

Open Space Advisory Board

Agenda

September 9, 2020
ELECTRONIC MEETING
7:00 PM

This meeting will be held electronically. Residents interested in listening to the meeting or making public comments may join in one of two ways:

- 1) Call in to +1 301 715 8592 or 833 548 0282 (Toll Free)***
Webinar ID: 898 0200 7133
- 2) Log in via your computer. Please visit the City's website here to link to the meeting:*** <https://www.louisvilleco.gov/government/boards-commissions/recreation-advisory-board>

The Board will accommodate public comments as much as possible during the meeting. Anyone may also email comments to the Board prior to the meeting at EmberB@LouisvilleCO.gov.

1. 7:00 pm Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
5. 7:05 pm Staff Updates (5 Minutes)
6. 7:10 pm Board Updates (5 Minutes)
7. 7:15 pm Public Comments on Items Not on the Agenda (5 minutes more time as needed)
8. 7:20 pm Discussion Item: Redtail Ridge Update on Current Status & OSAB Review Process Moving Forward. Presented By Nathan Mosley, Director of Parks, Recreation, and Open Space (10 Minutes)

City of Louisville

Parks & Recreation Department 749 Main Street Louisville CO 80027
303.335.4735 (phone) 303.335.4738 (fax) www.LouisvilleCO.gov

Open Space Advisory Board

Agenda

September 9, 2020 Page 2 of 2

9. 7:30 pm Discussion Item: 2020 Capital Improvement Projects and Operational Priorities & 2021 Capital Improvement Projects. Presented By Nathan Mosley, Director of Parks, Recreation, and Open Space (20 Minutes)
10. 7:50 pm Discussion Items: Determine OSAB Meeting Schedule and Format for the Remainder of 2020 (20 minutes)
11. 8:10 pm Discussion Item: Potential Trail Access to Davidson Mesa. Presented by Nathan Mosley, Director of Parks, Recreation, and Open Space (30 Minutes)
12. 8:40 pm Discussion Item for Future Meetings
13. Adjourn

Open Space Advisory Board Meeting Minutes
Wednesday, May 13, 2020, 7:00pm

ELECTRONIC MEETING
7:00 PM

This meeting was held electronically. Residents interested in listening to the meeting should visit the City's website here to link to the meeting: louisvilleco.gov/government/boards-commissions/open-space-advisory-board

1. Call to Order

Helen Moshak called the meeting to order at 7:00 pm.

2. Roll Call

Board Members Present: Helen Moshak, Tom Neville, Charles Danforth, Peter Gowen, David Blankinship, Missy Davis, and Jessamine Fitzpatrick

Board Members Absent: Laura Denton

Staff Members Present: Ember Brignull, Nathan Mosley, Lisa Ritchie, and Rob Zuccaro

3. Approval of Agenda

A. The agenda was approved as written. The motion passed unanimously.

4. Approval of Previous Meeting's Minutes

5. Staff Updates

Ember stated they were running irrigation water to Harney Lastoka property.

Ember stated that the Ranger position had been temporarily "frozen" so we are not hiring at this time due to budget concerns related to COVID-19. The hiring will be reassessed later. In addition, Boulder County Youth Corps has been cancelled this summer due to COVID-19. The Youth Corps typically consists of six positions that support Open Space work. Helen asked if all hiring positions were frozen throughout the City. Ember stated that the hiring was limited throughout but some essential positions had been hired. Ember asked Nathan to address this, Nathan concurred with Ember.

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Nathan stated that there were impacts of COVID-19 on City revenue; Rec Center is closed; the Golf Course just re-opened; and that they were looking at budget cuts throughout city. He also stated that they were looking at revenue projections from Finance.

Nathan also commented on the Executive Session from last night regarding property under contract at 131 Cherry. Council decided not to move forward to exercise first right of refusal. The property has conservation easement limits that limits building.

Nathan provided an update regarding the HWY 42 project. Contractors can't work on wing wall yet or the concrete rock walls because the laborers were quarantined due to COVID-19. The projected completion date is mid-to late July.

David asked for an update regarding the Davidson Mesa prescribed burn. Ember stated that the burn has been canceled due for 2020 due to COVID-19.

Jessamine asked about the large number of interactions that the Ranger is having with the public due to increased visitation. Since we are no longer hiring the second Ranger is there a way for the second ranger to get support. Ember stated we have a strong relationship with the Police Department and we are linked into dispatch. Field information and calls are being transferred between PD and rangers. However, officers will be dispatched to most urgent calls first so things like nature play (forts, bridges, etc.) and dogs off leash will have to be addressed as time allows.

Nathan asked Rob-update on Red Tail Ridge schedule

Rob Zuccaro-General development plan both PPLAB and OSAB Boards reviewed concepts and made suggestions which the developer incorporated into their plan. Next step is that it goes to Planning Commission and City Council for public hearing. That is currently scheduled for June 11th. The sub-division plat will actually formalize land dedications that OSAB reviewed and that will come back to OSAB for additional review in June.

6. Board Updates

Helen-Walking through Cottonwood Park and saw an owl next alongside the road great family viewing from the park.

Charles-Goslings at Warembourg Fishing Pond for viewing.

7. Public Comments on Items Not on the Agenda

A. Sherry from Palisade Court-People using Davidson Mesa are not wearing masks, no social distancing, no one obeying rules.

Tamara Krantz 691 West Street. Curious if there would be more discussion on Redtail Ridge.

8. 7:20 pm Discussion Item: Conservation Easement Proposal for the Project 321 (Medtronic) PUD. Presented By Lisa Ritchie, Planning Department. (20 Minutes) Lisa Ritchie-Presentation power point; Ryan Construction; Medtronic also available.

Red Tail Ridge GDP is under review its approximately 390 acres of the formal Storage Tek property. This review includes a land dedication of Open Space, Trail, and Parks. The Plat will be brought to you for review next month for larger discussion.

Within Red Tail Ridge GDP we are now seeing PUD applications, architecture, parking landscaping come forward.

Tonight Medtronic is proposing a 7 acres conservation easement buffer on the northern part of Medtronic. No public access within the conservation easement; enhanced landscaping in entry.

Question:

Jessamine-Who monitors conservations easements?

Nathan- Currently we don't hold conservation easements. We wouldn't monitor it. We would have to look to other agencies.

Charles- Parcels A & C might be residential; F is Open Space so an easement through B2 could make for good trail connectivity to F. Lisa -Medtronic applicant asked to consider trail access but Medtronic said no because of security protocols. OSAB should encourage-public benefit for conservation easement if desired.

David-question regarding the pond in northeast corner. Lisa's response- The 7 acre conservation easement wouldn't preclude the pond from being protected.

Helen-Propose to OSAB that OSAB would generally be in favor of this buffer adjacent to open space, but we would like access through the site. Therefore, regarding Question 3 we are interested in access to the site. Height and clustering may be worth it to have the 7-acre conservation easement. Peter agree with Helen's comments.

David- Going in excess of twice the height requirements. Need a variance regardless at the site. Lisa- Operational perspective for Medtronic; we would need to use more land if we go with less height; applicant would have to address it.

Helen-what would this height do to view shed?

Missy-View-shed can be preserved by a view-shed easement. Connectivity is a major loss.

Molly Carson- Molly is the developer and hopefully eventual owner for Medtronic site. Keep no public access on northern portion of the development for security. No access on property unless there is an unnatural barrier such as fence, which is not desired. In general, for the entire Redtail Ridge property there is flexible access with underpass and trails.

Lisa-Trail connections through F are connect through underpasses. B has sidewalks around the entire perimeter.

Jessamine-What is perceived, documented and understood conservation values being proposed for use of a conservation easement.

Nathan-Parcel B was looking at restricting view shed, the conservation easement would be appropriate for Western Views. Staff asked for soft surface trail throughout entire site including the conservation easement but Medtronic may not agree. If OSAB would like public access through the conservation easement, they should make that recommendation.

Jessamine-What are tools achieve same outcome in place besides easements?

Lisa-We could put a development restriction in place such as a “no build area” through the Plat or restriction through easement.

Lisa-Trails proposal to connect to HWY 36 bikeway and 88th St. around the perimeter of property East/West orientation. Multi use path on Campus drive. Could make a connection south of the buildings going west-east through B.

David – You could run a trail on the south side of B perimeter that is secure. Opportunity for public/private partnership to get a north-south connection up to Dillon and to Coal Creek corridor would be good. Would rather have connection to north than cut west east through B.

Missy- We are interested in being a healthy and green community; interested in biking to campus or around campus for commuting, recreation, school, or day-to-day use. Interested in decreasing car traffic and asking Medtronic to step up and be part of this with us.

Lisa- Street map does include multi-use path design within right-of-way. Plans include widths and design. Staff would like OSAB feedback on those at the next meeting.

Missy- Is it possible to walk a full loop around the whole property?

Lisa- Reviewed trail and on-street connections.

Jordan Swisher-works for Brubauckle 1734 Pioneer Cir. Lafayette. Webinars will be upcoming. If you can't attend community webinars Jordan will try to include some of that material in OSAB's next review packet.

Stephanie Row-631 W. St., Louisville. What is the scope of the Open Space Board's mission here? Per the minutes, regarding Red Tail Ridge Development the focus has been on trails and passive recreation usage for Open Space. Stephanie is concerned with wildlife habitat, can OSAB protect this? Does this play any role in OSAB's decision-making process? Slide 3-lower plot developments on either side of Medtronic has prairie dog rich areas. Could the public land take on displaced prairie dogs? Ways to increased wildlife habitat? Displaced prairie dogs also includes displacement of hawks, owls, etc. Is wildlife habitat part of your thinking about this?

Helen-OSAB is part of a group of Boards for decisions on public land on this location. We talked about corridors for wildlife and riparian zones with current open space property. Parks Board also has input into this process. Start with GDP then go into PUD portion section B – so this is focus at this point. No Open Space is being proposed in B. OSAB agrees with the first three questions asked of us tonight. OSAB desires trail connections.

Cindy Bedell, 662 W. Willow St., Louisville- Cindy looked through the most recent version of Open Space Comp Plan. Different reasons for Open space were listed beyond recreational use. Encourage having the buffer. Connecting trails also important. Reminder that the GDP amendment hasn't been approved so it's not that OSAB has to approve conservation easement in exchange for height buffer.

Peter-Motion: Board supports affirmative answers on Questions 1-3.

Rob-Questions are benefit to you. You have a proposal from the Applicant that is before you– that's what you are making recommendation on either support:

- proposal as presented
- with recommend conditions
- or recommend completely different configuration (more information you need) and/or continue

Tamara Krantz 691 West Street. –Would like to see more wildlife habitat, not housing density. Tamara would like to see a lower density development. Is there any opportunity for more open space?

David-Tonight we are only looking at B (7 acres only). However, good reflection on keeping the area more pristine and preserving NW corridor.

Peter-Makes a motion that OSAB support proposal as submitted. With a specific finding of affirmative answers to questions 1, 2, and 3. Thomas seconded the motion. Motion passed unanimously.

Questions in Power Point Include:

1. Is a buffer appropriate and beneficial in this location given proximity to anticipated Open Space dedication to the north of Campus Drive?
2. Is there benefit to the City by setting aside this land when considering a waiver request for additional height?
3. Does OSAB desire access through the site connecting to other anticipated trail networks?
4. Any other comments for consideration by Planning Commission and City Council?

David-A discussion item to continue: David would like to understand Section B-level of density, where did 500,000 sq. ft. come from? What does this mean for overall horizontal or vertical footprint?

Lisa-overall density has not been approved. 500,000 sq. ft. has remained the same throughout the application and buildings roughly of this height.

General discussion regarding height, including some pros and cons. People on east side of parcel B will be affected.

Helen- A discussion item to continue: How will conservation easement work on the 7 acres regarding public access and potential ownership by the City?

Lisa- will carry that message forward to the developer.

9. 7:40 pm Discussion Item: Preparation of OSAB Annual Update Materials for City Council in Lieu of the OSAB & City Council Study Session (20 Minutes)

Helen- The Study Session with City Council in May has been canceled because of COVID-19. Helen, Laura, Bob Muckle, Ember, and Nathan met together to talk about Open Space acquisition and operational recommendations. Helen wanted to share these recommendations with the current board. If approved by the board these recommendations will be shared with City Council. Helen reviewed the packet material with the board.

Jessamine-On goals for 2020 we have Warembourg Fishing Pond Master Plan but not the Cottonwood Master Plan. We have two OSAB members appointed to the Cottonwood park task force so we should add it to goals. Add to section 2 of Natural Resources. Approved by the board.

Peter- feels the document reflects past board discussion.

Jessamine- 2020 goals don't reflect COVID impacts to Open Space. Board discussed increase use of trails, restoration needs, etc. Perhaps add COVID comment to Education section to solicit volunteers. Adapt to COVID needs. Acknowledge that COVID-19 has unanticipated consequences for Open Space due to increase use and potential reduction in funding. Add more revenue/resources into Open Space because of increased use due to need for solace in nature. Add to General Business and Education & Outreach.

Jessamine- Motion to approve documents as presented and for Helen and Staff to present to Council as written with addition of statement of OSAB board adjusting goals in support of staff in light of the COVID situation. Unanimous approval.

10. 8:00 pm Discussion Items for Future Meetings
Development Proposal for Red Tail Ridge

11. Adjourn
The meeting adjourned at 9:15 pm.

May 13, 2020 Minutes Continued: Discussion Item 9: Preparation of OSAB Annual Update Materials for City Council in Lieu of the OSAB & City Council Study Session (20 Minutes)

OPEN SPACE ADVISORY BOARD – 2020 GOALS
DRAFT

Goal Area:	ACQUISITIONS	Lead Person:	Missy
1. Support staff in updating “Opportunities for Preserving Open Space and Improving Connectivity.”			
Specific Actions:	Who	When (Q#)	Status
Action 1: Revisit format and goals of document			
2. Serve as resource to Council in assessing properties for Open Space land and trail potential.			
Specific Actions:	Who	When (Q#)	Status
Action 1: Provide input when requested			Redtail Ridge, Mayhoffer
3. Advise and advocate for trails and acquisition.			
Specific Actions:	Who	When (Q#)	Status
Action 1: Advise on the implementation of the City of Louisville Transportation Master Plan			Trail alignments and signs
Action 2: Vote on Annual Boulder County Trail & Land Acquisition Recommendations			Due to City Council in January 2021
Action 3: Revisit the OSAB Trails evaluation document			
Action 4: Continue to advocate for Wayfinding sign projects			

Goal Area:	RESOURCE MANAGEMENT	Lead Person:	David
1. Continue to look for solutions to Open Space dog issues.			
Specific Actions:	Who	When (Q#)	Status
Action 1: Support clean up initiatives and events (Earth Day)			
Action 2: Help the City incorporate the Dog Park Siting Study into future plans			
Action 3: Work with PPLAB to address dog issues on Park land			
2. Advocate for management and restoration projects.			
Specific Actions:	Who	When (Q#)	Status
Action 1: Advocate for prescribed fire management			
Action 2: Comment and advise on Warembourg Fishing Pond Master Plan		Q1	
Action 3: Comment and advise on Cottonwood Park Master Plan			
Action 4: Comment and advise on landscaping/weed issues on Open Space			January- Support the IWMP and 2020 weed control goals
Action 5: Participate in review of management/planning work as requested			
Action 6: Follow up on cheatgrass work at Davidson Mesa			
Action 7: Advocate for Harper Lake restoration			
Action 8: Comment and advise on social trail pilot project			

City of Louisville
Open Space Advisory Board

3. Serve as a resource to City Council in assessing properties and trails.

Specific Actions:	Who	When (Q#)	Status
Action 1: Advise as requested			
Action 2: Monitor the City for opportunities to advise			

Goal Area:	WAYFINDING	Lead Person:	Helen
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1. Activate the Wayfinding Tiger Team to work on re-scoping for reducing sign costs and implementation.

Specific Actions:	Who	When (Q#)	Status
Action 1: Select Tiger Team members			
Action 2: Tiger Team meets with each other and with staff to research and design on strategy			
Action 3: Tiger Team reports to the board for discussion of recommendations to staff			

2. Advocate for Wayfinding Standards and network goals for all projects and development plans.

Specific Actions:	Who	When (Q#)	Status
Action 1: Adhere to Wayfinding goals at all PUD reviews			
Action 2: Work to keep goals in the minds of staff and Council			
Action 3. Advocate for improvements to entryway Rules and Regulation signs			

Goal Area:	EDUCATION & OUTREACH	Lead Person:	Laura
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1. Support education programs.

Specific Actions:	Who	When (Q#)	Status
Action 1: Review 2020 staff educational plan proposals		Q4 2019	2020 Review is complete
Action 2: Support the development of COVID 19 appropriate education program protocols and review programs and their attendance			
Action 3: Advise on marketing for educational events including cross jurisdictional content sharing		Q4 2019	Complete

2. Support community outreach.

Specific Actions:	Who	When (Q#)	Status
Action 1: Board members attend Open Space booth at Farmer's Market			5/23, 6/27, 7/25
Action 2: Board members volunteer at events and support development and implementation of COVID-19 protocols			Farm Day 3/28; Fishing Frenzy 4/17; Kids to Parks Day 5/16
Action 3: Increase Citizen/Community Communication			

3. Advocate for Rec. Center/Open Space Division cross-marketing and joint activities.

Specific Actions:	Who	When (Q#)	Status
Action 1: Coordination with Senior Center—ranger led walks?			
Action 2: Coordination with other divisions and organizations, e.g., Balfour			

Goal Area:	GENERAL BUSINESS	Lead Person:	Peter
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1. Coordination with PPLAB			
Specific Actions:	Who	When (Q#)	Status
Action 1: "Pass the baton" to PPLAB for the dog park siting study			
Action 2: Meeting for PPLAB and OSAB chairs and staff			
Action 3: Joint PPLAB/OSAB meeting			Have invited twice; waiting for PPLAB to schedule based on their availability
2. Key Indicator Surveys			
Specific Actions:	Who	When (Q#)	Status
Action 1: Revisit Council's goals for the Trail Maintenance Key Indicator survey			
Action 2: Complete Key Performance Indicator Surveys as requested by City Council. Maintenance of Open Space, Trash Containers, and Trail Maintenance			Due in July
3. Monitor Operations and CIP Open Space budgets			
Specific Actions:	Who	When (Q#)	Status
Action 1: Inspect and review budgets as a meeting discussion item		Q1	
Action 2: Advise and review budgets as appropriate			
4. Monitor Council and staff activity as pertains to Open Space issues			
Specific Actions:	Who	When (Q#)	Status
Action 1: Study Session with City Council			May 26 date was postponed
Action 2: Board members monitor other meetings and local media for Open Space news			

May 13, 2020 Minutes Continued: Discussion Item 9: Preparation of OSAB Annual Update Materials for City Council in Lieu of the OSAB & City Council Study Session (20 Minutes)

SUBJECT: ANNUAL REPORT – OPEN SPACE ADVISORY BOARD

DATE: APRIL 28, 2020

PRESENTED BY: HELEN MOSHAK, OSAB CHAIR, DAVID BLANKINSHIP, VICE CHAIR, LAURA SCOTT DENTON, SECRETARY, CHARLES DANFORTH, MISSY DAVIS, JESSAMINE FITZPATRICK, PETER GOWAN AND THOMAS NEVILLE

- 1. LIST HIGHLIGHTS AND SUCCESSES OF THE PAST YEAR:**
Summary from OSAB January 2020 Report on 2019 Accomplishments
<https://www.louisvilleco.gov/home/showdocument?id=25674>
Attachment #1

OSAB Team Goal Areas and Highlights:

Acquisitions

- Update of "Opportunities for Preserving Open Space and Improving Connectivity" document based on field tours and ratings of candidate parcels
- Completion of Open Space Zoning recommendations
- Trail evaluations and Annual New Trail and Land Acquisitions to Boulder County

Resource Management

- Contributions to Senior Naturalist Specialist Position requirements and hiring
- Management and Planning review and contributions in weed management, master planning and fire management

Wayfinding

- OSAB Tiger Team collaboration with staff to evaluate design options and strategies for phased implementation for the wayfinding project
- Prioritization of Wayfinding projects and recommendations approved by OSAB

Education and Outreach

- Contributions to Education planning and program reviews
- Board members participation in Farmers' Market Open Space booth and events

General Business

- On-site Trail Maintenance and Condition Assessment Survey conducted by OSAB members

HIGHLIGHTS Cont.

- Recommendations for Open Space management and operations priorities for 2020 developed collaboratively by the MOST Tiger Team (Management of Open Space for Tomorrow), OSAB and staff to provide feedback and input to City Council throughout the budget process.

2. LIST PLANS/GOALS FOR THE NEXT YEAR:

Summary:

#1 OSAB Top 5 CIP 2020 recommendations:

1. Open Space and Parks Trails construction
2. Open Space and Parks Signs and Maps
3. Open Space Master Plan
4. Implement Cottonwood Master Plan
5. Develop and Implement Leon Wurl Wildlife Sanctuary (Harper Lake) Master Plan

2 OSAB recommendations for Management and Operations Goals:

- Manage our natural resources
- Enhance user experiences
- Engage citizens
- Acquire property rights

For background and more details please refer to the following attachments:

Attachment 1: OSAB team progress report 2019

Attachment 2: OSAB 2020 CIP recommendations

Attachment 3: the May 1, 2020 memo on the recommendations from OSAB and MOST Tiger Team on 2020 management and operations priorities

Attachment 4 : OSAB team goals for 2020.

3. DOES YOUR BOARD HAVE SPECIFIC BUDGET REQUESTS IT WOULD LIKE THE CITY COUNCIL TO CONSIDER AS A PART OF THE BIENNIAL BUDGET PROCESS?

Walking, bird watching, nature play, exercise and bicycle commuting in our open space properties and trails are the safest recreation activity alternatives available to our community throughout the governor’s COVID-19 stay at home and safer at home orders. Please prioritize Open Space operations and management and the hiring of the Ranger position as you make adjustments to the 2020 and 2021 operating budgets.

