

Louisville Sustainability Advisory Board

Agenda

September 18, 2019
City Hall, 749 Main Street, Spruce Room
6:30 - 8:00pm

1. 6:30PM Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
5. 6:35PM City Staff Updates (10 minutes)
6. 6:45PM City Council Liaison Updates (10 minutes)
7. 6:55PM Public Comments on Items Not on the Agenda (5 minutes, more as needed)
8. 7:00PM LSAB Member Updates and Reports 5 minutes, more as needed)
9. Discussion Item: Energy Future Collaboration Work Plan
10. Discussion Item: Sustainability Plan Updating – Climate and Energy
11. Administration Tasks
 - A. Log Volunteer Hours
 - B. Work Plan Review for Next Meeting
12. Adjourn

Louisville Sustainability Advisory Board

Meeting Minutes: Wednesday, Aug 21, 2019

City Hall, 749 Main Street, Spruce Room

Chair: Allison Johanson

Secretary: Mark Persichetti

1. Call to Order: The meeting was called to order at 6:38pm by Allison Johanson. Minutes taken by Mark Persichetti.

2. Roll Call: (Members present in bold): Seth Adams, **Allison Johanson**, Laura Levesque-Catalano, **Marianne Martin**, **Mark Persichetti**, **Melanie Dubin**; City-Council Liaison **Jay Keany**; City Sustainability Coordinator **Katie Baum**; City Planning Director **Rob Zuccaro** with **Lisa Ritchie** and **Harry Brennan** from Planning Dept, Residents **Tiffany Boyd**, **Debbie Fahey** and **Doug Grinbergs**; **Lea Yancey** and **Tyler Kesler** from Boulder County's Sustainability Office.

3. Approval of Agenda: The Meeting Agenda was approved as-is.

4. Approval of Minutes: The Meeting Minutes for July 15th were approved as-is.

5. City-Staff Updates, Katie Baum: Katie reported on green-business workshops held from April through July, and on upcoming workshops planned from late August through October.

Solicitations of green-business applicants for 2019 by PACE is starting now, with support from Katie, Chamber-of-Commerce, and Xcel Communications. Currently, 20 businesses have applied. Applications will be accepted through mid-December.

The City has submitted its application for Boulder County's annual Sustainability Matching Grant; this year's application will be to continue funding for Katie's Sustainability Coordinator staff position. And applications for Boulder County's annual Community Outreach Programs' matching grants are to start Sept 3rd. The City applied for a 'Charge-Ahead' grant in February, for a Level-2 EV Charger to be installed at the Rec Center. Installation bids have been received, so once a contractor is selected, installation will begin.

More details on these items, and info on other staff activities can be found in Katie's Aug 21st Memo attached as part of our Aug-2019 Meeting Packet.

6. City-Council Liaison Update, Jay Keany: Jay reported that at the recent public neighborhood events hosted by Republic Services to answer residents' questions about

their upcoming waste-collection service here, there have been hardly any residents showing up for them. Jay also noted that Republic Services will allow residents to place branches into their compost bins unbundled, so long as they are cut short enough to allow the bins' lids to be closed. This is a change from Republic's prior policy of requiring all tree branches to be bundled separately and left curbside outside of the bins. Republic will hold collected yard waste and branches in roll-on/roll-off containers at the wastewater treatment site until October (when Emerald-Ash Borers don't fly), then ship those materials to A-1 Organics in Keenesburg. And they'll establish some kind of local grinding operation for branches in the future.

Republic's compost/recycling/trash bins will be delivered to residents by the last week in August, and Western Disposal's bins will be collected by them by the end of the month as they run their last collection routes.

