintenance only.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 Rentals of the Museum grounds may add revenue for the City which will provide minimal offset of the cost of this project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Why is this project needed? The development of the conceptual design for the new Museum & Visitor Services building was crucial for making preliminary decisions about the proposed interior & exterior space allocations. A more refined 30% design and increased cost estimation is now needed in order to gather more information for future decision-making about the project and to further refine design.

How does this project promote Program Goals? Design and plans for buildings on the Museum campus will provide services, facilities, and activities that inform, involve, engage and inspire the community and preserve the community heritage.

What impact does this project have on Key Indicators for this sub-program? This work lays the foundation for creating more work space, community space, and museum storage, serving the public and preserving the heritage of the community. What

alternatives have been considered? Doing nothing will limit the ability of staff and volunteers to meet community needs and the City would not obtain needed information and cost estimation for future decisionmaking about funding alternatives. Presenting a bond issue or instituting a property tax are other options. **Council will discuss this in 2019 as part of workplan.**

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: Highest Request Number: 72 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Golf Maintenance Facility Improvements</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>8/10/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Golf Course</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	5,150	-	-	-	5,150
Construction	-	-	126,690	-	-	124,125	250,815
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	131,840	-	-	124,125	255,965
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 In 2021 build a cold storage building (\$99,910) for holding equipment, bulk fertilizer, wetting agents, and tools. Also for 2020 purchase a fabricated fire resistant chemical storage building (\$31,930). This would include a concrete slab for the building to be placed on. In 2022 pave golf maintenance parking lot and a path to meet up with the cart path.

Cost allocation methodology for projects with more than one funding source:
 N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Golf maintenance facility does not have enough storage to house all of the equipment and materials used to maintain the golf course. Currently equipment is being stored outside which shortens it's life span and creates unnecessary wear. Bulk fertilizer and turf maintenance materials are stored outside with no protection from the elements. The chemical storage building would coincide with current safety standards in regards to proper chemical storage. This is a temperature controlled building that is fire resistant, vented, and has a sump to catch any chemical spills. Current parking lot is dirt and rocks. The greens mowers that cut at .125" hit the rocks and go out of adjustment which effects the playability of the greens. The dust from the lot covers the inside of the maintenance building including all electronics, grinders, computers, and parked equipment. Updates to the maintenance facility were originally part of the renovation but were pushed back due to budget constraints. The maintenance facility is over 29 years old and could use a facelift.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: High Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Golf Division Equipment Replacement Submitted By: Parks & Recreation Version: 8/10/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Golf Course</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	117,360	117,360	117,360	242,540	594,620
Total Costs (Gross)	-	-	117,360	117,360	117,360	242,540	594,620
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace aging fleet of golf maintenance equipment using a lease to purchase program. Lease for 5 years with a \$1.00 buyout after 5 years of payments.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

Some of the equipment would be traded in with an estimated trade-in value of \$33,000.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

After 6 years of use on the golf course most of the equipment will be at or over 2,500 hours and at the end of its usefulness. We are trading in the equipment before the cost of ownership exceeds the cost of replacement so that we can provide consistent playing conditions on the golf course. In 2024 the ProForce Blower (\$8,855), MultiPro Sprayer (\$41,884), ProCore 648 (\$31,431), ProCore 864 (\$34,155), and the Verticut Reels (\$8,855) will be 10 years old and in need of replacement.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

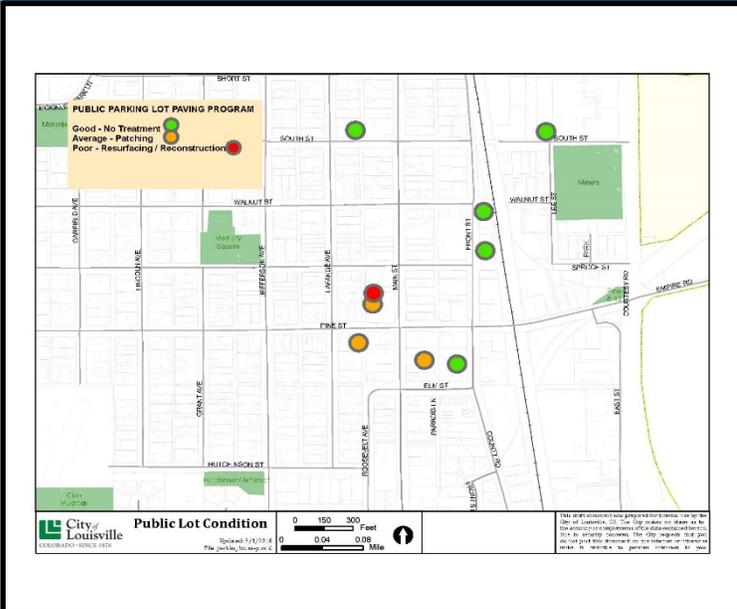
Identification and Funding Source

Project Name: <u>Public Parking Lot Paving Program</u>		Submitted By: <u>Public Works</u>		Version: <u>18 02 20</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
<u>Transportation</u>	<u>Transportation Infrastructure Maint</u>	<u>Capital Projects Fund</u>	<u>100%</u>		
			100%		

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	130,000	130,000	130,000	390,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	130,000	130,000	130,000	390,000
Grants or Other	-	-	-	-	-	-	-
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 This program will resurface/reconstruct failing public parking lots. Lots will be reconfigured to increase spaces if possible. City Hall Lot (2022), Public Lot South of City Hall (2023), Pine St. Lot (2024). The old Blue Parrot Lot will be rebuilt under separate CIP in conjunction with adjacent development.

Cost allocation methodology for projects with more than one funding source:
 Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project supports a safe and well-maintained transportation system by addressing failing parking lot pavement.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Low Request Number: 75 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Improvement - Community Dog Park</u>		Submitted By: <u>Parks & Recreation</u>	Version: <u>10/24/2018</u>
Program(s): <u>Parks</u>	Sub-Program(s): <u>Parks</u>	Funding Source(s): <u>Capital Projects Fund</u>	Percent <u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	57,500	215,625	273,125
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	57,500	215,625	273,125
Grants or Other							
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs			-	-	1,440	1,440	2,880

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Proposed improvements at Community Park Dog Park could include constructing and modifying the stone retaining wall around the pond, installing a shelter(s) / shade structures, and other improvements.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: None</p>
---	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The dog park is a highly valued and used amenity. Additional improvements are needed to better meet the needs of the community. The project provides a variety of healthy outdoor activities for the community. Continue assessing and addressing park deficiencies. The alternative is to not install the proposed improvements and continue to utilize the facility as is.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? No
 Department Priority Ranking: _____ Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>SBR Ditch Lining</u>		Submitted By: <u>Public Works</u>	Version: <u>18 02 27</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	86,150	88,310	90,510	-	-	-	264,970
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	86,150	88,310	90,510	-	-	-	264,970
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project includes installation of a culvert lining system to reinforce four ditch crossings on South Boulder Road.

Culvert 1 (East of Via Appia) Goodhue Ditch - 2018

Culvert 2 (Cottonwood Park) Goodhue Ditch - 2019

Culvert 3 (East of Eisenhower Drive) Davidson Ditch - 2020

Culvert 4 (East of Main Street) Goodhue Ditch - 2021

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source. The City is responsible for maintenance of irrigation ditch piping within the right of way.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project will help protect South Boulder Road from potential pipe collapse providing a safe, well maintained transportation system. The project will extend the life of the existing culverts and prevent having to open trench cut a busy arterial road. Project need was identified through City and Ditch Company assessment. Need is due to rusted metal culverts that are at the end of their service life.

Is there a computer hardware or software component to this request? _____

If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: _____

Request Number: 77 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

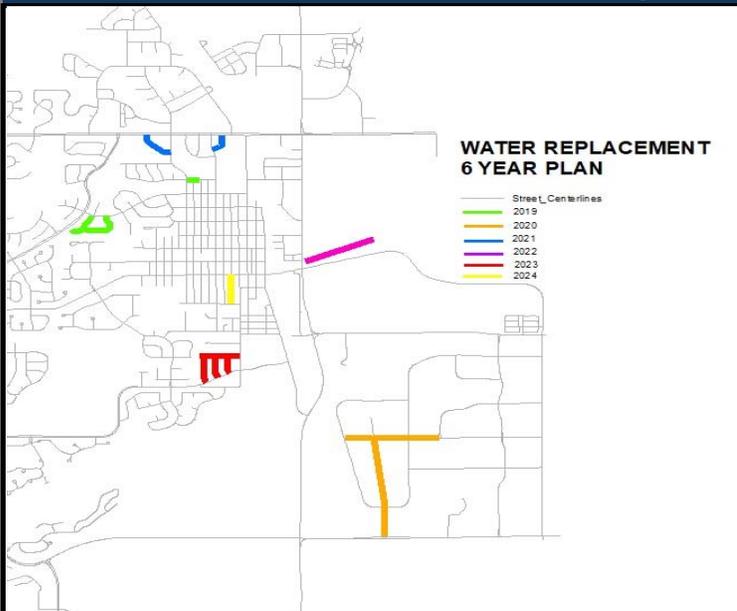
Identification and Funding Source

Project Name: <u>Waterline Replacement</u>		Submitted By: <u>Public Works</u>		Version: <u>18 03 29</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>		
			100%		

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	344,000	873,000	205,000	205,000	483,000	140,000	2,250,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	344,000	873,000	205,000	205,000	483,000	140,000	2,250,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



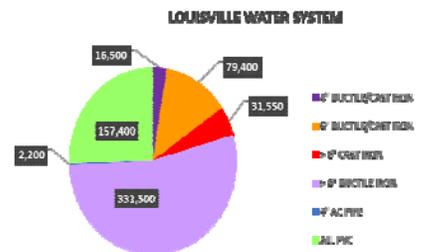
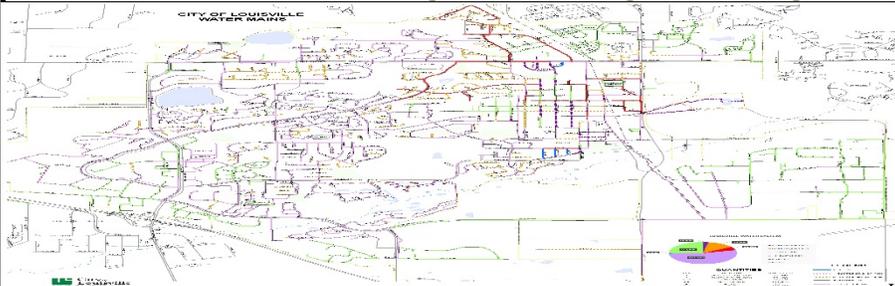
Description & Proposed Funding:

Equipment/Project Description:
 This project replaces older, deficiently sized, deteriorating, water mains. As utility lines age it is more cost effective to replace segments rather than trying to do spot repairs. It is also cost efficient to replace deficient wet utilities when reconstructing or resurfacing streets. The program is focused mainly on Cast Iron and AC Pipe sized 4" and 6". Work is also included with Operations water break data.

Cost allocation methodology for projects with more than one funding source:
 Project has only one funding source. If budgeted at \$350,000 per year, staff estimates The 4" and 6" Cast Iron and AC pipe could be replaced in 49 years.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 No grants have been identified at this time that may be used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:



Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? Yes

Department Priority Ranking: High Request Number: 78 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Fluoride Equipment Replacement</u>		Submitted By: <u>Public Works</u>	Version: <u>2/28/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	105,000	-	-	-	-	-	105,000
Total Costs (Gross)	105,000	-	-	-	-	-	105,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: This CIP provides the funds to replace the fluoride equipment at both WTPs. All have exceeded the service life and are at a point where replacements parts are no longer stocked.</p> <p>Cost allocation methodology for projects with more than one funding source: Project has only one funding source.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: No grants have been identified at this time.</p>
---	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Original equipment was installed in 1984 and 1992. Original equipment was also designed to feed permanganate and has been repurposed to feed fluoride. This project replaces antiquated unreliable equipment that has exceeded its service life. Feeder reliability is low with a few breakdowns occurring in 2017. Parts are no longer available for the feeders and have to be manufactured from drawings at a significant cost and long lead time. Containment for fluoride is rusted and not suitable for drinking water application. Control panel does not control feed and samples have to be measured manually multiple times a day to ensure proper dosage. This procedure is not ideal for consistent feeding and target set points. Replacing this equipment ensures an adequate feed at the desired dosage and reduces variability in feeding. Replacements of failed components are either fabricated at a significant expenses with a long lead time or sourced by third party vendors. Sourcing third party solutions is a time intensive process due to the research and often alterations needed to make parts work. In the event of failure time is critical as this machine provides needed fluoride for drinking water.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: High Request Number: 79 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Louisville Lateral Ditch Piping Submitted By: Public Works Version: 6/7/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	2,693,000	-	-	2,693,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	2,693,000	-	-	2,693,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
This project includes piping the open sections of the Louisville Lateral and the possible replacement of existing piped section to provide for a continuous pipeline from Howard Berry Water Treatment Plant (HBWTP) to the Sid Copeland Water Treatment Plant (SCWTP).

Cost allocation methodology for projects with more than one funding source:
Project has only one funding source. Cost based on 30% design estimate.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
No grants have been identified at this time. O&M costs are projected to stay constant, although maintenance will become less time consuming.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Piping of the lateral will allow for a secure and readily available means of delivering South Boulder Creek (SBC) water supplies to SCWTP. Project will also accommodate a possible future project of delivering NCWCD water to HBWTP. Lastly, piping will reduce water loss through seepage and evaporation, reduce maintenance time and protect water quality. The first two main points make up a concept defined as Load-Shifting which is detailed in the 2016 Water Management Plan. Load-Shifting is a mechanism to improve efficiencies on getting the various supplies to the treatment plants. The City has two conveyance structures to supply SBC water to SCWTP: Louisville Pipeline or the Louisville Lateral. The Pipeline as a typical capacity of 5 cfs or 3.2 MGD, which is 40% of the rated capacity of the SCWTP. This project will ensure the remaining 60% of the SCWTP can be satisfied by deliveries from the Lateral. The 2016 Water Management Plan projects the use of Load-Shifting to increase firm supplies by 100 acre-feet.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: High Request Number: 80 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

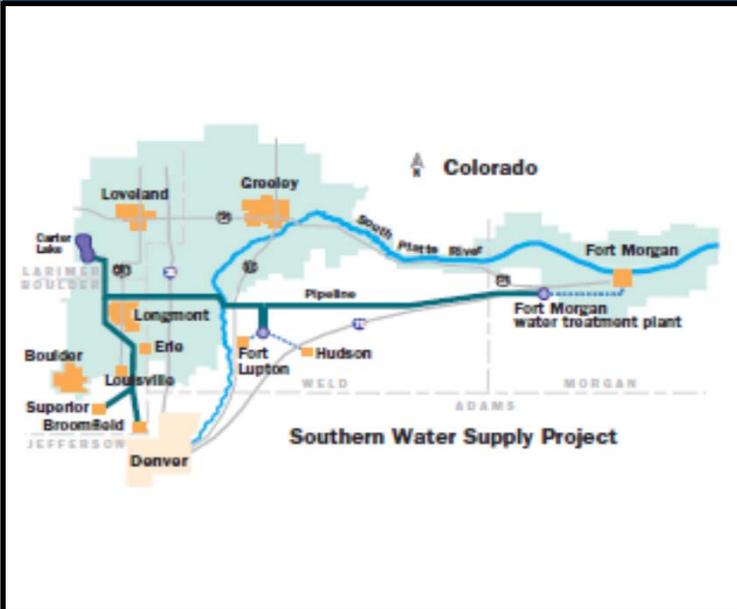
Project Name: NCWCD SWSP Eastern Pump Station Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	93,000	-	-	-	-	-	93,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	93,000	-	-	-	-	-	93,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The Northern Colorado Water Conservancy operates and maintains the Southern Water Supply Project (SWSP). The SWSP provides the delivery mechanism for the City's CB-T and Windy Gap water supplies. In 2001, Northern began the process of adding capacity to the SWSP. The final phase of this process is for the construction of the Eastern Pump Plant.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Operational and maintenance costs will be charged similarly to the way the City pays for other water it receives from the NCWCD.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's water supply portfolio and will ensure a reliable water supply. Failure to participate will result in the forfeiture of the City's increased capacity in the SWSP, reducing the City's capacity from 7.2 cfs to 4.2 cfs preventing the full utilization of the Windy Gap and CB-T. This and the SWSP Transmission Capacity projects are highly dependent on each other.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 81 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: NCWCD SWSP Transmission Capacity Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	129,000	-	-	-	-	-	129,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	1,324,000	-	-	-	-	1,324,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	129,000	1,324,000	-	-	-	-	1,453,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Water rights from the Northern Colorado Water Conservancy District (NCWCD) are conveyed to the SCWTP via the Southern Water Supply Pipeline (SWSP) from NCWCD's pump station. To fully utilize these rights and increase capacity, the pipeline needs to be upsized or a parallel pipeline is needed.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time. The City is charged based on usage. Increasing the capacity has the potential of greater deliveries and could increase operating costs.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project will allow the utilization of additional water resources. The City's acquires 4.2 cfs of capacity in NCWCD's pump station in 1994/1995. Starting in 2001, NCWCD began a three phase process of adding capacity to SWSP through the addition of several pump stations. During this process Louisville's capacity was increased 3 cfs to a total of 7.2 cfs. The SCWTP has the capacity to produce around 12.4 cfs. This project would allow for the SWSP to increase deliveries from 34% of plant capacity to 58% of plant capacity. Also, the maximum storage capacity of the City's NCWCD water supplies is 4,902 acre-feet which allows for a daily delivery of 6.8 cfs. This and the SWSP Eastern Pump Station projects are highly dependent on each other.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 82 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: NCWCD - Windy Gap Firming Project Submitted By: Public Works Version: 10/8/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	2,500,000	747,000	747,000	747,000	747,000	747,000	6,235,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	2,500,000	747,000	747,000	747,000	747,000	747,000	6,235,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The Northern Colorado Water Conservancy will be constructing a reservoir for storing Windy Gap water. The City's participation is projected to provide 2,700 acre-feet of water storage. Construction is scheduled to begin in 2018. Cost estimate based on \$2,500,000 cash payment in 2019 and \$13,880,000 bond repayment over a 30-year term, at 3.1% (CWCB loan) and 3.5% interest.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The project is a critical component of the City's overall Water Supply portfolio and ensures a reliable water supply

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 833 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: PRV Improvements Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	75,000	-	-	-	-	-	75,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	75,000	-	-	-	-	-	75,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replacement of aging automatic zone valves used to transfer water between pressure zone at the Rec Center PRV Station. Project will also, improve ventilation, lighting and access.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's water distribution system and will ensure a reliable water supply. The Rec Center PRV Station was placed in service in 1985. Review of maintenance records were unable to provide any indications of previous rehabilitation or repair. Both PRV stations have been inspected on an annual basis since 2013. Failure of this station can result in increase system pressures that will increase water loss and can result in waterline breaks. Complete failure, will prevent delivery to the mid pressure zone in this location. The auxiliary improvements will remove the confined space entry requirements making it safer for staff to access and inhabit.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 84 (Space Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

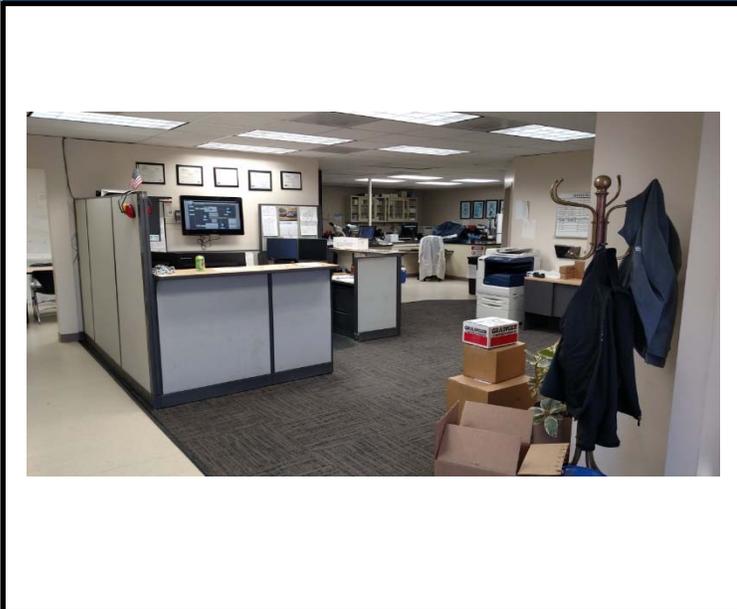
Project Name: SCWTP Building Upgrades Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	100,000	-	-	-	-	-	100,000
Other Prof Services	-	-	-	-	-	-	-
Construction	423,000	-	-	-	-	-	423,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	523,000	-	-	-	-	-	523,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Project contemplates increasing the number of bathrooms and incorporating locker room and shower facilities that are currently not available. A small SCADA room will be added. This project would expand and modify existing office space. Lastly, dedicated garage space will be created allowing for the separation from the chemical storage that is shared with today.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The intent of the project is to improve the administration building to modern standards. The existing facility has a single unisex bathroom. Current building code requires separate facilities for each gender for new construction. In addition, this bathroom serves as the only private changing location. The addition of locker rooms and showers will allow for dedicated space for changing and prevent the spread of treatment chemical to operator's personal items. Sensitive SCADA equipment is housed next to the building's hot water heater in a small supply closet. The current operator desk has two work stations for the four operators on shift. The Superintendent and Chief Plant Operator are currently sharing a single office. The current building is maximizing the area to the full extent and lacks the area to accommodate any changes. This project seeks to expand the area by adding on to the building and renovating existing space for better use. Similar space limitations exist in the storage area, with grounds maintenance equipment being stored in the same area as the chemicals. While none of these items violate any regulations, this project will upgrade the 33 year old building to comparable administration area today.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 85 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: SCWTP Recycle Pond Improvements Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	86,000	-	-	-	-	-	86,000
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	86,000	-	-	-	-	-	86,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project provides engineering services to evaluate and design an improved way of handling backwash and recycle tank waste at the SCWTP. Currently, water that is used from backwashes and the recycling tank are discharged to the lower pond and hauled off via 3rd party contractor when needed.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

During the last sanitation survey the lower pond was identified as an impoundment and the City was recommended to contact the Hazardous Materials Waste Management Division to ensure operational practices were acceptable to regulatory authorities. This CIP evaluates current practices and how they affect water quality as the water from the lower pond is fed back into the reservoir. Specifically, staff wants to develop a plan to ensure algae and metals are not redeposited in the reservoir and evaluate possible solutions to improve how we dispose of backwash and recycle tank water. This CIP provides the funds to pay for engineering services to evaluate and design improvements.

This projects also evaluates the effectiveness of the lower pond vault layout and capacity of the three motors in that vault. Currently, the three motors capacity can not keep up with influent flows so the level of the pound must be monitored and kept low to ensure overflow doesn't occur. Pump 1 300 gpm, Pump 2 1000 gpm, Pump 3 80 gpm.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 86 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

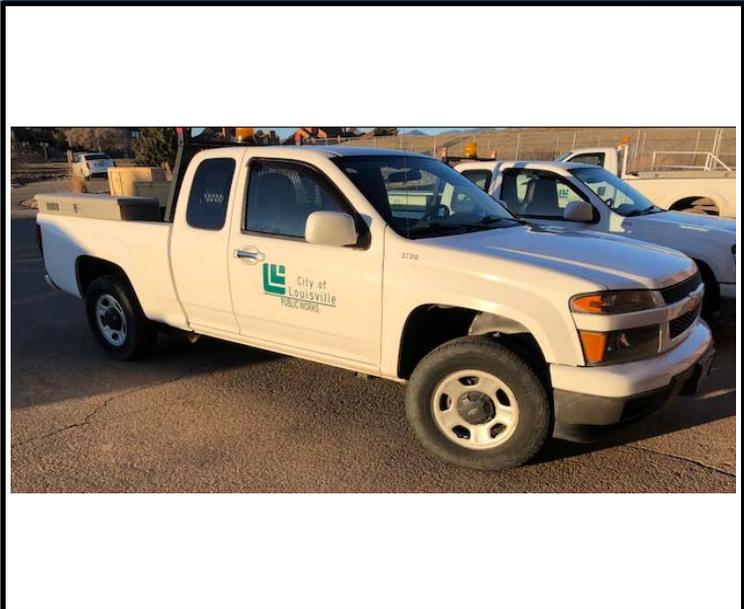
Project Name: WTP Vehicle & Equipment Replacement Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	35,000	-	-	-	80,000	48,500	163,500
Total Costs (Gross)	35,000	-	-	-	80,000	48,500	163,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 This CIP provides for the purchase of replacement vehicles plus one additional vehicle.
 2019-Added WTP Truck
 2023-WTP Trucks
 #3508 (2011 w/ 35k miles) & #3509 (2011 w/ 92k miles)
 2024-WTP Truck #3510 (2012 w/ 57k miles)

Cost allocation methodology for projects with more than one funding source:
 Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The new truck (2019) allows for staff to have enough vehicles to traverse the city and collect samples in addition to conducting raw rounds. Currently there are four vehicles for twelve staff members. The additional vehicle will bring the vehicle count to five. There are times where staff waits for another staff member to return so they can have a vehicle to collect samples, take samples to the lab, conduct raw rounds, or make process adjustments in the field.

