City Council

Special Meeting

Agenda
Tuesday, September 22, 2020
Electronic Meeting
6:00 PM

This meeting will be held electronically. Residents interested in listening to the meeting or making public comments can join in one of two ways:

1) ***You can call in to +1 312 626 6799 or 877 853 5247 (Toll Free) Webinar ID # 881 7300 5324.***
2) ***You can log in via your computer. Please visit the City's website here to link to the meeting:*** louisvilleco.gov/government/city-council

The Council will accommodate public comments during the meeting. Anyone may also email comments to the Council prior to the meeting at Council@LouisvilleCO.gov.

1. CALL TO ORDER & ROLL CALL

2. CONSENT AGENDA

The following items on the City Council Agenda are considered routine by the City Manager and shall be approved, adopted, accepted, etc., by motion of the City Council and roll call vote unless the Mayor or a City Council person specifically requests that such item be considered under "Regular Business." In such an event the item shall be removed from the "Consent Agenda" and Council action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Council Minutes in their proper order.

A. Approval of Resolution No. 72, Series 2020 – A Resolution Supporting the City of Louisville's Grant Application to the Colorado State Recreational Trails Grant Program for the 2021 Davidson Mesa Open Space Trails Resurfacing Project

Citizen Information

If you wish to speak at the City Council meeting, please fill out a sign-up card and present it to the City Clerk.

Persons with disabilities planning to attend the meeting who need sign language interpretation, assisted listening systems, Braille, taped material, or special transportation, should contact the City Manager's Office at 303 335-4533. A forty-eight-hour notice is requested.

3. RESOLUTION NO. 70, SERIES 2020 – A RESOLUTION APPROVING AN AMENDMENT TO THE NAPA AUTO PARTS FINAL PLANNED UNIT DEVELOPMENT FOR LOUISVILLE PLAZA FILING NO. 2, LOT 4, FIRST AMENDMENT, LOT 4B, 1413 HECLA WAY – *continued from 9/1/20*

- Mayor Reopens Public Hearing
- Staff Presentation
- Public Comments (Please limit to three minutes each)
- Council Questions & Comments
- Mayor Closes Public Hearing
- Action

4. DISCUSSION/DIRECTION – CITY MANAGER'S PROPOSED 2021-2022 OPERATING & CAPITAL BUDGET, 2021-2026 CAPITAL IMPROVEMENTS PLAN, AND 2021-2026 LONG-TERM FINANCIAL PLAN – SET PUBLIC HEARING FOR 10/20/20

- Staff Presentation
- Public Comments (Please limit to three minutes each)
- Council Questions & Comments
- Action

5. ADJOURN

SUBJECT: **RESOLUTION NO. 72, SERIES 2020 – A RESOLUTION SUPPORTING THE CITY OF LOUISVILLE'S GRANT APPLICATION TO THE COLORADO STATE RECREATIONAL TRAILS GRANT PROGRAM FOR THE 2021 DAVIDSON MESA OPEN SPACE TRAILS RESURFACING PROJECT**

DATE: **SEPTEMBER 22, 2020**

PRESENTED BY: **NATHAN MOSLEY, DIRECTOR OF PARKS, RECREATION AND OPEN SPACE**
EMBER BRIGNULL, OPEN SPACE SUPERINTENDENT

SUMMARY:
In August, the Colorado State Recreational Trails Grant Program announced several grant opportunities; this program is a partnership among Colorado Parks and Wildlife, Great Outdoors Colorado, the Federal Recreational Trails Program, and the Land and Water Conservation Fund. With City Council approval, the City will apply for the Trails Maintenance Grant in the 2021 Non-Motorized Grant Cycle to support funding of the 2021 Davidson Mesa Open Space Trail Resurfacing Capital Improvement Project (CIP).

At the July 23, 2020 City Council meeting, Council requested that Davidson Mesa Open Space Trail Resurfacing CIP be advanced from 2022 to 2021. The project date was advanced due to Council's support of maintaining existing City assets and also due to the substantial increase in trail use over the past several years.

The Davidson Mesa trail system is an aging system which was installed over two decades ago. While maintenance for safety issues occurs regularly, and some larger segments were resurfaced in 2009 and following flooding in 2013, system wide resurfacing has not occurred since initial installation. The trail system has also experienced significant increases in use as both a local and regional destination for outdoor recreation. Connectivity to the US 36 Bikeway has increased carbon free commuting, parking lot improvements have increased access for recreation and use of the Dog Off-leash Area, and, in 2020, a tripling in use has occurred in response to the COVID-19 pandemic.

Trails have continuously ranked as a top priority in the Louisville Citizen Survey, supporting community goals of carbon free commuting and recreation opportunities. However, perhaps more importantly, the trails have been a much needed resource for citizens to reconnect with nature and improve their mental well-being during these challenging times. These goals of enhancing opportunities for commuting, outdoor recreation, and connecting with nature continue to be the foundation of the Open Space Division mission and one of the primary reasons that the community chooses to live and play in Louisville.

The Trails Maintenance Grant application submittals are due October 1, 2020 with applicant presentation occurring in January 2021. Grant review and approval will occur from January through April of 2021. If the grant is awarded to the City of Louisville, then work will begin in the summer of 2021.

FISCAL IMPACT:
A minimum of 30% of the total grant award must be secured as match and the maintenance grants maximum award is $250,000 per project. 10% of the match must be made in cash. The City's match contribution to the 2021 Davidson Mesa Trail Resurfacing project has been identified as $150,000 and the grant request is for $250,000. Should the grant be awarded at a dollar amount less than $250,000, City staff recommends scaling back the project so that the City's objectives in improving the trail system may still be met.

PROGRAM/SUB-PROGRAM IMPACT:
This grant would support the City's objectives of the Trail Maintenance Sub Program to encourage recreation and safe walking, running, and biking in Louisville.

RECOMMENDATION:
Staff recommends that City Council adopt Resolution No. 72, Series 2020 in order to satisfy grant submittal requirements and authorize staff to apply for the Trails Maintenance Grant funded by the Colorado State Recreational Trails Grant Program.

ATTACHMENTS:
1. Resolution No. 72, Series 2020

STRATEGIC PLAN IMPACT:

☒	**Financial Stewardship & Asset Management**	☒	**Reliable Core Services**
☐	**Vibrant Economic Climate**	☒	**Quality Programs & Amenities**
☐	**Engaged Community**	☐	**Healthy Workforce**
☐	**Supportive Technology**	☐	**Collaborative Regional Partner**

RESOLUTION NO. 72
SERIES 2020

A RESOLUTION SUPPORTING THE CITY OF LOUISVILLE'S GRANT APPLICATION TO THE COLORADO STATE RECREATIONAL TRAILS GRANT PROGRAM FOR THE 2021 DAVIDSON MESA OPEN SPACE TRAILS RESURFACING PROJECT

WHEREAS, the Colorado State Recreational Trails Grant Program is a partnership among Colorado Parks and Wildlife, Great Outdoors Colorado, The Federal Recreational Trails Program, and The Land and Water Conservation Fund; and

WHEREAS, the City Council believes the City should apply for a Trails Maintenance Grant in the 2021 Non-Motorized Grant Cycle and by this resolution desires to express its support for the grant application, completion of the City's 2021 Davidson Mesa Open Space Trail Resurfacing Capital Improvement Project (the "project") if the grant is awarded, and maintenance of the improvements following project completion; and

WHEREAS, all properties on which State Trails' funded projects take place must be under the control of the applicant or authorized agent and open to the public for at least 25 years; and

WHEREAS, local governments applying for planning grants must contribute a minimum of 30% match, 10% of which match must be cash, and may request up to $250,000; and

WHEREAS, Grantees must secure and maintain specific insurance policies, dependent upon the type of project and organization. Insurance policies must be in place and active 30 days prior to the start of the project; and

WHEREAS, the City Council finds that the maintenance of the trail system is necessary and beneficial to the Louisville community; and

WHEREAS, the City Council is of the opinion that the City should request $250,000 for grant funding for maintenance; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

Section 1. The City Council strongly supports the grant application to the Colorado State Recreational Trail Grant Program for $250,000 to assist in funding the City's 2021 Davidson Mesa Open Space Trail Resurfacing Capital Improvement Project (the "project"), and if the grant is awarded, the City Council supports project completion and long-term maintenance of the improvements following project completion.

Section 2. The City Council verifies that the property targeted for the project, the Davidson Mesa Open Space, is zoned as Open Space in the City of Louisville and will be under the control of the City for at least the next 25 years.

Section 3. The City Council represents and warrants that the Grant Application includes matching funds for which the City is solely responsible to provide, and that the City has appropriated or will appropriate such matching funds if the grant is awarded.

Section 4. The Mayor, City Manager, City Clerk, and City staff are hereby authorized and directed to execute all documents and do all other things necessary on behalf of the City to complete, execute, and submit the Grant Application.

Section 5. All action heretofore taken in furtherance of the purposes of the Grant Application are hereby ratified and confirmed.

Section 6. This Resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED AND ADOPTED this 22nd day of September, 2020.

_____
Ashley Stolzmann, Mayor

ATTEST:

_____
Meredyth Muth, City Clerk

SUBJECT: **RESOLUTION 70, SERIES 2020 - A RESOLUTION APPROVING AN AMENDMENT TO THE NAPA AUTO PARTS FINAL PLANNED UNIT DEVELOPMENT FOR LOUISVILLE PLAZA FILING NO. 2, LOT 4, FIRST AMENDMENT, LOT 4B, 1413 HECLA WAY** ***continued from 9/1/20***

DATE: **SEPTEMBER 22, 2020**

PRESENTED BY: **ROB ZUCCARO, AICP, PLANNING AND BUILDING SAFETY DIRECTOR**

VICINITY MAP:

HEARING NOTICE:
The public hearing for this case was originally scheduled for the September 1, 2020 City Council Meeting. After commencement of the public hearing, the City became aware that the public notice sign posting on the property included the incorrect meeting date. The City Council continued the hearing and staff re-noticed the hearing for September 22, 2020. Fifteen days prior to the September 22, 2020 hearing date, an updated notice sign was posted on the property, notice was published in the Daily Camera, mailed notices

were sent to property owners within 500 feet, and notices were posted in all required City facilities and on the City website.

The remainder of this staff report is the same as the report for the September 1, 2020 meeting, except that an additional written public comment received after the September 1, 2020 meeting is included at the beginning of Attachment 9.

SUMMARY:
The owner, 6 Eyed Jack LLC, represented by Emilia Construct, requests approval of an amendment to the Napa Auto Parts Planned Unit Development (PUD) at 1411/1413 Hecla Way to allow construction of a new 2,500 sq. ft. commercial building and associated site improvements for a retail marijuana store.

BACKGROUND:
This subject property has one street frontage on its south side, along Hecla Way. The lot is bordered on the north by privately undeveloped land used for drainage conveyance, to the west by Napa Auto Parts, and to the east by City-owned open space and trail corridor and the North End Residential Neighborhood.

The property is part of the Louisville Plaza GDP, which the City approved in 1994. The Louisville Plaza GDP establishes the permitted uses and zoning standards for 53 acres north of South Boulder Road and east of Highway 42. The property covered by the GDP is developed with a mix of commercial, office and senior residential development. The GDP identified the subject property for commercial/office uses and it is one of the last undeveloped parcels within the GDP area.

The City approved the Louisville Plaza Filing No.2 plat in 1991. In 2002, the City approved the Napa Auto Parts PUD. This PUD encompassed the entirety of Lot 4, but identified no work on the eastern half of the property. A subsequent amendment to the plat in 2003 divided Lot 4 into two properties: Lot 4A (Napa Auto Parts) and Lot 4B. Lot 4B is the subject of the current proposed PUD amendment.

In 2019, Ordinance No. 1769, Series 2019, updated Title 17 to clarify in which zone districts retail marijuana stores were allowed. The resolution included PCZD (PC) zones as districts where retail marijuana was an allowed use. The owner, 6 Eyed Jack LLC, received a license from the City to operate a retail marijuana store at this location in October, 2019.

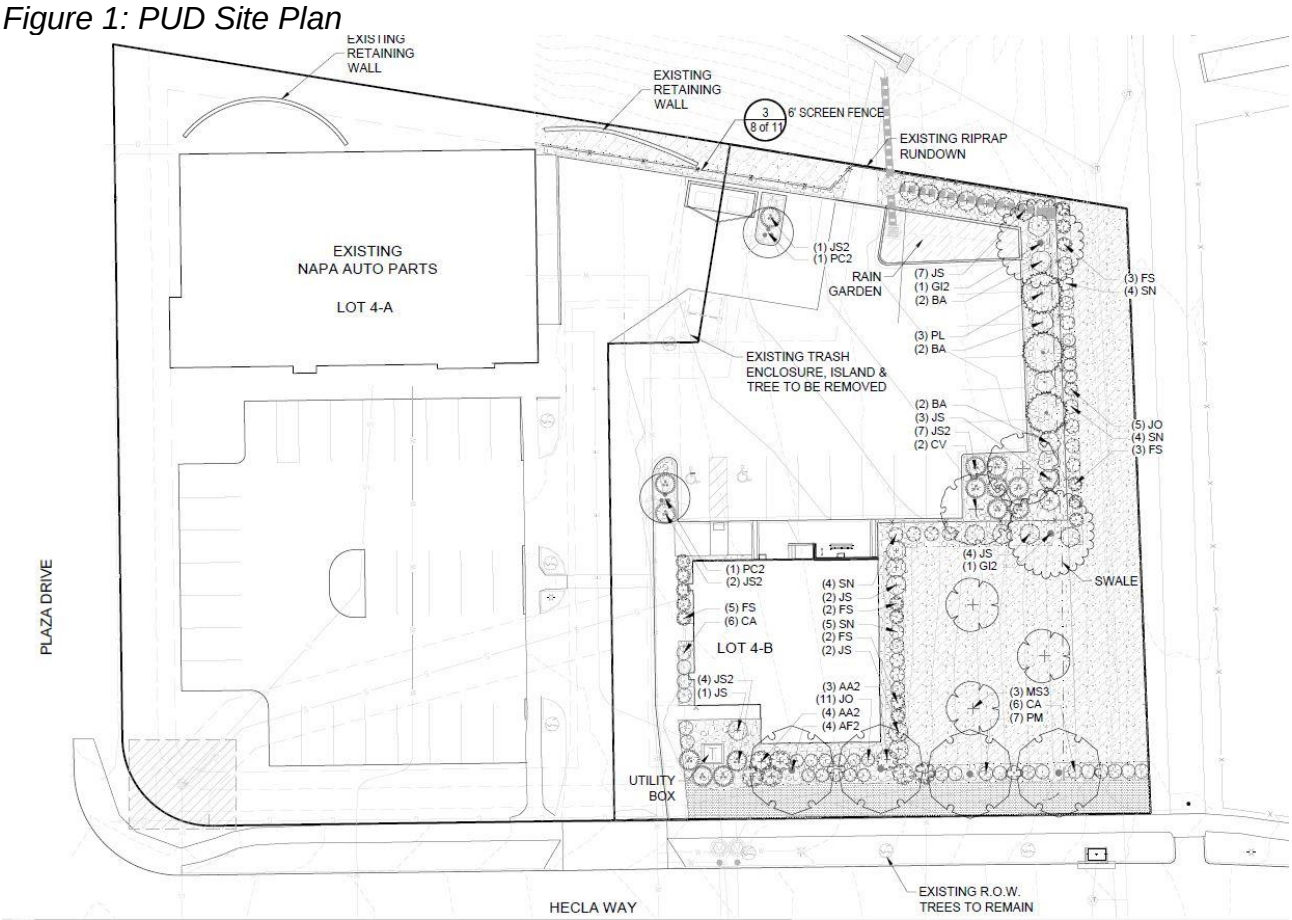
PROPOSAL:
Final PUD Amendment

Overview
The applicant proposes a one-story, roughly rectangular structure on the lot, with one ingress/egress location using the shared drive with Napa Auto Parts. The building is located along the southwest corner of the property. Parking and paved areas are located

north of the building, towards the rear of the lot. The plans show landscaping around the edges of the property and the parking area, and there is a 30' landscaped buffer area on the eastern edge of the property nearest the residential neighborhood.

The building orients its façade to the west, but also includes windows and pedestrian entries on the north and south elevations. All elevations include architectural features such as window and entry fenestration, material changes, canopies, and changes in the roof plane.

Figure 1: PUD Site Plan



Site Planning
There is an existing sidewalk along Hecla Way, and the site plan includes a new pedestrian walkway into the site, and around to the north side of the building. The applicant proposes bicycle parking and a bench at the building's north entrance. The dumpster will be relocated to the rear of the site, where it will be shared with Napa Auto Parts.

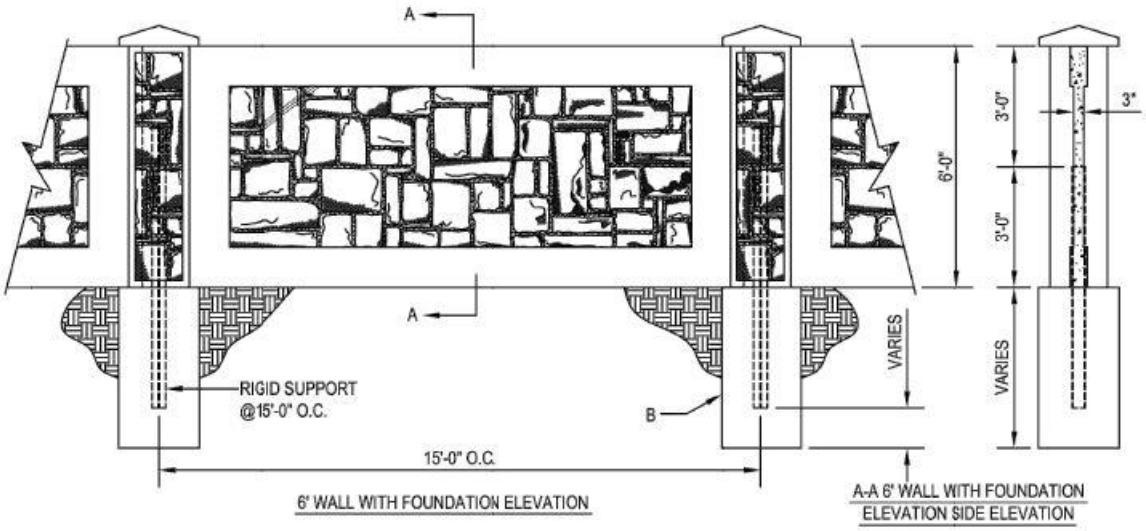
The site plan accommodates drainage with a swale around the south and east side of the property, which will direct surface flow to a rain garden at the northeast corner of the

property. Water will then be conveyed northwards into the shared drainage area which accommodates much of the runoff from the Louisville Plaza shopping center.

The landscaping plan meets the standards in the CDDSG, including trees adjacent to the sidewalk along Hecla Way, and shrub and tree planting along the edges of the property and the building itself. Landscaping around the trash enclosure and around an existing utility box in front of the building help screen those elements. In compliance with the CDDSG requirement for a 30' buffer between different land uses, the plan calls for a 30' landscaped buffer along the eastern property line where it is adjacent to residential development. Dense plantings (including evergreens) and a screen wall help to minimize potential impacts from headlights and noise on the nearby residences. In accordance with staff recommendations, the landscaping transitions into native seeding to match the existing landscape condition of the adjacent trail. Plantings frame building entrances and break-up parking lot rows.

The proposal includes a six-foot tall screen wall on the north, east and south sides of the property. The screen wall has a faux stone façade and columns at 15-foot intervals. The wall is intended to assist with the screening of the parking from the surrounding residential neighborhoods.

Figure 2: Screen Wall



The development provides 18 parking spaces, above the 12 parking spaces that are required at 4.5 spaces/1000 sf. The proposal locates the parking behind the building, on the north side. This helps screen the parking from Hecla Way. The parking lot includes three cobra-head lights with backlighting controls. There are two wall mounted lights on the west side of the building providing additional lighting for the shared driveway and pedestrian areas on this side of the building.

The building and parking areas meet all setback requirements in the CDDSG, including the required 30' buffer on the east side of the property.

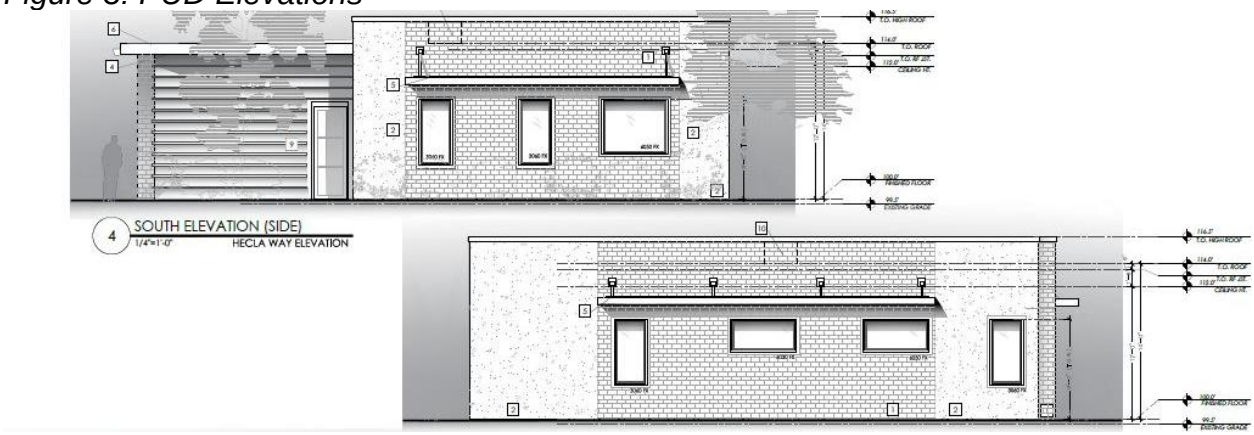
Emergency access has been reviewed and approved by the Louisville Fire District

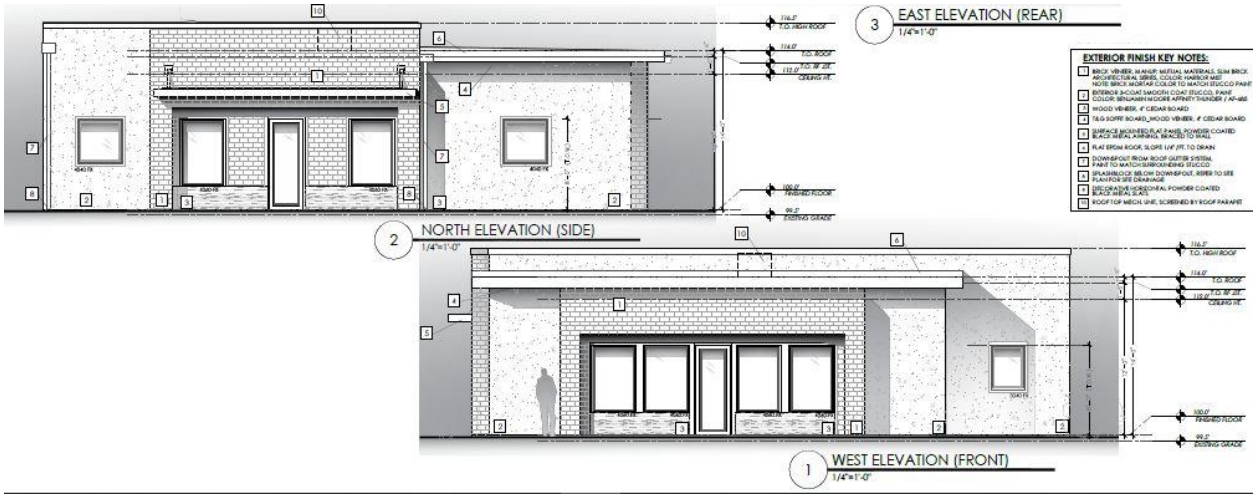
Architectural Design
The building footprint is roughly 50' by 50'. The east elevation of the building has the primary pedestrian entry, but the south and north elevations also include pedestrian entries and a high degree of articulation. These three elevations include material changes, change in the roof plane, transparency, canopies, and other architectural interest. The east elevation of the building provides no pedestrian entry, but still provides articulation with a canopy, windows, and material changes.

A notch in the southeast corner and changes in the roof height break up the overall mass of the building. The building roof is flat, but the roofline varies with changes in height. Windows are clustered around the entries and on the east elevation. Entry and window framing, reveal lines, and changes in material and color provide further articulation on the exterior of the building.

The building also includes canopies, and a horizontal architectural element (on the north elevation) to highlight building entries and create visual interest. Building materials and architectural treatments include the use of stucco, wood paneling, architectural metal accents, and brick veneer.

Figure 3: PUD Elevations





ANALYSIS:

Planned Unit Development

The PUD is subject to the CDDSG and the review criteria outlined in Section 17.28.120 of the Louisville Municipal Code.

CDDSG: 1. Site Planning

This application complies with the standards in this section, including all minimum setbacks and building and site orientation standards. The proposal includes a new pedestrian connection from Hecla Way. It also includes site amenities such as a bench and bike locks. The trash enclosure is located at the rear of the site, to minimize visibility from the public realm. The proposal meets the site standards for site grading and drainage in the CDDSG.

CDDSG: 2. Vehicular Circulation and Parking

Access is accommodated through the shared drive with Napa Auto Parts. The drive aisles can accommodate access for fire and service needs on the property. The parking lot meets design requirements, and locates spaces behind the building to minimize visibility from the public realm. Where parking spaces abut sidewalks, a sidewalk width of 11’ is provided to accommodate vehicle overhang. A question was raised at the Planning Commission meeting about delivery truck access for the Napa Auto Parts store needing to back into Hecla Way creating an unsafe condition. Since the Planning Commission meeting, the applicant has provided a truck turning template to demonstrate delivery truck access for a 47’ truck can be accommodated within the development.

Figure 4: Delivery Truck Plan

CDDSG: 3. Pedestrian and Bicycle Circulation
The applicant proposes pedestrian connections and bicycle parking consistent with the standards of the CDDSG. The application includes bicycle parking that is located on the north side of the building near a pedestrian entrance and a new pedestrian sidewalk with access from Hecla Way is provided. The layout of the parking lot minimizes pedestrian crossings to avoid pedestrian/vehicle conflicts.

CDDSG: 4. Architectural Design
The PUD properly locates entries and service areas. Building height is in character with the area, and at 17', is well below the maximum allowed height of 35'. The building incorporates architectural features to reduce the apparent massing of the building including

material changes, roofline variation, framing of windows and doors, and canopies. The orientation of the building maximizes architectural interest from the public realm, with pedestrian entries highlighted by three-dimensional projections and material changes. The dumpster is located at the rear of the property, and is screened by an enclosure.

CDDSG: 5. Landscape Design
The application complies with standards in the CDDSG for perimeter landscaping adjacent to abutting property, parking lot landscaping, and loading and service area screening. The plan also accommodates the 30' landscaped buffer on the east side of the property to help minimize impacts on the adjacent residential neighborhood.

CDDSG: 6. Screen Walls and Fences
The application includes a 6' screen wall located in the landscaping buffer on the east side of the property. This wall is textured to provide visual interest, and is flanked by landscaping to soften its appearance. The wall, along with evergreen plantings, will help reduce the impact of headlights and noise on the residential neighborhood.

CDDSG: 8. Exterior Site Lighting
The application includes wall mounted and pole mounted full cut-off LED light fixtures that will reduce light glare and safely light the property. The light fixtures include back light controls. Staff recommend the following condition to the approval:

- That physical backshields be added to the pole mounted light fixtures, or that a new light fixture model that does includes physical backshields be used in place to those currently proposed for the pole mounted lights.

Waiver Compliance with 17.28.110
No waivers are required for this PUD.

Compliance with 17.28.120
Section 17.28.120 of the Louisville Municipal Code lists 28 criteria for PUDs that must be satisfied or found not applicable in order to approve a PUD.

PUBLIC COMMENTS:
Public comments received by staff are included as Attachments 8 and 9. Some comments are specific to earlier versions of the proposed PUD, so may have comments on site design elements no longer included in the proposal.

PLANNING COMMISSION RECOMMENDATIONS:
The Planning Commission held a public hearing on the request on July 16, 2020 and voted 5-2 to recommend approval of the request. The minutes from this meeting are included as Attachment 7.

STAFF RECOMMENDATION:
Staff recommends approval of Resolution 70, Series 2020 approving a request for an amendment to the Napa Auto Parts Planned Unit Development with the following conditions:

- That physical backshields be added to the pole mounted light fixtures, or that a new light fixture model that does includes physical backshields be used in place to those currently proposed for the pole mounted lights.
- That a note be added to the cover page indicating that Lot 4b will accommodate delivery truck access for Lot 4a.

ATTACHMENTS:
1. Resolution No.70, Series 2020
2. Application Materials
3. Louisville Plaza General Development Plan
4. First Amendment Lot 4, Louisville Plaza Filing No.2
5. Final Planned Unit Development
6. Delivery Truck Plan
7. July 16, 2020 Planning Commission Minutes
8. Public Comments (from Planning Commission Hearing)
9. Public Comments (for City Council Hearing)
10. Presentation

STRATEGIC PLAN IMPACT:

☐	**Financial Stewardship & Asset Management**	☐	**Reliable Core Services**
☒	**Vibrant Economic Climate**	☐	**Quality Programs & Amenities**
☐	**Engaged Community**	☐	**Healthy Workforce**
☐	**Supportive Technology**	☐	**Collaborative Regional Partner**

APPENDIX: PUD Criteria Analysis – Napa Auto Parts PUD 1st Amendment

Criteria 17.28.120 (A)	Finding	Narrative
1. An appropriate relationship to the surrounding area.	Compliant	The use is appropriate for the area and permitted in the PC zone district. The site and building design are compatible with other surrounding properties. The screen wall and 30 foot landscape buffer

		screens the development from the nearby residential units.
2. Circulation in terms of the internal street circulation system, designed for the type of traffic generated, safety, separation from living areas, convenience, access, and noise and exhaust control. Proper circulation in parking areas in terms of safety, convenience, separation and screening.	Compliant	The application provides for adequate and safe internal circulation. The City's engineering division and Fire District have reviewed the parking circulation and driveway locations and have no objections to the proposal.
3. Consideration and provision for low and moderate-income housing	Not applicable	The property is PC, and senior residential is allowed. No residential development is proposed.
4. Functional open space in terms of optimum preservation of natural features, including trees and drainage areas, recreation, views, density relief and convenience of function	Compliant	The PUD complies with landscape requirements in the CDDSG.
5. Variety in terms of housing types, densities, facilities and open space	Not applicable	The property is for commercial development. No residential development is proposed.
6. Privacy in terms of the needs of individuals, families and neighbors	Compliant	The PUD complies with site planning provisions in the CDDSG, assuring appropriate privacy of neighboring properties. A six foot solid screen wall is proposed along the north, east and south sides of the parking lot to buffer the parking from the surrounding residential neighborhood, and City open space and trail corridor.
7. Pedestrian and bicycle traffic in terms of safety, separation, convenience, access points of destination and attractiveness	Compliant	The PUD complies with pedestrian and bicycle requirements in the CDDSG, ensuring adequate pedestrian and bicycle access. There are direct sidewalk connections provided between the building and adjacent public street.
8. Building types in terms of appropriateness to density, site relationship and bulk	Compliant	The PUD complies with the site planning provisions and architectural standards in the

		CDDSG, and is compatible with surrounding development.
9. Building design in terms of orientation, spacing, materials, color, texture, storage, signs and lighting	Compliant	The PUD complies with the architectural design requirements in the CDDSG. The design incorporates sufficient articulation and building mass variation, as well as successful site organization.
10. Landscaping of total site in terms of purpose, such as screening, ornamental types used, and materials used, if any; and maintenance, suitability and effect on the neighborhood	Compliant	The PUD complies with landscape requirements in the CDDSG ensuring adequate screening and is compatible for the area.
11. Compliance with all applicable development design standards and guidelines and all applicable regulations pertaining to matters of state interest, as specified in chapter 17.32	Compliant	The PUD complies with all applicable development standards and guidelines.
12. None of the standards for annexation specified in chapter 16.32 have been violated	Not applicable	The property was not recently annexed.
13. Services including utilities, fire and police protection, and other such services are available or can be made available to adequately serve the development specified in the final development plan	Compliant	The Public Works Department and Louisville Fire District reviewed the PUD and it meets their requirements.