7. Public Comments on Items Not on the Agenda: Resident Doug Grinbergs stated he still wants to see public drinking fountains operating full-time, noting the one at John Breaux plaza has not functioned for a long time. He also commented on night-time light pollution, noting our recent LED streetlights create glare. He suggested Louisville adopt a 'dark skies' ordinance. He also said store/business entrances should be located near public sidewalks, rather than further away (such as across a parking lot) from pedestrian walkways. He also noted those responsible for sprinkler systems should make sure they're watering landscaping and not sidewalks. And he noted Cleo Mudrock Park has errant sprinklers. He also suggested the City not place rocks as a landscaping feature between streets and adjacent walkways. He suggested we adopt a 'vision-zero' model to reduce accidents; that we drive electric vehicles; and that RTD busses install 3-plus bike racks, so that more than 2 bikes can be carried at any one time.

Resident Debbie Fahey reported on a planned upcoming presentation in Louisville of the movie "*Biggest little Farm*", a story about the 8-yr quest of a couple to trade their city life for 200 acres of barren farmland and a dream to harvest in harmony with nature. See <http://uni.pictures/BLF> for more info. Katie B said she's working on a date in Spring 2020 for its showing here, and to have a Q-&-A session afterwards.

Tiffany Boyd reported on a global climate strike set for Friday, Sept-20th. Young people around the world have been striking throughout the year and are now calling upon adults to walk out of work and support their efforts to draw more attention to the climate crisis. Louisville GCGC elementary and middle school clubs will be inviting parents to take their students to the Denver rally on that date. For more detailed info about that event, see the 350 Colorado press release at <https://350colorado.org/press-release-colorado-youth-call-for-massive-climate-strike-in-september/>.

8. LSAB Member Updates and Reports: No separate member reports.

9. Presentation/Discussion, Transportation Master Plan: City Planning Director Rob Zuccaro gave us a presentation of the City's proposed Transportation Master Plan. It's been developed over the past year by staff and consultant firm TEI, with input from LSAB and other city boards and community public forums, such as the upcoming Aug-22nd open-house and soliciting public comments via www.EngageLouisvilleCo.org. See the draft plan online at <https://www.louisvilleco.gov/home/showdocument?id=24052>.

The Plan is currently scheduled for Planning Commission review on September 12th and City Council adoption on October 1st.

It's a 20-year plan, with 8 goals:

1. *Operate efficiently and safely for all users.*
2. *Be a cohesive and layered system of streets and trails for walking, biking, transit, driving, and recreation.*
3. *Provide local and regional travel options that balance needs for Louisville residents, employees, and visitors.*
4. *Utilize new technologies to provide safe, reliable, clean and convenient transportation choices.*
5. *Increase mobility options and access for people of all ages, abilities and income levels.*
6. *Provide complete streets that are inviting, enhance livability and reflect the City's small-town atmosphere.*
7. *Support economic opportunities and businesses.*
8. *Improve environmental and community health by reducing emissions, and supporting mode share and sustainability.*

LSAB members brought up several topics, including:

- *What will be the costs of NOT implementing the recommended improvements?*
- *What's Louisville's credit rating, for bonds for improvements?*
- *Has Louisville contacted neighboring communities about implementing shared road improvements?*
- *Look for overlaps of our area watershed and transportation system, for potential problems (like the 2013 Coal Creek flooding).*
- *Consider if 'micro-transit', ride-hailing', and similar public-transportation options will reduce the number of vehicles on our roads, or increase the count with more vehicles on the roads in a stand-by mode for potential demand.*

LSAB members' recommendations to be sent to Allison by Sept 6th; she'll compile and forward what she receives.

10. Fall Sustainability Events & Programs: Discussion of these items will carry over to our next meeting. Katie B reported on planned topics and dates in her Aug 21st Memo attached as part of our Aug-2019 Meeting Packet.

11. Discussion Item: Sustainability Action Plan: Water Conservation: Katie B reported she prefers to not make major changes to our 2016 goals & strategies for a 2019 update. She noted she'll try to include triple-bottom-line analysis and examples of prior accomplishments and successes. She'll plan to follow the 'take action' model of the County's plan.

Tyler Kesler noted the County has tracking systems, and he can help with Implementation issues. Lea Yancey said she will work with Katie to find sectors with good/bad water quality.