Criteria for trucks replacement is either 12 years old or at 120,000. Staff will evaluate condition of vehicles prior to replacement to ensure maximum life is obtained from current vehicles. This CIP provides the funds to replace vehicles if needed after the vehicles have reached twelve years of use.

ian No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: Medium Request Number: 87 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Excavation Shoring Box</u>		Submitted By: <u>Public Works</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>75%</u>
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>25%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	12,000	-	-	-	-	-	12,000
Total Costs (Gross)	12,000	-	-	-	-	-	12,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Shoring box for safety of technicians while working in excavated holes deeper than five feet.</p> <p>Cost allocation methodology for projects with more than one funding source: This equipment would be used in both water main failures and sewer repairs but predominantly water main failures. Thus, the allotted split in funding for this piece of equipment.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: No grants have been identified at this time that maybe used to support the project.</p>
---	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This piece of equipment is essential for safety and practical use in water or sewer excavations that are over five feet in depth. It is a vital piece of equipment used in excavation activities makes this necessary for the safety of personnel. A shore box is a type of unit that is required by law. It would be used to replace an existing trench box that is older than fifteen years and is only two sided and to be replaced with a modern trench/shore box that has four sides. Currently, with the two sided trench box, a four foot by eight foot sheet of plywood is used on both open ends of the trench box. This new unit would be manufactured with all four sides making it a safer unit.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: High Request Number: 88 (ance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Replacement Arterial Snow Plow</u>		Submitted By: <u>Public Works</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>30%</u>
<u>Utilities</u>	<u>Storm Water</u>	<u>Storm Water Utility Fund</u>	<u>20%</u>
<u>Utilities</u>	<u>Snow & Ice Removal</u>	<u>Capital Projects Fund</u>	<u>50%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	280,000	-	-	-	-	-	280,000
Total Costs (Gross)	280,000	-	-	-	-	-	280,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This is a tandem axle dump truck with v-box sander, plow and winged attachment. Replacement of existing Dump truck.

Cost allocation methodology for projects with more than one funding source:

This has 3 funding sources because of the many uses of this unit. Water 30%, Stormwater 20%, S&I 50%

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that maybe used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This vehicle will be replacing Unit number 3228, a 2000 International truck that has over 93,000 miles and many mechanical issues causing downtime and safety issues. Fleet has determined that it currently has a rear seal leak on the rear hub that if used would drip fluid on to the brake lines and could limit the braking system. This has happened in the past and is happening again, meaning there is something majorly wrong with the rear axle and that it will need to be replaced. Although it has had \$17,000 worth of repairs on it, it is a dated vehicle with a rusted bed and failing hydraulic system. The replacement unit would be used for snow removal, maintenance of city water, sanitary sewer, storm water maintenance and general use hauling. It will be a tandem truck that can haul more material to and from job sites and cut work time down because of this. The winged snow removal attachment can double the amount of road arterials cleared by just the conventional plow and would provide great benefit in assisting staff in snow removal.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: High

Request Number: 89 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Utility Meter Reading Truck Submitted By: Public Works Version: 2/26/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	40,000	-	-	-	-	-	40,000
Total Costs (Gross)	40,000	-	-	-	-	-	40,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This equipment will be to replace a vehicle that has met the replacement policy criteria.

Cost allocation methodology for projects with more than one funding source:

This equipment has one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that maybe used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Based on the 12 year or 120,000 mile criteria that is the replacement policy, this vehicle has met the criteria in both areas. Unit number 3403 is a 1992 vehicle and has over 170,000 miles, making it a replaceable vehicle. This vehicles main use will be used as a utility water meter reader vehicle, to be equipped with an already purchased amplified reading device. It will also be used for fire hydrant maintenance, water zone flushing, water meter installs, as well as high water consumption checks. A utility box will be added instead of the traditional truck bed, making it more user friendly and easier to securely store and transport utility parts and tools.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 90 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Utility Trailers</u>		Submitted By: <u>Public Works</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>33%</u>
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>33%</u>
<u>Utilities</u>	<u>Storm Water</u>	<u>Storm Water Utility Fund</u>	<u>34%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	14,000	-	-	-	-	-	14,000
Total Costs (Gross)	14,000	-	-	-	-	-	14,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Two Utility Trailers for; 1. Asphalt Saw 2019 2. Shoring Box 2019 This would be essential for safety and practical use in making Operations more efficient and productive.</p> <p>Cost allocation methodology for projects with more than one funding source: This equipment is subdivided into three sub programs within Utilities, Water, Wastewater and Storm. Because of the many uses in various areas of Operations, the funding has been divided.</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: No grants have been identified at this time that maybe used to support the project.</p>
---	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Trailers purchased will assist in delivery of tools and equipment to job sites that will effectively help Operations maintain the cities infrastructure. We are asking to make purchases of two trailers in 2019. The first trailer for 2019 will be a new purchase that will house and transport our full size, walk behind utility saw. It will also have room for a tool box to be purchased, that can keep saw blades, tie downs, hand tools and a five gallon gas can for refueling. It is not replacing any trailer that we currently have. The second trailer for 2019 is for the storage and delivery of the utility shoring box. It too will have a tool box purchased, that can store shoring pins, shoring extensions, lifting chains and hand tools to set up shoring on a job site. This trailer will replace unit number 3207, the trailer that is pictured above. This trailer is over twelve years old, was homemade and is undersized.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: Medium Request Number: 91 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Water Utility Trucks Submitted By: Public Works Version: 2/26/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	80,000	-	-	-	-	-	80,000
Total Costs (Gross)	80,000	-	-	-	-	-	80,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of replacement vehicles plus two additional vehicle. 2019 - #3421
 (2005 w/126k miles) 2019 - New Ops
 Truck Fleet Addition

Cost allocation methodology for projects with more than one funding source:

These vehicles have one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that maybe used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The 2019 truck will replace a truck that meets the criteria in the replacement policy. It will replace Unit number 3421, which is a 2005 and has over 126,000 miles on it, meeting both the 12 year and 120,000 mile criteria. The replacement vehicle will be similar in style to the existing vehicle with the addition of a utility box instead of the standard truck bed, making it more useful in transporting and storing tools and utility parts. Programs such as valve exercising, hydrant maintenance, zone flushing and other like programs will be a benefit with the replacement of a new city utility vehicle. It will also have a tow package to pull a trailer with utility equipment. If not replaced, an older truck could have potential breakdowns and/or repairs needed more frequently, potentially delaying the progress of job programs. An additional Utility Truck would be added in 2020 and would be essential to the Operations team that has twelve technicians and only seven vehicles. Adding the unit to get to and from job sites and eliminate the constant reorganizing of vehicles in the mornings and provide a more definitive use for vehicles.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 92 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Fire Hydrant Painting Submitted By: Public Works Version: 6/7/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	106,000	-	-	-	-	106,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	106,000	-	-	-	-	106,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Fire Hydrant painting provides for hydrant maintenance, improved first responder visibility, and improved neighborhood aesthetics.

Cost allocation methodology for projects with more than one funding source:

This has one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that maybe used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project provides for maintenance of existing utility infrastructure prolonging usefully life as well as maintaining a standard of community responsibility in visual appearance. The cost of painting a single hydrant is estimated at approximately \$100. City records indicate an inventory of 1,305 hydrants citywide. An existing 2018 CIP is anticipated to paint roughly 20% of all hydrants. The remaining 80% (approx. 1,000) are proposed to be covered by this project.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 93 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

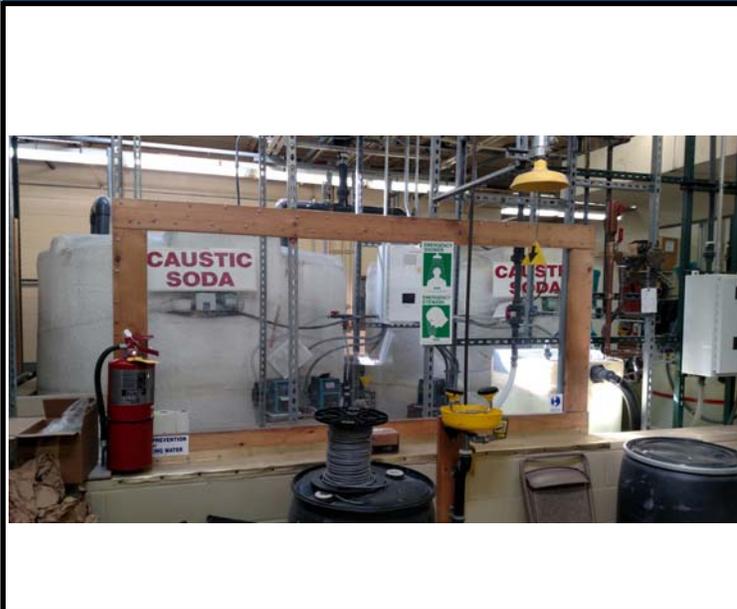
Project Name: WTP Chemical Storage Enhancements Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	35,000	-	-	-	-	35,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	30,000	-	-	-	-	30,000
Other Equip/Project Costs	-	160,000	-	-	-	-	160,000
Capital Equipment Purch	-	180,000	-	-	-	-	180,000
Total Costs (Gross)	-	405,000	-	-	-	-	405,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project ensures tanks are up to regulatory standards by improving required secondary containment. Lastly, caustic and sodium silicate tanks will be optimized from two to one tank with increased storage capacity.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The SCWTP has two chemical tanks for caustic and two tanks for sodium silicate. The combined caustic tanks can hold 5,000 gallons of chemical. The combined sodium silicate tanks can also hold 5,000 gallons of chemical. The HBWTP caustic and sodium silicate tanks can hold 6,000 gallons each. A delivery of caustic is typically 4,500 gallons and a delivery of sodium silicate is typically 4,000 gallons. Staff has to plan the ordering and delivery chemicals just right to ensure they do not run out of chemical or overfill the tanks. There is not enough excess capacity in the tanks and therefore levels must be run lower than desired during peak times in order to take a full delivery of chemicals. This project increases the capacity of both sodium and caustic tanks to 6,000 gallons each which matches the HBWTP. This allows for staff more flexibility in ordering chemicals. Additionally, secondary containment for the chemicals is not sufficient. In the event of a chemical spill the wall in front of the tank would not contain the hazardous chemicals. This project provides money for the construction and design of adequate containment and storage of chemicals.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 94 (Please Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

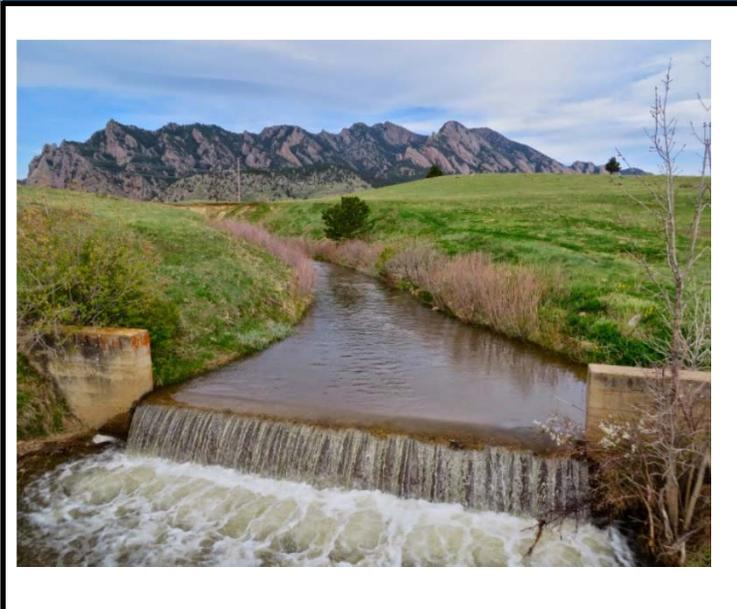
Project Name: Marshall Lake Sediment Control Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	110,000	-	-	-	-	110,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	566,000	-	-	-	566,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	110,000	566,000	-	-	-	676,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project allows for the evaluation and design of a solution(s) for the sediment loading that is experienced from Marshall Lake. Possible solutions that will be evaluated are: sediment basins, dredging and/or modifications to the outlet works. This improves the ability to treat water as it makes the raw water properties more consistent.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time. It is anticipated that improved water quality will lower treatment O&M costs.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project assesses the best collection techniques, location and position of improvements to enhance and treat raw water from Marshall Lake. A recent diver inspection of the Marshall Lake Outlet revealed that current sediment levels have reached the same level of the Outlet Structure. Sediment levels in this area are estimated at approximately 5 feet above the reservoir bottom. This project will address the immediate need of dredging this material and development of possible long term maintenance solutions to prevent future build up. The reduction in sediment loading in the raw water will improve the entire treatment process by requiring less chemical consumption, fewer backwashes of the filters and lowering the amount of solids sent to the drying beds and discharged to the WWTP. All of these items result in better efficiency and cost savings. Additionally, long term water supply strategies contemplate delivering this water to Harper and Louisville Reservoirs. This project will look to prevent transporting this problem to these downstream reservoirs.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 95 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WTP Tank Cleaning & Evaluation Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	50,000	-	-	-	-	50,000
Other Prof Services	-	-	-	48,000	-	-	48,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	50,000	-	48,000	-	-	98,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project ensures tanks are up to regulatory standards. Tanks must be cleaned and inspected every 5 years per CDPHE regulatory requirements. Additionally, the 3.5 Million gallon tank is showing signs of wear and tear and needs structural evaluation and possibly corrective construction.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The City has three water storage tanks to store 8.5 MG of finished water. This project evaluates the structure of the 3.5 MG tank and designs improvements if needed. Additionally, tank inspections and cleanings are required by CDPHE regulation every five years. This CIP provides the funds to clean the tanks and inspect them from the inside.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 96 (ance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WTP Vault Painting Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	225,000	-	-	-	-	225,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	225,000	-	-	-	-	225,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project funds interior wall and pipe painting at several vaults at HBWTP, SCWTP, and PRVs. Staff completed a large painting project in 2018 which completed painting in the filter gallery for both water plants which exhausted the funds set aside for painting. This CIP provides additional funding to continue to paint areas in need.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Painting is part of the preventative maintenance process as it provides many benefits:

Rust and corrosion prevention, weather resistance, thermal protection, improved equipment service life, and improved appearance. These benefits translate into cost savings as painting extends the useful life of equipment thereby lowering capital expenses for replacement. Approval of this CIP provides the funds necessary to maintain existing equipment properly and get the longest life out of said equipment.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 97 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

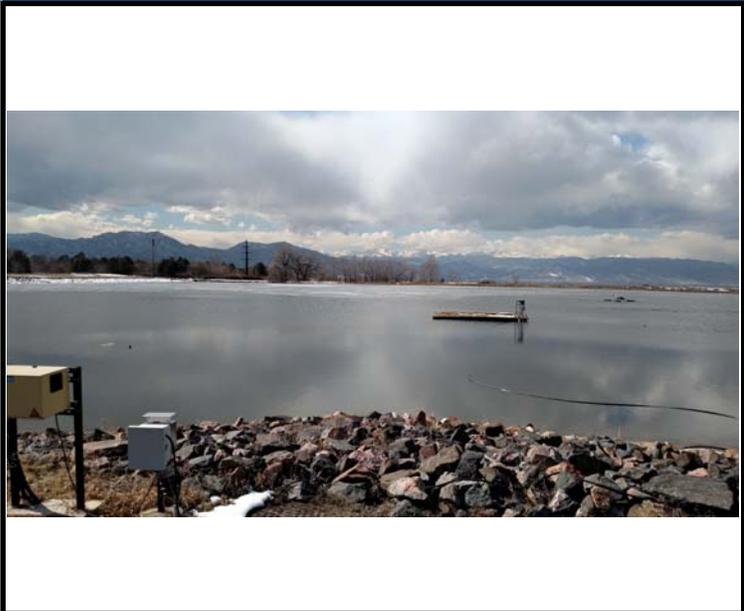
Identification and Funding Source

Project Name: <u>WTP Raw Water Study</u>		Submitted By: <u>Public Works</u>	Version: <u>2/2/8/18</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	75,000	-	-	-	-	75,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	100,000	-	-	-	100,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	75,000	100,000	-	-	-	175,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project provides the engineering expertise to analysis the Louisville reservoir. The data will be used to assess the aquatic life, nutrient loading, effectiveness of mixing, sources of algae and how to treat it most effectively.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project provides the data needed to best and most efficiently treat the raw water in the Louisville Reservoir. This data helps makes decision to mitigate taste and odors. Specifically, staff has been utilizing cutrine to mitigate taste and odors issues. cutrine contains copper and staff wants to ensure the additional copper is not creating a future problem. Additionally, the lower pond is fed into the reservoir and staff wants to determine a plan to deal with metals and algae that come from the lower pond. Further, the fish population is growing as there are no natural predators in the reservoir. Staff wants to understand if the aquatic life poses any issues with water quality. This study provides the funds to evaluate current operational practices and ensure they are effective in addition to determine best solutions to remove algae. The following year money is allocated for any necessary improvement as a result of the study.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 98 (ance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Utilities Electrical Assessment</u>		Submitted By: <u>Public Works</u>	Version: <u>2/2/8/18</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>50%</u>
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>50%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	65,000	-	-	-	-	65,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	65,000	-	-	-	-	65,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
This project evaluates the reliability for all electrical MCC's and panels at both the water and wastewater. Further, this CIP will develop the maintenance program to ensure maximum life from electrical systems and the plan to replace antiquated systems. Lastly, the project will develop scope of work for any electrical repairs needed to stay up to code and prevent system failure.

Cost allocation methodology for projects with more than one funding source:
Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project provides the funds to assess electrical reliability for all treatment plant and develops scope of work to address issues if any as many of the electrical systems are original equipment installs and no longer supported. In the even of a failure lead times would be lengthy as retro fit, design, and ordering would need to be completed prior to replacement.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: High Request Number: 99 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

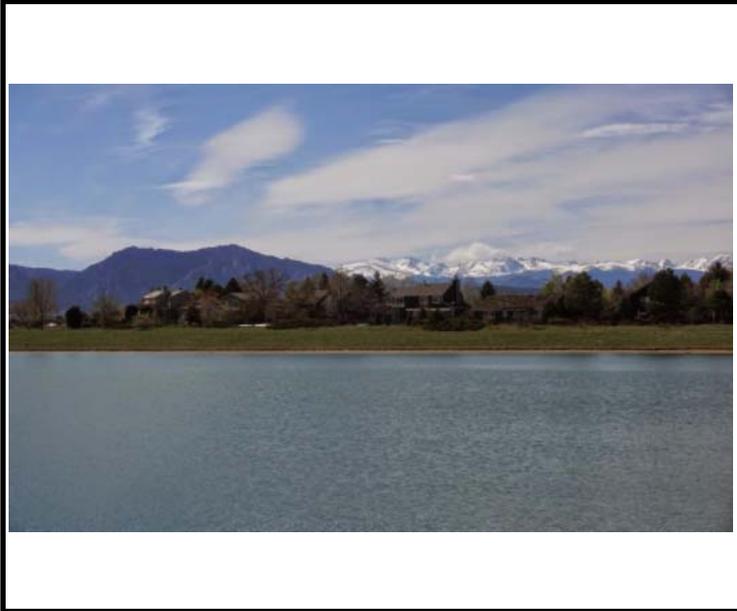
Project Name: Water Rights Acquisition Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	565,000	552,000	566,000	580,000	2,263,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	565,000	552,000	566,000	580,000	2,263,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project is for the acquisition of water rights to meet City water usage demands with emphasis on future growth.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source. Based on \$10,000/acre-feet with an annual escalation factor of 2.5%. Acquisitions are anticipated over multiple years.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Under long term buildout conditions the City may be unable to provide adequate water supplies. As outlined in the 2016 Water Management Plan, buildout demand was set at 6,700 acre-feet. Firm yield for supply are projected at 6,500 acre-feet corresponding to a shortfall of 200 acre-feet. The Plan provided for 11 recommendation: including the acquisition of 200 acre-feet of additional water supplies.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 100 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

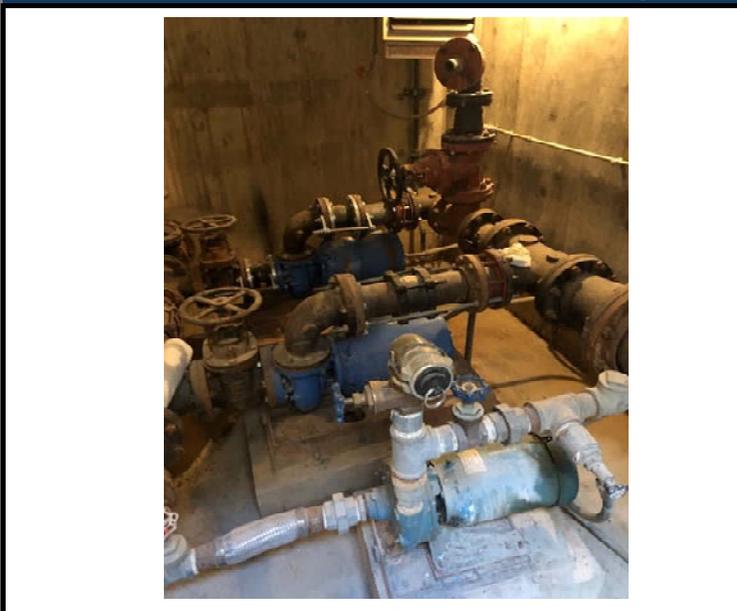
Project Name: Pump Replacement and Rehabilitation Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	84,000	276,000	17,000	-	377,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	84,000	276,000	17,000	-	377,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project is for the replacement of the High Zone service pumps at the Howard Berry Water Treatment Plant.
 2021-SCWTP Lower Pond Pump
 2022-HBWTP High Zone Pumps
 2023-HBWTP Recycle Pump

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's treatment process and will ensure a reliable water supply. This CIP provides the funds to rebuild or replace the identified pumps. Each pump will be evaluated by a 3rd party vendor to determine the feasibility of rebuilding vs replacement. These pumps are up to 25 years old and carry a significant lead-time if failure occurred. Additionally, in the event of failure staff would not be able to pump water from the recycling tank to the reservoir which would cause flooding onsite and potential fines from the state. Failure of high zone pumps would prevent staff from sending water to the 2MG tank which stores 1/3 of City's drinking water. Lastly, failure of the recycle pump would result in the inability to pump water out of the recycle tank and a 3rd party vendor would be needed to haul away the contents. The high zone pumps are the only system with redundancy as there are three pumps and we need two to keep up with demands.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 101 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: SCWTP Filter Media Replacement Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	39,000	-	39,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	408,000	-	408,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	447,000	-	447,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project will facilitate the replacement of the filter media at the Sid Copeland Water Treatment Plant. The removal of the media will allow for maintenance and inspection activities to be performed on the filter basins. Planned auxiliary work includes: painting, underdrain inspection and resealing of wall penetrations. Replacement of the underdrain is not anticipated.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's water treatment process and will ensure a reliable water supply. The existing media was last replaced in 2009, with this project scheduling replacement in 14 years. Industry standard suggest replacement of filter media every 10 to 20 years. At this point, two-thirds through the projected replacement schedule, the media is performing as required and is not showing accelerated signs of degradation. Media material testing will be conducted prior to replacement to confirm failure of performance. If testing suggests material is adequate, the project will be delayed an appropriate period as determined at the time of testing.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 102 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

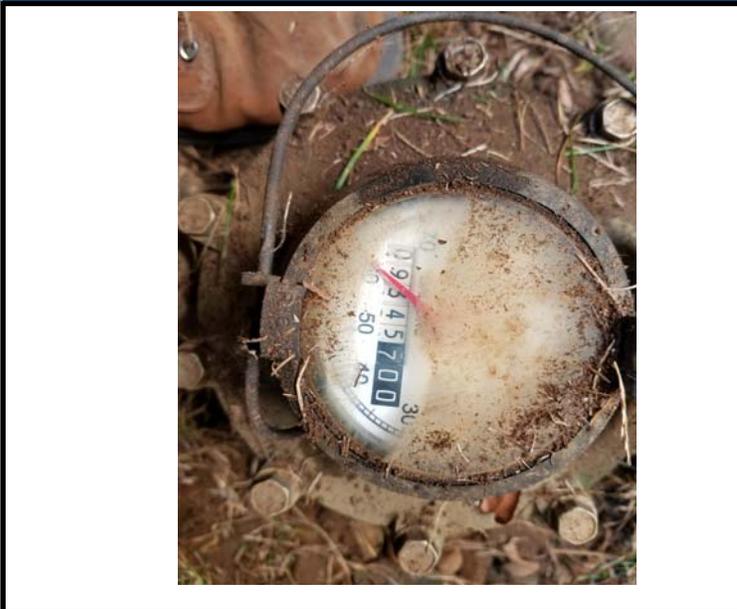
Project Name: Meter Replacement Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Water</u>	<u>Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	754,000	773,000	1,527,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	754,000	773,000	1,527,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 Water Meters have a life expectancy of 10 to 15 years. As meters age they become less efficient and read less flow resulting in loss revenues. With extended age, meters can also develop problems with leaking. This project is a 3-year process to replace all meters city-wide.

