

Youth Advisory Board

Agenda

October 3, 2019

Louisville Recreation & Senior Center

900 W Via Appia

6:00-8 PM

- I. Call to Order
- II. Roll call
- III. Approval of Agenda
- IV. Meet and Greet- Introductions
- V. Public Comments on Items Not on the Agenda
- VI. What is the YAB- What can you expect in the upcoming year?
- VII. Expectations of Board members and Professional Conduct
- VIII. Discuss Chair, Vice-Chair and Secretary Officer positions
- IX. Volunteer projects for the upcoming year
 - Sun, Oct 13, 8:30am-12:00 pm (van leaves at 8am)
- X. Goals for the upcoming year
- XI. Teambuilding
- XII. Nominations, speeches and officer elections
- XIII. Discussion Items for Next Meeting
- XIV. Comments from Liaisons
- XV. Adjourn

City of Louisville

Recreation Center 900 West Via Appia Louisville CO 80027
303.335.4902 (phone) 303.335.4959 (fax) www.ci.louisville.co.us



Youth Advisory Board

Youth Advisory Board: Purpose

The Board consists of Louisville Residents in grades 6th-12th. Members serve a two-year term.

Created in the fall of 2002, the YAB serves many purposes in the community. The YAB serves as a link between the youth of Louisville and City Council as well as a link between the youth, their schools and the community. The Youth Advisory Board serves as a link between city council and the youth of Louisville to identify issues pertaining to youth, communicate the concerns of youth, and suggest possible action to be taken. The Board takes direct action by working with the City Council to suggest action items for the Council agenda, activities, ordinances, amendments, and lobbying for youth interests. In addition, the board identifies a focus during the year to create a better community.

The YAB is a place to express ideas and opinions while building leadership skills and new friendships. Members learn about the city they live in and how local government works. YAB are asked to be the “eyes and ears” in the community and to share information from other youth within the community. What are you seeing and hearing from the youth in Louisville? What are youth talking about?

This is a youth directed board. Members set the goals for the year, run the meetings and set the pace!

Meetings

Meetings are held the first Thursday of every month during the school year from 6:30-8:00. The board may schedule additional meetings as needed. The 2019-2020 school year meetings will be held at the Louisville Recreation & Senior Center.

In addition, other boards and commissions as well as city departments from the City of Louisville are invited to attend the YAB meetings to talk about their board/department. This is a great opportunity for YAB members to ask questions and to learn more about the city as a whole.

Volunteer Projects

A significant component of the Youth Advisory Board in Louisville is volunteerism. Over the course of the year YAB members will be asked to volunteer for projects and events. Board member participation is critical. Board members are asked to suggest volunteer activities the Board may participate in as a whole.

YAB members are encouraged to keep a tally of their volunteer hours.

Youth Advisory Board Meeting Rules

The following rules were created by previous board members.

1. Listen to the speaker. Save side conversations until after the meeting. Make eye contact with the speaker to show you are listening and understand.
2. Do not interrupt whoever is speaking. Wait until they are done.
3. Respect other's views; do not put other's ideas or comments down.
4. Raise your hand if you would like to speak. The Chairperson will call on members to speak. If you feel the Chairperson did not see your hand raised, you can say "excuse me, I have something to share..."

Other things to remember during the official meeting time:

1. Speak loud and clear so everyone can hear you.
2. Keep it relevant and respectful.
3. Present a positive image, you are representing your school & the City of Louisville and the youth of Louisville.

Youth Advisory Board Officials

Officials

The following individuals hold important roles in the functioning of the Louisville Youth Advisory Board and their proceedings:

Officers: The Louisville Youth Advisory Board shall have the following officers:

- Chair:* The Chairperson shall preside at all meetings of the Board. He or she shall facilitate the development of the meeting agenda and represents the Board at City Council or other meetings/events.
- Vice-Chair:* The Vice-Chair shall perform the duties of the Chair in the absence of the Chairperson. In case of a vacancy in the office of Chairperson, the Vice-Chairperson shall perform such duties as are imposed on the Chair until such time as the Board selects a new Chairperson from among its members.
- Secretary:* The Secretary will keep accurate minutes of all YAB meetings and provide staff liaisons with a copy of the minutes within 7 days of the meeting. The Secretary shall sign the official records of the Youth Advisory Board. He or she shall review the minutes of the previous meeting to include all motions and votes taken. The Secretary shall work closely with the Staff Liaisons to assure that accurate record keeping and correspondence occurs.



**City of
Louisville**
Youth Advisory Board

Youth Advisory Board Attendance Policy/Photo Release

Attendance

YAB members are expected to attend all regularly schedule meetings, subcommittee meetings and volunteer projects. The YAB meets during the school year. Your attendance and participation in meetings and volunteer events is critical to the success of the board.

Each member is allowed two excused absences each school year from meetings/volunteer events. An absence is considered excused if the board member notifies a staff liaison in advance* of the meeting/project.

*Advanced notice= one day in advance

Photo Release

I give permission for the City of Louisville to photograph and/or videotape my youth during Youth Advisory Board activities. I understand that there is no compensation paid by the City of Louisville or any other party to my youth, myself and/or any person on behalf of my child with the respect of the usage of my child's images. I understand that the photographs may be used as promotional materials including, but not limited to advertising purposes.

YAB Board Member Name Printed

YAB Board Member Signature

Date

YAB Parent Name Printed

YAB Parent Signature

Date

Please return at the October Meeting

7051 W. 118th Ave.
Broomfield, CO 80020
contactus@apreciouschild.org



www.apreciouschild.org
Tax ID# 26-3349334
303.466.4272
Fax: 303.469.7555

Volunteer Authorization, Waiver, and Release Form

The Volunteer understands, agrees, and freely, voluntarily, and without duress, gives this Release:

- My participation with A Precious Child is as a volunteer and not an employee.
- As a condition of being a volunteer, I will provide complete medical insurance coverage for any medical expenses that may be incurred as a result of my volunteer activities. I release and forever discharge A Precious Child and employees from any claim whatsoever which arises on account of any first aid, treatment or service rendered in connection with my volunteer work.
- I will indemnify A Precious Child against any and all liability or loss and against all claims or actions arising out of damage or injury to person or property caused by me.
- I understand that volunteering with A Precious Child may include activities that may be hazardous to me, which may include, but is not limited to bending, moving, lifting materials, moving furniture, trash removal, use of tools and equipment, loading and unloading supplies.
- I authorize A Precious Child to publish, copyright, and lawfully use any photographic images, video, or audio recordings of me and any statements or testimonials made by me as a volunteer. I convey and grant all rights, including, but not limited to, any proceeds, royalties, or other benefits derived from such recordings or photographs. I authorize A Precious Child to complete a search of my information against the National Sex Offender Registry and understand that if results matching my information are found, I will not be allowed to volunteer and the proper authorities will be contacted.
- I assume all risks and liabilities that may result from my participation as a volunteer, and I release myself and my agents, executors, heirs and forever discharge and hold harmless A Precious Child, its employees, representatives, and agents from any and all actions, cause of action, claims, demands, and liabilities arising out of injury to or damage sustained by me. I will not seek loss wages, or other reimbursement that may incur due to a volunteer related injury.

Volunteer Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Emergency Contact: _____ Phone: _____ Relationship: _____

Name of Organization you are volunteering with: _____

Signature: _____ Date: _____

Parent/Guardian Signature (if volunteer is under 18 years of age or required by law.)

Signature: _____ Date: _____

I would like to opt out of receiving your e-newsletter

A Precious Child provides children in need with opportunities and resources to empower them to achieve their full potential.

Rev. 8/3/2018