Members suggested we set-up a dashboard to present water-quality goals and achievements to residents; that we tie-in goals to 'why' they make a difference; actions should be listed from broad to specific; Katie noted Longmont has specific and extensive goals in their city plan.

Katie will create a new list for consideration, by consolidating all the older points from 2016 with suggestions from tonight's session, and follow-up comments we send her (individually) at least a week before next month's meeting.

12. Administration Tasks:

A. Log Volunteer Hours for the month of August 2019

Board Member	Activities	Hours
Seth Adams	Meeting prep	2.5
Melanie Dubin	Meeting prep, attendance, other meetings	3
Allison Johanson	Meeting prep, attendance, other meetings	5
Laura Levesque-Catalano	Meeting prep, CC4CA meeting prep & attendance	5
Marianne Martin	Meeting prep, attendance	3.5
Mark Persichetti	Meeting prep, attendance, Bo-Co RCAB, Green-Business sessions	8
	Total Hours	27

B. Work Plan Review for Next Meeting: Allison and Katie will update topics for our Sept-18th meeting. Currently expect to be follow-up of Water Conservation in the SAP; review of the Energy section; and review of the Fall Sustainability Events & Programs.

13. Adjourn: The meeting adjourned at 8:14pm.

2019 LSAB Meetings Schedule, Deadlines, Meeting Assignments

If you are unable to fulfill your assignment, you are responsible for finding a replacement!

Secretary to email agenda, AND previous month's minutes to Kerry Holle: kerryh@louisvilleco.gov	Meeting Date	Chair *	Secretary *
January 6	January 16	Allison	Dan
February 11	February 20	Allison	Marianne
March 11	March 20	Allison	Seth
April 7	April 17	Allison	Laura
May 5	May 15	Allison	Mark
June 3	June 11	Allison	Melanie
July 7	July 17 (TBD)	Allison	Marianne TBD
August 11	August 21	Allison	Seth Mark
September 8	September 18	Allison	Laura
October 6	October 16	Allison	Mark Seth
November 10	November 20	Allison	Melanie
December 8	December 18	Allison	Marianne

*A crossed-out name followed by a second name denotes a substitute.

Memorandum

To: Louisville Sustainability Advisory Board

From: Katie Baum, Sustainability Specialist

Date: September 18, 2019

Re: Staff Updates

General

- Green Business workshops update:
 - April 16th – Marketing your Green Business: **15 attendees**
 - May 9th - Electric Vehicle Charging Station Workshop & EV Test Drive: **20-25 attendees**
 - June 18th – Commercial Water Conservation: **11 attendees**
 - July 25, 3:00pm, My Green Workplace/Office Sustainability Workshop @ Baille Barbour State Farm in Erie, hosted by PACE and Xcel's Partners in Energy
 - October TBD, Sustainable Purchasing Practices Workshop @ TBD, hosted by Matt LeBeau and EcoCycle
- Green Business will begin to pick back up in September and October with City, Chamber and Xcel communications being dispersed. As of August, there are about 20 applicants and is similar to past participation at the same time in 2018. In 2018 the program concluded with 29 participating businesses, and in 2017 the program concluded with 38 businesses.
- Staff and PACE are planning for a green business networking event in early/late November as a means to engage businesses before the December 15th deadline.
- The Boulder County Sustainability Matching Grant is open and will close September 25th. The City seeks to continue funding of the Sustainability Specialist position with the grant funding. Per County stipulation, the City is required to start transitioning the position away from the grant, being either partially or completely funded by the municipality within the next two years.
- The Zero Waste Grant through Boulder County has opened.
- The City has been awarded a scholarship to become a Solar and Storage Friendly Community for 2019.
- The Transportation Master Plan will go before Council in October. Staff has passed LSAB recommendations along to the project leads.