Cost allocation methodology for projects with more than one funding source:
 Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's water system and ensures accurate usage and appropriate cost recovery. In addition, improvements in meter technology allows for better accuracy and intelligence from the meters including: remote notification of leaks, tampering and out-of-threshold operating conditions. Not only can this information be transmitted to the Utility, it is possible to make it available to customers for real-time monitoring of their own system. Increases in meter intelligence have shown to alert users to an issue more quickly allowing for faster troubleshooting and repair. Shortening response times can lessen damaged and loss of water from leaks or breaks. Aging meters cause a great occurrence of leaks and faults that will trigger a corresponding increase in the Utility Billing error notifications. An increase in notifications will require more staff involvement to investigate and resolve these inconsistencies. In total, aging meters will increase demands on staff that will limit man hours for other utility tasks and reduce system cost recovery by accounting for less water than what is actually used.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: Highest Request Number: 103 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

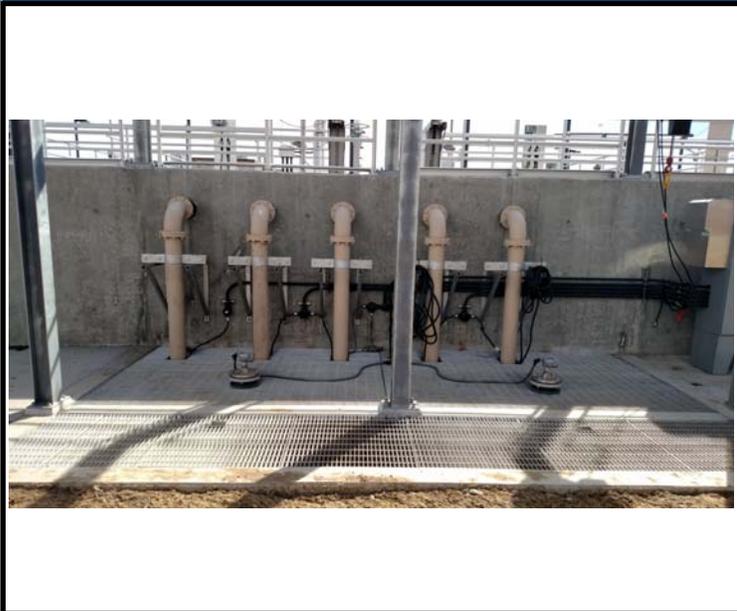
Project Name: WWTP Additional Influent Pump Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	72,000	-	-	-	-	-	72,000
Total Costs (Gross)	72,000	-	-	-	-	-	72,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides an additional influent pump. Currently there are five pumps prior to the three basins. This CIP provides funds to purchase, install, and program a new pump.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

In the event of failure there is not enough redundancy to ensure flows do not overwhelm the system and overflow onto the grates and then the grounds. An additional pump provides redundancy to one of the most critical points in the process and adds additional pumping capacity to meet peak demands. Staff has witnessed a few events in faults have occurred during peak flows and the current configuration had a difficult time recovering and keeping up with flows. Overflows are difficult to clean and depending on the extent require follow up with CDPHE to ensure no violations of the permit occurred.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 104 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Asphalt Addition Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	50,000	-	-	-	-	-	50,000
Total Costs (Gross)	50,000	-	-	-	-	-	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP adds asphalt to the Digester Pump Station building which currently has no paving on any side of the building.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Currently there is no asphalt path to the digester pump station despite having two roll up doors. In inclement weather the grounds get muddy and make it difficult to move the 2300 lbs. polymer into the building. Polymer is used to feed the drum thickener which runs continuously and is a critical part of the process. Paving will improve staffs ability to move chemicals into the building and minimizes the chance of injury due to strain from moving heavy totes.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 105 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

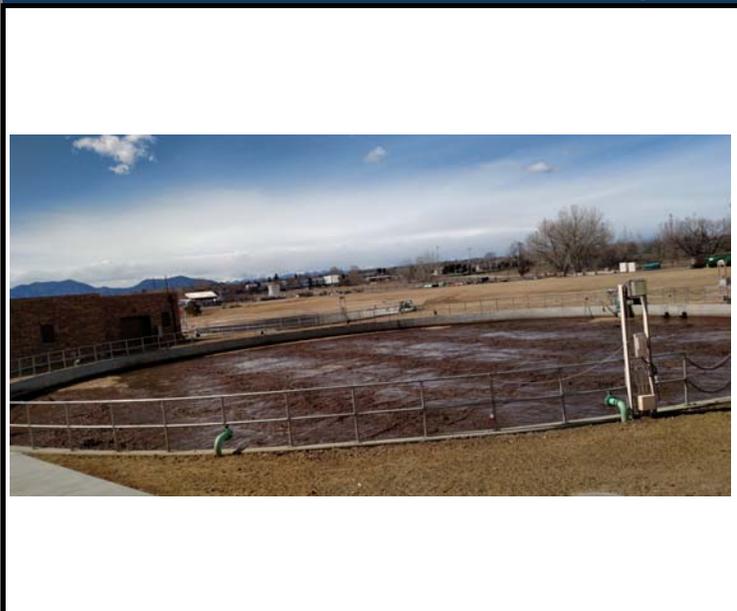
Project Name: WWTP Digester and Reuse Lighting Improvements Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	40,000	-	-	-	-	-	40,000
Total Costs (Gross)	40,000	-	-	-	-	-	40,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides lighting around the two digesters, reuse storage, and lighting improvements in the digester pump station building.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

WWTP staff monitors and responds to calls 24/7. During these calls, staff inspects the process, traverses the grounds, and collects samples as necessary. Currently, there is no external lighting to illuminate the area around the two digesters or the reuse storage tank. The ability to see the process is imperative to its successful treatment. Further, flashlights do not provide hands free operation and headlamps do not provide sufficient lighting. Furthermore, increased lighting improves the security of the area by keeping it well lit. Lastly, the addition of external lighting improves employee safety by reducing the possibility of a misstep, which could cause injury. The digester pump station building will update current lighting to LED for greater efficiency and to match the rest of the facility.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 106 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

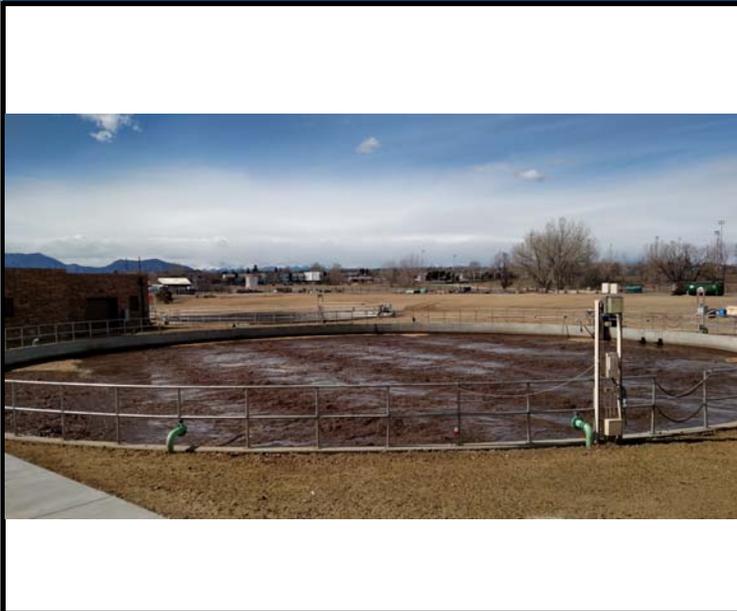
Project Name: WWTP Digester Control Improvements Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	100,000	-	-	-	-	-	100,000
Total Costs (Gross)	100,000	-	-	-	-	-	100,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides enhancements to the operation of the digester blower. Specifically, the CIP adds two automated actuators, flow meters, SCADA integration, and operational and control wiring.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The WWTP recently replaced two blowers that were over 20 years old with new more energy efficient blowers to aerate the two digesters. In order to treat the digesters most effectively and reach the desired pH and oxygen levels, programming is done such that the blowers turn on and off when needed. The blowers also increase or decrease flows based on operational requirements. Currently, staff has to open or close valves manually to match blower output. If the valve does not match flows then the blower will fault out because it does not see the differential pressure expected. This CIP adds the necessary equipment and services to provide feedback to the SCADA so valves can open and close as needed. This allows for aeration at all times of the day, specifically during early morning hours to reduce impacts of odors to the surrounding community. The plant attempts to do most aeration at night so the smell has the least impact to residents.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 107 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

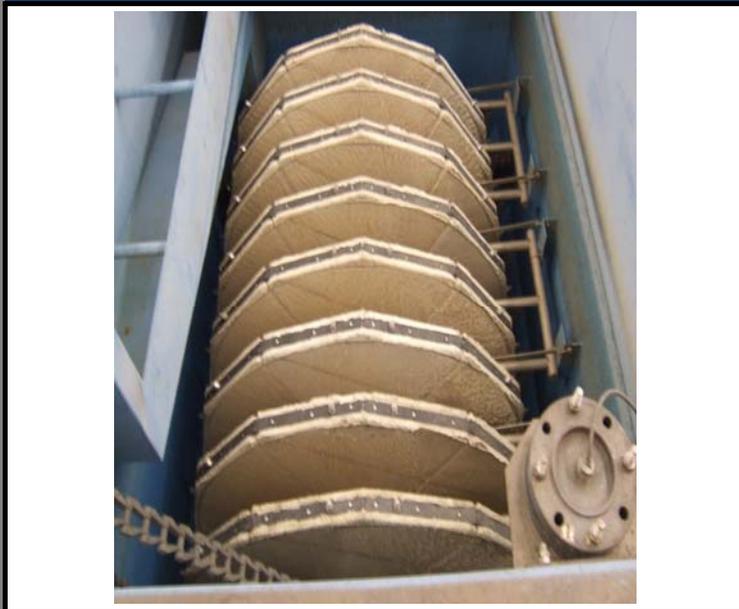
Project Name: Reuse System Equipment Replacement Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	32,000	66,000	-	-	-	-	98,000
Total Costs (Gross)	32,000	66,000	-	-	-	-	98,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

2019 Control Valve Install
2020 Filter Media Replacement

2019 This project provides the equipment and services to automate the process of sending reuse water to the ballfield.

2020 This project provides the funds to perform routine maintenance and replace the reuse filter media.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time. No operational and maintenance impacts are expected. This project will keep the system operational at the current level of service.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project provides the funds to replace the filters in the reuse system and evaluate other parts that wear from normal use. This happens every 5 years. Clean filters ensure reuse water used at the ball fields, dog park, and golf course is sediment free. If this system fails then staff would utilize raw water to meet customer needs. Lead time for new filters is 4-6 weeks or 1/3 of the typical high demand irrigation season.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 108 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Tractor Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	62,000	-	-	-	-	-	62,000
Total Costs (Gross)	62,000	-	-	-	-	-	62,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
This CIP provides for the purchase of a new tractor.

Cost allocation methodology for projects with more than one funding source:
Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purchase of a tractor provides staff with a multi-function vehicle to conduct the following: Fork lift ability, snow removal, cut and aerate the grounds, spread solids onsite, and repair underground valves when needed. Currently, staff has been using onsite contractors to move the 2300 lbs. totes of polymer between centrifuge and drum thickener building in all weather conditions. The tote is too heavy to move with a pallet jack. There is also increased grounds due to the removal of the two lagoons during the expansion. The area is now seeded and the tractor provides the tool to maintain grounds. The spreader allows us to dry solids from the vac truck onsite when needed.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: Highest Request Number: 109 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Digester and Digester Lights Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	40,000	-	-	-	-	-	40,000
Total Costs (Gross)	40,000	-	-	-	-	-	40,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides the funds to incorporate real-time equipment monitoring.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The expansion of the WWTP has brought new equipment and capabilities. In particular, the number of pumps and motors has increased significantly. Despite significant gains in equipment, staffing levels remain constant. Vibration analysis offers continuous automated monitoring of the new motors. This technology will monitor parameters such as vibration and temperature, which will help identify issues prior to failure. This early notification allows staff to address problems and possibly prevent complete failure. In the event failure cannot be avoided, vibration analysis allows for the identification of parts in danger of failing which allows for the ordering of replacement parts prior to failure. This mitigates the need for costly expedited shipping in addition to expensive redundant parts inventory. Lastly, this technology reduces downtime as well as provides the tools to evaluate the effectiveness of the asset management programs. Using the vibration monitoring in conjunction with the asset management program provides feedback on the effectiveness of bearing greasing's, seal replacements, and more, which ensures maximum usage of equipment.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 110 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Aeration Basin & Reuse mixers Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	25,000	-	-	-	-	-	25,000
Construction	30,000	-	-	-	-	-	30,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	95,000	-	-	-	-	-	95,000
Total Costs (Gross)	150,000	-	-	-	-	-	150,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides mixers in the Aeration Basins and Reuse Storage Tanks.

- Solar B - 50k
- Influent mixers - 45k
- SCADA integration 25k
- Bypass 20k
- Electrical 10k

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Mixers allow for adequate mixing in the Aeration Basin. Currently, solids are forming and solidifying in the first stages of the A-basin. Mixing will keep the water turbulent enough to ensure solids remain suspended until treated properly. Other methods of removal have been attempted such as using a vac truck or removing via shovel without success. The height of the basins is too high to use the vac truck in addition to solids being too thick to vacuum. Currently, hauling off solids in this area is not an option as staff has not discovered an effective way to break up the solids for haling. The solids also cause bad odors which are difficult to mitigate. Adding a mixer at the head of the basin prevents solids formation and removes the need to haul or break up solids. Adding mixers or aeration at the reuse storage tank assistant in maintaining water quality. The aerator minimizes algae growth and mixes water which helps maintain the desired chlorine residual. Lastly, mixing prevents stagnant water and minimize airborne pest.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 111 Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

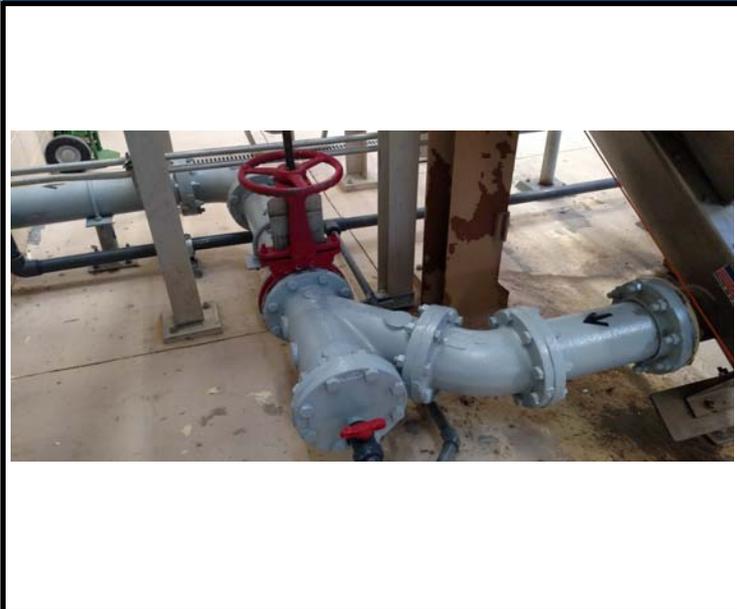
Project Name: WWTP Total Suspended Solids (TSS) Probes Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	45,000	-	-	-	-	-	45,000
Total Costs (Gross)	45,000	-	-	-	-	-	45,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project provides the funds to purchase, install, and integrate two TSS probes into SCADA. One probe for centrifuge operation and the other probe for rotary drum thickener operation. This provides data on dosage of polymer which cost ~ 60k annually.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project provides the labor and equipment to track total suspended solids information in real time via SCADA. Currently, staff takes samples twice a day and adjust polymer feed rates based on the results. This instrumentation will allow SCADA to adjust feed automatically based on actually TSS levels. Staff evaluates polymer feed vs solids concentration to maximize hauling cost. Lack of TSS information prevents staff from calculating the optimal dosage of polymer most effectively to minimize hauling cost.

This automation also prevents over or under feeding polymer. In the event of under feeding higher levels of TSS water is returned to the head of the plant resulting in higher BOD. This translates to higher cost as the water is treated twice.

In the event of over feeding, staff uses more chemical than necessary to reach desired outcomes. The intent is to dose polymer more efficiently by adjusting polymer feed rates up or down depending on centrate quality continuously instead of twice a day. This automation ensures only what is needed is used and adds data to target solids loading rates to minimize hauling cost.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 112 Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Vac Dump Station Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	35,000	-	-	-	-	-	35,000
Other Prof Services	-	-	-	-	-	-	-
Construction	200,000	-	-	-	-	-	200,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	235,000	-	-	-	-	-	235,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project allows for the design and construction of a dumping location for the City's vacuum(vac) truck at the Wastewater Plant (WWTP).

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Public Works utilizes a vacuum truck as a means to pneumatically capture sludge, slurries and liquids from areas of maintenance or emergencies. These areas can include sewers, storm pipes and ponds, lift stations, vaults etc.. Once collected the vacuum truck can transport and dispose of this material. This project looks to provide a means to separate the liquid portion of these materials that can be directed, process and treated at the WWTP. The removal liquids can lessen the disposals costs for weight and type. The current facility does not properly separate the liquid from the solids resulting in the clogging of intake and pipes. Once clogged, the WWTP is unable to process until remedied, resulting in the higher disposal costs or the inability to continue to use the vac truck. This project proposed the use of special dumpsters that remove the liquid through screening and drains. Once the majority of the liquid has been removed the solids can be hauled off and disposed similar to other solids collected at WWTP. The dumpster also enables a more rapid emptying of the vacuum truck allowing for a faster return time during emergencies.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 113 Finance Use

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

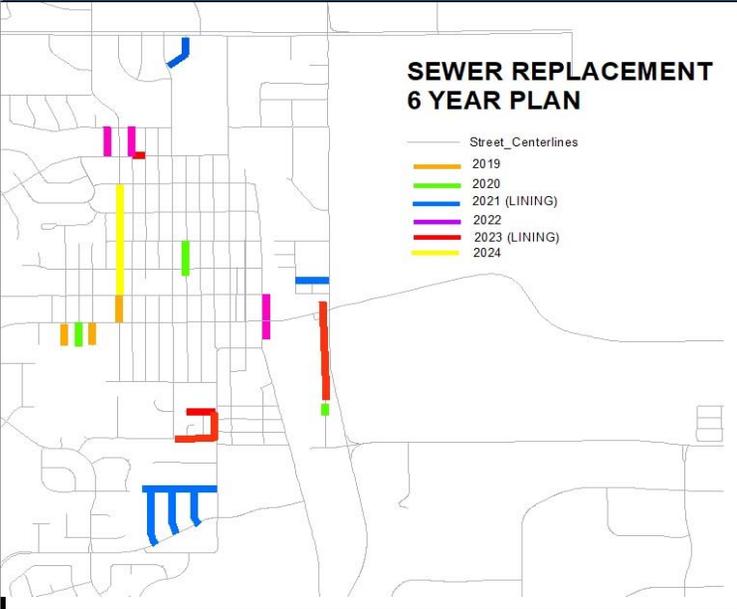
Identification and Funding Source

Project Name: <u>Sewer Line Replacement</u>		Submitted By: <u>Public Works</u>		Version: <u>18 02 20</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>		
			100%		

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	300,000	275,000	420,000	400,000	350,000	425,000	2,170,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	300,000	275,000	420,000	400,000	350,000	425,000	2,170,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



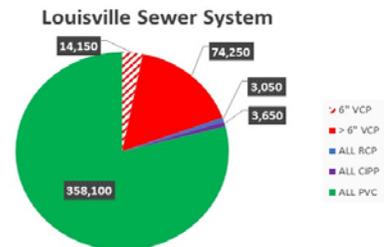
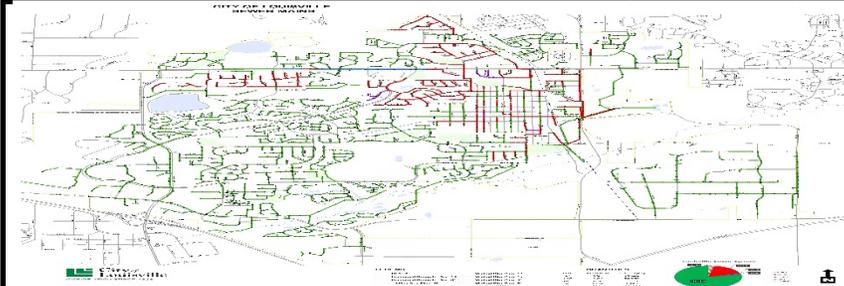
Description & Proposed Funding:

Equipment/Project Description:
The City maintains over 90 miles of sanitary sewer mains. Staff estimates approximately 17 miles of sewer mains are in need of replacement or lining. This project replaces or lines deficiently sized, deteriorating, poorly constructed sanitary sewer mains. Work is also coordinated with the Street Program to prevent replacements in new streets. The program is focused mainly on VCP sized 6" and 8".

Cost allocation methodology for projects with more than one funding source:
Project has only one funding source. If budgeted at \$350,000 per year, staff estimates The VCP could be replaced or lined in 40 years.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:



Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High Request Number: 1114 Finance Use

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Portable Lift Station Pump Submitted By: Public Works Version: 3/21/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	10,000	-	-	-	-	-	10,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	40,000	-	-	-	-	-	40,000
Total Costs (Gross)	50,000	-	-	-	-	-	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Trailer mounted portable pump that includes contracted installation of an in line valve at the CTC lift station to have a connection point for pump.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source. Cost based on informal quote.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Purchasing of a portable pump and contractor installation of a isolation valve to be used in redundancy at the Steel Ranch and CTC Lift Stations in case of power outage and generator back up fails at the same time. This would provide a way to pump raw sewage up the forced sewer main to the WWTP in the event of an emergency. Costs are an estimate based on industry pricing \$40,000 for the portable pump and \$10,000 for the installation of an in line valve for pump access.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Highest

Request Number: 115 Finance Use

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Replacement High Pressure Sewer Cleaner Submitted By: Public Works Version: #####

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	260,000	-	-	-	-	-	260,000
Total Costs (Gross)	260,000	-	-	-	-	-	260,000
Grants or Other Off-Setting Revenue	5,000	-	-	-	-	-	5,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of a replacement of the trailer mounted high pressure sewer cleaner (Unit #3425) with a new truck mounted high pressure sewer cleaner.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

The current trailer has a trade-in value of approximately \$5,000 in it's current state.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The existing 2005 trailer mounted high pressure sewer cleaner has over 3,300 hours. The trailer is pulled by a 1-ton truck and utilized in the general maintenance of city water, sanitary sewer and storm water systems. The mechanical pumps and parts are nearing the end of the usefully life and has been re-built numerous times. In addition, as many of the City utilities are located in alleys, a truck mounted system would provide for greater mobility and ease of access, while freeing up the 1-ton truck for other purposes.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 116 Finance Use

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: OPS Lift Station Painting Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	75,000	-	-	-	-	75,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	75,000	-	-	-	-	75,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
This project funds interior wall and pipe painting at the Lift Stations.

Cost allocation methodology for projects with more than one funding source:
Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Painting is part of the preventative maintenance process as it provides many benefits: Rust and corrosion prevention, weather resistance, thermal protection, improved equipment service life, and improved appearance. These benefits translate into cost savings as painting extends the useful life of equipment thereby lowering capital expenses for replacement. Approval of this CIP provides the funds necessary to maintain existing equipment properly and get the longest life out of said equipment.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?
 Department Priority Ranking: Medium Request Number: 117 Finance Use

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Drum Thickener Replacement</u>		Submitted By: <u>Public Works</u>	Version: <u>2/28/2018</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	275,000	-	-	-	-	275,000
Total Costs (Gross)	-	275,000	-	-	-	-	275,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project would fund the replacement of the Drum Thickener unit at the wastewater plant. The entire dewatering system is approaching the end of its useful life and is anticipated to require full replacement in 2020. Failure of this unit will result in a decrease in plant efficiency and higher solids disposal costs.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time. No O&M impacts are expected with a replacement of an existing system. Level of service will be maintained at existing levels.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The drum thickener was installed in 1999 and is almost 20 years old. The drum thickener is a critical part of the operation and runs continuously. In the event of failure, the centrifuge would be run more frequently for solids removal. Further, a replacement drum thickener has a significant lead time as a suitable replacement would need to be researched, ordered, and installed. Newer technologies would need to be evaluated to ensure the City obtains the most beneficial and cost efficient solution.

This equipment was not replaced with the WWTP expansion to get maximum usage out of the equipment. Additionally, the drum thickener will be evaluated in 2020 to determine the feasibility of a complete overhaul vs replacement. The overhaul would be significantly less than an overall, however this CIP budgets for worse case scenario. Finally, this project will be delayed to a later date if the drum thickener still functions well.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 118 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Vehicle Replacement Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	37,000	-	-	-	48,500	85,500
Total Costs (Gross)	-	37,000	-	-	-	48,500	85,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of replacement vehicles.
 2020 - Truck #3604 (2008 w/ 36k miles)
 2024 - Truck 3612 (2012 w/ 4k miles)

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Criteria for trucks replacement is either 12 years old or at 120,000. Staff will evaluate condition of vehicles prior to replacement to ensure maximum life is obtained from current vehicles. This CIP provides the funds to replace vehicles if needed after the vehicles have reached twelve years of use.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 119 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Dewatering Building Upgrades Submitted By: Public Works Version: 2/28/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Wastewater</u>	<u>Wastewater Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	76,000	-	-	-	76,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	753,000	-	-	753,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	76,000	753,000	-	-	829,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Project goals focus on the replacement of the centrifuge. It anticipated that the supporting electrical service will require updates at the time of replacement. Lastly, an estimate for miscellaneous building improvement items including: etching and re-epoxying the floors, minor equipment updates and lighting upgrades.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is needed for appropriate sanitation facility to prevent the spread of treatment chemical and to provide adequate workspace. Centrifuge equipment is expensive to repair, has long lead times for replacement (months), and is very expensive to outsource alternative removal methods in the event of a failure (\$10,000's of thousands per month).

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 120 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

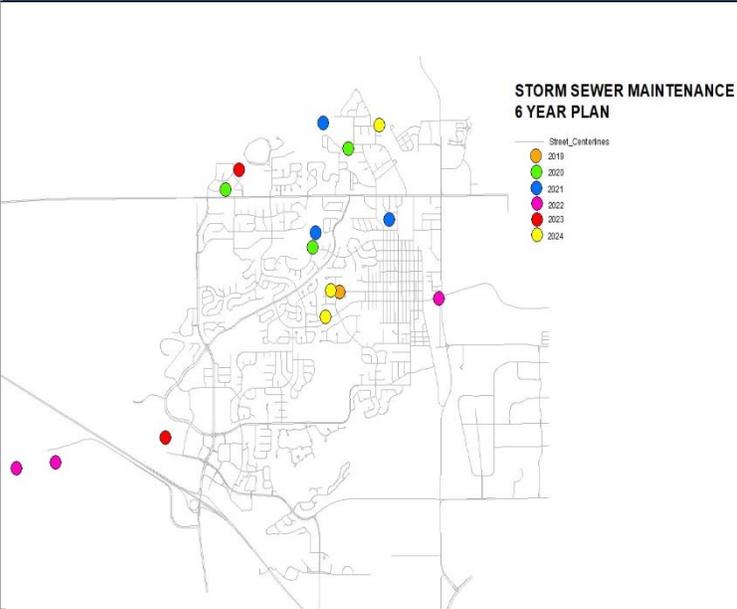
Identification and Funding Source

Project Name: <u>Storm Sewer Detention Pond Maintenance</u>		Submitted By: <u>Public Works</u>		Version: <u>18 02 20</u>	
Program(s):	Sub-Program(s):	Funding Source(s):	Percent		
<u>Utilities</u>	<u>Storm Water</u>	<u>Storm Water Utility Fund</u>	<u>100%</u>		
			100%		

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	13,000	14,500	15,500	17,000	18,000	19,500	97,500
Other Prof Services	-	-	-	-	-	-	-
Construction	105,500	107,000	109,000	133,000	111,000	116,000	681,500
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	118,500	121,500	124,500	150,000	129,000	135,500	779,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:
 This project will rehabilitate city owned detention ponds and storm sewers to improve their storm water detention and drainage efficiency. The project will follow the recommendations in the Louisville Storm Water Master Plan completed in 2015. Costs include inflation based on Utility Model.

