Parks and Public Landscaping

Advisory Board

Agenda

Thursday, September 5, 2019
Louisville City Services
739 S. 104th St.
7:00 PM

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes
4. Staff Updates
5. Board Updates
6. Public Comments on Items Not on the Agenda
7. Design Build Services for Median Landscape Renovations, 70% Update
8. Sid Copeland Water Treatment Facility Building Addition and Tree Replacement – Information / Courtesy Update
9. Continued Discussion on Subdivision Entry Landscape Capital Improvement Program Prioritization
10. Agenda Items for Next Meeting
11. Adjourn
Parks and Public Landscaping Advisory Board

Minutes
Thursday August 1, 2019
Louisville City Services
739 S. 104th St
7:00 PM


2. Approval of Agenda: Unanimously approved

3. Approval of Minutes: Unanimously approved

4. Staff Updates
   a. Dean suggested the Board review current use of herbicides in parks in January instead of December. The Board approved.
   b. Dean presented project updates on the newly surfaced Louisville Sports Complex fields. The new infield mix will help prevent future rain/weather cancellations.
   c. Dean presented photos of proposals regarding Miner’s Field Fencing project.
   d. New park names were approved by City Council.
   e. Nathan shared details on the kickoff meeting for the playground construction. Playgrounds that will be replaced are Elephant Park and Keith Helart. The Sports Complex playground may also be replaced if funding allows.
   f. Sue shared updates regarding Council’s decision to name Walnut Park as open space. The categorization of open space is to be determined.

5. Board Updates
   a. Ezra shared updates from the outdoor recreation amenities committee. They made updates and finalizations to their survey, which will be sent out soon.

6. Public Comments on Items Not on the Agenda
   a. None
7. Subdivision Entry Landscape Capital Improvement Program Prioritization Discussion
   a. Dean shared possible subdivision sites for discussion.
   b. Shelley suggested “plantscapes” and “hardscapes” for median renovations be coordinated for cohesiveness. The Board agreed.
   c. Board agrees to assess sites as well as other potential sites for future implementation.

8. Park Sign Rules Design Discussion
   a. Dean shared the streamlined park sign rules.
   b. The Board discussed top priorities to print on new signs.
   c. A proof of the new signs will be coming soon.

9. Agenda Items for Next Meeting
   a. Median renovation project.
   b. Subdivision entry landscape capital improvement prioritization discussion.
   c. Revisit park scorecard to determine capital improvement “wish list”.

10. Meeting adjourned at 8:59 PM
Memorandum

To: Parks and Public Landscaping Advisory Board  
From: Allan Gill, PLA, Parks Project Manager  
Date: September 5, 2019  
Re: Design Build Services for Median Landscape Renovations, 70% Update

Information and Summary:
On April 16, 2019 City Council awarded the Median Landscape Renovations Project to the design build team of Designscapes Colorado and Design Concepts. The majority of medians within the City were developed and landscaped 20 to 30 years ago. Renovations are recommended due to plant material replacement needs, outdated irrigation systems, and in many cases, the concept or landscape theme is not consistent throughout the same boulevard.

On July 11 the design build team met with the Public Parks and Landscapes Advisory Board (PPLAB) to review and discuss median precedents and concepts and to define next steps and direction moving forward. Comments from staff were also gathered and the following priorities and objectives were established:

- To not “reinvent the wheel” but rather, to work with what we have.
- To inspect the irrigation systems with regard to replacement of, or salvaging components starting with the point of connection and moving down stream. Staff will play a large roll in this process.
- To begin and end each corridor with a focus upon a pop of color in the form of annual plant beds.
- Tree removal / replacement.
- Vegetation removal / replacement.
- To keep budget considerations in mind.

Time Line and Funding:
Council has approved $275,000 for phase I of the project, which consists of medians on Cherry Street, McCaslin Boulevard and Via Appia. There is an additional $275,000 allocated for 2020 and includes medians on Dillon Road, South Boulder Road and Summit View Drive at Highway 42. There is also $275,000 programmed in the 2021 budget for the median project.
The design build team is currently working on detailed cost estimates for the project. Staff will continue to work with the design build team to evaluate costs to ensure that they are aligned with the overall project objectives. Based on the needs of replacing irrigation infrastructure on medians it might be necessary to accelerate some of the 2021 funding into 2020.

**Next Steps:**
- Continue working closely with staff to define current conditions.
- Continue working with staff to define a tree management and mitigation strategy.
- Coordinate with Public Works.
- Continue to refine design concepts.
- Continue work on construction documents and detailed cost estimates.
- Begin demolition followed by construction.
70% Construction Documents
July 30, 2019

LOUISVILLE MEDIAN RENOVATION

LOUISVILLE, CO
Planting Palette - Louisville Medians

Cherry St. Medians

Corridor Beginning + End

Existing Noses

<table>
<thead>
<tr>
<th>MONTH</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>July</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ground</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Covers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Animals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Perennials</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grasses</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shrubs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Ground**

- Evening Primrose

**Covers**

- Prairie Wine

**Animals**

- Celosia

**Perennials**

- Lily

**Grasses**

- Fountain Grass

**Shrubs**

- Gold Spirea

---

**Perennials**

- Penst. Rocky

---

**Grasses**

- Blue Avena

**Shrubs**

- Pawnee red

---

**Perennials**

- Potentilla

---

**Grasses**

- Blonde Amb.

