



Louisville Historical Commission Meeting Agenda

***November 20, 2019
Louisville Public Library Meeting Room
951 Spruce Street
6:30 PM***

- I. Call to order
- II. Roll call
- III. Approval of agenda
- IV. Public comments
- V. Approval of Sept. 18, 2019 regular meeting minutes – *see attached draft*
- VI. Report from Museum Coordinator Bridget Bacon – *see attached memo*
- VII. Report from Sharon Nemechek, Director of Library & Museum Services
 - A. Approval of Deeds of Gifts from donors
 - B. Updates on Museum structural work
 - i. Tomeo House cellar work and other structural work identified in the Historic Structure Assessments
 - ii. Exterior work, including roof replacement and painting
 - C. Museum expansion updates
 - iii. Development of the case for the Museum expansion – *see attached document on “The Why”*
 - iv. Updates on RFP for 30% design and cost estimation for building expansion in 2020
 - v. Listening tour launch
 - vi. Planning for a joint meeting with the Louisville History Foundation board (possibly in March 2020)

City of Louisville

Louisville Historical Museum 749 Main Street Louisville CO 80027
303-335-4850 (phone) 303-335-4550 (fax) www.louisvilleco.gov/museum

- VIII. Chairperson's Report
 - A. Planning for upcoming City Council Study Session with Commission in January
 - B. Selection of subcommittee to prepare presentation
- IX. Pioneer Award
 - A. Update on the date of Chamber of Commerce awards program – Paula
 - B. Presentation of information by subcommittee
 - C. Selection of recipient by the Commission
- X. Items of common interest with the Historic Preservation Commission - Reports from HPC liaison to HC and from HC liaison to HPC
- XI. Louisville History Foundation update
- XII. Commission comments & discussion items for next meeting
- XIII. Close meeting & adjourn

Louisville Historical Commission Meeting Minutes

***September 18, 2019
Louisville Public Library Meeting Room
951 Spruce Street
6:30 PM***

- I. **Call to order:** Commission chair Dan Mellish called the meeting to order at 6:32 PM
- II. **Roll call:**

Commission Members Present: Dan Mellish, Paula Elrod, Jennifer Henderson, Gordon Madonna, Dave Hooley, and Jonathan Ferris

Commission Members Absent: Joe Teasdale, Keith Keller, and Leah Angstman

City Representatives Present:
Bridget Bacon, Museum Coordinator
Sharon Nemechek, Director Library & Museum Services
- III. **Approval of agenda:** Members approved agenda, vote 6 to 0
- IV. **Public comments:** None
- V. **Approval of July 17, 2019 regular meeting minutes:** Minutes were approved, vote 6 to 0
- VI. **Report from Museum Coordinator Bridget Bacon:**
 - A. **Approval of Deeds of Gifts from donors:** Commission members approved at a vote of 6 to 0 to approve the following 5 items:
 1. Mark Oberholzer – items from the Blue Parrot building, including the dough roller, scale, and stained glass window sign
 2. Dave Ferguson – water dept. receipt from the City of Louisville in 1964
 3. Constance Stelmach Nosler – historical documents and records from the Stelmach family relating to Louisville
 4. Dick DelPizzo – prints of six family photos relating to the DelPizzo, Scrano, and Cito families

5. Gary Mudrock – prints of family photos from the Harris and Brierley families

B. Advice sought on donations of other artifacts being offered: None

C. Museum Coordinator's written report: Bridget informed the Commission that there were three class tours from Coal Creek Elementary earlier that day and would be two more the following week. Gloria Handyside, the City's Senior Communication Specialist, plans to come to the Museum next week to take pictures and write up something about the Museum's programs and education outreach. Also, there are two more walking tours this year, and Dave Hooley and the Boulder Valley Spellbinders have done two summertime storytelling events and will do an upcoming Halloween storytelling on October 25th.

D. Upcoming Study Session with Commission - A City Council Study Session in early 2020 is likely to have agenda item for the Historical Commission to make a presentation on recent increases in public engagement with the Museum due to new staffing having been added this year, as well as related Museum topics: Sharon informed the Commission about the upcoming study session in around January 2020 with the City Council to report on the Museum work plan and 2019 statistics.

E. Ash Pit update:

1. **Project to document the ash pit:** PaleoWest, an archeological firm, has the ability to 3D model the ash pit with funding from the Foundation, and this project is going forward.
2. **Update on the possibility of having it moved to the Museum campus:** At this time, it appears that it's not feasible to move the ash pit to the Museum campus.