Cost allocation methodology for projects with more than one funding source:
 Project has only one funding source (Storm Water Utility).

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:
 No grants have been identified at this time that may be used to support the project. Ongoing operational and maintenance will be completed by the operations division.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will ensure the detention ponds and storm sewers function as designed. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High Request Number: 121 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Stormwater Quality Master Plan</u>		Submitted By: <u>Public Works</u>	Version: <u>18 02 20</u>
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Storm Water</u>	<u>Storm Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	100,000	-	-	-	-	-	100,000
Construction	-	150,000	150,000	150,000	150,000	-	600,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	100,000	150,000	150,000	150,000	150,000	-	700,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project will create a Stormwater Quality Master Plan. The master plan will evaluate environmental impacts from the storm sewer system on receiving streams and recommend a Capital Project list to be completed each year looking forward. Many of the older subdivisions were built before the current water quality regulations and do not have water quality treatment before entering the creeks.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source (Storm Water Utility).

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project. Ongoing operational and maintenance will be completed by the operations division.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will review reducing the impacts of stormwater on receiving stream water quality. This is a new proposed program and is optional. This program is driven by the desire by the Sustainability Master Plan to review and mitigate where possible water quality impacts to Coal Creek.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Medium

Request Number: 122 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Drainageway A-1 at Garfield Ave - Cottonwood Submitted By: Public Works Version: 18 02 27

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Utilities</u>	<u>Storm Water</u>	<u>Storm Water Utility Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	100,000	-	-	-	-	100,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	400,000	-	-	-	-	400,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	500,000	-	-	-	-	500,000
Grants or Other Off-Setting Revenue	-	250,000	-	-	-	-	250,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project will remove buildings from the floodplain at Cottonwood Dr and Garfield Ave. The piping and channels near this intersection are undersized. The project will design and construct upsized piping and channels to remove the buildings from the floodplain. Upon completion, a LOMR will be sent to FEMA for a floodplain map change.

Cost allocation methodology for projects with more than one funding source:

Project has only one funding source (Storm Water Utility).

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

Urban Drainage and Flood Control District has budgeted \$250,000 toward the project in 2020. The City has to contribute an equal (or more) amount of funding.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The project will remove buildings from the floodplain reducing risk for the owners and lowering insurance premiums.

Is there a computer hardware or software component to this request? _____

If so, has I.T. Dept. reviewed this request? _____

Department Priority Ranking: _____

Request Number: **123** (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Irrigation Computer Replacement</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Golf Course</u>	<u>Golf Course Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	10,858	-	-	-	-	-	10,858
Total Costs (Gross)	10,858	-	-	-	-	-	10,858
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Replace outdated irrigation computer and continue our Global Service Plan with Rain Bird Golf Irrigation.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>
---	--

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Periodic replacement of the irrigation computer is necessary for successful watering of the golf course. Renewing the GSP support program provides a new computer along with technical support for diagnosing irrigation issues, programing assistance, and computer support.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: Highest Request Number: (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: <u>Cart Path Repairs</u>		Submitted By: <u>Parks & Recreation</u>	Version: _____
Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Recreation</u>	<u>Golf Course</u>	<u>Golf Course Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	18,408	-	-	-	-	18,408
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Total Costs (Gross)	-	18,408	-	-	-	-	18,408
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

	<p style="text-align: center;">Description & Proposed Funding:</p> <p>Equipment/Project Description: Remove and replace 1,534 square feet of severely damaged cart path on the golf course. The cost to remove and replace 6" concrete is \$12/Square foot.</p> <p>Cost allocation methodology for projects with more than one funding source: N/A</p> <p>Project revenue or grants, if any, that will support the project and the impacts to the operating budget: N/A</p>
---	---

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Some areas of the cart path are in need of repair. These areas take away from the golfer's perception of the golf course and as pieces break apart they damage the blades on the mowers.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request? _____
 Department Priority Ranking: High Request Number: 125 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: City IT Annual HardwareReplacements Submitted By: Information Technology Version: 3/23/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Administration & Support Services</u>	<u>Information Technology</u>	<u>Technology Management Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	60,000	60,000	60,000	60,000	60,000	60,000	360,000
Total Costs (Gross)	60,000	60,000	60,000	60,000	60,000	60,000	360,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

City IT maintains replacement lifecycle for all desktop, laptop, monitor, phone, printer, copier hardware. This capital project reflects replacement of hardware at the end of the useful life. This varies by hardware type, but averages 4-6 years.

Cost allocation methodology for projects with more than one funding source:

All purchases will be replaced through the Technology Fund.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

Departments are budgeted to contribute annually to the Technology Fund in order to build funds for replacement of their desktop and departmental equipment.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

To ensure that all employees have the appropriate technological resources to perform their jobs.

Is there a computer hardware or software component to this request? Yes If so, has I.T. Dept. reviewed this request? Yes
 Department Priority Ranking: Highest Request Number: 126 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Fleet Replacement Vehicles Submitted By: Police Version: 3/26/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Public Safety & Justice</u>	<u>Patrol & Investigations</u>	<u>Capital Projects Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	233,890	163,723	171,919	180,525	189,552	199,029	1,138,638
Total Costs (Gross)	233,890	163,723	171,919	180,525	189,552	199,029	1,138,638
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project is to budget for the replacement of vehicles in the police department fleet. The funding for the police vehicle replacement comes from depreciating vehicles in the police fleet on a continuing basis. 2019-3 Vehicles and 2020 through 2024-2 vehicles each year.

Cost allocation methodology for projects with more than one funding source:

N/A

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Vehicles will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking:

Request Number: 127 (Finance Use)

Six-Year (2019-2024) Capital Improvement Plan Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Street Maintenance Vehicle Submitted By: Public Works Version: 2/26/2018

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
<u>Transportation</u>	<u>Transportation Infrastructure Maint</u>	<u>Fleet Management Fund</u>	<u>100%</u>
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2019	Year 2 2020	Year 3 2021	Year 4 2022	Year 5 2023	Year 6 2024	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	40,000	-	-	-	-	-	40,000
Total Costs (Gross)	40,000	-	-	-	-	-	40,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This vehicle will be to replace a vehicle that has met the replacement policy criteria.

Cost allocation methodology for projects with more than one funding source:

This equipment has one funding source.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

No grants have been identified at this time that maybe used to support the project.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Unit number 3206 is a 2005 and has over 93,000 miles. Due to its age it qualifies for criteria that considers the replacement policy. It will be used in the street side of Operations to help install crosswalks, the application of striping, pot holing and other street related programs. It will also have a tow package to pull a trailer with street equipment. It would also be used as traffic control device acting as a delineator and work zone buffer putting distance from the technicians and the flow of traffic, making it a safer work zone. The replacement vehicle will be similar in style to the existing vehicle only a utility box will be added instead of the standard truck bed, making it more useful in transporting and storing tools and street parts. If not replaced, an older truck could have potential breakdowns and/or repairs needed more frequently, potentially delaying the progress of street job programs.

Is there a computer hardware or software component to this request? No

If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: High

Request Number: 128 (Finance Use)



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

Financial Policies Tab

Introduction

The City of Louisville is an organization charged with providing a wide range of services that are supported by a wide range of revenue sources. The City's Financial Policies have been established to guide the City in providing these services in the most efficient way possible within the bounds of available revenue.

Financial policies are central to a strategic, long-term approach to financial management and are intended to serve as a blueprint to achieve the financial stability required to accomplish the City's goals and objectives. More specifically, the intent of adopting a written set of financial policies is to institutionalize good financial management, clarify strategic intent for financial management, define certain boundaries and limits on actions that staff may take, support good bond ratings, promote long-term and strategic thinking, manage risks to financial condition, and comply with established best practices in public management.

The City's Financial Policies have been written in relatively broad terms as guidelines for financial management decisions. These policies should not be confused with administrative statements of operating procedure, which cover the detailed steps needed to accomplish business processes.

The City's Financial Policies shall be adopted by resolution of the City Council. The policies shall be reviewed annually by management and any modifications made thereto must also be approved by resolution of the City Council.

Definitions

- *Advanced Refunding* – a refunding in which the outstanding bonds are callable and remain outstanding for a period of more than 90 days after the issuance of the refunding bonds. Proceeds from the sale of the refunding bonds are used to purchase permissible legal securities, which are deposited into an escrow account.
- *Agencies* – federal agency securities and/or Government-sponsored enterprises.
- *Arbitrage* – the difference between the interest paid on the tax-exempt securities and the interest earned by investing the proceeds in higher-yielding taxable securities. The Internal Revenue Service regulates arbitrage on the proceeds from the issuance of municipal securities.
- *Bankers' Acceptance* – a draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.
- *Broker* – brings buyers and sellers together for a commission.

- *Capital Budget* – the first year of the Five-Year Capital Improvement Plan. These amounts are automatically included in the annual budget process.
- *Capital Improvement Plan (C-I-P)* – a plan that describes the capital projects and associated funding sources the City intends to undertake in the next fiscal year plus four additional future years.
- *Collateral* – Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies (Public Deposit Protection Act; CRS 11-10.5-101 et seq.)
- *Current Refunding* – a refunding in which the outstanding bonds are retired within 90 days after the new bonds are sold.
- *Competitive Bond Sale* – bonds are marketed to a wide audience of investment banking (underwriter) firms. Sealed bids are submitted at a specific date and time and the underwriter is selected based on its bid for the City's securities.
- *Dealer* – as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.
- *Delivery-versus-Payment* – delivery of securities with an exchange of money for the securities. *Delivery-versus-receipt* is delivery of securities with an exchange of a signed receipt for the securities.
- *Full Accrual Basis of Accounting* – under this basis of accounting, revenue is recognized when earned and expenses are recognized when the liability is incurred.
- *Fund* – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying out specific activities or attaining certain objectives.
- *Fund Balance* – the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in a governmental fund.
 - *Non-spendable Fund Balance* – fund balance that is inherently non-spendable, such as the long-term portion of loans receivable, the principal of an endowment, and inventories.
 - *Restricted Fund Balance* – fund balance that has externally enforceable limitations on its use, imposed by parties such as creditors, grantors, or laws and regulations of other governments.
 - *Committed Fund Balance* – fund balance with limitations imposed by the government itself at its highest level of decision making. For example, for the City of Louisville, this would be limitations imposed on fund balance by the Council through an ordinance or resolution.

- *Assigned Fund Balance* – fund balance that is earmarked for an intended use at either the highest level of decision making or by a body or an official designated for that purpose.
- *Unassigned Fund Balance* – all fund balances that are left after considering the other four categories. Use is the least restricted in this category of fund balance.
- *Unrestricted Fund Balance* – a category of fund balance that comprises committed fund balance, assigned fund balance, and unassigned fund balance. Unrestricted fund balance is, therefore, unconstrained or the constraints are self-imposed, so they could be lifted in order to make fund balances available for other purposes.
- *General Fund Operating Expenditures* – as used in the financial indicators, this term refers to total General Fund expenditures, less non-recurring interfund transfers-out.
- *General Fund Operating Revenue* – as used in the financial indicators, this term refers to total General Fund revenue, less other financing sources (such as sales of assets) and interfund transfers-in.
- *General Fund Recurring Expenditures* – as used in the financial indicators, this term refers to total General Fund expenditures, less non-recurring interfund transfers-out.
- *General Fund Recurring Revenue* – as used in the financial indicators, this term refers to total General Fund revenue, less non-recurring building-related revenue, non-recurring and non-operational grants, other financing sources, and interfund transfers-in.
- *General Fund Sales Tax Revenue* – as used in the financial indicators, this term refers to total sales tax revenue less any sales tax rebates due to Business Assistance Packages.
- *General Obligation Bonds* – bonds backed by the “full faith and credit” of the City. Bondholders have the authority to compel the City to use its taxing power, or to use other revenue sources, to generate the revenue necessary to repay the bonds. General obligation bonds are subject to the City’s debt limitation and voter approval is required.
- *Liquidity* – refers to the ease in which an asset can be converted into cash without a substantial loss of value.
- *Modified Accrual Basis of Accounting* – under this basis of accounting, revenue is recognized when it become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when they are expected to draw on current spendable resources.
- *Negotiated Bond Sale* – the City selects the underwriter in advance of the bond sale. The Financial Advisor and City staff work with the underwriter to bring the issue to the market and negotiate all rates and terms of the sale.

- *Open Space & Parks Fund Targeted Fund Balance* – as used in the financial indicators, this term refers to 15% of current operating expenditures plus an amount sufficient to cover the City's share of the total projected cost of acquiring the three highest priority candidate open space properties
- *Private Bond Placement* – the City sells its bonds to a limited number of sophisticated investors, and not the general public.
- *Program* – A set of activities, operations, or organizational units designed and directed to accomplish specific service outcomes or objectives for a defined customer.
- *Refunding* – refinancing an outstanding bond issue by issuing new bonds.
- *Revenue Bonds* – bonds secured by revenue generated by user fees or by other non-ad valorem revenue sources typically generated by the project being financed. Only the specific revenue source is pledged for the bond repayment. No taxing power or General fund pledge is provided as security. Revenue bonds are not subject to the City's debt limitation and voter approval is not required.
- *TABOR* – the Taxpayer Bill of Rights amendment to the Colorado Constitution and other Colorado law and court decisions.
- *Treasuries* – securities issued by the U.S. Treasury to finance the national debt. Treasury Bills are non-interest bearing discount securities that mature in one year or less. Treasury Notes are coupon bearing securities having initial maturities of two to ten years. Treasury Bonds are coupon-bearing securities having initial maturities of more than ten years.
- *Underwriter* – a dealer that purchases new issues of municipal securities from the issuer and resells them to investors. The difference between the price at which the bonds are bought and the price at which they are offered to investors is the underwriter's discount.
- *Utility Fund Budgetary Basis Expenses* – as used in the financial indicators, this term refers all expenses under the City's budgetary basis of accounting, less capital outlay and interfund transfers-out.
- *Working Capital* – current assets less current liabilities. Used as a measure of reserves in proprietary funds. Proprietary funds, unlike governmental funds, report both capital assets and long-term debt, even though neither is directly relevant to near-term financing. Therefore, the difference between proprietary fund assets and liabilities (net position) is not equivalent to the fund balance reported in governmental funds, and is not a useful indicator of reserves.
- *Yield* – the rate of annual income return on an investment, expressed as a percentage. Income yield is obtained by dividing the current dollar income by the current market price for the security. Net yield or yield to maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

General Policies

Policy Section: 1
Adopted by Resolution No. 92, Series 2015
Effective Date: December 15, 2015

Purpose and Scope

General Policies are financial policies that are not easily categorized under any of the other policy sections. Among other things, these policies will direct management to calculate specific information about the City of Louisville's current fiscal condition, past and future trends, as well as providing guidelines for making fiscal decisions and assuring that the City continues to pursue a financially prudent course.

Policies

- 1.1 **Financial Indicators.** The City of Louisville shall annually calculate and publish financial indicators consistent with those listed in Appendix "A". All indicators shall be calculated as of year-end and published each year in the budget document, along with the previous year's indicators for up to ten years. Any indicator that shows a warning trend when compared to prior years shall be more closely analyzed for reasons why a change has occurred.

**City of Louisville, Colorado
Financial Policies
General Policy 1.1
Appendix A - Financial Indicators**

Category	Description	Formula	Warning Trend
Revenue:			
	General Fund Revenue Per Capita	$\frac{\text{General Fund Operating Revenue}}{\text{Population}}$	Decrease
	General Fund Intergovernmental Revenue	$\frac{\text{General Fund Intergovernmental Revenue}}{\text{General Fund Operating Revenue}}$	Increase
	General Fund Sales Tax	$\frac{\text{General Fund Sales Tax Revenue}}{\text{General Fund Operating Revenue}}$	Decrease
	General Fund Property Tax	$\frac{\text{General Fund Property Tax Revenue}}{\text{General Fund Operating Revenue}}$	Decrease
	General Fund Actual Revenue vs. Budget	$\frac{\text{General Fund Actual Revenue}}{\text{General Fund Budgeted Revenue}}$	Decrease
Expenditures:			
	General Fund Expenditures Per Capita	$\frac{\text{General Fund Operating Expenditures}}{\text{Population}}$	Increase
	General Fund Expenditures vs. Budget	$\frac{\text{General Fund Actual Expenditures}}{\text{General Fund Budgeted Expenditures}}$	Increase
	City-Wide Employees Per Capita	$\frac{\text{City-Wide Employees (FTE's)}}{\text{Population}}$	Increase
	City-Wide Employee Benefit Cost	$\frac{\text{City-Wide Employee Benefits Cost}}{\text{City-Wide Employee Wages Cost}}$	Increase
Operating Position:			
	General Fund Operational Surplus/(Deficit)	$\frac{\text{General Fund Recurring Revenue}}{\text{General Fund Recurring Expenditures}}$	Decrease
	General Fund Operating Margin	$\frac{\text{General Fund Operational Surplus/(Deficit)}}{\text{General Fund Recurring Revenue}}$	Decrease
	General Fund Reserves	$\frac{\text{General Fund Unrestricted Fund Balance}}{\text{General Fund Operating Expenditures}}$	Decrease
	Open Space & Parks Fund Reserves	$\frac{\text{Open Space \& Parks Fund Total Fund Balance}}{\text{Open Space \& Parks Fund Targeted Fund Balance}}$	Decrease
	Water Utility Fund Working Capital	$\frac{\text{Water Utility Fund Working Capital}}{\text{Water Utility Fund Budgetary Basis Expenses}}$	Decrease

(continued)

**City of Louisville, Colorado
Financial Policies
General Policy 1.1
Appendix A - Financial Indicators
(continued)**

Category	Description	Formula	Warning Trend
Operating Position: (continued)			
	Wastewater Utility Fund Working Capital	$\frac{\text{Wastewater Utility Fund Working Capital}}{\text{Wastewater Utility Fund Budgetary Basis Expenses}}$	Decrease
	Storm Water Utility Fund Working Capital	$\frac{\text{Storm Water Utility Fund Working Capital}}{\text{Storm Water Utility Fund Budgetary Basis Expenses}}$	Decrease
	Combined Utility Fund Debt Burden	$\frac{\text{Total Combined Utility Fund Revenue}}{\text{Total Combined Utility Fund Debt Service}}$	Decrease
	Combined Utility Fund Net Position	$\frac{\text{Combined Utility Fund Current Year Net Position}}{\text{Combined Utility Fund Prior Year Net Position}}$	Decrease
	City-Wide Cash & Investments	$\frac{\text{City-Wide Unrestricted Cash \& Investments}}{\text{City-Wide Current Liabilities}}$	Decrease
	City-Wide Net Position	$\frac{\text{City-Wide Current Year Net Position}}{\text{City-Wide Prior Year Net Position}}$	Decrease
	City Wide Accumulated Depreciation	$\frac{\text{City Wide Accumulated Depreciation}}{\text{City-Wide Depreciable Assets}}$	Increase
	City-Wide Debt Per Capita	$\frac{\text{City-Wide Total Debt}}{\text{Population}}$	Increase

Financial Policies
Appendix A to General Policies, Section 1.1
Calculation of Financial Indicators
2008 - 2017

Indicator	2008	2009	2010
Revenue:			
General Fund Operating Revenue Per Capita (Nominal \$'s)	752	709	735
General Fund Operating Revenue Per Capita (Constant \$'s)	752	714	726
General Fund Intergovernmental Revenue (Percent of Total)	6%	6%	7%
General Fund Sales Tax - Net of BAP's (Percent of Total)	41%	40%	37%
General Fund Property Tax (Percent of Total)	16%	17%	17%
General Fund Actual Revenue vs. Budget	101%	94%	107%
Expenditures:			
General Fund Operating Expenditures Per Capita (Nominal \$'s)	713	727	701
General Fund Operating Expenditures Per Capita (Constant \$'s)	713	732	693
General Fund Operating Expenditures vs. Budget	96%	96%	97%
Full-Time Equivalents Per Capita	n/av	n/av	n/av
City-Wide Employee Benefit Cost As Percent Of Wages	27%	27%	26%
Operating Position:			
General Fund Operational Surplus/Deficit (Op Rev/Op Expend)	106%	98%	105%
General Fund Operating Margin (Surplus as Percent of Revenue)	5%	-3%	5%
General Fund Reserves (As Percent of Operating Expenditures)	35%	33%	40%
Water Utility Fund Working Capital (As % of Op Expenses)	114%	97%	60%
Wastewater Utility Fund Working Capital (As % of Op Expenses)	663%	670%	610%
Storm Water Utility Fund Working Capital (As % of Op Expenses)	979%	1119%	1372%
Combined Utility Fund Debt Burden (Op Rev/Debt Service)	4.6	3.7	3.8
Combined Utility Fund Net Postion (% of Prior Year)	103%	101%	99%
City-Wide Cash & Investments (Cash/Current Liabilities)	14.2	10.6	9.3
City-Wide Net Position (% Change from Prior Year)	103%	100%	101%
City-Wide Accumulated Depreciation (As % of Depreciable Assets)	42%	42%	43%
City-Wide Debt Per Capita (Nominal \$'s)	1,267	1,173	1,041
City-Wide Debt Per Capita (Constant/Real \$'s)	1,267	1,181	1,028

Notes:

[1] Significant increases in General Fund revenue (sales taxes, use taxes, building permits, etc.) have allowed the City to increase its service levels at a greater rate than population increases.

[2] The declines in the Wastewater and Storm Water working capital is mainly due to a reduction in reserves to fund capital projects.

[3] Recent increases in debt include the 2015 Colorado Water Resources and Power Development Authority Note (\$31.6 Million) and the 2017 General Obligation Recreation Center Bonds (\$27.5 million).

2011	2012	2013	2014	2015	2016	2017	Warning Trend
762	802	838	865	884	943	977	Decrease
726	749	763	766	773	803	804	Decrease
7%	7%	7%	8%	7%	7%	7%	Increase
37%	36%	36%	37%	37%	38%	41%	Decrease
16%	15%	14%	13%	13%	14%	14%	Decrease
106%	108%	111%	106%	102%	105%	104%	Decrease
701	731	738	764	785	845	854	Increase [1]
668	683	671	676	686	719	703	Increase
97%	98%	96%	94%	93%	96%	91%	Increase
0.0099	0.0099	0.0100	0.0100	0.0108	0.0111	0.0113	Increase
26%	26%	27%	28%	28%	27%	27%	Increase
109%	110%	114%	113%	113%	112%	114%	Decrease
8%	9%	12%	12%	11%	10%	13%	Decrease
48%	30%	45%	24%	34%	31%	44%	Decrease
68%	144%	228%	242%	195%	342%	435%	Decrease
652%	646%	615%	608%	285%	201%	194%	Decrease [2]
1008%	1174%	1327%	1072%	596%	213%	227%	Decrease [2]
4.1	5.1	6.9	8.3	4.6	4.0	4.2	Decrease
104%	108%	106%	107%	106%	115%	107%	Decrease
17.5	15.7	15.4	8.9	4.1	3.6	6.2	Decrease
104%	106%	104%	106%	105%	110%	106%	Decrease
44%	46%	47%	47%	43%	42%	38%	Increase
917	803	692	652	2,169	2,275	3,497	Increase [3]
874	750	630	577	1,897	1,936	2,879	Increase [3]

Reserve Policies**Policy Section: 2****Adopted by Resolution No. 92, Series 2015****Effective Date: December 15, 2015**

Purpose and Scope

The City of Louisville desires to maintain an appropriate level of financial resources to guard its citizens against service disruption in the event of unexpected revenue shortfalls or unanticipated one-time expenditures. This policy is also intended to document the appropriate reserve levels to protect the City's credit worthiness and maintain its good standing with bond rating agencies.

Reserves are accumulated and maintained to provide stability and flexibility to respond to unexpected adversity and/or opportunities. This policy establishes the reserve amounts the City will strive to maintain in its General Fund and its other major operating funds. This policy also stipulates the conditions under which those reserves may be used and how the reserves will be replenished if they fall below established reserve amounts.

The City will measure its compliance with this policy as of December 31st of each year, as soon as practical after final year-end information is audited and becomes available.

Policies

- 2.1 **General Fund Reserves.** The minimum unrestricted fund balance of the General Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures less any interfund transfers to other funds, regardless of whether the transfers are considered recurring or non-recurring.

While the minimum unrestricted fund balance is set at 15% of current operating expenditures, the targeted unrestricted fund balance will be at or above 20% of current operating expenditures. This higher target is in recognition of:

- the General Fund's reliance on revenue sources that are subject to fluctuations (sales and use taxes);
- the General Fund's exposure to unexpected and significant one-time expenditure outlays (transfers to the Capital Projects Fund, mid-year changes to operations, disasters, etc.); and
- the potential drain on General Fund resources from other funds (recurring support transfers to the Open Space & Parks Fund and the Cemetery Fund).

The use of General Fund reserves will be limited to addressing unanticipated, non-recurring needs. Reserves shall not normally be used for recurring annual operating expenditures.

However, reserves may be used to provide the City time to restructure operations (as might be required in an economic downturn), but such use will only take place in the context of a long-term financial plan. Use of reserves below the 20% target requires authorization from City Council.

In the event reserves are used resulting in an unrestricted fund balance below the 15% minimum, a plan will be developed to replenish the reserves as quickly as reasonably possible and presented as part of a long-term financial plan. Methods of replenishing fund balance may include the use of non-recurring revenue, year-end surpluses, and, if legally permissible, excess resources from other funds.

- 2.2 **Open Space & Parks Fund Reserves.** The entire fund balance for the Open Space and Parks Fund is restricted by voters for acquisition, development, and operation of open space, trails, wildlife habitats, wetlands, and parks.