Criteria 17.28.120 (B)	Finding	Narrative
1. Development shall be in accordance with the adopted elements of the comprehensive development plan of the city, and in accordance with any adopted development design standards and guidelines.	Compliant	The PUD complies with the adopted elements of the comprehensive plan, and the adopted development design standards and guidelines.
2. No structures in a planned unit development shall encroach upon the floodplain. Existing bodies of water and existing stream courses shall not be channelized or altered	Compliant	The property is not located in a floodplain, nor are there any existing bodies of water in the area.

in a planned unit development plan.		
3. No occupied structure shall be located on ground showing severe subsidence potential without adequate design and study approved specifically by the city.	Compliant	There is no known subsidence on the property.
4. The proposal should utilize and preserve existing vegetation, land forms, waterways, and historical or archeological sites in the best manner possible. Steep slopes and important natural drainage systems shall not be disrupted. How the proposal meets this provision, including an inventory of how existing vegetation is included in the proposal, shall be set forth on the landscape plan submitted to the city.	Compliant	The PUD is appropriate for the context of the existing conditions of the property. The site is relatively flat and is within a developed commercial area and not adjacent to any preservation areas.
5. Visual relief and variety of visual sitings shall be located within a development in the overall site plan. Such relief shall be accomplished by building placements, shortened or interrupted street vistas, visual access to open space and other methods of design.	Compliant	The PUD complies with site planning requirements in the CDDSG, ensuring proper building placement and access to open space.
6. Open space within the project shall be located in such a manner as to facilitate pedestrian use and to create an area that is usable and accessible to residents of surrounding developments.	Compliant	The PUD complies with requirements in the CDDSG.
7. Street design should minimize through traffic passing residential units. Suggested standards with respect to paving widths, housing setbacks and landscaping are set forth in public works standards of the city and applicable development design standards and guidelines. The system of streets, including parking lots,	Compliant	The PUD complies with requirements in the CDDSG, ensuring properly designed landscaping adjacent to public streets.

shall aid the order and aesthetic quality of the development.		
8. There shall exist an internal pedestrian circulation system separate from the vehicular system such that allows access to adjacent parcels as well as to parks, open space or recreation facilities within the development. Pedestrian links to trail systems of the city shall be provided.	Compliant	The PUD complies with bicycle and pedestrian requirements in the CDDSG, ensuring adequate pedestrian and bicycle access.
9. The project and development should attempt to incorporate features which reduce the demand for water usage.	Compliant	The PUD proposes appropriate use of water.
10. Landscape plans shall attempt to reduce heating and cooling demands of buildings through the selection and placement of landscape materials, paving, vegetation, earth forms, walls, fences, or other materials.	Compliant	The PUD complies with landscape requirements in the CDDSG, providing for shading of parking and pedestrian walkways.
11. Proposed developments shall be buffered from collector and arterial streets. Such buffering may be accomplished by earthen berms, landscaping, leafing patterns, and other materials. Entrance islands defining traffic patterns along with landscaping shall be incorporated into entrances to developments.	Compliant	The PUD complies with the requirements of the CDDSG and includes adequate landscaping and buffering from adjacent streets.
12. There shall be encouraged the siting of lot arrangement, building orientation and roof orientation in developments so as to obtain the maximum use of solar energy for heating.	Compliant	The PUD provides unshaded roof structures so that solar energy may be utilized in the future.
13. The overall PUD shall provide a variety of housing types.	Not applicable	Housing is not proposed.
14. Neighborhoods within a PUD shall provide a range of housing size.	Not applicable	Housing is not proposed.
15. Architectural design of buildings shall be compatible in	Compliant	The PUD proposes architecture that is compatible in design with

design with the contours of the site, compatible with surrounding designs and neighborhoods, shall promote harmonious transitions and scale in character in areas of different planned uses, and shall contribute to a mix of styles within the city.		the contours of the site, with surrounding designs and neighborhoods.

RESOLUTION NO. 70
SERIES 2020

A RESOLUTION APPROVING AN AMENDMENT TO THE NAPA AUTO PARTS FINAL PLANNED UNIT DEVELOPMENT FOR LOUISVILLE PLAZA FILING NO.2, LOT 4, FIRST AMENDMENT, LOT 4B AT 1413 HECLA WAY

WHEREAS, there has been submitted to the Louisville Planning Commission an application for an amendment to a Final Planned Unit Development to allow construction of an commercial building and associated site improvements; and

WHEREAS, City staff has reviewed the information submitted and found that the application complies with the Louisville subdivision and zoning regulations and other applicable sections of the Louisville Municipal Code; and

WHEREAS, after a duly noticed public hearing on July 9, 2020, where evidence and testimony were entered into the record, including the findings in the Louisville Planning Commission Staff Report dated June 25, 2020, the Planning Commission recommended approval the PUD, with the following condition:

- That physical backshields be added to the pole mounted light fixtures, or that a new light fixture model that does includes physical backshields be used in place to those currently proposed for the pole mounted lights.
- That a note be added to the cover page indicating that Lot 4b will accommodate delivery truck access for Lot 4a.

WHEREAS, City Council has reviewed the application, including the recommendation of the Planning Commission and finds that said Final Plat and Planned Unit Development should be approved.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Louisville, Colorado does hereby approve and application for an amendment to a Final Planned Unit Development to allow construction of a commercial building and associated site improvements.

PASSED AND ADOPTED this 22nd day of September, 2020.

By: _____
Ashley Stolzmann, Mayor

Attest: _____
Meredyth Muth, City Clerk

City of Louisville
COLORADO • SINCE 1878

Department of Planning and Building Safety

749 Main Street • Louisville CO 80027 • 303.335.4592 • www.louisvilleco.gov

ELECTRONIC LAND USE HEARING REQUEST CASE NO. _____

APPLICANT INFORMATION

Firm: 6 Eyed Jack LLC

Contact: Brandon Banks

Address: 1940 Blake St #201
Denver CO 80202

Mailing Address: 1940 Blake St #201
Denver CO 80202

Telephone: 773-220-5786

Fax: _____

Email: brandonbanks066@gmail.com

OWNER INFORMATION

Firm: Same as applicant info

Contact: _____

Address: _____

Mailing Address: _____

Telephone: _____

Fax: _____

Email: _____

REPRESENTATIVE INFORMATION

Firm: Emilia Construct

Contact: Jessica Emilia

Address: 2606 S Josephine
Denver CO 80210

Mailing Address: _____

Telephone: 720-434-3980

Fax: _____

Email: jessica@emiliaconstruct.com

PROPERTY INFORMATION

Common Address: 1411 Hecla Way

Legal Description: Lot _____ Blk _____

Subdivision Lot 4B First Amendment Lot 4,Louisvvill plaza Fiiing 2

Area: _____ Sq. Ft.

TYPE (S) OF APPLICATION

- ☐ Annexation
- ☐ Zoning
- ☐ Preliminary Subdivision Plat
- ☐ Final Subdivision Plat
- ☐ Minor Subdivision Plat
- ☐ Preliminary Planned Unit Development (PUD)
- ☐ Final PUD
- ☑ Amended PUD
- ☐ Administrative PUD Amendment
- ☐ Special Review Use (SRU)
- ☐ SRU Amendment
- ☐ SRU Administrative Review
- ☐ Temporary Use Permit: _____
- ☐ CMRS Facility: _____
- ☐ Other: (easement / right-of-way; floodplain; variance; vested right; 1041 permit; oil / gas production permit)

I hereby request the public hearing(s) on this application be scheduled to be conducted by Electronic Participation in accordance with the attached Resolution No. 30, Series 2020, as adopted by the City Council on April 7, 2020, if such hearing(s) can be scheduled during a time period when in-person meetings are not being held due to a health epidemic or pandemic. I acknowledge that holding a quasi-judicial hearing by Electronic Participation may present certain legal risks and involves an area of legal uncertainty, and that having this application heard at a meeting held by Electronic Participation is optional and undertaken at my own risk. I also understand that in-person meetings are preferred for quasi-judicial hearings, and that even if electronic hearing(s) are scheduled, this application will be heard at an in-person meeting if in-person meetings have resumed by the scheduled hearing date(s). I further agree to defend and indemnify the City of Louisville in any action that may arise out of, or in connection with, conducting the hearing by Electronic Participation.

SIGNATURES & DATE

Applicant: _____

Print: Brandon Banks 6/5/2020

Owner: _____

Print: Brandon Banks 6/5/2020

Representative: _____

Print: Jessica Emilia

CITY STAFF USE ONLY

- ☐ Electronic Hearing Approved: _____
- ☐ Date(s) of Hearing(s): _____

City of Louisville
COLORADO · SINCE 1878

Department of Planning and Building Safety

749 Main Street • Louisville CO 80027 • 303.335.4592 • www.louisvilleco.gov

LAND USE APPLICATION

CASE NO. _____

APPLICANT INFORMATION

Firm: Emilia Construct LLC
Contact: Jessica Gillespie
Address: 26006 S. Josephine st
Denver CO 80210
Mailing Address:
Telephone: 720-434-3980
Fax:
Email: Jessica@emiliaconstruct.com

OWNER INFORMATION

Firm: 6 eyed Jack LLC
Contact: Brandon E. Banks
Address: 1777 Newatta St. Unit 1101
Denver CO 80202
Mailing Address:
Telephone: 773-220-5786
Fax:
Email: Brandonbanks0606@gmail.com

REPRESENTATIVE INFORMATION

Firm: NA
Contact:
Address:
Mailing Address:
Telephone:
Fax:
Email:

PROPERTY INFORMATION

Common Address: 1411 Hecla Way
Legal Description: Lot 4B Amend 4 Blk
Subdivision Louisville Plaza Filing 2
Area: _____ Sq. Ft.

TYPE (S) OF APPLICATION

- ☐ Annexation
- ☐ Zoning
- ☐ Preliminary Subdivision Plat
- ☐ Final Subdivision Plat
- ☐ Minor Subdivision Plat
- ☐ Preliminary Planned Unit Development (PUD)
- ☐ Final PUD
- ☐ Amended PUD
- ☐ Administrative PUD Amendment
- ☐ Special Review Use (SRU)
- ☐ SRU Amendment
- ☐ SRU Administrative Review
- ☐ Temporary Use Permit: _____
- ☐ CMRS Facility: _____
- ☐ Other: (easement / right-of-way; floodplain; variance; vested right; 1041 permit; oil / gas production permit)

PROJECT INFORMATION

Summary: As submitted to the City, the Applicant intends to construct one new retail building on Lot 4-B. The building will be a one story retail marijuana store, approximately 2,500 square feet in size. The commercial building will be sited along the southern portion of Lot 4-B, with 20 parking spaces, two of which are designated as handicapped spaces, along the east and north sides of the lots.

Current zoning: P-C Proposed zoning: P-C

SIGNATURES & DATE

Applicant:
Print: Jessica Gillespie
Owner:
Print: Brandon Banks
Representative: NA
Print:

CITY STAFF USE ONLY

- ☐ Fee paid: _____
- ☐ Check number: _____
- ☐ Date Received: _____

6 eyed jack, llc 1777 wewatta street,
suite 1101 denver, co 80202

October 18,
2019

City of Louisville Planning
Department 749 Main Street
Louisville, CO 80027

Applicant s Written Statement – Amendment(s) to the existing Napa Auto Parts Planned Unit Development (PUD)

To Whom It May Concern:

The Applicant, 6 Eyed Jack LLC, hereby submits its written statement in connection with its request to amend the existing Napa Auto Parts PUD what is currently Lot 4-B. The address of Lot 4-B is 1411 Hecla Way, Louisville, CO, and the legal description as currently existing is Lot 4-B, First Amendment Lot 4, Louisville Plaza Filing 2, City of Louisville, County of Boulder, State of Colorado. Included with this statement is the proposed PUD map amendment for consideration. Also, please allow this letter to provide confirmation that the City may provide comments and questions to Jessica Gillespie, Emilia Construct, 2606 S Josephine St Denver CO 80210, Mobile: 720.434.3980; Email: jessica@emiliaconstruct.com. Ms. Gillespie is authorized on behalf of the Applicant to submit this letter and the PUD amendment documents which authorization shall remain in place until revoked by the Applicant in writing to the City.

As submitted to the City, the Applicant intends to construct one new retail building on Lot 4-B. The building will be a one story retail marijuana store, approximately 2,500 square feet in size. The commercial building will be sited along the southern portion of Lot 4-B, with 20 parking spaces, two of which are to be designated as handicapped spaces, along the east and north sides of the lots. The PUD amendment retains the commercial use of the property and includes the Napa Auto Parts store that currently exists on Lot 4-A as there are shared access and site amenities, including a 24' wide easement between Lot 4-A and 4-B. The owner of the Napa Auto Parts lot has concurred with the Applicant's request for the PUD Amendment.

The list of owners of abutting properties within 500 feet of the new proposed lots are:

LOT 4A, FIRST AMENDMENT LOT 4 LOUISVILLE PLAZA FLG 2 (the Napa Auto Parts Lot):
NEW BULL LLC 10164 EMPIRE DR LAFAYETTE, CO 80026

TRACT B, LOUISVILLE PLAZA FLG 2 (property to the north):

TKG LOUISVILLE COLORADO DEVELOPMENT LLC 211 N STADIUM BLVD SUITE 201 COLUMBIA MO 65203

NORTH END BLK 15 ROW HOUSE CONDOS (property immediately to the east):

Unit 1: RUGGIERO EMILIO PERNA 1451 HECLA WAY LOUISVILLE CO 80027

Unit 2: CHERNIKOFF LAURA R ET AL MCCLANAHAN MARSHA L ET AL CHERNIKOFF DAVID B ET AL 1459 HECLA WAY LOUISVILLE CO 80027

Unit 3: HENDERSON BRADY M & MONIQUE M 1467 HECLA WAY LOUISVILLE CO 80027

Unit 4: CHAMBERLIN WILLIAM H ET AL YUAN YUAN ET AL 1475 HECLA WAY LOUISVILLE, CO 80027

Unit 5: TURVEY TRUDY A 1483 HECLA WAY LOUISVILLE CO 80027

Unit 6: GINTCHIN TZVETANKA ATANASSOVA & LAZAR DIMITROV 491 HECLA WAY LOUISVILLE CO 80027

OUTLOTS 15 AND 16, NORTH END PARCEL 1 OT H & OT K RPLT (property immediately to the east):

NORTH END RESIDENTIAL MASTER

ASSOCIATION 5723 ARAPAHOE AVE STE B2
BOULDER, CO 80303

LOT 2, BLK 16, NORTH END PARCEL 1 OT H & OT K RPLT (property immediately to the east): CATHCART MARK S 1763 SWEET CLOVER LN LOUISVILLE CO 80027

LOT 1, BLK 16, NORTH END PARCEL 1 OT H & OT K RPLT (property immediately to the east):
HERNANDEZ MICHELLE MOORE ET AL HERNANDEZ ALEJANDRO EZEQUIEL ET AL 1775 SWEET CLOVER LN LOUISVILLE CO 80027

LOT 16 BLK 17 NORTH END PARCEL 1 OT H & OT K RPLT (property to the east and north): SCIOLINO ANTHONY J & GLORIA S 14 GREENPOINT TR PITTSFORD NY 14534-1088

LOT 16 BLK 17 NORTH END PARCEL 1 OT H & OT K RPLT (property to the east and north): JONES LESLIE A G & GREGORY A 1809 SWEET CLOVER LN LOUISVILLE CO 80027

The Applicant intends to commence its construction drawings after receipt of the first submittal review comments. A contractor has not yet been selected for the buildings, but we currently anticipate breaking ground in March, 2020.

Please do not hesitate to contact the undersigned with any questions or if you need additional information regarding the proposed development.

Best,

6 Eyed Jack, LLC

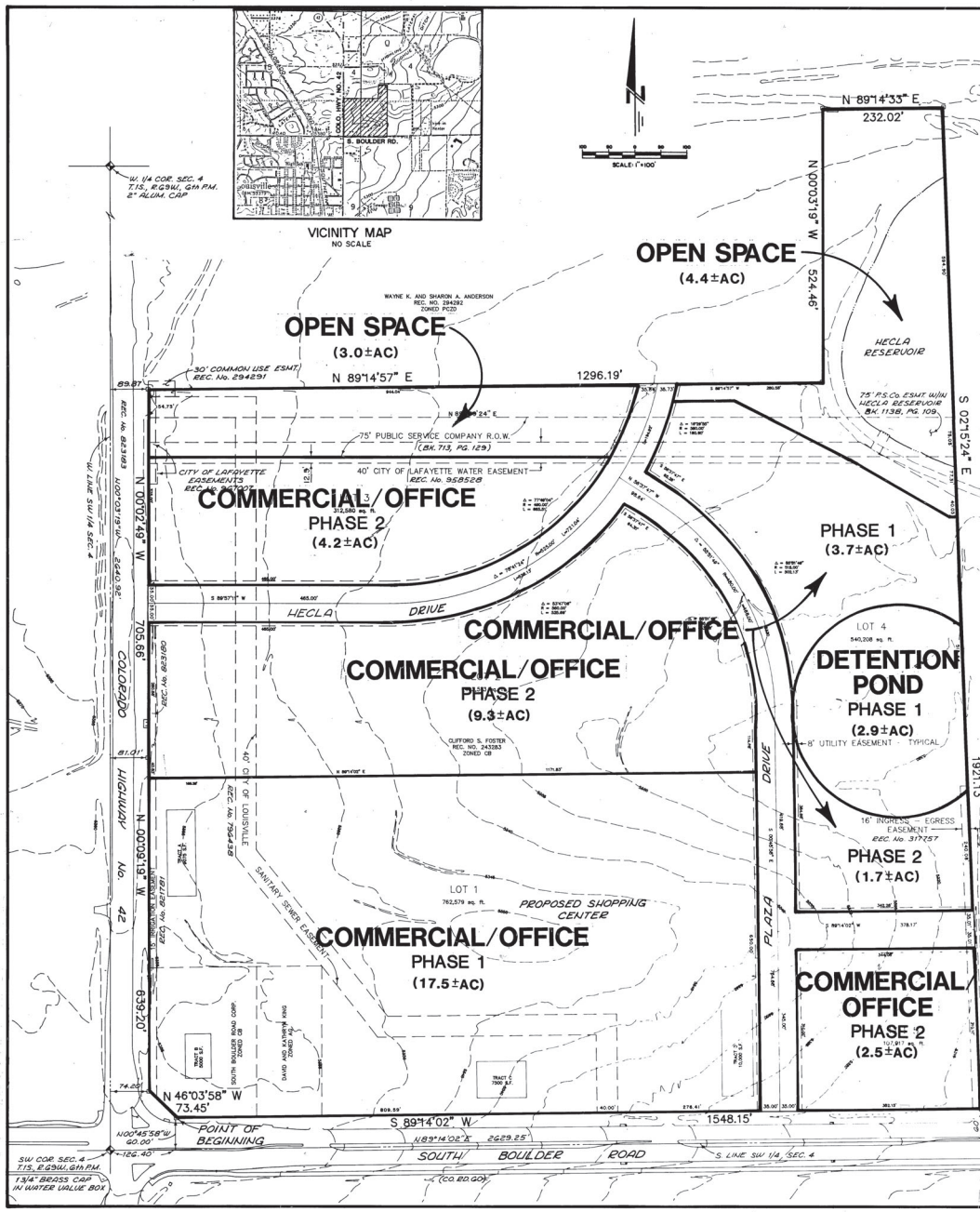
By: _____ Name: _____ Its: _____

cc: Jessica Emilia (via e-mail)

Brandon Banks Owner

GENERAL DEVELOPMENT PLAN
LOUISVILLE PLAZA

A PART OF THE SW 1/4 OF SECTION 4 T1S, R69W, 6th P.M.
CITY OF LOUISVILLE, BOULDER COUNTY, COLORADO



PERMITTED USE

COMMERCIAL AND OFFICE

USES PERMITTED:

1. ANY RETAIL TRADE OR SERVICE BUSINESS
2. PROFESSIONAL, BUSINESS AND ADMINISTRATIVE OFFICES
3. MOTELS AND HOTELS
4. CULTURAL FACILITIES, SUCH AS MUSEUMS, THEATERS, ART GALLERIES AND CHURCHES
5. PEDESTRIAN PLAZAS AND PEDESTRIAN WAYS, INCLUDING SUCH AMENITIES AS OUTDOOR ART EXHIBIT FACILITIES, STATUARY, FOUNTAINS AND LANDSCAPING FEATURES
6. OUTDOOR SPECIALTY USES, INCLUDING SIDEWALK CAFES AND OUTDOOR MARKETPLACES TO PROVIDE UNIQUE CONGREGATING PLACES FOR SALES AND SHOPPER INTERESTS
7. RECREATIONAL FACILITIES, BOTH INDOORS AND OUTDOORS, SUCH AS ICE SKATING AND ROLLER SKATING RINKS WHICH MAY BE DESIGNED AS INTEGRAL PARTS OF A CENTER
8. RESTAURANTS, BOTH INDOOR AND DRIVE-IN TYPES, FOOD-TO-GO FACILITIES, SIDEWALK CAFES
9. HOSPITALS AND MEDICAL CLINICS
10. TRANSPORTATION TERMINALS, PARKING LOTS AND PARKING BUILDINGS
11. ANIMAL HOSPITALS AND CLINICS
12. AUTOMOBILE SERVICE STATIONS, SUBJECT TO PRESCRIBED PERFORMANCE AND DEVELOPMENT STANDARDS
13. NURSING AND REST HOMES
14. SMALL AND LARGE CHILD CARE CENTERS
15. FINANCIAL OFFICES, INCLUDING BANKS AND SAVINGS AND LOANS
16. ACCESSORY STRUCTURES AND USES NECESSARY AND CUSTOMARILY INCIDENTAL TO THE USES LISTED IN THIS SECTION
17. GOVERNMENTAL AND PUBLIC FACILITIES
18. RESEARCH/OFFICE AND CORPORATE USES, AND FACILITIES FOR THE MANUFACTURING, FABRICATION, PROCESSING, OR ASSEMBLY OF SCIENTIFIC OR TECHNICAL PRODUCTS, OR OTHER PRODUCTS, IF SUCH USES ARE COMPATIBLE WITH SURROUNDING AREAS. IN ADDITION, SUCH FACILITIES SHALL BE COMPLETELY ENCLOSED AND ANY NOISE, SMOKE, DUST, ODOR, OR OTHER ENVIRONMENTAL CONTAMINATION PRODUCED BY SUCH FACILITIES, CONFINED TO THE LOT UPON WHICH SUCH FACILITIES ARE LOCATED AND CONTROLLED IN ACCORDANCE WITH ALL APPLICABLE CITY, STATE, OR FEDERAL REGULATIONS.
19. OTHER USES AS ESTABLISHED BY THE CITY COUNCIL AS FOUND TO BE SPECIFICALLY COMPATIBLE FOR COMMERCIAL AND OFFICE PLANNING AREAS.
20. TWO RESIDENTIAL UNITS. UPON CHANGE OF OWNERSHIP OR USE, THE TWO UNITS MAY BE CONVERTED TO SIT-DOWN RESTAURANTS.

LEGAL DESCRIPTION

A PART OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF LOUISVILLE, BOULDER COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SOUTHWEST QUARTER OF SECTION 4; THENCE N89°14'02"E ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF SECTION 4, A DISTANCE OF 186.40 FEET; THENCE N00°45'58"W, A DISTANCE OF 60.00 FEET TO THE POINT OF INTERSECTION OF THE NORTHERLY RIGHT-OF-WAY OF SOUTH BOULDER ROAD AND THE EASTERLY RIGHT-OF-WAY OF STATE HIGHWAY 42, SAID POINT BEING THE POINT OF BEGINNING; THENCE ALONG SAID EASTERLY RIGHT-OF-WAY OF STATE HIGHWAY 42, THE FOLLOWING THREE (3) COURSES:

1. N46°03'58"W, A DISTANCE OF 73.45 FEET;
2. N00°09'19"W, A DISTANCE OF 639.20 FEET;
3. N00°02'49"W, A DISTANCE OF 705.66 FEET

TO THE SOUTHERLY LINE OF THAT TRACT OF LAND DESCRIBED IN A DEED RECORDED IN BOULDER COUNTY AS RECEPTION NO. 294291 FILM 1023; THENCE N89°14'57"E ALONG SAID SOUTHERLY LINE, A DISTANCE OF 1296.19 FEET; THENCE N00°03'19"W ALONG THE EASTERLY LINE OF SAID TRACT AND PARALLEL WITH THE WEST LINE OF SAID SOUTHWEST QUARTER OF SECTION 4, A DISTANCE OF 524.46 FEET TO A POINT 660.00 FEET SOUTH OF THE EAST-WEST CENTERLINE OF SAID SECTION 4; THENCE N89°14'33"E AND PARALLEL WITH THE EAST-WEST CENTERLINE OF SAID SECTION 4, A DISTANCE OF 232.02 FEET TO THE WEST LINE OF THAT TRACT OF LAND DESCRIBED IN A DEED RECORDED IN BOULDER COUNTY AS RECEPTION NO. 317757 FILM 1044; THENCE S02°15'24"E ALONG SAID WEST LINE, A DISTANCE OF 1921.13 FEET TO THE NORTHERLY RIGHT-OF-WAY OF SOUTH BOULDER ROAD; THENCE S89°14'02"W PARALLEL WITH AND 60.00 FEET NORTHERLY OF THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF SECTION 4 AND ALONG THE NORTHERLY RIGHT-OF-WAY OF SOUTH BOULDER ROAD, A DISTANCE OF 1548.15 FEET TO THE POINT OF BEGINNING CONTAINING 2,384,682 SQUARE FEET OR 53.366 ACRES, MORE OR LESS.

OWNERS

OWNER: SOUTH BOULDER ROAD CORPORATION

ROBERT B. BRISNEHAN, JR.

STATE OF COLORADO)
COUNTY OF Boulder)

THE ABOVE FOREGOING INSTRUMENT WAS EXECUTED BEFORE ME THIS 14th DAY OF June 1991, BY ROBERT B. BRISNEHAN, JR., REPRESENTATIVE FOR SOUTH BOULDER ROAD CORPORATION.

WITNESS MY HAND AND OFFICIAL SEAL. MY COMMISSION EXPIRES: 12/6/94

NOTARY PUBLIC

OWNER: LOUISVILLE PLAZA, INC.

BY: PETER M. CUDLIP, VICE PRESIDENT

STATE OF COLORADO)
COUNTY OF Denver)

THE ABOVE FOREGOING INSTRUMENT WAS EXECUTED BEFORE ME THIS 11th DAY OF June, 1991, BY PETER M. CUDLIP, VICE PRESIDENT, OF LOUISVILLE PLAZA, INC.

WITNESS MY HAND AND OFFICIAL SEAL. MY COMMISSION EXPIRES: August

NOTARY PUBLIC

NOTARY PUBLIC BONNIE SUPAN STATE OF COLORADO

PLANNING COMMISSION CERTIFICATE

APPROVED THIS 11th DAY OF September, 1990 BY THE PLANNING COMMISSION OF THE CITY OF LOUISVILLE, COLORADO. RESOLUTION NO. 21 SERIES 1990.

CHAIRMAN SECRETARY

CITY COUNCIL CERTIFICATE

APPROVED THIS 6th DAY OF November, 1990 BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO. RESOLUTION NO. 1035 SERIES 1990.

MAYOR CITY CLERK

CLERK AND RECORDER CERTIFICATE

COUNTY OF BOULDER)
) SS.
STATE OF COLORADO)

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED IN MY OFFICE AT 9:23 O'CLOCK, A.M., THIS 1st DAY OF July, 1991, AND IS DULY RECORDED IN PLAN FILE P-26 F-1 #22 FEE $10.00, PAID _____, FILM NO. 1080, RECEPTION NO. 1113011.

RECORDER DEPUTY

Colorado Land Consultants, Inc.
Planning/Engineering/Land Surveying
8480 E. Orchard Road
Suite 2000
Englewood, Colorado 80111
(303) 770-5600
FAX (303) 770-2349

JOB No. 524
JULY, 1990

P 26 F 1 #22

LOUISVILLE PLAZA
GENERAL DEVELOPMENT PLAN
11/90

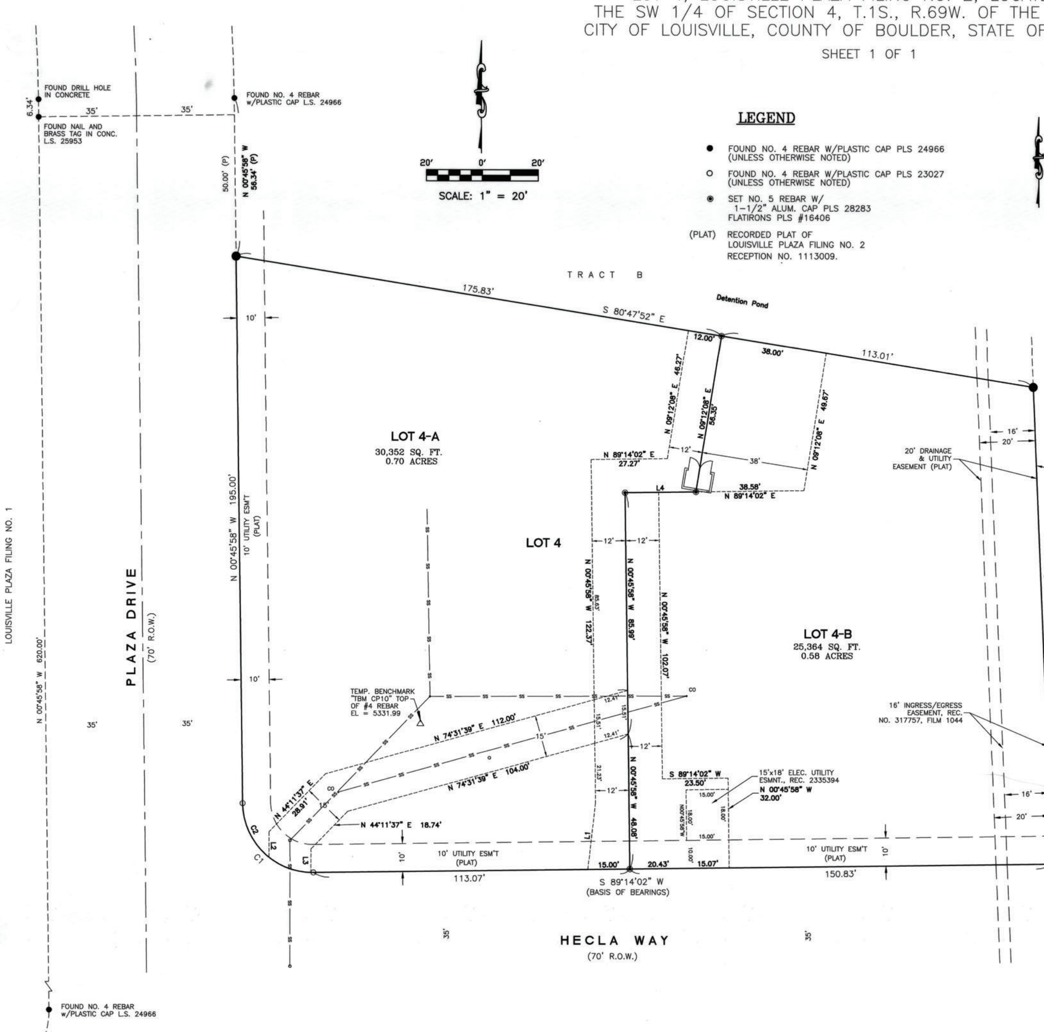
DRAWING NUMBER

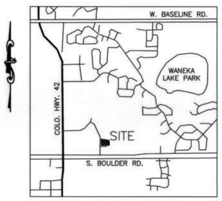
PLAN-HOLD CORPORATION • IRVINE, CALIFORNIA

9011130011 07/01/91 09:23 AM REAL ESTATE RECORDS
F1680 CHARLOTTE HOUSTON BOULDER CNTY CO RECORDER

FIRST AMENDMENT LOT 4, LOUISVILLE PLAZA FILING NO. 2

LOT 4, LOUISVILLE PLAZA FILING NO. 2, LOCATED IN
THE SW 1/4 OF SECTION 4, T.1S., R.69W. OF THE 6TH P.M.,
CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO





VICINITY MAP
NO SCALE

LINE	BEARING	DISTANCE
L1	N 06°26'52" E	23.89'
L2	N 00°04'53" W	9.08'
L3	N 00°04'53" W	8.40'
L4	N 89°14'02" E	25.35'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE	TANGENT
C1	25.00'	39.27'	35.36'	N 45°45'58" W	90°00'00"	25.00'
C2	25.00'	22.17'	21.45'	N 26°10'18" W	50°48'40"	11.87'

BASIS OF BEARING:

THE SOUTH LINE OF LOT 4, LOUISVILLE PLAZA FILING NO. 2, ASSUMED TO BEAR SOUTH 89°14'02" WEST AS MONUMENTED AND SHOWN HEREON.