Wayfinding (trail construction, signage and maps) continues to remain the OSAB top capital and user experience priority. Please prioritize and commit to a phased project plan to implement and complete the wayfinding project including signage, maps, guide infrastructure and trail improvements through the CIP and Operations budget process and multi-year cycles.

4. ARE THERE AREAS IN WHICH THE BOARD WOULD LIKE CITY COUNCIL INPUT/FEEDBACK?

Please work with representatives from the boards and city administration to create a board budget priorities and feedback process as part of the Council budget process schedule. If the Council and the City Manager developed a standard format and schedule for budget priorities input from each of the boards in partnership with the appropriate city department, then this process would increase participation and accountability for the boards and citizen input.

5. WHAT QUESTIONS DO YOU HAVE FOR THE CITY COUNCIL?

We would like to increase communication with and contributions to the Council We appreciate feedback and input on communication we initiate with the Council (memos, questions, comments).

- How will the Council reply or provide feedback? Are there any plans to reinstate the Council Liaison positions or invite a board representative to attend and participate in City Council agenda items involving the board's subject matter or role?
- We request further discussion and clarification about the process for developing administrative regulations and the role of boards. We are committed to partnership with city council, parks and open space staff, and OSAB work in good faith to ensure timely contributions to and notification about important decisions before they are put into law or code.

RECOMMENDATION:

1. Make the wayfinding project the top budget CIP and operations budget priority.
2. Improve communication and collaboration between Boards and Council - Increase the number of study sessions, communication channels and collaboration opportunities between Boards, Staff and Council.

ATTACHMENT(S):

1. Report on 2019 OSAB Achievements
2. OSAB Goals for 2020
3. April 20, 2020 memo on the recommendations from OSAB and MOST Tiger Team on 2020 management and operations priorities
4. OSAB 2020 CIP Priority recommendations

STRATEGIC PLAN IMPACT:

<input checked="" type="checkbox"/>	 Financial Stewardship & Asset Management	<input type="checkbox"/>	 Reliable Core Services
<input checked="" type="checkbox"/>	 Vibrant Economic Climate	<input checked="" type="checkbox"/>	 Quality Programs & Amenities
<input checked="" type="checkbox"/>	 Engaged Community	<input checked="" type="checkbox"/>	 Healthy Workforce
<input type="checkbox"/>	 Supportive Technology	<input checked="" type="checkbox"/>	 Collaborative Regional Partner

Open Space Advisory Board Meeting Minutes

Wednesday, June 10, 2020, 7:00pm
Library 1st Floor Meeting Room, 951 Spruce Street

MEETING CANCELLED DUE TO COVID-19 CITY WIDE CLOSURE OF PUBLIC BUILDINGS

1. 7:00 pm Call to order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
5. Staff Updates
6. Board Updates
7. Public Comments on Items Not on the Agenda
- 9-12. Discussion Items
13. Adjourn

Open Space Advisory Board Meeting Minutes

Wednesday, July 8, 2020, 7:00pm
Library 1st Floor Meeting Room, 951 Spruce Street

MEETING CANCELLED DUE TO COVID-19 CITY WIDE CLOSURE OF PUBLIC BUILDINGS

1. 7:00 pm Call to order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
5. Staff Updates
6. Board Updates
7. Public Comments on Items Not on the Agenda
- 9-12. Discussion Items
13. Adjourn

Open Space Advisory Board Meeting Minutes

Wednesday, August 12, 2020, 7:00pm
Library 1st Floor Meeting Room, 951 Spruce Street

MEETING CANCELLED DUE TO COVID-19 CITY WIDE CLOSURE OF PUBLIC BUILDINGS

1. 7:00 pm Call to order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
5. Staff Updates
6. Board Updates
7. Public Comments on Items Not on the Agenda
- 9-12. Discussion Items
13. Adjourn

Memorandum

To: Open Space Advisory Board
From: Ember Brignull, Open Space Superintendent
Date: September 9, 2020
Re: Staff Updates

Trails & Maintenance:

1. City Council has made a request to advance the proposed 2022 Trail Maintenance Capital Improvement Project (CIP) to 2021 due to increase COVID use on Open Space trails.
2. The Open Space Division is applying for a GOCO Trail Grant to help fund the 2021 Trail Maintenance CIP. Work will include trail resurfacing at Davidson Mesa and Hecla Lake Open Space. The final due date for the grant submittal is October 3, 2020.
3. The Human Resource Department approved an extension of the Open Space seasonal staff position. The new end date is November 20. This extension was approved due to delayed start date of July 8 due to COVID. This extension will help support the Division in complete projects at a more efficient rate.
4. Staff and citizens have observed safety concerns on the trail that runs along Aspen way traveling from the entrance of the Dutch Creek Open Space to Community Park. This trail is half concrete and half crusher fines. With use, the crusher fines spread on top of the concrete surface. Staff has begun to research solutions and has found a product called Stay-Lock made by Stabilizer Solutions. Staff has also consulted with the City of Boulder OSMP division and have heard positive things about the product. The product will be added to the trail material as a binding agent which will help hold the trail material together and prevent it from spreading over the concrete.
5. The repairs to the water damaged section of the Coyote Run Trail, east of Washington Ave., are schedule to begin next week. This project will consist of the scarification of the area, replacement of silica/silt fabric, and resurfacing of the area. For safety purposes, this area will be closed during repairs. There will be public information and outreach postings regarding the closure to alert trail users.

Natural Resources:

1. The Open Space Division assessed the reseeded area on the Coyote Run Open Space Slope Failure. The area is dominated by noxious weed infestations, primarily prickly lettuce, but also musk thistle and sweet clover. The estimated percentage of weed cover in the area is 80-85% with ~5-10% bare-ground (no vegetation). Staff has

- provided restoration recommendations to the Public Works Department to pass along to their contractor.
2. Herbicide applications will occur on multiple Open Space properties in September and October by hired contractor.
 3. Staff conducted Prairie dog surveys on Open Space. Population counts have been stable and consistent with results from previous years except at Davidson Mesa Open Space where staff has observed colony boundary expansion and population increases.
 4. In early August, the tenant farmer at Harney Lastoka, requested water for crop irrigation. The water is delivered to Hecla Lake and then conveyed via pipeline to the farm. Typically, water is added to the lake simultaneously as water flows out via the pipeline, but the summer drought has reduced water delivery capacity. As of September 1, approximately 4.6 acre-feet has been delivered to the farm, 1 acre-foot of which has been replaced in the lake. Water deliveries to the lake and the farm will continue in September.
 5. Staff reviewed the Ecological Health segment of the Sustainability Action Plan which was authored by the Louisville Sustainability Advisory Board. Staff has recommended that future updates be presented to the Parks, Recreation, and Open Space Department and OSAB for review. The next update to the Sustainability Action Plan will occur in 2024.
 6. In September, Mile High Flood Control (formerly Urban Drainage Flood Control District) will be clearing sediment and woody debris out of a concrete trickle channel and detention basin located on Coyote Run Open Space.

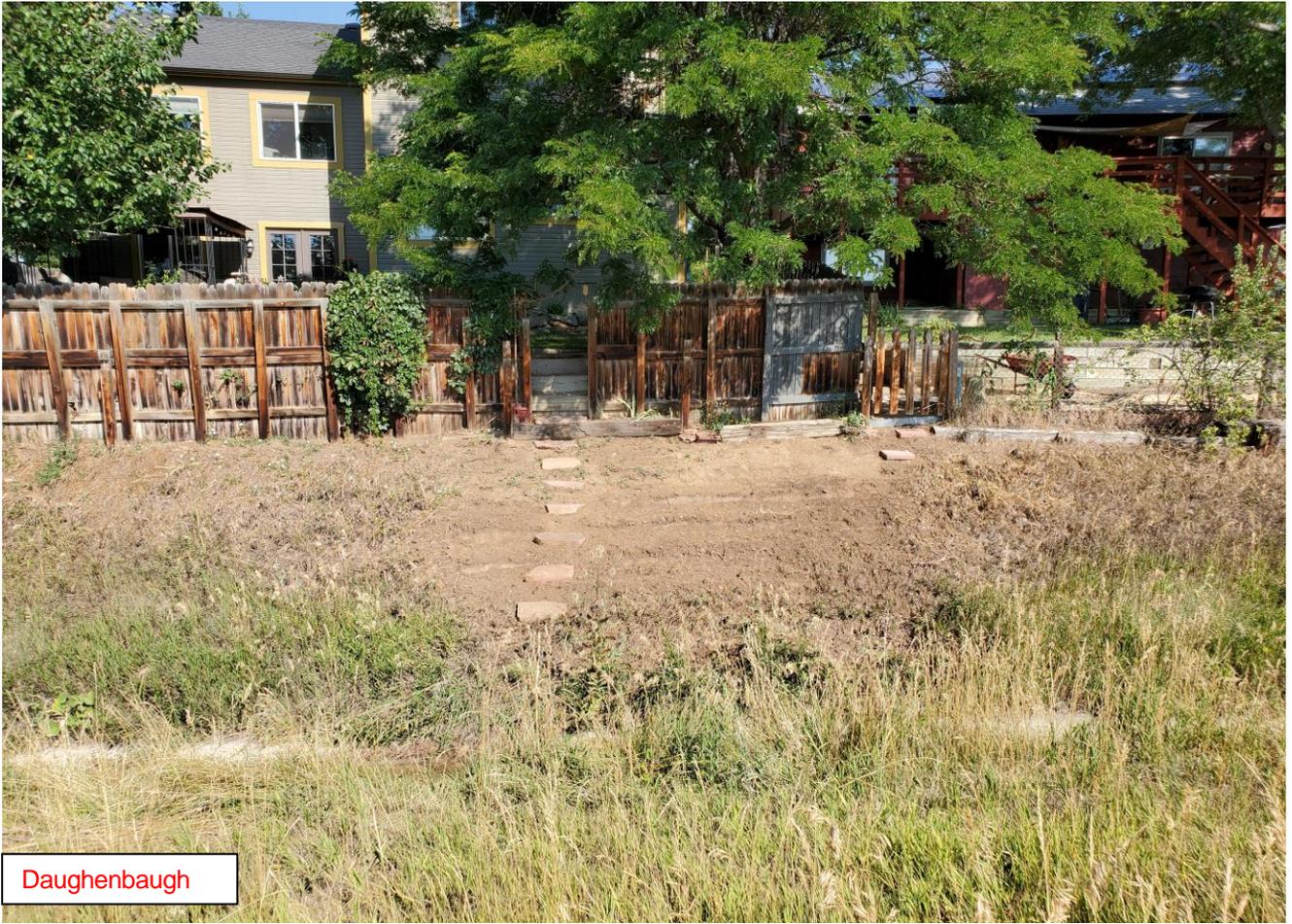
Resource Protection:

1. Enforcement contacts have been more frequent in August than in July. Rangers have noticed an increase in dog off-leash contacts as well as a spike in new encroachment cases. Please see attached photos of several encroachment cases at the end of the document. Rangers have also noticed an increase in drug activity in some of the parks and open spaces, with some regular problem areas identified. Rangers have been in contact and are working in conjunction with the Police Department to increase patrols of these areas.
2. Police Officers and Rangers within the City of Louisville are now required to wear Body Cameras. Body cameras have proven useful in passive de-escalation during enforcement contacts.
3. Open Space staff is working with Marketing Specialist, Ginger Cross on the Protect & Respect Campaign. Rangers will use booths to educate trail users about proper social distancing etiquette and ways to maintain distance without causing resource damage, such as widening trails. The campaign will also give visitors a chance to have informal educational interactions with Rangers and ask questions they may have.
4. Conor McCormick, the new ranger-in-training, is coming along well through his field training. Staff are working to enter him into the dispatch systems so he can begin making enforcement contacts while his Field Training Officer (FTO) observes him and offers feedback. Ranger McCormick brings a wealth of experience from his time

working as a ranger for Colorado Parks and Wildlife and then Washington State Parks.

Education/Volunteer:

1. The Open Space Division has hosted six Pulling for Louisville events, contributing 137 hours of mechanical weed control on five Open Space properties.
2. Past volunteer events:
 - A. Saturday, July 11th from 8:00 to 10:00 am, Pulling for Louisville: Davidson Mesa. Davidson Mesa Open Space. 20 participants.
 - B. Thursday, July 16th from 6:30 to 8:00 pm, Pulling for Louisville: Harper Lake. Harper Lake Open Space. 11 participants.
 - C. Saturday, July 25th from 8:00 to 9:30 am, Pulling for Louisville: Daughenbaugh. Daughenbaugh Open Space. 13 participants.
 - D. Tuesday, August 4th from 6:30 to 7:30 pm, Pulling for Louisville: Hecla Lake. Hecla Lake Open Space. 16 participants.
 - E. Wednesday, August 12th from 6:30 to 7:30 pm, Pulling for Louisville: Davidson Mesa, Prairie Dog Town Edition. Davidson Mesa Open Space. 18 participants.
 - F. Thursday, August 20th from 6:30 to 7:30 pm, Pulling for Louisville: Walnut Park. Walnut Park Open Space. 8 participants.
3. Upcoming volunteer events:
 - A. Tuesday, September 15th from 6:30 to 7:30 pm, Pulling for Louisville, Hecla Lake Russian Olives. Hecla Lake Open Space (meet at eastern entrance off Lakespur Court). Sign up from Fans of Louisville Open Space and Parks Facebook page or by calling 303-335-4742. Ages 14 and up.



Daughenbaugh



Daughenbaugh



Hillside



Dutch Creek



Coyote Run

To: Open Space Advisory Board

From: Department of Planning and Building Safety

Subject: Redtail Ridge General Development Plan and Comprehensive Plan Amendment Update

Date: September 1, 2020

The purpose of this agenda item is to inform the Open Space Advisory Board that on August 18, 2020, City Council held a public hearing on the Redtail Ridge application and remanded the application back to Planning Commission. The applicant is revising the application based on public comments. When a revised application is presented to the City, it will be reviewed under the same procedure as previously conducted, with consideration by OSAB and other boards and commissions as appropriate. Because of the quasi-judicial nature of the application, additional detail cannot be provided outside of this process. When the application is ready for review by OSAB, all information including feedback from City Council and changes to the application will be presented during that meeting. At this time, meetings are not yet scheduled.



PARKS, RECREATION & OPEN SPACE DEPARTMENT

Memorandum

To: Open Space Advisory Board (OSAB)
From: Nathan Mosley, Director of Parks, Recreation and Open Space
Date: September 9, 2020
Re: 2020 Capital Improvement Projects and Operational Priorities & 2021 Capital Improvement Projects.

Purpose

The purpose of this memo is to provide an update to OSAB on the financial impacts of the Covid 19 outbreak to the Open Space Division and the Open Space and Parks Fund. These impacts are related to the 2020 Capital Improvement Projects (CIP) and operational expenditures. The memo also provides an update on the 2021-22 budget process.

Background

In mid-March the City of Louisville closed or altered operations at all City facilities due to the Covid 19 outbreak. These closures were made in an effort to reduce community transmission of the virus consistent with State and local requirements and public health guidance and protect staff and residents.

While many facilities were closed or adjusted their operations in some capacity, the City's outdoor facilities have continued to be heavily used throughout the pandemic with minimal closures.

Covid 19 has had significant impacts on revenue to the city as a whole, which in turn impacts expenditures. City budgets were amended on June 2nd and again on July 14th by City Council. Citywide revenues were decreased by \$5,063,080 and expenditures were cut by \$2,461,540. The remainder of the revenue decrease are anticipated to be covered with funds from the City's reserves at the direction of City Council.

To date revenue impacts have not been as significant as originally projected and Finance Staff recently amended their revenue projections for sales tax from a -15% to a -10% decrease compared to budget. Staff will continue to monitor revenues and adjust expenditures as needed at the direction of City Council and the City Manager. Below are some highlights from the amended 2020 budgets.

2020 CIP and Operational Impacts

2020 CIP and operational highlights include:

- \$15,750 reduction due to cancellation of Boulder County Youth Corp program
- \$76,060 reduction in variable salaries
- \$10,000 reduction in professional services (Open Space Acquisitions)
- \$4,540 reduction in education and outreach
- \$216,000 reduction due to postponement of Cottonwood Park master planning
- \$35,000 reduction due to the postponement of Warembourg Pond master planning
- \$240,000 reduction due to postponement of signage projects
- \$275,000 reduction due to the cancellation of the median project

2021 -22 Budget Process Update

Staff recently provided updated operational budget requests to the Finance Department for the 2021-22 budget process. Departments were directed by the City Manager's Office to use the amended 2020 budget as their base and justify any requests above the base as part of the process.

The City Manager's Office (CMO) hosted a budget retreat with City Council on Thursday, July 23rd. This retreat focused on Capital Improvement Projects (CIP) and highlighted City Council's desire to focus on maintaining our current assets, including open space and trails. Based on this feedback, staff worked with the CMO to gain approval for an additional FTE for our open space maintenance division. This position will be advertised and hired in 2020 and will be included in the 2021/22 budget.

Staff has provided updated CIP request forms to CMO based on feedback from City Council and updated revenue and fund projections from the Finance Department. The City Manager is scheduled to present her proposed budget to City Council in September.

Those CIP requests currently include the following for Open Space:

- 104th trail connection (2021/22)
- Russian Olive removal (2021)
- Open Space Equipment replacement (2021/2022)
- Retaining Wall Replacement (2021)
- Warembourg Pond Improvements (2024/2025)
- Soft Surface Trail Maintenance (2021-2026)
- Signage (2021-2022)

Next Steps

Staff will continue to monitor expenditures to ensure we stay within current 2020 allocations. Staff will also continue to work with the Finance Department and CMO to finalize the 2021/22 budget and provide updates to OSAB as needed.

Attachment:

- 1. June 2, Budget Amendment**
- 2. July 14, Budget Amendment**

SUBJECT: RESOLUTION NO. 45, SERIES 2020 – A RESOLUTION AMENDING THE 2020 BUDGET BY AMENDING APPROPRIATIONS IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, CONSERVATION TRUST – LOTTERY FUND, CEMETERY FUND, HISTORIC PRESERVATION FUND, RECREATION FUND, CAPITAL PROJECTS FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND, STORM WATER UTILITY FUND, AND GOLF COURSE FUND FOR CARRY FORWARD OF APPROPRIATIONS AND ADDITIONAL APPROPRIATIONS WITHIN SUCH FUNDS AND ADJUSTING BUDGETED REVENUE IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, AND CAPITAL PROJECTS FUND – PUBLIC HEARING (advertised *Daily Camera* 05/29/2020)

DATE: JUNE 2, 2020

PRESENTED BY: KEVIN WATSON, FINANCE

SUMMARY:

The attached resolution proposes amendments to the City's 2020 Operating & Capital Budget. Staff requests amendments to:

1. Carry-forward unused appropriations from 2019 to 2020 for projects that Council approved for 2019 but, for various reasons, staff needed to extend work on the projects or purchases into 2020. Staff requests the unspent budgets for projects not completed or equipment not purchased in 2019 be added to the current 2020 budget. The total amount of this portion of the expenditure amendment is +\$16,057,580.
2. Adopt other operating and capital adjustments to the 2020 expenditure budget for items that staff did not anticipate, or were not measureable, at the time Council adopted the original 2020 budget last November. The total amount of this portion of the expenditure amendment is +\$1,040,080.
3. Adjust the revenue budget for delayed grants on delayed projects, for new revenue estimates, and for new revenue sources that staff did not anticipate, or were not measureable, at the time Council adopted the original 2020 budget last November. The net amount of the revenue adjustments is +\$3,735,260.

State law requires a public hearing to amend the budget. Staff published a notice of the public hearing as required by law.

The Finance Committee reviewed and approved the proposed amendment.

The budget amendment is shown by account detail and subtotaled by fund in Appendices A, B, and C to the Resolution. The following discussion includes departmental narratives for each account, or related group of accounts.

General Expenditure Amendments – A Consolidation of the Carry Forward of Unused Appropriations Amendments (Appendix A** to the Resolution) and the Additional Adjustments to 2020 Appropriations Amendments (**Appendix B** to the Resolution).**

101121-538420 Contributions & Grants (+\$9,000)

Increase 2020 grant to Sister Carmen from \$9,000 to \$18,000.

101121-538470 Contributions & Grants (+\$350,000)

To appropriate funds for the Emergency Solutions Grant. This will be partially offset by a contribution of \$100,000 from the Urban Revitalization District.

101121-540910 Professional Services – Consulting (+\$20,000)

Additional funding to support the continuation of work with an aviation consultant to implement noise mitigation efforts related to Rocky Mountain Metropolitan Airport.

101141-540910 Professional Services – Consulting (+\$8,160)

Carry-forward of funding to support the KPI refinement process currently underway.

101144-530320 Website Maintenance (+\$10,430)

Carry forward of funding to complete website redesign project.

101172-532230 Dues/Subscriptions/Books (+\$3,200)

Adjust to include add Domain Name & SSL Certificate Renewals.

101172-522500 Non-Capital Furniture/Equipment/Tools (+\$5,750)

Carry forward and adjust to complete construction started in 2019 and completed in January of 2020.

101172-521200 Non-Capital Computer Hardware (+\$12,750)

Adjust to add credit card chip readers for cashiering & Executime payroll time clocks for timekeeping.

101172-540170 Professional Services – Information Systems (+\$6,050)

Carry forward and adjust to include Ocx/Mitel Telephone Software System Upgrade Engagement.

101172-521110 Software Subscriptions & Maintenance Fees (+\$8,850)

Carry forward for Office 365 G1 cloud licensing.

SUBJECT: RESOLUTION NO. 45, SERIES 2020

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101431-550140 Parts/Repairs/Maintenance - Painting (+\$120,000)

This carryforward represents funding for painting rusting traffic signals, bridge railings, and street lights. Funds were not expended due to staffing shortages in 2019 related to health and turnover.