The minimum fund balance of the Open Space and Parks Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures include only open space and parks operations and exclude all interfund transfers and capital outlay.

The targeted fund balance of the Open Space and Parks Fund will include the minimum fund balance *plus* an amount sufficient to cover the City's share (considering other likely joint partners) of the total projected cost of acquiring the three highest priority candidate open space properties. As the highest priority properties are purchased, this amount will be adjusted.

Use of reserves below the targeted amount requires authorization from City Council. In the event reserves are used to acquire open space property resulting in a fund balance below the targeted amount, a plan will be developed to replenish the reserves as quickly as reasonably possible and presented as part of a long-term financial plan. Methods of replenishing fund balance may include transfers from other funds, securing loans from other agencies to jointly purchase property, seeking approval of bonds to finance property acquisition, and/or delaying/reducing expenditures for development, construction, operation, and maintenance of open space zones, trails, wildlife habitats, wetlands, and parks.

- 2.3 **Cemetery Fund Reserves.** The minimum unrestricted fund balance of the Cemetery Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures, excluding interfund transfers and capital outlay.

The Cemetery Fund requires a recurring annual transfer from the General Fund to fund its operational deficit. This transfer will be adjusted on an annual basis to ensure that the unrestricted fund balance of the Cemetery Fund is maintained at or above 15% of current operating expenditures.

- 2.4 **Combined Utility Fund Reserves.** The Water, Wastewater, and Storm Water Utility Funds are enterprise funds and, therefore, the measure of reserves is based on levels of working capital rather than on levels of fund balance. It is important to maintain adequate levels of working capital in these funds to mitigate risks and to ensure a stable fee structure and service level.

The minimum working capital for the Water, Wastewater, and Storm Water Utility Funds shall be maintained at or above 25% of current operating expenses, as measured on the City's budgetary basis. For purpose of this policy, operating expenses are defined as all budgetary-basis expenses, excluding interfund transfers and capital outlay.

Debt Policies

Policy Section: 3
Adopted by Resolution No. 92, Series 2015
Effective Date: December 15, 2015

Purpose and Scope

To enhance creditworthiness and engage in prudent financial management, the City of Louisville is committed to systematic capital planning and long-term financial planning. Maintaining the City's bond rating is an important objective and, to this end, the City is continually working to improve its financial policies, budgets, forecasts, and financial health.

These policies establish criteria for the issuance of debt obligations by the City so that acceptable levels of indebtedness are maintained. The objectives of these policies are to ensure that the City obtains debt financing only when necessary, that the process for identifying the timing and amount of debt financing be as efficient as possible, that the most favorable interest rates and related issuance costs are obtained, and that future financial flexibility remains relatively unconstrained.

Debt financing includes general obligation bonds, revenue bonds, notes payable to the Colorado Water Resources & Power Development Authority, leases, and any other City obligations permitted to be issued or incurred under Colorado law, the City's Municipal Code, and the City's Charter.

This policy does not apply to the Urban Revitalization District, a legally separate entity, but a component unit of the City for financial reporting purposes.

Policies

- 3.1 **Use of Debt Financing.** Although the City will normally finance projects on a cash basis (pay-as-you-go), the City may decide that the most equitable way of financing a project is through debt financing (pay-as-you-use).

Factors which may favor *pay-as-you-go* financing include circumstances where:

- the project can be adequately funded from available current revenue and reserves;
- the project can be completed in an acceptable timeframe given the available resources;
- additional debt levels could adversely affect the City's credit rating or repayment sources; or
- market conditions are unstable or are not conducive to marketing debt.

Factors which may favor *pay-as-you-use* financing include circumstances where:

- current revenue or reserves are insufficient to pay project costs;
- a project is immediately required;
- revenue available for debt issues are considered sufficient and reliable so that long-term financing can be marketed with an appropriate credit rating, which can be maintained;
- market conditions present favorable interest rates and demand for municipal debt financing; or
- the useful life of the project or asset is five years or greater.

The City will not use long-term debt to finance any recurring purpose such as current operations. Debt financing will be used only for capital improvement projects and large equipment purchases. Debt payments shall not extend beyond the estimated useful life of the project or the equipment being financed.

- 3.2 **Limitations and Constraints on Debt Financing.** Per Article 12, Section 12-1, of the City of Louisville Charter, the total amount of the City's indebtedness shall not at any time exceed three (3) percent of the actual value, as determined by the County Assessor, of taxable property within the City, except such debt as may be incurred by supplying water.

Per Article 12, Section 12-3, of the City of Louisville Charter, any lease-purchase agreement, except for the acquisition of water rights, entered into by the City shall be approved by the City Council by non-emergency ordinance.

Per the Taxpayer Bill of Rights (TABOR) amendment to the Colorado Constitution, all multiple-year debt shall first be approved by the City's taxpaying electorate unless it is issued for a TABOR-defined government enterprise, refinances bonded debt at a lower interest rate, or sufficient cash reserves are pledged irrevocably for future payments. The City's TABOR-defined enterprises include the Water Utility Fund, the Wastewater Utility Fund, the Storm Water Utility Fund, and the Golf Course Fund. Operating leases, lease-purchases, and certificates of participation (COP's) that are subject to annual appropriation are not considered multiple-year debt and are not subject to TABOR election requirements.

- 3.3 **Structure of Debt Financing.** City debt will be structured to achieve the lowest possible net interest cost given market conditions, the urgency of the capital project, and the nature and type of any security provided. City debt will be structured in ways that will minimize impacts on future financing flexibility. To the extent possible, repayment of debt shall be structured to rapidly recapture credit capacity for future use.

City debt will be amortized for the shortest period consistent with a fair allocation of cost to current and future beneficiaries of the project being financed, and in keeping with other related provisions of this policy. The City shall normally issue general obligation bonds or revenue bonds with a maximum life of twenty years or less.

The City will normally seek to amortize general obligation bonds and revenue bonds with level payments (principal plus interest) over the life of the issue. Pushing higher debt service costs to future years will only be considered under special circumstances. The City will also avoid repayment schedules that consist of low annual payments and a large payment of the balance due at the end of the term. There shall always be at least one interest payment in the first fiscal year after a bond sale. Principal repayment shall start no later than the second year after the bond issue.

Call provisions for bond issues shall be made as short as possible, consistent with the lowest interest cost to the City. Unless specific compelling reasons exist, all bonds shall be callable only at par.

Credit enhancements may be used if the costs of such enhancements are lower than the reduction in net debt service payments or if they provide other significant financial benefits to the City.

- 3.4 **Bond Counsel.** The City will retain an external bond counsel through a competitive process administered by the Finance Department and the City Attorney's Office. All debt issues of the City will include a written opinion by bond counsel on the validity of the bond offering, the security for the offering, and whether and to what extent interest on the bonds is exempt from income and other taxation.
- 3.5 **Financial Advisor.** The City will retain an external financial advisor through a competitive process administered by the Finance Department. For each debt issuance, the financial advisor will provide the City with information and recommendations on all aspects of the issuance, including market opportunities, method of sale, structure, term, pricing, and fees.
- 3.6 **Method of Sale.** As a matter of general policy, the City shall seek to issue its general and revenue bond obligations with a competitive sale process unless it is determined by the City's Financial Advisor and Finance Director that such a method will not produce the best results for the City. Other methods of sale that may be authorized by the Financial Advisor and Finance Director are a negotiated sales process and a private placement process.

Conditions that may favor a negotiated sale process are:

- The bond issue is, or contains, a refinancing that is dependent on market timing;
- At the time of the issuance, the interest rate environment or economic factors that affect the bond issue are volatile;
- The nature of the debt is unique and requires particular skills from the underwriter; or
- The debt issuance is bound by a compressed timeline due to extenuating circumstances that prevent a competitive process from being accomplished.

Whenever a negotiated sale process is determined to be in the best interests of the City, the City will use a competitive process to select its investment banking team.

In such instances where the City, through competitive bidding, deems the bids as unsatisfactory, or does not receive bids, it may, at the election of the Finance Director, immediately enter into a negotiated sale process or private placement process.

- 3.7 **Refunding of Debt.** Periodic reviews of all outstanding debts will be undertaken by the Finance Director and Financial Advisor to determine refunding opportunities. Refundings will be considered (within legal constraints) if and when there is a net economic benefit of the refunding, or if the refunding is essential in order to amend covenants to enhance operations and management. As a general rule, refundings will only be considered if the present value savings (net of all costs) of a particular refunding will exceed five percent (5%) of the refunded principal.

- 3.8 **Arbitrage Liability Management.** It is the City's policy to minimize the cost of arbitrage rebate and yield restriction while strictly complying with the law. The City will not issue obligations except for identifiable projects with very good prospects of timely initiation. Because of the complexity of the arbitrage rebate regulations and the severity of non-compliance penalties, the City will use the services of Bond Counsel and other arbitrage compliance experts when determining arbitrage liability, reporting, and exemptions.
- 3.9 **Financial Disclosure.** The City is committed to full and complete financial disclosure and to cooperating fully with rating agencies, institutional and individual investors, other levels of government, and the general public to share clear, comprehensible, accurate, and timely financial information. Continuing disclosure requirements under Rule 15c2-12 issued by the Securities and Exchange Commission (SEC) may apply to certain debt transactions of the City. The City will comply with all such Federal or other State reporting requirements on a timely basis. The City is committed to meeting continuing disclosure requirements of the national information repositories.

Revenue Policies

Policy Section: 4
Adopted by Resolution No. 92, Series 2015
Effective Date: December 15, 2015

Purpose and Scope

The City of Louisville collects revenue from various sources, the largest of which are from sales and use taxes, utility fees, property taxes, and intergovernmental revenue. The structure, equity, fluctuation, and collection of revenue are important for financial stability and are reviewed by bond rating agencies to determine the City's credit quality.

Policies

- 4.1 **Diversification and Stabilization.** The City will strive to maintain a diversified and stable revenue system to reduce the overall effects of fluctuations in any one revenue source.
- 4.2 **Equity.** Revenue will be derived from a fair, equitable, and adequate resource base, while minimizing tax differential burdens. Services having a City-wide benefit shall be financed with revenue sources generated from a broad base, such as sales taxes and property taxes. Services where the customer determines the use shall be fully or partially financed with user fees and charges related to the level of service provided.
- 4.3 **Collections.** The City will monitor all taxes, fees, and charges to make sure they are equitably administered and collections are timely and accurate. The City will pursue collection of delinquent amounts (including related penalties and interest) as authorized by the Louisville Municipal Code.
- 4.4 **Recurring and Non-recurring Revenue.** The City's objective is to fund all recurring expenditures with recurring revenue. Non-recurring, one-time revenue should be used to fund only non-recurring, one-time expenditures. The preferred use of non-recurring revenue is to invest in projects that will result in long-term operational cost savings.
- 4.5 **Intergovernmental Revenue.** The City will pursue intergovernmental aid, including grants, for those programs and activities that address a recognized need and are consistent with the City's goals and objectives, and will attempt to recover all allowable costs associated with those programs. The City will avoid using grants for ongoing service delivery needs. Any decision to pursue intergovernmental aid should only be made after consideration of the present and future funding requirements, costs of administering the funds, costs associated with special conditions or regulations attached to the aid, and ongoing operational costs after the aid period.

- 4.6 **User Fees and Services Charges.** The City will periodically recalculate the full cost of providing services in order to provide a basis for setting the associated user fee or service charge. Full cost shall incorporate direct and indirect costs, including operations (with City labor costs), maintenance, overhead, debt service, equipment, and capital charges. The intent of this policy is to set fees at a level that is related to the actual cost of producing the good or service. The City will also periodically examine and compare rates from other cities providing similar services. It is recognized that competing policy objectives may result in user fee levels that recover only a portion of the costs.
- 4.7 **Fees for Children’s Recreational Services and Senior Programs.** The City may set fees for children’s recreational programs and senior services at levels below the full cost of providing those services.
- 4.8 **Fees for Non-Resident City Services.** Non-residents may be required to pay higher fees than residents for City services.

**Operating Budget
Policies****Policy Section: 5**
Adopted by Resolution No. 92, Series 2015
Effective Date: December 15, 2015

Purpose and Scope

The formulation of the annual operating budget, including the publication of the budget document, is one of the most important financial activities that the City of Louisville undertakes each year. The budget process provides a comprehensive plan to deliver efficient services to residents and stakeholders of the City in a manner that aligns resources with the policies, goals, mission, and vision of the City. This policy is intended to provide guidelines to assist in the formulation of financial discussion and the broader implications of financial decisions. This policy shall apply to all funds with an adopted budget.

Policies

- 5.1 **Budgetary Basis of Accounting.** The “basis of accounting” is a term used to describe the timing of revenue and expenditure recognition. In other words, when the effects of transactions or events should be recognized. In governmental accounting, the basis of accounting used for financial reporting purposes, as required by generally accepted accounting principles (GAAP), is not required for use in preparing a budget document. Under GAAP, governmental funds are required to utilize a modified accrual basis of accounting and proprietary funds (enterprise and internal service) are required to utilize a full accrual basis of accounting for financial reporting purposes. The City of Louisville’s *budgetary* basis of accounting is a modified accrual basis for *all* fund types, including proprietary funds. Some of the differences between the City’s budgetary basis of accounting and the GAAP basis of accounting for proprietary fund types are:
- *Issuance of debt* – budgeted as a revenue item, adjusted at year-end to a liability for financial reporting purposes.
 - *Principal payment on debt* – budgeted as an expense item, adjusted at year-end to a reduction in the liability for financial reporting purposes.
 - *Capital acquisition* – budgeted as an expense item, adjusted at year-end to an asset acquisition for financial reporting purposes.
 - *Depreciation* – not recognized for budgeting purposes, recorded at year-end as an expense for financial reporting purposes.

- 5.2 **Level of Budgetary Control.** The level of budgetary control is the level at which spending cannot exceed the budgeted amount without City Council authorization. The level of control is also the level of detail the City Council approves in the appropriation resolution. The City's current level of budgetary control is at the fund level. However, department management is responsible for administering their respective programs within the financial constraints described by the budget as adopted.

Article 11, Section 11-6 of the City of Louisville Charter states, *"During the fiscal year, no officer or employee shall expend or contract to expend any money, or incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts appropriated by the City Council. Any contract, verbal or written, made in violation of this subsection shall be void, and no moneys of the City shall be paid on such contract; except that the City Council may ratify such a contract if it determines that ratification would be in the best interest of the City, and if it adopts a resolution making the necessary appropriation."*

- 5.3 **Balanced Budget.** The City's definition of a balance budget requires each fund's revenue plus appropriated fund balance/working capital to be equal to, or greater than, each fund's total appropriations. However, it is the City's intent to go further and develop *structurally* balanced budgets for the General Fund and the other major operating funds (excluding capital project funds). In a structurally balanced budget, annual recurring revenue will be projected to equal or exceed annual recurring expenditures for each fund. If a structural imbalance (recurring expenditures exceeding recurring revenue) should occur in the General Fund or in any of the major operating funds, a plan will be developed and implemented to bring the budget back into structural balance.
- 5.4 **Budget Form.** Article 11, Section 11-2 of the City of Louisville Charter states, *"The proposed budget shall provide a complete financial plan for the City in a format acceptable to the City Council. Except as otherwise provided by this Charter, the proposed budget shall be prepared in accordance with State statutes establishing the local government budget law and the local government uniform accounting law."*
- 5.5 **Capital Improvement Plan (C-I-P).** A Five-Year Capital Improvement Plan will be presented to the City Council for consideration during the budget development process. The annual capital budget will be based on the first year of the approved C-I-P.
- 5.6 **Long-Term Financial Plan (LTFP).** Five-year financial forecasts for each of the City's major operating funds will be presented to the City Council for consideration during budget development. The LTFP will coordinate the C-I-P with the operating budget and will provide insight into potential future financial imbalances so that action can be taken before a crisis occurs.
- 5.7 **Budget Amendment.** The City Council may amend or supplement the budget by resolution at any time after its initial adoption. A public hearing is required.
- 5.8 **Budget Control System.** The City will develop and maintain a budgetary control system to help it adhere to the budget. All departments are part of the budget control system and will have access to individual department reports that compare budget-to-actual financial performance. The Finance Department will report City-wide budget-to-actual performance on a monthly basis for both revenue and expenditures to the City Finance Committee.

Investment Policies

Policy Section: 6
Adopted by Resolution No. 92, Series 2015
Effective Date: December 15, 2015

Purpose and Scope

It is the policy of the City of Louisville to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands and conforming to all Colorado Revised Statutes, the City of Louisville Charter, and the City of Louisville Municipal Code.

The provisions of this investment policy shall apply to all funds held in the custody of the City and all of its offices. Except for cash in certain restricted and special funds, the City shall consolidate, or “pool”, cash and investment balances from all funds to maximize investment earnings and to increase efficiencies with regards to investment pricing, safekeeping, and administration. The investment income derived from the pooled cash and investment accounts shall be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

Policies

6.1 **Objectives.** In order of priority, the primary objectives of investment activities shall be safety, liquidity, and yield:

- *Safety.* Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio through the mitigation of credit risk and interest rate risk.
- *Liquidity.* The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This shall be accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio shall consist largely of securities with active secondary or resale markets. In addition, a portion of the portfolio may be placed in local government investment pools (LGIPs) which offer same-day, constant dollar liquidity for short-term funds.
- *Yield.* The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary

importance compared to the safety and liquidity objectives described above. Securities generally shall be held to maturity with the following exceptions:

- A security with a declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration of the portfolio.
- Liquidity needs of the portfolio require the security to be sold.

6.2 Delegation of Authority. The Finance Director shall be the designated investment officer of the City and shall be responsible for all investment decisions and activities, under the direction of the City Manager. The Finance Director shall establish investment policy procedures for the operation of the investment program consistent with this policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director.

The Finance Director may delegate the authority to conduct investment transactions and manage the operation of the investment portfolio to one or more subordinates and/or an external registered investment advisor who shall act in accordance with established procedures on internal controls and in compliance with this investment policy.

6.4 Legal Investments. All investments shall be made in accordance with Colorado Revised Statutes (CRS) as follows: CRS 11-10.5-101, et seq., Public Deposit Protection Act; CRS 24-75-601, et seq., Funds - Legal Investments for Government Units; CRS 24-75-603, et seq., Depositories; CRS 24-75-701 and 702, et seq., Local Governments - Local Government Pooling and that the investment or deposit meets the standard established in section CRS 15-1-304. Any revisions or extensions of these sections of the CRS will be assumed to be part of this Investment Policy immediately upon enactment.

To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the settlement date or in accordance with state and local statutes and ordinance. Pursuant to CRS Section 24-75-601.1(1), as amended from time to time, and subject to the limitations set forth therein, the securities listed herein shall be eligible for investment of public funds by the City. In the event of a conflict between CRS 24-75-601.1(1) and this policy, other than this policy being more restrictive than CRS 24-75-601(1), CRS 24-75-601.1(1) shall control. Nothing herein shall preclude the City from adopting a policy to permit securities other than those listed in CRS 24-75-601.1(1) for investment of public funds.

CRS 24-75-601(1) and this policy authorize the following investments:

- Any security issued by, fully guaranteed by, or for which the full credit of the United States Treasury is pledged for payment; allowing for inflation indexed securities. The period from the date of settlement of this type of security to the maturity date shall be no more than five years, unless the City Council authorizes investment for a period in excess of five years.
- Any security issued by, fully guaranteed by, or for which the full credit of the following is pledged for payment: The Federal Farm Credit Bank, A Federal Home Loan Bank, the Federal Home Loan Mortgage Corporation, The Federal National Mortgage Association, the Government National Mortgage Association, or an entity or organization that is not

listed in this paragraph but that is created by, or the creation of which is authorized by, legislation enacted by the United States Congress and that is subject to control by the federal government that is at least as extensive as that which governs an entity or organization listed in this paragraph. The period from the date of settlement of this type of security to its maturity date shall be no more than three years. Any entity or organization listed in this paragraph may represent up to but not more than 35% of the investment portfolio. The total of the above mentioned entities or organizations and inclusive of corporate or bank securities cannot represent more than 95% of the investment portfolio.

- Any security that is a general or revenue obligation of any state of the United States, the District of Columbia, or any territorial possession of the United States or of any political subdivision, institution, department, agency, instrumentality, or authority of any of such governmental entities. The period from the date of settlement of this type of security to the maturity date shall be no more than three years.
- Any interest in a local government investment pool pursuant to CRS 24-75-701, et seq.
- Any guaranteed investment contract (GIC) if at the time the contract or agreement is entered into, the long-term credit rating, financial obligations rating, claims paying ability rating, or financial strength rating of the party, or of the guarantor of the party, with whom the public entity enters the contract or agreement is, at the time of issuance, rated in one of the two highest rating categories by two or more nationally recognized securities rating agencies that regularly issue such ratings. Contracts or agreements purchased under this paragraph shall not have a maturity period greater than three years.
- Any dollar-denominated corporate or bank security issued by a corporation or bank that has a maturity of less than three years from the date of settlement and, at the time of purchase, must carry at least two credit ratings from any of the nationally recognized credit rating agencies and must not be rated below "AA- or Aa3" by any credit rating agency. The aggregate value of all securities referred to in this paragraph shall equal no more than 25% of the total portfolio.
- Money market instruments, such as commercial paper or bankers' acceptance, must carry at least two credit ratings from any of the nationally recognized credit rating agencies and must not be rated below "A1, P1, or F1" by any credit rating agency.
- Any money market fund that is registered as an investment company under the federal "Investment Company Act of 1940", as amended, at the time the investing public entity invests in such fund. The money market fund must: 1) have no commission fee on the charged on purchases or sales of shares; 2) have a constant daily net asset value per share of \$1.00; 3) limit assets of the fund to U.S. Treasury Securities; 4) have a maximum stated maturity and weighted average maturity in accordance with Federal Securities Regulation 270-2A-7; and 5) have a rating at the time of purchase of at least AAAM by Standard & Poor's or Aaa/MRI+ Moody's
- The purchase of any repurchase agreement of marketable securities referred to in the preceding paragraphs. A Master Repurchase Agreement must be executed with the bank or dealer. The securities must be delivered to the City's custodian or to a third-party custodian or third-party trustee for safekeeping on behalf of the City. The title to or

a perfected security interest in such securities along with any necessary transfer documents must be transferred to the City or the City's custodian. The collateral securities of the repurchase agreement must be collateralized at no less than one hundred two percent and marked to market no less frequently than weekly. Collateralization is required per the Public Deposit Protection Act, CRS 11-10.5-101 et seq. The securities subject to the repurchase agreement may have a maturity in excess of five years. The repurchase agreement itself may not have a maturity of more than five years from the date of settlement unless the City Council authorizes investment for a period in excess of five years.

- Certificates of deposit in state or national banks or in state or federally chartered savings banks, which are state-approved depositories per CRS Section 24-75-603, et seq. (as evidenced by a certificate issued by the State Banking Board) and are insured by the FDIC. Certificates of deposit, which exceed the FDIC insured amount, shall be collateralized in accordance with the Colorado Public Deposit Protection Act. Certificates of deposit must comply with CRS Section 30-10-708 (1). The aggregate value of all certificates of deposit shall equal no more than 25% of the total portfolio.

6.4 **Standards of Care and Performance.** The “reasonable prudence” standard shall be used by investment officials in the context of managing an overall portfolio. The “reasonable prudence” standard provides that investments shall be made with the judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not in regard to speculation, but in regard to the permanent disposition of funds, considering the probable income as well as the probable safety of the capital.

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

In addition, officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose to the City Manager any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City.

6.5 **Authorized Financial Institutions, Depositories, and Broker-Dealers.** Unless utilizing the services of an external registered investment advisor, the Finance Department shall maintain a list of financial institutions and depositories authorized to provide investment services to the City. In addition, the Finance Department shall maintain a list of approved security broker/dealers that may include “primary” dealers or regional dealers qualifying under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule). To qualify for consideration for investment transactions with the City, all financial institutions and broker-dealers must supply the following, as appropriate:

- Proof of state registration (except for those firms providing safekeeping and custodial services only).
- Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines.
- Proof of Financial Industry Regulatory Authority (FINRA) certification.
- Evidence of adequate insurance coverage.
- Certification of having read and understood and agreeing to comply with the City's investment policy.

An annual review of the financial condition and registration of all qualified financial institutions and broker/dealers will be conducted by the Finance Director.

- 6.6 **Safekeeping and Custody.** All trades of marketable securities will be executed “delivery versus payment” (where applicable) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

Securities will be held by an independent third-party custodian selected by the City and evidenced by safekeeping receipts in the City's name. The safekeeping institution shall provide on an annual basis a copy of its most recent report on internal controls (Statement of Standards 70).

Moreover, management is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the valuation of costs and benefits requires estimates and judgments by management. The internal controls structure should address the following points:

- Control of collusion.
- Separation of transaction authority from accounting and recordkeeping.
- Custodial safekeeping.
- Avoidance of physical delivery securities.
- Written confirmation of transactions for investments and wire transfers.
- Dual authorization of wire transfers.

Compliance with these controls shall be reviewed and confirmed through the City's annual independent audit.

- 6.7 **Performance Standards & Reporting**

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

The City's investment strategy is passive. Given this strategy, the basis used by the Finance Director to determine whether market yields are being achieved shall be the ColoTrust local government investment pool, the one-year US Treasury Bill, and the two-year Agency Benchmark.

The Finance Director shall provide the Finance Committee monthly investment reports that provide the status and characteristics of the current investment portfolio. The investment report should include schedules on:

- Portfolio diversification.
- Maturity distribution.
- A listing of all securities held by authorized investment category.
- Par value, amortized book value, and market value for all securities held.
- Monthly activity – purchases, sales, calls, and interest received.

**Capital Asset
Investment &
Management Policies****Policy Section: 7**
Adopted by Resolution No. 92, Series 2015
Effective Date: December 15, 2015

Purpose and Scope

Capital assets have a major impact on the ability of the City of Louisville to deliver services, the economic vitality of the City, and the overall quality of life for the City's citizens. The purpose of this policy is to provide general guidelines for a comprehensive process of allocating limited resources to capital investments. This policy applies to all funds included in the City's Five-Year Capital Improvement Plan.