DEDICATION:

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED BEING THE OWNER OF LOT 4, LOUISVILLE PLAZA FILING NO. 2, A PART OF THE SOUTHWEST 1/4 OF SECTION 4, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, CITY OF LOUISVILLE, BOULDER COUNTY, COLORADO AND BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 4;
THENCE S 89°14'02" W ON THE SOUTH LINE OF SAID LOT 4 A DISTANCE OF 263.90 FEET TO THE BEGINNING OF A TANGENT CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 25.00 FEET, A DELTA OF 90°00'00" AND THE CHORD OF SAID CURVE BEARS N 45°45'58" W A DISTANCE OF 35.36 FEET;
THENCE ON THE ARC OF SAID CURVE A DISTANCE OF 39.27 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF PLAZA DRIVE;
THENCE N 00°45'58" W ON SAID EAST RIGHT-OF-WAY LINE A DISTANCE OF 195.00 FEET;
THENCE S 80°47'52" E A DISTANCE OF 288.84 FEET TO THE WEST LINE OF A TRACT OF LAND DESCRIBED IN DEED RECORDED IN BOULDER COUNTY, COLORADO AT RECEPTION NO. 317757, FILM 1044;
THENCE S 02°15'24" E ON SAID WEST LINE A DISTANCE OF 170.06 FEET TO THE POINT OF BEGINNING.

CONTAINS 55,716 SQUARE FEET OR 1.279 ACRES, MORE OR LESS.

HAS LAID OUT, SUBDIVIDED AND PLATTED SAID LAND AS PER DRAWING HEREON CONTAINED UNDER THE NAME AND STYLE OF "FIRST AMENDMENT LOT 4, LOUISVILLE PLAZA FILING NO. 2" A SUBDIVISION OF A PART OF THE CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO, AND BY THESE PRESENTS DO HEREBY DEDICATE TO THE CITY OF LOUISVILLE AND THE PUBLIC, THE INGRESS-EGRESS AND FIRE LANE EASEMENTS AS SHOWN ON THE ACCOMPANYING PLAT FOR VEHICULAR, PEDESTRIAN AND EMERGENCY ACCESS, AS SHOWN ON THE ACCOMPANYING PLAT FOR THE PUBLIC USE THEREOF FOREVER AND DOES FURTHER DEDICATE TO THE USE OF THE CITY OF LOUISVILLE AND ALL MUNICIPALLY OWNED AND/OR FRANCHISED UTILITIES AND SERVICES THOSE PORTIONS OF SAID REAL PROPERTY WHICH ARE SO DESIGNATED AS EASEMENTS AND RIGHT-OF-WAYS FOR THE CONSTRUCTION, INSTALLATION, OPERATION, MAINTENANCE, REPAIR AND REPLACEMENT FOR ALL SERVICES, INCLUDING WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, TELEPHONE AND ELECTRIC LINES, WORKS, POLES AND UNDERGROUND CABLES, GAS PIPELINES, WATER PIPELINES, SANITARY SEWER LINES, STREET LIGHTS, CULVERTS, HYDRANTS, DRAINAGE DITCHES AND DRAINS AND ALL APPURTENANCES THERETO, IT BEING EXPRESSLY UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT ALL EXPENSES AND COSTS INVOLVED IN CONSTRUCTING AND INSTALLING SANITARY SEWER SYSTEM WORKS AND LINES, GAS SERVICE LINES, ELECTRICAL SERVICE WORKS AND LINES, STORM SEWERS AND DRAINS, STREET LIGHTING, GRADING AND LANDSCAPING, CURBS, GUTTERS, STREET PAVEMENT, SIDEWALKS AND OTHER SUCH UTILITIES AND SERVICES SHALL BE GUARANTEED AND PAID FOR BY THE SUBDIVIDER OR ARRANGEMENTS MADE BY THE SUBDIVIDER THEREOF WHICH ARE APPROVED BY THE CITY OF LOUISVILLE, COLORADO, AND SUCH SUMS SHALL NOT BE PAID BY THE CITY OF LOUISVILLE, COLORADO, AND THAT ANY ITEM SO CONSTRUCTED OR INSTALLED WHEN ACCEPTED BY THE CITY OF LOUISVILLE, COLORADO, SHALL BECOME THE SOLE PROPERTY OF SAID CITY OF LOUISVILLE, COLORADO, EXCEPT PRIVATE ROADWAY CURBS, GUTTER AND PAVEMENT AND ITEMS OWNED BY MUNICIPALLY FRANCHISED UTILITIES AND/OR U.S. WEST COMMUNICATIONS, INC. WHICH WHEN CONSTRUCTED OR INSTALLED, SHALL REMAIN THE PROPERTY OF THE OWNER AND SHALL NOT BECOME THE PROPERTY OF THE CITY OF LOUISVILLE, COLORADO.

WITNESS MY HAND AND SEAL THIS 28TH DAY OF July, 2003.

OWNER: Robert P. Mayhoffer
ROBERT P. MAYHOFFER
MEMBER, NEW BULL L.L.C.

NOTARY:

Juliet Wagner, Notary Public
State of Colorado
My Commission Expires 4/15/2007

CITY COUNCIL CERTIFICATE:

APPROVED THIS 1st DAY OF July, 2003, BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO. RESOLUTION NO. 17 SERIES 2003.

MAYOR — CITY CLERK

CITY OF LOUISVILLE SEAL COLORADO

PLANNING COMMISSION CERTIFICATE:

RECOMMENDED APPROVED THIS 10th DAY OF June, 2003 BY THE PLANNING COMMISSION OF THE CITY OF LOUISVILLE, COLORADO.
RESOLUTION NO. 12 SERIES 2003

CHAIRMAN — SECRETARY

CERTIFICATE OF SURVEY:

I, JOHN B. GUYTON, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THIS PLAT OF "FIRST AMENDMENT LOT 4, LOUISVILLE PLAZA FILING NO. 2" WAS PREPARED UNDER MY SUPERVISION AND IS BASED ON A SURVEY MADE APRIL 8, 2003, AND CORRECTLY SHOWS THE LOCATION AND DIMENSIONS OF THE LOTS IN COMPLIANCE WITH C.R.S. 38-50 THROUGH 38-53 GOVERNING THE SUBDIVISION OF LAND.

7/28/03

JOHN B. GUYTON
COLORADO P.L.S. #16406
PRESIDENT FLATIRONS SURVEYING, INC.

NOTES:

1) THIS SURVEY DOES NOT CONSTITUTE A "TITLE SEARCH" BY FLATIRONS SURVEYING, INC. OF THE PROPERTY SHOWN AND DESCRIBED HEREON TO DETERMINE OWNERSHIP OF THIS TRACT OF LAND, COMPATIBILITY OF THIS DESCRIPTION WITH THOSE OF ADJACENT TRACTS OF LAND OR RIGHTS-OF-WAY, EASEMENTS AND ENCUMBRANCES OF RECORD AFFECTING THIS TRACT OF LAND.

2) FIRST AMERICAN HERITAGE TITLE COMPANY COMMITMENT NO. KC82801B01-5, DATED DECEMBER 21, 2001 AT 7:29 A.M. WAS ENTIRELY RELIED UPON FOR EASEMENTS, RIGHTS-OF-WAY AND ENCUMBRANCES AFFECTING THIS PROPERTY.

3) NOTICE: ACCORDING TO COLORADO LAW YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF CERTIFICATION SHOWN HEREON.

4) THE PROPERTY MAY BE SUBJECT TO THE FOLLOWING SCHEDULE B SECTION 2 EXCEPTIONS; COMMITMENT NO. KC82801B01-5.

a) EXCEPTIONS, RESERVATIONS AND CONDITIONS PERTAINING TO THE OIL, GAS AND OTHER MINERALS OF EVERY KIND IN OR BETWEEN SAID PREMISES CONVEYED AND THE EASEMENTS AND RIGHTS CONNECTED THEREWITH, AS SAME APPEARS IN THE DEEDS RECORDED APRIL 16, 1919 IN BOOK 425 AT PAGES 542 AND 543 AND RECORDED IN BOOK 445 AT PAGE 531 AND RECORDED IN BOOK 906 AT PAGE 322.

b) THE EFFECT OF THE GENERAL DEVELOPMENT PLAN FOR LOUISVILLE PLAZA RECORDED JULY 1, 1991 AT RECEPTION NO. 1113011.

c) AN OIL AND GAS LEASE, FROM F.S. DIGRAPPA, JOHN H. BRUNEL AND ROBERT C. ROEHRS AS LESSOR(S) TO ROMAC EXPLORATION COMPANY, INC. AS LESSEE(S) DATED JUNE 25, 1996, RECORDED JULY 8, 1996 AT RECEPTION NO. 01623456, AND ANY AND ALL ASSIGNMENTS THEREOF OR INTERESTS THEREIN.
AFFIRMATIVE PROTECTION AGAINST ITEM NUMBER 13, OF SCHEDULE B, SECTION 2 WILL BE AFFORDED THE PURCHASER BY MEANS OF ENDORSEMENT 100.31.

d) AN OIL AND GAS LEASE, FROM THE ROCKY MOUNTAIN FUEL COMPANY, A DELAWARE CORPORATION AS LESSOR(S) TO MARTIN EXPLORATION MANAGEMENT CORPORATION AS LESSEE(S) DATED APRIL 13, 1981, RECORDED MAY 13, 1981 AT RECEPTION NO. 445889, AND ANY AND ALL ASSIGNMENTS THEREOF OR INTERESTS THEREIN.
AFFIRMATIVE PROTECTION AGAINST ITEM NUMBER 14, OF SCHEDULE B, SECTION 2 WILL BE AFFORDED THE PURCHASER BY MEANS OF ENDORSEMENT 100.31.

e) ORDINANCE NO. 902 AMENDING ZONING TO CB-COMMERCIAL BUSINESS RECORDED SEPTEMBER 2, 1986 AT RECEPTION NO. 00785484.

f) TERMS, CONDITIONS, PROVISIONS, AGREEMENTS AND OBLIGATIONS SPECIFIED UNDER THE DETENTION POND AGREEMENT BY AND BETWEEN SOUTH BOULDER ROAD CORP., A COLORADO CORPORATION AND LOUISVILLE PLAZA, INC., A COLORADO CORPORATION RECORDED JULY 1, 1991 AT RECEPTION NO. 01113013.

g) TERMS, CONDITIONS, PROVISIONS, AGREEMENTS AND OBLIGATIONS CONTAINED IN THE DEVELOPMENT AGREEMENT RECORDED APRIL 30, 2001 AT RECEPTION NO. 2143254.

CLERK AND RECORDER'S CERTIFICATE:

(COUNTY OF BOULDER
STATE OF COLORADO)

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED IN MY OFFICE AT 3:44 O'CLOCK, P.M. THIS 17 TH DAY OF NOVEMBER, 2003, AND IS RECORDED IN PLAN FILE P-59 F-19 #2, FEE $11.00 PAID
FILM NO. RECEPTION #2528300

LINDA N. SALAS
RECORDER — DEPUTY

DRAWN BY: RAYMOND COLE	Flatirons Surveying, Inc. 5717 ARAPAHOE ROAD BOULDER, CO 80303 PHONE: (303) 443-7001 FAX: (303) 443-9830 www.flatsurv.com
DATE: JULY 28, 2003	
FSI JOB NO. 03-42,312	

DRAWING NUMBER

Louisville Plaza Filing #2
Lot 4 Subdivision
Amendment
Page 1 of 1

NAPA AUTO PARTS PUD 1ST AMENDMENT

LOUISVILLE PLAZA FILING NO. 2, LOT 4, FIRST AMENDMENT, LOT 4-B

1413 HECLA WAY

LOCATED IN THE SW 1/4 OF SECTION 4, T1S, R69W OF THE 6TH P.M., CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO

LEGAL DESCRIPTION

LOT 4-B, FIRST AMENDMENT, LOT 4 LOUISVILLE PLAZA FILING NO. 2

OWNERSHIP SIGNATURE BLOCK

BY SIGNING THIS PUD, THE OWNER ACKNOWLEDGES AND ACCEPTS ALL THE REQUIREMENTS AND INTENT SET FORTH IN THIS PUD. WITNESS MY/OUR HAND(S) SEAL(S) THIS ___ DAY OF _____, 20___.

_____
OWNER NAME AND SIGNATURE

_____
NOTARY NAME (PRINT)

_____
NOTARY SIGNATURE
MY COMMISSION

EXPIRES _____

PLANNING COMMISSION CERTIFICATE

APPROVED THIS ___ DAY OF _____, 20___ BY THE PLANNING COMMISSION OF THE CITY OF LOUISVILLE, COLORADO.
RESOLUTION NO. _____, SERIES _____

CITY COUNCIL CERTIFICATE

APPROVED THIS ___ DAY OF _____, 20___ BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO.
RESOLUTION NO. _____, SERIES _____

_____

MAYOR SIGNATURE

_____

CITY CLERK SIGNATURE

CLERK AND RECORDER CERTIFICATE
(COUNTY OF BOULDER, STATE OF COLORADO)

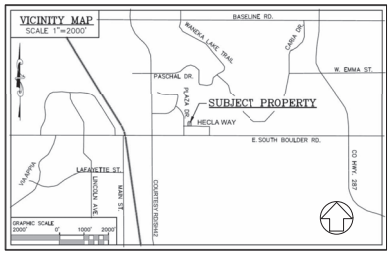
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED IN MY OFFICE AT _____ O'CLOCK, ____. M., THIS DAY OF _____ , 20___, AND IS RECORDED IN PLAN FILE _____ .
FEE _____PAID. _____ FILM NO. _____ RECEPTION.

_____

CLERK & RECORDER

_____

DEPUTY



VICINITY MAP
SCALE 1" = 2000'

Sheet List Table	
Sheet Number	Sheet Title
01	COVER SHEET
02	CIVIL SITE PLAN
03	UTILITY PLAN
04	GRADING AND DRAINAGE PLAN
05	EMERGENCY VEHICLE TRACKING
06	LANDSCAPE PLAN
07	LANDSCAPE DETAILS
08	LANDSCAPE DETAILS
09	ARCHITECTURAL ELEVATIONS
10	ARCHITECTURAL FLOOR PLAN
11	PHOTOMETRIC PLAN

GENERAL NOTES FOR SITE IMPROVEMENTS & LAYOUT

1.) BASE MAPPING: BASE MAPPING BASED UPON: IMPROVEMENT SURVEY PLAT OF LOT 4-B, FIRST AMENDMENT LOT 4, LOUISVILLE PLAZA FILING NO. 2 LOCATED IN THE SW 1/4 OF SECTION 4, T.1S., R.69W OF THE 6TH P.M., CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO., DATED SEPTEMBER 4, 2019, PREPARED BY:

FALCON SURVEYING INC.,
9940 WEST 25TH AVENUE
LAKEWOOD, CO 80125
303-202-1560

2.) BENCHMARK: BENCHMARK: FOUND 1 1/2" ALUMINUM CAP, AT GRADE, LOCATED IN THE ASPHALT APPROXIMATELY 16.5' NORTH OF THE NORTH FLOWLINE OF HECLA WAY AND 152' EAST OF THE EAST FLOWLINE OF PLAZA DRIVE.
POSITION DERIVED FROM THE GPS VRS NETWORK.
NAVD 88 ELEVATION = 5333.02

3.) BASIS OF BEARINGS: BASIS OF BEARINGS: THE GPS DERIVED WEST LINE OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP 1 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN AS EVIDENCED BY THE SOUTHWEST CORNER OF SECTION 4, BEING A FOUND 2 1/2" ALUMINUM CAP 2.2 FEET BELOW GRADE IN A RANGE BOX IN THE INTERSECTION OF COURTESY ROAD AND EAST SOUTH BOULDER ROAD, FROM WHENCE THE WEST QUARTER CORNER OF SECTION 4, BEING A FOUND 2 1/2" ALUMINUM CAP 0.6 FEET BELOW GRADE IN A RANGE BOX IN THE INTERSECTION OF PASCHAL DRIVE AND COURTESY ROAD, BEARS NORTH 00°05'34" WEST A DISTANCE OF 2640.99 FEET WITH ALL DISTANCES HEREIN RELATIVE THERETO.

ZONING INFORMATION	
CURRENT ZONING:	PLANNED COMMUNITY COMMERCIAL, SUBJECT TO THE LOUISVILLE PLAZA GENERAL DEVELOPMENT PLAN AND THE CDDSG
REQUIRED SETBACKS	
BUILDING LOTS	LF
STREET	15
SIDE (EAST)	10
SIDE (WEST)	10
REAR	10
PARKING SETBACK	
STREET	15
SIDE (EAST)	10
SIDE (WEST)	10
REAR	10
MAX. BUILDING HEIGHT	35

SITE AREA BREAKDOWN		
LOT 4-B:		
BUILDING COVERAGE	SF:	%
BUILDING A	2,498	9.85%
PARKING & DRIVES	9,462	37.31%
SIDEWALKS	1,168	5%
LANDSCAPE	12,235	48.24%
TOTAL	25,363	100.00%
TOTAL BUILDING AREA:	2,498	
PARKING SPACES	REQUIRED	PROVIDED
(4.5 SPACES/1000 SF)		
PARKING:	12	16
HANDICAP PARKING:	1	2
TOTAL PARKING:	13	18
BICYCLE PARKING		
1 BIKE SPACE/10 AUTO SPACES	2	2
1 RACK @ 2 BIKES PER RACK = 1 RACK	1	1

PURPOSE AND INTENT:
TO CONSTRUCT A COMMERCIAL BUILDING ON LOT 4-B ON HECLA WAY.THE BUILDING WILL BE A 1 STORY RETAIL MARIJUANA STORE. APPROXIMATELY 2,600 SQUARE FEET IN SIZE. THE COMMERCIAL BUILDING WILL BE SITED ALONG THE SOUTHERN PORTION OF THE PROPERTY, WITH PARKING ALONG THE EAST AND NORTH SIDES.THE PROPOSAL MAKES USE OF AN EXISTING SHARED ACCESS DRIVE WITH THE ADJACENT PROPERTY, NAPA AUTO PARTS.

CONTACTS:

OWNER/DEVELOPER	ARCHITECT	CIVIL ENGINEER	LAND SURVEYOR
6 EYED JACK LLC.	KSA ARCHITECTURE, LLC	ACTION CIVIL ENGINEERING	FALCON SURVEYING INC.
1777 WEWATTA ST. #1101	4900 W. 29TH AVE.	9777 PYRAMID CT. SUITE 225	9940 WEST 25TH AVENUE
DENVER, CO 80202	DENVER, CO 80212	ENGLEWOOD, COLORADO 80112	LAKEWOOD, COLORADO 80215
PHONE: (720) 434-3980	PHONE: (303) 630-9514	720-260-0433	(303) 202 1560
CONTACT: JESSICA GILLESPIE	CONTACT: JAMES KEAVNEY	CONTACT: TROY DENNING P.E.	WWW.FALCONSURVEYING.COM

Know what's below. Call before you dig.

#	DATE	REVISION DESCRIPTION
1	10/2/919	SUBMITTED TO LOUISVILLE
2	1/22/20	SUBMITTED TO LOUISVILLE
3	03/03/20	SUBMITTED TO LOUISVILLE
4	05/07/20	SUBMITTED TO LOUISVILLE
5	06/02/20	PHOTOMETRIC COMMENTS

DRN TWD
CHK
DSG TWD

NAPA AUTO PARTS PUD AMENDMENT 1
1413 HECLA WAY LOT 4-B, LOUISVILLE PLAZA FILING NO. 2 SECOND AMENDMENT LOT 4

COVER SHEET

ACTION CIVIL ENGINEERING
9777 PYRAMID CT. SUITE 225
ENGLEWOOD, CO 80112 720.260.0433
tdenning@actioncivileng.com

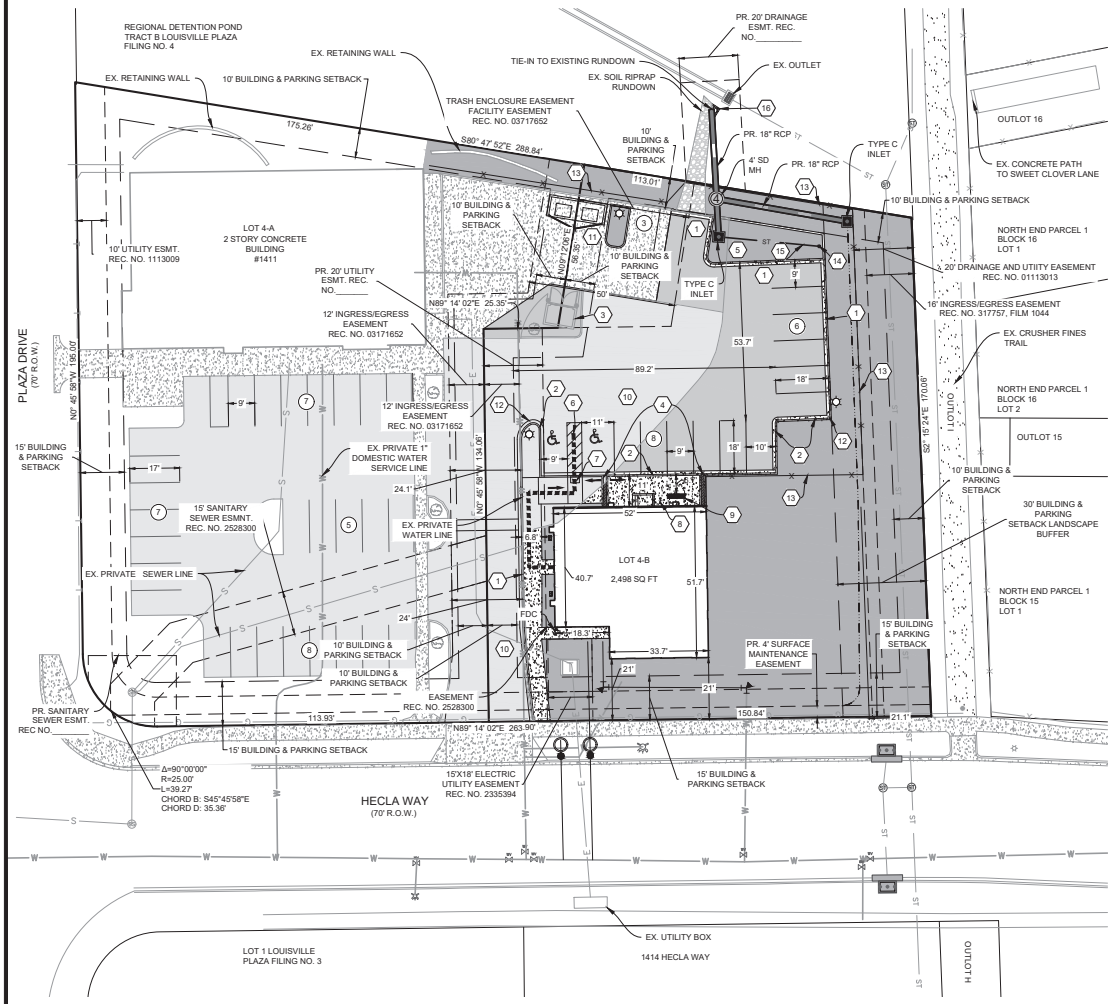
JOB NO. 1910
SCALE ---
DATE 6/4/2020
SHEETS 11 SHEET 01

NAPA AUTO PARTS PUD 1ST AMENDMENT

LOUISVILLE PLAZA FILING NO. 2, LOT 4, FIRST AMENDMENT, LOT 4-B

1413 HECLA WAY

LOCATED IN THE SW 1/4 OF SECTION 4, T1S, R69W OF THE 6TH P.M., CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO



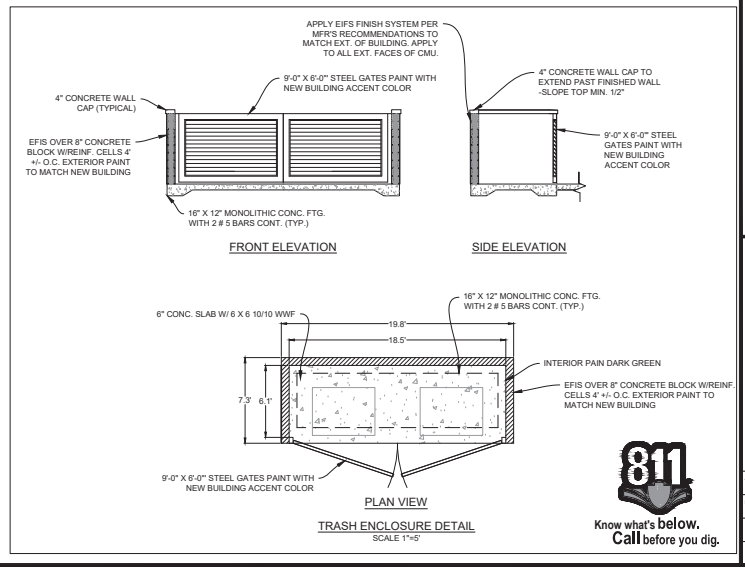
LEGEND:

- PROPERTY LINE
- CENTERLINE
- 5530 EXISTING CONTOUR
- X EXISTING FENCE LINE
- E EXISTING ELECTRIC LINE
- G EXISTING GAS LINE
- S EXISTING SANITARY SEWER
- ST EXISTING STORM SEWER
- W EXISTING WATER LINE
- PROPOSED TYPE 'C' STORM INLET
- EXISTING STORM INLET
- ST EXISTING STORM MANHOLE
- SS EXISTING SANITARY MANHOLE
- EXISTING FIRE HYDRANT
- EXISTING WATER VALVE
- T EXISTING TRANSFORMER
- STORM WATER FLOW DIRECTION
- EXISTING CONCRETE
- EXISTING ASPHALT
- PROPOSED ASPHALT
- PROPOSED CONCRETE
- PROPOSED LANDSCAPE
- 5530 PROPOSED CONTOUR
- S PROPOSED SANITARY SEWER
- PROPOSED STORM SEWER
- PROPOSED EASEMENT LINE
- PROPOSED SETBACK LINE
- S PROPOSED SANITARY SEWER
- PROPOSED ACCESSIBLE ROUTE
- X PROPOSED FENCE
- PROPOSED DRAINAGE SWALE
- EXISTING SECTION LINE
- PROPOSED STREET LIGHT
- PROPOSED STREET SIGN
- TOW TOP OF WALL
- BOW BOTTOM OF WALL
- U.E. UTILITY EASEMENT
- ESMT. EASEMENT
- EX. EXISTING
- PR. PROPOSED
- FG FINISHED GRADE
- FL FLOWLINE
- R.O.W./ROW RIGHT-OF-WAY
- FDC FIRE DEPARTMENT CONNECTION
- STRIPED PARKING ISLAND
- 1 NUMBER OF PARKING SPACES

LABEL LEGEND

1. 6" CATCH CURB
2. 6" SPILL CURB
3. TRASH ENCLOSURE TO BE REMOVED
4. ROOF DRAIN & 12" SIDEWALK CHASE
5. PR. RAIN GARDEN
6. ADA ROUTE
7. CURB RAMP
8. PROPOSED 2 SPACE BIKE RACK
9. PROPOSED BENCH
10. EXISTING ASPHALT TO BE REMOVED
11. PROPOSED TRASH ENCLOSURE LOCATION
12. TRANSITION FROM 6" CATCH CURB TO 6" SPILL CURB
13. 6FT SCREENING FENCE SEE DETAIL ON SHEET 07
14. SOLID 4" CLEANOUT W/ WATER TIGHT CAP
15. UNDERDRAIN SLOTTED 4" PIPE PER TABLE B-1 OF UDFCD CRITERIA MANUAL VOLUME 3
16. SOIL RIPRAP D50 = 6" & DEPTH = 12"

0 20 40 Feet



TRASH ENCLOSURE DETAIL
SCALE 1"=5'

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DRN TWD
CHK
DSG TWD

NAPA AUTO PARTS PUD AMENDMENT 1
1413 HECLA WAY LOT 4-B, LOUISVILLE PLAZA FILING NO. 2
SECOND AMENDMENT LOT 4

CIVIL SITE PLAN

ACTION CIVIL ENGINEERING
9777 PYRAMID CT, SUITE 225
ENGLEWOOD, CO 801 12 720.260.0433
tdenning@actioncivileng.com