VII. Report from Sharon Nemecek, Director of Library & Museum Services: No specific report

VIII. Museum Strategic Plan:

A. Presentation of the Museum staff's work plan to accompany the Museum Strategic Plan – Sharon and Bridget presented the work plan to the Commission

IX. Updates on Museum structural work – Sharon & Bridget:

A. Tomeo House cellar work: The RFP was issued for the cellar. A contractor was hired and Sharon and Bridget will meet with them on the 19th.

City of Louisville

B. Other structural work identified in the Historic Structure Assessments:

Bridget and Sharon discussed with Jorge Calderon, the City's facility manager, about what work can be done by the City and what work will need an RFP to address.

C. Roof Replacement: The roof replacement is going forward. It is covered by insurance due to last year's hail storm.

D. Painting: The Museum campus buildings are going to get painted.

X. Museum expansion updates – Sharon & Bridget:

A. Updates on exploration of funding options and timing considerations:

1. **Timeline for RFP for 30% design and cost estimation for building expansion in 2020; and:** The first draft of the RFP for the 30% design was sent to Facilities Management for review and changes were made to incorporate items that are wanted in the design.

2. **Prospect of conducting citizen survey relating to funding options:** Conducting a survey cannot be done until after the 30% design and the cost estimation for the Museum expansion are completed in 2020.

B. Development of preferred language to use with respect to the Museum expansion project: The work group has not met yet to work on the preferred language but hopes to have something for the Commission at the next meeting.

XI. Chairperson's Report:

A. Review of Labor Day Parade: Dan reported that the parade was a success. The Foundation supplied 2,000 Frisbees and candy, and carried a new banner for the parade. Dan also mentioned Bridget's Brown Bag presentation about the intersection of Main and Pine that was well attended.

XII. Pioneer Award:

A. Update on the date of Chamber of Commerce awards program – Paula: No update

B. Subcommittee to present background information on the nominations; nominations to be narrowed to two; selection of recipient to take place at the November meeting: The Subcommittee presented the information on the nominations for the Pioneer Award to the Commission. The recipient of the award will be selected at the next Commission meeting

City of Louisville

- XIII. Items of common interest with the Historic Preservation Commission - Reports from HPC liaison to HC and from HC liaison to HPC:** None
- XIV. Louisville History Foundation update:** The Foundation met last week and talked about many of the same items the Commission discussed tonight. Also, the Foundation is working on business sponsor renewal letters and looking to add new business sponsors as well.
- XV. Commission comments & discussion items for next meeting:** Dave mentioned to the Commission about Ed Glenn who lives on a property just outside of Louisville city limits and has a structure on the property that might have been moved onto the property from Louisville. Ed wants to see what can be done with the structure to preserve it and Dave has been in contact with County preservation.
- XVI. Close meeting & adjourn:** The LHC meeting adjourned at 8:21 pm. Next meeting is scheduled for November 20th, 2019.

City of Louisville

Memorandum

To: Historical Commission
From: Bridget Bacon, Museum Coordinator
Date: November 12, 2019
Re: Museum Coordinator's Report

The following photos show recent developments and events at the Museum: holiday light installation on the big tree in front of the Museum from earlier this month; the new cover for the industrial-looking Tomeo House cellar door (with shingles still to be added to the part closest to the wall); and the school tours by almost 90 Louisville Elementary second graders, led by Lizzie Reinthal and Jason Hogstad.



Museum Visitors Report (these statistics represent visits to the Museum itself, and not inquiries that come in by email or phone): Sept. visitors: 573; Oct. visitors: 368; YTD: 3,940.

The Why –

- **Preserve** the history and material culture of Louisville
 - As old Louisville families age, more donations are coming in
 - Artifacts of all sizes, paper, photos, etc
 - These items connect us in a concrete way to our cultural heritage and identity as a community
 - History will be lost forever if a trusted repository doesn't exist
 - Archival storage is a must to conserve the items in our care

- **Share** the history of Louisville
 - Create personal connections through storytelling
 - Build community through shared history
 - Expand on our residents' sense of place and pride in Louisville
 - Grow our role in the Informal Learning ecosystem

- **Gather** in the heart of Louisville
 - The Museum Campus is:
 - A steadfast and trusted anchor of the community
 - The welcoming gateway to Historic Downtown
 - An invitation to wander and explore, encouraging visitors to shop and dine in historic downtown
 - An authentic reminder of our small-town roots
 - A place where people gather to share stories and celebrate our history
 - Rich, diverse perspectives from all periods of Louisville history
 - Everyone is welcome. Strong sense of belonging.
 - Space for residents of all ages and abilities