Policies

- 7.1 **General Process for Five-Year Capital Improvement Plan (C-I-P).** The Finance Department is responsible for coordinating the C-I-P process within the annual budget calendar and for compiling the requested, recommended, and adopted C-I-P document.

Each year, City departments will submit a list of prioritized projects for inclusion into the C-I-P. The City Manager will review the requests and make the final recommendations to City Council. City Council will review the recommended C-I-P and direct any changes for the final C-I-P. The first year of the C-I-P will be included in the Annual Operating & Capital Budget presented to the City Council for formal adoption in November.

The City shall provide meaningful opportunities for all stakeholders to provide input into the C-I-P development process.

- 7.2 **C-I-P Project Selection.** An objective set of criteria will be used to assess and evaluate project proposals. Although specific criteria may be updated from time to time, the following concepts are core principles to be considered in the development of such criteria:
- Long-Term Forecasts – Long-term forecasts will be prepared to better understand resources available for capital spending and to assess operational impacts and eventual maintenance and replacement costs.
 - Impact of Other Projects – Projects shall not be considered in isolation. One project's impact on others should be recognized and costs shared between projects where appropriate.

- Full Costing – Cost analysis of a proposed project should encompass the entire cost of the project, including annual maintenance and other impacts to the operating budget.
- Predictable Project Timing & Scope – Schedule and scope estimates should be practical and achievable within the requested resources, including financial and human.

7.3 **Balanced C-I-P.** The adopted C-I-P will be balanced. This means that for the five year period, revenue plus the use of fund reserves will equal or exceed total project expenditures.

7.4 **Asset Maintenance & Replacement.** It is the City's intent to maintain its existing assets and a level that protects the initial capital investment and minimizes future maintenance and replacement costs. Based on an asset inventory and risk assessment, staff shall include recommendations for asset maintenance in the C-I-P. It is the City's intent to ensure that adequate resources are allocated to preserve the City's existing infrastructure to the best of its ability before allocating resources to other capital projects.

**Accounting, Auditing, &
Financial Reporting
Policies****Policy Section: 8
Adopted by Resolution No. 92, Series 2015
Effective Date: December 15, 2015**

Purpose and Scope

The City of Louisville desires to maintain a system of financial management that safeguards City assets, promotes financial transparency, and provides timely, accurate, and relevant financial information to citizens, elected officials, and management. This policy pertains to all funds and operations of the City and, to the extent reasonably possible, all component units of the City.

Policies

- 8.1 **Accounting.** The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles applicable to state and local governments. The City's accounting and reporting policies will conform to the generally accepted accounting principles (GAAP).
- 8.2 **Auditing.** Article 11, Section 11-7 of the City of Louisville Charter states, *"The Council shall provide for a financial audit, which shall be performed at least annually by a certified public accountant selected by the Council. The Audit shall be performed in accordance with the State statutes establishing the local government audit law. Copies of the audit shall be made available for public inspection."*

In compliance with the Charter, an annual audit will be performed by an independent certified public accounting firm in accordance with Generally Accepted Governmental Auditing Standards and the auditor's opinion will be included in the City's Comprehensive Annual Financial Report (CAFR).

The City's Finance Department shall be responsible for managing the audit procurement process. The City Council will appoint the independent auditor and approve each year's audit engagement letter. The audit engagement term shall typically be for five to ten years, subject to annual review, approval, and appropriation.

- 8.3 **Audit Committee.** The City's Finance Committee will act as the City's Audit Committee. The Audit Committee will provide an independent review and oversight of the government's financial reporting processes, internal controls, and independent auditors. The City's independent auditors will meet with the Audit Committee at least annually and have direct access to the Audit Committee if City staff is unresponsive to auditor recommendations or if

the auditors consider such communication necessary to fulfill their legal and professional responsibilities.

- 8.4 **Financial Reporting.** The City's Comprehensive Annual Financial Report (CAFR) will be published annually to present the results, financial position, and results of operations of the City for the prior year. As an additional independent confirmation of the quality of the City's financial information, the City will annually submit its CAFR to the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.

The Finance Department will provide monthly interim financial reports to the Finance Committee after the close of each month. The reports will be designed to keep the Committee continuously informed of the City's overall financial status.

- 8.5 **Internal Controls.** The goals and objectives of the City's internal control policies are to safeguard City assets and to foster reliance on public information for decision-making purposes at all levels both internally and externally. Management shall establish the presence of integrity, ethics, competence, and a positive control environment. Directors are responsible for establishing, executing, and maintaining control policies and procedures at the detail level within their specific departments.

The City's internal control structure will be based on the Committee of Sponsoring Organizations of the Treadway Commission on Fraudulent Financial Reporting (COSO) framework and comprised of the following elements:

- **Control Environment** – Factors include integrity and ethical values, commitment to competence, leadership philosophy and operating style, assignment of authority and responsibility, and policy and procedures;
 - **Risk Assessment** – Routine assessment of risk and its impact on internal controls;
 - **Control Activities** – Such as segregation of duties, authorization of transactions, retention of records, supervision and monitoring of operations, and physical safeguards;
 - **Information and Communication** – Policies and procedures are documented and accessible; and
 - **Monitoring** – Assessment of the quality of performance over time to determine whether controls are effective and track resolution achievements of identified problems.
- 8.6 **Capitalization of Assets.** The terms capital assets, capital outlay, and fixed assets are used to describe assets that are used in operations that have initial lives extending beyond a single reporting period, such as water rights, infrastructure, land, buildings, improvements other than buildings, and equipment. It is incumbent upon departments to maintain adequate control over all resources, including capital assets, to minimize the risk of loss or misuse.

Not all fixed assets are required to be reported on the City's balance sheet. Specifically, fixed assets with extremely short useful lives or fixed assets of small monetary value are properly reported as an "expenditure" or "expense" of the period in which they are acquired.

Fixed assets that are reported on the City's balance sheet are said to be "capitalized" and must meet the capitalization criteria outlined in this policy.

The City's capitalization criteria are, as follows:

- Assets should be capitalized only if they have an estimated useful life of at least two years following the date of acquisition.
- The capitalization thresholds shall normally be applied to individual items rather than to groups of similar items (e.g., chairs), unless the effect of doing so would be to eliminate a significant portion of total capital assets (e.g., library books).
- The capitalization threshold for each individual item is \$5,000.
- Directors are responsible for establishing control and inventory procedures at the department level for non-capitalized assets such as office equipment, communications equipment, fleet management inventory, firearms, etc.

8.7 Accounts Receivable Write-Off. Accounts receivable is an asset account reflecting amounts owed to the City. Staff will make every effort to collect all receivables. Only receivables deemed uncollectible can be written off. In order to be deemed uncollectible, a receivable must meet the following criteria:

- All standardized collections procedures have been exhausted;
- Further measures to collect the debt have been determined as inappropriate; and
- The characteristics of the debt are such that write-off is appropriate (e.g., the debt is small relative to the cost of further collection efforts).

The City Manager or Finance Director is authorized to approve a write-off of up to \$100 per individual account. Staff's request to write-off accounts greater than \$100 must be approved by the Finance Committee. The amounts and reasons for all write-offs will be documented and made available for audit.

PAGE LEFT INTENTIONALLY BLANK



City *of*
Louisville

COLORADO • SINCE 1878

2019-2020 Biennial Operating & Capital Budget

Miscellaneous Tab

**RESOLUTION NO 54
SERIES 2018**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CITY OF LOUISVILLE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2019 AND ENDING ON THE LAST DAY OF DECEMBER 2019

WHEREAS, the City Council of Louisville has appointed the City Manager to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the City Manager submitted a proposed budget to the City Council of Louisville on September 17, 2018, for its consideration, and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 2, 2018, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases have been made to revenue, or reserves have been used, so that the budget remains in balance, as required by law

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

SECTION 1 That the estimated revenue and expenditures for each fund as provided for in the budget are as summarized below in Schedule A.

SECTION 2. That the budget as submitted, amended, and herein summarized by fund, a copy of which is attached hereto and incorporated herein by this reference, hereby is approved and adopted as the budget of the City of Louisville for the calendar year beginning on the first day of January 2019 and ending on the last day of December 2019

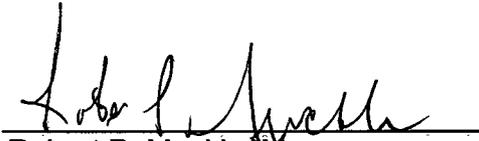
SECTION 3. That the budget hereby approved and adopted shall be signed by the Mayor and City Clerk and made a part of the public record of the City of Louisville, Colorado

Schedule A
City of Louisville, Colorado
Summary of Budgeted Revenue, Expenditures, and Projected Changes to Fund Balances
All Funds
2019 Budget

	General Fund	Special Revenue Funds	Capital Project Funds	Debt Service Funds	Enterprise Funds (Bdgt Basis)	Internal Service Funds (Bdgt Basis)	Total All Funds
Beginning Balance [1]	7,752,307	2,885,724	2,022,653	22,787	16,814,171	893,897	30,391,538
Revenue & Other Sources:							
General Revenue	16,952,830	2,280,530	8,183,520	1,752,050	-	-	29,168,930
Administration & Support Services	103,810	28,250				430,310	562,370
Community Design	1,274,370	770,350					2,044,720
Public Safety & Justice	153,690	-	-	-	-	-	153,690
Transportation	754,270		407,060				1,161,330
Utilities	-	-			16,425,820		16,425,820
Parks	3,720	364,910	359,300				727,930
Open Space & Trails							
Recreation		3,345,030			1,734,300		5,079,330
Cultural Services	420,730						420,730
Economic Prosperity	60,000						60,000
Interfund Transfers	79,210	3,179,520	1,669,600				4,928,330
Total Revenue & Other Sources	19,802,630	9,968,590	10,619,480	1,752,050	18,160,120	430,310	60,733,180
Expenditures & Other Uses:							
Administration & Support Services	5,364,050	299,250	826,390			647,640	7,137,330
Community Design	1,677,240	495,060					2,172,300
Public Safety & Justice	6,441,180		529,920				6,971,100
Transportation	2,316,970	97,600	7,734,030				10,148,600
Utilities					14,080,190		14,080,190
Parks	23,860	2,391,400	84,000				2,499,260
Open Space & Trails		810,800	1,283,500				2,094,300
Recreation	113,840	4,579,690	3,250		1,819,300		6,516,080
Cultural Services	2,144,680		125,540				2,270,220
Economic Prosperity	238,770		25,000				263,770
Debt Service	8,480			1,742,300	2,526,780		4,277,560
Interfund Transfers	3,937,730	92,600	898,000				4,928,330
Total Expenditures & Other Uses	22,266,800	8,766,400	11,509,630	1,742,300	18,426,270	647,640	63,359,040
Ending Balance [1]	5,288,137	4,087,914	1,132,503	32,537	16,548,021	676,567	27,765,678

[1] "Balance" for Governmental Funds refers to Fund Balance. "Balance" for Proprietary Funds refers to Working Capital.

PASSED AND ADOPTED this 27th day of November, 2018


Robert P. Muckle, Mayor

Attest: 
Meredyth Muth, City Clerk



**RESOLUTION NO 55
SERIES 2018**

**ANNUAL APPROPRIATION RESOLUTION FOR THE CITY OF LOUISVILLE,
COLORADO FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2019 AND
ENDING DECEMBER 31, 2019**

WHEREAS, the City Council has adopted the annual budget for the 2019 budget year and it is necessary to appropriate the revenues provided in the budget to and for the purposes described below

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF LOUISVILLE, COLORADO**

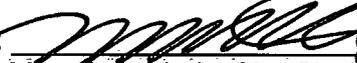
SECTION 1 That out of the estimated revenue to be derived from all sources, as set forth in the 2019 budget, to be received into the funds listed below, which together with estimated reserves at January 1, 2019, make a total of estimated revenue and reserves, there is hereby appropriated to each such fund for the fiscal year beginning January 1, 2019, the amount listed as follows.

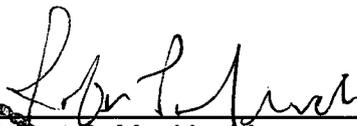
Total 2019 Appropriations

**City of Louisville, Colorado
Schedule of Appropriations by Fund
2019 Budget**

Fund Description	2018 Appropriations
General	\$ 22,266,800
Open Space & Parks	3,189,700
Conservation Trust - Lottery	224,400
Cemetery Perpetual Care	13,690
Cemetery	184,600
PEG Fees	25,050
Historic Preservation	549,270
Recreation	4,579,690
Capital Projects	10,735,630
Impact Fee	774,000
Recreation Center Debt Service	1,742,300
Water Utility	9,133,010
Wastewater Utility	4,949,140
Stormwater Utility	901,980
Solid Waste & Recycling Utility	1,622,840
Golf Course	1,819,300
Technology Management	60,750
Fleet Management	586,890
Total Appropriations	\$ 63,359,040

PASSED AND ADOPTED this 27th day of November, 2018

Attest.  _____
Meredyth Muth, City Clerk

 BY  _____
Robert P. Muckle, Mayor

**RESOLUTION NO 56
SERIES 2018**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR
2018, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF
LOUISVILLE, COLORADO FOR THE 2019 BUDGET YEAR**

WHEREAS, the City Council of the City of Louisville has adopted the annual budget for the 2019 budget year in accordance with the Local Government Budget Law, on November 27, 2018, and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$3,351,875, and

WHEREAS, the amount of money necessary from property tax revenue to balance the budget for the estimated debt service payments for the approved 2017 General Obligation Recreation Center Bonds is \$1,778,097, and

WHEREAS, the 2018 net valuation for assessment for the City of Louisville as certified by the County Assessor is \$646,580,786, and

WHEREAS, the City of Louisville is exempt from the statutory property tax revenue limitation (5.5% limit) due to the voter approval of Ballot Issue 2A on November 6, 2001, and

WHEREAS, the City of Louisville is exempt from the fiscal year spending limitation imposed by Article X, Section 20, to the Colorado Constitution, approved by the voters on November 3, 1992, due to the voter approval of Ballot Issue 2A on November 6, 2001

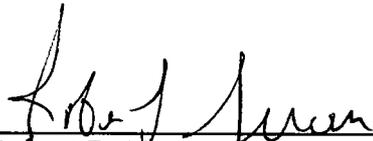
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

SECTION 1 That for the purpose of meeting all general operating expenses of the City of Louisville during the 2019 budget year, there is hereby levied a tax of 5.184 mills upon each dollar of the total valuation for assessment of all taxable property within the City for the year 2018

SECTION 2. That for the purpose of meeting payments for bonded indebtedness of the City of Louisville during the 2019 budget year, there is hereby levied a tax of 2.750 mills upon each dollar of the total valuation for assessment of all taxable property within the City for the year 2018.

SECTION 3. That the City Clerk is hereby authorized and directed to immediately certify to the County Commissioners of Boulder County, Colorado, the mill levies for the City of Louisville as herein above determined and set.

PASSED AND ADOPTED this 27th day of November, 2018

By 
Robert P Muckle, Mayor

Attest: 
Meredyth Muth, City Clerk



**RESOLUTION NO 58
SERIES 2018**

**A RESOLUTION SETTING CERTAIN FEES, RATES, AND CHARGES FOR
THE CITY OF LOUISVILLE, COLORADO**

WHEREAS, pursuant to the Louisville Municipal Code, the City Council is authorized to establish certain fees, rates, and charges by resolution, and

WHEREAS, the City Council wishes to establish by this resolution the amounts of certain fees, rates, and charges effective January 1, 2019

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF LOUISVILLE, COLORADO:**

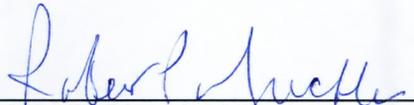
SECTION 1 Pursuant to authorization in the Louisville Municipal Code, the Louisville City Council hereby establishes certain fees, rates, and charges in accordance with the schedules and tables attached and made a part hereof

SECTION 2 The fees, rates, and charges set by this resolution shall be effective January 1, 2019 and may thereafter be amended from time to time by resolution of the City Council

SECTION 3. The fees, rates, and charges set by this resolution shall supersede and replace any fees, rates, or charges previously set or adopted by the City Council for the same purpose. However, the same shall not be deemed to release, extinguish, alter, modify, or change in whole or in part any liability which shall have been previously incurred, and the superseded or replaced provision shall be treated and held as still remaining in force for the purpose of sustaining any judgment, decree, or order

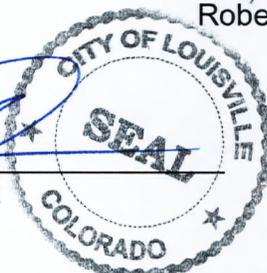
SECTION 4. If any portion of this resolution is held to be invalid for any reason, such decisions shall not affect the validity of the remaining portions hereof

PASSED AND ADOPTED this 4th day of December, 2018


Robert P. Muckle, Mayor

ATTEST


Meredyth Muth, City Clerk

The seal is circular with a scalloped border. The outer ring contains the text "CITY OF LOUISVILLE" at the top and "COLORADO" at the bottom, separated by two stars. In the center of the seal, the word "SEAL" is written in a bold, serif font.

Resolution 58, Series 2018

Exhibit A

Code Section Ref.	Fee Description	Proposed Fees	Additional Fee Information	Staff Responsibility
1.24.010	Credit on Fine or for time served	50.00	Per 24hrs.	Deputy Manager
3.20.402.C	Sales/Use Tax License	25.00		Finance Director
5.04.070	Business Registration		Replaced by Sales/Use Tax License	
5.08.040	Liquor Application and registration fee		List, see Table 1	Deputy Manager
5.08.050	Liquor License annual fees (local)		List, see Table 1	Deputy Manager
5.08.070	Liquor Special Event Permit fees		List, see Table 1	Deputy Manager
5.10.060/5.11.060	Marijuana Establishment - Application fees	3,150.00	Plus \$100 for fingerprinting and background check	Deputy Manager
5.10.090.C/5.11.100C	Marijuana Establishment - Late Renewal Application Fee	525.00		Deputy Manager
5.10.100/5.11.100/110	Marijuana Establishment - Annual Renewal/Operating License Fee	1,575.00		Deputy Manager
5.10.130.D/5.11.140D	Marijuana Establishment - Modification of Premises	1,575.00		Deputy Manager
5.10.110.B/5.11.120B	Marijuana Establishment - Change in Location Application Fee	1,575.00		Deputy Manager
5.10.130.C/5.11.140C	Marijuana Establishment - Transfer of Ownership Application Fee	3,150.00		Deputy Manager
5.12.020	Contractor's Licenses, application and fee	365.00	List, see Table 4	Planning Director
5.16.040	Massage Parlor, Application Fee	365.00		Deputy Manager
5.16.130	Massage Parlor, Initial fee, and annual renewal	365.00	\$150 each renewal	Deputy Manager
5.18.050	Sexually Oriented Businesses, License fee	210.00	Annual	Planning Director
	Sexually Oriented Businesses, Manager fee			Planning Director
	Sexually Oriented Businesses, Application Fee	525.00		Planning Director
5.20.050	Cable TV system - New Application	1,050.00		Deputy Manager
	Cable TV system - Transfer or Assignment	525.00		Deputy Manager
6.12.060	Dog License - Spayed or Neutered	10.00		Deputy Manager
	Dog License - Un-Spayed or Un-Neutered	15.00		Deputy Manager
6.20.010	Fowl running at large	0.25	Per fowl	Police Chief
8.08.030	Cutting Weeds, recoup administrative costs	155.00	Up to	Parks Director
8.12.200	Arborist License	30.00	Annual	Parks Director
8.40.050	Pest Control, recoup administrative costs	50.00	Up to	Police Chief
8.64.090	Residential Refuse and Recycling		List, see Table 9 (updated September 3, 2013, Resolution 39, 2013)	
9.40.050	Live Music event application fee	20.00		Public Works Director
9.60.010	Failure to return processing fee, plus cost of item	5.00		Deputy Manager
10.12.230	Bicycle License Fee		No charge	Library Director
10.18.030	Parking Permit Fee		No parking districts currently exist. Fee established by City Council.	Police Chief
12.12.030	Excavation Permit		List, see Table 10	City Manager
13.08.130	Turn on water after the violation of supplying water to others	40.00		Public Works Director
13.24.030	Sewer Tap (residential and non-residential)		List, see Table 5	Public Works Director
13.12.090	Water Rates for Usage, residential and non-residential		List, see Table 7	Public Works Director
	Inside City Limits			Public Works Director
	Outside City Limits		Double In-City rates from Table 7	Public Works Director

Code Section Ref.	Fee Description	Proposed Fees	Additional Fee Information	Staff Responsibility
13.12.080	Bulk Water Rate			Public Works Director
	Weekly Permit Fee			Public Works Director
	Deposit for Meter			Public Works Director
	Per 1,000 gallons			Public Works Director
13.28.030	Residential and Non-residential Sewer rates		\$7.67/1,000 gallons - beginning with the first gallon	Public Works Director
13.32.110	Cost Recovery Fees for Wastewater (Annual):		List, see Table 6	Public Works Director
	Significant Contributor	1,000.00		Public Works Director
	Small Significant Contributor	500.00		Public Works Director
	Potential Contributor (Annual):			Public Works Director
	Class A	500.00		Public Works Director
	Class B	250.00		Public Works Director
	Class C	100.00		Public Works Director
	Class D	50.00		Public Works Director
13.32.125	Surcharge rate for excess BOD and TSS (49 - 2017)	0.58	BOD per pound	Public Works Director
	(Resolution 49, Series 2017)	0.58	TSS per pound	Public Works Director
	(Resolution 49, Series 2017)	0.58	Oil and Grease per pound	Public Works Director
13.37.040 E. 1.	Storm water Utility Service Fee:			Public Works Director
	Single Family Residential (Resolution 15, Series 2017)	4.40	Per month - Single and Multi Family	Public Works Director
	All Others (Resolution 15, Series 2017)	4.40	SF of impervious area/3,500 times \$4.23	Public Works Director
14.16.110	Parks, alcohol use		Deposit	Parks Director
Section 15, various	Building Permits, Inspections, and Review Fees		List, see Table 8	Planning Director
15.20.040	Mobile Home, licenses, permits, deposits and fees	10.00	Installer's License	Planning Director
		30.00	Water Deposit	Planning Director
15.24.030	Mobile Home Park operator license	10.00	Operator License	Planning Director
17.20.025	Parking Improvement Fee - DOWNTOWN (Resolution 25, 2017)	18,261.00	Per parking space	Planning Director

Exhibit A

Table 1: Liquor License Fees

Application Fee	License Fee	Total Local Fees	License Type	Application Fee	License Fee	Total Local Fees
			Opt. Premise			
650.00	48.75	698.75	New	650.00	75.00	725.00
525.00	48.75	573.75	Transfer	525.00	75.00	600.00
50.00	48.75	98.75	Renewal	50.00	75.00	125.00
			Mini Bar			
650.00	75.00	725.00	w/H & R			
525.00	75.00	600.00	New	0.00	325.00	325.00
50.00	75.00	125.00	Transfer	0.00	325.00	325.00
			Renewal	0.00	325.00	325.00
650.00	75.00	725.00	Bed &			
500.00	75.00	575.00	Breakfast			
50.00	75.00	125.00	New	0.00	25.00	25.00
			Transfer	0.00	25.00	25.00
			Renewal	0.00	25.00	25.00
650.00	22.50	672.50	Change of			
525.00	22.50	547.50	Location	525.00	0.00	525.00
50.00	22.50	72.50	Change of			
			Trade Name	0.00	0.00	0.00
650.00	41.25	691.25	Manager's			
525.00	41.25	566.25	Registration	75.00	0.00	75.00
50.00	41.25	91.25	Expansion			
			Add OP (each)	0.00	0.00	0.00
650.00	22.50	672.50	Resort			
525.00	22.50	547.50	Complex			
50.00	22.50	72.50	facility Permit			
			(each)	100.00	0.00	100.00
650.00	75.00	725.00	Corp./LLC			
525.00	75.00	600.00	Changes			
50.00	75.00	125.00	(charged locally or by State)	100.00	0.00	100.00
650.00	41.25	691.25	Temporary			
525.00	41.25	566.25	Permit	100.00	0.00	100.00
50.00	41.25	91.25	Late			
			Renewal	500.00	0.00	500.00
			Modification			
650.00	3.75	653.75		0.00	0.00	0.00
525.00	3.75	528.75	Packet Fee			
50.00	3.75	53.75		25.00	0.00	25.00
			Duplicate			
			License	0.00	0.00	0.00
650.00	3.75	653.75	Master File			
525.00	3.75	528.75	(Per Person)	0.00	0.00	0.00
50.00	3.75	53.75	Special Event			
			Liquor	25.00	25.00	50.00
650.00	75.00	725.00	Special Event			
525.00	75.00	600.00	3.2%	25.00	10.00	35.00
50.00	75.00	125.00	Concurrent			
			Review (New	0.00	0.00	0.00
25.00	25.00	50.00	Background			
			Investigation	0.00	Per person 100.00	100.00

Exhibit A

Table 4: Contractor's License, Application, and Fee

Type	Class	Fee
GA	Building Contractor Class A*	\$150.00
GB	Building Contractor Class B*	\$100.00
GC	Building Contractor Class C*	\$ 75.00
D	Building Contractor Class D (Other)	\$ 75.00
P	Plumbing Contractor (both commercial and residential)	\$100.00
M	Mechanical Contractor (both commercial and residential)	\$100.00
PM	Plumbing & Mechanical Contractor (both commercial & residential)	\$100.00
PME	Plumbing, Mechanical, & Electrical (both commercial & residential)	\$100.00
E	Electrical Contractor Registration	\$ 0.00
S	Solar Contractor	\$ 75.00

*ICC Test required: General Building Contractor A, B, or C LICENSES require copy of corresponding passing test result of ICC National test prior to issuing license.