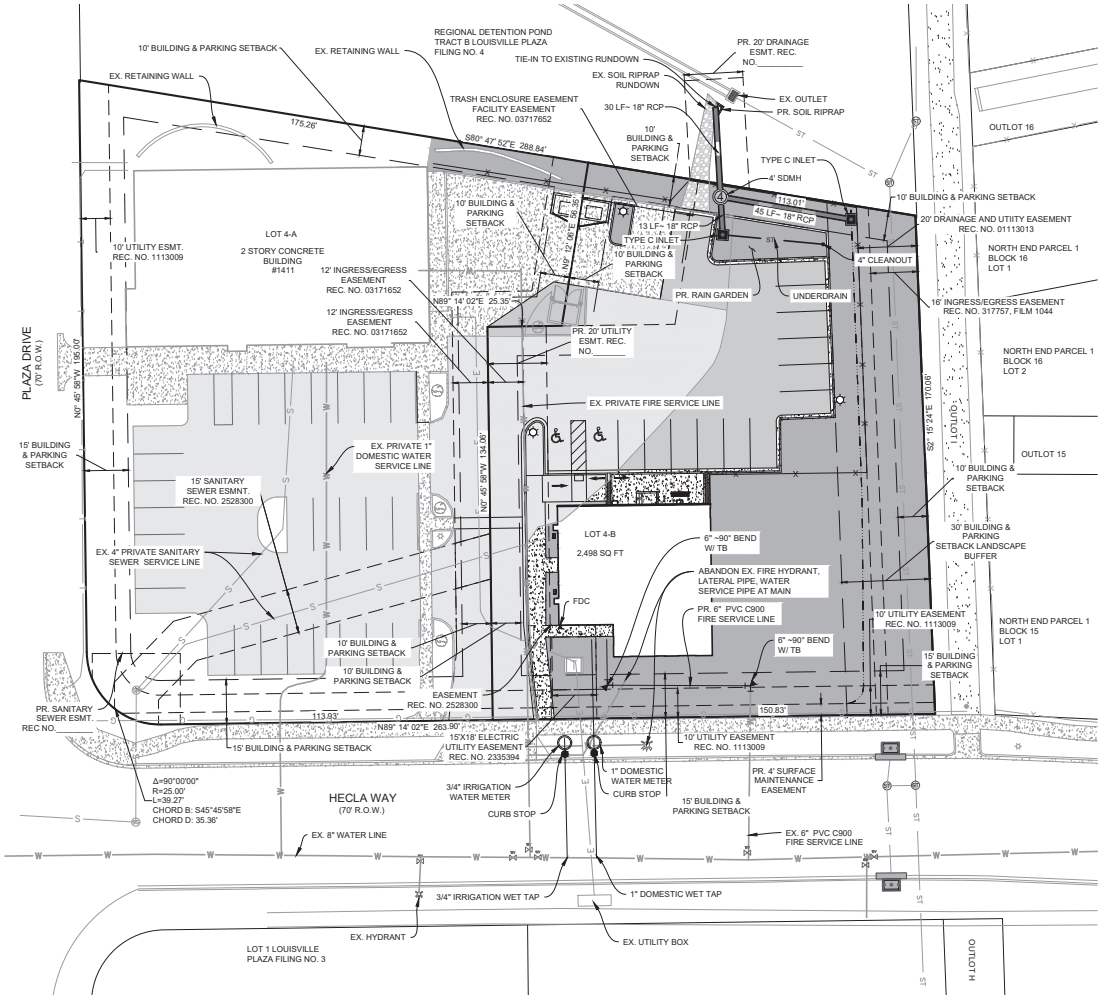
JOB NO. 1910
SCALE ---
DATE 6/4/2020
SHEETS 11
SHEET 02

NAPA AUTO PARTS PUD 1ST AMENDMENT

LOUISVILLE PLAZA FILING NO. 2, LOT 4, FIRST AMENDMENT, LOT 4-B

1413 HECLA WAY

LOCATED IN THE SW 1/4 OF SECTION 4, T1S, R69W OF THE 6TH P.M., CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO



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R.O.W./ROW	RIGHT-OF-WAY
FDC	FIRE DEPARTMENT CONNECTION
	STRIPED PARKING ISLAND
1	NUMBER OF PARKING SPACES

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DRN: TWD
CHK:
DSG: TWD

NAPA AUTO PARTS PUD AMENDMENT 1
1413 HECLA WAY LOT 4-B, LOUISVILLE PLAZA FILING NO. 2 SECOND AMENDMENT LOT 4

UTILITY PLAN

ACTION CIVIL ENGINEERING
9777 PYRAMID CT, SUITE 225
ENGLEWOOD, CO 80112 720.260.0433
tdenning@actioncivileng.com

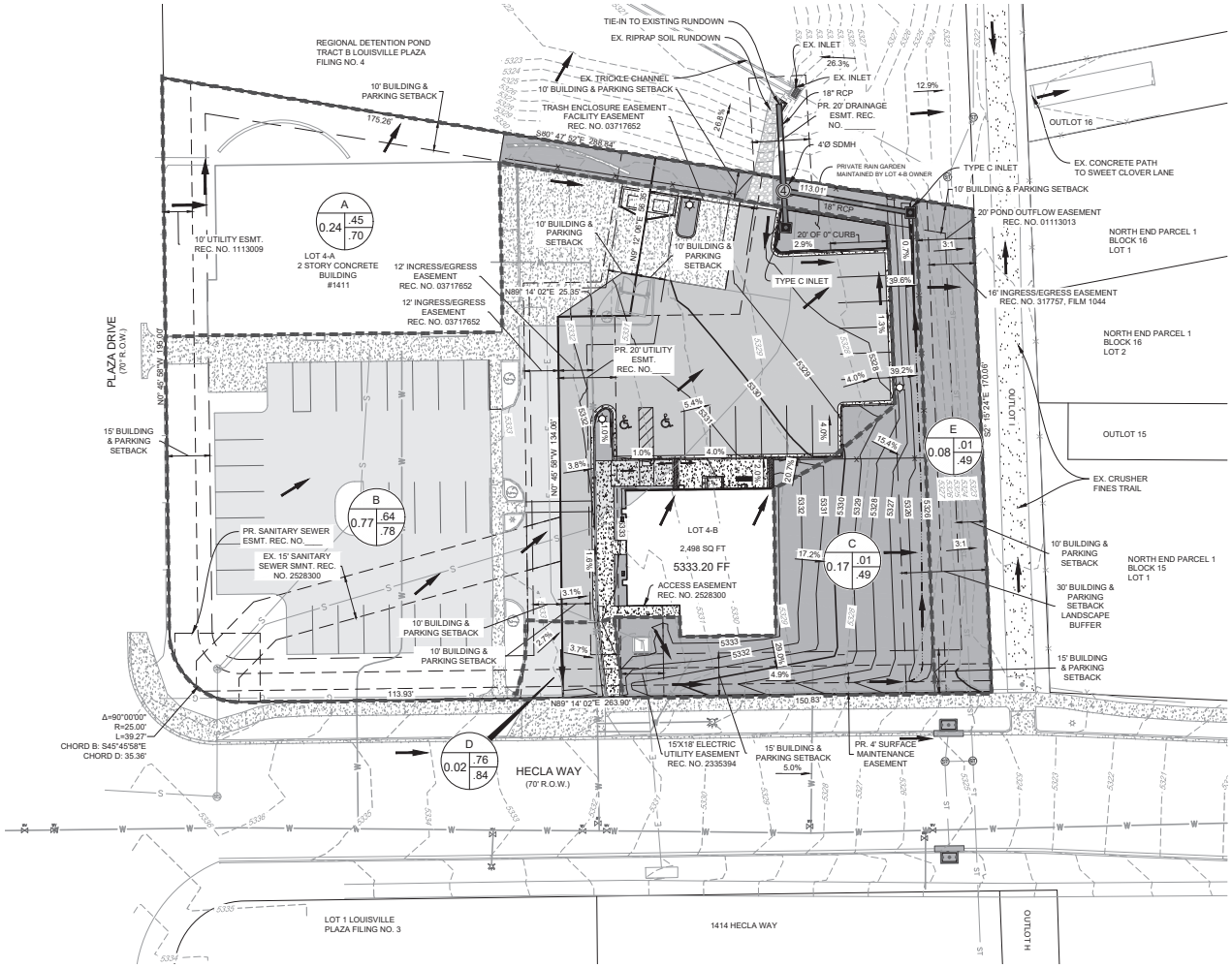
JOB NO. 1910
SCALE ---
DATE 6/4/2020
SHEETS 11 SHEET 03

NAPA AUTO PARTS PUD 1ST AMENDMENT

LOUISVILLE PLAZA FILING NO. 2, LOT 4, FIRST AMENDMENT, LOT 4-B

1413 HECLA WAY

LOCATED IN THE SW 1/4 OF SECTION 4, T1S, R69W OF THE 6TH P.M., CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO



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- R.O.W./ROW — RIGHT-OF-WAY
- FDC — FIRE DEPARTMENT CONNECTION
- STRIPED PARKING ISLAND
- NUMBER OF PARKING SPACES

DRAINAGE LEGEND

- BASIN — BASIN NAME
- AREA — 5 yr / 100 yr — 5 yr C VALUE / 100 yr C VALUE
- BASIN ACREAGE
- BASIN BOUNDARY LINE

Know what's below. Call before you dig.

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1	10/2/2019	SUBMITTED TO LOUISVILLE
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DRN: TWD
CHK:
DSG: TWD

NAPA AUTO PARTS PUD AMENDMENT 1
1413 HECLA WAY LOT 4-B, LOUISVILLE PLAZA FILING NO. 2
SECOND AMENDMENT LOT 4

GRADING AND DRAINAGE PLAN

ACTION CIVIL ENGINEERING
9777 PYRAMID CT, SUITE 225
ENGLEWOOD, CO 80112 720.260.0433
tdenning@actioncivileng.com

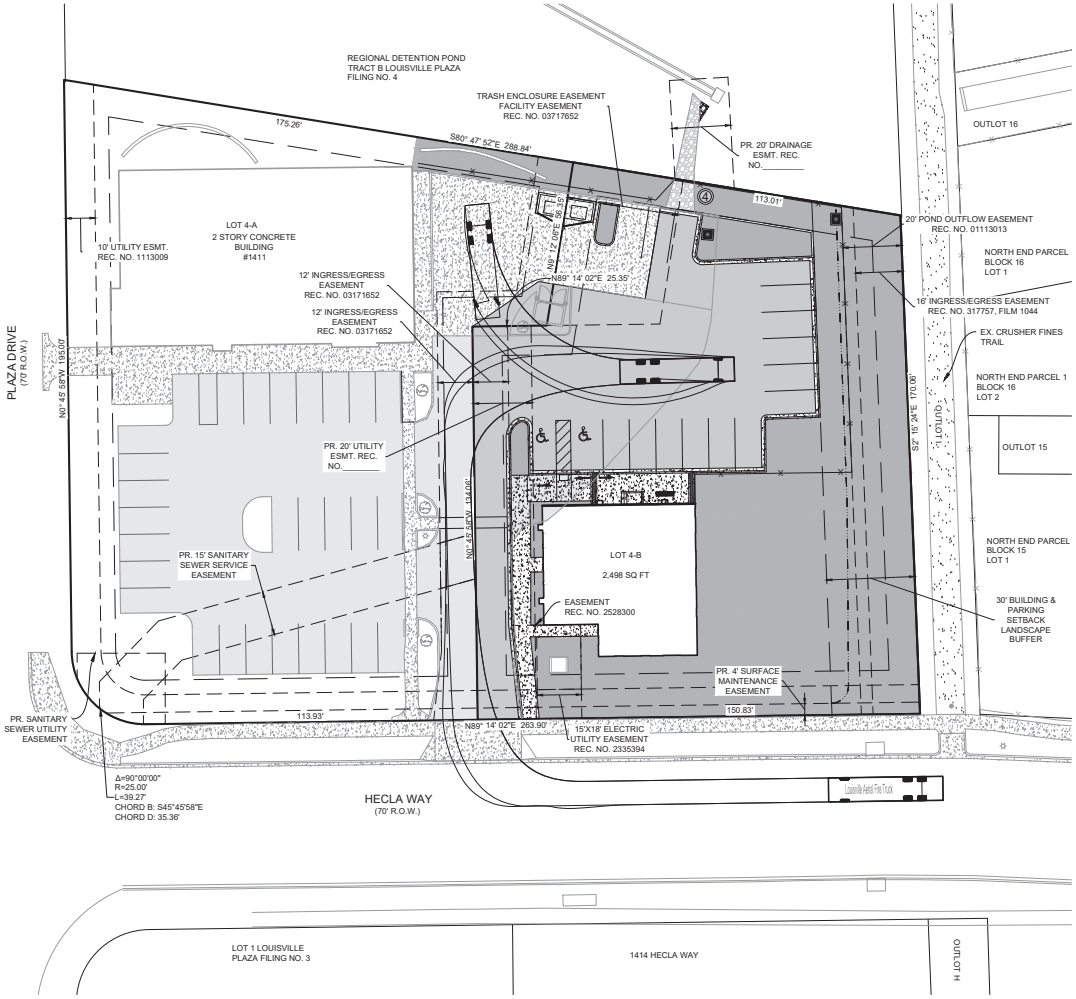
JOB NO. 1910
SCALE ---
DATE 6/4/2020
SHEETS 11
SHEET 04

NAPA AUTO PARTS PUD 1ST AMENDMENT

LOUISVILLE PLAZA FILING NO. 2, LOT 4, FIRST AMENDMENT, LOT 4-B

1413 HECLA WAY

LOCATED IN THE SW 1/4 OF SECTION 4, T1S, R69W OF THE 6TH P.M., CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO



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	STRIPED PARKING ISLAND
1	NUMBER OF PARKING SPACES

811 Know what's below. Call before you dig.

0 20 40 Feet

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DRN TWD

CHK

DSG TWD

NAPA AUTO PARTS PUD AMENDMENT 1
1413 HECLA WAY LOT 4-B, LOUISVILLE PLAZA FILING NO. 2
SECOND AMENDMENT LOT 4

EMERGENCY VEHICLE TRACKING

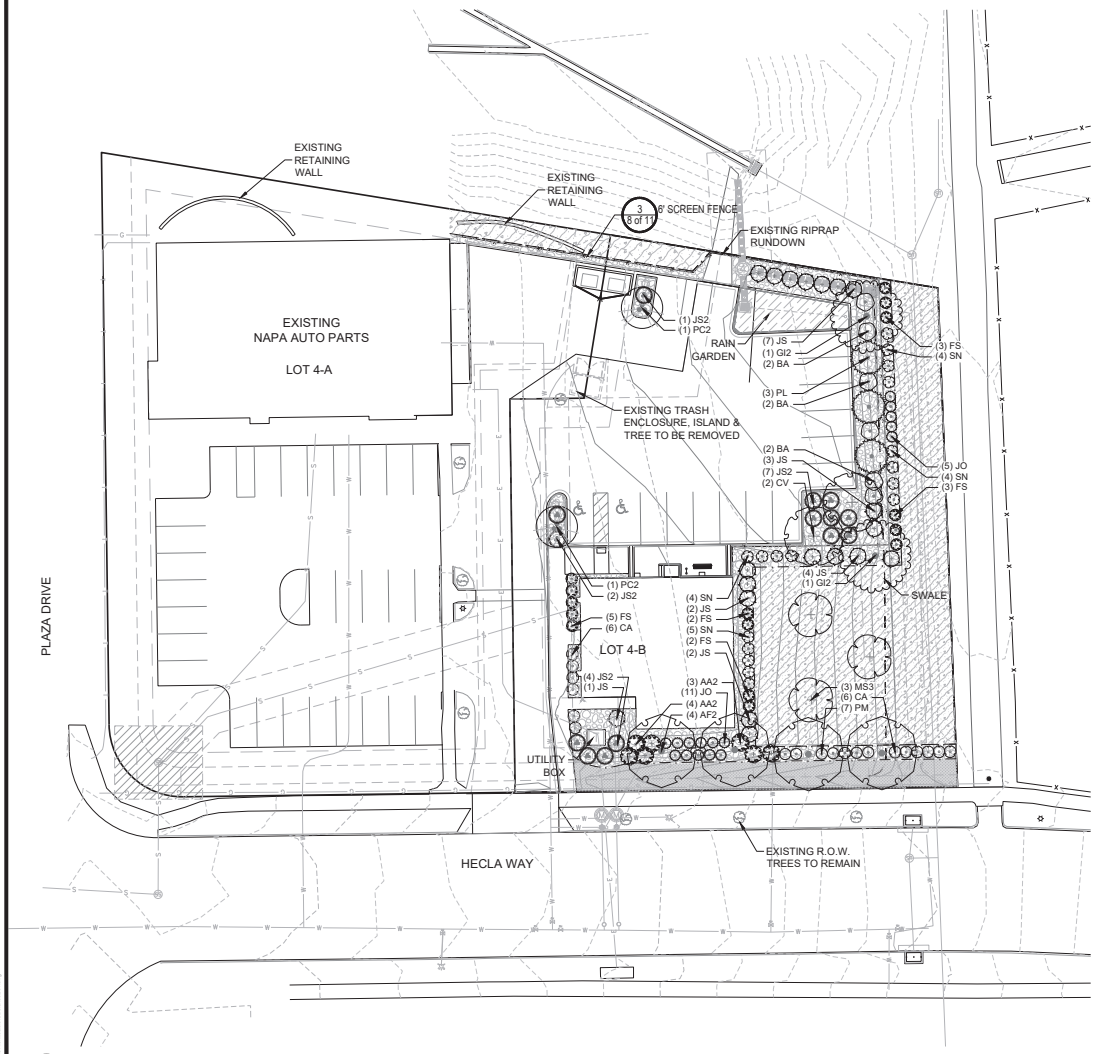
ACTION CIVIL ENGINEERING
9777 PYRAMID CT, SUITE 225
ENGLEWOOD, CO 80112 720.260.0433
tdenning@actioncivileng.com

JOB NO. 1910

SCALE ---

DATE 6/4/2020

SHEETS 11 SHEET 05



LEGEND

- CANOPY TREE
- EVERGREEN TREE
- ORNAMENTAL TREE
- DECIDUOUS SHRUBS
- EVERGREEN SHRUBS
- SOD
- NATIVE SEED
- RAIN GARDEN SEED MIX
- ROCK MULCH
- STEEL EDGER
- SCREEN FENCE

City of Louisville Landscape Requirements					
Parkway Landscape Standards	**Requirement**	**Total Linear Feet**	**Required Trees**	**Provided Trees**	
ROW Tree Requirement	1 tree per 40 feet	150	4	Existing Trees to Remain	
	Requirement	Total Linear Feet	Required Shrubs	Provided Shrubs	
ROW Shrub Requirement	1 shrub per 5 feet	150	30	Existing Sod to Remain	
	Requirement	**Total Stores**	**Required Trees**	**Provided Trees**	
Internal Tree Requirement	1 tree per 40 feet	150	4	4	
	Requirement	**Total Linear Feet**	**Required Shrubs**	**Provided Shrubs**	
Internal Shrub Requirement	1 shrub per 5 feet	150	30	32	
Perimeter Landscape Standards	**Requirement**	**Provided**			
Buffer Width Requirement	30-feet wide	30'			
	Requirement	**Total Linear Feet**	**Required Trees**	**Provided Trees**	
Buffer Tree Requirement	1 tree per 20 feet	170	9	9	
	Requirement	**Total Linear Feet**	**Required Linear Feet**	**Provided Shrubs**	Total Percentage
Buffer Shrub Requirement	min 50% hedge screen	170	85	31	73%
Parking Lot Landscape Standards	**Requirement**	**Total Parking Stalls**	**Required Trees**	**Provided Trees**	
Tree Requirement	1 tree per 8 stalls	18	3	3	
	Requirement	**Total Islands**	**Required Shrubs**	**Provided Shrubs**	
Landscape Island Shrub Requirement	8 shrubs per island or groundcover	2	16	18	
Building Site Landscape Standards	**Requirement**	**Total Perimeter Planting Area**	**Required Planting Area**	**Provided Planting Area**	Total Percentage
Landscape Planting Area Requirement	6' strip adjacent to building planted min 25%	1,390	348	1,123	81%
	Requirement	**Site Area**	**Required Landscape Area**	**Provided Landscape Area**	Total Percentage
Overall Landscape Area Requirement	30% of entire site	25,363	7,609	12,619	50%

1 LANDSCAPE PLAN
Scale: 1"=20'

NORTH

0 10' 20' 40'
SCALE: 1"=20'-0"

#	DATE	REVISION DESCRIPTION
1	10/26/19	SUBMITTED TO LOUISVILLE
2	1/22/20	SUBMITTED TO LOUISVILLE
3	2/26/20	SUBMITTED TO LOUISVILLE

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Landscape Architecture

people creating spaces

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p.o. box 18287
denver, co 80218
t 303.531.4905 , f 303.531.4908

NAPA AUTO PARTS PUD FILING 1
1413 HECLA WAY LOT 4-B, LOUISVILLE PLAZA FILING NO. 2
SECOND AMENDMENT LOT 4

LANDSCAPE PLAN

ACTION CIVIL ENGINEERING
9777 PYRAMID CT., SUITE 225
ENGLEWOOD, CO 80112 720.260.0433
tdenning@actioncivileng.com

JOB NO. 1910
SCALE 1"=20'-0"
DATE 05/08/2020
SHEETS 11
SHEET 06

PLANT SCHEDULE

DECIDUOUS TREES	QTY	BOTANICAL NAME	COMMON NAME	ROOT	CALIPER/HT.
AF2	4	ACER RUBRUM `FRANK JR.`	REDPOINTE MAPLE	B & B	2.5"CAL
CV	2	CRATAEGUS VIRIDIS `WINTER KING`	`WINTER KING` HAWTHORN	B & B	2"CAL
GI2	2	GLEDITSIA TRIACANTHOS INERMIS `SUNBURST`	SUNBURST COMMON HONEYLOCUST	B & B	2.5"CAL

EVERGREEN TREES	QTY	BOTANICAL NAME	COMMON NAME	ROOT	CALIPER/HT.
PL	3	PINUS LEUCODERMIS	BOSNIAN PINE	B & B	6` HT

ORNAMENTAL TREES	QTY	BOTANICAL NAME	COMMON NAME	ROOT	CALIPER/HT.
MS3	3	MALUS X `SPRING SNOW`	SPRING SNOW CRAB APPLE	B & B	2"CAL
PC2	2	PYRUS CALLERYANA `CHANTICLEER`	CHANTICLEER PEAR	B & B	2"CAL

DECIDUOUS SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	SIZE
AA2	7	AMELANCHIER ALNIFOLIA `REGENT`	SASKATOON SERVICEBERRY	5 GAL
BA	6	BERBERIS THUNBERGII `ATROPURPUREA`	RED LEAF BARBERRY	5 GAL
CA	12	CORNUS SERICEA `ARTIC FIRE`	ARTIC FIRE DOGWOOD	3 GAL
FS	15	FORSYTHIA X `SUNRISE`	SUNRISE FORSYTHIA	5 GAL
SN	17	SPIRAEA NIPPONICA `SNOWMOUND`	SNOWMOUND SPIREA	5 GAL

EVERGREEN SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	SIZE
JS2	14	JUNIPERUS SABINA `SCANDIA`	SCANDIA JUNIPER	5 GAL
JO	16	JUNIPERUS X MEDIA `OLD GOLD`	OLD GOLD JUNIPER	5 GAL
JS	19	JUNIPERUS X MEDIA `SEA GREEN`	SEA GREEN JUNIPER	5 GAL
PM	7	PINUS MUGO PALOUSE	PALOUSE MUGO PINE	5 GAL

GROUND COVERS	QTY	BOTANICAL NAME	COMMON NAME
	1,223 SF	FESCUE/BLUEGRASS BLEND 90/10	SOD
	4,626 SF	GRAY 2" ANGULAR ROCK MULCH	MULCH, ROCK
	6,347 SF	LOW GROW SEED MIX	SEED
	451 SF	RAIN GARDEN SEED MIX	SEED

RAIN GARDEN SEED MIX

COMMON NAME	SCIENTIFIC NAME	VARIETY	PLS[2] LBS PER ACRE	OUNCES PER ACRE
SAND BLUESTEM	ANDROPOGON HALLII	GARDEN	3.5	
SIDEOATS GRAMA	BOUTELOUA CURTIPENDULA	BUTTE	3	
PRAIRIE SAND REED	CALAMOVILFALONGIFOLIA	GOSHEN	3	
INDIAN RICEGRASS	ORYZOPSIS HYMENOIDES	PALOMA	3	
SWITCHGRASS	PANICUM VIRGATUM	BLACKWE	4	
WESTERN WHEAT GRASS	PASCOPYRUM SMITHII	ARIBA	3	
LITTLE BLUESTEM	SCHIZACHYRIUM SCOPARIUM	PATURA	3	
ALKALI SACATON	SPOROBOLUS AROIDES		3	
SAND DROPSEED	SPOROBOLUS CRYPTANDRUS		3	
PASTURE SAGE[1]	ARTEMISIA FRIGIDA			2
BLUE ASTER[1]	ASTER LAEVIS			4
BLANKET FLOWER[1]	GAILLARDIA ARISTATA			8
PRAIRIE CONEFLOWER[1]	RATIBIDA COLUMNIFERA			4
PURPLE PRAIRIECLOVER[1]	DALEA PURPUREA			4
		SUBTOTALS	27.5	22
		TOTAL LBS PER ACRE	28.9	

[1] WILDFLOWER SEED (OPTIONAL).
[2] PLS = PURE LIVE SEED.

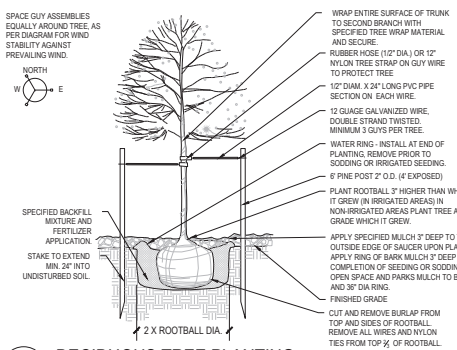
LOW GROW SEED MIX

COMMON NAME	SCIENTIFIC NAME	LBS PER ACRE
EPHRAIM CRESTED WHEATGRASS	AGROPYRON CRISTATUM	7.5
SHEEP FESCUE	FESTUCA OVINA	6.25
PERENNIAL RYE	LOLIUM PERENNE	5
CHEWINGS FESCUE	FESTUCA RUBRA SUBSP. COMMUTATA	3.75
CANADA BLUEGRASS	POA COMPRESSA	2.5
	TOTAL LBS PER ACRE	25

GENERAL LANDSCAPE NOTES

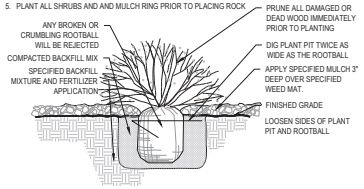
1. THE BASE OF DECIDUOUS TREES SHALL BE PLANTED NO CLOSER THAN 5' FROM WET UTILITIES. THE BASE OF EVERGREEN TREES SHALL BE PLANTED NO CLOSER THAN 10' FROM ALL WET UTILITIES. DECIDUOUS TREES SHALL BE PLANTED NO CLOSER THAN 5' FROM BACK OF WALKS / CURBS. SHRUBS SHALL BE PLANTED NO CLOSER THEN 3' FROM BACK OF WALKS / CURBS.
2. WITHIN STREET INTERSECTION SIGHT DISTANCE TRIANGLES, PLANT MATERIAL SHALL NOT EXCEED 30" IN HEIGHT, UNLESS SAID MATERIALS ARE GREATER THAN 80% TRANSPARENT.
3. STREET TREES SHALL BE LIMBED UP TO 8' IN HEIGHT. PRUNING SHALL OCCUR IN THE APPROPRIATE MANNER AT THE NURSERY. SUBSTANTIAL PRUNING AFTER DELIVER TO THE SITE WILL NOT BE ALLOWED.
4. MECHANICAL DEVICES SHALL BE SCREENED WITH LANDSCAPE MATERIAL AND/ OR WALLS FROM PUBLIC RIGHT OF WAY AND PARKS/ OPEN SPACE AREAS.
5. ALL WORK SHALL CONFORM TO THE CITY OF LOUISVILLE CODES. CONTRACTOR SHALL VERIFY LOCATION OF ALL UNDERGROUND UTILITIES, LINES AND STRUCTURES PRIOR TO EXCAVATION OR TRENCHING. DAMAGE TO THESE UTILITIES SHALL BE REPAIRED BY THE CONTRACTOR AT NO COST TO THE OWNER, OWNER'S REPRESENTATIVE, OR LANDSCAPE ARCHITECT.
6. PLANT QUANTITIES TO BE BASED ON CONTRACTOR'S ESTIMATE ACCORDING TO PLANS, WHICH ARE SUBJECT TO APPROVAL BY LANDSCAPE ARCHITECT.
7. GRAPHIC SYMBOLS PRESIDE OVER WRITTEN PLANT QUANTITIES.
8. ALL TREE AND SHRUB LOCATIONS ON PRIVATE PROPERTY SHALL BE STAKED BY THE CONTRACTOR AND APPROVED BY THE OWNER, OWNER'S REPRESENTATIVE, OR LANDSCAPE ARCHITECT.
9. PLANT SUBSTITUTIONS WILL NOT BE PERMITTED WITHOUT APPROVAL BY THE OWNER, OWNER'S REPRESENTATIVE, OR LANDSCAPE ARCHITECT.
10. WINTER PROTECTION AND WATERING OF TREES SHALL BE PROVIDED TO MAINTAIN THE HEALTH AND SURVIVAL OF PLANT MATERIAL.
11. WOOD MULCH TO BE SHREDDED BARK MULCH TO A DEPTH OF 3 INCHES MINIMUM WITHOUT LANDSCAPE FABRIC.
12. ROCK MULCH TO BE 1"-2" ANGULAR MOUNTAIN GRANITE TO DEPTH OF 3 INCHES MINIMUM WITH LANDSCAPE FABRIC.
13. ALL TREE RINGS TO BE MULCHED WITH WOOD MULCH TO A DEPTH OF 4 INCHES MINIMUM WITH NO LANDSCAPE FABRIC.
14. FOR TREES IN SOD OR NATIVE GRASS, ALLOW A 3' DIAMETER BED WITHOUT SOD AROUND ROOT COLLAR. APPLY 4" DEPTH OF WOOD MULCH OVER 3' DIAMETER BED FOLLOWING SOD INSTALLATION.
15. SOD TO BE A FESCUE/BLUEGRASS BLEND "COLORADO BLUE" FROM GREEN VALLEY TURF COMPANY.
16. NATIVE SEED TO BE "LOW GROW MIX" FROM ARKANSAS VALLEY SEED INC. CONTAINING 30% EPHRAIM CRESTED WHEATGRASS, 25% SHEEP FESCUE, 20% PERENNIAL RYE, 15% CHEWINGS FESCUE AND 10% CANADA BLUEGRASS. PHONE: 877.907.3337.
17. FOR NEW SEEDING OF LOW GROW MIX, BROADCAST AT 20-25LBS./ACRE OR DRILLED AT 15-20LBS. /ACRE. FOR OVER-SEEDING OF LOW GROW MIX, BROADCAST AT 10-15LBS./ACRE OR DRILLED AT 5-10LBS./ACRE.
18. THE CITY STANDARD DETAILS AND MANUFACTURE DETAILS DEPICTED IN THESE DRAWINGS SHOULD BE USED AS REFERENCE. THE CONTRACTOR IS RESPONSIBLE FOR ACQUIRING ALL PERTINENT CONSTRUCTION & INSTALLATION INFORMATION AT TIME OF CONSTRUCTION.
19. ALL SHRUB AND SOD AREAS SHALL RECEIVED THE FOLLOWING SOIL AMENDMENTS PER 1000 S.F.: 4 CUBIC YARDS "SUPREME ORGANICS" COMPOST (50% COW MANURE, 50% WOOD FINES) OR APPROVED EQUAL, PLUS 15 LBS. OF 20-10-5 COMMERCIAL FERTILIZER. ROT-TILL TO A MINIMUM DEPTH OF 6".
20. PLANTS SHALL BE INSTALLED IMMEDIATELY UPON DELIVERY TO SITE. IF THIS IS NOT POSSIBLE, PLANTS SHALL BE HEELED IN AND WATERED TO PREVENT DEHYDRATION.
21. PLANTING PITS SHALL BE EXCAVATED TO A MINIMUM OF TWICE THE WIDTH OF THE ROOTBALL. DO NOT DISTURB SOIL AT THE BOTTOM OF PIT BUT SCARIFY SIDES TO PREVENT GLAZING.
22. PLANTS SHOULD BE THOROUGHLY WATERED IMMEDIATELY AFTER PLANTING, ALLOWING WATER TO SOAK DOWN AND FILL REMAINDER OF HOLE WITH LOOSE SOIL. WITHOUT FURTHER PACKING, A MOUND OF SOIL SHALL BE FORMED AROUND THE EDGE OF EACH TREE PIT TO FORM A SHALLOW SAUCER.
23. ALL LANDSCAPE AREAS SHALL BE IRRIGATED WITH AN AUTOMATIC POP-UP IRRIGATION SYSTEM. ALL SHRUB BEDS AND TREES TO BE IRRIGATED WITH AUTOMATIC DRIP (TRICKLE) IRRIGATION SYSTEM, OR ACCEPTABLE ALTERNATIVE. THE IRRIGATION SYSTEM IS TO BE ADJUSTED TO MEET THE WATER REQUIREMENTS OF THE INDIVIDUAL PLANT MATERIAL. WHEN NATIVE SEED BECOMES ESTABLISHED IRRIGATION TO THOSE AREAS COULD BE TURNED OFF AND / OR USED DURING DROUGHT PERIODS TO ENSURE THE HEALTH OF NATIVE SEED.
24. AFTER PLANT INSTALLATION, ALL PLANT MATERIAL SHALL BE PLACED WITH THEIR ROOT COLLARS SLIGHTLY HIGHER THAN FINISH GRADE. (3" HIGHER FOR TREES.)
25. ALL LANDSCAPE SHOWN ON THESE PLANS SHALL BE MAINTAINED IN A NEAT AND ADEQUATE MANNER. REQUIRED MAINTENANCE ACTIVITIES SHALL INCLUDE, BUT NOT BE LIMITED TO TRIMMING OF HEDGES, ADEQUATE IRRIGATION, REPLACEMENT OF DEAD, DISEASED OR UNSIGHTLY LANDSCAPING, REMOVAL OF WEEDS FROM PLANTING AREAS, AND APPROPRIATE PRUNING OF PLANT MATERIALS.
26. A QUALIFIED LANDSCAPE CONTRACTOR SHALL BE EMPLOYED TO PERFORM PERIODIC INSPECTION AND MAINTENANCE OF LANDSCAPED AREAS AS DESCRIBED IN NOTE 25.
27. THE CONTRACTOR SHALL STAKE OUT ALL KEY AREAS INCLUDING BUT NOT LIMITED TO SIDE WALKS, STEEL EDGING, PLANT BEDS, TREE AND SHRUB LOCATIONS AND OBTAIN APPROVAL BY THE LANDSCAPE ARCHITECT OR OWNER (MAKING MODIFICATIONS AS MAY BE REQUIRED AT NO ADDITIONAL COST), PRIOR TO PROCEEDING WITH THE CONSTRUCTION.
28. SOIL BACKFILL MIXTURE FOR ALL PERENNIAL BEDS SHALL BE 1/3 COW MANURE, 1/3 IMPORTED TOPSOIL, AND 1/3 ON-SITE SOIL.
29. THE CONTRACTOR SHALL VERIFY EXISTING CONDITIONS AND BASE HIS BID ON ACTUAL ON-SITE CONDITIONS AND MEASUREMENTS. ANY DISCREPANCIES, ERRORS OR OMISSIONS ON THE CONSTRUCTION DRAWINGS SHALL BE BROUGHT TO THE ATTENTION OF THE CONTRACTOR. THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ALL REVISIONS DUE TO FAILURE TO GIVE SUCH NOTICE.
30. THE CONTRACTOR SHALL RESTORE ANY AND ALL DAMAGE DUE TO HIS CONSTRUCTION OPERATIONS TO THEIR ORIGINAL STATE AT HIS EXPENSE.
31. LANDSCAPE EDGER TO BE "PERFEDGE" FROM COYOTE LANDSCAPE PRODUCTS. STEEL EDGER IS TO BE USED WHEREVER THERE IS A CHANGE IN SURFACING TYPE - SEE PLANT LEGEND.
32. ANY LANDSCAPE MATERIALS DAMAGED DURING CITY OF LOUISVILLE OPERATION, MAINTENANCE, OR REPAIR OF THE STORM SEWER LOCATED WITHIN THE 20' DRAINAGE & UTILITY EASEMENT SHALL BE REPAIRED BY AND AT THE EXPENSE OF THE PROPERTY OWNER.
33. ANY FENCING DAMAGED DURING CITY OF LOUISVILLE OPERATION, MAINTENANCE, OR REPAIR OF THE STORM SEWER LOCATED WITHIN THE 20' DRAINAGE & UTILITY EASEMENT SHALL BE REPAIRED BY AND AT THE EXPESE OF THE PROPERTY OWNER.

