

Library Board of Trustees

The Louisville Public Library's mission is to inform, involve, and inspire the communities we serve.

MEETING AGENDA

THURSDAY, July 11, 2019
Library Meeting Room, 1st Floor
951 Spruce Street
6:30 PM

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments
- VI. Trustee Informational Comments on Pertinent Items Not on the Agenda
- VII. New Business
 - A. 2019 Work Plan
 - B. CALCON Trustee Track
- VIII. Ongoing Business
 - A. Louisville City Council update (C. Leh)
 - B. Superior Board of Trustees update (N. Shah)
 - C. Library Foundation liaison report (R. Gurganus)
 - D. Outreach Discussion
- IX. Director's Report (S. Nemechek)
- X. Agenda Items for Next Meeting: September 12, 2019
- XI. Adjournment

Library Board of Trustees

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Meeting Minutes

Thursday, May 9, 2019
Library Meeting Room, 1st Floor
951 Spruce Street
6:30 PM

- I. **Call to Order.** A quorum was present and Board President Gurganus called the meeting to order at about 6:30 pm.
- II. **Roll Call**
 - Board Members Present:
 - Renée Gurganus, President
 - Conor Seyle, Vice President
 - Richard Chamberlin, Secretary
 - Jeannie Schuman
 - Neal Shah, Town of Superior Trustee
 - Board Members Absent:
 - Jaime Dufresne
 - Helana Lechner
 - City Staff Members Present:
 - Sharon Nemechek, Library Director
 - Chris Leh, Louisville City Council Liaison
 - Others present:
 - Michael Bishop, citizen of Louisville
 - Two high school students
 - Daryl McCool, Superior resident
- III. **Approval of Agenda:** The agenda was approved by general consent.
- IV. **Approval of previous minutes:** Member Schuman moved to approve the minutes. Member Shah seconded the motion. The motion carried.
- V. **Public Comments:** Louisville City Council member Chris Leh thanked the Library Board of Trustees (LBOT) members for their service.
- VI. **Trustee Informational Comments on Pertinent Items Not on the Agenda:** On behalf of a library patron Vice President Seyle requested to know about the location of gender neutral bathrooms. He learned that there was one near the Boardroom.
- VII. **New Business**
 - A. Director Nemechek is working with staff to refine the 2019 work plan. It will be presented at the July LBOT meeting.
 - B. LBOT community outreach:

- (1) Farmers Market: The mural contest will be promoted at the May 18, or May 25 Farmer’s Market.¹ Member Schuman can attend the May 18 Farmer’s Market. President Gurganus said members of the Library Foundation can help with outreach at the May 25 Farmer’s Market.
 - (2) Taste of Louisville: Member Shah can help with outreach at the June 1 Taste of Louisville event.
- Promotional materials for the events will be provided by the library staff.

