

## How to View Receipts

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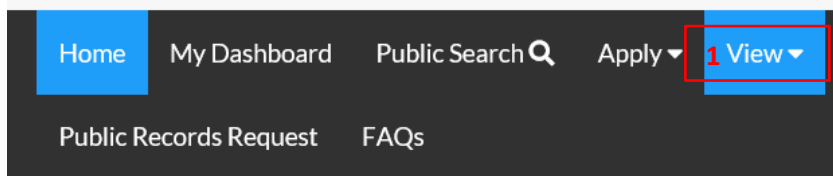
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## *Printing Receipts*

1. The only copy of the receipt you will receive is from our third party cashiering vendor. The applicant will get that receipt via email. This is the only copy you will get so if you would like a PDF version of the receipt, please email the building department at [building@louisvilleco.gov](mailto:building@louisvilleco.gov).

## Ways to View Paid Fees

### View – My Invoices/Payments



#### PERMITS

My Permits

#### INSPECTIONS

Request an Inspection

Today's Inspections

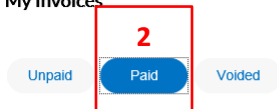
My Inspection History

#### INVOICES

1 My Invoices/Payments

1. By clicking My Invoices/Payments, you will be taken to a screen that lists all your invoices.

#### My Invoices



Search for invoice number, case number, or address

Exact Match

Display All Invoices

Export

Sort Amount Paid

Invoice Number	Amount Paid	Payment Date	Case Number	Address
2 00012076	\$1.24	05/15/2019	COM-0154-2017	1955 Washington AVE Louisville, CO 80027
00012074	\$1.89	05/15/2019	COM-0271-2019	749 MAIN ST Louisville, CO 80027
00012075	\$5.19	05/15/2019	COM-0264-2019	2323 DOGWOOD CIR Louisville, CO 80027
00012034	\$29.79	04/23/2019	MISC-6230-2019	
00011998	\$46.79	03/21/2019	RES-0569-2019	
00011996	\$47.36	03/19/2019	COM-0270-2019	
00011999	\$49.67	03/22/2019	RES-0568-2019	
00011993	\$57.79	02/28/2019	COM-0261-2019	
00011994	\$57.79	02/28/2019	COM-0262-2019	
00012101	\$57.79	07/03/2019	RES-0573-2019	749 MAIN ST Louisville, CO 80027

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- Under the Paid tab, click on the invoice number

Invoice Number: 00012076

Invoice Status: Paid In Full      Invoice Date: 05/15/2019  
Invoice Due Date: 05/15/2019  
Invoice Total: \$1.24      Invoice Description: NONE

Primary Fees   Misc Fees   **3** Payments   Attachments   Contacts

Payments

Sort: Receipt Number

Receipt Number	Status	Transaction Type	Payment Type	Payment Amount	Payment Date
TRC-008383-15-05-2019	Complete	Fee Payment	Cash	\$1.24	05/15/2019

Results per page: 10   1 - 1 of 1   << < 1 > >>

- By clicking on the Payments tab, you will be able to see payment information for that invoice number.

View – My Contractor Licenses – Fees tab

The screenshot shows a web application interface. At the top is a dark navigation bar with links: Home, My Dashboard, Public Search, Apply, and View (with a red box around it and a red '1'). Below this are Public Records Request and FAQs. The main content area has three columns: PERMITS, INSPECTIONS, and LICENSES. Under LICENSES, 'My Contractor Licenses' is highlighted with a red box and a red '1'. Below this, the license number 'LSVL-002346-2019' is shown, along with a 'Renew' button and a printer icon. A 'License Details' section follows, containing fields for License Holder, License Type, Applied Date, District, Period Start Date, Status, Expiration Date, and Last Renewal Date. Below the details is a row of tabs: Locations, Fees (highlighted with a red box and a red '1'), Inspections, Attachments, Contacts, Holds, and More Info. Underneath are sections for 'Remaining Fees' and 'Paid Fees', each with a table header and a 'Sort' dropdown menu. The 'Paid Fees' table contains one entry: Professional License - "B" with invoice 00012030 and a fee of \$100.00.

Home My Dashboard Public Search Apply View 1

Public Records Request FAQs

PERMITS INSPECTIONS LICENSES

My Permits Request an Inspection My Contractor Licenses 1

Today's Inspections My Inspection History

License Number: LSVL-002346-2019 Renew

License Details | Tab Elements | Main Menu

License Details

License Holder: Liz Schettler License Type: General Building Contractor: Class B Applied Date: 04/18/2019

District: Louisville Period Start Date: 04/18/2019

Status: License Issued Expiration Date: 04/18/2020

Last Renewal Date:

Locations Fees Inspections Attachments Contacts Holds More Info

Remaining Fees | Paid Fees | Next Tab | License Details | Main Menu

Remaining Fees Sort Fee

Fee	Invoice	Computed	Amount Due
No records to display.			

Paid Fees Sort Fee

Fee	Invoice	Computed
Professional License - "B"	00012030	\$100.00

1. By going to the license and clicking on the Fees tab, you will see the Paid Fees that is below the Remaining Fees section.