NOTES:
1. ANY BROKEN OR CRUMBLING ROOTBALLS WILL BE REJECTED.
2. REMOVING THE CONTAINERS WILL NOT BE AN EXCUSE FOR DAMAGED ROOTBALLS.
3. STREET TREES ARE TO BE LIMBED UP TO 8'. PRUNING SHALL OCCUR IN THE APPROPRIATE MANNER AT THE NURSERY. SUBSTANTIAL PRUNING WILL NOT BE ALLOWED ON-SITE.



1 DECIDUOUS TREE PLANTING
Scale: NTS

NOTES:
1. ANY BROKEN OR CRUMBLING ROOTBALLS WILL BE REJECTED. REMOVING THE CONTAINERS WILL NOT BE AN EXCUSE FOR DAMAGED ROOTBALLS
2. HOLD GRADE 1" BELOW EDGE OF WALK OR CURB.
3. ALL JUNIPER PLANTS SHOULD BE PLANTED SO TOP OF ROOT MASS OCCURS AT FINISH GRADE OF MULCH LAYER
4. SHRUBS PLANTED WITHIN THE DRAIN STRIP OR SCREE AREAS SHALL HAVE A 12" DIAMETER RING OF MULCH AT THE BASE OF EACH SHRUB
5. PLANT ALL SHRUBS AND AND MULCH RING PRIOR TO PLACING ROCK



2 SHRUB PLANTING
Scale: NTS

#	DATE	REVISION DESCRIPTION
1	10/26/19	SUBMITTED TO LOUISVILLE
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Landscape Architecture
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pcs group inc.
www.pcsgroupco.com
p.o. box 18287
denver, co 80218
t 303.531.4905 . f 303.531.4908

NAPA AUTO PARTS PUD FILING 1
1413 HECLA WAY LOT 4-B, LOUISVILLE PLAZA FILING NO. 2
SECOND AMENDMENT LOT 4

LANDSCAPE DETAILS

ACTION CIVIL ENGINEERING
9777 PYRAMID CT. SUITE 225
ENGLEWOOD, CO 80112 720.260.0433
tdenning@actioncivileng.com

JOB NO. 1910
SCALE
DATE 05/08/2020
SHEETS 11 SHEET 07

Wainwright 6' Contour Bench
MODEL: RCPWC6
COLOR: MAHOGANY / TEXTURED PEWTER
INSTALL PER MANUFACTURER'S SPECS.
OR APPROVED EQUAL.

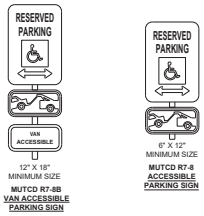
CONTACT: ANOVA
PHONE: 808-231-1327
WWW.ANOVAFURNISHINGS.COM

1 6' BENCH
Scale: NTS

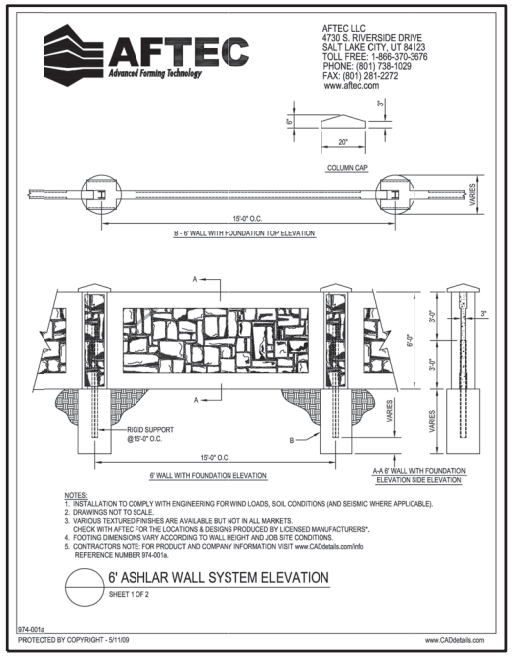
U-Bike Rack
MODEL: LBIR2PSURF
COLOR: BLACK
INSTALL PER MANUFACTURER'S SPECS.
OR APPROVED EQUAL.

CONTACT: ANOVA
PHONE: 808-231-1327
WWW.ANOVAFURNISHINGS.COM

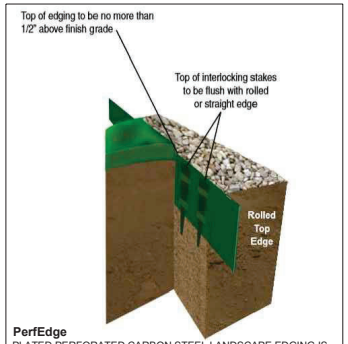
2 BICYCLE RACK
Scale: NTS



3 ADA PARKING SIGNAGE
Scale: NTS



4 6' SCREEN WALL
Scale: NTS



PerfEdge
PLATED PERFORATED CARBON STEEL LANDSCAPE EDGING IS PRIMARILY USED IN RESIDENTIAL AND LIGHT COMMERCIAL APPLICATIONS WHERE DRAINAGE IS NEEDED.
HEIGHT: 4"
LENGTH: 10'
THICKNESS: 16 & 20 GA
TOP: ROLLED

COYOTE LANDSCAPE PRODUCTS

5 PERFORATED STEEL EDGER
Scale: NTS

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NAPA AUTO PARTS PUD FILING 1
1413 HECLA WAY LOT 4-B, LOUISVILLE PLAZA FILING NO. 2
SECOND AMENDMENT LOT 4

LANDSCAPE DETAILS

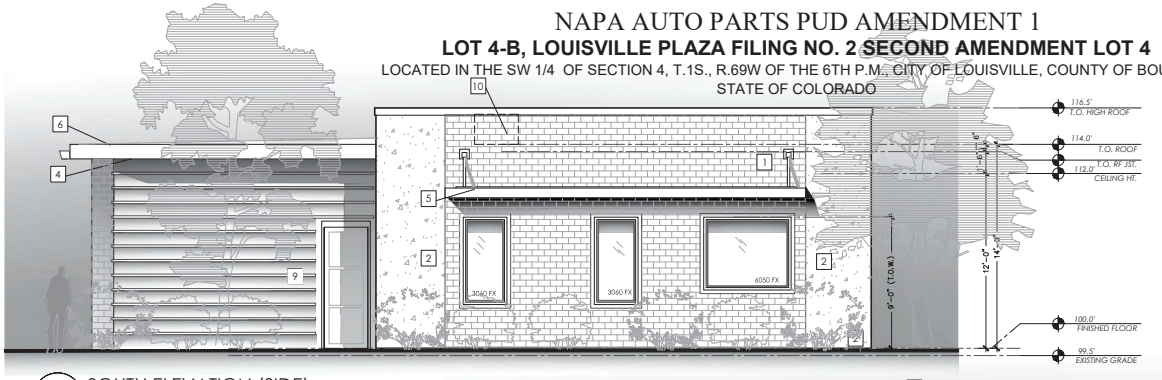
ACTION CIVIL ENGINEERING
9777 PYRAMID CT., SUITE 225
ENGLEWOOD, CO 80112 720.260.0433
tdenning@actioncivileng.com

JOB NO. 1910
SCALE
DATE 05/08/2020
SHEETS 11 SHEET 08

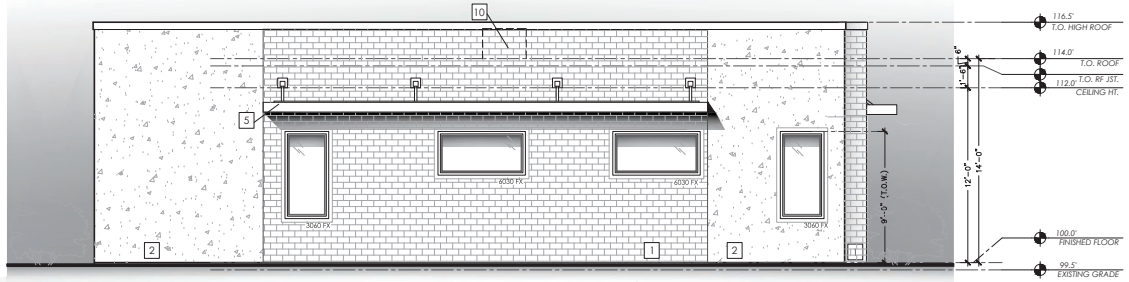
NAPA AUTO PARTS PUD AMENDMENT 1

LOT 4-B, LOUISVILLE PLAZA FILING NO. 2 SECOND AMENDMENT LOT 4

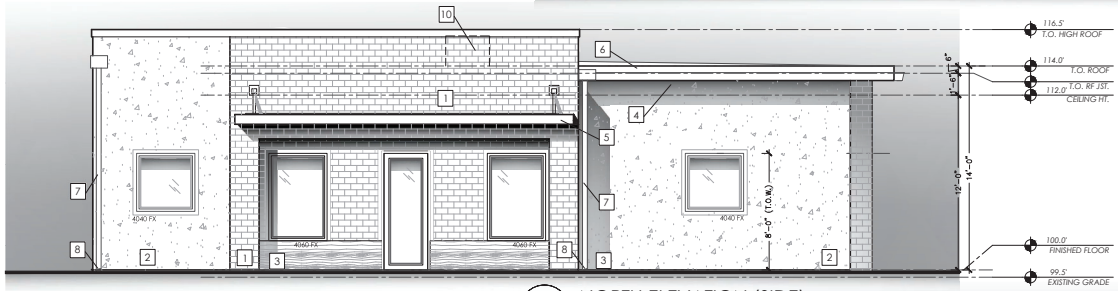
LOCATED IN THE SW 1/4 OF SECTION 4, T.1S., R.69W OF THE 6TH P.M., CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO



4 SOUTH ELEVATION (SIDE)
1/4"=1'-0"
HECLA WAY ELEVATION



3 EAST ELEVATION (REAR)
1/4"=1'-0"



2 NORTH ELEVATION (SIDE)
1/4"=1'-0"

EXTERIOR FINISH KEY NOTES:

1. BRICK VENEER, MANUF: MUTUAL MATERIALS, SLIM BRICK ARCHITECTURAL SERIES, COLOR: HARBOR MIST
   NOTE: BRICK MORTAR COLOR TO MATCH STUCCO PAINT
2. EXTERIOR 3-COAT SMOOTH COAT STUCCO, PAINT COLOR: BENJAMIN MOORE AFFINITY THUNDER / AF-685
3. WOOD VENEER, 4" CEDAR BOARD
4. T&G SOFFIT BOARD_WOOD VENEER, 4" CEDAR BOARD
5. SURFACE MOUNTED FLAT PANEL POWDER COATED BLACK METAL AWNING, BRACED TO WALL
6. FLAT EPDM ROOF, SLOPE 1/4" /FT. TO DRAIN
7. DOWNSPOUT FROM ROOF GUTTER SYSTEM, PAINT TO MATCH SURROUNDING STUCCO
8. SPLASHBLOCK BELOW DOWNSPOUT, REFER TO SITE PLAN FOR SITE DRAINAGE
9. DECORATIVE HORIZONTAL POWDER COATED BLACK METAL SLATS
10. ROOF TOP MECH. UNIT, SCREENED BY ROOF PARAPET

1 WEST ELEVATION (FRONT)
1/4"=1'-0"

#	DATE	REVISION DESCRIPTION

DRN
CHK
DSG

KSA ARCHITECTURE LLC

NAPA AUTO PARTS PUD AMENDMENT
1411 HECLA WAY, LOUISVILLE, CO

ARCHITECTURAL ELEVATIONS
DISPENSARY BUILDING

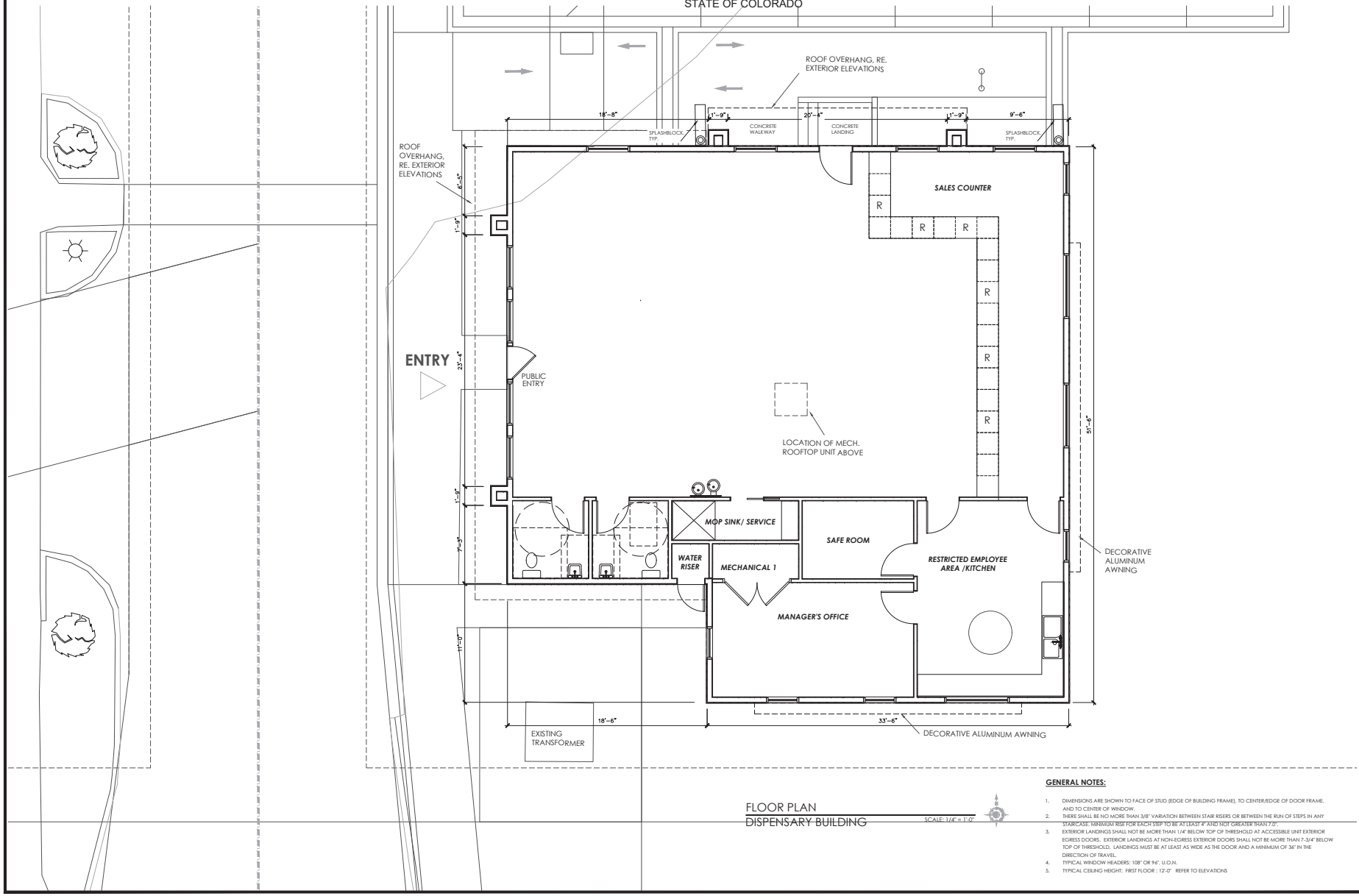
ACTION CIVIL ENGINEERING
9800 PYRAMID CT, SUITE 400
ENGLEWOOD, CO 80112 720.895.1383
tdenning@actioncivileng.com

JOB NO.
SCALE
DATE
SHEETS 11 SHEET 09

NAPA AUTO PARTS PUD AMENDMENT 1

LOT 4-B, LOUISVILLE PLAZA FILING NO. 2 SECOND AMENDMENT LOT 4

LOCATED IN THE SW 1/4 OF SECTION 4, T.1S., R.69W OF THE 6TH P.M., CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO



FLOOR PLAN
DISPENSARY BUILDING

SCALE: 1/4" = 1'-0"

GENERAL NOTES:

1. DIMENSIONS ARE SHOWN TO FACE OF STUD (EDGE OF BUILDING FRAME), TO CENTER/EDGE OF DOOR FRAME, AND TO CENTER OF WINDOW.
2. THERE SHALL BE NO MORE THAN 3/8" VARIATION BETWEEN STAIR RISERS OR BETWEEN THE RUN OF STEPS IN ANY STAIRCASE. MINIMUM RISE FOR EACH STEP TO BE AT LEAST 4" AND NOT GREATER THAN 7.0".
3. EXTERIOR LANDINGS SHALL NOT BE MORE THAN 1/4" BELOW TOP OF THRESHOLD AT ACCESSIBLE UNIT EXTERIOR EGRESS DOORS. EXTERIOR LANDINGS AT NON-EGRESS EXTERIOR DOORS SHALL NOT BE MORE THAN 7-3/4" BELOW TOP OF THRESHOLD. LANDINGS MUST BE AT LEAST AS WIDE AS THE DOOR AND A MINIMUM OF 36" IN THE DIRECTION OF TRAVEL.
4. TYPICAL WINDOW HEADERS: 108" OR 96", U.O.N.
5. TYPICAL CEILING HEIGHT: FIRST FLOOR : 12'-0" REFER TO ELEVATIONS

#	DATE	REVISION DESCRIPTION

DRN
CHK
DSG

KSA ARCHITECTURE LLC

NAPA AUTO PARTS PUD AMENDMENT
1411 HECLA WAY, LOUISVILLE, CO

ARCHITECTURAL FLOOR PLANS
DISPENSARY & RETAIL BUILDINGS

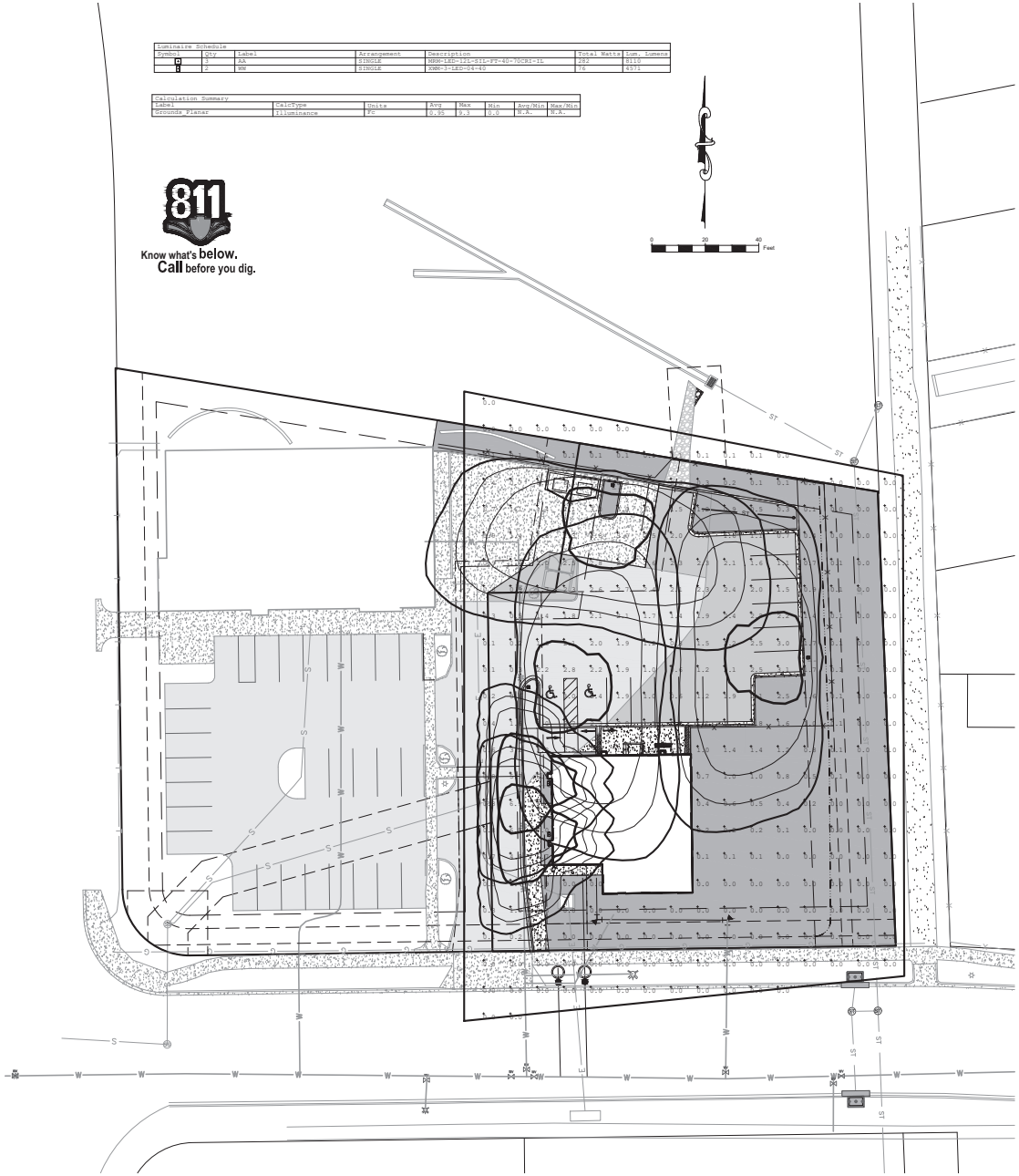
ACTION CIVIL ENGINEERING
9800 PYRAMID CT. SUITE 400
ENGLEWOOD, CO 80112 720.895.1363
tdenning@actioncivileng.com

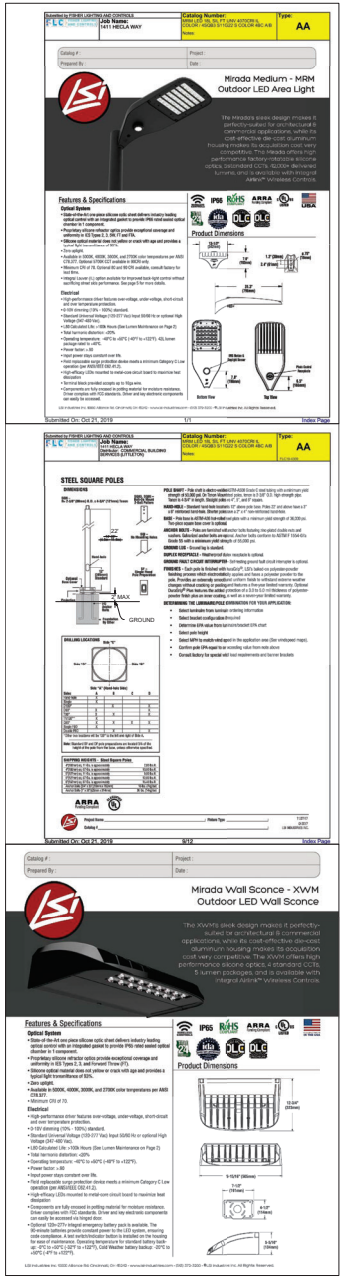
JOB NO.
SCALE
DATE
SHEETS 11
SHEET 10

Luminaire Schedule						
Symbol	Qty	Label	Arrangement	Description	Total Watts	Lum. Lumens
	3	AA	SINGLE	XWM-LED-12L-SIL-PT-40-70CRI-IL	262	8110
	2	BW	SINGLE	XMM-1-LED-04-40	76	4571

Calculation Summary								
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Grounds_Planar	Illuminance	Fc	0.93	9.3	0.0	N.A.	N.A.

Know what's **below.**
Call before you dig.





NOTES:
1. POLE HEIGHT = 24'
2. BASE HEIGHT ABOVE GROUND = 2'

#	DATE	REVISION DESCRIPTION
1	10/25/19	SUBMITTED TO LOUISVILLE
2	12/2/20	SUBMITTED TO LOUISVILLE
3	03/03/20	SUBMITTED TO LOUISVILLE
4	06/01/20	SUBMITTED TO LOUISVILLE
5	06/02/20	PHOTOMETRIC COMMENTS

DRN: TWD
CHK:
DSG: TWD

NAPA AUTO PARTS PUD AMENDMENT 1
1413 HECLA WAY LOT 4-B, LOUISVILLE PLAZA FILING NO. 2
SECOND AMENDMENT LOT 4

PHOTOMETRIC PLAN

ACTION CIVIL ENGINEERING
9777 PYRAMID CT, SUITE 225
ENGLEWOOD, CO 80112 720.260.0433
tdenning@actioncivileng.com

JOB NO. 1910
SCALE ---
DATE 6/4/2020
SHEETS 11 SHEET 11

NAPA AUTO PARTS PUD 1ST AMENDMENT

LOUISVILLE PLAZA FILING NO. 2, LOT 4, FIRST AMENDMENT, LOT 4-B

1413 HECLA WAY

LOCATED IN THE SW 1/4 OF SECTION 4, T1S, R69W OF THE 6TH P.M., CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO

LEGEND:

	PROPERTY LINE
	CENTERLINE
5530	EXISTING CONTOUR
X	EXISTING FENCE LINE
E	EXISTING ELECTRIC LINE
G	EXISTING GAS LINE
S	EXISTING SANITARY SEWER
ST	EXISTING STORM SEWER
W	EXISTING WATER LINE
	PROPOSED TYPE 'C' STORM INLET
	EXISTING STORM INLET
ST	EXISTING STORM MANHOLE
SS	EXISTING SANITARY MANHOLE
	EXISTING FIRE HYDRANT
	EXISTING WATER VALVE
T	EXISTING TRANSFORMER
	STORM WATER FLOW DIRECTION
	EXISTING CONCRETE
	EXISTING ASPHALT
	PROPOSED ASPHALT
	PROPOSED CONCRETE
	PROPOSED LANDSCAPE
5530	PROPOSED CONTOUR
S	PROPOSED SANITARY SEWER
	PROPOSED STORM SEWER
	PROPOSED EASEMENT LINE
	PROPOSED SETBACK LINE
S	PROPOSED SANITARY SEWER
	PROPOSED ACCESSIBLE ROUTE
X	PROPOSED FENCE
	PROPOSED DRAINAGE SWALE
	EXISTING SECTION LINE
	PROPOSED STREET LIGHT
	PROPOSED STREET SIGN
TOW	TOP OF WALL
BOW	BOTTOM OF WALL
U.E.	UTILITY EASEMENT
ESMT.	EASEMENT
EX.	EXISTING
PR.	PROPOSED
FG	FINISHED GRADE
FL	FLOWLINE
R.O.W./ROW	RIGHT-OF-WAY
FDC	FIRE DEPARTMENT CONNECTION
	STRIPED PARKING ISLAND
1	NUMBER OF PARKING SPACES

811 Know what's below. Call before you dig.

0 20 40 Feet

#	DATE	REVISION DESCRIPTION
1	10/2/919	SUBMITTED TO LOUISVILLE
2	1/22/20	SUBMITTED TO LOUISVILLE
3	03/03/20	SUBMITTED TO LOUISVILLE
4	05/07/20	SUBMITTED TO LOUISVILLE
5	06/0/20	PHOTOMETRIC COMMENTS

DRN TWD
CHK
DSG TWD

NAPA AUTO PARTS PUD AMENDMENT 1
1413 HECLA WAY LOT 4-B, LOUISVILLE PLAZA FILING NO. 2
SECOND AMENDMENT LOT 4

WB-50 DELIVERY VEHICLE TRACKING EXHIBIT WB-40

ACTION CIVIL ENGINEERING
9777 PYRAMID CT, SUITE 225
ENGLEWOOD, CO 80112 720.260.0433
tdenning@actioncivileng.com

JOB NO. 1910
SCALE ---
DATE 8/25/2020
SHEETS 12 SHEET 12

City of Louisville
COLORADO • SINCE 1878

Planning Commission
Meeting Minutes
July 09, 2020
Electronic Meeting
6:30 PM

Call to Order – Vice Chair **Rice** calls the meeting to order at 6:30 PM.