101446-534100 Utility Services – Clean Energy (\$37,000)

Additional funding to cover the cost of purchasing 100% renewable for municipal facilities from Xcel energy.

101530-540480 Professional Services - Microfilming (+\$40,000)

Carryforward partial funding for completion of scanning project for Planning and Building services files into Laserfiche.

101730-530820 Arts Opportunity Programming (+\$24,580)

Funding for public art.

201511-630131 Recycling Cans for Park Sites (-\$10,000)

301103-630131 Recycling Cans for Park Sites (-\$5,000)

Reduction in budget for recycling/composting cans in Parks and Golf Course as all feasible locations have been supplied with recycling/composting cans.

201511-630132 Enhance BMX Track at Community Park (+\$11,000)

These funds are needed to close out the not to exceed contract amount for engineering design for this project. A CIP request for construction will be included in the 2021-22 budget process for consideration.

201511-630133 Freeze-Resistant Drinking Fountains (+\$8,000)

This project has been included in the Heritage Park Restroom renovation project, but costs will be allocated to this account.

201511-630135 Cottonwood Park Development (-\$216,000)

Project deleted from 2020 budget.

201522-660015 Fishing Pond Dredging Master Plan (-\$35,000)

Project deleted from 2020 budget.

201528-660015 Open Space & Parks Signs (-\$120,000)

Project deleted from 2020 budget.

201528-660067\ Hwy 42 Multi-use Underpass (+\$1,559,740)

This carry forward represents funding for construction that is currently in progress and anticipated to be complete in Summer 2020.

202511-630048 Playgrounds (+\$139,680)

301511-630048 Playgrounds (+\$34,500)

The funds are needed to complete the playground replacement project that is currently underway at Elephant Park and Keith Helart Park. This project is anticipated to be completed by the end of May, 2020.

204752-547000 Professional Services - Mowing (+\$33,000)

Amendment is need to cover the contract expenses related to the City's mowing contract. Increased costs are associated with the implementation of organic herbicides.

207542-620109 Miners' Cabins Relocation (+\$208,000)

Carry forward to complete relocation and rehabilitation of Miners Cabins (Trott/Downer Cabins) at Miner's Field.

207542-620113 Historical Museum Structural Work (+\$60,850)

301552-620113 Historical Museum Structural Work (+\$60,620)

The 2017 Historic Structure Assessment identified deficiencies in the buildings on the museum campus that still need to be addressed. In addition, while the roofs were evaluated as in fair to good condition in 2017 hail damage necessitates replacing the roofs on all of the historic structures. The Jordinelli House roof was replaced, but the wrong shingles were applied. These need to be replaced with more historically accurate cedar shingles. In addition, new gutters are needed and staff has requested the shingles be treated with a fire retardant to reduce risk of fire on the museum campus. These changes were not covered by insurance.

208538-630153 Cleo Dugout Roof (+\$22,530)

Carry forward request is needed to complete the roof replacement project that is currently under contract and expected to begin in May, 2020.

301103-660025 Decorative Streetlight LED Conversion (-\$135,000)

Project postponed due to budget impact from COVID - will revisit during 21/22 budget discussions.

301103-640030 Electric Vehicle Charging Station (+\$12,000)

Additional funding to support an EV charging station at Coal Creek Golf Course. Expect to receive grant funds from RAQC & other funding assistance from Xcel.

301173-650035 ERP System (+\$50,930)

Carry forward to finish Tyler Executime electronic timesheets and Utility Billing modules.

301173-650099 Storage, Server, & Backup Refresh (+\$10,680)

Adjust to include additional Microsoft Server Licensing for disaster recovery and fail-over site.

301173-660258 Middle Mile Fiber (+\$164,110)

Carry forward to complete analysis, documentation and master planning.

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301211-620116 Police Department Basement Restrooms & Lockers (+\$282,500)

Pre-bid estimates received last week require an additional \$100,000 for this item, in addition to the carryover above. This will be reflected in a future budget amendment. Staff is also pursuing grant funds for this project and/or the additional cost above previous budgeted allocations.

301211-620118 Police Department Basement Sleep Room (+\$27,000)

Plans and pre-bid estimates are expected no later than Thursday, May 14th, and will be presented to City Council at the June 3rd Meeting.

301211-620125 Police Department Lobby Security Glass (+\$5,000)

Security glass for both Police Records and Court has been installed. Microphone system for talking on either side of the glass still needs to be paid for and installed.

301211-640024 LTE D-Block Radio Program (+\$11,100)

These funds will allow the continued build-out of the city's 95th Street Radio Tower. This tower serves as the main transmitter location for the city's FM Radio Station, and contains some infrastructure for the country-wide VHF System.

301211-640106 Body Cams (+\$75,000)

This amount represents our first year payment for our 7 year agreement with our new Body-cam Vendor, UTILITY.

301211-640124 Handheld Portable Radios (+\$304,870)

Most Boulder County Law Enforcement and Fire Agencies are going to a 700-800 radio system (including Louisville Fire), and these funds will allow for the replacement of the Department's existing VHF Radios. Number includes car and portable radios for Police, Code and Rangers.

301211-650027 Toughbooks, Printers, & Docking Stations (+\$8,000)

These funds allow for needed replacements of our in-car computers.

301211-650089 Police/Courts Records Management Systems (+\$160,960)

This system is up and running with the court system to follow. We are also in the process of implementing an electronic ticketing system.

301219-620120 Police Department Electrical Work (+\$25,000)

Plans and pre-bid estimates are expected no later than Thursday, May 14th, and will be presented to City Council at the June 3rd Meeting.

301219-660276 Police Department Concrete Replacement (+\$41,880)

This carry forward represents funding for final payment of completed construction work.

301311-630138 Bus Stop Improvements (+\$157,000)

Carry forward to install multiple bust stop improvements, including benches, bicycle racks, trash cans and ADA accessible boarding and alighting pads. Boulder County contributing \$30,000 to project.

301311-660202 Railroad Quiet Zones (+3,274,020)

This carry forward represents funding to construct Quiet Zones at South Boulder, Griffith, Pine, and Dillon. Construction has been delayed due to ongoing legal issues with the railroad through the Public Utilities Commission approval process.

301312-630141 ADA Parking Improvements (+\$13,650)

This carryforward represents funding for installation of ADA Parking spots in Downtown Louisville. Some locations were installed, however, not all funds were expended due to staffing shortages in 2019 related to health and turnover.

301312-630144 Transportation Master Plan (+\$423,560)

On March 31, 2020 City Council approved the 2020 project plan for the Transportation Master Plan funding. The 2020 projects will be funded with \$3 million in budgeted CIP funds for TMP projects in 2020, combined with this \$423,560 carryforward from the 2019 TMP budget.

301312-640001 Machinery & Equipment (+\$3,030)

301553-640001 Machinery & Equipment (+\$3,030)

501498-640001 Machinery & Equipment (+\$4,600)

502498-640001 Machinery & Equipment (+\$4,600)

503499-640001 Machinery & Equipment (+\$1,570)

This carry forward represents funding for final payment of completed equipment procurement at the end of 2019.

301312-660012 Pavement Booster Program (+\$609,750)

This carry forward represents funding for final payment of completed construction work and unspent funds from 2019 applied to 2020 paving work.

301312-660022 Concrete Replacement (+\$15,120)

This carry forward represents funding for final payment of completed construction work.

301312-660064 Bridge Inspection Follow-up Repairs (+\$30,000)

This carry forward represents funding for minor bridge repairs as follow-up from CDOT Bridge inspections. Funds were not expended due to staffing shortages in 2019 related to health and turnover.

301312-660068 South Street Underpass (+\$163,500)

301528-660068 South Street Underpass (+\$71,890)

This carry forward represents funding for final payment of completed construction work that required corrective action and extended warranties to the City by the Contractor.

301312-660079 SH42 Short Intersection Design (+\$131,430)

This carry forward represents funding for construction that is currently in progress and anticipated to be complete in Summer 2020.

301312-660222 SH42 Short Intersection Construction (+\$2,863,480)

This carry forward represents funding for construction that is currently in progress and anticipated to be complete in Summer 2020.

301312-660256 Downtown Ornamental Light Replacement (+\$70,000)

Carryforward from 2019 to replace downtown streetlight poles and convert fixtures to LED. LRC funds will cover project costs.

301313-630140 Downtown Tree Grate Conduit Replacement (-\$28,000)

This carry forward represents deletion of funding due the project being deprioritized.

301313-630145 Subdivision Entry landscape Improvements (-\$57,000)

Project deleted from 2020 budget.

301313-660103 Median Improvements (-\$275,000)

Due to the current economic conditions this project was cancelled and will be reevaluated in the future.

301313-660226 Downtown Clay/Concrete Paver Replacement (-\$110,000)

This carry forward represents deletion of funding due the project being deprioritized.

301313-660254 Utility Undergrounding (+\$717,000)

Carryforward from 2019 to bury utility lines along Griffith and State Highway 42. Xcel 1% fund and LRC funds will cover project costs.

301511-630067 Heritage Restroom Renovation (-\$69,000)

Amended budget request is based on actual contract amount with contingency. This project is under contract and expected to begin in May, 2020.

301552-620097 Historical Museum Campus (-\$135,400)

Remove remaining unspent budget – project deleted

301552-620038 Museum Campus Building Improvements (+\$21,640)

These funds will be used to ensure the roofing on all Museum campus buildings is replaced with historically accurate cedar shingles, the gutters on the Jordinelli House are replaced with new historically accurate gutters and the shingles on all buildings are fire-retardant. In addition, there continue to be repairs identified in the Historic Structure assessment that have yet to be completed. These will be prioritized, and addressed with remaining funds.

301553-620114 Center for the Arts Restoration (+\$46,620)

Carryforward from 2019 to complete drainage improvements.

301553-630136 Community Park Stage Improvements (+\$15,000)
Carryforward from 2019 to purchase mobile stage.

501462-540900 Professional Services – Consulting (+\$20,670)
This carry forward represents funding for final payment of a completed Water Loss Analysis Study.

501463-540910 Professional Services – Consulting (+\$5,750)
This carry forward represents funding for water leak detection services that the vendor did not complete at the end of 2019 and are scheduled for completion in 2020.

501498-640045 Meters (+\$44,280)
This funding represents reconciliation of the 2020 Budget to reflect real time meter reading pilot program approved by City Council in 2019.

501498-660182 Water Line Replacement (+\$256,440)
This carry forward represents funding for final payment of completed construction work.

501498-660205 PRV Replacement (+\$75,000)
This carryforward represents funding for update and refurbishment of two critical pressure regulating valves and vaults between water pressure zones in the City. One of two locations have been improved. Funds for the remaining location were not expended due to staffing shortages in 2019 related to health and turnover.

501498-660237 Water Tank Internal Structure Maintenance (+\$81,890)
This carry forward represents funding for assessment and evaluation that is in progress of the City's concrete potable water storage tanks.

501498-660259 Fluoride Equipment Replacement (+\$92,950)
This carry forward represents funding for design that is in progress for Fluoride equipment replacement at the water treatment facilities. Final Design will be completed and cost estimates will be presented to the Utility Committee for consideration. The aged equipment has become so outdated that it is unreliable and staff had to find the last part replacement on Ebay due to no vendor support.

501499-640116 Water Plants Disinfection Evaluation (+\$273,710)
This carry forward represents funding for final payment of completed construction work.

501499-660190 NCWCD – Windy Gap Firming (+\$1,753,000)
This carry forward represents funding for a planned cash down payment of the Windy Gap Firming construction.

501499-660211 Howard Diversion Upgrades (+\$125,830)

This carry forward represents funding for improvements to one of the City's diversion structures for water rights. Funds were not expended due to challenges and delays incurred from permitting and additional unforeseen requirements of Boulder County.

501499-660212 SCWTP Recycle Pond Maintenance (+\$29,000)

This carry forward represents funding for design and cost estimation that is in progress of improvements for the backwash recycle water pond at the SCWTP. The backwash pond catches site stormwater which should be corrected. In addition, the backwash pond is too small for maximum capacity operations and limits water treatment capabilities. Cost Estimates will be discussed with the Utility Committee for consideration in the CIP Program.

501499-660232 Centennial/McCaslin High Zone Water (+\$22,230)

This carry forward represents funding for final payment of completed construction work.

501499-660236 SBR Ditch Lining (+\$170,200)

This carryforward represents funding for repair of deteriorating irrigation ditch pipes under South Boulder Road. Funds were not expended due to extremely high bid results and staffing shortages in 2019 related to health and turnover that delayed reevaluation of the project scope.

501499-660243 Louisville Pipeline Flow Control (+\$130,010)

This carry forward represents funding for final payment of completed construction work.

501499-660245 SCWTP Upgrades (+\$426,470)

This carry forward represents funding for final payment of completed design work and final efforts to shelve project elements that are being cancelled.

501499-660275 NCWCD SWSP Transmission Capacity (+\$190,360)

This carry forward represents funding for design work that is in progress for a planned construction in 2020.

502473-540910 Professional Services - Consulting (+\$95,000)

This additional funding represents establishment of 2020 funds for outsourcing of Environmental Compliance tasks that were approved in 2019.

502498-660183 Sewer Utility Lines (+\$243,420)

This carry forward represents funding for final payment of completed construction work.

502498-660265 Reuse System Equipment Replacement (+\$32,000)

This carry forward represents funding for final payment of completed work.

502499-640132 WWTP Tractor (+\$20,000)

This carry forward represents funding for final payment of equipment that has been purchased.

502499-640133 Portable Lift Station Pump (+\$44,760)

This carry forward represents funding for final payment of equipment that has been purchased.

502499-660262 WWTP Additional Influent Pump (+\$71,930)

This carry forward represents funding for infrastructure that may or may not be installed in 2020 dependent upon ongoing citywide development impacts.

502499-660263 Asphalt Addition (+\$20,000)

This carry forward represents funding for final payment of completed construction work.

502499-660267 WWTP Aeration Basin & Reuse Mixers (+\$141,710)

This carry forward represents funding for infrastructure that may or may not be installed in 2020 dependent upon ongoing citywide development impacts.

502499-660268 WWTP Total Suspended Solids Probes (+\$45,000)

This carry forward represents funding for final payment of completed work.

502499-660269 WWTP Dump Station (+\$234,970)

This carry forward represents funding for payment of purchased equipment and final construction components to be completed in Q2 of 2020.

503499-630096 Detention Pond Maintenance (+\$117,030)

This carryforward represents funding for planned maintenance of stormwater infrastructure. Funds were expended due to staffing shortages in 2019 related to health and turnover. 2019 funding is being combined with 2020 funding for bid of a larger project scope.

503499-630150 Drainageway "A-1" Garfield/Cottonwood (+\$360,000)

This budget addition represents funding for planned flood plain improvements and matching funds in coordination with the Mile High Flood Control District.

503499-660273 Storm Water Quality Master Plan (+\$41,420)

This carry forward represents funding for final payment of a completed Storm Water Quality Master Plan.

503499-xxxxxx Coal Creek Drainageway 7-1 (+\$500,000)

This budget addition represents funding for future planned flood plain improvement matching funds in coordination with the Mile High Flood Control District.

520713-534050 Utility Services – Water (+\$15,000)

Adjust budget to projected actual.

Revenue Amendments – Changes to 2020 Revenue Budgets (Appendix C**) to the Resolution)**

101065-464113 URD Contribution for ES Grants (+100,000)

Contribution from the Urban Revitalization District for Emergency Solutions Grants.

201001-433000 Grant Revenue (+\$1,197,360)

Carryforward of capital grants and contributions related to the carryforward of capital projects. The new total of \$1,202,360 includes the following:

- Boulder County Grant for Multi-Use Underpass = \$1,145,760
- Lafayette Contribution for 104th Street Trail Connection = \$28,300
- Boulder County Contribution for 104th Trail Connection = \$28,300

301001-432520 Grant Revenue (+\$2,437,900)

Carryforward of capital grants and contributions related to the carryforward of capital projects. The new total of \$4,109,500 includes the following:

- Xcel Contribution for Undergrounding = \$510,000
- HPF Grant for Arts Center Restoration = \$23,000
- Boulder County Grant for Bus Stop Improvements = \$30,000
- Federal Grant for Quiet Zones = \$1,556,140
- HPF Contributions for Museum Improvements = \$59,360
- Grant for Charging Station = \$6,000
- Faster Grant for Hwy42/Short = \$500,000 (Rec'd \$450,000)
- Boulder County Grant for Hwy42/Short = \$1,000,000
- TIP Funding for SH42 Conceptual Design Plan = \$350,000
- Lafayette Contribution for SH42 Conceptual Design Plan = \$75,000

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FISCAL IMPACT:

The proposed budget amendment adds a total of \$17,097,660 of new budgeted expenditures and \$3,735,260 of new budgeted revenue.

PROGRAM/SUB-PROGRAM IMPACT:

The proposed budget amendment impacts many of the City's Programs and Sub-Programs. The presentation of the budget amendment is designed to meet the Administration & Support Services goals by presenting a transparent document and fiscally responsible recommendation.

RECOMMENDATION:

Hold a public hearing and approve Resolution No. 45, Series 2020, amending the 2020 budget.

ATTACHMENTS:

1. Proposed Resolution No. 45, Series 2020
2. Appendices A, B, and C to the Resolution

**RESOLUTION NO. 45
SERIES 2020**

A RESOLUTION AMENDING THE 2020 BUDGET BY AMENDING APPROPRIATIONS IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, CONSERVATION TRUST – LOTTERY FUND, CEMETERY FUND, HISTORIC PRESERVATION FUND, RECREATION FUND, CAPITAL PROJECTS FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND, STORM WATER UTILITY FUND, AND GOLF COURSE FUND FOR CARRY FORWARD OF APPROPRIATIONS AND ADDITIONAL APPROPRIATIONS WITHIN SUCH FUNDS AND ADJUSTING BUDGETED REVENUE IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, AND CAPITAL PROJECTS FUND

WHEREAS, the need exists to amend the 2020 budget by amending appropriations in the General Fund, Open Space & Parks Fund, Conservation Trust – Lottery Fund, Cemetery Fund, Historic Preservation Fund, Recreation Fund, Capital Projects Fund, Water Utility Fund, Wastewater Utility Fund, Storm Water Utility Fund, and Golf Course Fund; and

WHEREAS, the need exists to amend the 2020 revenue budget by amending budgeted revenue in the General Fund, Open Space & Parks Fund, and Capital Projects Fund; and

WHEREAS, the need to amend the 2020 budget arises:

1. To carry-forward unused appropriations from 2019 to 2020 for projects and purchases that were approved for 2019 but will not be completed until 2020;
2. To formally adopt other additions and adjustments to the current 2020 appropriations that were not anticipated, or were not measureable, at the time the original 2020 budget was adopted;
3. To adjust the 2020 revenue budget for new revenue estimates and for new revenue sources that were not anticipated, or were not measureable, at the time the original 2020 budget was adopted; and

WHEREAS, funding for any increase in appropriations will come from new/increased revenue or from fund reserves.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

SECTION 1. That the 2020 General Fund appropriation be increased by \$655,590, from \$20,841,770 to \$21,497,360.

SECTION 2. That the 2020 Open Space & Parks Fund appropriation be increased by \$1,197,740, from \$3,527,540 to \$4,725,280.

SECTION 3. That the 2020 Conservation Trust – Lottery Fund appropriation be increased by \$139,680, from \$224,400 to \$364,080.

SECTION 4. That the 2020 Cemetery Fund appropriation be increased by \$33,000, from \$174,920 to \$207,920.

SECTION 5. That the 2020 Historic Preservation Fund appropriation be increased by \$268,850, from \$488,390 to \$757,240.

SECTION 6. That the 2020 Recreation Fund appropriation be increased by \$22,530, from \$4,768,000 to \$4,790,530.

SECTION 7. That the 2020 Capital Projects Fund appropriation be increased by \$9,089,470, from \$10,098,480 to \$19,187,950.

SECTION 8. That the 2020 Water Utility Fund appropriation be increased by \$3,702,390, from \$9,524,900 to \$13,227,290.

SECTION 9. That the 2020 Wastewater Utility Fund appropriation be increased by \$953,390, from \$4,355,390 to \$5,308,780.

SECTION 10. That the 2020 Storm Water Utility Fund appropriation be increased by \$1,020,020, from \$1,404,640 to \$2,424,660.

SECTION 11. That the 2020 Golf Course Fund appropriation be increased by \$15,000, from \$1,906,860 to \$1,921,860.

SECTION 12. That the 2020 General Fund revenue budget be increased by \$100,000, from \$20,258,660 to \$20,358,660.

SECTION 13. That the 2020 Open Space & Parks Fund revenue budget be increased by \$1,197,360, from \$3,500,190 to \$4,697,550.

SECTION 18. That the 2020 Capital Projects Fund revenue budget be increased by \$2,437,900, from \$8,793,470 to \$11,231,370.

PASSED AND ADOPTED this 2nd day of June, 2020.