Table 5: Sewer Tap Fees

Unit	Amount
Single Family Residential, per Unit	\$ 4,600.00
Multi-Family, per Unit (80% SFE)	\$ 3,680.00
Nonresidential, by Meter Size	
3/4"	\$ 4,600.00
1"	\$ 8,200.00
1 1/2 "	\$ 18,400.00
2"	\$ 32,800.00
3"	\$ 73,600.00
4"	\$130,900.00

Exhibit A

Table 6: Residential Sewer Usage Fees (Per Resolution 13, Series 2018)



**City of
Louisville**

SEWER RATES

Effective May 1, 2018, sewer rates for all accounts inside city limits are as follows (outside city limits = double these rates):

MAY 1, 2018 SINGLE FAMILY RESIDENTIAL SEWER RATES	
RATE	DESCRIPTION
\$4.50	Monthly Volume Charge, \$ per 1,000 gallons of Average Winter Consumption (AWC). AWC = (December+January+February)/3
\$2.58	Monthly Billing Charge, \$ per Bill
\$6.14	Monthly Readiness to Serve Charge, \$ per Bill

MAY 1, 2018 MULTI FAMILY RESIDENTIAL SEWER RATES	
RATE	DESCRIPTION
\$4.50	Monthly Volume Charge, \$ per 1,000 gallons of Average Winter Consumption (AWC). AWC = (December+January+February)/3
\$2.58	Monthly Billing Charge, \$ per Bill
\$6.14	Monthly Readiness to Serve Charge, \$ per Dwelling Unit

Exhibit A

Table 6 (continued): Non-residential Sewer Usage Fees (Per Resolution 13, Series 2018)

MAY 1, 2018 COMMERCIAL SEWER RATES	
RATE	DESCRIPTION
\$4.50	Monthly Volume Charge, \$ per 1,000 gallons
\$2.58	Monthly Billing Charge, \$ per Bill
	Monthly Readiness to Serve Charge, \$ per Bill
\$6.14	3/4" Meter
\$10.72	1" Meter
\$23.51	1-1/2" Meter
\$41.63	2" Meter
\$92.99	3" Meter
\$164.79	4" Meter
\$241.24	6" Meter

Exhibit A

Table 7: Residential Water Rates (Per Resolution 13, Series 2018)



City of
Louisville

WATER RATES

Effective May 1, 2018, water rates for all accounts inside city limits are as follows (outside city limits = double these rates):

MAY 1, 2018 RESIDENTIAL WATER RATES - 3/4" METER

<u>GALLONS</u>	<u>RATE</u>
Zero - 5,000	\$18.99 (minimum monthly charge)
5,001 - 20,000	\$18.99 for the first 5,000 gallons, plus \$5.47 for each additional 1,000 gallons (or fraction thereof)
20,001 - 30,000	\$101.04 for the first 20,000 gallons, plus \$13.35 for each additional 1,000 gallons (or fraction thereof)
30,001 - 40,000	\$234.54 for the first 30,000 gallons, plus \$14.71 for each additional 1,000 gallons (or fraction thereof)
40,001 - 50,000	\$381.64 for the first 40,000 gallons, plus \$15.72 for each additional 1,000 gallons (or fraction thereof)
50,001 and over	\$538.84 for the first 50,000 gallons, plus \$16.77 for each additional 1,000 gallons (or fraction thereof)

Exhibit A

Table 7 (continued): Residential Water Rates (Per Resolution 13, Series 2018)

MAY 1, 2018 RESIDENTIAL WATER RATES - 1" METER	
GALLONS	RATE
Zero - 5,000	\$18.99 (minimum monthly charge)
5,001 - 20,000	\$18.99 for the first 5,000 gallons, plus \$5.47 for each additional 1,000 gallons (or fraction thereof)
20,001 - 30,000	\$101.03 for the first 20,000 gallons, plus \$13.62 for each additional 1,000 gallons (or fraction thereof)
30,001 - 40,000	\$237.23 for the first 30,000 gallons, plus \$14.71 for each additional 1,000 gallons (or fraction thereof)
40,001 - 50,000	\$384.33 for the first 40,000 gallons, plus \$15.72 for each additional 1,000 gallons (or fraction thereof)
50,001 and over	\$541.53 for the first 50,000 gallons, plus \$16.77 for each additional 1,000 gallons (or fraction thereof)

Exhibit A

Table 7 (continued): Commercial, Irrigation, and Multi-Family Water Rates (Per Resolution 13, Series 2018)

MAY 1, 2018 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 3/4" METER	
GALLONS	RATE
Zero - 20,000	\$10.45 (minimum monthly charge), plus \$3.02 for each 1,000 gallons (or fraction thereof)
20,001 - 30,000	\$70.85 for the first 20,000 gallons, plus \$7.50 for each additional 1,000 gallons (or fraction thereof)
30,001 - 40,000	\$145.85 for the first 30,000 gallons, plus \$8.10 for each additional 1,000 gallons (or fraction thereof)
40,001 - 50,000	\$226.85 for the first 40,000 gallons, plus \$8.66 for each additional 1,000 gallons (or fraction thereof)
50,001 and over	\$313.45 for the first 50,000 gallons, plus \$9.23 for each additional 1,000 gallons (or fraction thereof)

Exhibit A

Table 7 (continued): Commercial, Irrigation, and Multi-Family Water Rates (Per Resolution 13, Series 2018)

MAY 1, 2018 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 1" METER	
GALLONS	RATE
Zero - 40,000	\$20.90 (minimum monthly charge), plus \$3.02 for each 1,000 gallons (or fraction thereof)
40,001 - 60,000	\$141.70 for the first 40,000 gallons, plus \$7.50 for each additional 1,000 gallons (or fraction thereof)
60,001 - 80,000	\$291.70 for the first 60,000 gallons, plus \$8.10 for each additional 1,000 gallons (or fraction thereof)
80,001 - 100,000	\$453.70 for the first 80,000 gallons, plus \$8.66 for each additional 1,000 gallons (or fraction thereof)
100,001 and over	\$626.90 for the first 100,000 gallons, plus \$9.23 for each additional 1,000 gallons (or fraction thereof)

Exhibit A

Table 7 (continued): Commercial, Irrigation, and Multi-Family Water Rates (Per Resolution 13, Series 2018)

MAY 1, 2018 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 1-1/2" METER	
GALLONS	RATE
Zero - 80,000	\$31.35 (minimum monthly charge), plus \$3.02 for each 1,000 gallons (or fraction thereof)
80,001 - 120,000	\$272.95 for the first 80,000 gallons, plus \$7.50 for each additional 1,000 gallons (or fraction thereof)
120,001 - 160,000	\$572.95 for the first 120,000 gallons, plus \$8.10 for each additional 1,000 gallons (or fraction thereof)
160,001 - 200,000	\$896.95 for the first 160,000 gallons, plus \$8.66 for each additional 1,000 gallons (or fraction thereof)
200,001 and over	\$1,243.35 for the first 200,000 gallons, plus \$9.23 for each additional 1,000 gallons (or fraction thereof)

Exhibit A

Table 7 (continued): Commercial, Irrigation, and Multi-Family Water Rates (Per Resolution 13, Series 2018)

MAY 1, 2018 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 2" METER	
GALLONS	RATE
Zero - 160,000	\$41.75 (minimum monthly charge), plus \$3.02 for each 1,000 gallons (or fraction thereof)
160,001 - 240,000	\$524.95 for the first 160,000 gallons, plus \$7.50 for each additional 1,000 gallons (or fraction thereof)
240,001 - 320,000	\$1,124.95 for the first 240,000 gallons, plus \$8.10 for each additional 1,000 gallons (or fraction thereof)
320,001 - 400,000	\$1,772.95 for the first 320,000 gallons, plus \$8.66 for each additional 1,000 gallons (or fraction thereof)
400,001 and over	\$2,465.75 for the first 400,000 gallons, plus \$9.23 for each additional 1,000 gallons (or fraction thereof)

Exhibit A

Table 7 (continued): Commercial, Irrigation, and Multi-Family Water Rates (Per Resolution 13, Series 2018)

MAY 1, 2018 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 3" METER	
GALLONS	RATE
Zero - 320,000	\$83.63 (minimum monthly charge), plus \$3.02 for each 1,000 gallons (or fraction thereof)
320,001 - 480,000	\$1,050.03 for the first 320,000 gallons, plus \$7.50 for each additional 1,000 gallons (or fraction thereof)
480,001 - 640,000	\$2,250.03 for the first 480,000 gallons, plus \$8.10 for each additional 1,000 gallons (or fraction thereof)
640,001 - 800,000	\$3,546.03 for the first 640,000 gallons, plus \$8.66 for each additional 1,000 gallons (or fraction thereof)
800,001 and over	\$4,931.63 for the first 800,000 gallons, plus \$9.23 for each additional 1,000 gallons (or fraction thereof)

Exhibit A

Table 7 (continued): Commercial, Irrigation, and Multi-Family Water Rates (Per Resolution 13, Series 2018)

MAY 1, 2018 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 4" METER	
GALLONS	RATE
Zero - 640,000	\$167.24 (minimum monthly charge), plus \$3.02 for each 1,000 gallons (or fraction thereof)
640,001 - 960,000	\$2,100.04 for the first 640,000 gallons, plus \$7.50 for each additional 1,000 gallons (or fraction thereof)
960,001 - 1,280,000	\$4,500.04 for the first 960,000 gallons, plus \$8.10 for each additional 1,000 gallons (or fraction thereof)
1,280,001 - 1,600,000	\$7,092.04 for the first 1,280,000 gallons, plus \$8.66 for each additional 1,000 gallons (or fraction thereof)
1,600,001 and over	\$9,863.24 for the first 1,600,000 gallons, plus \$9.23 for each additional 1,000 gallons (or fraction thereof)

Exhibit A

Table 7 (continued): Commercial, Irrigation, and Multi-Family Water Rates (Per Resolution 13, Series 2018)

MAY 1, 2018 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 6" METER	
GALLONS	RATE
Zero - 1,280,000	\$334.50 (minimum monthly charge), plus \$3.02 for each 1,000 gallons (or fraction thereof)
1,280,001 - 1,920,000	\$4,200.10 for the first 1,280,000 gallons, plus \$7.50 for each additional 1,000 gallons (or fraction thereof)
1,920,001 - 2,560,000	\$9,000.10 for the first 1,920,000 gallons, plus \$8.10 for each additional 1,000 gallons (or fraction thereof)
2,560,001 - 3,200,000	\$14,184.10 for the first 2,560,000 gallons, plus \$8.66 for each additional 1,000 gallons (or fraction thereof)
3,200,001 and over	\$19,726.50 for the first 3,200,000 gallons, plus \$9.23 for each additional 1,000 gallons (or fraction thereof)

Exhibit A

Table 8: Building Permits, Inspections, and Review Fees

BUILDING PERMIT FEES	
Total Valuation	Fees
\$0.00 to \$500.00	\$28.00 except as provided in Sec. 15.04.060.14 LMC for residential permits
\$501.00 to \$2,000.00	\$28.00 for the first \$500.00 plus \$4.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$82.00 for the first \$2,000.00 plus \$16.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$400.00 for the first \$25,000.00 plus \$12.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$700.00 for the first \$50,000.00 plus \$8.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1000.00 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,000.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,000.00 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00, or fraction thereof

Exhibit A

City of Louisville Valuation* Data Table		
	A	B
1	Group (2018 International Building Code Louisville Colorado)	All
2	A-1 Assembly, theaters, with stage	229.26
3	A-1 Assembly, theaters, without stage	210.11
4	A-2 Assembly, nightclubs	179.28
5	A-2 Assembly, restaurants, bars, banquet halls	178.28
6	A-3 Assembly, churches	212.12
7	A-3 Assembly, general, community halls, libraries, museums	176.94
8	A-4 Assembly, arenas	209.11
9	B Business	182.98
10	E Educational	194.27
11	F-1 Factory and industrial, moderate hazard	109.64
12	F-2 Factory and industrial, low hazard	108.64
13	H-1 High Hazard, explosives	102.63
14	H234 High Hazard	102.63
15	H-5 HPM	182.98
16	I-1 Institutional, supervised environment	183.95
17	I-2 Institutional, hospitals	307.93
18	I-2 Institutional, nursing homes	213.36
19	I-3 Institutional, restrained	208.19
20	I-4 Institutional, day care facilities	183.95
21	M Mercantile	133.57
22	R-1 Residential, hotels	185.63
23	R-2 Residential, multiple family	180.00
24	R-3 Residential, one- and two-family	180.00
25	R-4 Residential, care/assisted living facilities	180.00
26	S-1 Storage, moderate hazard	101.63
27	S-2 Storage, low hazard	100.63
28	U Utility, miscellaneous	78.63
29	Basements Unfinished	45.19
30	Basements Finished	95.5
31	Pole Barns, Carports, Decks, Loafing Sheads, Covers	32.34
32	Private Garages	47.33
*Cost per sqft		

Note: Minimum valuation shall be determined in accordance with the City of Louisville Building Valuation Data Table per square feet. The valuation is calculated based upon standard building valuation data and where the actual total contract construction cost differs, the higher of the two valuation figures shall be used to determine the building permit fee. The City has the right to audit any project to determine if the proper permit fee was paid.

Exhibit A

Table 8 (Continued): Building Permits, Inspections, and Review Fees

OTHER INSPECTIONS AND FEES			
Item	Description	Cost	Note
1.	Inspection outside of normal business hours	\$125.00/ hour	Minimum charge: 2 hours
2.	Re-inspection fees assessed	\$100.00/ hour	
3.	Replacement of lost permit/inspection card	\$50.00	
4.	Administration fee for permit refund	\$50.00	
5.	For use of outside consultants for plan checking and inspections or both	Actual cost ¹	
6.	Temporary Certificate of Occupancy	\$175.00	
7.	Work without a permit – 1 st Offense	2 x Permit Fee	Minimum \$200
8.	Work without a permit – 2 nd Offense within 12 months	4 x Permit Fee	Minimum \$400

¹ Additional Administrative/Overhead Costs Required as Noted in Plan Review and Administration Fees Table.

PLAN REVIEW AND ADMINISTRATION FEES	
Type of Fees	Fees
In-House Plan Review Fee	65 percent of the building permit fee
Administrative/Overhead Costs of Outside Consultant Plan Reviews	20 percent of the building permit fee
Plan Review Fee for Phased Building Permit	100 percent of the building permit fee after issuance
Additional Plan Review Fee After Permit is Issued	\$100.00 per hour (minimum one hour)

ELEVATOR INSPECTION FEES	
Annual Certificates of Inspection	
Type of Fees	Fees
For each elevator	\$260.00
For each escalator or moving walk	\$260.00
For each dumbwaiter	\$260.00

Exhibit A

Table 9: Residential Refuse and Recycling – (Per Resolution 35, Series 2018)

TRASH PICK-UP FEES:

32-Gallon weekly trash service (Resolution 35, Series 2018)	\$11.05 per month
64-Gallon weekly trash service (Resolution 35, Series 2018)	\$19.89 per month
96-Gallon weekly trash service (Resolution 35, Series 2018)	\$28.73 per month
Additional carts any size – <u>refuse or compostables and yard waste</u> ⁽¹⁾ (Resolution 35, Series 2018)	\$2.64 each
Prepaid sticker per 32-gallon bag	\$3.50 each
32-Gallon bi-weekly compostable and yard waste collection (Res 35-2018)	\$3.82 per month
64-Gallon bi-weekly compostable and yard waste collection (Res 35-2018)	\$7.64 per month
96-Gallon bi-weekly compostable and yard waste collection (Res 35-2018)	\$11.46 per month
First bulky item in a calendar quarter ⁽²⁾ <i>(Excludes Freon-containing appliances and hazardous waste)</i>	\$0.00 each
Mid-month start or stop service pro-ration	\$0.00/each
End of month service changes	\$0.00/each

⁽¹⁾ Provided a customer has paid for 96-gallons of weekly trash service or 96-gallons bi-weekly compostables and yard waste service.

⁽²⁾ Bulky items, such as furniture or appliances and small equipment, such as lawnmowers, on any regular collection day.

ADDITIONAL SERVICES:

Provide containers and collection of all recyclables and compostables from City of Louisville government offices and facility locations. Including a dumpster for single-stream recyclables at City Services Facility	\$0.00 each
Collection of recyclables and organics from up to six special events per year sponsored by or for which the City of Louisville is a participant	\$0.00 each

SERVICES PRICED AS INDIVIDUAL SUBSCRIPTIONS:

The following services will be offered to Louisville customers on an individual basis. They will be added to the appropriate addresses in the billing transmitted to the city at month end.

Recycle Bins – Open Topped, Hand Dumped	(Resolution 35-2018)	\$3.35 per month
Drive-In Service ⁽³⁾	(Resolution 35-2018)	\$15.85 per month
Roll-Out Service ⁽³⁾	(Resolution 35-2018)	\$10.57 per month
Enhanced Customer Communications Package	(Resolution 35-2018)	\$0.69/month/account

(Includes Web Site Support & Information, E-Minders & House Calls, And providing quarterly newsletter for distribution by City.)

Boulder County Household Hazardous Waste Fee (Resolution 35, Series 2018)	\$0.70/month/account
Administrative Fee (Resolution 35, Series 2018)	\$2.35/month/account

⁽³⁾Any residents who need this service due to a handicap will receive this service at no charge.

Exhibit A

Table 10: Excavation, Right-of-Way, and Easement Work Permit Fees

All Right-of-Way permits shall require a base fee. Additional fees shall be assessed to the permit depending on the services required, the type of work, location of work, and the inspection requirements. Permit fees shall be paid prior to the issuance of the right-of-way permit. Fees shall be doubled if work has begun prior to issuing the permit.

Right-of-Way Base Fees

All Permits Applications	\$75.00/each
--------------------------	--------------

Right-of-Way Inspection Service Fees

Initial Inspection	Included in permit fees
(A) Re-Inspections (2 nd , 3 rd , 4 th , etc.)	\$50.00/hr, 1 hour minimum
(B) Failure to Schedule Inspection	\$100.00/one-time fee
(C) Not ready for scheduled inspection	\$100.00/hr, 1 hour minimum
(D) After-Hours Inspection	\$100.00/ hr, 1 hour minimum

Utility Fees

Underground Dry Utilities (Gas, Communication, Electric)	\$0.30/Linear Foot
Underground Wet Utilities (Water, Sanitary, Storm)	\$1.00/Linear Foot
Water, Sanitary, Storm Main Connection Fee	\$80.00/each
Boring	\$0.30/Linear Foot
Dry Utility Appurtenances	\$5.50/each
Pothole Fee	\$11.00/each

Asphalt & Concrete Fees

Curb & Gutter, Sidewalk, Crossspan/Ramp Drive	\$0.30/Linear Foot, \$0.30/Square Foot
Asphalt Paving / Patching	\$20.00/Square Yard
Asphalt Patching New Asphalt (<5 years old)*	Additional \$10.00/Square Yard
Asphalt Patching Recent Surface Treatment (< 2 years old)*	Additional \$550.00/each cut

Other Applicable Fees

(E) No Permit for the job	2X permit Base Fee
(F) Emergency/ Expedite *	2X permit Base Fee
(G) Special Use*	\$75.00/week

*Refer to General Permit Requirements OR at the discretion of the Engineer

**FEES ESTABLISHED BY CITY MANAGER
EFFECTIVE JANUARY 1, 2019**

Fee Description	Detail	Proposed Fees	Responsible Party
General			
City Maps	Zoning Map (24" x 36")	5.00	Planning Director
City Maps	City Street Map (small/color)	6.00	Public Works Director
City Maps	City Street Map (large)	12.00	Public Works Director
City Maps	Centerline Map (small)	6.00	Public Works Director
City Maps	Centerline Map (large)	19.00	Public Works Director
City Maps	Traffic Count Map (free on website)	6.00	Public Works Director
City Maps	Utility Atlas Plots - per SF	6.00	Public Works Director
City Maps	Custom Maps-Black and White - per SF	4.00	Public Works Director
City Maps	Custom Maps – Color Mylar Printing - per SF	6.00	Public Works Director
City Maps	Electronic Copies	5.00	
Copies	8.5" x 11" B/W - per page	0.10	Deputy Manager
Copies	11" x 17" B/W - per page	0.20	Deputy Manager
Copies	24" x 36" B/W - per page	3.00	Deputy Manager
Copies	8.5" x 11" Color - per page	0.50	Deputy Manager
Copies	11" x 17" Color - per page	0.75	Deputy Manager
Copies	Certified Copies - per page	1.25	Deputy Manager
Copies of CD/DVDs		5.00	Deputy Manager
Extra Duty Officers/Supervisor/Police Vehicle	Per hour/Vehicle Per Day Cost	65.00/82.00	Police Chief
Notary Fee	First 3 seals free, additional seals \$5 per seal	Veh. 50.00 5.00	Deputy Manager
Mylar Printing	Per page	5.00	
Patio Rental	Per 12-Foot Section	1,000.00	Econ Dev Director
Photographs	CC & PL (does not include cost of copies)	15.00	
Police Reports (Non-electronic)	For Crime victims, or electronic format for anyone		Police Chief
Police Reports (Non-electronic)	Others (non-crime victims) - Copies charged per public record request schedule		Police Chief
Postage – Mailing	Charged at standard postal/shipping rate		Deputy Manager
Public Records Research Fee	First 2 hours free, then charged in 15-minute increments - \$20 per hour	20.00	Deputy Manager
Special Event Permit - Standard		420.00	Deputy Manager
Special Event Permit - Small Impact Right-of-Way Closure		50.00	Deputy Manager
Technical Data	City Design Standards	50.00	Public Works Director
Technical Data	Storm Drainage Standards	40.00	Public Works Director
Technical Data	City Standard Details – CD	25.00	Public Works Director
Technical Data	G.I.S. Information – ½ hr. minimum charge of \$25	30.00	Public Works Director
Library			
Borrowing late fees	Art prints, Audio books, Books, CDs, Magazines - per day	0.10	Library Director
Borrowing late fees	DVDs, Book club bags, Special Items (telescopes, dolls, etc.) - per day	0.50	Library Director
Collection Agency	Referral Fee - per action, plus cost of item	10.00	Library Director
Meeting Room	Non-profit, Non-resident - per hour	25.00	Library Director
Meeting Room	Non-profit, Resident Groups - No charge	-	Library Director

Fee Description	Detail	Proposed Fees	Responsible Party
Meeting Room	"For profit" enterprises - per hour	45.00	Library Director
Study Room	No charge		Library Director
Historic Photographs			
Reproduction Fee	Per image	15.00	Library Director
Commercial Use Fees:			
Published use, less than 5,000 copies	Per image	15.00	Library Director
Published use, more than 5,000 copies	Per image	35.00	Library Director
Display in a business or at an event	Per image	10.00	Library Director
Advertise or promotion	Per image	105.00	Library Director
Website/Internet	Per year	50.00	Library Director
Film/video production	Per image	105.00	Library Director
Performance or presentation	Per image	50.00	Library Director
Cemetery Fees			
Cemetery Burial Space - Full Size	Resident	1,290.00	Parks/Rec Director
Cemetery Burial Space - Full Size	Non-Resident	3,675.00	Parks/Rec Director
Cemetery Burial Space - Full Size - Blocks 25 to 29			
	Resident	645.00	Parks/Rec Director
Cemetery Burial Space - Full Size - Blocks 25 to 29			
	Non-Resident	1,830.00	Parks/Rec Director
Cremation Burial Space	Resident	700.00	Parks/Rec Director
Cremation Burial Space	Non-Resident	2,045.00	Parks/Rec Director
Infant Burial Space	Resident	700.00	Parks/Rec Director
Infant Burial Space	Non-Resident	2,300.00	Parks/Rec Director
Graves - Open & Close	Full Burial	1,330.00	Parks/Rec Director
Graves - Open & Close	Infant Size Burial	650.00	Parks/Rec Director
Graves - Open & Close	Cremation Burial	480.00	Parks/Rec Director
Graves - Disinterment			
Graves - Open & Close	Less Than 48 Hours Notice	1,575.00-3,150.00	Parks/Rec Director
Graves - Open & Close	Overtime for Saturday Burial	575.00	Parks/Rec Director
Graves - Open & Close	Cremation Burial	575.00	Parks/Rec Director
Poly Vault	Cremation Burial	155.00	Parks/Rec Director
Concrete Vault	Cremation Burial	340.00	Parks/Rec Director
Facility Rentals (Parks and Rec)			
Birthday party package	Resident	100.00	Parks/Rec Director
Birthday party package	Non-resident	125.00	Parks/Rec Director
Parks - All Other Park Shelters	Resident - 1st (4) hours	70.00	Parks/Rec Director
Parks - All Other Park Shelters	Non-Resident - 1st (4) hours	95.00	Parks/Rec Director
Parks - All Other Park Shelters	Resident - Each additional hour	20.00	Parks/Rec Director
Parks - All Other Park Shelters	Non-Resident - Each additional hour	25.00	Parks/Rec Director
Parks - All Other Park Shelters	Large Group Rates (>150) - Additional fee	105.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Resident - 1st (4) hours	115.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Non-Resident - 1st (4) hours	145.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Resident - Each additional hour	25.00	Parks/Rec Director

