

City Council

Special Meeting Minutes

April 14, 2020
Electronic Meeting
7:00 PM

Call to Order – Mayor Stolzmann called the meeting to order at 7:02 p.m.

Roll Call was taken and the following members were present:

City Council: **Mayor Ashley Stolzmann**
 Mayor Pro Tem Dennis Maloney
 Councilmember Kyle Brown
 Councilmember J. Caleb Dickinson
 Councilmember Deborah Fahey
 Councilmember Chris Leh
 Councilmember Jeff Lipton

Staff Present: **Kathleen Hix, Human Resources Director**
 Meredyth Muth, City Clerk

Others Present: **Kathleen Kelly, City Attorney**
 June Ramos, JRamos Associates, Meeting Facilitator

EXECUTIVE SESSION

CITY MANAGER ANNUAL EVALUATION

(Louisville Code of Ethics, Section 5-2(b), CRS 24-6-402(4)(f) – Authorized topics

Mayor Stolzmann stated she is requesting the City Council convene an Executive Session for the purpose of conducting the annual performance review of the City Manager.

City Attorney Kelly introduced the request for executive session.

City Clerk Muth read Section 2.90.050 of the Louisville Municipal Code, which outlines the topics permitted for discussion in an executive session.

City Attorney Kelly stated the authority to conduct this executive session comes from the Louisville Code of Ethics, Section 5-2(b). Section 5-2(b) authorizes an executive session for the purpose of reviewing the performance of an employee directly appointed by the City Council. This is also allowed under the open meetings law in CRS 24-6-402(4)(f).

This request involves an evaluation of the performance of the City Manager who is an employee directly appointed by the City Council.

MOTION: Mayor Stolzmann moved the City Council adjourn to executive session for the purpose of an annual performance review of the City Manager and the executive session shall include the City Council, meeting facilitator June Ramos, and the City Attorney as well as Human Resources Director Kathleen Director Hix for a portion of the session; seconded by Mayor Pro Tem Maloney.

Vote: Motion carried by unanimous roll call vote.

The City Council adjourned to executive session at 7:12 p.m.

The Special City Council meeting reconvened at 10:57 p.m.

CITY ATTORNEY REPORT ON THE EXECUTIVE SESSION

City Attorney Kelly reported that while in executive session, the City Council discussed the annual performance review of the City Manager. A summary of the performance evaluation will be prepared pursuant to section 8-1(d) of the Home Rule Charter and proposed amendments to the City Manager's employment agreement will be prepared for Council consideration at the May 5 Council meeting.

ADJOURN

Members adjourned at 10:58 pm.

Ashley Stolzmann, Mayor

Meredyth Muth, City Clerk