

Cultural Council Meeting Agenda

**Thursday, March 19th, 2020
Public Library, Louisville, CO
First Floor Meeting Room
6:30pm**

We promote arts and culture in Louisville. We program cultural events, advocate for and support artists, and advise City Council. By doing so we engage our diverse social, cultural, and creative community.

I.	Call to Order	5 min
II.	Roll Call	(items I–VI)
III.	Attendance and Volunteer Hours Log (To Be Circulated)	
IV.	Approval of Today's Agenda	
V.	Public Comments: Items Not on the Agenda	
VI.	Correction and/or Approval of February Meeting Minutes	
VII.	Chair's Report (Adam)	5 min
VIII.	Treasurer's Report (Debbie)	5 min
IX.	Staff Report (Katie)	10 min
X.	Fill Secretary role	5 min
XI.	Student Poetry/Music Night at Steinbaugh (Katie/Tami)	5 min
XII.	Quick Arts Grant review	10 min
XIII.	Discuss process to present & program/fund non-LCC curated events	15 min
XIV.	Public Art Funding (Katie)	15 min
XV.	City Council 4/28 discussion and template review	15 min
XVI.	2020 Programming	30 min
	a. Spring Programming	
	i. 3/18 – Skean Dubh (Debbie)	
	ii. 3/20 – Opera Colorado (Kate)	
	iii. 4/5 – Tornado Chasing Drones (Debbie)	
	iv. 4/10 – LAMPOMPE Jazz (Kim)	
	v. 4/24 – Silent Movie	
	b. Lead duties and steps reviewed	
	c. Summer Concerts	
	i. The potential implications of the COVID-19	
	ii. Lineup and costs reviewed (Adam)	
	iii. Openers	
	iv. Stage update (Katie)	
	d. Fall Programming	
	i. Brainstorming	
	ii. Subcommittee creation	
XVII.	Member activities or community culture events/news to share	5 min
XVIII.	Adjourn	

Attachments:

February 2020 Minutes, Budget, Calendar, LCC Advance Agenda, City Council Discussion Template

City of Louisville

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Cultural Council
Meeting Minutes
Thursday, February 20, 2020
Louisville Public Library, 951 Spruce St, Louisville, CO
First Floor Meeting Room
6:30pm

- I. Call to Order
- II. Roll Call
 - a. Members present: Beth McLennan, Robby Pitt, Kate Ward, Leah Franks, Mark Cathcart, Adam Sloat, Debbie Davies, Tami Owen, Kim Poletti
 - b. Members absent: Rachel Weaver
 - c. City Representatives present: Katie Zoss
- III. Attendance and Volunteer Hours Log were circulated.
- IV. Approval of Today's Agenda: _____ motioned to approve, _____ seconded, all approved.
- V. Public Comments: We had three visitors; Gregory Fields, Christoph Schoftes, and Stephen Ross—they were curious about the grants award process and came to observe.
- VI. Correction and/or Approval of November Meeting Minutes: ___ motioned to approve, _____ seconded, all approved.
- VII. Chair's report (Adam):
- VIII. Treasurer's Report (Debbie):
 - a. Pointed out the funds that would be used for grants, public art in the budget.
 - b. Noted that there is \$14,688.79 to additionally spend—probably also on public art.
- IX. Staff Report (Katie):
 - a. Katies has started research on what other Front Range communities are spending on public art. Samples include:
 - i. Art fees: 1% from public projects, \$150 per unit on private residential development, \$.05 per square foot from commercial development.
 - b. Passed around a sheet with information on Lafayette's public art funding methods.
 - c. Bikes to books program at the library and Steinbaugh Pavilion.
 - i. Event is May 9.
 - ii. We could fund Jeff and Paige as the entertainment for part of the event.
 - iii. Their fee is \$1200. Beth moved and Kim seconded to fund their performance as long as they play 60 minutes.
- X. 2020 Programming
 - a. Winter programming:
 - i. 1/25 Ivalas Quartet (Leah)—a sellout show, great bang for the buck!
 - ii. 2/15 Lonesome Days (Leah)—also a sellout, very popular.
 - b. Spring Programming:

- i. 3/18/20 – Skean Dubh—Irish dancers, free show, confirmed, Deb will lead and Robby and Kim will volunteer.
- ii. 3/20/20 – Opera singer from Opera Colorado, Kate will lead, Tami and Kim will volunteer.
- iii. 4/20/20 – Drones chasing tornadoes, Deb will lead, Mark and Robby will volunteer.
- iv. 4/10 – Jazz performance, Kim will lead, Beth and TBA to volunteer.
- v. 4/24 - Silent movie, Deb is looking into this one.

XI. Election of Officers for 2020

- a. Adam ran for Chair, all approved.
- b. Kim ran for Vice Chair, all approved.
- c. Deb ran for Treasurer, all approved.
- d. We will table the election for Secretary until the March meeting.