Fee Description	Detail	Proposed Fees	Responsible Party
Parks - Community Park Shelter <100 attendees	Non-Resident - Each additional hour	35.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Resident - 1st (4) hours	210.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Non-Resident - 1st (4) hours	260.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Resident - Each additional hour	50.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Non-Resident Resident - Each additional hour	65.00	Parks/Rec Director
Rooms - Arts Center	Resident non-profit rate per hour	35.00	Deputy Manager
Rooms - Arts Center	Non-resident non-profit rate per hour	45.00	Deputy Manager
Rooms - Arts Center	Resident rate per hour (4 hour minimum)	60.00	Deputy Manager
Rooms - Arts Center	Non-resident rate per hour (4 hour minimum)	70.00	Deputy Manager
Rooms - Brooks or Crown	Resident - per hour	50.00	Parks/Rec Director
Rooms - Brooks or Crown	Non-resident - per hour	65.00	Parks/Rec Director
Rooms - Garibaldi, Imperial, Paramount	Resident - per hour	35.00	Parks/Rec Director
Rooms - Garibaldi, Imperial, Paramount	Non-resident - per hour	45.00	Parks/Rec Director
Rooms - Heritage Street Parking Area	Use of Heritage Street Parking Area - Additional fee	420.00	Parks/Rec Director
Rooms - Kitchen	Resident - per hour	25.00	Parks/Rec Director
Rooms - Kitchen	Non-resident - per hour	30.00	Parks/Rec Director
Rooms - South Gym	Resident - per hour	40.00	Parks/Rec Director
Rooms - South Gym	Non-resident - per hour	60.00	Parks/Rec Director
MAC Gym	Resident - per hour	80.00	Parks/Rec Director
MAC Gym	Non-Resident per hour	100.00	Parks/Rec Director
Rooms - Steinbaugh Pavillion <100 attendees	1st (4) hours	235.00	Deputy Manager
Rooms - Steinbaugh Pavillion <100 attendees	Each additional hour	50.00	Deputy Manager
Rooms - Steinbaugh Pavillion >100 attendees	1st (4) hours	315.00	Deputy Manager
Rooms - Steinbaugh Pavillion >100 attendees	Each additional hour	75.00	Deputy Manager
Rooms - Steinbaugh Pavillion Non-Profit/Educational	Non-profit or Educational group - per hour (2 hour min)	45.00	Deputy Manager

Sports Complex

Drag, Line, and/or Change Bases	Each occurrence	25.00	Parks/Rec Director
Field Supervisor	Per hour (to be determined by LRC, if needed)	15.00	Parks/Rec Director
Hourly Rate per Field	Resident	30.00	Parks/Rec Director
Hourly Rate per Field	Non-Resident	40.00	Parks/Rec Director
Sat/Sun - Daily Rental (includes all four fields, initial line and drag and lights)	Resident	1,130.00	Parks/Rec Director
Sat/Sun - Daily Rental (includes all four fields, initial line and drag and lights)	Non-Resident	1,400.00	Parks/Rec Director
Usage of Lights	Per hour/Per field	30.00	Parks/Rec Director
Weekday - Daily Rental (includes all four fields, initial line and drag and lights)	Resident	600.00	Parks/Rec Director
Weekday - Daily Rental (includes all four fields, initial line and drag and lights)	Non-Resident	750.00	Parks/Rec Director

Other City Sports Fields

Any day - Daily Rental	Resident	210.00	Parks/Rec Director
Any day - Daily Rental	Non-Resident	275.00	Parks/Rec Director
Drag, Line, and/or Change Bases per each occurrence	Each occurrence	25.00	Parks/Rec Director

Fee Description	Detail	Proposed Fees	Responsible Party
Field Supervisor	Per hour (to be determined by LRC, if needed)	15.00	Parks/Rec Director
Hourly Rental	Resident	25.00	Parks/Rec Director
Hourly Rental	Non-Resident	35.00	Parks/Rec Director
Tennis Courts		5.00	Parks/Rec Director
Other Recreation Fees			
Harper Lake Boat Permit - 1 boat/1 year	Resident	20.00	Parks/Rec Director
Harper Lake Boat Permit - 1 boat/2 years	Resident	35.00	Parks/Rec Director
Harper Lake Boat Permit - 2 boats/1 year	Resident	40.00	Parks/Rec Director
Harper Lake Boat Permit - 2 boats/2 years	Resident	70.00	Parks/Rec Director
Harper Lake Boat Permit - 1 boat/1 year	Non-Resident	40.00	Parks/Rec Director
Harper Lake Boat Permit - 1 boat/2 years	Non-Resident	70.00	Parks/Rec Director
Harper Lake Boat Permit - 2 boats/1 year	Non-Resident	80.00	Parks/Rec Director
Harper Lake Boat Permit - 2 boats/2 years	Non-Resident	145.00	Parks/Rec Director
Recreation Ctr Sales -- Misc items	Cost plus 40%		Parks/Rec Director
Recreational Vehicle Sanitary Waste Disposal	Resident - per calendar year/per RV	20.00	Public Works Director
Recreational Vehicle Sanitary Waste Disposal	Non-resident - per calendar year/per RV	30.00	Public Works Director
Tennis Courts	Hourly rental per court	5.00	Parks/Rec Director
Recreation Center Admission			
10 Visit Pass	Resident Youth (3-17)	35.00	Parks/Rec Director
10 Visit Pass	Non-Resident Youth (3-17)	65.00	Parks/Rec Director
20 Visit Pass	Resident Youth (3-17)	70.00	Parks/Rec Director
20 Visit Pass	Non-Resident Youth (3-17)	130.00	Parks/Rec Director
10 Visit Pass	Resident Adult (18-59)	55.00	Parks/Rec Director
10 Visit Pass	Non-Resident Adult (18-59)	85.00	Parks/Rec Director
20 Visit Pass	Resident Adult (18-59)	110.00	Parks/Rec Director
20 Visit Pass	Non-Resident Adult (18-59)	170.00	Parks/Rec Director
10 Visit Pass	Resident Senior 60+	35.00	Parks/Rec Director
10 Visit Pass	Non-Resident Senior 60+	65.00	Parks/Rec Director
20 Visit Pass	Resident Senior 60+	70.00	Parks/Rec Director
20 Visit Pass	Non-Resident Senior 60+	130.00	Parks/Rec Director
Daily Admission	Resident Youth (3-17)	5.00	Parks/Rec Director
Daily Admission	Non-Resident Youth (3-17)	8.00	Parks/Rec Director
Daily Admission	Resident Adult (18-59)	7.00	Parks/Rec Director
Daily Admission	Non-Resident Adult (18-59)	10.00	Parks/Rec Director
Daily Admission	Resident Senior 60+	5.00	Parks/Rec Director
Daily Admission	Non-Resident Senior 60+	8.00	Parks/Rec Director
Daily Admission	Resident Group Rate (10+) Youth	3.50	Parks/Rec Director
Daily Admission	Non-Resident Group Rate (10+) Youth	6.50	Parks/Rec Director
Daily Admission	Resident Group Rate (10+) Adults	6.50	Parks/Rec Director
Daily Admission	Non-Resident Group Rate (10+) Adults	8.50	Parks/Rec Director
Monthly Pass	Youth (3-17) Resident	24.00	Parks/Rec Director
Monthly Pass	Youth (3-17) Non-Resident	34.00	Parks/Rec Director
Monthly Pass	Adult (18-59) Resident	40.00	Parks/Rec Director
Monthly Pass	Adult (18-59) Non-Resident	55.00	Parks/Rec Director
Monthly Pass	Senior 60+ Resident	24.00	Parks/Rec Director

Fee Description	Detail	Proposed Fees	Responsible Party
Monthly Pass	Senior 60+ Non-Resident	34.00	Parks/Rec Director
Monthly Pass	Couple - Resident	60.00	Parks/Rec Director
Monthly Pass	Couple - Non-Resident	75.00	Parks/Rec Director
Monthly Pass	Family - Resident	74.00	Parks/Rec Director
Monthly Pass	Family - Non-Resident	99.00	Parks/Rec Director
Towel Rental		1.00	Parks/Rec Director
LRC Babysitting			
Annual Kids Corner Pass	First child	250.00	Parks/Rec Director
Annual Kids Corner Pass	Each additional child	50.00	Parks/Rec Director
Drop-in	1 hour	3.00	Parks/Rec Director
Drop-in	Additional child same family	2.50	Parks/Rec Director
Punch Card	10 hours/40 punches	20.00	Parks/Rec Director
Other LRC Programs			
American Red Cross CPR & AED	Resident	53.00	Parks/Rec Director
American Red Cross CPR & AED	Non-Resident	66.00	Parks/Rec Director
Aquatics Group Lessons	Resident	49.00	Parks/Rec Director
Aquatics Group Lessons	Non-Resident	62.00	Parks/Rec Director
Aquatics Private Lessons	Resident	20.00	Parks/Rec Director
Aquatics Private Lessons	Non-Resident	25.00	Parks/Rec Director
Dance		84.00-120.00	Parks/Rec Director
Fitness Wellness Classes		21.00-240.00	Parks/Rec Director
Lifeguard training	Resident	38.00	Parks/Rec Director
Lifeguard training	Non-Resident	48.00	Parks/Rec Director
Nite at the Rec	Resident	12.00	Parks/Rec Director
Nite at the Rec	Non-Resident	15.00	Parks/Rec Director
Nite at the REC - Purchase of (4) nights	Resident	36.00	Parks/Rec Director
Nite at the REC - Purchase of (4) nights	Non-Resident	45.00	Parks/Rec Director
Senior Activities		5.00-100.00	Parks/Rec Director
Sports/Adult		28.00-450.00	Parks/Rec Director
Sports/Youth		30.00-85.00	Parks/Rec Director
Yoga/ Martial Arts		46.00-75.00	Parks/Rec Director
Youth Activities		10.00-282.00	Parks/Rec Director
Coal Creek Golf Course			
Standard Green Fees (may vary for promotions, etc. with approval of Parks and Rec. Dir.)			
	18 hole weekday	35.00-49.00	Parks/Rec Director
	18 hole weekend	37.00-56.00	Parks/Rec Director
	9 hole weekday	21.00-29.00	Parks/Rec Director
	9 hole weekend	23.00-32.00	Parks/Rec Director
	Twilight weekday	33.00	Parks/Rec Director
	Twilight weekend	36.00	Parks/Rec Director
	Annual Membership/Unlimited Golf	1,600.00 - 2,200.00	Parks/Rec Director

Fee Description	Detail	Proposed Fees	Responsible Party
Water Tap Fees			
(larger than 4" tap, fee by agreement with City Council)	By Demand in gpm/tap size:		
	0-22 ¾" tap	30,500.00	Public Works Director
	23-45 1" tap	54,400.00	Public Works Director
	46-80 1½ " tap	122,000.00	Public Works Director
	81-140 2" tap	217,000.00	Public Works Director
	141-280 3" tap	488,000.00	Public Works Director
	281-500 4" tap	867,500.00	Public Works Director
Storm Water Permit Fee			
	1 - 5 Acres	300.00	Public Works Director
	6 - 25 Acres	625.00	Public Works Director
	26 - 50 Acres	950.00	Public Works Director
	51 - 100 Acres	1,250.00	Public Works Director
	Above 101 Acres	1,500.00	Public Works Director
Development Review Applications			
All Fees set forth in Section 17			
Annexation & Zoning	Annexation & initial zoning	7,000.00	Planning Director
Annexation & Zoning	Rezoning	4,190.00	Planning Director
Wireless Communication Facility	Public review	2,870.00	Planning Director
Wireless Communication Facility	Administrative review	550.00	Planning Director
Other Land Use Fees	Municipal Code Amendment	525.00	Planning Director
Other Land Use Fees	Easement or right-of-way vacation	1,930.00	Planning Director
Other Land Use Fees	Floodplain development permit	490.00	Planning Director
Other Land Use Fees	Major Demo Permit Review	475.00	Planning Director
Other Land Use Fees	Minor Demo Permit Review	55.00	Planning Director
Other Land Use Fees	Variance - Board of Adjustment	780.00	Planning Director
Other Land Use Fees	Variance – Administrative	190.00	Planning Director
Other Land Use Fees	Minor Impact Variance	80.00	Planning Director
Other Land Use Fees	Oil & gas production permit	3,490.00	Planning Director
Other Land Use Fees	1041 Permit	1,390.00	Planning Director
Other Land Use Fees	Vested Right Request	1,660.00	Planning Director
Other Land Use Fees	LP Gas Sales and Exchange	600.00	Planning Director
Other Land Use Fees	Appeal of Zoning Administrator Decision	765.00	Planning Director
Other Land Use Fees	Building Code Board of Appeals Appeal Application	765.00	Planning Director
Other Land Use Fees	Nonconforming Use Certificate Request	1,920.00	Planning Director
Planned Community Zone District	PCZD (≤ 100 acres)	5,390.00	Planning Director
Planned Community Zone District	PCZD (> 100 acres)	6,070.00	Planning Director
Planned Community Zone District	PCZD amendment	1,920.00	Planning Director
Planned Unit Development	PUD – preliminary review (< 7 acres)	2,870.00	Planning Director
Planned Unit Development	PUD – final review (≤ 7 acres)	2,870.00	Planning Director
Planned Unit Development	PUD – preliminary review (> 7 acres)	3,490.00	Planning Director
Planned Unit Development	PUD – final review (> 7 acres)	2,870.00	Planning Director
Planned Unit Development	PUD – amendment	1,920.00	Planning Director
Planned Unit Development	Administrative PUD amendment	555.00	Planning Director
Special Review Use	Special Review Use (SRU)	1,270.00	Planning Director
Special Review Use	SRU amendment	1,050.00	Planning Director
Special Review Use	SRU (use only, no development)	525.00	Planning Director

Fee Description	Detail	Proposed Fees	Responsible Party
Special Review Use	SRU Administrative	360.00	Planning Director
Special Review Use	Day Care (Neighborhood 6 – 12 children)	370.00	Planning Director
Subdivision	Preliminary plat (<= 15 acres)	1,400.00	Planning Director
Subdivision	Preliminary plat (> 15 acres)	3,570.00	Planning Director
Subdivision	Final plat (all) & Final agreement(s) (with final PUD)	1,110.00	Planning Director
Subdivision	Final plat (not accompanied by a PUD)	1,980.00	Planning Director
Subdivision	Minor subdivision	1,980.00	Planning Director
Temporary Uses	Temporary use permit (administrative)	200.00	Planning Director
Temporary Uses	Temporary use permit (public review)	350.00	Planning Director
Temporary Uses	Temporary sign permit	100.00	Planning Director
Zoning Code Amendment		580.00	Planning Director
Zoning Map Amendment		590.00	Planning Director
Impact Fees			
	See Table 1 of Attachment 1		Planning Director
Revocable License Agreements			
	Staff/Attorney Fees	TBD	City Manager
	Fees may be charged to recoup city costs, including city attorney fees		City Manager
Public Works			
Temporary Easements	Construction, Slope, etc.	10.00	Public Works Director
IPP Sampling Fees	Cost for sampling Industrial Users - Market Value	TBD	Public Works Director
Utility Fees			
Re-use Water Fee		75% of Residential Rate	Public Works Director
Account Delinquent Fee	Charged when bill is 30 days past due	\$5.00 + 1%/Month	Finance Director
Final Bill/Transfer Fee	Covers cost of final reading, final billing and transfer account. Charged to seller when property is sold	25.00	Finance Director
Reconnect Fee for Utilities	1 st occurrence		Finance Director
Reconnect Fee for Utilities	Normal business hours	25.00	Finance Director
Reconnect Fee for Utilities	After hours	50.00	Finance Director
Reconnect Fee for Utilities	2 nd occurrence		Finance Director
Reconnect Fee for Utilities	Normal business hours	50.00	Finance Director
Reconnect Fee for Utilities	After hours	75.00	Finance Director
Reconnect Fee for Utilities	Subsequent occurrences		Finance Director
Reconnect Fee for Utilities	Normal business hours	75.00	Finance Director
Reconnect Fee for Utilities	After hours	105.00	Finance Director
Red Tag Fee (Delinquency Notice)	Fee for hanging notice at time account is 30 days past due	15.00	Finance Director
Service Fee for rejected payment		25.00	Finance Director
Voluntary Disconnect & Reconnect Fee	Per disconnect and per reconnect	25.00	Finance Director

Approved:


Heather Balsler, City Manager

City Manager Fees – Attachment 1

Table 1 Impact Fees

	Parks and Trails	Parks and Trails Fee w/ 3.4% Inflator	Transportation	Transportation Fee w/ 3.4% Inflator
<i>Single-Family</i>				
1,100 sq ft of finished floor area or less	\$2,890 00	\$2,988 26	\$1,602 00	\$1,656.47
1,101 to 1,400	\$3,885.00	\$4,017 09	\$2,030 00	\$2,099 02
1,401 to 1,700	\$4,711 00	\$4,871 17	\$2,372 00	\$2,452 65
1,701 to 2,000	\$5,386.00	\$5,569 12	\$2,658 00	\$2,748 37
2,001 or more	\$6,325.00	\$6,540.05	\$3,052 00	\$3,155 77
<i>Multi-Family</i>				
750 or less	\$1,933 00	\$1,998 72	\$1,095 00	\$1,132 23
751 to 900	\$2,834 00	\$2,930 36	\$1,589 00	\$1,643 03
901 to 1,050	\$3,603 00	\$3,725 50	\$2,006.00	\$2,074.20
1,051 or more	\$4,673.00	\$4,831 88	\$2,586 00	\$2,673 92
<i>Nonresidential - per square foot</i>				
Commercial	\$0.00	\$0 00	\$3 09	\$3 20
Office	\$0 00	\$0.00	\$1 34	\$1 39
Institutional	\$0.00	\$0 00	\$1 87	\$1 93
Industrial	\$0.00	\$0.00	\$0.46	\$0.48

Accounting Period - A period for which financial statements are prepared.

Accounting Procedures - All processes which discover, record, classify, and summarize financial information to produce financial reports and to provide internal control.

Accounting System - The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accounts Payable - A liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government.

Accounts Receivable - An asset account reflecting amounts owing on open account from private persons or organizations for goods and services furnished by a government. Taxes and special assessments receivable are recorded and reported separately. Amounts due from other funds or from other governments are also reported separately.

Accrual Basis - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accrued Expenses - Expenses incurred but not due until a later date.

Accumulated Depreciation - A valuation account to record the accumulation of periodic credits made to record the expiration of the estimated service life of fixed assets.

Advance Refunding Bonds - Bonds issued to refund an outstanding bond issue prior to the date on which the outstanding bonds become due or callable. Proceeds of

the advance refunding bonds are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or other authorized securities, and used to redeem the underlying bonds at maturity or call date and to pay interest on the bonds being refunded or the advance refunding bonds.

Annual Budget - A budget applicable to a single fiscal year.

Appropriation - A legal authorization granted by City Council for the funds of the city permitting expenditures and obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Assess - To value property officially for the purpose of taxation.

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assets - Resources owned or held by a government, which have monetary value.

Audit - A methodical examination of utilization of resources. It concludes in a written report of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

Audit Report - The report prepared by an auditor covering the investigation made.

Auditor's Opinion - A statement signed by an auditor in which he/she states that he/she has examined the financial statements in accordance with generally accepted auditing standards (with exceptions, if any) and in which he/she expresses an opinion on the financial position and results of operations.

BVSD – Boulder Valley School District

Balance Sheet - The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date.

Balanced Budget – The City of Louisville has defined the term “balanced budget” as budgeted revenues meeting or exceeding budgeted expenditures. In some cases, *budget* expenditures has been replaced with *expected* expenditures in order to factor in “turnback”.

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or date. The difference between a note and a bond is the latter runs for a longer period of time and requires greater legal formality.

Bond Issue - A form of borrowing money for major capital projects. The City obligates itself to repay the principal at a stated rate of interest over a stated period of time.

Bonded Debt - The portion of indebtedness represented by outstanding bonds.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Document - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to the past years' actual revenues, expenditures, and other data used in making the estimates. The third part is composed of

drafts of the appropriation, revenue, and borrowing measures necessary to put the budget into effect.

Budgetary Comparison - Governmental GAAP financial reports must include comparisons of approved budgeted amounts with actual results of operations. Such reports should be subjected to an independent audit, so that all parties involved in the annual operating budget/legal appropriation process are provided with assurances that government monies are spent in accordance with the mutually agreed-upon budgetary plan.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Budgetary Expenditures - Decreases in net current assets. In contrast to conventional expenditures, budgetary expenditures are limited in amount to exclude amounts represented by non-current liabilities. Due to their spending measurement focus, governmental fund types are concerned with the measurement of budgetary expenditures.

CAFR - Comprehensive Annual Financial Report.

CRS – Colorado Revised Statutes.

Capital Budget - A plan of proposed capital outlays and the means of financing them.

Capital Outlay - Expenditures which result in the acquisition of or addition to fixed assets.

Capital Projects Fund - A fund created to account for financial resources to be used for

the acquisition or construction of major capital facilities.

Carryover - Amount of money remaining at the end of the preceding year and available in the current budget year.

Cash - An asset account reflecting currency, coin, checks, express money orders, and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits. All cash must be accounted for as a part of the fund to which it belongs. Any restrictions or limitations as to its availability must be indicated in the records and statements. It is not necessary, however, to have a separate bank account for each fund unless required by law.

Cash Balance - The total cash within a specific fund.

Cash Basis - A basis of accounting under which transactions are recognized only when cash changes hands.

Contingency - Appropriation of funds to cover unforeseen events that may occur during the budget year.

Cost Accounting - That method of accounting which provides for assembling and recording all the elements of costs incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

Current Assets - Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivable which will be collected within one year.

Debt - An obligation resulting from the borrowing of money or from the purchase of

goods and services. Debts of governments include bonds, leases and notes.

Debt Limit - The maximum amount of gross or net debt which is legally permitted.

Deficit - (1) The excess of the liabilities of a fund over its assets; (2) the excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Depreciation - Financial mechanism to allocate the cost of a capital item over its service life. Also, the decrease in value of assets because of wear and tear, action of physical elements, inadequacy or obsolescence.

Due From Other Fund - An asset account used to indicate amounts owed to a particular fund by another fund in the same government for goods sold or services rendered. This account includes only short-term obligations on open account and not non-current portions of long-term loans.

Due To Other Fund - A liability account reflecting amounts owed by a particular fund to another fund in the same government for goods sold or services rendered. These amounts include only short-term obligations on open account and not non-current portions of long-term loans.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

EIS – Environmental Impact Statement.

EPA – Environmental Protection Agency.

Encumbrances - An amount of money committed and reserved but not yet expended for the purchase of a specific good or service.

Enterprise Fund - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Expenditures - Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

Expenses - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fees - A general term used for any charge levied by government associated with providing a service, permitting and activity, or imposing a fine or penalty. Major types of fees include water and sewer fees, liquor licenses, user charges, and building permits.

Fiscal Policy - The City Government's policies with respect to taxes, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year - A 12-month period of which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

Fixed Assets - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

Franchise - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

FTE - Full-time equivalent.

Fund - An accounting entity with a self-balancing set of accounts, which is segregated from other funds, to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - The fund equity of Governmental Funds.

GASB - The Governmental Accounting Standard Board.

GOCO - Greater Outdoors Colorado, funded through lottery proceeds.

General Fund - public safety, parks and recreation, public works, and administrative activities of the City, financed mainly by sales tax, property tax and transfers from other funds.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

General Obligation Bonds - Bonds for the payment of which the full faith and credit of the issuing government are pledged.

Grants - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

ICBO – International Conference of Building Officials.

Improvements - Buildings, other structures, and other attachments or annexations to land which are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers.

Intergovernmental Revenues – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Investments - Cash and securities held for the production of revenues in the form of interest or dividends.

Lease-Purchase Agreement - Financial arrangement which permits the City to pay for the use of equipment or machinery over a period of time through a lease and to purchase it at the end of that time.

Levy - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

Liabilities - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Long-term Debt - Debt with a maturity of more than one year after the date of issuance.

MGD – Million gallons per day (water treatment).

Machinery & Equipment - Tangible property of a more or less permanent nature, other than land or buildings and improvements thereon. Examples are machinery, tools, trucks, cars, furniture, and furnishings.

Mill Levy - Rate by which assessed valuation is multiplied to determine property tax. A mill is 1/10 of one cent.

NASD – National Association of Securities Dealers.

Net Income - Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

Non-Operating Revenues - Proprietary fund revenues which are incidental to, or by-products of, the fund's primary service activities.

O&M – Operations and Maintenance.

Object - As used in expenditure classification, this term applies to the article purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personal services, contractual services, materials, and supplies.

Obligations - Amounts which a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Ombudsman - One appointed to investigate citizens' complaints.

Operating Expenses - Proprietary fund expenses which are directly related to the fund's primary service activities.

Operating Income - The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues - Proprietary fund revenues which are directly related to the fund's primary service activities. They consist primarily of user charges for services.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, usually require ordinances.

Other Financing Uses - Governmental fund operating transfers-out. Such amounts are classified separately from expenditures.

PPM - Parts per million (water treatment).

Property Tax - Annual charge to owners of real property, based on assessed valuation and the mill levy.

Purchase Order - A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

Refunding Bonds - Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.

Reimbursements - (1) Repayments of amounts remitted on behalf of another party; (2) interfund transactions which constitute reimbursements of a fund for expenditures or expenses initially made from it which are properly applicable to another fund - e.g., an expenditure properly chargeable to a Special Revenue Fund was initially made from the General Fund, which is subsequently reimbursed. They are recorded as expenditures or expenses (as appropriate) in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed.

Reserve - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Reserve For Debt Service - An account used to segregate a portion of fund balance for Debt Service Fund resources legally restricted to the payment of general long-term debt principal and interest amounts maturing in future years.

Reserve For Encumbrances - An account used to segregate a portion of fund balance for expenditures upon vendor performance.

Resolution - An order of a legislative body requiring less legal formality than an ordinance or statute.

Restricted Assets - Monies or other resources, the use of which is restricted by legal, policy, or contractual requirements. In governmental accounting, special treatments are applied to restricted assets arising out of revenue bond indentures in Enterprise Funds. These are sometimes also called restricted "funds" but such terminology is not preferred.

Retained Earnings - An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from a specific revenue source.

Revenues - (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers-in are classified separately from revenues.

Risk Management - A planning process to control costs and coverage in lieu of paying premiums to insurance companies.

Sinking Fund - Financial system to set aside sums of money on a regular basis to meet a future financial obligation.

Special Assessment - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or

service deemed to primarily benefit those properties.

Supplemental Appropriation - An appropriation by the City Council when there is a need to transfer budgeted and appropriated moneys from one fund to another fund, or if, during the fiscal year, the governing body or any spending agency of such local government received unanticipated revenue or revenues not assured at the time of the adoption of the budget.

TABOR - Taxpayer Bill of Rights - An amendment to the State Constitution providing tax and spending limitations on local government.

Tax Levy Ordinance - An ordinance by means of which taxes are levied.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

Turnback - A positive actual-to-budget variance in annual expenditures.

User Fees - Charge to the benefiting party for the direct receipt of a public service.

Working Capital - The amount of current assets that exceeds current liabilities.