City of Louisville

City Manager's Office

- The City applied for a Charge Ahead grant on February 15th for a Level 2 charger to be installed at the newly renovated Recreation Center. Staff has received three bids for the equipment and installation and has selected the vendor for installation. Installation is still set for completion for Fall 2019.
- Staff has finalized signage and vendor for the new recycling and composting receptacles for Parks and Open Spaces. Three bids have been collected and a vendor has been selected. Completion of the project is still set for Fall 2019.
- Employees at the City will be growing their recycling and composting knowledge! A Boulder County PACE advisor will be joining City staff for four outreach events at four separate facilities in November to go over proper recycling and composting practice.
- The Green Living Fair on October 12th needs day of support – please consider volunteering as help is needed.
- Next steps – None.



Memorandum

To: Louisville Sustainability Advisory Board
From: Katie Baum, Sustainability Specialist
Date: September 18, 2019
Re: Discussion Item 9: Energy Future Collaboration 2020 Work Plan

Background

In 2018, the City of Louisville entered into a partnership with Xcel Energy through the Energy Future Collaboration program. The City and Xcel signed a Memorandum of Understanding that provides a strategy and framework for cooperation and achievement of a shared vision through broad collaboration, focusing on innovation, clean energy, economic development opportunities, customer choice programs and technology.

Unlike the previous Partners in Energy program, Energy Future prioritizes both renewable energy integration and energy efficiency and usage reduction and focuses primarily on commercial/industrial, residential and municipal use.

The City and Xcel developed the [Energy Future Work Plan](#) as a guiding document for action items. The plan focuses on information sharing, alternative energy and carbon reduction goal setting, energy efficiency, transportation electrification and economic development.

Progress

Since the development of the EFC Work Plan, staff, Council liaisons and Xcel have met for three quarterly meetings.

Completed action items include:

- 2018/2019 report card for public outreach
- Green Business Breakfast w/ Xcel outreach
- City to begin implementing Energy Start Portfolio for major municipal facilities
- City to begin conducting municipal facilities' building audits



City of Louisville

City Manager's Office

- Analyze what 100% renewable looks like for community goal-setting and considering programs available to assist in closing the carbon-free gap.
- Finalize and adopt carbon-reduction goal setting for municipal and community-wide and establish measurements of success.
- Check-in on second round of Renewable*Connect participation opportunities. Tentative Phase schedule as follows:
 - Xcel anticipates filing this program for Public Utility Commission approval in Summer 2019
 - Pending approval, the new renewable resource will be acquired throughout 2020
 - Pending approval, customer enrollment for the program can begin as early as fall of 2021
 - Construction to begin on this renewable resource by early 2022 Program begins producing energy in early 2022
- Utility bill insert for residential rebate outreach in June
- Choose and finalize three late spring/summer events for Home Energy Squad showcasing/participation

In progress:

- Multi-family outreach and small business education on lighting program
- Municipal auditing – will not be complete by 2019

Next Steps

The fourth quarter EFC meeting will focus on developing the 2020 EFC Work Plan. Staff seeks input from LSAB on priority areas, feedback regarding the progress made and areas that need more focus. Attached is the 2019 EFC Work Plan.

ENERGY FUTURE COLLABORATION

2019 Work Plan Timeline

Project #1: Sharing Knowledge and Baseline Setting

Project #2: Increase City Energy Efficiency via Louisville Leveraging Existing Xcel Energy Programs

Project #3: Alternative Energy and Carbon Emission Reduction Goals

Project #4: Transportation

Project #5: Economic Development

Q4 2018 (October – December)

Project 4

- City to begin FleetCarma fleet study – devices installed

Q1 2019 (January – March)

Project 3

- Xcel to provide municipal and community-wide snapshots of current renewable accounting in order to analyze and understand gap to 100 percent

Project 2

- City/Xcel to discuss potential ESCO involvement for City facilities
- City to host Green Business Celebration on February 21st w/ Xcel outreach
- City/Xcel to develop commercial data – rooftop assessment, energy efficiency/usage “heat map”
- City/Xcel to identify date for solar forum for Green Businesses and other interested commercial
- City to evaluate Boulder County recommended solar-ready policy/procedure changes and potential implementation in Building Department
- City/Xcel to develop 2018/2019 report card for public outreach
- City/Xcel to discuss LED streetlight conversion/infrastructure synergies
- City to host Green Business Breakfast w/ Xcel outreach
- City to begin implementing Energy Start Portfolio for major municipal facilities
- City to begin conducting municipal facilities’ building audits

Project 1

- City/Xcel to share ongoing EFC working group information

Q2 2019 (April – June)

2018 Community Energy Report is available

Project 3

- City/Xcel to analyze what 100% renewable looks like for community goal-setting, analyzing programs available to assist in closing the carbon-free gap.