Ashley Stolzmann, Mayor

ATTEST:

Meredyth Muth, City Clerk

Appendix A
City of Louisville, Colorado
2020 Budget Amendment Detail
Carry Forward of Unused Appropriations from 2019

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget	Comments/Notes
General Fund:					
101141-540910	Prof Serv-Consulting	25,000	8,160	33,160	Ongoing Project - KPI
101144-530320	Web Site Maintenance	30,000	10,430	40,430	Ongoing Project - Website Redesign
101172-522500	Non-Capital Furn/Equipt/Tools	-	5,600	5,600	Ongoing Project (See Appendix B)
101172-540170	Prof Serv-Info Systems	5,000	2,050	7,050	Software Upgrade (See Appendix B)
101172-521110	Software Subscr. & Maint Fees	125,000	8,850	133,850	Office 365 Licensing
101431-550140	Parts/Repairs/Maint-Painting	200,000	120,000	320,000	Ongoing Project - Railings & Street Light Poles
101530-540480	Prof Serv-Microfilming	-	40,000	40,000	Ongoing Project - Scanniing
101730-530820	Arts Opportunity Programming	25,000	24,580	49,580	Ongoing Project - Public Art
Total General Fund			<u>219,670</u>		
Open Space & Parks Fund:					
201511-630132	Enhance BMX Track at Community Park	-	11,000	11,000	Ongoing Project
201511-630133	Freeze Resistant Drinking Fountains	8,000	8,000	16,000	Project Rescheduled to 2020
201511-630135	Cottonwood Park Development	216,000	(216,000)	-	Project Deleted from 2020
201522-630134	Fishing Pond Dredging & Master Plan	35,000	(35,000)	-	Project Deleted from 2020
201528-660015	Open Space & Parks Signs (%)	120,000	(120,000)	-	Project Deleted from 2020
201528-660067	Hwy 42 Multi-Use Underpass	-	1,559,740	1,559,740	Ongoing Project
Total Open Space & Parks Fund			<u>1,207,740</u>		
Conservation Trust - Lottery Fund:					
202511-630048	Playgrounds (%)	224,000	139,680	363,680	Ongoing Project
Total Conservation Trust - Lottery Fund			<u>139,680</u>		
Historic Preservation Fund:					
207542-620109	Miners' Cabins Relocation	-	208,000	208,000	Ongoing Project
207542-620113	Historical Museum Structural Work (%)	-	60,850	60,850	Ongoing Project
Total Historic Preservation Fund			<u>268,850</u>		
Recreation Fund					
208538-630153	Rebuild Cleo Dugout Roof	-	22,530	22,530	Project Rescheduled to 2020
Total Recreation Fund			<u>22,530</u>		
Capital Project Fund:					
301173-650035	ERP System	-	50,930	50,930	Ongoing Project
301173-660258	Middle Mile Fiber	-	164,110	164,110	Ongoing Project
301211-620116	Police Dept Basement Restrooms & Lockers	-	282,500	282,500	Project Rescheduled to 2020
301211-620118	Police Dept Basement Sleep Room	-	27,000	27,000	Project Rescheduled to 2020

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget	Comments/Notes
301211-620125	Police Dept Lobby Security Glass	-	5,000	5,000	Ongoing Project
301211-640024	LTE D-Block Radio Program	-	11,100	11,100	Project Rescheduled to 2020
301211-640106	Body Cams	-	24,170	24,170	Project Rescheduled to 2020 (See Appendix B)
301211-640124	Handheld 700-800 Portable Radios	-	15,420	15,420	Project Rescheduled to 2020 (See Appendix B)
301211-650027	Toughbook, Prntrs, Dockng Stns	-	8,000	8,000	Project Rescheduled to 2020
301211-650089	Police/Courts Records Mgmt Sys	-	160,960	160,960	Ongoing Project
301219-620120	Police Dept Electrical Work	-	25,000	25,000	Project Rescheduled to 2020
301219-660276	Police Dept Concrete Replacement	-	41,880	41,880	Ongoing Project
301311-630138	Bus Stop Improvements	-	157,000	157,000	Project Rescheduled to 2020
301311-660202	Railroad Quiet Zones	-	3,274,020	3,274,020	Ongoing Project
301312-630141	ADA Parking Improvements	75,000	13,650	88,650	Ongoing Project
301312-630144	Transportation Master Plan First Steps	3,000,000	423,560	3,423,560	Ongoing Project - Adjustment to Projected Actual
301312-640001	Machinery & Equipment (%)	-	3,030	3,030	Ongoing Project
301312-660012	Pavement Booster Program	4,840,000	609,750	5,449,750	Ongoing Project
301312-660022	Concrete Replacement	75,000	15,120	90,120	Ongoing Project
301312-660064	Bridge Inspection Follow-Up Repairs	100,000	30,000	130,000	2019 Portion of Project Rescheduled to 2020
301312-660068	South Street Underpass (%)	-	163,500	163,500	Ongoing Project
301312-660079	SH42 Short Intersection Design	-	131,430	131,430	Ongoing Project
301312-660222	SH42 Short Intersection Construction	-	2,863,480	2,863,480	Ongoing Project
301312-660256	Downtown Ornamental Light Replacement	72,000	70,000	142,000	2019 Portion of Project Rescheduled to 2020
301313-660254	Utility Undergrounding	-	680,000	680,000	Project Rescheduled to 2020 (See Appendix B)
301511-630048	Playground Replacement (%)	56,000	34,500	90,500	Ongoing Project
301528-660068	South Street Underpass (%)	-	71,890	71,890	Ongoing Project
301552-620038	Museum Campus Building Improvements	-	21,640	21,640	Ongoing Project
301552-620113	Historical Museum Structural Work (%)	-	60,620	60,620	Project Rescheduled to 2020
301553-620114	Center for the Arts Restoration	-	46,620	46,620	Project Rescheduled to 2020
301553-630136	Community Park Stage Improvements	-	15,000	15,000	Project Rescheduled to 2020
301553-640001	Machinery & Equipment (%)	-	3,030	3,030	Ongoing Project
Total Capital Projects Fund			9,503,910		

Water Utility Fund:

501462-540900	Prof Serv-Consulting	5,250	20,670	25,920	Ongoing Project - Water Loss Study
501463-540910	Prof Serv-Consulting	5,750	5,750	11,500	Project Rescheduled to 2020
501498-640001	Machinery & Equipment (%)	-	4,600	4,600	Ongoing Project
501498-640045	Meters	-	3,680	3,680	Ongoing Purchases (See Appendix B)
501498-660182	Water Line Replacement	1,273,000	256,440	1,529,440	Ongoing Project
501498-660205	PRV Replacement	-	75,000	75,000	Project Rescheduled to 2020
501498-660237	Water Tank Int Structure Maint	-	81,890	81,890	Ongoing Project
501498-660259	Floride Equipment Replacement	-	92,950	92,950	Ongoing Project
501499-640116	Water Plants Disinfection Eval	-	273,710	273,710	Ongoing Project
501499-660190	NCWCD-Windy Gap Firming Proj	747,000	1,753,000	2,500,000	Ongoing Project
501499-660211	Howard Diversion Upgrades	-	125,830	125,830	Ongoing Project
501499-660212	SCWTP Recycle Pond Maintenance	-	29,000	29,000	Ongoing Project
501499-660232	Cent/McCaslin Hi Zone Water Lp	-	22,230	22,230	Project Rescheduled to 2020
501499-660236	SBR Ditch Lining	88,310	170,200	258,510	Project Rescheduled to 2020
501499-660243	Louisville Pipeline Flow Control	-	130,010	130,010	Ongoing Project

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget	Comments/Notes
501499-660245	SCWTP Upgrades	-	426,470	426,470	Ongoing Project
501499-660275	NCWCD SWSP Transmission Capacity	1,324,000	190,360	1,514,360	Ongoing Project
Total Water Utility Fund			3,661,790		
Wastewater Utility Fund:					
502498-640001	Machinery & Equipment	-	4,600	4,600	Ongoing Project
502498-660183	Sewer Utility Lines	275,000	243,420	518,420	Ongoing Project
502498-660265	Reuse System Equipment Replacement	66,000	32,000	98,000	Project Rescheduled to 2020
502499-640132	WWTP Tractor	-	20,000	20,000	Project Rescheduled to 2020
502499-640133	Portable Lift Station Pump	-	44,760	44,760	Project Rescheduled to 2020
502499-660262	WWTP Additional Influent Pump	-	71,930	71,930	Project Rescheduled to 2020
502499-660263	WWTP Asphalt Addition	-	20,000	20,000	Project Rescheduled to 2020
502499-660267	WWTP Aeration Basin & Reuse Mixers	-	141,710	141,710	Ongoing Project
502499-660268	WWTP Total Suspended Solids (TSS) Probes	-	45,000	45,000	Project Rescheduled to 2020
502499-660269	WWTP Vac Dump Station	-	234,970	234,970	Project Rescheduled to 2020
Total Wastewater Utility Fund			858,390		
Storm Water Utility Fund:					
503499-630096	Detention Pond Maintenance	121,500	117,030	238,530	Ongoing Project
503499-640001	Machinery & Equipment	-	1,570	1,570	Ongoing Project
503499-660273	Storm Water Quality Master Plan	150,000	41,420	191,420	Ongoing Project
Total Storm Water Utility Fund			160,020		
Golf Course Fund:					
520713-534050	Utility Services-Water	30,000	15,000	45,000	Budget Adjustment to Projected Actual
Total Golf Course Fund			15,000		
Total for All Funds			16,057,580		

Appendix B
City of Louisville, Colorado
2020 Budget Amendment Detail
Additional Adjustments to 2020 Appropriations

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget	Comments/Notes
General Fund:					
101121-538420	Contributions & Grants	35,000	9,000	44,000	Additional Contribution to Sister Carmen
101121-538470	Emergency Solutions Grants	-	350,000	350,000	Emergency Solutions Grants
101121-540910	Prof Serv-Consulting	10,000	20,000	30,000	Airport Noise Consultant
101172-532230	Dues/Subscriptions/Books	800	3,200	4,000	Domain Name and SSL Certificate
101172-522500	Non-Capital Furn/Equip/Tools	5,600	150	5,750	Additional Amount Needed (See Appendix A)
101172-521200	Non-Capital Computer Hardware	5,000	12,570	17,570	Credit Card Readers and ExecuTime Timeclocks
101172-540170	Prof Serv-Info Systems	7,050	4,000	11,050	Additional Amount Needed (See Appendix A)
101446-534100	Utility Services - Clean Energy	28,000	37,000	65,000	Additional Amounts Needed for Project
Total General Fund			<u>435,920</u>		
Open Space & Parks Fund:					
201511-630131	Recycling Cans for Park Sites (%)	10,000	(10,000)	-	Project Deleted
Total Open Space & Parks Fund			<u>(10,000)</u>		
Cemetery Fund:					
204752-547000	Prof Serv-Mowing	1,000	33,000	34,000	Budget Adjustment to Projected Actual
Total Cemetery Fund			<u>33,000</u>		
Capital Project Fund:					
301103-660025	Decorative Streetlight LED Conversion	135,000	(135,000)	-	Project Deleted
301103-630131	Recycling Cans for Park Sites (%)	10,000	(5,000)	5,000	Reduction in Project Scope/Cost
301103-640030	Electric Vehicle Charging Station	8,000	12,000	20,000	Budget Adjustment to Gross Cost
301173-650099	Storage, Server, & Backup Refresh	135,000	10,680	145,680	Budget Adjustment for Additional Licensing
301211-640106	Body Cams	24,170	50,830	75,000	Additional Amount Needed (See Appendix A)
301211-640124	Handheld 700-800 Portable Radios	15,420	289,450	304,870	Additional Amount Needed (See Appendix A)
301313-630140	Downtown Tree Grate Conduit Replacement	28,000	(28,000)	-	Project Deleted
301313-630145	Subdivision Entry Landscape Improvements	57,000	(57,000)	-	Project Deleted
301313-660103	Median Improvements	275,000	(275,000)	-	Project Deleted
301313-660226	Downtown Clay/Concrete Paver Replacement	110,000	(110,000)	-	Project Deleted
301313-660254	Utility Undergrounding	680,000	37,000	717,000	Additional Amount Needed (See Appendix A)
301511-630067	Heritage Restroom Renovation	200,000	(69,000)	131,000	Budget Adjustment to Projected Actual
301552-620097	Historical Museum Campus (%)	165,400	(135,400)	30,000	Project Deleted
Total Capital Projects Fund			<u>(414,440)</u>		
Water Utility Fund:					
501498-640045	Meters	3,680	40,600	44,280	Additional Amount Needed (See Appendix A)
Total Water Utility Fund			<u>40,600</u>		

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget	Comments/Notes
Wastewater Utility Fund:					
502473-540910	Prof Serv-Consulting	-	95,000	95,000	Outsourcing of Environmental Compliance
Total Wastewater Utility Fund			95,000		
Storm Water Utility Fund:					
503499-630150	Drainageway "A-1" Garfield/Cottonwood	500,000	360,000	860,000	New Project with UD&FC
(New)	Coal Creek Drainageway 7-1	-	500,000	500,000	New Project with UD&FC
Total Storm Water Utility Fund			860,000		
Total for All Funds			1,040,080		

Appendix C
City of Louisville, Colorado
2020 Budget Amendment Detail
Changes to 2020 Revenue Budget

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget	Comments/Notes
General Fund:					
101065-464113	URD Contribution for ES Grants	-	100,000	100,000	Contribution for Emergency Solutions Grants
Total General Fund			<u>100,000</u>		
Open Space & Parks Fund:					
201001-433000	Grant Revenues	5,000	1,197,360	1,202,360	Carryforward of Capital Grants & Contributions
Total Open Space & Parks Fund			<u>1,197,360</u>		
Capital Project Fund:					
301001-433000	Grant Revenues	1,671,600	2,437,900	4,109,500	Carryforward of Capital Grants & Contributions
Total Capital Projects Fund			<u>2,437,900</u>		
Total for All Funds			<u>3,735,260</u>		

Resolution No. 45, Series 2020 Amending the 2020 Budget

The First in a Series of Amendments:

1. Carryforward Amendment with Other Budget Adjustments.
2. Initial Reductions in Revenue and Service Levels.
3. Follow-Up Adjustments to Revenue and Service Levels.

Resolution No. 45, Series 2020 Amending the 2020 Budget

Reasons for Amendment:

1. To carry-forward unused appropriations from 2019 to 2020 (+\$16,057,580).
2. To adjust appropriations for items not anticipated, or not measurable, at the time of original budget adoption (+\$1,040,080). Includes items such as Emergency Solutions Grants, additional operating projects, and capital project deletions.
3. To adjust the revenue budget for delayed project revenue (grants and contributions) and the URD contribution for Emergency Solutions Grants (+\$3,735,260).

Resolution No. 45, Series 2020 Amending the 2020 Budget

Guide to Presentation Format:

- **Council Communication** contains department narratives. The narratives are divided into two sections:
 - **Consolidation of Carryforward and Other Adjustments** – consolidates and summarizes all carryforward amendments, new appropriation amendments, and other miscellaneous amendments by account number.
 - **Revenue Amendments** – narrative for each revenue account number, or related groups of account numbers.

Resolution No. 45, Series 2020 Amending the 2020 Budget

Guide to Presentation Format (continued):

- **Resolution** presents the amendment by fund, the City's legal level of budgetary control, per Section 5.2 of the City's Financial Policies (least level of detail)
- **Appendices A, B, and C** present the amendment by account number, subtotaled by fund (greatest level of detail):
 - **Appendix A** = carry-forward adjustments.
 - **Appendix B** = additional expenditure adjustments.
 - **Appendix C** = revenue adjustments.

Resolution No. 45, Series 2020 Amending the 2020 Budget

Fiscal Impact:

- The proposed budget amendment adds a total of **\$17,097,660** of new budgeted expenditures (mostly capital that has been previously budgeted) and **\$3,735,260** of new budgeted revenue (mostly project-related grants and contributions).
- Some of the capital projects (and corresponding offsetting revenue) listed in the amendment may be adjusted further in future amendments.

SUBJECT: RESOLUTION NO. 51, SERIES 2020 – A RESOLUTION AMENDING THE 2020 BUDGET BY AMENDING APPROPRIATIONS IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, HISTORIC PRESERVATION FUND, RECREATION FUND, CAPITAL PROJECTS FUND, RECREATION CENTER CONSTRUCTION FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND, STORM WATER UTILITY FUND, SOLID WASTE & RECYCLING FUND, AND GOLF COURSE FUND FOR VARIOUS ADJUSTMENTS TO APPROPRIATIONS AND ADJUSTING BUDGETED REVENUE IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, CONSERVATION TRUST – LOTTERY FUND, HISTORIC PRESERVATION FUND, RECREATION FUND, CAPITAL PROJECTS FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND, STORM WATER UTILITY FUND, SOLID WASTE & RECYCLING FUND, GOLF COURSE FUND, TECHNOLOGY MANAGEMENT FUND, AND FLEET MANAGEMENT FUND – PUBLIC HEARING (advertised *Daily Camera* 7/10/2020)

DATE: JULY 14, 2020

PRESENTED BY: KEVIN WATSON, FINANCE

SUMMARY:

The attached resolution proposes amendments to the City's 2020 Operating & Capital Budget. Staff requests amendments to:

1. Reduce certain operating and capital expenditure budgets in response to revenue reductions due to the COVID-19 pandemic.

To address the revenue reductions related to the COVID-19 pandemic, staff discussed with City Council the combined use of expenditure reductions and use of fund reserves. To implement expenditure reductions, staff, with Finance Committee input, developed the following guiding principles:

- Maintain adequate funding to manage and maintain City assets, including preventative maintenance.
- Prioritize core programs/services and allocate funding for these areas.
- Budget for strategic investments and expenses related to the health, safety and wellness of the public and City employees.
- Plan and budget for technology that supports remote work, which is our new reality.
- Pursue process improvements and efficiencies as well as service consolidation or reductions to address budget impacts.

- Maximize partnerships and leverage resources to continue to provide core services while realizing cost savings.
- Seek to regenerate and stabilize lost tax revenues through business support to re-open and recover.
- Reset expectations for level of service and communicate these to the public and City staff.

Reducing expenditure budgets result in a reduction to current service levels. Attached to this communication is narrative of service level impacts anticipated due to the expenditure reductions.

2. Increase certain operating and capital expenditure budgets for items that staff did not anticipate, or were not measureable, at the time the original 2020 budget was adopted.

Staff is also proposing some increases to various expenditure budgets. Some of the most notable include:

- Insurance premiums.
- General fund transfers.
- Utilities in the Recreation Center.
- Police Department Basement Project.
- Recreation Center Construction Project.
- Water Plant Disinfection Evaluation Project.
- Purchase of Golf Carts

3. Adjust the revenue budgets to align with the latest annual revenue estimates for 2020.

Not only is staff proposing reductions to revenue categories due to the COVID-19 pandemic, but also increases and decreases to other revenue items that have been identified during department reviews. Including all the revenue adjustments give a better picture of the City's overall financial position.

State law requires a public hearing to amend the budget. Staff published a notice of the public hearing as required by law.

The expenditure budget amendment is shown by account detail and subtotaled by division and fund in **Appendix A** to the Resolution.

The revenue budget amendment is shown by account detail and subtotaled by program and fund in **Appendix B** to the Resolution.

FISCAL IMPACT:

The proposed amendment reduces the City's total expenditure budget by a net of \$2,461,540. The proposed amendment reduces the City's total revenue budget by a net of \$5,063,080.

The following table presents a summary of the budget amendment by fund along with the projected ending fund balances and targeted ending fund balances, where appropriate. Ending fund balance amounts for proprietary and internal service funds are represented by a working capital calculation.

Fund Description	Net Adjustment To Revenue Budget	Net Adjustment To Expenditure Budget	Projected Ending Fund Balance	Targeted Ending Fund Balance
General Fund	(2,506,360)	(708,620)	8,374,745	3,495,260
Open Space & Parks Fund	(173,400)	(230,230)	2,998,619	422,763
Conservation Trust - Lottery Fund	(116,310)	-	2,320	N/A
Historic Preservation Fund	(57,850)	(2,720)	2,626,197	N/A
Recreation Fund	(1,067,310)	(956,460)	1,452,940	1,449,881
Capital Projects Fund	(630,090)	(773,360)	1,993,936	N/A
Recreation Center Construction Fund	-	270,000	0	N/A
Water Utility Fund	(387,920)	2,460	11,761,365	1,196,565
Wastewater Utility Fund	(18,660)	(133,230)	5,188,567	895,995
Storm Water Utility Fund	(109,970)	(2,770)	467,880	157,615
Solid Waste & Recycling Fund	96,120	(7,120)	205,073	N/A
Golf Course Fund	218,570	80,510	251,002	249,048
Technology Management Fund	(55,050)	-	167,312	N/A
Fleet Management Fund	(254,850)	-	576,714	N/A
Totals	(5,063,080)	(2,461,540)		

The next table summarizes the projections of revenue, expenditures, and fund balances/working capital for all funds for 2020. These projections are based on the current budgets *as adjusted for the proposed amendments*.

City of Louisville, Colorado Summary of Revenue, Expenditures, and Changes to Fund Balances All Funds 2020 Estimate							
Fund Description	Beginning Fund Balance	Revenue & Other Sources	Expenditures & Other Uses		Ending Fund Balance	Amount of Change	Percent of Change
General	\$ 10,808,964	\$ 17,865,110	\$ 20,299,330	[1]	\$ 8,374,744	\$ (2,434,220)	-23%
Special Revenue Funds:							
Open Space & Parks	2,862,739	4,505,250	4,369,370	[2]	2,998,619	135,880	5%
Conservation Trust - Lottery	171,460	194,940	364,080		2,320	(169,140)	-99%
Cemetery Perpetual Care	605,776	39,990	6,530		639,236	33,460	6%
Cemetery	27,587	211,390	211,390		27,587	-	0%
PEG Fees	11,231	27,120	25,050		13,301	2,070	18%
Parking Improvement	92,466	1,200	50		93,616	1,150	
Historic Preservation	2,643,377	737,340	754,520		2,626,197	(17,180)	-1%
Recreation	1,081,630	4,111,880	3,740,570	[3]	1,452,940	371,310	34%
Total Special Revenue Funds	7,496,265	9,829,110	9,471,560		7,853,815	357,550	5%
Capital Project Funds:							
Capital Projects	9,707,496	10,751,340	18,464,900		1,993,936	(7,713,560)	-79%
Impact Fee	182,706	669,240	778,430		73,516	(109,190)	-60%
Recreation Center Construction	264,720	5,000	269,720		0	(264,720)	-100%
Total Capital Project Funds	10,154,922	11,425,580	19,513,050		2,067,452	(8,087,470)	-80%
Debt Service Funds:							
Recreation Center Debt Service	46,213	1,846,690	1,740,400		152,503	106,290	230%
Total Debt Service Funds	46,213	1,846,690	1,740,400		152,503	106,290	230%
Enterprise Funds (WC Basis):							
Water Utility	16,287,695	8,331,140	12,857,470	[4]	11,761,365	(4,526,330)	-28%
Wastewater Utility	5,980,547	4,297,850	5,089,830	[5]	5,188,567	(791,980)	-13%
Stormwater Utility	1,690,830	1,163,460	2,386,410	[6]	467,880	(1,222,950)	-72%
Solid Waste & Recycling Utility	144,833	1,628,460	1,568,220		205,073	60,240	42%
Golf Course	262,182	1,920,380	1,931,560	[7]	251,002	(11,180)	-4%
Total Enterprise Funds	24,366,086	17,341,290	23,833,490		17,873,886	(6,492,200)	-27%
Internal Service Funds (WC Basis):							
Technology Management	226,102	1,960	60,750		167,312	(58,790)	-26%
Fleet Management	660,564	93,890	177,740		576,714	(83,850)	-13%
Total Internal Service Funds	886,666	95,850	238,490		744,026	(142,640)	-16%
Total All Funds	\$ 53,759,116	\$ 58,403,630	\$ 75,096,320		\$ 37,066,426	\$ (16,692,690)	-31%
<i>Budgeted Expenditures Include a Projected Operational "Turnback" of</i>							
				3.0%	, which =	540,500	
				5.0%	, which =	140,920	
				3.0%	, which =	110,580	
				10.0%	, which =	379,820	
				5.0%	, which =	114,940	
				10.0%	, which =	36,720	
				4.0%	, which =	66,410	

PROGRAM/SUB-PROGRAM IMPACT:

The proposed budget amendment impacts many of the City's Programs and Sub-Programs. The presentation of the budget amendment is designed to meet the Administration & Support Services goals by presenting a transparent document and making fiscally responsible recommendations.