Roll Call is taken and the following members are present:

Commission Members Present:	Steve Brauneis, Chair Tom Rice, Vice Chair Jeff Moline Keaton Howe Ben Diehl Dietrich Hoefner Debra Williams
Commission Members Absent:	
Staff Members Present:	Rob Zuccaro, Dir. of Planning & Building Lisa Ritchie, Senior Planner Harry Brennan, Planner II Elizabeth Schettler, Sen. Admin Assistant

APPROVAL OF AGENDA

Howe says he has a question about the agenda and wants to discuss an agenda item before making a motion to approve it. Regarding agenda item B, he is unsure of reviewing this at this meeting when Planning Commission recommended denial of and it has not gone to city council yet. He asks staff if there is an update of when this item will be reviewed by city council.

Ritchie says that the applicant is moving forward to city council and is scheduled to meet with them on August 4, 2020. She says he is correct in that its comprehensive plan and General Development Plan (GDP) amendments have not yet been approved at this time. The Medtronic's PUD is on the agenda tonight. The applicant for that project did not request for that item to be pulled from tonight's agenda. The application is not reviewed under the ConocoPhillips GDP but is reviewed under the Redtail Ridge GDP. The approval of Medtronic's PUD, should Planning Commission consider this tonight and recommend approval, would be conditional upon approval from city council for the Redtail Ridge comprehensive plan amendment and GDP. From a procedural perspective though, if the commissioners feels that the Medtronic PUD public hearing is premature, it is possible to move to continue this agenda item to the August 13, 2020 meeting.

Howe states that if they were to approve the Medtronic PUD tonight and city council has a discussion on that proposal, the commissioners would be discussing the same proposal with just a different manifestation that would then go to city council. He is interested to hear what the rest of the commissioners think about that.

Diehl says that he is uncomfortable starting the conversation and discussion for Medtronic before city council has reviewed Redtail Ridge's comprehensive plan and GDP, but he understands the time sensitivity for Medtronic.

Williams says that she thought this discussion would take place once they got to that agenda item.

Moline says that he shares Commissioner Howe and Diehl's concerns. He appreciates the applicant's interest in moving forward but is concerned that without the comprehensive plan framework approval that is necessary for the development, he is unsure how they will be able to work with this item without that approval. He could see the appeal to table the Medtronic discussion until Redtail Ridge has been approved.

Brauneis says he is surprised that this discussion is already happening. He is concerned with how this Medtronic proposal will fit with the larger picture.

Ritchie recommends not having a too in-depth conversation about this subject outside of the public hearing portion.

Diehl recommends making a motion to approve the agenda and to discuss this agenda item at the appropriate time of the meeting.

Diehl moves and **Williams** seconds a motion to approve the July 09, 2020 agenda.

Motion passes 6-1 by a roll call vote.

Name	Vote
Chair Steve Brauneis	Yes
Vice Chair Tom Rice	Yes
Keaton Howe	No
Ben Diehl	Yes
Jeff Moline	Yes
Dietrich Hoefner	Yes
Debra Williams	Yes
Motion passed/failed:	Passed

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None is heard.

PUBLIC ITEM

Adoption of Resolution 3, Series 2020 and Resolution 4, Series 2020 recommending denial of the **Redtail Ridge Comprehensive Plan Amendment and General Development Plan Amendmen**t: A request for a comprehensive plan amendment to change the Phillips 66 special district designation from rural to suburban, change the land use mix to include multi-family residential, healthcare and lodging, and change the allowed floor area ratio and building heights; and a request for a 1st Amendment to the ConocoPhillips Campus General Development Plan to allow a mixed commercial and

residential development with to 5,886,000 gross square feet of building area and 2,236 multi-family residential units on 389.1 acres located northwest of US 36 and Northwest Parkway and Southeast of S.88th Street and Campus Drive.

- Applicant: Brue Baukol Capital Partners
- Case Manager: Rob Zuccaro, Director of Planning & Building Safety

Hoefner informs the commissioners that he will be absent from the board while the adoption of Resolution 3, Series 2020 and Resolution 4, Series 2020 is discussed and deliberated because he has a conflict of interest.

Williams discloses that she was not present for the last meeting but she read the entire agenda packet, read all the public comment that was received, and watched the entire recording of the meeting. She is prepared to vote on this resolution. She also discloses that her husband works for Medtronic but will most likely not be working from the Louisville campus as he travels a great deal for the company. She believes that she has no conflict of interest regarding this agenda item.

Moline says that he thinks both resolutions capture the commissioners concerns and are both well constructed. He is supportive of the approval of the resolutions.

Diehl says he agrees with Commissioner Moline. He thinks staff did an excellent job of saying what the commissioner's findings were and is supportive of both resolutions.

Brauneis agrees and says that staff did a good job capturing the commissioners concerns.

Williams says she agrees with her fellow commissioners. Based on the commissioner's discussion, she believes these resolutions are well crafted.

Rice says he thinks the resolutions are well done and synopsize the commissioner's discussion. He makes note of though that without being able to look back on the minutes from that meeting, it is difficult to be mindful of all of the commissioner comments.

Moline moves and **Diehl** seconds to approve Resolution 3, Series 2020. Motion passes unanimously by a roll call vote.

Howe moves and **Brauneis** seconds to approve Resolution 4, Series 2020. Motion passes unanimously by a roll call vote.

CONTINUED PUBLIC ITEMS

Agenda Item A: Napa Auto Parts PUD Amendment *Continued from June 25, 2020*
A request for approval of an amendment to the Napa Auto Parts Planned Unit Development (PUD) at 1411/1413 Hecla Way to allow construction of a new 2,500 sq. ft. commercial building and associated site improvements for a retail marijuana store. (Resolution 5, Series 2020)

- Applicant: Emilia Construct, LLC
- Case Manager: Harry Brennan, Planner II

Staff Presentation:

Before staff begins their presentation, Brennan verifies that this application's public notice requirements have been met. They were mailed to the surrounding property owners on May 20, 2020, published in the Boulder Daily Camera on May 24, 2020, and the property was posted on May 20, 2020.

Brennan discusses the property's location and background history.

Staff Recommendations:
Staff finds that the proposal meets the PUD criteria outlined in Section 17.28.120 of the Louisville Municipal Code as well as the requirements of the CDDSG. No waivers are requested.

Staff recommends approval of Resolution 5, Series 2020, a resolution recommending approval of an amendment to the Napa Auto Parts Planned Unit Development to allow the construction of a commercial building and associated site improvements, with the following condition:

- That physical backshields be added to the pole mounted light fixtures, or that a new light fixture model that does include physical backshields be used in place to those currently proposed for the pole mounted lights.

Commissioner Questions of Staff:
Moline asks regarding the extra parking spaces, did staff have a discussion with the applicant about that.

Brennan says that he would not say that it was a subject of discussion. The CDDSG identifies a minimum number of parking spaces. It is possible that in the future, those extra spaces could accommodate for future development.

Moline asks if he is correct in thinking that in 2002/2003 there was an approval action that created this lot and zoned the property.

Brennan says that that action did split one single lot into two but the original commercial retail zoning was put into place within the 1994 Louisville Plaza GDP.

Williams says regarding the marijuana land use for this particular plot, before October of 2019, this was not a land use possibility, correct?

Brennan says he believes that is correct. That was a text amendment in title 17, which updated the list for appropriate uses and added retail marijuana to this zone district.

Williams says that North End homes were there before this had a change in land use, correct?

Brennan says yes, that is accurate.

Williams asks what the hours of operation is for Napa Auto Parts.

Brennan says it is 7:30am-7:00pm.

Williams asks what the hours of operation is for Speedy Sparkle.

Brennan says it is 7:00am-7:00pm.

Williams asks if the applicant is allowed to do more parking than the minimum. Is there a maximum on the parking?

Brennan says that the current design standards and guidelines do not provide a maximum number.

Hoefner mentions that there was a number of public comments regarding a vinyl fence. Is there a vinyl fence going up somewhere on the property?

Brennan says the vinyl fence design was in the applicant's second submittal and is no longer in place in their most recent submittal.

Diehl asks if he can you elaborate more on the lighting condition staff is recommending.

Brennan says that the currently proposed lights do have backlight controls so they are full cutoff LED lights that can be aimed slightly. During staff's discussions though, because of the grade change from the site down into the neighborhood, we were concerned there would be a direct line of site from say somebody on the street looking up at the light and being able to see the actual fixtures.

Diehl asks if the lighting is intended to be on all night.

Brennan says that he believes they will have turn off sensors. He mentions that the commissioners could that to be a condition if needed.

Diehl says he appreciates how the applicant added the buffer with the fence to give some separation between the residential and commercial spaces.

Howe asks if he can speak to the armed violence requirements for this lot.

Brennan says he believes that is a reference to the term used in the licensing hearing. He is not familiar with that particular term being used for this PUD proposal.

Howe asks if there are any requirements for this type of business as opposed to other businesses in pertaining to armed violence requirements.

Brennan says no, there are no security requirements or design retail marijuana requirements beyond a typical retail establishment review. There are certain conditions for design signage, but the signage is not being reviewed with this application and will be reviewed at the time of building permit.

Howe discusses the medical marijuana business ordinance and how it talks about the operational requirements for ventilation. He asks if this has been taken into account for the surrounding residential areas.

Brennan says that just like with signage, staff would evaluate the ventilation specifications at the time of building permit, not during the PUD review.

Applicant Presentation:
Brandon Banks, Founder and Chief Operating Officer, 5 Eyed Jack LLC

Banks begins his presentation by discussing his business's mission. It has the following objectives:

- A compliant operation in good standing with state and local regulations
- Safe, consistent, and effective cannabis and cannabis products of the highest quality
- Commitment to serving and educating customers, patients, and caregivers
- Commitment to scientific research and development

He then reviews the project's proposal and tells the commissioners his background history. He discusses the security measures that would be put in place for this business that includes, architectural, operational, and electronic security measures, making it a well integrated security design.

He mentions that he understands the high risk associated with cultivating and dispensing cannabis, but he is committed to preventing any incidents of diversion by implementing the following measures:

- Building a strong employee culture with a shared commitment to anti-diversion policies
- Enforcing strict chain of custody and inventory control procedures
- Implementing and patrolling state-of-the-art surveillance system

He concludes his presentation by listing the benefits to Louisville, which include the following:

- Local job creation
- Enhancing security of the area
- Community engagement
- Sales tax revenue
- Charitable contributions to local causes

Commissioner Questions of Applicant:
Williams asks what made him decide to build a new building, and did he look at any vacant buildings in Louisville.

Banks says there were only a few plots that were available when Louisville approved the ordinance to expand their dispensary program. There was a lot of competition; for example, 20-25 applicants were competing to buy just one parcel, and there are not many parcels in Louisville that conform to this use.

Williams asks if that means that he other buildings he looked into, there was heavy competition in order to get them.

Banks says that there was certainly a rush and competition, so yes there was heavy competition.

Diehl asks to get his perspective on staff's lighting condition and asks if he can discuss how he came up with the proposed hours of operation.

Banks says he understands staff's recommendation of the lighting and he does want to be a good neighbor. He says he will do everything in his power to not have any light pollution. As far as the hours of operation, those hours were chosen because that is what Louisville's code allows.

Moline asks if he could address the concerns related to the extra parking.

Banks mentions that he has presented to other commissioning boards and says that typically people want more parking. Usually individuals say that there is not enough parking spaces being proposed. The decision behind the parking was very simple though. We have the ability to have 5 parking spaces so we went with that additional availability.

Hoefner says that he is interested to know their take on the screening along the open space trail and their response to all the public comment regarding that topic.

Banks says that their intent is to beautify that plot, not make it worse. He thinks with the mature landscaping put it in, it will enhance the area.

Jessica Emilia, property manager / owner of Emilia Construct, LLC, says that they worked with the city planners to increase the landscaping evergreens above and beyond what code required, in addition to the concrete wall. Instead of the concrete wall, she mentions that they could have just used landscape shielding but thought headlights would still be an issue so they proposed a concrete wall instead which is not required by code.

Hoefner asks if they could address the concern regarding the truck turn around.

Emilia says they have been working with the owner of Lot 4. In the owner's original plan to divide the lot, their design proposal is what they actually preferred.

Hoefner asks if they prefer to have the trucks back in on how they are doing it now.

Emilia says she does not know if she would say preferred, but that was their original plan and intention to have the trucks back in that way once the land was divided and sold.

Howe asks if she can speak on the public comments received about the buffer from the north side of the parking lot to Clover Lane. He asks if she can go over what the buffer is like between the north and east parking lot to the residential property.

Emilia says that there is a 30 foot landscaping buffer on the east side that staff touched on in their presentation. On the north side, we extended the headlight shielding all the way onto the Napa property and ran the wall all the way to the Napa building.

Howe asks if the 30 foot landscaping buffer is just east of the building or if it is between the parking lot and the edge of the property on the east.

Emilia says that the 30 foot buffer is an easement that the city requires from the property line on the east. She points out that they could not encroach on that buffer so they had to bring the parking lot 30 feet away from the eastern property line.

Howe asks if that is to the parking lot.

Emilia says that is correct.

Howe asks what the distance is from the parking lot to the north.

Emilia asks if staff has that information available.

Brennan says that he believes it is 10 feet from the parking lot to the northern property line.

Howe asks where the 6 foot wall is going to be placed.

Brennan shows the commissioners a drawing showing the location of the wall. He says it goes along right at the edge of the parking lot, separates from the parking lot slightly, runs up to the northern property line and jogs back closer to the parking lot where the grade changes and there is an existing retaining wall.

Howe asks how close the residential is from the northern property line.

Brennan says the width of the trail corridor is 20 feet, so imagine 20 feet from the northeastern corner. Then parking would be about 50 feet way, but the parking distance is from the eastern side of the property, which happens to be the side that residential is closest to. The large property to the north is just for the drainage facility.

Williams asks is the distance is from the wall to the residential homes.

Brennan says approximately 40 feet.

Howe asks staff to show on the plans where the garbage will be located.

Brennan says it will be closer to the rear of the property and nearly adjacent to the screen wall and will have its own screen enclosure.

Howe asks staff to confirm that the property to the north is undeveloped.

Brennan says that it is undeveloped and zoned the same as this property which is PC. It is privately owned.

Howe asks since it is privately owned, has there been any comment from this owner?

Brennan refers to Emilia since her team is working on the drainage report with them.

Emilia says that the owner has not expressed any concern with the use of the land to their knowledge.

Brauneis mentions that there were many public comments regarding the security measures. Do these security measures fit within the best practices for this type of business?

Banks says that there are many protocols we use that fit within the best practices for this type of business. For example, when closing we have a procedure where no one opens or closes the store by themselves. We also have a security guard on site 24-7. We outsource a lot of the security.

Moline says that it looks like a lot of the landscaping is located in the drainage swale. Will that hinder the drainage with all that landscaping in that location?

Brennan says the swale is not a traditional swale but acts more like a berm. It actually would be raised and that way it blocks the offsite drainage and minimizes runoff from going to the trail corridor and to the residential neighborhood.

Williams asks if the berm is irrigated.

Brennan says that in terms of watering for the plantings, he is unsure.

Emilia says she is also unsure but assumes that it is irrigated.

Williams asks if it drains to the north into the detention pond.

Brennan says that the flows would not go further than the swale.

Williams states that the landscape area is draining to the west and then to the north onto the back of the property. She then asks staff if the current applicant is the original applicant for this marijuana license.

Brennan says that it is.

Public Comment:
Laura Chernikoff, 1459 Hecla Way

Chernikoff says she is the closet townhouse to this property. She is a three story townhouse and says that the proposed 6 ft fence does nothing for the property. The applicant choosing to place the building on Hecla Way and not further back on the property leaves the parking directly facing her building. She is concerned about parking headlights shining through her windows. She appreciates that the applicant says he wants to be a good neighbor but herself and other neighbors have reached out and not

gotten a response from him. There has been little consideration to the residential properties adjacent to the property. She asks that the commissioners recommend denial and ask the applicant to place the building in a way that is less disruptive to the adjacent properties.

Mark Cathcart, 1763 Sweet Clover Lane

Cathcart shares through his presentation photos of the property and discusses the current issues with semi-trucks and its entryway to and from the property. He then mentions issues with having more parking spaces and how it will affect the surrounding properties.

Barbara Parnell, 1534 White Violet Way

Parnell says she does not think this an appropriate use for this intended development. She thinks the notion of this being adjacent to a residential neighborhood is offensive. These houses have been in place since at least 2014 and those residential owners never thought when they purchased them that they could be living by marijuana retail. Although it allowed on that land technically, she asks the commissioners if they would want marijuana retail next to their neighborhood. There are many kids in this neighborhood and they should not have to live next to this type of use. She finds it insincere that the company says they are trying to be a good neighbor when their hours of operation will be until 10:00pm. The surrounding properties close at 7:00pm. The proposed wall and landscaping do not add to the property. She adds that she thinks the residential property values will be negatively affected by this, which should be a concern to the commissioners and mentions that traffic will increase.

Kate Ripley, 1763 Sweet Clover Lane

Ripley discusses the wall being proposed and mentions that nothing will be visible except the wall. She reached out to the applicant a long time ago asking about for more details on the development but never heard back from him. She asks how the applicant has been engaged with the community when she never received a response from him herself. This will be placed in the front of the lot and seeks additional parking spaces that seem unnecessary. This seems ill fitting of the existing character of the neighborhood. The design as submitted will cause traffic blockage for the residents and commercial customers. She asks the commissioners to recommend denial for this application.

Lazar Gintchin, 1491 Hecla Way

Gintchin says this will be blocking the street and semi's will be blocking it because they will have to back up into the street, blocking the rest of the street. He discusses how in the snow season it will cause even greater trouble for the rest of the neighborhood and mentions how it will affect the traffic flow. He adds that the business requires an armed guard while the business is open and that indicates that crime could take place. All the residents that walk to King Soopers will be walking by that and it makes him uncomfortable that they will have to walk by it, especially since it operates until 10:00pm. He asks that the commissioners deny this application.

Gregory Jones, 1809 Sweet Clover Lane

Jones says that he does not understand why the business should be placed where it will be facing the residents versus having it face Hecla Way. It does not seem appropriate to have this type of use near residential property. He thinks that they are having an empty lot next to them in order to build a second building there, which he would also have an issue with.

Scott McElroy, 1873 Sweet Clover Lane

McElroy says the biggest problem is the insistence on placing this on the southwest corner on the lot. Originally, the applicant was suggested to build two buildings on the lot, one to the east of the current building. The additional parking and the location of the building seems to be aimed preserving that right for another building on the lot at some time in the future. The result being that the parking and wall will be very intrusive. The wall is a problem to the north. This lot and where the wall will be is highly visible from Hecla Lake.

Leslie Jones, 1809 Sweet Clover Lane

Jones says the location of the building is out of place and out of character of Louisville. It does not provide the appropriate separation between the residential and commercial space. Families will be able to see the sign, building, and cars. She thinks this location in relation to its proximity to residential is inappropriate and asks that the commissioners deny this request. She the mentions that if this request is approved, that the commissioners add a condition that would provide an appropriate barrier between the commercial and residential space, such as a wall and trees.

Closing Statement by Staff:
Brennan clarifies that the entrance to the building is facing west towards the shared drive in between Napa and the proposed drive. In addition, regarding the North End GDP, to give extra background/context to that, it was originally created in 2006. The areas directly adjacent to this particular property were actually identified as commercial and mixed-use development, not single family.

Williams mentions that she tried to find language in the Louisville Municipal Code for a buffer between a marijuana facility and residential property. When the commissioners assessed this particular ordinance for marijuana in 2019, there was no buffer between marijuana and residential, but there was language added to have a buffer for parks and schools. For this proposal though, it has been discussed of this 30 feet buffer. Where in the municipal code does it mention this need?

Brennan says that that particular prevision is in the commercial design guidelines and standards. They are not specific to retail marijuana. This is specific to just when a commercial is abutting residential property.

Zuccaro confirms that there is no buffer between retail marijuana and residential that was adopted in the final ordinance.

Diehl asks if staff reviewed some of the traffic concerns regarding the trucks.

Brennan says that staff did not specifically look at semi access because in looking at the final proposed site plan, by moving the existing trash enclosure to the rear of the lot, staff thought that would give more maneuverability. He mentions that this was reviewed by the fire district for fire truck access and the fire department did approve the plans for that purpose.

Moline asks if staff can discuss some of the public comment concerns regarding the site design issues and the placement of the building.

Brennan says that regarding public comment on the location of the parking, it is on the rear of the lot and not in the front. He mentions that one of the city's objectives is to screen parking from viewpoint and with this proposed design, it screens that parking.

Closing Statement by Applicant:
Banks says he wants to be compliant and forthcoming and a good community member. He empathizes with the community residents and is open to working with the neighboring residents.

Hoefner asks what his response is to some of the public comments mentioning that residents tried to get in touch with him to discuss the development but could not get ahold of him.

Banks says that at the first meeting at the City of Louisville, he gave everyone his business card and has no problem with anyone reaching out to him directly. He did receive two letters when he first purchased the property but at that time, he was not even in the planning stage. He did not reach out to the individuals who wrote those two letters and apologizes for that.

Hoefner asks if there were any site designs he considered changing or if he considered moving the parking that is closer to residential.

Banks says that he does not want to encroach on another business's parking but if he received permission to use the other business's parking, he would not mind removing those additional parking spaces. That would not make or break this project.

Discussion by Commissioners:
Moline says that he appreciates the public comment and hearing from the neighborhood. The mentions that the applicant has already made changes to the screening wall and added additional landscaping buffer, and he appreciates those efforts made by them. If the applicant remains having site flexibility, there are ways to address the neighboring concerns. This is a difficult proposal for him, but the town has decided that a commercial use is appropriate for this land and the applicant has obtained the necessary licensing. He is in favor with staff's recommendation.

Williams says she appreciates the efforts made by the staff and the applicant. She has reservations as far as this particular location being so close to residential. She says she is on the fence.

Howe mentions that a lot of this is dependent upon the ordinance from 2019 when the marijuana restrictions changed. He believes that the residents in North End are not being unreasonable when they express their concerns over the parking, traffic flow, lighting, the hours of operation, and the open space trail. He is unsure 30 feet is far enough away from them. Although this PUD meets the quantitative criteria, he thinks there can be steps taken to meet a qualitative acceptance. He lists example such as there being different orientations of the parking spaces, working with the city on the traffic flow, modifying the hours, and working on having more continuity on the open space trail. He does appreciate the applicant's willingness to work with the neighborhood. He suggests that the applicant get together with the North End homeowners and work out some of these issues. He expresses that he has reservations with the residential area being so close. If this is done the right way though, this could bring additional revenue for the city and it could be a continuance with the open space trail.

Hoefner says that in 2018-2019, there was a lot of discussion of appropriate buffer zones. That did not end up becoming law in Louisville though. He thinks there may be other site designs that could be less problematic and encourages the applicant to get in touch with the neighbors that are more adjacent to the store to try to resolve some of the issues mentioned earlier. The design as proposed does show a strong effort to provide separation between the business and the residential and is compliant to what the city law requires with no additional waivers. Because of that, he is likely to support this.

Diehl says he is in alignment with Commissioner Moline's thoughts. The property has been zoned commercial for a long time and most of the homeowners that bought in North End knew at some point that that space would have commercial there. He finds that the design is in alignment with the city code and asks that staff would focus on two things if this proceeds to city council. One, to have the city traffic engineer provide feedback if the truck backing up issue is going to be as problematic as it was suggested. Second, he agrees with staff's condition on the lighting but anything the applicant can do to minimize the lighting impact on the neighbors would be appreciated. He encourages the applicant to reach out to the neighbors and try to work with them as much as possible, but is inclined to support the resolution as is.

Brauneis mentions that in 1994, the land was approved for commercial development and while the approval for retail marijuana came last year, it was passed by city council without any language requiring buffers. Given that, he thinks that the city is fortunate that this will not look like a strip mall development with a large amount of parking. He understands the concerns that have been brought up by the public, but this request is better off with the proposed wall and the location of the parking. He is pleased to see that the lighting issues have been addressed and the added staff condition will ensure that it will minimize the light pollution. At this point, he finds himself in favor of it.

Rice mentions that this GDP was approved in 1994 but that there has been a commercial PUD approved since 2002. Adjacent properties knew this property would have commercial development on it. It is not the commissioner's responsibility to judge what type of commercial use will be on it as long as it is the appropriate use for its zoning. He mentions that while he might not want marijuana near residential property, it is not the planning commission's responsibility to pick winners or losers in regards to different kinds of businesses that can be placed there. He also mentions that it is a rare day when they receive an application that has no waiver requests. The applicant is fully compliant with all the planning department requirements. He says that he has sympathy for the surrounding neighbors, but there is a history for this property and it was always going to have commercial development on it. He is not as optimistic as other commissioners are in regards to the applicant and neighbors finding common ground on some of the concerns discussed tonight. He thinks the neighbors do not want this space developed and mentions that he understands why they would not.

Howe says that when you review the criteria analysis, the first criteria asks if it has an appropriate relationship to the surrounding area. In reality, the commissioners are determining if the use is appropriate for this surrounding neighborhood. In regards to the sixth criteria, it mentions the privacy in terms of the needs of the individual's families and neighbors. He does not think this proposal provides the privacy that these individuals need. Yes, this does follow many of the guidelines, but he finds it needs to be appropriate and provide the privacy for the neighbors.

Williams reminds the commissioners that this plot of land was always supposed to be commercial. That is not this issue. The issue is that the North End property neighbors bought their properties before the commercial uses changed at this site. They bought these properties before the marijuana land use was approved for this site. She agrees with Commissioner Howe in that when you are looking at land use and the properties adjacent to each other, you must ask the question, are they compatible? These two do not seem compatible and when she review the CDDSG, she does not agree that this proposal complies with any of them.

Diehl mentions that in 1994 was when this land was approved for it to be commercial. Then in 2019, the city approved a license for marijuana at this location so both of those factors are a done deal.

Williams says that the problem is that the license that was approved in 2019 approved marijuana retail shops as a land use for this particular plot. It never was before.

Moline says that because that use was approved through a public process in 2019, the ability to regulate that use is finished. Now, we have to focus on the site planning issues because the opportunity for the public to comment on whether or not this site is appropriate for marijuana has already been through that public process in 2019.

Williams says that she sees this issue coming up frequently. There will be other sites that will want retail marijuana and it will be adjacent to residential. It will consistently be an issue between the adjacent properties and their compatible uses.

Howe says in regards to what Commissioner Moline said, he mentions that he read 86 emails for this proposal and only one of those emails was in favor of this. The community as a whole does not want this to happen so how could this be an appropriate relationship to the surrounding area.

Moline says he was referring to the marijuana use approval from 2019 and that process of going through public hearing, not the community involvement on this specific proposal.

Brauneis mentions that any commercial site this close to residential will have concerns and challenges regarding traffic, lighting, and noise. In this case, the applicant has addressed those issues with better design standards than they were required to. This project has come forward with a proposal that is much better off than one we could receive 6-8 months from now.

Diehl moves and **Brauneis** seconds a motion to approve Resolution 5, Series 2020 with staff's recommended condition.

Motion passes 5-2 by a roll call vote.

Name	Vote
Chair Steve Brauneis	Yes
Vice Chair Tom Rice	Yes
Keaton Howe	No
Ben Diehl	Yes
Jeff Moline	Yes
Dietrich Hoefner	Yes
Debra Williams	No
Motion passed/failed:	Passed

<u>Agenda Item B: Project 321 (Medtronic) Preliminary and Final Planned Unit Developments</u> *Continued from June 25, 2020*

- A request for approval of a preliminary and final PUD to allow the construction of a 506,000 sf office building and associated site improvements on property that is part of the proposed ConocoPhillips Campus General Development Plan, 1st Amendment (Redtail Ridge), located northwest of US 36 and Northwest Parkway and southeast of S. 88th Street and Campus Drive. (Resolution 6, Series 2020)
    - Applicant: Ryan Companies
    - Case Manager: Lisa Ritchie, Senior Planner

Rice asks if the commissioners have any disclosures they need to make in regards to this agenda item.

Hoefner discloses that he will not participate in this agenda item due to a conflict of interest.

Williams discloses to the commissioners that her husband works for Medtronic, but that he would not be working at the proposed Medtronic building location. She believes this will not affect her voting because neither she nor her husband will have any financial gain from this.

Moline discloses that he is an employee of Boulder County Parks and Open Space Department. They provided referral comments but he was not involved in that. He does not believe this will affect his voting.

Rice says that this agenda item will be a long discussion and believes that should be continued to a later date in order to have fresh eyes on it after the many long meetings the commissioners have had recently. From the earlier discussion on this subject, he proposes that this agenda item be moved until city council has had a chance to review the Redtail Ridge development and the GDP has been considered by city council.

Howe wants to make a motion to continue this agenda item. He is concerned that they would be voting on something that is not in alignment with the comprehensive plan.

Jim Driessen, Vice President of Medtronic Global Facilities Organization, says that he understands approval would be conditional upon the GDP but Medtronic is very anxious to share their proposal and would like to have this reviewed as soon as possible.

Ritchie says that staff is prepared to move forward with this proposal tonight, but it is up to the commissioner's discretion. There are two agenda items that have been noticed for the July 16, 2020 planning commission meeting. Staff does anticipate that the agenda for the August 13, 2020 meeting will not be very full.

Howe moves and **Williams** seconds a motion to continue this agenda item until there is a GDP that supports this proposal.

Motion passes 6-1 by a roll call vote.

Name	Vote
Chair Steve Brauneis	Yes
Vice Chair Tom Rice	No
Keaton Howe	Yes
Ben Diehl	Yes
Jeff Moline	Yes
Dietrich Hoefner	Yes
Debra Williams	Yes
Motion passed/failed:	Passed

Rice asks for staff to estimate when planning commission could be reviewing this agenda item.

Ritchie says that staff would notice this agenda item for the August 13, 2020 planning commission meeting, but if the Redtail Ridge proposal is still under discussion for city council, planning commission would continue this item for a later date.

Rice thanks Medtronic for their patience during this process.