VIII. Ongoing Business

- A. Louisville City Council Update (C. Leh): (i) The city will commission building a trail underpass for State Highway 42 near Balfour Senior Living. (ii) The chair of the Council legal committee hears complaints about appointed officials. (iii) The Council is exploring budgeting implications consistent with the state Tabor law. (iv) The Council is considering options for imposing and excise tax on marijuana cultivation and sales. (v) The Council is reviewing and revising the general development plan. (vi) The Council is reviewing plans for the re-development of the old shopping center where Sam’s Club was located and Kohl’s is currently located. Kohl’s will be vacating the shopping center and the property is becoming “blighted”. New plans for the property will likely include some residential and senior housing units, and more walking paths to serve west-side foot traffic.
 - B. Superior Board of Trustees update (Neal Shah): (i) Plans for the Superior downtown area are being developed. (ii) Consultants hired by Superior and Louisville will be giving a presentation to the Superior Trustees about the proposed expansion of service to the airport which will include noisy B737 heavy jets flying about 1000 feet above homes. Airport management has made no outreach efforts to Superior. (iii) The Superior Mayor will advocate against oil and gas extraction from under the Rocky Flats. (iv) Superior opposes construction of the Jefferson Parkway in Arvada which will adjoin the Rocky Flats National Wildlife Refuge. The project will help complete the 470 beltway loop but it is a major highway project which has terminations on only minor roads and thus has been called the “The road from nowhere to nowhere.” Superior previously sued to stop construction of road but lost. (v) Superior is suing the US Fish and Wildlife Service to keep the Rocky Flats park closed to the public since an Environmental Impact Statement and an Environmental Impact Assessment were not completed.
 - C. Library Foundation Report (R. Gurganus): (i) The Foundation is donating \$600 to the “On The Same Page” community-wide reading program. (ii) The Foundation has written its 2019 plan which was emailed to LBOT members for review. The plan includes strategies, tactics, and metrics for: developing financial support; advancing the early literacy “Read Baby Read” program; age 55+ “Boomer” outreach; and, other topics. (iii) The next Foundation meeting is May 16.
 - D. Staff Luncheon Reminder: The date is May 29. President Gurganus will email a reminder and a spreadsheet describing what LBOT members have signed up to contribute. About 20 staff Library staff members will be served.
 - E. Code of Conduct Revisions: The LBOT voted to recommend adoption of the revised “Code of Conduct”.
- IX. Director’s Report (Nemecheck): (i) The Library seeks volunteers to help sign people up for the summer reading program. The signup date/time is May 24, 9:30am to 5pm. (ii) For the July 11 LBOT meeting there will be a group photo. LBOT members are requested to show up about 15 minutes early

¹ The staff created a “mural contest” for decorating one of the library external walls. Young artists in the 16 to 21 year old age range will be invited to submit mural proposals. The proposed mural will be approximately 44 inches high and 28 feet long. (3/14/2019 LBOT minutes.)

(i.e. at 6:15 pm). (iii) Details about this year’s “On The Same Page” community-wide reading program are starting to be filled in. The featured book will be *The Last Cowboys: A Pioneer Family in the New West* by Pulitzer Prize winning author John Branch. Superior resident Daryl McCool, and LBOT member Jeannie Schumann will be working on developing community programming connected to the theme of the book. (iv) On some “First Fridays” the Library will be staying open until 8 pm to help promote library outreach and contribute to the “First Friday Art Walk”. The Library will be partnering with the Louisville Art Association. On those nights the Library will be sponsoring a children’s “scavenger hunt” and there will be live music. The Library will try to give the adjoining streets and plaza a lively “Harvard Square” type atmosphere. (vi) The Lafayette City Council voted to make their library system free of over-due fines for all users. According to policy adopted by the Louisville City Council², when a majority of libraries in the Flatirons Library Consortium adopt a fine-free policy for children’s print materials, then the City Manager can direct the Library to follow suit. (vii) The Library is working on a marketing and communications plan for the city’s affordable housing areas. (viii) Forty two people signed up for the [May 18 library program on Mural Art](#) lead by artist David Ocelotl Garcia.

X. Agenda for next meeting on July 11, 2019: Report on the summer reading program.

XI. The meeting was adjourned at about 7:37 pm.

² See LBOT minutes from 3/8/2018, and the CITY COUNCIL COMMUNICATION AGENDA ITEM 8D, March 5, 2018. <http://www.louisvilleco.gov/Home/ShowDocument?id=17064>.

Vision

The City of Louisville – dedicated to providing a vibrant, healthy community with the best small town atmosphere.

Mission

Our commitment is to protect, preserve, and enhance the quality of life in our community.

Values

Innovation: Leading and embracing change and transformation through creative thinking, learning, and continuous improvement.

Collaboration: Proactively engaging colleagues and other stakeholders in developing solutions through open communication.

Accountability: Fulfilling our responsibilities, owning our actions, and learning from our mistakes.

Respect: Treating people, processes, roles, and property with care and concern.

Excellence: Doing our best work and exceeding expectations with responsive, efficient, and effective customer service.