RECOMMENDATION:

Hold a public hearing and approve Resolution No. 51, Series 2020, amending the 2020 budget.

ATTACHMENTS:

1. Narrative on Level of Service Impacts
2. Proposed Resolution No. 51, Series 2020
3. Appendices A and B to the Resolution
4. Presentation

STRATEGIC PLAN IMPACT:

<input checked="" type="checkbox"/>	 Financial Stewardship & Asset Management	<input type="checkbox"/>	 Reliable Core Services
<input type="checkbox"/>	 Vibrant Economic Climate	<input type="checkbox"/>	 Quality Programs & Amenities
<input type="checkbox"/>	 Engaged Community	<input type="checkbox"/>	 Healthy Workforce
<input type="checkbox"/>	 Supportive Technology	<input type="checkbox"/>	 Collaborative Regional Partner

ATTACHMENT TO 2020 REVENUE PROJECTIONS AND PROPOSED EXPENDITURE REDUCTIONS

2020 Budget Adjustments – Summary of Level of Service Impacts

The City is addressing 2020 budget reductions necessitated by the COVID-19 pandemic through a combination of budget cuts and use of City reserves. The 2020 budget cuts reflect strategic reductions in programs and services related to impacts of the coronavirus. These reductions are necessary as a result the COVID-19 public health restrictions on City services and programs, and due to the pandemic related revenue reductions. City staff, with Finance Committee input, developed the following guiding principles to help guide the proposed 2020 budget reductions.

Financial Principles:

- Maintain adequate funding to manage and maintain City assets, including preventative maintenance.
- Prioritize core programs/services and allocate funding for these areas.
- Budget for strategic investments and expenses related to the health, safety and wellness of the public and City employees.
- Plan and budget for technology that supports remote work, which is our new reality.
- Pursue process improvements and efficiencies as well as service consolidation or reductions to address budget impacts.
- Maximize partnerships and leverage resources to continue to provide core services while realizing cost savings.
- Seek to regenerate and stabilize lost tax revenues through business support to re-open and recover.
- Reset expectations for level of service and communicate these to the public and city staff.

Moving forward, some services and facilities will look different as we reopen to the public. For example, ongoing social distancing requirements and group size limitations will impact our ability to accommodate the same number of visitors. Programming, hours of operations and service levels may also look different due to changes in operating revenue.

The decision to reduce programs and services to residents is a difficult one, but is necessary due to pandemic related public health orders and reduced tax revenue from Louisville businesses. Concurrently, the City is investing in supports for the business community to assist with their future sustainability.

To identify the areas for budget adjustments, each department was charged with assessing their current operations, projects and programs and identifying 10%/15%/20% cuts across their funds and budget lines. In some departments, there were opportunities for greater reductions and in others the nature of the services (core services, critical operations, statutorily required

services, etc.) did not allow for any cuts. The City Manager and Finance Director undertook an iterative process with each Director to identify strategic budget reductions in each department. The Finance Director then compiled the adjusted budget, with all carry-forward changes, departmental reductions and organization-wide adjustments and developed a modified 2020 budget.

With City Council’s approval of the utilization of up to \$2.5 Million of fund reserves to address budget reductions and General Fund transfers to the Recreation and Open Space funds, staff were able to reduce budget cuts.

The table below reflects the 2020 expenditure reductions by fund:

Expenditure Reductions by Fund		
Fund Description	Amount of Reduction from Budget	Percent of Reduction from Budget
General Fund	\$1,500,000	7%
Open Space & Parks Fund	\$106,000	2%
Recreation Fund	\$940,000	20%

The City has made several organization-wide budget reductions that will impact departments programs and services in different ways. They include:

- **Part-time employee furloughs** – As a result of the pandemic the City originally furloughed nearly all part time employees which was approximately 270 employees. There were two phases of furloughs:
 - Phase 1 – City retained 51 part-time employees working and furloughed the remaining 219 employees;
 - Phase 2 we reviewed the 219 furloughed employees and extended the furlough to 94 of those employees through September 25th and laid off the remaining 125.
 - All layoffs were of non-benefitted, part-time employees.
 - While these furloughs and lay-offs come with some unemployment expense, the City anticipates some or all of the unemployment expenses will be reimbursable through federal CARES act funding.
- **Seasonal hiring freeze/reductions** - Seasonal employees are critical to several City operations that occur spring through fall. The City implemented a seasonal hiring freeze and did not hire seasonal employees at the beginning of spring/summer to support field work. Starting in late June, the City will bring on a limited number of seasonal employees to support the work needed in the remaining summer/fall season. The

numbers were reduced because some facilities are not fully open, some projects were cut or reduced, and as a cost-saving measure. Seasonal hiring was delayed, and reduced in the following departments:

- Parks – Typically hires 16 seasonal employees for the Parks division, and eleven of these positions will be filled.
- Open Space – Typically hires 2-3 seasonal for the Open Space Division and will be hiring one.
- Recreation Center – Typically hires 20-40 seasonal positions for Summer Camp, Memory Square, and other summer-related programs for the Recreation Division. These programs/amenities won't be provided this summer, so we will not hire seasonal staff in this area.
- Golf – Typically hires 30 golf seasonal employees for operations and have been operating with 20. We will be hiring another 10 to bring up to full capacity for the remainder of the summer/fall season. In addition, we have four golf maintenance seasonals and will be adding four more for the remainder of the season.
- Water and Wastewater - Seasonal Maintenance positions were put on hold but will now be hired for this summer.
- Water and Wastewater Intern positions – These positions were put on hold but will now be hired for this summer.
- Library and Museum Services – Typically hires 3 seasonal employees for LMS. One serves patrons in the Children's Department during Summer Reading and two work temporarily at the Museum, processing oral histories and doing campus tours and programming. These seasonal positions will not be filled this year.
- **Full-time hiring freeze on select positions** – Some positions were open at the time the pandemic began, and other full time positions have become vacant during the pandemic. The City has frozen several positions that were deemed non-critical during the COVID-19 pandemic, and some other positions that are considered critical but that were frozen in order to assess the financial impacts. Hiring is underway for most of these positions, although some will not be filled in 2020.
 - Desktop Coordinator (IT) - Remains Vacant
 - Accounting Manager (Finance) - Hiring will begin soon
 - Accounting Tech (Finance) - Hiring will begin soon
 - 1 Ops Techs (Public Works) - Hiring in process
 - Ranger/Naturalist (Parks) - Hiring in process
 - Golf Course Maintenance Specialist (Golf) - Has been replaced with 2 seasonal staff instead
 - Crime Prevention Tech (Police Department) - Hiring will begin soon
 - Code Enforcement Officer (Police Department) - On hold at this time

- 2 Police Officer Positions (Police Department) - Hiring in process
- 2 Librarians (Library) – Remains Vacant
- Six positions will remain vacant or be cut, based on programs that will be significantly reduced or will no longer be offered.

Impact of Budget adjustments to City operations and programs:

The expenditure adjustments will impact all departments in some way, with those departments continuing under strict public health orders for operations (Library and Recreation Center) impacted in the greatest manner. Below is a summary of some of the operational and capital budget reductions and their impact on City programs, services and operations. Budget reductions represent adjustments to strategic programs, as well as some across the board cuts in operational expenses such as travel, trainings/development, equipment and supplies, travel/vehicle stipends, etc. Residents and internal/external customers can expect changes in programs and services to some degree within each department. Some departments will experience more minor reductions in several areas, and therefore not all departments or operational reductions are represented in the summary below.

City Manager’s Office

- Communications – Minor reductions have been made to the communications program, including a reduction in the frequency of the mailed quarterly Community Update Newsletter to three issues in 2020. The City will produce a digital version and email it out to City email lists, and post on the website. In addition, the City will not proceed with new communication tools like a mobile application or new email marketing platform for City information and services as originally planned. Staff will continue to focus on digital communication, e-notifications, email newsletters and the City’s website to keep residents updates on City operations and services and is still planning to launch the new website in early August with an online Citizen Problem Reporter application.
- Arts and Events – The arts and special events program will be reduced to reflect COVID-related event cancellations. The budget has been updated to remove most 4th of July expenses and summer concerts in the park. Additionally, arts programming has been significantly reduced due to public health guidelines.
- GIS – At this time, the City no longer has a part-time in-house GIS coordinator. Therefore the City will rely on consulting services to support its GIS programs and needs.
- All City Manager’s Office budgets have been reduced to eliminate travel and trainings, volunteer appreciation and supplies.

Human Resources Department

Human Resources staff has been able to maintain operations remotely, with remote and limited hours of availability for in-person, one-to-one meetings.

- Due to limited hiring, the advertising and marketing budget was significantly reduced. Recruitment will continue, and current hiring environment will not require as much investment in promotion of positions.
- Travel, trainings, and meetings expenses for HR staff have been reduced.
- Citywide Tuition Reimbursement was paid to three pre-approved employees but the remainder of this budget has been suspended for 2020.
- Learning & Development Program budget was reduced, resulting in fewer trainings completed by external/contract trainings.

Information Technology Department

IT provides internal services to staff within the organization. IT has seen a significant increase in service demand due to the larger number of employees working remotely.

- Support Service reductions – IT will no longer have an in-house desktop coordinator providing immediate response to employees in need of desktop and technology assistance. The department will rely on each staff member to assist with help desk needs, with assignments spread out across IT staff. This will result in an increased response time for resolution of help desk tickets.
- The IT budget will also include reductions in travel and trainings, as well as some supplies.
- Some expenses associated with IT equipment and services necessary to facilitate remote work will likely be reimbursed by CARES act funding.

Planning and Building Safety Department

Planning and Building Safety has been able to maintain operations remotely, with remote and limited in-person inspections continuing and an online permitting system.

- Minor reduction in the consulting services for inspections and plan review – The staff building inspectors will continue to maintain this service, with some on-call consulting resources as needed. The City anticipates the ability to continue to meet next day service, but if there is a fluctuation in the volume of inspections can revisit the need for more resources.
- Historic Preservation – Historic Preservation planner hours have been reduced, these are specific hours that addressed general planning areas, which has seen some reduction in permitting and thus a reduction in the this area is commensurate with the current workload. The same number of hours are still assigned to HPC efforts.

Library and Museum Services

The Louisville Public Library will experience significant service level adjustments in 2020 as a result of limited operations due to COVID-19. Currently the Library is closed to the public with curbside services only. During the closure staff purchased more digital copies of items, provided phone service, and offered virtual programming to provide patrons access to the Library. The Library is restoring some physical circulation services in the Phase One reopening plan, with curbside delivery of materials to our patrons. Potentially beginning in July, the library will be open limited hours, allowing metered access to the building by patrons for collection browsing and computer use. Curbside delivery will continue.

- Reduced days and hours of operation – The reopening of public access to the Library will be gradual, with limited services offered 4 days per week initially, and then gradually expanding services when possible. The hours of operation will be shortened, with 1 – 2 days of evening hours initially.
- Limited access to the Library and fewer patrons allowed onsite at a given time – With the continuation of social distancing requirements, the capacity of the library will be reduced. Fewer patrons will be allowed in the library at any time, and entry will be metered to maintain the approved number at any given time.
- Limited in-person programming – No programming or events will be provided in person at the Library, through the second phase of reopening.
- Reduced materials and collections – The Library will be operating on a reduced budget for materials for the remainder of the year. The collection may reflect a reduction in new materials, and the volume of new material available immediately to Library patrons.
- Reduced staff size, and specialty staff – Eighteen part time Library employees were furloughed and then laid off, with two returning on to help manage curbside services and eventual reopening hours.

Historical Museum Services:

The Historical Museum has been primarily operating online since facility closures. Staff will begin conducting small-group tours and programs that adhere to public health guidelines likely in July.

- Part-time museum staff reduced to reflect the reduced hours and programming that may occur at the Museum.
- The Museum will shift to an appointment only, small group program/tour model, and may open for drop-in visitors with reduced capacity in the coming months.
- The Museum will continue to provide online and digital content, and focus on archiving historical museum assets.

Parks, Recreation and Open Space

Parks:

Parks operations have been reduced this year as the division has not had seasonal staff until July to assist with their maintenance and operations workload. The Parks division is currently hiring seasonals at the same level as 2019. In 2019 they were not able to fully staff up their seasonal team, due to the competitive hiring environment.

- With some reduced staffing Parks has reduced the frequency of maintenance in parks, streetscapes and medians. This includes a reduction in native grass mowing, weeding, trimming, mulching, pruning, and other maintenance. Parks also reduced the number of annual plant beds in the city and focused primarily on the downtown area.
- As a result, residents can expect to see fewer projects completed in Parks and Open Space during the summer, and should expect an increased response time to complaints and issues.
- Professional services for horticulture and landscape maintenance of streetscapes will be reduced.
- Capital projects and project management – the capital projects program will shift from Parks and Recreation to Public Works engineering. Some capital projects have been reduced or removed from the budget:
 - Playground surfacing – fewer playgrounds will be resurfaced, maintenance of those in sustainable condition will be deferred.
 - Cottonwood Park redevelopment has been delayed.
 - Subdivision entry and median improvement projects have been delayed.
 - Heritage Park restroom will not move forward.
- Parks maintenance projects - The Boulder County Youth Corps will not operate this summer, so the funding for this program has been removed. The Youth Corp generally supports manual weeding operations, mulching of flower beds and tree rings and trash removal from medians and ROW.

Open Space:

- Open Space and Trail maintenance – With reduced seasonal staff, both the frequency and amount of work that can be accomplished has been impacted. Staff is focused on trash removal, trail maintenance, mowing operations and weed control activities. Additionally, the Boulder County Youth Corps will not operate this summer, so the funding for this program has been removed. The open space and trail maintenance projects planned for the youth Corps will not be completed. Those projects included fence repairs, reseeding, weed control including Russian olive removal and trail resurfacing at various locations in the City.

- Since there are increased requirements around gatherings or special events, education and outreach will be discontinued for the time being to focus resources on maintenance activities. Associated budgets for marketing of programs has been reduced as well.
- Open Space acquisition funding – funds for acquisitions due diligence, such as appraisals, has been eliminated.
- Open Space has reduced capital expenditures, so some previously planned projects will not be completed. These include:
 - Open Space and Parks signage additions will not be installed this year.
 - Planned trail designs will not be completed.
 - The Warembourg Fishing Pond master plan will not be completed.

Recreation and Senior Center:

With the extended closure of the Recreation and Senior Center, the Recreation Fund is projected to have a 40% reduction in revenue. The Recreation Center is projected to reopen on July 1 with limited in-person services. Some programs and services will be restored while other programs will not be immediately reinstated because of public health guidelines and limitations on group numbers, social distancing requirements and budget impacts. The limited number of patrons able to be served will restrict revenue generation, necessitating budget reductions.

- Reduced hours – Upon initial reopening the Recreation Center will be open for two blocks of time – from 7am – 5pm Monday Through Friday. Saturday the facility will be open 7am – 11am. The facility will be closed on Sundays.
- Limited patrons – The number of patrons allowed to access Rec Center facilities will be limited upon initial reopening, due to current public health guidelines.
- Facility/amenity maintenance during closure –
 - Areas of the Rec Center that will continue to be unused, janitorial services have been reduced. Once reopened, increased cleaning will occur in areas open to the public. Staff will assist with ongoing cleaning.
 - Pool chemicals for Memory Square and Rec Center pools have been reduced during closure.
 - Water and maintenance budgets for the Ballfields have been reduced to reflect the closures.
- Aquatics program –
 - Memory Square pool will not open this summer. Associated budget reductions have been made.
 - Rec Center lap pools will open for limited swimming beginning in July. There will be a need for lifeguard services during the limited hours of opening at the Rec Center, but not the full staff or lifeguards typically necessary for all City pools to operate at full capacity. Part and full time lifeguard staff have been reduced accordingly.
- Fitness and Wellness –

- Several part time fitness instructors were furloughed while others were laid off. The Rec Center anticipates that some online/remote fitness instruction will continue, and as small group instruction can occur with social distancing classes will resume at the Rec Center facility.
 - Contract fitness funding has been reduced, and remaining staff will provide fitness programming at the Rec Center.
- Youth Activities –
 - All Rec Center special events will be cancelled.
 - The Youth Advisory Board budget has been reduced. If the YAB moves forward in 2020 with remote meetings, they may consider projects that do not require funding.
- Youth and Adult Sports –
 - Youth sports programs will be provided as demand and staff allows. The City will continue to utilize contractors to provide these services as needed.
 - Adult sports will be limited.
- Nite at the Rec –
 - The public health guidelines are unlikely to permit large groups of youth to congregate in the Rec Center and pool setting in the next six months.
 - As a result the Nite at the Rec program will be cancelled for the remainder of this year. All associated budget reductions in this program area have been made, including supplies, rentals, professional services and staff.
- Senior Center –
 - The Senior Center will not be reopened for services during initial reopening.
 - Online senior programming will continue through facility closure.
 - Curbside senior meals will continue on weekdays once the Recreation Center is reopened. Weekend senior meals will be discontinued.
 - The Senior Center budget has been reduced to reflect the program cuts, including supplies, transportation services and program contracts/consultants.
 - The Senior Center staff will be reduced, as programming will be limited for some time.
- Some Recreation and Senior Center capital projects have been reduced or delayed -
 - Equipment replacement will occur in 2020 as needed based on use.
 - Pool vacuums will not be replaced
 - The Senior Center pool table will not be replaced.
 - Pool plaster at the recreation center will be replaced in 2020.

Coal Creek Golf Course:

Coal Creek Golf Course was able to reopen beginning in May, and has been opening at full capacity since.

- Additional seasonal positions that were frozen will be filled.

- The Golf Course facility assessment will not be completed this year.

Public Works Department

Public Works has sustained the in-person operations of critical services throughout the pandemic. Most services will continue as originally planned and budgeted, but some minor operational reductions will occur in each division of Public Works.

- Street maintenance –
 - Asphalt patching and mastic sealing will be scaled back in 2020.
 - Scope of street light, rails and traffic light repainting has been reduced.
 - Road marking replacement reduced where safe/appropriate.
- City facilities' utility budgets have been adjusted to better reflect past three years expenditures.
- Fall leaf drop-off has been cancelled and removed from budget.
- Other reductions in travel, training and supplies have occurred throughout all PW budget lines.
- Public Works has reduced or delayed several capital projects in 2020 as well

Police Department

The Police Department has sustained the in-person operations of critical public safety services throughout the pandemic.

- Frozen and vacant PD positions will be filled.
- Operational reductions will be made in some PD medical supplies, in the forensics budget and in travel and trainings.

**RESOLUTION NO. 51
SERIES 2020**

A RESOLUTION AMENDING THE 2020 BUDGET BY AMENDING APPROPRIATIONS IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, HISTORIC PRESERVATION FUND, RECREATION FUND, CAPITAL PROJECTS FUND, RECREATION CENTER CONSTRUCTION FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND, STORM WATER UTILITY FUND, SOLID WASTE & RECYCLING FUND, AND GOLF COURSE FUND FOR VARIOUS ADJUSTMENTS TO APPROPRIATIONS AND ADJUSTING BUDGETED REVENUE IN THE GENERAL FUND, OPEN SPACE & PARKS FUND, CONSERVATION TRUST – LOTTERY FUND, HISTORIC PRESERVATION FUND, RECREATION FUND, CAPITAL PROJECTS FUND, WATER UTILITY FUND, WASTEWATER UTILITY FUND, STORM WATER UTILITY FUND, SOLID WASTE & RECYCLING FUND, GOLF COURSE FUND, TECHNOLOGY MANAGEMENT FUND, AND FLEET MANAGEMENT FUND

WHEREAS, the need exists to amend the 2020 budget by amending appropriations in the General Fund, Open Space & Parks Fund, Historic Preservation Fund, Recreation Fund, Capital Projects Fund, Recreation Center Construction Fund, Water Utility Fund, Wastewater Utility Fund, Storm Water Utility Fund, Solid Waste & Recycling Fund, and Golf Course Fund; and

WHEREAS, the need exists to amend the 2020 revenue budget by amending budgeted revenue in the General Fund, Open Space & Parks Fund, Conservation Trust – Lottery Fund, Historic Preservation Fund, Recreation Fund, Capital Projects Fund, Water Utility Fund, Wastewater Utility Fund, Storm Water Utility Fund, Solid Waste & Recycling Fund, Golf Course Fund, Technology Management Fund, and Fleet Management Fund; and

WHEREAS, the need to amend the 2020 budget arises:

1. Reduce certain operating and capital expenditure budgets in response to revenue reductions due to the COVID-19 pandemic.
2. Increase certain operating and capital expenditure budgets for items that staff did not anticipate, or were not measureable, at the time the original 2020 budget was adopted.
3. Adjust the revenue budgets to align with the latest annual revenue estimates for 2020.