- City to begin carbon-reduction goal setting for municipal and community-wide and establish measurements of success.
- City/Xcel to check-in on Phase 3 of Renewable*Connect participation opportunities

Project 2

- City/Xcel to choose and finalize three late spring/summer events for Home Energy Squad showcasing/participation
- City/Xcel to draft utility bill insert for residential rebate outreach – June 14th bill (8x11”, one-sided – due by June 1st)
- City/Xcel to begin Green Business micro-targeting based on commercial data

Project 1

- Xcel to host REC Accounting Summit

Q3 2019 (July - September)

Project 3

- City/Xcel to finalize community-wide and municipal carbon-reduction and renewable integration goals and associated outreach around the goals
- City/Xcel to start planning for implementation start in 2020, budget amendments may be required

Project 2

- Xcel to finalize planning for CTC Annual Meeting
- City/Xcel to coordinate with Chamber on commercial outreach
- City/Xcel to review mid-year Xcel Energy program participation numbers and evaluation
- City to evaluate potential avenues for energy efficiency program incentive for 2020 implementation

Project 4

- Update on Xcel’s EV opportunities/ongoing efforts for mutual alignment

Q4 2019 (October - December)

2020 Work Plan development

EOY Meeting for program evaluation

Project 3

- City/Xcel to continue gap planning for implementation
- City/Xcel to develop communications surrounding new community-wide and municipal carbon-reduction and renewable integration goals, targeted outreach to residential vs. commercial
- City/Xcel to discuss and develop Renewable*Connect Phase 3 marketing and communications for residential

Project 2

- City/Xcel to consider recommendations from building audits of municipal facilities
- City/Xcel to conduct multifamily outreach
- City/Xcel to develop digital marketing of available Xcel rebates and resources for residential

Q1 2020 (January - March): TBD

Project 2

- City/Xcel to begin LED conversion or energy efficiency case study

Project 4

- City to complete FleetCarma fleet study – receive FleetCarma and Xcel evaluation report

Memorandum

To: Louisville Sustainability Advisory Board

From: Katie Baum, Sustainability Specialist

Date: September 18, 2019

Re: Discussion Item 10: Sustainability Plan Updating - Climate and Energy

Summary

In 2012, the Louisville Sustainability Advisory Board tasked themselves with the creation of a document to outline recommendations for the City. The Sustainability Action Plan is intended to articulate Louisville's vision to create a more sustainable community as well as provide a roadmap for achieving our collective goals.

Adopted by City Council in 2016, the plan includes guidelines for internal City operations as well as communitywide approaches for residents and businesses. In general, the current plan has a focus on environmental impacts and their potential economic benefits.

Due to the nature of the Louisville Sustainability Action Plan (LSAP) as a guiding and living document, staff and LSAB has recognized needed updates to the LSAP and tasked themselves in 2019 with updating and amending the framework. Over the course of 2019, discussions and dialogue between staff and LSAB will be ongoing regarding necessary updates and will be discussed by topic area.

Next Steps

Staff seeks input and feedback on initial Climate and Energy subject area mock copy.