XII. Art Grants

- a. Members discussed 2020 Art Grant applications. Awards are as follows:

Applicant	Project	Award
11 Minutes Theatre Company	Life is Dream (La vida es sueño)	\$ 1,000
Brice Young	Entrepenuer	\$ 625
CenterStage Theatre Company	The Louisville Colorado Short Play Competition and Festival	\$ 1,200
Christoph Scholtes	Louisville Ambient Experience (LAX)	\$ 350
Coal Creek Theatre of Louisville	An Evening of Colorado-Grown One Acts	\$ 900
Dona Laurita	The Silhouette Project: Newcomers	\$ 1,000
Hope Productions, LLC	Calliope: Women, Song & Story	\$ 500
Integral Steps	Music Connect Us	\$ 935
Luke and Allison Johanson	Sloyd Experience	\$ 750
Motus Theater	JustUs	\$ 1,000
Paula Palmer	Let's Learn about Louisville's Indigenous Past and Present	\$ 500
Public Works Theatre Company	Wanda & the Wave	\$ 840
Stephen Ross	Coal Creek Community Chorus / Louisville PopChoir for Kids Spring Concert	\$ 400
		\$ 10,000

XIII. Member activities or community culture events/news to share:

- a. The LCC discussed possible programs involving LMS/Choir Director Brian Gonzalez (Profe) students.
- b. Looking to use Tilt / Underground as a performance space for them.

XIV. Adjourn (9:30 PM):

- a. Robby moved; Beth seconded, all approved.

updated 3/11/20

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
101122	537010	Fourth of July	31,800	0.00	31,800	0.00
101122	537020	Fall Festival	12,000	0.00	12,000	0.00
101122	537040	Festival of Lights	2,000	2,000.00	0	100.00
101122	537080	Other Special Event Costs	15,000	0.00	15,000	0.00
101122	537091	Street Faire DBA	75,000	47,500.00	27,500	63.30
101122	537092	Downtown Flowers/Winter Lights	75,000	0.00	75,000	0.00
		Grand Total	210,800	49,500.00	161,300	23.50

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
101730	511000	Regular Salaries	40,080	6,046.68	34,033	15.10
101730	512000	FICA Expense	3,060	436.48	2,624	14.30
101730	512100	Retirement Contribution	2,200	332.59	1,867	15.10
101730	512200	Workers Compensation	490	72.77	417	14.90
101730	513000	Medical Insurance	0	150.00	-150	100.00
101730	513100	Dental Insurance	370	139.60	230	37.70
101730	513300	Life, AD&D & LTD Insurance	410	64.14	346	15.60
101730	513400	Employee Assistance Plan	10	2.26	8	22.60
101730	520100	Office Supplies	200	128.27	72	64.10
101730	522500	Non-Capital Furn/Equip/Tools	500	180.45	320	36.10
101730	522900	Miscellaneous Supplies	4,500	555.50	3,945	12.30
101730	530815	Arts Programming Grants	10,000	0.00	10,000	0.00
101730	530820	Public Art	25,000	0.00	25,000	0.00
101730	532000	Advertising/Marketing	5,000	0.00	4,080	18.40
101730	532200	Printing	1,000	451.66	548	45.20
101730	532230	Dues/Subscriptions/Books	100	0.00	100	0.00
101730	535030	Comm Svcs-Internet/Cable	1,200	219.90	980	18.30
101730	538101	Travel, Training, & Meetings	2,000	0.00	2,000	0.00
101730	538999	Other Services and Charges	1,500	0.00	1,500	0.00
101730	540900	Arts Programming	20,000	3,219.00	16,781	100.00
		Grand Total	117,620	11,999.30	104,700	11.00

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
101055	421700	Special Event Permit	-6,000	-2,400.00	-3,600	40.00
101055	432560	State Grant - Libraries	0	-11,429.00	11,429	100.00
101055	437100	Superior IGA - Library	-352,830	-350,689.12	-2,141	99.40
101055	441210	Fall Festival	-16,150	0.00	-16,150	0.00
101055	441220	Fourth of July	-6,170	0.00	-6,170	0.00
101055	441520	Art Center Rentals	-15,910	-1,745.00	-14,165	11.00
101055	441910	Cultural Council Ticket Sales	0	-2,575.00	2,575	100.00
101055	447610	Library Account Pymnt Machine	-5,000	-639.21	-4,361	12.80
101055	447620	Library Copies	0	-14.70	15	100.00
101055	447650	Library - Rentals	-1,800	-72.50	-1,728	4.00
101055	452100	Library Fines	-17,000	-4,935.26	-12,065	29.00
101055	464143	Cultural Council Event Donatns	0	-14,688.79	14,689	100.00
101055	469160	Library Cash Over/Short	0	1.00	-1	100.00
		Grand Total	-420,860	-389,187.58	-31,672	92.50