WHEREAS, funding for any increase in appropriations will come from reductions in other appropriations, new/increased revenue, or from fund reserves.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

SECTION 1. That the 2020 General Fund appropriation be decreased by \$708,620, from \$21,497,360 to \$20,788,740.

SECTION 2. That the 2020 Open Space & Parks Fund appropriation be decreased by \$230,230, from \$4,725,280 to \$4,495,050.

SECTION 3. That the 2020 Historic Preservation Fund appropriation be decreased by \$2,720, from \$757,240 to \$754,520.

SECTION 4. That the 2020 Recreation Fund appropriation be decreased by \$956,460, from \$4,790,530 to \$3,834,070.

SECTION 5. That the 2020 Capital Projects Fund appropriation be decreased by \$773,360, from \$19,187,950 to \$18,414,590.

SECTION 6. That the 2020 Recreation Center Construction Fund appropriation be increased by \$270,000, from \$0 to \$270,000.

SECTION 7. That the 2020 Water Utility Fund appropriation be increased by \$2,460, from \$13,227,290 to \$13,229,750.

SECTION 8. That the 2020 Wastewater Utility Fund appropriation be decreased by \$133,230, from \$5,308,780 to \$5,175,550.

SECTION 9. That the 2020 Storm Water Utility Fund appropriation be decreased by \$2,770, from \$2,424,660 to \$2,421,890.

SECTION 10. That the 2020 Solid Waste & Recycling Fund appropriation be decreased by \$7,120, from \$1,468,460 to \$1,461,340.

SECTION 11. That the 2020 Golf Course Fund appropriation be increased by \$80,510, from \$1,921,860 to \$2,002,370.

SECTION 12. That the 2020 General Fund revenue budget be decreased by \$2,506,360, from \$20,358,660 to \$17,852,300.

SECTION 13. That the 2020 Open Space & Parks Fund revenue budget be decreased by \$173,400, from \$4,697,550 to \$4,524,150.

SECTION 14. That the 2020 Conservation Trust – Lottery Fund revenue budget be decreased by \$116,310, from \$311,100 to \$194,790.

SECTION 15. That the 2020 Historic Preservation Fund revenue budget be decreased by \$57,850, from \$794,450 to \$736,600.

SECTION 16. That the 2020 Recreation Fund revenue budget be decreased by \$1,067,310, from \$5,177,770 to \$4,110,460.

SECTION 17. That the 2020 Capital Projects Fund revenue budget be decreased by \$630,090, from \$11,231,370 to \$10,601,280.

SECTION 18. That the 2020 Water Utility Fund revenue budget be decreased by \$387,920, from \$8,719,060 to \$8,331,140.

SECTION 19. That the 2020 Wastewater Utility Fund revenue budget be decreased by \$18,660, from \$4,316,510 to \$4,297,850.

SECTION 20. That the 2020 Storm Water Utility Fund revenue budget be decreased by \$109,970, from \$1,273,430 to \$1,163,460.

SECTION 21. That the 2020 Solid Waste & Recycling Fund revenue budget be increased by \$96,120, from \$1,532,340 to \$1,628,460.

SECTION 22. That the 2020 Golf Course Fund revenue budget be increased by \$218,570, from \$1,702,120 to \$1,920,690.

SECTION 23. That the 2020 Technology Management Fund revenue budget be decreased by \$55,050, from \$57,010 to \$1,960.

SECTION 24. That the 2020 Fleet Management Fund revenue budget be decreased by \$254,850, from \$348,740 to \$93,890.

PASSED AND ADOPTED this 14th day of July, 2020.

Ashley Stolzmann, Mayor

ATTEST:

Meredyth Muth, City Clerk

Appendix A
City of Louisville, Colorado
2020 Budget Amendment Detail
Expenditure Budget Adjustments

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
General Fund:				
Central Fund-Wide Charges				
101110-522500	Non-Capital Furn/Equip/Tools	-	6,780	6,780
101110-532100	Insurance	265,660	79,240	344,900
101110-580040	Computer Replacement	1,020	(1,020)	-
Total Central Fund-Wide Charges			85,000	
City-Sponsored Events				
101122-537010	Fourth of July	31,800	(30,000)	1,800
101122-537020	Fall Festival	12,000	(6,000)	6,000
101122-537080	Other Special Event Costs	15,000	(5,000)	10,000
101122-537091	Street Faire DBA	75,000	(25,000)	50,000
101122-537092	Downtown Flowers and Winter Lights	75,000	(25,000)	50,000
Total City-Sponsored Events			(91,000)	
Municipal Court				
101130-521100	Computer Supplies-Software	2,000	(2,000)	-
101130-521200	Non-Capital Computer Hardware	-	2,450	2,450
101130-523100	Uniforms and Clothing	1,620	(1,620)	-
101130-532200	Printing	5,000	(2,000)	3,000
101130-538101	Travel, Training, & Meetings	2,000	(1,500)	500
101130-580040	Computer Replacement	560	(560)	-
Total Municipal Court			(5,230)	
City Manager				
101141-511100	Variable Salaries	29,510	(14,750)	14,760
101141-520100	Office Supplies	1,000	(600)	400
101141-521100	Computer Supplies-Software	400	(400)	-
101141-522500	Non-Capital Furn/Equip/Tools	1,000	(1,000)	-
101141-532220	Business and Auto Allowance	6,000	(3,000)	3,000
101141-537030	Volunteer Appreciation	4,000	(4,000)	-
101141-580040	Computer Replacement	1,120	(1,120)	-
101141-580050	Contingency	10,000	(5,000)	5,000
Total City Manager			(29,870)	
ADA Compliance				
101143-522100	Operating Supplies-Signs			
101143-540910	Prof Serv-Consulting	2,500	(2,000)	500
Total ADA Compliance			(2,000)	
Community Facilitation				
101144-511000	Regular Salaries	329,880	(790)	329,090
101144-511100	Variable Salaries	3,280	(1,110)	2,170
101144-511200	Overtime Pay	5,400	(2,750)	2,650
101144-521200	Non-Capital Computer Hardware	2,000	(2,000)	-
101144-522900	Miscellaneous Supplies	7,000	(7,000)	-
101144-530320	Web Site Maintenance	40,430	(10,000)	30,430
101144-532000	Advertising/Marketing	10,000	(5,000)	5,000
101144-532200	Printing	43,000	(5,000)	38,000
101144-532220	Business and Auto Allowance	3,100	(2,000)	1,100
101144-532230	Dues/Subscriptions/Books	1,500	(1,330)	170
101144-535200	Postage	17,000	(4,000)	13,000
101144-538101	Travel, Training, & Meetings	3,500	(3,500)	-

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
101144-540900	Prof Serv-Other	15,000	(11,000)	4,000
101144-580040	Computer Replacement	420	(420)	-
Total Community Facilitation			(55,900)	
Economic Development				
101145-532000	Advertising/Marketing	7,000	(4,000)	3,000
101145-532220	Business and Auto Allowance	-	2,000	2,000
101145-538101	Travel, Training, & Meetings	10,870	(10,000)	870
101145-540900	Prof Serv-Other	30,000	(17,000)	13,000
101145-546140	Prof Serv-Real Estate Appr	11,000	(10,000)	1,000
101145-580040	Computer Replacement	280	(280)	-
Total Economic Development			(39,280)	
City Clerk				
101160-532230	Dues/Subscriptions/Books	13,000	(10,890)	2,110
101160-538101	Travel, Training, & Meetings	9,000	(3,000)	6,000
101160-540900	Prof Serv-Other	35,000	(10,000)	25,000
101160-580040	Computer Replacement	1,250	(1,250)	-
Total City Clerk			(25,140)	
Human Resources				
101171-520100	Office Supplies	1,750	(590)	1,160
101171-522900	Miscellaneous Supplies	3,000	(1,000)	2,000
101171-532000	Advertising/Marketing	15,050	(12,000)	3,050
101171-532200	Printing	500	(170)	330
101171-532230	Dues/Subscriptions/Books	8,000	9,000	17,000
101171-538101	Travel, Training, & Meetings	16,000	(11,600)	4,400
101171-538120	Educate-Citywide Tuition Reimb	13,000	(8,000)	5,000
101171-538125	Education - CityWide Trng Mat	45,000	(13,000)	32,000
101171-538370	Safety Committee	3,000	(2,700)	300
101171-538380	Employee Appreciation	6,000	(3,000)	3,000
101171-540150	Prof Serv-Medical	13,000	(5,770)	7,230
101171-540910	Prof Serv-Consulting	15,000	(7,500)	7,500
101171-580040	Computer Replacement	2,300	(2,300)	-
Total Human Resources			(58,630)	
Information Technology				
101172-511000	Regular Salaries	413,220	(31,760)	381,460
101172-512000	FICA Expense	30,180	(980)	29,200
101172-512100	Retirement Contribution	22,730	(1,750)	20,980
101172-513000	Medical Insurance	43,430	(3,330)	40,100
101172-520100	Office Supplies	1,200	(600)	600
101172-521000	Computer Supplies	1,000	(500)	500
101172-521100	Computer Supplies-Software	1,500	(750)	750
101172-521200	Non-Capital Computer Hardware	17,570	(1,500)	16,070
101172-523100	Uniforms and Clothing	500	(500)	-
101172-538101	Travel, Training, & Meetings	15,000	(11,000)	4,000
101172-540170	Prof Serv-Info Systems	11,050	(1,000)	10,050
101172-540540	Prof Serv - GIS	80,000	(25,000)	55,000
101172-550020	Parts/Repairs/Maint-Equip	5,000	(2,500)	2,500
101172-580030	Vehicle/Equipment Replacement	3,000	(2,250)	750
101172-580040	Computer Replacement	1,820	(1,820)	-
Total Information Technology			(85,240)	
Finance & Accounting				
101201-511000	Regular Salaries	335,550	(64,500)	271,050
101201-511200	Overtime Pay	100	3,900	4,000
101201-512000	FICA Expense	23,870	(2,960)	20,910
101201-512100	Retirement Contribution	18,460	(3,460)	15,000
101201-513000	Medical Insurance	32,210	(6,440)	25,770
101201-513100	Dental Insurance	2,270	(450)	1,820
101201-513200	Vision Insurance	600	(120)	480

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
101201-521200	Non-Capital Computer Hardware	500	(500)	-
101201-522500	Non-Capital Furn/Equip/Tools	1,000	(500)	500
101201-532000	Advertising/Marketing	250	(150)	100
101201-532200	Printing	5,000	(2,000)	3,000
101201-532230	Dues/Subscriptions/Books	1,750	(250)	1,500
101201-538101	Travel, Training, & Meetings	10,000	(5,000)	5,000
101201-540900	Prof Serv-Other	5,000	(5,000)	-
101201-580040	Computer Replacement	1,820	(1,820)	-
Total Finance & Accounting			(89,250)	
Tax Administration				
101221-522500	Non-Capital Furn/Equip/Tools	500	(500)	-
101221-532200	Printing	4,500	(500)	4,000
101221-538101	Travel, Training, & Meetings	1,750	(750)	1,000
101221-550100	Parts/Repairs/Maint-Software	2,300	(240)	2,060
101221-580040	Computer Replacement	1,190	(1,190)	-
Total Tax Administration			(3,180)	
Patrol & Investigations				
101321-511000	Regular Salaries	3,346,220	(65,900)	3,280,320
101321-511100	Variable Salaries	49,270	(12,500)	36,770
101321-511200	Overtime Pay	233,030	(14,310)	218,720
101321-512100	Retirement Contribution	196,860	(4,410)	192,450
101321-513000	Medical Insurance	438,580	(17,580)	421,000
101321-513100	Dental Insurance	34,800	(1,400)	33,400
101321-513200	Vision Insurance	6,710	(260)	6,450
101321-520100	Office Supplies	5,780	(1,000)	4,780
101321-522040	Operating Supplies-Ammunition	24,060	(10,000)	14,060
101321-522120	Operating Supplies-Safety	7,470	24,530	32,000
101321-522500	Non-Capital Furn/Equip/Tools	27,000	(15,000)	12,000
101321-523100	Uniforms and Clothing	75,000	(10,000)	65,000
101321-525100	Auto Expense-Parts & Repairs	30,630	(5,000)	25,630
101321-525200	Auto Expense-Tires	10,000	(1,000)	9,000
101321-532200	Printing	10,500	(1,000)	9,500
101321-533080	Intergov. Serv-BC Forensics	20,050	(5,000)	15,050
101321-538101	Travel, Training, & Meetings	28,000	(5,000)	23,000
101321-538280	Police Grant Expenditures	-	25,200	25,200
101321-538290	Taser Prog Purchases/Training	8,170	(2,000)	6,170
101321-538300	High Risk Tactical/Entry Train	8,000	(2,000)	6,000
101321-538360	Citizens Police Academy	1,650	(1,650)	-
101321-540150	Prof Serv-Medical	26,250	(5,000)	21,250
101321-580030	Vehicle/Equipment Replacement	163,500	(122,620)	40,880
101321-580040	Computer Replacement	7,320	(7,320)	-
Total Patrol & Investigations			(260,220)	
Code Enforcement				
101330-580030	Vehicle/Equipment Replacement	7,500	(5,620)	1,880
101330-580040	Computer Replacement	280	(280)	-
Total Code Enforcement			(5,900)	
Public Works Administration				
101411-532230	Dues/Subscriptions/Books	500	(100)	400
101411-535010	Communication Svcs-Cell Phone	500	(100)	400
101411-535030	Comm Svcs-Internet/Cable	1,500	(200)	1,300
101411-538101	Travel, Training, & Meetings	2,000	(1,500)	500
101411-540470	Prof Serv-Recording Fee	750	(250)	500
101411-580040	Computer Replacement	6,620	(6,620)	-
Total Public Works Administration			(8,770)	
Engineering				
101420-511100	Variable Salaries	14,170	(14,170)	-
101420-525300	Gas & Oil	1,500	(150)	1,350

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
101420-532220	Business and Auto Allowance	2,000	(400)	1,600
101420-538101	Travel, Training, & Meetings	1,220	(720)	500
101420-580040	Computer Replacement	140	(140)	-
Total Engineering			(15,580)	
Development Engineering				
101421-580040	Computer Replacement	700	(700)	-
Total Development Engineering			(700)	
Street Maintenance				
101431-511000	Regular Salaries	180,190	(2,640)	177,550
101431-524310	Street Supplies-Asphalt	100,000	(50,000)	50,000
101431-524320	Street Supplies-Crack Filler	15,000	(5,000)	10,000
101431-534010	Utility Services-Electricity	450,000	(75,000)	375,000
101431-534030	Utility Service-Eco Cycle	21,200	(21,200)	-
101431-538101	Travel, Training, & Meetings	10,000	(5,000)	5,000
101431-550020	Parts/Repairs/Maint-Equip	-	6,150	6,150
101431-550140	Parts/Repairs/Maint-Painting	320,000	(100,000)	220,000
101431-580030	Vehicle/Equipment Replacement	91,100	(68,320)	22,780
Total Street Maintenance			(321,010)	
Sign Maintenance				
101434-511000	Regular Salaries	71,720	(1,050)	70,670
101434-524300	Street Supplies	11,000	(3,500)	7,500
101434-524350	Street Supplies-Thermoplastic	10,000	(5,000)	5,000
101434-538101	Travel, Training, & Meetings	750	(500)	250
Total Sign Maintenance			(10,050)	
Streetscapes				
101435-547030	Prof Serv-Landscape Maint.	15,000	(1,500)	13,500
101435-547100	Prof Serv - Tree/Hort Maint	30,000	(15,000)	15,000
Total Streetscapes			(16,500)	
City Hall & General Building Maintenance				
101441-522110	Operating Supplies-Janitorial	3,860	(390)	3,470
101441-534010	Utility Services-Electricity	29,200	(7,350)	21,850
101441-538101	Travel, Training, & Meetings	2,500	(2,000)	500
101441-540300	Prof Serv-Custodial	28,800	(2,880)	25,920
101441-550000	Parts/Repairs/Maint-Bldgs/Fac	5,000	(2,500)	2,500
101441-550140	Parts/Repairs/Maint-Painting	810	(810)	-
101441-550150	Parts/Repairs/Maint-Fire Syste	3,700	(1,200)	2,500
101441-550160	Parts/Repairs/Maint-Electrical	2,730	(1,210)	1,520
101441-550180	Parts/Repairs/Maint-Lighting	4,240	(1,740)	2,500
101441-580030	Vehicle/Equipment Replacement	1,400	(1,050)	350
101441-580040	Computer Replacement	1,120	(1,120)	-
Total City Hall & General Building Maintenance			(22,250)	
Police Department Building Maintenance				
101443-534000	Utility Services-Gas	5,730	(1,230)	4,500
101443-534010	Utility Services-Electricity	41,220	(6,220)	35,000
101443-550000	Parts/Repairs/Maint-Bldgs/Fac	5,840	90,060	95,900
101443-550070	Parts/Repairs/Maint-HVAC	5,310	(2,810)	2,500
101443-550140	Parts/Repairs/Maint-Painting	2,650	(2,150)	500
101443-550150	Parts/Repairs/Maint-Fire Syste	2,210	(710)	1,500
101443-550170	Parts/Repairs/Maint-Plumbing	1,060	(560)	500
101443-580030	Vehicle/Equipment Replacement	800	(600)	200
Total Police Department Building Maintenance			75,780	
Sustainability				
101446-522900	Miscellaneous Supplies	5,500	(2,000)	3,500
101446-537080	Other Special Event Costs	2,500	(2,000)	500
101446-538101	Travel, Training, & Meetings	5,500	(4,000)	1,500

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
101446-538420	Contributions & Grants	3,500	(3,500)	-
101446-538451	Sustainability Rebates	2,000	(1,000)	1,000
Total Sustainability			(12,500)	
Austin Niehoff Building Maintenance				
101447-522110	Operating Supplies-Janitorial	420	(320)	100
101447-534000	Utility Services-Gas	1,370	(270)	1,100
101447-534010	Utility Services-Electricity	2,290	(990)	1,300
101447-540300	Prof Serv-Custodial	9,070	(1,570)	7,500
101447-550000	Parts/Repairs/Maint-Bldgs/Fac	850	(750)	100
101447-550070	Parts/Repairs/Maint-HVAC	530	(430)	100
101447-550140	Parts/Repairs/Maint-Painting	110	(110)	-
101447-550150	Parts/Repairs/Maint-Fire Syste	1,000	(900)	100
101447-550180	Parts/Repairs/Maint-Lighting	160	(110)	50
Total Austin Niehoff Building Maintenance			(5,450)	
City Services Facility Building Maintenance				
101448-532350	CTC Land Dues	6,790	(3,040)	3,750
101448-534010	Utility Services-Electricity	35,490	(5,490)	30,000
101448-580030	Vehicle/Equipment Replacement	1,200	(900)	300
Total City Services Facility Building Maintenance			(9,430)	
Fleet Maintenance				
101450-538101	Travel, Training, & Meetings	1,000	(500)	500
Total Fleet Maintenance			(500)	
Community Design				
101515-511000	Regular Salaries	321,940	(6,060)	315,880
101515-512100	Retirement Contribution	18,110	(710)	17,400
101515-532200	Printing	1,500	(1,000)	500
101515-536000	Rentals-Equipment	980	(980)	-
101515-538101	Travel, Training, & Meetings	12,500	(1,000)	11,500
101515-540910	Prof Serv-Consulting	60,000	(25,000)	35,000
101515-580040	Computer Replacement	3,280	(3,280)	-
Total Community Design			(38,030)	
Building Safety				
101530-511000	Regular Salaries	454,070	(590)	453,480
101530-529100	Resale Merchandise	1,000	(500)	500
101530-538101	Travel, Training, & Meetings	12,000	(2,000)	10,000
101530-540140	Prof Serv-Plan Review/Insp.	165,000	(75,000)	90,000
101530-580030	Vehicle/Equipment Replacement	5,500	(4,120)	1,380
101530-580040	Computer Replacement	840	(840)	-
Total Building Safety			(83,050)	
Library Services				
101600-511000	Regular Salaries	905,300	(58,760)	846,540
101600-511100	Variable Salaries	283,440	(142,800)	140,640
101600-512000	FICA Expense	79,430	(3,910)	75,520
101600-512100	Retirement Contribution	49,790	(3,230)	46,560
101600-513000	Medical Insurance	108,820	(6,520)	102,300
101600-513100	Dental Insurance	6,630	(400)	6,230
101600-513200	Vision Insurance	1,920	(110)	1,810
101600-520100	Office Supplies	1,360	(550)	810
101600-521000	Computer Supplies	1,000	(750)	250
101600-522100	Operating Supplies-Signs	330	(100)	230
101600-522500	Non-Capital Furn/Equip/Tools	4,820	(4,740)	80
101600-526100	Library Reference Materials	2,800	(840)	1,960
101600-526120	Childrens Books & Media	32,000	(9,600)	22,400
101600-526130	Teen Books & Media	6,200	(1,860)	4,340
101600-526140	Adult Books & Media	46,000	(13,800)	32,200
101600-526160	Operating Supplies-Meet Room	420	2,000	2,420