Climate + Energy



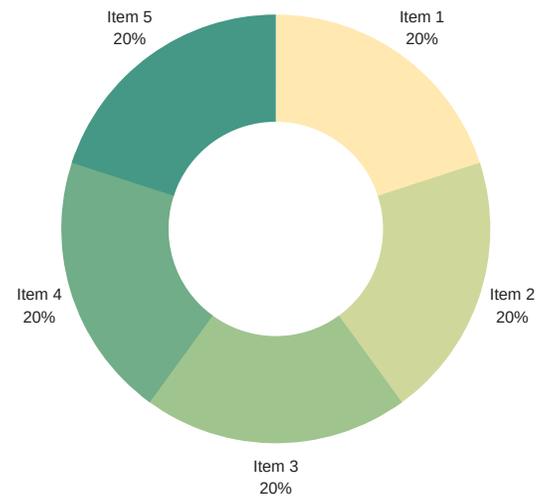


INTRODUCTION

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GOALS

CLIMATE

Achieve emissions reductions targets and become more resilient to the effects of climate change.

ENERGY

Reduce energy consumption, promote energy efficiency in new and existing buildings, increase the use of carbon-free energy and transition away from fossil fuels.



INTERNAL STRATEGIES

Reduce Louisville's municipal energy consumption

NEAR TERM

Perform energy audits on all major City buildings.

Collect and track energy use data for all municipal buildings using utility data tracking software.

Implement facility audit recommendations in partnership with state and Xcel Energy programs and with consideration of resource limitations and other constraints.

MID TERM

Aim to achieve 80% of all points within the Energy and Atmosphere section of the USGBC LEED for new City building construction

Develop facility and job specific behavior and operational modification strategies.

Increase Louisville's adoption of carbon-free energy

NEAR TERM

Continue working with Xcel Energy to analyze existing infrastructure and programs to understand capabilities and limitations.

Pursue budget requests and grant opportunities with consideration of resource limitations and other constraints.

MID TERM

Meet all of Louisville's municipal electric needs with 100% carbon-free sources by 2025.

Expand capacity of on-site electric and solar thermal generation.



INTERNAL STRATEGIES

Reduce core municipal greenhouse gas emissions annually below the 2016 baseline through 2025.

NEAR TERM

Adopt internal resolutions and policies that establish climate action as a top priority for the organization and guiding principle for decision making.

Ensure that all departments understand their role in carrying out the climate vision and goals of Council.

MID TERM

Continue to be an active member in statewide organizations that are working on our behalf to combat climate change, such as Colorado Communities for Climate Action (CC4CA).

Please see other chapters of this plan for municipal climate-related strategies related to specific topic areas such as Transportation (PAGE XX), Waste (PAGE XX) and Ecological Health (PAGE XX).

COLORADO COMMUNITIES FOR CLIMATE ACTION



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EXTERNAL STRATEGIES

Increase energy efficiency in residential and commercial properties across Louisville

NEAR TERM

Adopt building codes and policies that promote energy efficiency in new and existing buildings.

Promote available County efficiency and sustainability programs for residents and businesses.

MID TERM

Develop a campaign to encourage benchmarking of energy consumption at the building or site scale through the use of utility data tracking software.

Employ a targeted outreach strategy to engage facility managers and property owners on energy conservation efforts and resources.

Develop, market to the community and update Louisville specific plans that address water conservation and quality.

Increase renewable energy adoption in residential and commercial properties across Louisville

NEAR TERM

Assess public policies to identify barriers and facilitate implementation

Promote low-interest financing for residents and businesses to integrate renewable energy

MID TERM

Increase outreach and education efforts with local solar installers, efficiency contractors, residents and business owners.



EXTERNAL STRATEGIES

Reduce core community greenhouse emissions annually below the 2016 baseline through 2030.

NEAR TERM

Develop tools and standards for tracking Louisville emissions

Provide annual reporting on municipal and community-wide cross-cutting strategies and progress

Support the continuation of Xcel Energy's State Energy Efficiency Resource Standard.

Please see other chapters of this plan for climate-related strategies related to specific topic areas such as Transportation (PAGE XX), Waste (PAGE XX) and Ecological Health (PAGE XX).

SOLAR AND STORAGE FRIENDLY COMMUNITIES



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IMPACT



ENVIRONMENTAL

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ECONOMIC

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COMMUNITY IN ACTION



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