Critical Success Factors



***Financial Stewardship
and Asset Management***



Reliable Core Services



Vibrant Economic Climate



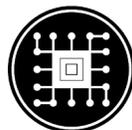
Quality Programs and Amenities



Engaged Community



Healthy Workforce



Supportive Technology



Collaborative Regional Partner

Engage Community

The library enhances our vibrant community.

- ***Inspire Community:*** Serve as our community living room. Create gathering opportunities for community members to interact, learn, and share experiences with each other and with local business people, artists, entertainers, and educators. Bring our community together to build relationships and support our small-town atmosphere.
- ***Spread the Word:*** Introduce Library services and products to business owners and community members.
- ***Welcome All:*** Create an inclusive space that reflects the diversity of our community and its needs.

Champion Literacy

The library provides resources and programs to nurture and support multiple literacies.

- ***Champion Literacy:***
 - ***Beginning Readers:*** Support and develop literacy in young readers through quality collections, programs and events.
 - ***Lifelong Literacy:*** Offer library and online resources to satisfy curiosity and grow lifelong learning skills.
 - ***Science, Technology, Engineering, Art, and Math (STEAM) Literacy:*** Foster exploration of STEAM subjects and promote STEAM literacy.
- ***Leverage Our Partnerships:*** Collaborate with daycares, schools and other educational organizations to promote multiple literacies.
- ***Offer Diverse Collections:*** Reflect the diversity of our community and world in our collections and resources.
- ***Provide Technology Education:*** Help patrons learn to use available technologies through classes and one-on-one instruction.

Spark Imagination and Learning

The library provides resources, technology and programs to inspire lifelong learning.

- ***Bring Resources to Life:*** Deliver programs that encourage creativity, offer hands-on education, and highlight the resources available through the Library. Bring people together to share their knowledge and skills with each other and our community.
- ***Encourage Creative Pursuits and Personal Growth:*** Provide access to a robust and relevant collection of print and online resources.
- ***Provide Creative Spaces:*** Offer meeting areas and collaborative spaces to foster community interactions. Strive to provide spaces for quiet study and reflection. Create displays that generate conversation and interest in new subjects.

Vision

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Mission

Our commitment is to protect, preserve, and enhance the quality of life in our community.

The Louisville Public Library’s mission is to inform, involve, and inspire to enhance the quality of life in the communities that we serve.

Goals

Engage Community
Champion Literacy
Spark Imagination and Learning

Values

Innovation: Leading and embracing change and transformation through creative thinking, learning, and continuous improvement.

Collaboration: Proactively engaging colleagues and other stakeholders in developing solutions through open communication.

Accountability: Fulfilling our responsibilities, owning our actions, and learning from our mistakes.

Respect: Treating people, processes, roles, and property with care and concern.

Excellence: Doing our best work and exceeding expectations with responsive, efficient, and effective customer service.

Critical Success Factors



Financial Stewardship and Asset Management



Reliable Core Services



Vibrant Economic Climate



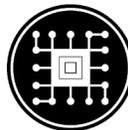
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Make all visitors feel welcome



Celebrate community through fun, shared experiences



Build awareness of programs and resources across our community, using a comprehensive marketing schedule

Champion Literacy

The library provides resources and programs to nurture and support multiple literacies.

Champion Literacy:

- **Beginning Readers:** Support and develop literacy in young readers through quality collections, programs and events.



Refresh and promote "Easy Reader" collection



Pilot "50 Books" initiative for first graders

- **Lifelong Literacy:** Offer library and online resources to satisfy curiosity and grow lifelong learning skills.



Offer recently returned "Community Picks" cart during storytimes



Partner with educators

Spark Imagination and Learning

The library provides resources, technology and programs to inspire lifelong learning.

Encourage Creative Pursuits and Personal Growth: Provide access to a robust and relevant collection of print and online resources.



Create merchandising and display standards



Redesign website



Evaluate and refresh collection layout



Connect tweens to the collection and library resources



Feature museum collections to engage library patrons with Louisville history