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
101600-526170	Operating Supplies-Adult	600	(400)	200
101600-526180	Operating Supplies-Teen	950	(750)	200
101600-526190	Operating Supplies-Children	1,400	(450)	950
101600-532000	Advertising/Marketing	690	(400)	290
101600-532200	Printing	2,500	(1,500)	1,000
101600-532220	Business and Auto Allowance	3,000	(1,950)	1,050
101600-532240	Electronic Databases	44,250	(4,000)	40,250
101600-535010	Communication Svcs-Cell Phone	600	(390)	210
101600-538101	Travel, Training, & Meetings	11,120	(9,260)	1,860
101600-540600	Prof Serv-FLC ILS Support CLiC	47,270	(2,490)	44,780
101600-540610	Prof Serv-Courier (CLiC)	8,000	(1,000)	7,000
101600-540630	Prof Serv-Children Programming	3,850	(900)	2,950
101600-540680	Prof Serv-Adult Programming	1,200	(500)	700
101600-540690	Prof Serv-Teen Programming	450	(300)	150
101600-550020	Parts/Repairs/Maint-Equip	33,800	(2,140)	31,660
101600-580040	Computer Replacement	4,740	(4,740)	-
Total Library Services			(277,140)	
Library Building Maintenance				
101601-522110	Operating Supplies-Janitorial	6,370	(640)	5,730
101601-534000	Utility Services-Gas	9,740	(970)	8,770
101601-534010	Utility Services-Electricity	74,420	(7,440)	66,980
101601-540300	Prof Serv-Custodial	63,940	(6,490)	57,450
101601-550000	Parts/Repairs/Maint-Bldgs/Fac	7,000	(3,500)	3,500
101601-550140	Parts/Repairs/Maint-Painting	2,930	(2,180)	750
101601-550180	Parts/Repairs/Maint-Lighting	5,310	(1,210)	4,100
101601-580030	Vehicle/Equipment Replacement	900	(670)	230
Total Library Building Maintenance			(23,100)	
Museum Services				
101610-511100	Variable Salaries	77,400	(4,790)	72,610
101610-512000	FICA Expense	9,550	(350)	9,200
101610-580040	Computer Replacement	980	(980)	-
Total Museum Services			(6,120)	
Museum Building Maintenance				
101611-522110	Operating Supplies-Janitorial	270	(170)	100
101611-534000	Utility Services-Gas	2,290	(490)	1,800
101611-534010	Utility Services-Electricity	1,950	(870)	1,080
101611-540300	Prof Serv-Custodial	5,060	(1,010)	4,050
101611-550070	Parts/Repairs/Maint-HVAC	2,120	(2,020)	100
101611-550140	Parts/Repairs/Maint-Painting	500	(500)	-
101611-550150	Parts/Repairs/Maint-Fire Syste	2,390	(890)	1,500
101611-550180	Parts/Repairs/Maint-Lighting	270	(170)	100
Total Museum Building Maintenance			(6,120)	
Parks & Recreation Administration				
101710-532200	Printing	3,130	(310)	2,820
101710-550090	Parts/Repairs/Maint-Copiers	6,310	(4,000)	2,310
101710-580040	Computer Replacement	1,460	(1,460)	-
Total Parks & Recreation Administration			(5,770)	
Cultural Arts				
101730-511000	Regular Salaries	40,080	(6,400)	33,680
101730-512000	FICA Expense	3,060	(480)	2,580
101730-512100	Retirement Contribution	2,200	(340)	1,860
101730-522900	Miscellaneous Supplies	4,500	(2,000)	2,500
101730-532000	Advertising/Marketing	5,000	(3,900)	1,100
101730-538101	Travel, Training, & Meetings	2,000	(1,400)	600
101730-538330	Louisville Cultural Council	20,000	(6,780)	13,220
101730-540900	Prof Serv-Other	-	3,220	3,220
Total Cultural Arts			(18,080)	

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
Interfund Transfers				
101910-990202	Trans to Cons Trust Lottery	-	30,000	30,000
101910-990208	Transfer to Recreation Fund	1,093,530	431,590	1,525,120
101910-990520	Transfer to Golf Course Fund	-	300,000	300,000
Total Interfund Transfers			761,590	
Total General Fund			(708,620)	

Open Space & Parks Fund:

Central Fund-Wide Charges

201110-511000	Regular Salaries	240,130	(11,270)	228,860
201110-512100	Retirement Contribution	14,840	(2,110)	12,730
201110-513000	Medical Insurance	21,740	(1,090)	20,650
201110-532100	Insurance	33,330	9,990	43,320
Total Central Fund-Wide Charges			(4,480)	

Open Space Administration & Operations

201750-522500	Non-Capital Furn/Equip/Tools	3,150	(320)	2,830
201750-523100	Uniforms and Clothing	3,050	(1,000)	2,050
201750-525100	Auto Expense-Parts & Repairs	1,170	1,780	2,950
201750-525300	Gas & Oil	4,550	(700)	3,850
201750-532000	Advertising/Marketing	1,500	(1,000)	500
201750-533100	Boulder County Youth Corp	5,600	(5,600)	-
201750-538101	Travel, Training, & Meetings	4,150	(420)	3,730
201750-540110	Prof Serv-Engineering	830	1,670	2,500
201750-540530	Prof Serv-Resource Management	15,000	(5,000)	10,000
201750-580030	Vehicle/Equipment Replacement	7,600	(5,700)	1,900
201750-580040	Computer Replacement	700	(700)	-
Total Open Space Administration & Operations			(16,990)	

Parks Administration & Operations

201751-511100	Variable Salaries	290,760	(76,060)	214,700
201751-512000	FICA Expense	63,710	(1,960)	61,750
201751-520100	Office Supplies	2,000	(200)	1,800
201751-522170	Tree Replacement	10,000	(5,000)	5,000
201751-522200	Operating Supplies-Plant Mat.	10,000	(4,000)	6,000
201751-522500	Non-Capital Furn/Equip/Tools	7,500	(1,500)	6,000
201751-522900	Miscellaneous Supplies	12,000	(2,400)	9,600
201751-523100	Uniforms and Clothing	6,700	(1,300)	5,400
201751-525100	Auto Expense-Parts & Repairs	14,000	(2,800)	11,200
201751-525300	Gas & Oil	26,460	(4,000)	22,460
201751-533100	Boulder County Youth Corp	7,750	(7,750)	-
201751-538101	Travel, Training, & Meetings	5,000	(2,000)	3,000
201751-540900	Prof Serv-Other	18,000	(3,600)	14,400
201751-547030	Prof Serv-Landscape Maint.	20,000	(2,000)	18,000
201751-547100	Prof Serv - Tree/Hort Maint	40,000	(4,000)	36,000
201751-550260	Parts/Repairs/Maint-Ground Irr	25,000	(5,000)	20,000
201751-580030	Vehicle/Equipment Replacement	59,800	(44,850)	14,950
201751-580040	Computer Replacement	1,400	(1,400)	-
Total Parks Administration & Operations			(169,820)	

Open Space Acquisition

201755-540900	Prof Serv-Other	10,000	(10,000)	-
Total Open Space Acquisition			(10,000)	

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
Open Space Education & Outreach				
201756-523100	Uniforms and Clothing	3,200	(640)	2,560
201756-532010	Public Education & Outreach	4,000	(3,400)	600
201756-537030	Volunteer Appreciation	1,500	(500)	1,000
Total Open Space Education & Outreach			(4,540)	
Open Space Trail Maintenance				
201757-533100	Boulder County Youth Corp	2,400	(2,400)	-
Total Open Space Trail Maintenance			(2,400)	
Capital - Parks				
201511-630129	Playground Surfacing Replacement	12,000	(6,000)	6,000
201511-630133	Freeze Resistant Drinking Fountains	16,000	(16,000)	-
Total Capital - Parks			(22,000)	
Total Open Space & Parks Fund			(230,230)	

Historic Preservation Fund:

Historic Preservation Administration & Operations

207540-511000	Regular Salaries	90,330	(3,660)	86,670
207540-512100	Retirement Contribution	5,360	(560)	4,800
207540-540425	Prof Serv-Loan Administration	-	1,500	1,500
Total Historic Preservation Administration & Operations			(2,720)	

Total Historic Preservation Fund

(2,720)

Recreation Fund:

Recreation Center Building Maintenance

208442-522110	Operating Supplies-Janitorial	80,930	(25,000)	55,930
208442-522900	Miscellaneous Supplies	3,180	(1,590)	1,590
208442-534000	Utility Services-Gas	75,000	4,000	79,000
208442-534010	Utility Services-Electricity	128,800	80,000	208,800
208442-550070	Parts/Repairs/Maint-HVAC	24,400	(5,000)	19,400
208442-550290	Parts/Repairs/Maint-Rec Ctr An	42,440	(20,000)	22,440
208442-580030	Vehicle/Equipment Replacement	2,700	(2,020)	680
Total Recreation Center Building Maintenance			30,390	

Recreation Center Management

208721-511100	Variable Salaries	196,010	(47,000)	149,010
208721-512000	FICA Expense	27,190	(3,510)	23,680
208721-520100	Office Supplies	2,500	(1,250)	1,250
208721-521000	Computer Supplies	1,000	(500)	500
208721-522030	Operating Supplies-Medical	300	(150)	150
208721-522500	Non-Capital Furn/Equip/Tools	8,000	(4,000)	4,000
208721-522900	Miscellaneous Supplies	10,000	(5,000)	5,000
208721-523100	Uniforms and Clothing	2,500	(2,000)	500
208721-532200	Printing	23,500	(15,600)	7,900
208721-535200	Postage	7,000	(3,600)	3,400
208721-540900	Prof Serv-Other	58,000	(29,000)	29,000
208721-550000	Parts/Repairs/Maint-Bldgs/Fac	3,000	(1,000)	2,000
208721-580040	Computer Replacement	1,540	(1,540)	-
Total Recreation Center Management			(114,150)	

Recreation Center Aquatics

208722-511000	Regular Salaries	279,570	(13,000)	266,570
208722-511100	Variable Salaries	297,820	(149,000)	148,820

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
208722-512000	FICA Expense	33,870	(1,370)	32,500
208722-512100	Retirement Contribution	15,930	(1,270)	14,660
208722-513000	Medical Insurance	50,870	(2,520)	48,350
208722-522010	Operating Supplies-Chemicals	65,000	(41,000)	24,000
208722-522500	Non-Capital Furn/Equip/Tools	1,500	(750)	750
208722-522900	Miscellaneous Supplies	2,730	(1,370)	1,360
208722-523100	Uniforms and Clothing	1,800	(900)	900
208722-532000	Advertising/Marketing	1,100	(550)	550
208722-532200	Printing	750	(620)	130
208722-532230	Dues/Subscriptions/Books	1,500	(500)	1,000
208722-540900	Prof Serv-Other	3,180	(1,590)	1,590
208722-547050	Prof Serv-Rec Cen Contractors	31,000	(21,700)	9,300
208722-580040	Computer Replacement	560	(560)	-
Total Recreation Center Aquatics			(236,700)	
Fitness & Wellness				
208723-511000	Regular Salaries	102,340	(12,950)	89,390
208723-511100	Variable Salaries	210,100	(80,000)	130,100
208723-512000	FICA Expense	19,130	(1,960)	17,170
208723-512100	Retirement Contribution	5,900	(950)	4,950
208723-513000	Medical Insurance	16,510	(2,140)	14,370
208723-520100	Office Supplies	1,000	(500)	500
208723-522500	Non-Capital Furn/Equip/Tools	3,000	(1,500)	1,500
208723-522900	Miscellaneous Supplies	1,500	(750)	750
208723-523100	Uniforms and Clothing	600	(600)	-
208723-532000	Advertising/Marketing	1,100	(550)	550
208723-538101	Travel, Training, & Meetings	810	(400)	410
208723-547050	Prof Serv-Rec Cen Contractors	26,000	(18,200)	7,800
208723-580040	Computer Replacement	140	(140)	-
Total Fitness & Wellness			(120,640)	
Youth Activities				
208724-511000	Regular Salaries	115,740	(9,700)	106,040
208724-511100	Variable Salaries	163,860	(116,700)	47,160
208724-512000	FICA Expense	19,240	(6,640)	12,600
208724-522500	Non-Capital Furn/Equip/Tools	1,660	(1,490)	170
208724-522900	Miscellaneous Supplies	15,580	(7,790)	7,790
208724-523100	Uniforms and Clothing	790	(400)	390
208724-532000	Advertising/Marketing	1,100	(550)	550
208724-537410	Rec Center-Special Events	5,500	(4,610)	890
208724-538101	Travel, Training, & Meetings	710	(360)	350
208724-538200	Program Admission Fees	8,640	(8,640)	-
208724-540900	Prof Serv-Other	6,350	(5,650)	700
208724-547050	Prof Serv-Rec Cen Contractors	31,820	(22,270)	9,550
208724-580040	Computer Replacement	140	(140)	-
Total Youth Activities			(184,940)	
Memory Square Pool				
208725-511000	Regular Salaries	104,690	(4,300)	100,390
208725-511100	Variable Salaries	24,620	(24,620)	-
208725-512000	FICA Expense	8,240	(360)	7,880
208725-512100	Retirement Contribution	5,900	(380)	5,520
208725-520100	Office Supplies	130	(130)	-
208725-522010	Operating Supplies-Chemicals	8,000	(6,200)	1,800
208725-522120	Operating Supplies-Safety	250	(250)	-
208725-522500	Non-Capital Furn/Equip/Tools	740	(390)	350
208725-522900	Miscellaneous Supplies	750	(750)	-
208725-523100	Uniforms and Clothing	800	(800)	-
208725-532000	Advertising/Marketing	1,100	(890)	210
208725-535030	Comm Svcs-Internet/Cable	310	(310)	-

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
208725-538101	Travel, Training, & Meetings	430	(430)	-
208725-550020	Parts/Repairs/Maint-Equip	1,000	(1,000)	-
Total Memory Square Pool			(40,810)	
Youth Sports				
208726-511100	Variable Salaries	46,480	(17,200)	29,280
208726-512000	FICA Expense	11,000	(1,200)	9,800
208726-522900	Miscellaneous Supplies	15,980	(7,990)	7,990
208726-523100	Uniforms and Clothing	300	(300)	-
208726-532000	Advertising/Marketing	1,100	(550)	550
208726-536040	Rentals-Other	7,500	(3,750)	3,750
208726-540900	Prof Serv-Other	4,500	(2,250)	2,250
208726-547050	Prof Serv-Rec Cen Contractors	12,000	(8,400)	3,600
208726-580040	Computer Replacement	140	(140)	-
Total Youth Sports			(41,780)	
Adult Sports				
208727-511100	Variable Salaries	1,280	(1,280)	-
208727-522900	Miscellaneous Supplies	1,800	(900)	900
208727-532000	Advertising/Marketing	1,100	(550)	550
208727-538101	Travel, Training, & Meetings	570	(470)	100
208727-540900	Prof Serv-Other	4,000	(2,000)	2,000
Total Adult Sports			(5,200)	
Seniors				
208728-511000	Regular Salaries	215,870	(25,000)	190,870
208728-511100	Variable Salaries	37,710	(18,900)	18,810
208728-512000	FICA Expense	18,850	(2,750)	16,100
208728-512100	Retirement Contribution	11,910	(1,410)	10,500
208728-513000	Medical Insurance	36,090	(4,290)	31,800
208728-513100	Dental Insurance	2,630	(320)	2,310
208728-513300	Life, AD&D & LTD Insurance	2,080	(250)	1,830
208728-520100	Office Supplies	920	(460)	460
208728-522500	Non-Capital Furn/Equip/Tools	1,250	(630)	620
208728-522900	Miscellaneous Supplies	11,500	(5,750)	5,750
208728-523100	Uniforms and Clothing	540	(530)	10
208728-532000	Advertising/Marketing	1,100	(550)	550
208728-532200	Printing	1,500	(1,000)	500
208728-534000	Utility Services-Gas	4,200	3,600	7,800
208728-534010	Utility Services-Electricity	8,700	6,100	14,800
208728-535200	Postage	1,690	(850)	840
208728-538101	Travel, Training, & Meetings	1,190	(600)	590
208728-540300	Prof Serv-Custodial	12,500	9,000	21,500
208728-540900	Prof Serv-Other	2,500	(2,450)	50
208728-547050	Prof Serv-Rec Cen Contractors	8,000	(5,600)	2,400
208728-548010	Prof Serv-Bus Service	37,500	(28,780)	8,720
208728-550020	Parts/Repairs/Maint-Equip	2,730	(1,370)	1,360
208728-580030	Vehicle/Equipment Replacement	5,800	(4,350)	1,450
208728-580040	Computer Replacement	840	(840)	-
Total Seniors			(87,980)	
Nite at the Rec				
208732-511000	Regular Salaries	40,980	(9,700)	31,280
208732-511100	Variable Salaries	21,800	(10,900)	10,900
208732-512000	FICA Expense	3,580	(310)	3,270
208732-512100	Retirement Contribution	2,280	(560)	1,720
208732-513000	Medical Insurance	4,150	(1,000)	3,150
208732-522900	Miscellaneous Supplies	8,000	(4,350)	3,650
208732-523100	Uniforms and Clothing	700	(700)	-
208732-532000	Advertising/Marketing	1,100	(790)	310
208732-532220	Business and Auto Allowance	170	(130)	40
208732-536040	Rentals-Other	15,000	(12,000)	3,000

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
208732-538101	Travel, Training, & Meetings	620	(620)	-
208732-540900	Prof Serv-Other	6,000	(4,200)	1,800
Total Nite at the Rec			(45,260)	
Memory Square Building Maintenance				
208737-522110	Operating Supplies-Janitorial	1,060	(1,060)	-
208737-522900	Miscellaneous Supplies	270	(270)	-
208737-534000	Utility Services-Gas	8,240	(7,900)	340
208737-534010	Utility Services-Electricity	9,050	(7,500)	1,550
208737-534050	Utility Services-Water	6,370	(5,800)	570
208737-540300	Prof Serv-Custodial	3,800	(2,300)	1,500
208737-550000	Parts/Repairs/Maint-Bldgs/Fac	2,390	(2,390)	-
208737-550020	Parts/Repairs/Maint-Equip	1,060	(1,060)	-
208737-550070	Parts/Repairs/Maint-HVAC	270	(270)	-
208737-550100	Parts/Repairs/Maint-Software	140	(140)	-
208737-550130	Parts/Repairs/Maint-Security	8,000	(7,400)	600
208737-550140	Parts/Repairs/Maint-Painting	270	(270)	-
208737-550160	Parts/Repairs/Maint-Electrical	270	(270)	-
208737-550170	Parts/Repairs/Maint-Plumbing	1,060	(1,060)	-
208737-550180	Parts/Repairs/Maint-Lighting	270	(270)	-
208737-550200	Parts/Repairs/Maint-Pool Syst	1,060	(1,060)	-
Total Memory Square Building Maintenance			(39,020)	
Athletic Fields Maintenance				
208754-522170	Operating Supplies - Tree Repl	2,500	(2,500)	-
208754-522190	Operating Supplies-Ballfield	6,000	(600)	5,400
208754-522500	Non-Capital Furn/Equip/Tools	1,700	(170)	1,530
208754-522900	Miscellaneous Supplies	1,000	(100)	900
208754-534050	Utility Services-Water	40,000	(30,000)	10,000
208754-540300	Prof Serv-Custodial	7,340	(6,000)	1,340
208754-540900	Prof Serv-Other	20,000	(2,000)	18,000
Total Athletic Fields Maintenance			(41,370)	
Capital - Senior Services				
208533-640138	Rec Center Pool Table Replacements	10,000	(10,000)	-
Total Capital - Senior Services			(10,000)	
Capital - Aquatics				
208535-640139	Rec Center Pool Vacuums	12,000	(12,000)	-
Total Capital - Aquatics			(12,000)	
Capital - Recreation Center Building				
208539-640123	Rec Center Equipment Replacement	70,000	(7,000)	63,000
Total Capital - Recreation Center Building			(7,000)	
Total Recreation Fund			(956,460)	

Capital Projects Fund:

Central Fund-Wide Charges

301110-511000	Regular Salaries	257,550	(43,100)	214,450
301110-512000	FICA Expense	19,010	(2,620)	16,390
301110-512100	Retirement Contribution	14,540	(2,760)	11,780
301110-513000	Medical Insurance	26,990	(4,590)	22,400
301110-513100	Dental Insurance	1,710	(290)	1,420
Total Central Fund-Wide Charges			(53,360)	

Capital - Patrol & Investigations

301211-620116	Police Dept Basement Restrooms & Lockers	282,500	100,000	382,500
Total Capital - Patrol & Investigations			100,000	

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
Capital - Transportation				
301312-630144	Transportation Master Plan First Steps	3,423,560	(700,000)	2,723,560
Total Capital - Transportation			(700,000)	
Capital - Open Space New Trails				
301528-660015	Open Space & Parks Signs (%)	120,000	(120,000)	-
Total Capital - Open Space New Trails			(120,000)	
Total Capital Projects Fund			(773,360)	

Recreation Center Construction Fund:

Capital Outlay - Recreation

303120-620106	Rec Center Construction	-	270,000	270,000
Total Capital Outlay - Recreation			270,000	
Total Recreation Center Construction Fund			270,000	

Water Utility Fund:

Central Fund-Wide Charges

501110-511000	Regular Salaries	333,020	(20,000)	313,020
501110-512100	Retirement Contribution	21,410	(4,080)	17,330
501110-513000	Medical Insurance	29,710	(1,780)	27,930
501110-513100	Dental Insurance	2,190	(130)	2,060
501110-532100	Insurance	48,420	9,750	58,170
Total Central Fund-Wide Charges			(16,240)	

Utility Billing

501210-511000	Regular Salaries	33,010	(530)	32,480
Total Utility Billing			(530)	

Water Plant Operations

501461-511100	Variable Salaries	52,490	(16,600)	35,890
501461-520100	Office Supplies	1,550	(550)	1,000
501461-522010	Operating Supplies-Chemicals	300,000	(25,000)	275,000
501461-522020	Operating Supplies-Laboratory	31,500	(1,500)	30,000
501461-522500	Non-Capital Furn/Equip/Tools	5,000	(2,500)	2,500
501461-522900	Miscellaneous Supplies	1,580	(580)	1,000
501461-538101	Travel, Training, & Meetings	5,000	(2,650)	2,350
501461-580040	Computer Replacement	2,440	(2,440)	-
Total Water Plant Operations			(51,820)	