PLANNING COMMISSION COMMENTS

Howe mentions that it has been difficult to read public comment when it has been submitted the same day as the planning commission meeting. He asks staff if it is possible to adopt a policy that would allow a cut off time for receivable public comment.

Zuccaro says that currently there is no adopted policy for cutoff times for public comment. He mentions that this subject has been recently discussed though and that it would include public comment as well as an applicant cutoff for additional documentation. In the past, a cutoff has not existed.

Rice proposes that this subject be discussed at the next meeting in order for the commissioners to think on the subject and provide adequate feedback for staff.

STAFF COMMENTS

Ritchie mentions that planning commission has a meeting scheduled for July 16, 2020.

Rice asks for a status update on the food court agenda item.

Ritchie says that staff decided to pair that ordinance with the forthcoming PUD and SRU.

ITEMS TENTATIVELY SCHEDULED FOR THE MEETING ON JULY 16, 2020

- 931 Main Street PUD Amendment
- Crystal Estates Replat A Rezoning

ADJOURN

Meeting adjourns at 9:06 PM.

From: ruth
To: Planning
Subject: 1411 Hecla Plan
Date: Thursday, February 20, 2020 10:27:35 AM

My name is Edward Jones and I live at 1502 White Violet Way, Louisville Colorado.
I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.
Thank you.

Sent from my iPad

From: William Kirby
To: Planning
Subject: 1411 Hecla PUD Amendment Application
Date: Thursday, February 20, 2020 8:02:18 PM

We find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail, including the fencing, parking and trash receptacles. Please recommend denial of the application as it is currently proposed.

William and Kathryn Kirby

From: Peter Go
To: Planning
Subject: 1411 Hecla PUD Amendment
Date: Thursday, February 20, 2020 9:08:21 AM

To: Louisville Planning Commission
Subject: 1411 Hecla Way PUD application

My name is Peter Go and I live at 1804 Lakespur Ln, Louisville Colorado (North End Phase 2).

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the character of the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,
Peter

From: Nick Boyer
To: Planning
Subject: 1411 Hecla Way - Marijuana Dispensary
Date: Saturday, February 22, 2020 9:12:45 AM

To whom it concerns,

I understand that a dispensary is planned for this location between Napa Auto-Parts and the North End Phase II neighborhood. I am not concerned with the dispensary as a business, but I do request that the property be compatible with its surroundings. The plans show a 6-ft. vinyl fence and and unacceptable trash bin location.

They/we can do better.

Please consider this input prior to acceptance of this application.

Thank you,

Nick Boyer
1323 Snowberry Lane
Louisville (North End)
303-902-5161

From: Kari Wheeler
To: Planning
Subject: 1411 Hecla Way concern
Date: Thursday, February 20, 2020 9:55:24 AM

Hi,

My name is Kari Wheeler. My family and I live at 1915 Lakespur Lane in Louisville, Colorado.

We are very concerned about the revised application for 1411 Hecla Way. It does not keep with the local area and properties adjacent to the open space trail.

Please recommend denial of the application as it is currently proposed.

Thank you,

Kari Wheeler

--
Kari Wheeler, BSN, RN, IBCLC, LCCE
Lactation Consultant | Childbirth Educator
303-880-4534 | hello@kariwheeler.com
www.kariwheeler.com
Boulder County, Colorado

From: Larry Clark
To: Planning
Subject: 1411 Hecla Way Development Plan
Date: Friday, February 21, 2020 3:40:25 PM

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to: planning@louisvilleco.gov
Subject: 1411 Hecla Way PUD application

My name is Larry Clark and I live at 1821 Blue Star Ln, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping at all with the local area, and properties adjacent to the open space trail.

There are many families with young children in this neighborhood and the proposed business is incongruent there. Certainly, there are other locations where this business would better fit in. Please recommend denial of the application as it is currently proposed.

Strongly opposed,
Larry Clark

Via IPhone

From: bobbelknap@comcast.net
To: Planning
Subject: 1411 hecla way development
Date: Thursday, February 20, 2020 8:59:21 AM

I am a home owner on sweet clover lane that backs to the trail and close by the planned marijuana retail shop.

I strenuously object to the cities failure to require even minimal mitigation steps to the developers plans for this site. The vinyl fencing would never be allowed in housing just a few feet away. I see no landscaping mitigation proposed. The location of trash cans, parking, and lighting will make living next to this development undesirable to say the least.

I request the planning commission reject the developers plans unless and until proper mitigation steps are taken.

Regards,
Bob belknap
1825 sweet clover ln

Sent from my iPhone

From: Julie & Michael Merrick
To: Planning
Subject: 1411 Hecla Way PUD Amendment
Date: Thursday, February 20, 2020 10:40:16 AM

My name is Julie Merrick. My husband, Michael Merrick, and I live at 2250 E Hecla Way Unit B in Louisville Colorado.

We find the revised application for 1411 Hecla Way unacceptable. The parking and trash receptacle are adjacent to residential homes. The 6' vinyl fence surrounding the property is completely out of character with the existing neighborhood and not in keeping with the natural appearance of properties adjacent to Hecla Lake Open Space. Please recommend denial of the application as it is currently proposed.

Thank you.

Julie & Michael Merrick

2250 East Hecla Drive Unit B

Louisville, CO 80027

From: Michael Fried
To: Planning
Subject: 1411 Hecla Way PUD Application
Date: Thursday, February 20, 2020 6:52:30 PM

My name is Michael Fried and I live at 1345 Snowberry Lane, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,

Michael Fried

From: Cynthia Grossman
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 6:57:33 PM

My name is Cynthia Grossman and I live at 1345 Snowberry Lane, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,

Cynthia Grossman

From: M Ryan
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Sunday, February 23, 2020 2:29:07 PM

My name is Melanie Ryan and I live at 1542 White Violet Way, Louisville Colorado, in the North End subdivision near Hecla Way.

I/We find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

From: Matthew Heron
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Sunday, February 23, 2020 1:44:22 PM

My name is Matt Heron and I live at 2401 E. Hecla Way Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Furthermore, I recommend denying the application for a recreational marijuana store outright. It has no place anywhere near a residential area and will seriously denigrate the family-friendliness that has so benefited the City of Louisville.

Respectfully
Matt Heron
Father of 3 and Veteran

From: Tzvetanka Gintchin
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Saturday, February 22, 2020 11:34:41 AM

Good Afternoon:

My name is Tzvetanka Gintchin and I live at 1491 Hecla Way, Louisville Colorado. I am the owner of one of the townhome units directly next to the planned marijuana shop.

I write to request your denial of the revised application for the 1411 Hecla Way development. I find its proposed design unacceptable, and not in line with the local area, and properties adjacent to the open space trail. Its currently proposed plan will negatively impact the feel and look of the neighborhood and decrease the curb appeal of the plot.

I ask you to carefully consider the impact of the proposed plans on the current North End residents and recommend denial of the application as it is currently proposed.

Thank you for your kind consideration.

Tzvetanka Gintchin

From: Evan Solida
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Saturday, February 22, 2020 7:58:16 AM

My name is Evan Solida and I live at 1376 Snowberry Lane in Louisville, Colorado (part of the 'North End' community.)

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you Kindly,

Evan Solida

--
Evan Solida
336-317-3711
www.6Design.com

From: Jason Plumb
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Saturday, February 22, 2020 7:10:58 AM

My name is Jason Plumb and I live at 2255 E Hecla Dr. Louisville Colorado.

I/We find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Best,
Jason

From: Scott Oubre
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Friday, February 21, 2020 3:01:14 PM

My name is Scott Oubre and I live at 1545 Hecla Way, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,

Scott

From: Bradley Lose
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 8:25:49 AM

My name is Brad Lose and I live at 1545 Hecla Way, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed. Due to parking, trash, and open space access.

Thanks,

Brad

From: Susan Vent
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 8:31:50 AM

My name is Susan Vent and I live at 2372 Hecla Drive in Louisville.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail.

Please recommend denial of the application as it is currently proposed.

Thank you for your consideration.

Susan Vent

From: James Earl Douglas
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 8:32:24 AM

My name is James Douglas I live at 2380 Hecla Dr, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,
James

From: Sean Zhang
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 8:32:56 AM

My name is Sean Zhang and I live at 1845 Blue Star Ln, Louisville Colorado.

Our family find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Sean Zhang
+1 (970) 581-7873

From: Beverly E Kingston
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 8:33:28 AM
Attachments: image001.png

My name is Beverly Kingston and I live at 2226 Unit A East Hecla Way, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,

Beverly Kingston

Beverly Kingston, Ph.D.
Director and Senior Research Associate
Center for the Study and Prevention of Violence
Institute of Behavioral Science | University of Colorado Boulder
1440 15th Street | Boulder, CO 80302
303.492.9046 w | 303.229.6359 c
cspv.colorado.edu

University of Colorado Boulder

From: Carrie Zawistowski
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 8:34:31 AM

My name is Carrie Zawistowski and I live at 2406 Rose Court, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable and not in keeping with the local area and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Sent from my iPhone

From: Stephanie Parry
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 8:38:53 AM

My name is Stephanie Parry and I live at 2119 Hecla Drive, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed. Thank you.

--
Stephanie Parry
919-900-0796

From: Jonathan Lagoe
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 8:47:03 AM

Subject: 1411 Hecla Way PUD application

My name is Jonathan Lagoe and I live at 1545 Hecla Way # 304 Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you

Jonathan Lagoe

From: Nick Zawistowski
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 9:39:43 AM

My name is Nick Zawistowski and I live in the North End community at 2406 Rose Ct. Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Plus the proximity to Louisville sponsored children's sports field promotes a dangerous environment. Please recommend denial of the application.

Sent from my iPhone

From: Julie Vick Harber
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 10:12:17 AM

Hello,

My name is Julie Vick and I live at 1844 Lakespur Ln, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. As a parent of young children living in the adjacent neighborhood, I'm very concerned about how this will be developed. Please recommend denial of the application as it is currently proposed.

Thank you,

Julie Vick

From: THOMAS MERKLEY
To: Planning
Subject: 1411 Hecla Way PUD Application
Date: Thursday, February 20, 2020 10:14:20 AM

Mary and I find the revised application for 1411 Hecla Way unacceptable and not in keeping with the local area and property
adjacent to open space trail. Please recommend denial of the application as currently proposed. Thank you

Thomas and Mary Merkley
1820 Lakespur Lane
Louisville, CO 80027

From: Marie Boric
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 10:14:30 AM

From: Marie Boric, 1505 Hecla Way #202, Louisville, CO 80027

The North End Area is a charming high-end residential area carefully designed with open space and wonderful landscaping. The current proposed plan detracts from that (vinyl fencing- inconsistent with current fencing by car wash and North End feel, poor placement of trash receptacles, and lack of any shielding landscape). Please deny this application as proposed and continue to work with the North End residents to reach a better solution

Thank you for your time
Marie Boric

Sent from Mail for Windows 10

From: Kyle Block
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 10:20:11 AM

My name is Kyle Block and I live at 1505 Hecla Way #101, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Sincerely,

Kyle

From: Elizabeth Swank
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 4:04:17 PM

We are Elizabeth Swank and Kent Stutsman. We own and live in the residence at 1806 Blue Star Lane, Louisville, Co.

PLEASE DO NOT APPROVE THIS APPLICATION AS ITS CURRENT FORM WOULD NEGATIVELY IMPACT OUR NEIGHBORHOOD.

Our home is in the North End development of Louisville which is a lovely community neighborhood of families composed of multiple generations and backgrounds. People in this neighborhood interact with each other, the children play with each other, parents walk their children to the bus stop and back, neighbors walk their dogs and talk with each other. It is a community that is physically active and involved with the atmosphere that exists as a result of the ambiance created for a neighborhood where people live, work, raise their families, and retire so they can then watch the process of a neighborhood move through the next generation.

The original and revised application for development of 1411 Hecla Way is unacceptable and detrimental to our neighborhood and the open spaces which are adjacent and in proximity to this piece of property.

It would not be beneficial to our neighborhood nor to the residents of the City of Louisville if this application is deemed acceptable by the City. Its approval would set an unfortunate precedent for the City. EACH AND EVERY neighborhood of Louisville is an integral part of the City's overall ambiance.

PLEASE DO NOT APPROVE THIS APPLICATION AS ITS CURRENT FORM WOULD NEGATIVELY IMPACT OUR NEIGHBORHOOD.

Respectfully requested,
Elizabeth Swank and Kent Stutsman
1806 Blue Star Lane

From: Jamie Skerski
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 4:43:28 PM

My name is Jamie Skerski and I live at 1558 White Violet Way (in North End) in Louisville, CO.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,
Jamie Skerski

From: Rachel Simmons
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 4:51:00 PM

My name is Rachel Simmons and I live at 1826 Sweet Clover Lane, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Sincerely,
Rachel Simmons
Sent from my iPhone

From: Judy.McNary@comcast.net
To: Planning
Subject: 1411 Hecla Way PUD Application
Date: Thursday, February 20, 2020 7:22:18 PM

To Whom It May Concern,

We live at 1574 White Violet way and are emailing because we are concerned about the development plan for 1411 Hecla Way. The vinyl fence, the placement of trash, and the potential issues with truck deliveries are a few of the reasons we believe the revised application is unacceptable and does not belong next to the open space trail and residential properties.
We respectfully ask that you recommend denial of the application as it is currently proposed.

Thank you for your consideration,
Scott and Judy McNary

From: Betty Aga
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Friday, February 21, 2020 9:07:46 AM

To Whom it May Concern

My name is Betty Aga and I live at 1865 Sweet Clover Ln, Louisville Colorado.

I/We find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Betty Aga

From: Marsha McClanahan
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Friday, February 21, 2020 11:28:06 AM

I am one of the owners of 1459 Hecla Way and my daughter lives at that property. I have two major concerns about the proposed development of the lot at 1411 Hecla Way. Since this commercial property is located adjacent to residential property, I believe the areas of concern below make it unworkable as designed.

My first concern is the impact of water flow across the property. As designed, the storm water flow arrows indicate that the flow of storm water will be directed across the parking area to the northeast and directly toward the residential area. The drawing shows the water flow along the walking path from the north and the south to a low point where there is a concrete path between two houses. This is a vulnerable area with houses which have basements located there. As someone who dealt with the 2013 flood in Boulder, I can tell you that in my neighborhood the ground became saturated during the days of heavy rain and water forced its way into basements. My neighbors had 3 feet of water in their basements and our house which has a garden level had an inch of water throughout that lower level. The proposed design of the commercial property looks like it could create that same situation for adjacent homes in heavy rain. With a large retention pond located directly north of the property, I don't understand why all the water flow from the new development isn't directed toward that pond, from the north west corner of the lot.

Second, the parking area of the lot to be developed is located too close to the adjacent homes. Even with the proposed fence, it appears that too much parking is located along the property line adjacent to homes. With a parking lot there will be car engine noise, radios, and voices. In the evening every car entering the lot will be directing headlights toward the houses. Also, as planned large delivery trucks for Napa Parts will be backing up into the lot with their noisy engines and back up warning sounds. This is unacceptable. In choosing a business to develop land adjacent to a residential area of family homes, I question whether the proposed business has too high a volume of customers and delivery vehicles to be appropriate and whether directing the Napa Parts trucks close to the homes is the only solution for the development of this land.

Thank you for considering my comments. I hope you will deny the application as proposed.
Marsha McClanahan

From: tran nguyen
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Monday, February 24, 2020 11:54:04 AM

My name is Nghia and Tran Nguyen, and we live at 1933 Blue Star Ln, Louisville Colorado.

We find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Sincerely,

Tran Nguyen

From: Nancy Hevenor
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 1:50:13 PM

My name is Nancy Hevenor and I live at 1822 Blue Star Lane, Louisville.

I find the revised application for 1411 Hecla Way by Emilia Construct LLC unacceptable and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,

Nancy Hevenor

Nancy Hevenor
cell: *860-918-2488*
1822 Blue Star Ln. Louisville, CO 80027

From: Mark Cathcart
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 1:45:35 PM

My name is Mark Cathcart and I live at 1763 Sweet Clover Ln, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

If the Planning Commission hears this on March 12th, as scheduled, I intend to address my issues directly to the commission.

++Mark.

_____
https://markcathcart.com/about/

From: Molly Meiners
To: Planning
Subject: 1411 Hecla Way PUD Application
Date: Friday, February 21, 2020 2:24:37 PM

My name is Molly Meiners and I live at 1545 Hecla way #103, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

From: Ellen Tallman
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 12:49:21 PM

Our names are Peter and Ellen Tallman and we live at 1827 Lakespur Lane, Louisville Colorado.

We find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Sincerely,

Ellen and Peter Tallman

From: Phillip Boutote
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 11:19:28 AM

My name is Phillip Boutote and I live at 2379 Golden Eagle Way, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. I further believe that the opening of this business will be deleterious to the safety of the surrounding area as well as to home values. Please recommend denial of the application as it is currently proposed.
Phillip Boutote

--
Phillip Boutote
2379 Golden Eagle Way
Louisville, CO 80027
303-953-8282
pboutote@gmail.com

From: Lee Breslouer
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 10:48:46 AM

My name is Shachar Breslouer and I live at 2164 E Hecla Dr, Unit B in Louisville.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,

Shachar Breslouer

From: Fenella Keig
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 10:42:13 AM

Our names are Fenella Keig and Amy Stark and we live at 2408 Hecla Dr, Louisville, CO.

We find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail.

Please recommend denial of the application as it is currently proposed.

Thank you for your consideration

Fenella

--
Fenella
917-731-2051

From: Gino Bona
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 10:38:48 AM

Good morning.

My name is Gino Bona and I live at 2119 Hecla Drive in Louisville, Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you for your consideration.

--
Gino Bona
720-419-8553

From: Beth Ward
To: Planning
Subject: 1411 Hecla Way PUD Application
Date: Thursday, February 20, 2020 1:53:44 PM

My name is Beth Ward and I live at 1320 Snowberry Lane #101 in Louisville. I find the revised application for 1411 Hecla Way unacceptable and not in keeping with the local area, and properties adjacent to the open space trail. Please deny the application as it is currently proposed.
Sincerely,
Beth Ward

From: Lazar Gintchin
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Sunday, February 23, 2020 3:24:10 PM

Hello,

My name is Lazar Gintchin and I live at 1491 Hecla Way Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,
Lazar

--
Lazar Gintchin
lazar.gintchin@gmail.com

From: Amanda McGarry
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 2:27:38 PM

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. In particular, the location of parking and trash receptacles, as well as the fence, is out of character for properties adjacent to an open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,

Amanda McGarry

1934 Blue Star Ln, Louisville, CO 80027

From: Susan Vanderborgh
To: Planning
Subject: 1411 Hecla Way
Date: Thursday, February 20, 2020 9:22:46 AM

My name is Susan Vanderborgh, and I live at 1802 Sweet Clover Lane, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Sincerely,

Susan Vanderborgh

Vanderborgh Family Law, LLC
Child and Family Investigator
Domestic Relations Mediator
Parenting Coordinator/Decision-Maker

www.vanderborghfamilylaw.com

2373 Central Park Blvd. #100
Denver, CO 80238
Phone/Fax: 720 307-4410
Email: susan@vanderborghfamilylaw.com

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From: Trudy Turvey
To: Planning
Subject: 1411 Hecla Way
Date: Thursday, February 20, 2020 8:36:03 AM

H-I am Trudy Turvey and I live at 1483 Hecla Way in Louisville, Colorado.I live well within 500 feet of the proposed application.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Sincerely,

Trudy Turvey

From: Tim Merkel
To: Planning
Subject: Application for 1411 Hecla Way
Date: Monday, February 24, 2020 11:32:21 AM

My name is Tim Merkel and I live at 1849 Sweet Clover Lane, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Tim Merkel
Partner, Big Compass
- -
- -
tim@bigcompass.com | bigcompass.com
M:303-591-4371 O:720 -328-1669

From: Kerry Merkel
To: Planning
Subject: Application for.1849 Hecla Way
Date: Thursday, February 20, 2020 1:40:12 PM

My name is Kerry Merkel and I live at .1849 Sweet Clover Ln. Louisville Colorado.

I/We find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Kerry Merkel

Owner/Director

Blue Mountain Montessori

From: Erin Solida
To: Planning
Subject: Application unacceptable
Date: Saturday, February 22, 2020 7:53:13 AM

My name is Erin Solida and I live at 1376 Snowberry Lane, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you Kindly,

Erin Solida

From: Meredyth Muth on behalf of Open Records
To: Lisa Ritchie; Harry Brennan
Subject: FW: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 12:56:22 PM

Public Comments for your packet.

MEREDYTH MUTH
CITY CLERK
CITY OF LOUISVILLE
303.335.4536
303.335.4550 FAX
www.LouisvilleCO.gov
MeredythM@LouisvilleCO.gov

-----Original Message-----
From: Kathy Duffy [mailto:kathyduffy486@gmail.com]
Sent: Thursday, February 20, 2020 12:46 PM
To: City Council <Council@louisvilleco.gov>
Subject: 1411 Hecla Way PUD application

My name is Katherine Duffy and I live at 1923 Lakespur Lane, Louisville, Colorado in the North End neighborhood.

I find the revised application for 1411 Hecla Way unacceptable. It is definitely not in keeping with a quiet residential neighborhood with so many families and close proximity fo local schools.
Our neighborhood is also is adjacent to Louisville Open Space, bike paths and wildlife. I strongly recommend denial of the application, not only as currently proposed but, altogether. Frankly, I'm shocked that this application for such 'use' has progressed even this far. As a resident of Louisville, this application should have been a complete nonstarter.

From: K. Joanne Stark
To: Planning
Subject: project @ 1411 Hecla Way Louisville Co 80027 PUD application
Date: Monday, February 24, 2020 11:08:42 AM

Good Morning— As a retired nurse of 30 years working with those under the age of 21 years, am extremely concerned with the development of another retail marijuana store in / near our residential community. Markel Phase Two has a large population of young families and their children under the age of eighteen years. Plus I have seen the large number of teenagers that "trek" from the local Centaurus high school to the King's Market each am prior to school, noon time, and then again after school. Knowing the nature of some young people, they would be exposed to a "new element" in the neighborhood and want to "check it out"!!!!. Also of concern is the "open space" walk way behind the homes on Sweet Clover Lane that do not have any type of security fencing to protect their yards.Since I use a walker, am concerned for my safety when on this pathway.

My name is Katherine Joanne Stark and I live @ 1818 Sweet Clove Lane,Louisville,Co. I purchased my home in 2015 and have had the pleasure to see the development grow into a great neighborhood that Louisville can be proud of. Thus I find that the revised application for 1411 Hecia Way is unacceptable, and not in keeping with our local area,and specially the properties that are adjacent to the open space trail that so many enjoy using. I ask that you please recommend that the application be deny as it is now proposed. Any questions, or if doing "site" visits I can be reach by phone @ 303-665- 0436.

Thank you

K. Joanne Stark

From: elisabethborden@gmail.com
To: Planning
Subject: PUD Application for 1411 Hecla Way
Date: Thursday, February 20, 2020 1:56:27 PM

I am a homeowner living very close to 1411 Hecla Way, whose PUD application you are considering. I have reviewed their revised application and find it objectionable in several ways and generally find it not to be an inappropriate fit with the local area, particularly given its proximity to residential housing and the open space trail.
I ask you to recommend denial of that application as it is now proposed.

Elisabeth Borden
1320 Snowberry Lane #304
Louisville, CO 80027
303.349.6630

From: Barbara Subercaseaux
To: Planning
Subject: Re: 1411 Hecla Way PUD Application
Date: Thursday, February 20, 2020 8:36:51 PM

My name is Barbara Subercaseaux Gaillard and I live in North End @ 1813 Blue Star Lane, Louisville Colorado.

My husband and I find the revised application for 1411 Hecla Way unacceptable, and not fitting in with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

I appreciate your attention to this matter.

Sincerely, Barbara

Barbara Subercaseaux Gaillard
Chair- Board of Directors- WOW! Children's Museum
"Inspiring Learning Through Play"
(310)291-1388

From: Ernie Chung
To: Planning
Subject: Subject: 1411 Hecla Way PUD application
Date: Thursday, February 20, 2020 2:18:18 PM

My name is Ernest Chung and I live at 2373 Hecla Dr, Louisville Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Sincerely,

Ernest Chung

From: Bob Richardson
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Tuesday, February 25, 2020 8:33:43 AM

Our names are Bob Richardson and Jan Richardson and we live at 1327 Snowberry Lane, Louisville Colorado.

We find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Kind regards, Bob and Jan

Bob and Jan Richardson | Louisville Homeowners| 1984-2020 |
North End Community | Markel Homes |
1327 Snowberry Lane, Louisville, CO 80027 | Cell 720-810-3851 |
robert.c.richardson@gmail.com | louisvilleco.gov |

From: Katie Lapinski
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Tuesday, February 25, 2020 12:58:08 PM

Hello,

My name is Katie and I live on Snowberry Lane in Louisville Colorado.

We find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,
Katie

From: Iris Pinkus
To: Planning
Subject: 1411 Hecla way PUD application
Date: Tuesday, February 25, 2020 2:27:02 PM

My name is Iris Pinkus and I live at 1505 Hecla way, Louisville, Colorado.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you

From: Lindsey LeCuyer
To: Planning
Subject: 1411 Hecla Way
Date: Tuesday, February 25, 2020 2:35:13 PM

To whom it may concern:

I live in the North End subdivision in Louisville, and am writing to request that you recommend DENIAL of the application for business construction as it is currently proposed at 1411 Hecla Way. This plot is uniquely situated with extremely close proximity to houses, and on a street servicing a residential area. The plan submitted brings facilities too close to residents homes, and brings traffic, including delivery trucks, through a residential area. This small lot sitting behind our neighbors homes deserves thorough and careful consideration.

Sincerely,
Lindsey LeCuyer
1364 Golden Eagle Way, Louisville

From: Andrew LeCuyer
To: Planning
Subject: 1411 Hecla PUD Application
Date: Tuesday, February 25, 2020 9:33:59 PM

Subject: 1411 Hecla Way PUD application

My name is Andrew LeCuyer and I live at 1364 Golden Eagle Way, Louisville, Colorado.

The revised application for 1411 Hecla Way is not acceptable for multiple reasons, including parking and trash adjacent to residential properties, a tall vinyl fence out of character for the area, and potential commercial vehicle delivery traffic on a residential street. Please recommend denial of the application as it is currently proposed.

respectfully,
Andrew LeCuyer

From: Jon Bettcher
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Tuesday, February 25, 2020 7:06:05 PM

Hello Louisville city planning -

My name is Jonathan Bettcher, and I live at 1881 Sweet Clover Lane, very close to the development at 1411 Hecla Way. To make it official, I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Please feel free to respond on this email address if you need any other details or information.

Thank you,

-Jon Bettcher
(267) 978-1217

From: Jessica Ash
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Wednesday, February 26, 2020 10:07:55 AM

To whom it may concern:

My name is Jessica Ash and I live at 1545 Hecla Way, Unit 202, Louisville, Colorado 80027.

I find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail. Please recommend denial of the application as it is currently proposed.

Thank you,
Jessica Ash

From: Kevin Wise
To: Planning
Subject: 1411 Hecla Way PUD Application Objection
Date: Thursday, February 27, 2020 10:49:40 AM

Subject: Objection to 1411 Hecla Way PUD application

I am Kevin C. Wise and live at 1838 Blue Star Lane, Louisville Colorado,

I the find the revised application for 1411 Hecla Way unacceptable, and not in keeping with the local area, and properties adjacent to the open space trail.

Primary among my concerns is the probable increased traffic congestion on Hecla Way and at the intersection of Hecla Way and Plaza Drive. My family uses both these roads on a daily basis. The intersection is already difficult to navigate, in our experience, and will only become more of a hazard with the increased traffic and parking issues that will likely be generated by the proposed new business at 1411 Hecla Way. Eventually, another traffic light may be required at that intersection if the application is approved and thus more expense incurred by the city.

I learned that a six foot vinyl fence will be allowed along the trail as part of the application. When our house was built only a relatively short open view fence facing the trail was permitted. The same standard should apply here.

A business similar to the one proposed already exists almost within eyesight. Is another one in the immediate area needed or desirable?
I think no for a number of reasons.

Importantly, the proposed business does not appear to fit in with the character of the North End 2 development. I have seen it grow over the last five years into a vibrant family oriented community consisting of retired couples as well as young families with lots of young children playing on the sidewalks and streets. I am concerned about the overall impact of the proposed business on the "livability" of North End 2 community for it's residents and object to the application.

Please verify that you have received and considered my objection.

Thank You.

From: Roxanne Brickell-Reardon
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Thursday, February 27, 2020 4:18:19 PM

Dear Louisville Planning Department,

My name is Roxanne Brickell-Reardon and my husband, Kevin Reardon, and I live at 1828 Lakespur Lane in Louisville, Colorado.

We find the revised application for 1411 Hecla Way unacceptable! It is not in keeping with the local area, and properties adjacent to the open space trail. We are asking you to please recommend denial of the application as it is currently proposed.

Thank you for your thoughtful consideration and decision, Roxanne

From: Josi
To: Planning
Subject: 1411 Hecla Way PUD application
Date: Friday, February 28, 2020 5:52:03 AM

Hello,

I am writing concerning the proposed plans for 1411 Hecla Way. I realize they are under review and I recommend denying the application as the plans are represent a facility that does not adhere to the standards of our residential area.

Thank you,
Josi Heron
2401 E Hecla Drive
Louisville, CO 80027

From: Lisa Ritchie
To: Harry Brennan
Subject: FW: PUD-0256-2020
Date: Wednesday, May 27, 2020 10:24:32 AM

Lisa Ritchie, AICP
Senior Planner
City of Louisville
720-391-3993 - Temporary Phone Number

The City has made the decision to close all facilities in an effort to protect public health and prevent the spread of COVID-19. We continue to provide essential services and are conducting non-essential services remotely if possible. I appreciate your patience and understanding if you experience a longer response time than usual.
Also to stay up-to-date, please sign up for eNotifications at https://www.louisvilleco.gov/residents/enotification and the City's monthly eNewsletter at https://www.louisvilleco.gov/newsletter.

-----Original Message-----
From: Brian Topping [mailto:brian.topping@gmail.com]
Sent: Tuesday, May 26, 2020 6:34 PM
To: Planning <planning@Louisvilleco.gov>
Subject: PUD-0256-2020

Dear Commissioners,

Thank you for your mailing of public notice on case number PUD-0256-2020. While of course we residents of North End would have liked to be similarly notified before this project was originally approved, it is a nice consolation to have been notified here and moving forward..

As a neighbor to this development, I have reviewed the plans to the best of my ability and am personally satisfied with the overall outcome. By moving the parking lot to the back of the property and taking the structure out of alignment with the neighboring NAPA store, it removes that horrid feel of strip malls with parking lots in front of them. The landscaping, including the faux stone fencing and it's arrangement thereon provides an aspect of privacy that exceeded my expectations and think it is a great solution to the various goals of interested parties.

The only consideration I have is that the fence height would be at a minimum in the 78"-90" range instead of the proposed 72". Small height increases in such structures change the incident angle of unobstructed sound and light quite measurably at distance. This is especially important for the adjacent row homes on Hecla. While the taller fence line may feel more imposing, I imagine that to be a temporary situation until the foliage grows in. While we have no three-dimensional renderings to go from here, the overall development could look quite stately as the canopies of the trees start to obscure the top of the fence line in places.