---

**Shrubs**

- Lilac
Memorandum

To: Parks and Public Landscaping Advisory Board
From: Allan Gill, PLA, Park's Project Manager
Date: September 5, 2019
Re: Sid Copeland Water Treatment Facility Building Addition and Tree Replacement – Information / Courtesy Update

Information and Courtesy Update:
The Water & Wastewater Treatment division of the Public Works department is working on an addition to the existing administration building located at the Sid Copeland Water Treatment Facility, at 1955 Washington Avenue. The existing building has about 2,000 square feet of administrative space and the planned building addition will be located on the north side of building adding approximately 900 square feet. The project is in the design phase currently and will go through the planning process this fall followed by construction in early 2020.

Two trees will be removed to allow for construction of the building addition. In their place, four trees have been proposed to be planted adjacent to the east side of the administration building.

Unfortunately, the entire 13.5-acre site contains numerous utilities making selection of planting sites for replacement trees difficult. This area was also selected as it allows for the planting of replacement trees and minimizes impact to views to the north and west for adjacent homes located to the south of the facility.

The replacement trees selected are relatively small and will soften the façade of the existing administration building.
**Intent:**

Two Trees Will Be Removed To Allow For the Building Addition, Four Trees Will Be Planted To Replace Them.

Due To The Sensitivity Of The Neighbors The Replacement Trees Will Be Planted Near the Existing Administration Building To Soften The Facade Of The Building.

**Proposed Trees:**

- **Pinus Edulis** (Pinion Pine)
  - Ht: 25' & Spd: 15'
- **Pinus mugo ‘Tannenbaum’** (Tannenbaum Mugo Pine)
  - Ht: 15' & Spd: 6'
- **Pinus nigra ‘Oregon Green’** (Oregon Green Austrian Pine)
  - Ht: 20' & Spd: 15'

The Proposed Trees Are Relatively Small In Size.
To: Parks and Public Landscaping Advisory Board (PPLAB)  
From: Dean Johnson, Parks Superintendent  
Date: 8/26/19  
Subject: Subdivision Entry Landscape Capital Improvement Program Prioritization Discussion

**Purpose:**  
The purpose of this agenda item is to continue the discussion on prioritizing the subdivision entryways for possible landscape renovations in 2020, based on the approved program goals.

**Background:**  
Funding for this program has been approved for planning to occur during 2019, with a $7,000 budget, followed by construction to occur in 2020, with a $57,000 budget. Based on the program goals and site needs, more than likely the approved funding will support multiple subdivision entryways for renovations occurring in 2020.

**Program Guidelines**

These main components or guidelines are essentially considered the Subdivision Entry Landscape Renovation Program.

- Prioritization of entryways for landscape renovations will occur through PPLAB.
- All subdivision landscape entry designs will be approved by PPLAB.
- Replacing or repairing subdivision signs will not be funded nor is a part of this CIP/program. If in disrepair, PPLAB recommends removal.
- Annual planting replacements (flowers) will not be a part of this program.
- If it currently does not exist, utilities will not be added, i.e., water. Plant material will not be added to entryways that currently do not have irrigation.

Two types of design concepts for landscape renovations will occur: simply, those designed with water and those without.

1. **Landscape Renovations With Water** – design will include a plant palette approved by PPLAB which will focus on minimal shrubs, trees if appropriate, and aggregate mulch.
2. **Landscape Renovations Without Water** – design will focus on a selection of aggregate mulch and boulders if appropriate.

**Prioritization**

Attached is a map (which is not all inclusive of all needs) to aid in the discussion of possible subdivision entry renovations occurring in 2020. Goal will be to prioritize the first five.
Next Steps:
Once prioritization has been completed, the next step will be the development of construction and bid documents. The number of entryways renovated in 2020 will be determined by the amount the approved funding can support based on future bids received.
Possible Subdivision Entry Renovations
Parks and Public Landscaping Advisory Board  
**TENTATIVE* Board Items Calendar**  
(updated August 26, 2019)

<table>
<thead>
<tr>
<th>October 3, 2019</th>
<th>November 7, 2019</th>
<th>December 5, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Action Items:</strong></td>
<td><strong>Action Items:</strong></td>
<td><strong>Action Items:</strong></td>
</tr>
<tr>
<td><strong>Updates/Discussion from the Department:</strong></td>
<td><strong>Updates/Discussion from the Department:</strong></td>
<td><strong>Updates/Discussion from the Department:</strong></td>
</tr>
<tr>
<td>- Sundance Park Master Plan Open House</td>
<td>- Transportation Master Plan</td>
<td>- Planning and Review of 2019 and 2020 PPLAB Goals</td>
</tr>
<tr>
<td>- Playground Replacement Capital Project Discussion</td>
<td>- Revisit park scorecard to help determine capital improvement “wish list”</td>
<td></td>
</tr>
<tr>
<td><strong>Updates/Discussion from the Board:</strong></td>
<td><strong>Updates/Discussion from the Board:</strong></td>
<td><strong>Updates/Discussion from the Board:</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>January 9, 2019</th>
<th>February 6, 2019</th>
<th>March 5, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Action Items:</strong></td>
<td><strong>Action Items:</strong></td>
<td><strong>Action Items:</strong></td>
</tr>
<tr>
<td><strong>Updates/Discussion from the Department:</strong></td>
<td><strong>Updates/Discussion from the Department:</strong></td>
<td><strong>Updates/Discussion from the Department:</strong></td>
</tr>
<tr>
<td>- Review of Current Use of Herbicides in Parks</td>
<td>- Capital Project Requests</td>
<td></td>
</tr>
<tr>
<td>- Election of Officers</td>
<td><strong>Update/Discussion from the Board:</strong></td>
<td><strong>Update/Discussion from the Board:</strong></td>
</tr>
<tr>
<td><strong>Update/Discussion from the Board:</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*All items are subject to change.*