LCC Presents Calendar updated 3/11/20

Upcoming							
DATE	Day	Time	Title	SERIES	LEAD	VOLUNTEER	VOLUNTEER2
3/18/2020	Wednesday	7:00 PM	Skean Dubh	Irish Music	Debbie	Robbie	Kim
3/20/2020	Friday	7:30 PM	Opera Colorado: Arias and Ensembles	Opera	Kate	Tami	
4/5/2020	Sunday	3:00 PM	Tornado Chasing Drones	Weather	Debbie	Mark	Robby
4/10/2020	Friday	7:30 PM	LAPOMPE Jazz	Jazz Music	Kim	Beth	
4/24/2020	Friday	7:30 PM	Silent Movie	Silent Movie	Debbie		
5/9/2020	Saturday	11:30 AM	Jeff & Paige @ Bike to Books	Library Collaboration			
6/18/2020	Thursday	6:30 PM	LVDY	Summer Concert			
6/25/2020	Thursday	6:30 PM	Nosotros	Summer Concert			
7/9/2020	Thursday	6:30 PM	The Long Run	Summer Concert			
7/16/2020	Thursday	6:30 PM	Float Like a Buffalo	Summer Concert			
7/23/2020	Thursday	6:30 PM	Ron Ivory & One on One w/Miles Apart Band	Summer Concert			
7/30/2020	Thursday	6:30 PM	Rain Date	Summer Concert			
8/22/2020	Saturday	7:30 PM					
9/19/2020	Saturday	7:30 PM					
9/23/2020	Wednesday	7:00 PM					
10/1/2020	Thursday	7:00 PM	Stories on Stage (Library Collaboration)				
10/9/2020	Friday	7:30 PM					
10/18/2020	Sunday	3:00 PM					
11/21/2020	Saturday	7:30 PM					
12/4/2020	Friday	7:30 PM					
12/12/2020	Saturday	7:30 PM					
12/16/2020	Wednesday	7:00 PM					

LCC Advance Agenda as of 3/9/20

March 19, 2020

1. Fall 2020 program brainstorming
2. Finalize Summer Concerts
3. Discuss items for upcoming City Council Discussion (4/28/20)
4. Public Art Funding

April 16, 2020

1. Finalize items for City Council Discussion
2. Finalize events through August 2020

May 21, 2020

1. Finalize Summer Concert Volunteers
2. Finalize Fall 2020 programming (through November)

June 18, 2020—Typically CANCEL (Summer Concerts in the Park Begin)

July 16, 2020—Typically Cancel (Summer Concerts in the Park)

August 20, 2020

1. Initiate Winter 2020/2021 programming (December-February)

September 17, 2020

1. Finalize Winter 2020/2021 programming (December-February)
- 2.

October 15, 2020

1. Initiate Spring 2021 Programming (March-May)
2. Review Art Grant Application

November 19, 2020

1. Finalize Spring 2021 Programming (March-May)
2. Initiate Summer Concert Programming
3. Art Grant Application Published

December 17, 2020—Typically CANCEL (Party in lieu of meeting)

January 21, 2021

1. Distribute Art Grant Applications to LCC
 2. New member welcome
 3. LCC officer elections
-

SUBJECT: ANNUAL REPORT – (INSERT BOARD/COMMISSION NAME)

DATE:

PRESENTED BY:

1. LIST HIGHLIGHTS AND SUCCESSES OF THE PAST YEAR:

2. LIST PLANS/GOALS FOR THE NEXT YEAR:

3. DOES YOUR BOARD HAVE SPECIFIC BUDGET REQUESTS IT WOULD LIKE THE CITY COUNCIL TO CONSIDER AS A PART OF THE BIENNIAL BUDGET PROCESS?

4. ARE THERE AREAS IN WHICH THE BOARD WOULD LIKE CITY COUNCIL INPUT/FEEDBACK?

5. WHAT QUESTIONS DO YOU HAVE FOR THE CITY COUNCIL?

RECOMMENDATION:

Discussion

ATTACHMENT(S):

- 1.
- 2.

STRATEGIC PLAN IMPACT:

<input checked="" type="checkbox"/>		Financial Stewardship & Asset Management	<input type="checkbox"/>		Reliable Core Services
<input checked="" type="checkbox"/>		Vibrant Economic Climate	<input type="checkbox"/>		Quality Programs & Amenities

SUBJECT: TITLE

DATE: DATE

PAGE 2 OF 2

<input type="checkbox"/>	 Engaged Community	<input type="checkbox"/>	 Healthy Workforce
<input type="checkbox"/>	 Supportive Technology	<input type="checkbox"/>	 Collaborative Regional Partner