Raw Water Operations

501462-531000	Ditch Assessment	81,000	(6,000)	75,000
501462-531010	Marshall Lake Assessments	15,750	(15,750)	-
501462-531020	Marshall Storage/Carriage Fees	62,000	(37,000)	25,000
501462-531030	NCWCD CBT Annual Assessments	125,000	90,000	215,000
501462-531040	Windy Gap Pumping & Carriage	29,000	(19,000)	10,000
501462-531050	NCWCD SWSP Yearly Maintenance	210,000	(90,000)	120,000
501462-531060	NCWCD-SWSP Pumping Charges	10,500	(10,500)	-
501462-534010	Utility Services-Electricity	10,000	(7,000)	3,000
501462-538101	Travel, Training, & Meetings	1,400	(1,400)	-
501462-542000	Legal-General	112,500	(32,500)	80,000
501462-550000	Parts/Repairs/Maint-Bldgs/Fac	2,500	(1,000)	1,500
501462-550020	Parts/Repairs/Maint-Equip	5,000	(5,000)	-
501462-550030	Parts/Repairs/Maint-Grounds	15,000	(10,000)	5,000
Total Raw Water Operations			(145,150)	

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
Water Distribution				
501463-511000	Regular Salaries	256,800	(3,300)	253,500
501463-512100	Retirement Contribution	15,220	(180)	15,040
501463-522240	Meter Pits & Meters	65,000	(40,000)	25,000
501463-538101	Travel, Training, & Meetings	11,540	(4,040)	7,500
Total Water Distribution			(47,520)	
Water Treatment Plant Building Maintenance				
501464-534000	Utility Services-Gas	16,030	(4,030)	12,000
501464-534010	Utility Services-Electricity	148,840	(23,840)	125,000
Total Water Treatment Plant Building Maintenance			(27,870)	
Total Capital - Public Works				
501499-640116	Water Plants Disinfection Eval	273,710	291,590	565,300
Total Capital - Public Works			291,590	
Total Water Utility Fund			2,460	
Wastewater Utility Fund:				
Central Fund-Wide Charges				
502110-511000	Regular Salaries	229,980	(12,700)	217,280
502110-512100	Retirement Contribution	14,580	(2,580)	12,000
502110-513000	Medical Insurance	20,440	(1,230)	19,210
502110-532100	Insurance	64,680	17,020	81,700
Total Central Fund-Wide Charges			510	
Utility Billing				
502210-511000	Regular Salaries	33,010	(530)	32,480
Total Utility Billing			(530)	
Wastewater Collections				
502471-511000	Regular Salaries	127,730	(1,600)	126,130
502471-538101	Travel, Training, & Meetings	7,440	(3,940)	3,500
502471-550021	Parts/Repairs/Maint-Steel Ranch	10,000	(5,000)	5,000
502471-550022	Parts/Repairs/Maint-NorthEnd	10,000	(5,000)	5,000
502471-550023	Parts/Repairs/Maint-CTC	10,000	(5,000)	5,000
502471-580040	Computer Replacement	2,860	(2,860)	-
Total Wastewater Collections			(23,400)	
Wastewater Treatment Plant Operations				
502472-511100	Variable Salaries	34,550	(34,550)	-
502472-512000	FICA Expense	30,220	(2,220)	28,000
502472-520100	Office Supplies	1,000	(200)	800
502472-522120	Operating Supplies-Safety	3,500	(500)	3,000
502472-522500	Non-Capital Furn/Equip/Tools	12,000	(4,000)	8,000
502472-538101	Travel, Training, & Meetings	9,000	(4,000)	5,000
Total Wastewater Treatment Plant Operations			(45,470)	
Wastewater Treatment Plant Building Maintenance				
502474-534010	Utility Services-Electricity	320,000	(45,000)	275,000
502474-550000	Parts/Repairs/Maint-Bldgs/Fac	18,040	(13,040)	5,000
502474-550020	Parts/Repairs/Maint-Equip	2,650	(650)	2,000
502474-550070	Parts/Repairs/Maint-HVAC	5,310	(4,310)	1,000
502474-550150	Parts/Repairs/Maint-Fire Syste	1,590	(1,340)	250
Total Wastewater Treatment Plant Building Maintenance			(64,340)	
Total Wastewater Utility Fund			(133,230)	

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
Storm Water Utility Fund:				
Storm Water Administration & Operations				
503432-511000	Regular Salaries	160,670	(2,770)	157,900
Total Storm Water Administration & Operations			(2,770)	
Total Storm Water Utility Fund			(2,770)	
Solid Waste & Recycling Fund:				
Solid Waste & Recycling Administration & Operations				
510481-511000	Regular Salaries	51,430	(5,960)	45,470
510481-512000	FICA Expense	3,610	(120)	3,490
510481-512100	Retirement Contribution	2,970	(460)	2,510
510481-513000	Medical Insurance	4,800	(580)	4,220
Total Solid Waste & Recycling Administration & Operations			(7,120)	
Total Solid Waste & Recycling Fund			(7,120)	
Golf Course Fund:				
Golf General & Marketing				
520711-532000	Advertising/Marketing	16,000	(4,000)	12,000
520711-532100	Insurance	10,950	5,000	15,950
520711-532200	Printing	3,000	(1,500)	1,500
520711-540415	Prof Serv-Bank Charges	36,000	9,000	45,000
520711-540900	Prof Serv-Other	50,000	(50,000)	-
520711-580040	Computer Replacement	1,610	(1,610)	-
Total Golf General & Marketing			(43,110)	
Golf Operations & Pro Shop				
520712-522500	Non-Capital Furn/Equip/Tools	2,500	4,780	7,280
520712-528200	Range Balls	7,500	(1,500)	6,000
520712-532030	Golf Gifts & Promotions	3,800	(1,900)	1,900
520712-536000	Rentals-Equipment	9,170	(9,170)	-
520712-580040	Computer Replacement	700	(700)	-
Total Golf Operations & Pro Shop			(8,490)	
Golf Course Maintenance				
520713-511000	Regular Salaries	349,080	(20,650)	328,430
520713-512100	Retirement Contribution	20,430	(1,130)	19,300
520713-513000	Medical Insurance	52,670	(3,160)	49,510
520713-513100	Dental Insurance	4,000	(240)	3,760
520713-525400	Fuel & Lubricants	16,480	(2,500)	13,980
520713-534010	Utility Services-Electricity	49,230	(10,000)	39,230
520713-580040	Computer Replacement	560	(560)	-
Golf Course Maintenance			(38,240)	
Capital - Parks & Recreation				
520799-640141	Golf Carts	132,300	170,350	302,650
Total Capital - Parks & Recreation			170,350	
Total Golf Course Fund			80,510	
Total for All Funds			(2,461,540)	

Appendix B
City of Louisville, Colorado
2020 Budget Amendment Detail
Revenue Budget Adjustments

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
General Fund:				
General Revenue				
101001-411000	Property Tax	3,570,640	(124,790)	3,445,850
101001-413100	Sales Tax	8,806,490	(793,590)	8,012,900
101001-413200	Use Tax - Consumer	1,224,430	(570,460)	653,970
101001-414100	Use Tax - Auto	1,320,070	(463,910)	856,160
101001-416000	Lodging Tax	417,480	(235,590)	181,890
101001-417000	Specific Ownership Tax	259,040	(90,410)	168,630
101001-418100	Franchise Tax - Xcel Energy	802,920	(39,070)	763,850
101001-418300	Franchise Tax - Comcast Cable	251,590	(11,080)	240,510
101001-435200	Mineral Lease & Severance Tax	22,930	(4,590)	18,340
101001-435500	Motor Vehicle Registration Tax	75,320	(2,030)	73,290
101001-435600	Cigarette Tax	39,690	(2,110)	37,580
101001-435700	Marijuana Tax	139,580	12,510	152,090
101001-437110	Superior IGA - Sales Tax Sharing	61,500	2,660	64,160
101001-461100	Interest Earnings	188,680	(88,680)	100,000
101001-492100	Proceeds from Sale of Assets	-	1,150	1,150
Total General Revenue			<u>(2,409,990)</u>	
Administration & Support Services Revenue				
101010-421100	Sales & Use Tax License	70,780	23,120	93,900
101010-421110	Medical & Retail Marijuana Lic	9,450	(3,450)	6,000
101010-421200	Liquor License	11,000	3,000	14,000
101010-422600	Dog License	6,000	1,000	7,000
Total Administration & Support Services Revenue			<u>23,670</u>	
Community Design Revenue				
101016-421300	Contractors License	71,790	(6,790)	65,000
101016-421500	Construction Permit	909,720	8,090	917,810
101016-421501	Bldg Permit Business Assistanc	-	(131,230)	(131,230)
101016-421520	Excavating Permit	72,000	(22,000)	50,000
101016-421560	Minor Permits	163,210	86,790	250,000
101016-441320	Development Fees	40,370	5,080	45,450
Total Community Design Revenue			<u>(60,060)</u>	
Public Safety & Justice Revenue				
101021-451100	Court Fines	120,360	(24,100)	96,260
Total Public Safety & Justice Revenue			<u>(24,100)</u>	
Transportation Revenue				
101031-431400	Federal Grant - DRCOG Hwy 42	-	-	-
101031-435100	Highway Users Tax	651,990	(32,600)	619,391
101031-435400	County Road and Bridge Tax	57,350	4,470	61,820
Total Transportation Revenue			<u>(28,130)</u>	
Cultural Services Revenue				
101055-421700	Special Event Permit	6,000	(3,100)	2,900
101055-432560	State Grant - Libraries	-	11,430	11,430
101055-437100	Superior IGA - Library	352,830	(2,140)	350,690
101055-441210	Fall Festival	16,150	(11,150)	5,000
101055-441220	Fourth of July	6,170	(6,170)	-
101055-441520	Art Center Rentals	15,910	(9,910)	6,000
101055-447610	Library Account Pymnt Machine	5,000	(4,000)	1,000
101055-441910	Cultural Council Ticket Sales	-	2,600	2,600

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
101055-464143	Cultural Council Donations	-	14,690	14,690
Total Cultural Services Revenue			(7,750)	
Total General Fund			(2,506,360)	

Open Space & Parks Fund:

General Revenue

201001-413100	Sales Tax	1,654,030	(152,690)	1,501,340
201001-413200	Use Tax - Consumer	229,580	(106,960)	122,620
201001-414100	Use Tax - Auto	165,010	(57,990)	107,020
201001-415100	Use Tax - Building Materials	192,680	2,090	194,770
201001-433000	Grant Revenues	1,202,360	(56,600)	1,145,760
201001-461100	Interest Earnings	33,840	(6,610)	27,230
201001-464120	Land Dedication Fee	-	205,360	205,360
Total General Revenue			(173,400)	
Total Open Space & Parks Fund			(173,400)	

Conservation Trust - Lottery Fund:

Parks Revenue

202051-433000	Grant Revenues	60,000	(60,000)	-
202051-435300	State Lottery	248,660	(84,580)	164,080
202051-461100	Interest Earnings	2,440	(1,730)	710
Total Parks Revenue			(146,310)	

Interfund Transfers

202001-980101	Xfer from General Fund	-	30,000	30,000
Total Interfund Transfers			30,000	

Total Conservation Trust - Lottery Fund **(116,310)**

Historic Preservation Fund:

Community Design Revenue

207016-413100	Sales Tax	551,340	(50,890)	500,450
207016-413200	Use Tax - Consumer	76,530	(35,660)	40,870
207016-414100	Use Tax - Auto	55,000	(19,330)	35,670
207016-461100	Interest Earnings	46,600	(20,730)	25,870
207016-462700	Loan Repayment - Principal	-	67,600	67,600
207016-462710	Loan Repayment - Interest	-	1,160	1,160
Total Community Design Revenue			(57,850)	

Total Historic Preservation Fund **(57,850)**

Recreation Fund:

Recreation Revenue

208053-413100	Sales Tax	659,350	(61,260)	598,090
208053-413200	Use Tax - Consumer	70,990	(25,900)	45,090
208053-414100	Use Tax - Auto	66,000	(23,190)	42,810
208053-415100	Use Tax - Building Materials	57,870	20,070	77,940
208053-437300	Senior Meals Reimbursement	50,000	111,000	161,000
208053-445100	Rec Center Membership Fee	1,657,640	(622,640)	1,035,000
208053-445110	Rec Center Daily User Fees	176,370	(66,370)	110,000
208053-445120	Rec Center Merchandise	2,100	(1,260)	840
208053-445121	Rec Center Nite at the Rec	51,770	(40,760)	11,010

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
208053-445122	Rec Center Nite@Rec Merchandis	15,200	(11,070)	4,130
208053-445125	Rec Center Child Care Fees	12,600	(7,090)	5,510
208053-445130	Rec Center Concession Fees	10,000	(4,350)	5,650
208053-445132	MAC Gym Fees	17,850	(8,220)	9,630
208053-445136	Rec Center - Rentals	45,150	(30,670)	14,480
208053-445139	Unclassified - Rentals	29,400	(19,390)	10,010
208053-445140	Rec Center Swim Lessons	89,990	(58,170)	31,820
208053-445141	Rec Center Aquatics Contracted	31,500	(31,360)	140
208053-445142	Rec Center Aquatics Red Cross	3,000	(1,780)	1,220
208053-445143	Rec Center Swim Team	21,000	(15,750)	5,250
208053-445145	Memory Square Swim Admission	31,500	(31,500)	-
208053-445146	Memory Square Swim Lessons	2,000	(2,000)	-
208053-445150	Rec Center Youth Activity Fees	261,380	(166,380)	95,000
208053-445151	Rec Cen Youth Activ Contracted	45,440	(40,580)	4,860
208053-445160	Rec Center Adult - Fitness	180,030	(129,270)	50,760
208053-445161	Rec Cen Adult Fit Contracted	45,000	(26,340)	18,660
208053-445162	Rec Center Adult Fit Red Cross	350	(350)	-
208053-445170	Rec Center Youth Sports Fees	146,370	(112,190)	34,180
208053-445171	Rec Cen Youth Sports Contract	28,960	(24,680)	4,280
208053-445180	Rec Center Adult Sports Fees	42,410	(29,780)	12,630
208053-445190	Senior Fees	20,480	(15,690)	4,790
208053-445191	Senior Fees - Contracted	14,500	(13,020)	1,480
208053-461100	Interest Earnings	13,060	(8,960)	4,100
Total Recreation Revenue			(1,498,900)	
Interfund Transfers				
208001-980101	Xfer from General Fund	1,093,530	431,590	1,525,120
Total Interfund Transfers			431,590	
Total Recreation Fund			(1,067,310)	

Capital Projects Fund:

General Revenue

301001-413100	Sales Tax	4,410,760	(407,180)	4,003,580
301001-413200	Use Tax - Consumer	612,210	(285,220)	326,990
301001-415100	Use Tax - Building Materials	1,541,410	16,710	1,558,120
301001-415101	Use Tax - Business Assistance	-	(169,400)	(169,400)
301001-441530	Patio Rentals	25,000	(25,000)	-
301001-464111	Capital Contribution from URD	72,000	240,000	312,000
Total General Revenue			(630,090)	

Total Capital Projects Fund

(630,090)

Water Utility Fund:

Utilities Revenue

501032-443100	Commercial Users Fee	2,383,920	(204,920)	2,179,000
501032-443200	Residential User Fee	3,292,080	(19,080)	3,273,000
501032-443610	Tap Fees	2,585,600	(90,200)	2,495,400
501032-461100	Interest Earnings	210,620	(73,720)	136,900
Total Utilities Revenue			(387,920)	

Total Water Utility Fund

(387,920)

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
Wastewater Utility Fund:				
Utilities Revenue				
502032-443100	Commercial Users Fee	1,035,450	(39,150)	996,300
502032-443200	Residential User Fee	2,662,580	31,120	2,693,700
502032-443610	Tap Fees	400,720	22,160	422,880
502032-461100	Interest Earnings	87,550	(32,790)	54,760
Total Utilities Revenue			(18,660)	
Total Wastewater Utility Fund			(18,660)	
Storm Water Utility Fund:				
Utilities Revenue				
503032-443100	Commercial Users Fee	480,470	(48,470)	432,000
503032-443200	Residential User Fee	520,510	(52,510)	468,000
503032-461100	Interest Earnings	19,550	(8,990)	10,560
Total Utilities Revenue			(109,970)	
Total Storm Water Fund			(109,970)	
Solid Waste & Recycling Fund:				
Utilities Revenue				
510032-443200	Residential User Fee	1,291,320	106,680	1,398,000
510032-443400	Admin Fee-Trash&Recycl Billing	150,930	5,070	156,000
510032-443410	Hazardous Waste Fee	76,500	(13,640)	62,860
510032-461100	Interest Earnings	4,040	(1,990)	2,050
Total Utilities Revenue			96,120	
Total Solid Waste & Recycling Fund			96,120	
Golf Course Fund:				
Recreation Revenue				
520053-447100	Green Fees	916,700	62,320	979,020
520053-447105	Annual Season Passes	183,340	(7,230)	176,110
520053-447120	Golf Cart Rentals	231,750	(40,960)	190,790
520053-447130	Driving Range Fees	118,450	(38,160)	80,290
520053-447140	Food & Beverage Sales	30,000	(30,000)	-
520053-447150	Pro Shop Merchandise Sales	109,180	(30,490)	78,690
520053-447165	Daily Rentals	11,850	(2,370)	9,480
520053-447180	Golf Lesson Fees	70,180	(9,720)	60,460
520053-447185	Club Repair Fees	10,560	(4,380)	6,180
520053-447190	Handicap Fees	8,690	(2,830)	5,860
520053-447210	Golf Course - Rentals	-	30,000	30,000
520053-461100	Interest Earnings	3,110	390	3,500
520053-464112	Fourth of July Reimbursement	8,000	(8,000)	-
Total Recreation Revenue			(81,430)	
Interfund Transfers				
520001-980101	Xfer from General Fund	-	300,000	300,000
Total Interfund Transfers			300,000	
Total Golf Course Fund			218,570	

Account Number	Account Description	Current Budget	Proposed Amendment	Proposed Budget
Technology Management Fund:				
Administration & Support Services Revenue				
602010-449100	Equipment Replacement	53,030	(53,030)	-
602010-461100	Interest Earnings	3,980	<u>(2,020)</u>	1,960
Total Administration & Support Services Revenue			<u>(55,050)</u>	
Total Technology Management Fund			<u><u>(55,050)</u></u>	
Fleet Management Fund:				
Administration & Support Services Revenue				
603010-449100	Equipment Replacement	342,200	(254,470)	87,730
603010-461100	Interest Earnings	6,540	<u>(380)</u>	6,160
Total Administration & Support Services Revenue			<u>(254,850)</u>	
Total Fleet Management Fund			<u><u>(254,850)</u></u>	
Total for All Funds			<u><u>(5,063,080)</u></u>	

Resolution No. 51, Series 2020 Amending the 2020 Budget

Reasons for the amendment:

1. Reduce certain operating and capital expenditure budgets in response to revenue reductions due to the COVID-19 pandemic.
2. Increase certain operating and capital expenditure budgets for items that staff did not anticipate, or were not measurable, at the time the original 2020 budget was adopted.
3. Adjust the revenue budgets to align with the latest annual revenue estimates for 2020.

Resolution No. 51, Series 2020 Amending the 2020 Budget

Quick Review of Presentation Format:

- **Council Communication** (pages xxx-xxx) contains a general overview of the amendment and summarizes the fiscal impact.
- **Summary of Service Level Impacts** (pages xxx-xxx) contains a narrative of the anticipated impacts to current service levels due to the proposed expenditure reductions.
- **Proposed Resolution** (pages xxx-xxx) contains the expenditure and revenue budget adjustments at the fund level – the City’s legal level of budgetary control.
- **Appendices A & B to the Resolution** (pages xxx-xxx) contains the amendment by expenditure and revenue account number.

Resolution No. 51, Series 2020 Amending the 2020 Budget

Fiscal Impact:

- The proposed amendment reduces the City's total expenditure budget by a net of \$2,461,540 and reduces the City's total revenue budget by a net of \$5,063,080.
- The fiscal impact by fund is presented in the Council Communication on page xxx. A current projection of revenue, expenditures, and fund balances/working capital by fund is presented in the Council Communication on page xxx.

Resolution No. 51, Series 2020 Amending the 2020 Budget

Staff will continually monitor the effects of the COVID-19 pandemic on the City's revenue and will adjust expenditures as appropriate. Additional 2020 budget amendments are expected.

The Sales Tax Reports for the month ended May 31, 2020 were distributed via e-mail on July 2 and were placed on the City's Website on July 6. Staff did not change any of the previous revenue projections based on this latest information. This report will be discussed at the July 21 Finance Committee Meeting.

Memorandum

To: Open Space Advisory Board (OSAB)
From: Nathan Mosley, Director of Parks, Recreation and Open Space
Date: September 9, 2020
Re: Potential Trail Access to Davidson Mesa

Purpose

The purpose of this agenda item is to provide an update and have a discussion with OSAB regarding potential trail access to Davidson Mesa from the Enclave neighborhood.

Background

A trail connection is considered in this general area in the 2015 Open Space, Parks & Trails Wayfinding Plan and the 2019 Transportation Master Plan and would connect from Centennial Parkway to Davidson Mesa.

This current discussion would focus on a potential additional access point from the Enclave Neighborhood to Davidson Mesa. Currently residents in this area access the Mesa from their backyards or must leave the neighborhood to access the Mesa.

Next Steps

Staff will utilize feedback from OSAB to determine if a trail connection is supported in the proposed location. If OSAB is supportive of the trail connection, staff will assess this connection with consideration of other trail priorities. If approved to move forward as a top priority, budget impacts will be discussed with the City Manager's office and City Council before reaching final approval.