This feel could be enhanced by planting vines on along the fence. I am not a landscape professional, but my sense is that vines would take to that concrete treatment and once again improve the elegance of the overall structure with time. It seems like the customers might also enjoy this "hidden oasis" treatment as well, transforming their visits from transactional to more experiential in nature. Noting the waterfall at the northeast corner of the parking lot, I believe these additions could be keeping with that theme.

Kind regards,

Brian Topping

White Violet Way
Louisville CO 80027

From: Rob Zuccaro
To: Lisa Ritchie; Harry Brennan
Subject: RE: Planning Hearing PUD-0256-2020
Date: Wednesday, June 3, 2020 9:47:05 AM

-----Original Message-----
From: GT [mailto:georg.tritschler@gmail.com]
Sent: Tuesday, June 2, 2020 9:49 PM
To: Planning <planning@Louisvilleco.gov>
Subject: Planning Hearing PUD-0256-2020

Dear Planning Comission,

I am Georg Tritschler and I live at 1833 Sweet Clover Ln.

I believe my property boundary is within 500 ft set by city ordinance for the proposed development at 1411 Hecla Way.
I have not received official written notice of case number PUD-0256-2020.
As such, I will not have sufficient time to prepare for the hearing.
Please continue this application to a later date, in order that the city meets its notification requirement under municipal code.
best regards
Georg Tritschler

From: Laura R Chernikoff
To: Planning
Cc: Harry Brennan
Subject: 1411 Hecla PUD Amendment
Date: Monday, June 8, 2020 12:48:58 PM

To Whom It May Concern,

I am a homeowner at 1459 Hecla Way, in the condo building directly adjacent to the lot at 1411 Hecla Way that has plans under consideration for development.

I am writing again to express my concern about the current version of the plans. I sincerely hope the City Planning Commission will take into consideration the close proximity of residential and commercial in this situation, and will take every possible action to ensure these two areas can exist harmoniously.

The current plans show no acknowledgement of the fact that multi-story residential bedrooms are directly adjacent to the property. The parking lot as it's currently situated would have cars driving around the building to a lot directly in view of the condo buildings and nearby homes. The retaining wall in the latest version of the plan would do little to prevent light, noise, and exhaust from reaching our homes. My home has a bedroom on the third floor and a deck on the second floor that directly faces the proposed parking lot. It makes no sense to situate the parking in this location when it could be on the far side, closer to the Napa Auto property where parking spaces already exist.

Furthermore, there are far more parking places indicated than the proposed business will need. In order to create space for these additional parking places, the new lot will take over the space that Napa Auto has traditionally used to turn their trucks into their loading dock. Without this option, large trucks will need to back into the property, creating additional noise, exhaust, and blocking traffic on Hecla Way.

These plans show clear disregard for the residents of the North End neighborhood in a way that is extremely likely to cause problems for years to come. I strongly recommend these plans are rejected and sent for further revision to come up with a solution that better adapts the commercial lot to the adjacent residential properties. Please respect our property values and our homes.

Sincerely,
Laura Chernikoff

From: Scott McElroy
To: Planning
Cc: Harry Brennan
Subject: 1411 Hecla Way - NAPA Auto Parts PUD Amendment
Date: Monday, June 8, 2020 3:12:43 PM

Members of the Planning Commission,

The proposed amendment to the NAPA Auto Parts PUD ("Amendment") should not be approved, primarily because of (1) the placement of the proposed building, (2) the location of the unnecessarily expansive parking on the northeast portion of the lot, and (3) the resulting requirement for an exceedingly long faux stone fence on the east side of the lot to provide security and partially shield the neighbors from the lighting and other effects of the parking lot.

The problems with the Amendment appear to be driven by three concerns on the part of the applicant: (1) the need for extensive security for a marijuana dispensary; (2) a desire to operate the facility from 8 AM to 10 PM despite being immediately adjacent to a residential neighborhood; and (3) preservation of the ability to put a second facility on site as was initially proposed by the applicant. The result is a proposed facility that resembles a fortress on a hill as it will be seen by the adjacent neighbors, those using the greenway path alongside the site, and the many people who walk the Hecla Lake Open Space. In any event, the operator of the facility should be required to abide by the signage plan he submitted to the Local Licensing Authority ("LLA").

Two points require clarification before turning to the merits of the application. First, the applicant who owns the lot, 6 Eyed Jacks, ("Applicant"), is not the entity who received a license from the City. 5 Eyed Jacks ("Licensee") is owned solely by Mr. Banks who received a marijuana retail license after review of his "moral character" by the LLA. Local Licensing Authority Meeting Minutes for October 28, 2019 at 7 ("LLA Minutes"). 6 Eyed Jacks is owned by Mr. Banks and another party who was not party to the application for a license and therefore 6 Eyed Jacks is not authorized to operate a marijuana retail facility although it is free apparently to lease its facility to 5 Eyed Jacks. I am not aware that a copy of any such lease has been submitted to the City as required by Section 5.11 070.

Second, this Amendment deserves particular scrutiny from the Commission. The LLA specifically deferred the consideration of the site plan for the proposed marijuana retail store to the Planning Commission and the City Council. LLA Minutes at 7. The City Code requires the submission of a site plan and a full description of the building as part of the licensing requirement, presumably so that it can be reviewed in light of the particular use of the facility as a retail marijuana store. Section 5.11 070 B 8. That review has never occurred so strong attention must be paid to that requirement now. In addition, the proposed facility is on the cusp of a residential neighborhood and thus must be viewed in light of the need to avoid adverse effects on the adjacent neighbors.

The fundamental problem with the Amendment is the siting of the building at the southwest corner of the lot immediately adjacent to the street and the existing NAPA parking lot, thus necessitating excessive lighting and security measures for the remainder of the lot. Those measures include a six foot faux stone wall encircling most of the east and north sides of the lot and extensive lighting of the overly expansive parking that is immediately adjacent to the

surrounding neighbors' houses. The proposed hours of operation are from 8 AM to 10 PM seven days a week. The lighting will be on for at least sometime before and after that when "two employees" will be opening and closing the store. General Security Plan submitted to the Local Licensing Authority at 10 of the licensing application ("The opening and closing periods of the day present high risk times for armed robbery or unauthorized intrusions.") ("Security Plan"). Both the lighting and the walls will be visible from the greenway path on the east side of the lot and the Hecla Lake Open Space as well as the surrounding neighborhood.

The problems with the Amendment are exacerbated by the insistence on providing more parking spaces than required, especially when given the present location of the entrance to the building, most customers will use the existing NAPA parking lot. And, of course, the Commercial Design Guidelines emphasize that parking and site coverage should be limited in order to preserve open space. In sum, the building should be located in a spot that (1) does not result in a stone fence extending well over half way down the east side of the lot and along the full north side of the lot which is most visible from Hecla Lake and (2) does not require lighted parking in the northeast part of the lot.

The need for the extensive wall appears to stem from two factors: security and the compelling need to try to shelter the adverse effect of the unnecessarily large parking lot and accompanying lighting on the surrounding neighbors. I don't doubt the need for security which presumably the wall and lighting would help provide. The Licensee has explained that the facility will operate in a "high-risk security environment . . .." Security Plan at 7. The Licensee further noted that among other things, barriers are needed in the effort to prevent "armed violence." Security Plan at 8. See also 9News.com, 7 Marijuana Dispensaries Robbed Since Early November (Jan. 7, 2020)(last viewed 6/6/2020). It is clear, however, that the needed security can be provided in a far less intrusive manner by placing the building in a different location which would minimize the need for lengthy walls and lighting that interferes with the surrounding neighborhood. Presumably, the Applicant has not done that in order to preserve its ability to propose a second building in the future.

Finally, any amendment approved by the Commission should include a note memorializing the Licensee's commitments to the LLA regarding signage. In his Security Plan, the Licensee committed to its signage only being illuminated "30 minutes prior to the dispensary's closing" and "no neon signage." Security Plan at 19. The Licensee further promised that "external signage will only display the registered company name [Louisville Organics] to assist customers in locating the business." Business Operations and Marketing Plan submitted to the LLA at 22. These provisions should be noted on the plat.

To conclude, the proposed Amendment is not compatible with the surrounding neighborhood and open space. It is obvious that a more appealing and less intrusive facility that still meets the needs of the Applicant could be built. As a result, the Amendment should not be approved.

Thank you for your consideration of these points.

Scott McElroy
1873 Sweet Clover Lane

From: Matt Welton
To: Planning
Cc: Harry Brennan
Subject: 1411 Hecla Way PUD Ammendment
Date: Monday, June 8, 2020 9:31:14 PM

To whom it may concern,

I am writing to express my concern regarding the approval of the development at 1411 Hecla way. I am in favor of rejecting this proposal mainly due to its close proximity to a quiet residential neighborhood. The proposed layout of the structure, parking lots and barrier walls will cause numerous problems to the existing residents of Hecla Way.

I'm new to Louisville and intend to be engaged in this community. I was shocked to learn that this business was approved at this location. Louisville is a very sought after town to live in and it's going to continue to grow. I realize this development was well underway before I became a resident and I assume the process is too far along to prevent it entirely. Wouldn't a business such as this be better suited in an existing location with a comparable business model? If it is too late to reject this business at this site altogether, then I urge you to please take the time to look deeply into the impact it will have on the neighboring residential community and act accordingly.

I also ask you to think ahead and consider what different approach you may take with regard to the future development of North End Market 1st Amended Block 11 PUD (also on Hecla Way) when the time comes. You have a choice to make and you have an opportunity to lead by example. Are we a community where businesses pop up in random locations with no rhyme or reason or do we have an actual plan for growth like the title of your Commitee might suggest. Do we want to be a model for other communities or one where other townships learn from our poor choices. I hope you look at all those impacted by this development and choose the former, now and in the future.

Thank you,
Matthew Welton
1505 Hecla Way

From: Tim Merkel [mailto:tim@bigcompass.com]
Sent: Monday, June 8, 2020 10:59 AM
To: Planning <planning@Louisvilleco.gov>
Subject: 1411 Hecla PUD Amendment

Dear Planning Commission,

"Poor planning on your part doesn't make an emergency on my part". We've all heard our parents and teachers say this to us. When I look at the 1411 Hecla PUD Amendment plan this is what echoes in my head.

From a common sense perspective, this PUD Amendment plan looks and feels wrong. Buildings, parking lot, trash, and loading docks all competing for space and placed in aesthetically silly locations. Even if this plan meets all the requirements on paper with the city, this plan needs serious improvement. We don't have a planning commission to simply read the rules and check for compliance, we have a planning commission to protect the beauty and value of our community by preventing silly & ugly designs/plans to be built.

I have several issues with the plan:

1. Logistics - Trucks will have a very difficult time with this layout, creating extra noise and traffic issues
2. Design - The 6' privacy wall is darn right silly. Why are homeowners prevented from putting these up, but business can. We have no precedent for this style wall in the city. Let's not start now.
3. Aesthetics - There is now way this building and parking lot layout would ever be dreamt up by the city's planners...because it's ugly. If we allow this to happen with our new developments, what is a planning commission for? What will this tell future developers about they can get away with?
   It is unfortunate that the owners of this land have spent so much time and money trying to make this lot work. It's unfortunate that the Napa building is situated the way it is. It's unfortunate that this lot was one of the only spaces that legal marajuiana could be sold in Louisville. However this doesn't translate into an obligation by the City to "make it work". Once built, this building will impact the city for decades to come. Please uphold your duty as a pragmatic commission and force these developers to create a safe, functioning, and aesthetically palatable plan.

   Thank you all for your hard work.
   Tim Merkel
   Partner, Big Compass

-----Original Message-----
From: Marsha McClanahan [mailto:marshamccl@icloud.com]
Sent: Monday, June 8, 2020 1:46 PM
To: Planning <planning@Louisvilleco.gov>
Subject: 1411 Hecla Way

I have studied the revised plan for the retail marijuana store to be built next to the residential properties of North End. I am a property owner at 1459 Hecla Way. I would again like to voice my concern with placing the parking along the eastern side of the back of the lot, adjacent to the residences. Entering cars will be driven around the entire building and enter the parking lot behind the building with their lights pointing at the residential properties. It would seem so much wiser to locate the parking adjacent to the parking of the other business, NAPA auto. The condos are 3 floors high with their master bedrooms on the top floor at the back of the building and the closest single story house has a bedroom at the back of the house. The parking area will be as close as possible on the lot to the residential bedrooms. Since this is a business that is open every day until 10 pm and will have employees leaving after 10 pm, this will be a problem for all the nearby residents. A wall along the property edge will not stop the lights, noise and car exhaust from reaching the residents, especially since 2 of the 3 floors of the condos are above the wall.

If I understand the drawings, there are 14 parking spaces for a single business which seems excessive. It looks as if more than 50% of the lot will become asphalt which could create flooding in heavy rain. The water runoff from the property is directed toward the concrete pathway and to Sweet Clover Way. The concrete pathway is a sidewalk, not an aqueduct. I continue to have concerns about over saturation of the ground there which could lead to water entering basements or cause other property damage.

Marsha McClanahan

--Original Message-----
From: Marsha McClanahan [mailto:marshamccl@icloud.com]
Sent: Monday, June 8, 2020 1:46 PM
To: Planning <planning@Louisvilleco.gov>
Subject: 1411 Hecla Way

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If I understand the drawings, there are 14 parking spaces for a single business which seems excessive. It looks as if more than 50% of the lot will become asphalt which could create flooding in heavy rain. The water runoff from the property is directed toward the concrete pathway and to Sweet Clover Way. The concrete pathway is a sidewalk, not an aqueduct. I continue to have concerns about over saturation of the ground there which could lead to water entering basements or cause other property damage.

Marsha McClanahan

-----Original Message-----
From: Nancy K [mailto:nancymkoch@gmail.com]
Sent: Saturday, June 6, 2020 5:44 PM
To: Planning <planning@Louisvilleco.gov>
Subject: Comments regarding the retail sore proposal at 1411 Hecla Way

Louisville Planning,

I have a few comments regarding the plans for the new building near NAPA Auto parts.

1. I am not pleased that the building is close to the sidewalk. Especially in this neighborhood setting. Everything seems to be about open space. This would be a contrast to the North End development. Isn't there a better location for this building? Balfour designed its new building back away from the sidewalk. Giving one an open feeling. When I walk near the building, there is a sense of calm.

2. I am not pleased about the wall that will be adjacent to the trail. Again, it seems opposite of an open space idea.

3. I do not want a business open from 8 to 10. It is important to remember that this is a residential area. It is quiet. Maybe near King Sooper's is a better location. At least that is a commercial area not in our back yard.

It just seems that there are better suited commercial areas for a store like this.

Nancy Kochevar
1805 Blue Star Lane
Louisville, CO

---Original Message-----
From: Brian Topping [mailto:brian.topping@gmail.com]
Sent: Tuesday, June 9, 2020 1:48 PM
To: Planning Commission <PlanningCommission@louisvilleco.gov>
Subject: PUD-0256-2020

Dear Commissioners,

Thank you for your mailing of public notice on case number PUD-0256-2020. While of course we residents of North End would have liked to be similarly notified before this project was originally approved, it is a nice consolation to have been notified here and moving forward..

As a neighbor to this development, I have reviewed the plans to the best of my ability and am personally satisfied with the overall outcome. By moving the parking lot to the back of the property and taking the structure out of alignment with the neighboring NAPA store, it removes that horrid feel of strip malls with parking lots in front of them. The landscaping, including the faux stone fencing and it's arrangement thereon provides an aspect of privacy that exceeded my expectations and think it is a great solution to the various goals of interested parties.

The only consideration I have is that the fence height would be at a minimum in the 78"-90" range instead of the proposed 72". Small height increases in such structures change the incident angle of unobstructed sound and light quite measurably at distance. This is especially important for the adjacent row homes on Hecla. While the taller fence line may feel more imposing, I imagine that to be a temporary situation until the foliage grows in. While we have no three-dimensional renderings to go from here, the overall development could look quite stately as the canopies of the trees start to obscure the top of the fence line in places.

This feel could be enhanced by planting vines on along the fence. I am not a landscape professional, but my sense is that vines would take to that concrete treatment and once again improve the elegance of the overall structure with time. It seems like the customers might also enjoy this "hidden oasis" treatment as well, transforming their visits from transactional to more experiential in nature. Noting the waterfall at the northeast corner of the parking lot, I believe these additions could be keeping with that theme.

Kind regards,

Brian Topping
White Violet Way
Louisville CO 80027

1411 Hecla Way - Alternate Design Proposal

7th September, 2020

from: Louisville North End Residents, as undersigned

Dear Planning Director Zuccaro

There still seems to be significant confusion about neighborhood opposition to the 1411 Hecla PUD - Lot 4-B application. We, the direct neighbors to the proposed development, accept that marijuana retail is inevitable and accept that the applicant, Mr Banks, deserves an opportunity to develop the property for the use it was purchased.

We the undersigned would like to suggest an alternative design that would be acceptable to us, and we believe to other local residents. We believe the property can be developed in a much more sympathetic, integrated and compatible layout.

If the applicant is prepared to withdraw his current application, and redesign, broadly in line with the attached rough layout, we the undersigned would support such an application at planning and city council with a view to expediting approval.

Our support would be subject to the building and parking locations as shown on the attached diagram; a compatible trail fencing along both the north and east sides of the development; planting(trees/shrubs) to be agreed along the trail fencing. We of course expect the revised application to address lighting as already agreed.

Finally, we would, if appropriate, support the applicant being permitted to include their business name on the marquee sign on the south west corner of the 1411 lot, where the existing NAPA sign is.

We hope the applicant and city council see the same long term viability of this design, as well as the compatibility with the adjacent commercial properties and neighborhood. If the applicant is unable to adopt a design based on this proposal, we remain vehemently opposed to the current application, irrespective of use, and if the applicant continues as scheduled, will continue to oppose the current application to the fullest extent possible.

If needed, I can collect actual signatures on a copy of this proposal. In the interim, see list with names, addresses, emails.

Yours Sincerely

Mark Cathcart, 1763 Sweet Clover Ln – m_cathcart@yahoo.co.uk

Greg Jones, 1809 Sweet Clover Ln - gnljones@me.com

Laura Chernikoff, 1459 Hecla Way - lauraschernikoff@icloud.com

Trudy Turvey, 1483 Hecla Way - trudyturveypt@gmail.com

Lazar Gintchin, 1491 Hecla Way - lazar.gintchin@gmail.com

Scott McElroy, 1873 Sweet Clover Ln - smcelroy@mmwclaw.com

Michael Pao, 1817 Sweet Clover Ln - zsm.pao@gmail.com

Anthony Sciolino, 1801 Sweet Clover Ln - asciolin@aol.com

Bob Belnknap, 1825 Sweet Clover Ln - bobbelknap@comcast.net

Michelle Moore Hernandez, 1775 Sweet Clover Ln - michelleandalexh@gmail.com

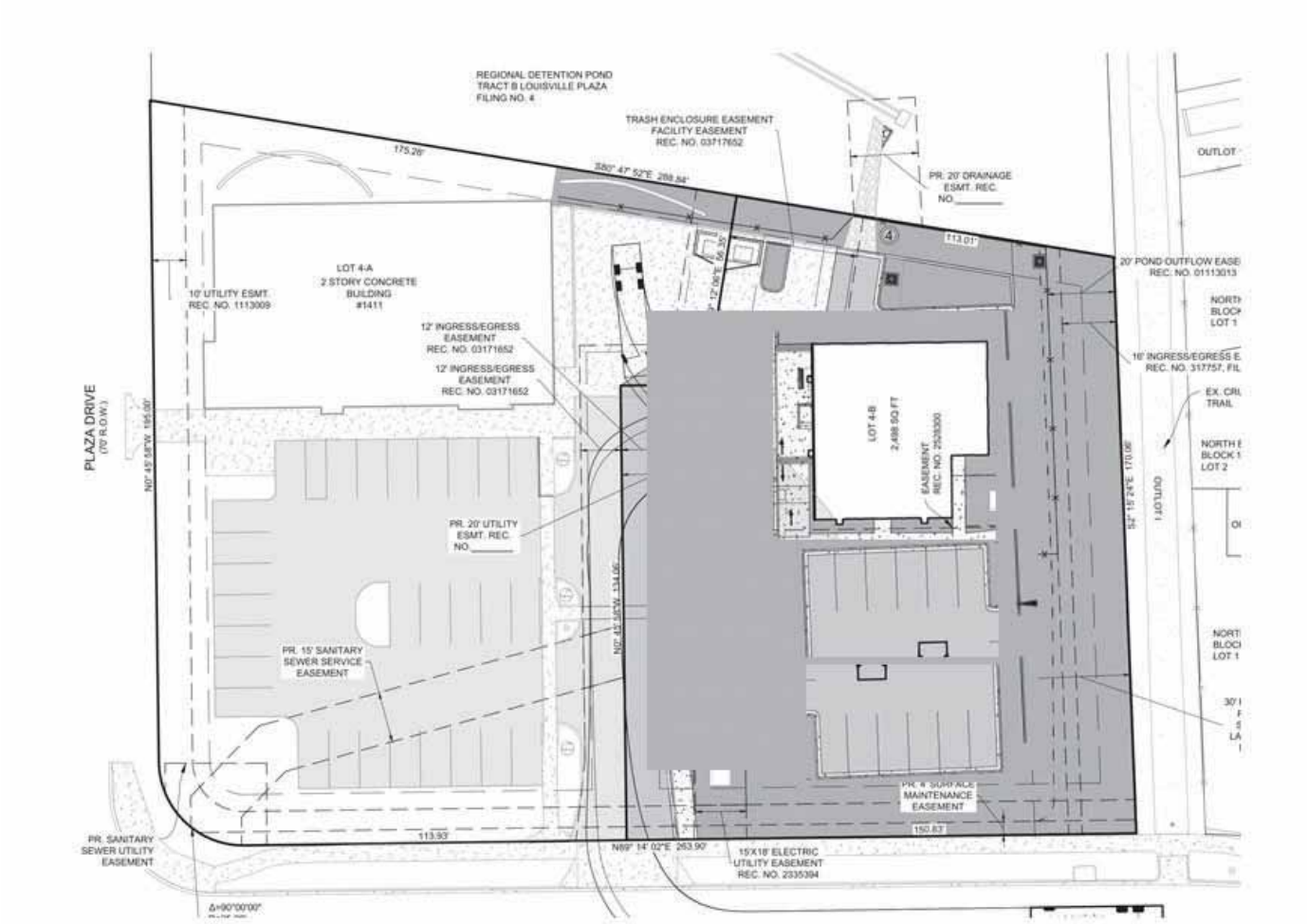
Craig Vanderborgh, 1802 Sweet Clover Ln - craigandsusanvanderborgh@gmail.com

Mark Cathcart

President, North End Master Home Owners Association

Louisville, CO 80027

CC: By Copy, all above plus Ward-1 Councillors Leh, Dickenson



Rough layout to illustrate positions, approximate scale.

From:	David Hirsch
To:	Planning
Cc:	Harry Brennan
Subject:	1411 Hecla PUD Amendment
Date:	Wednesday, June 10, 2020 8:59:26 AM

I am writing to express my concerns over the proposed new marijuana store at 1411 Way, Louisville CO. I live at 1585 Hecla Way. My concerns are the following:
1. The building will have parking adjacent to the trail and nearby homes. This will cause unwanted noise and movement of cars and delivery trucks adjacent to areas where there areas a number of elderly individuals walking
2. Large trucks that are delivering to NAPA will now need to stop on Hecla Way and reverse into NAPA. This may cause a problem especially in the winter.
3. Having a marijuana store so close to homes is unusual; most are in shopping centers away from single family homes and condos.
4. Noise , lights and traffic will increase in an area that was calm and safe to walk around.
5. The builder has not had formal contact with the potential neighbors to discuss our concerns.

I believe the City of Louisville planner acted without considering the effects of such an establishment on the neighborhood. I would like our feelings heard and discussed at the meeting June 11. My wife and I will not be able to be there due to a previous commitment.

Thank you,

Daviud Hirsch, MD
Elaine Hirsch
1585 Hecla Way, Unit 303
Louisville, CO. 80027

From:	David Chernikoff
To:	Planning@louisvileco.gov
Cc:	Harry Brennan
Subject:	1411 Hecla PUD Amendment
Date:	Wednesday, June 10, 2020 9:41:10 PM

To Whom it May Concern:

I am one of the owners of the property at 1459 Hecla Way. After reviewing the plan for the retail marijuana store at 1411 Hecla Way, I have several concerns I'd like to express.

This kind of an interface between a residential neighborhood and a commercial property is difficult in the best of circumstances. One of my main concerns is that the current design of the building exacerbates the most likely problems that will occur. Since the retail business will be open from 8:00am until 10:00pm, 7 days a week, it's seems like a very poor choice to have the parking lot be directly adjacent to the North End properties. That means that exhaust fumes from the cars, the noise of cars starting their engines & coming and going, music playing in the cars, and people talking loudly in some cases will be as close as possible to the residential units next to the parking area. While the submitted plan proposed an unusually massive wall to minimize the noise transfer and light pollution, that would be unnecessary if the parking were on the Napa side of the lot. The use of additional LED street lights adds an additional element of environmental disturbance to the residential area.

To the extent that the daily quality of life of the North End residents is of concern to the planning board, it would make much more sense for the parking to be on the west side of the building since it would then be in close proximity to another commercial business. The building itself would act as a natural buffer that would decrease the amount of disturbance created in the residences and the inappropriately massive wall in the plan would not be necessary. I also question the need for the number of parking spaces proposed. That seems excessive and leads me to wonder if there are future plans to build an additional structure on the property.

Another concern involves the large trucks that make deliveries to the Napa store. The proposed design makes truck deliveries problematic and may lead to trucks blocking traffic on Hecla Way at times. This is a particular risk in snowy weather. Whatever plans are given final approval should recognize the need for 18-wheeler semis to make regular deliveries to the Napa store.

Thank you for your consideration of my concerns.

Respectfully submitted, David Chernikoff

David Chernikoff, M.Div., LCSW
303-499-7592
davidchernikoff@icloud.com

From:	MICHAEL PAO
To:	Planning
Cc:	Harry Brennan
Subject:	1411 Hecla PUD Amendment
Date:	Tuesday, June 9, 2020 7:41:09 PM

To the Members of the Louisville Planning Commission,

My name is Michael Pao and I am a resident of The North End at 1817 Sweet Clover Ln. I have been following the NAPA Auto Parts PUD Amendment at 1411 Hecla Way for over a year now and continue to be disappointed in the manner in which the amendment and revisions have been handled.

With regards to the latest revision, I, again, find the proposed plans unaligned with the location and its surroundings. As you know, it backs up directly against open space as well as the backyards and houses/townhouses of my neighbors in The North End. The colossal security wall, the addition of unnecessary parking spots, and the positioning of the building itself will create a traffic, light, noise, and possible security situations that go against the very principles of the surrounding open space and neighborhood.

It is with these aspects in mind that I ask you to ***deny the request*** for approval until further revisions are made to allay the many concerns that continue to be expressed by the public.

Best regards,
Michael Pao

From:	Lazar Gintchin
To:	Harry Brennan
Subject:	1411 Hecla PUD
Date:	Wednesday, June 10, 2020 10:07:08 PM
Attachments:	TRUCK PROBLEM.pdf

Hi Harry,

Please make the attached PDF available during the citizen input section so I can illustrate why the current design does not accommodate semi-trucks unloading at Napa Autoparts.

Thank you,
Lazar

--
Lazar Gintchin
lazar.gintchin@gmail.com

TODAY
NAPA Auto Parts - Louisville Auto Supply
Plaza Dr
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Plaza Dr
Hecla Way
Hecla Way
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Sign In
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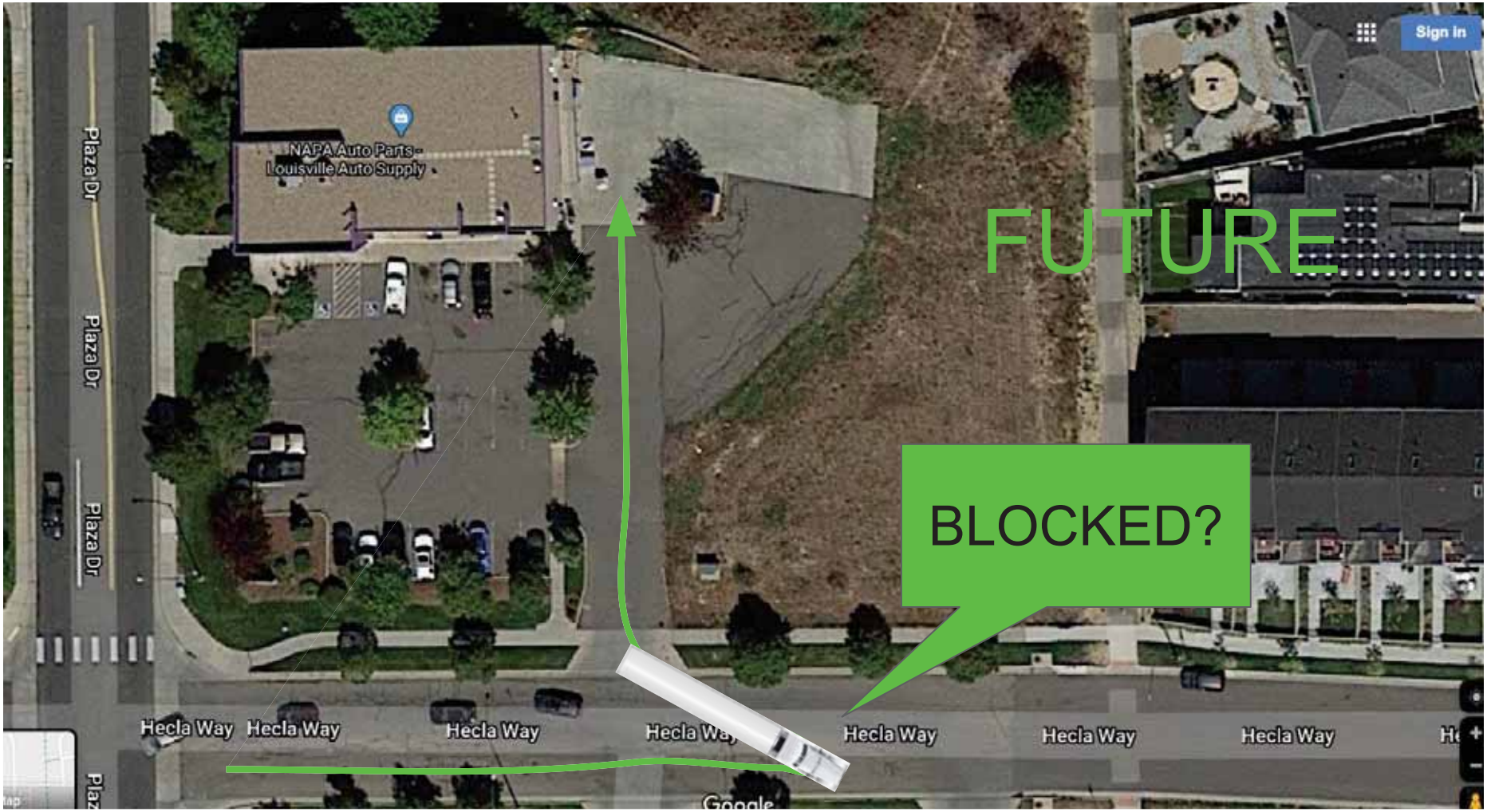
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King Soopers Fuel Center
Jiffy Lube
Speedy Sparkle Car Wash
Mr. Sake Sushi & Grill
Takeout • Delivery
Lafayette Community School
First American Title Insurance Company
Balfour
Soopers Services
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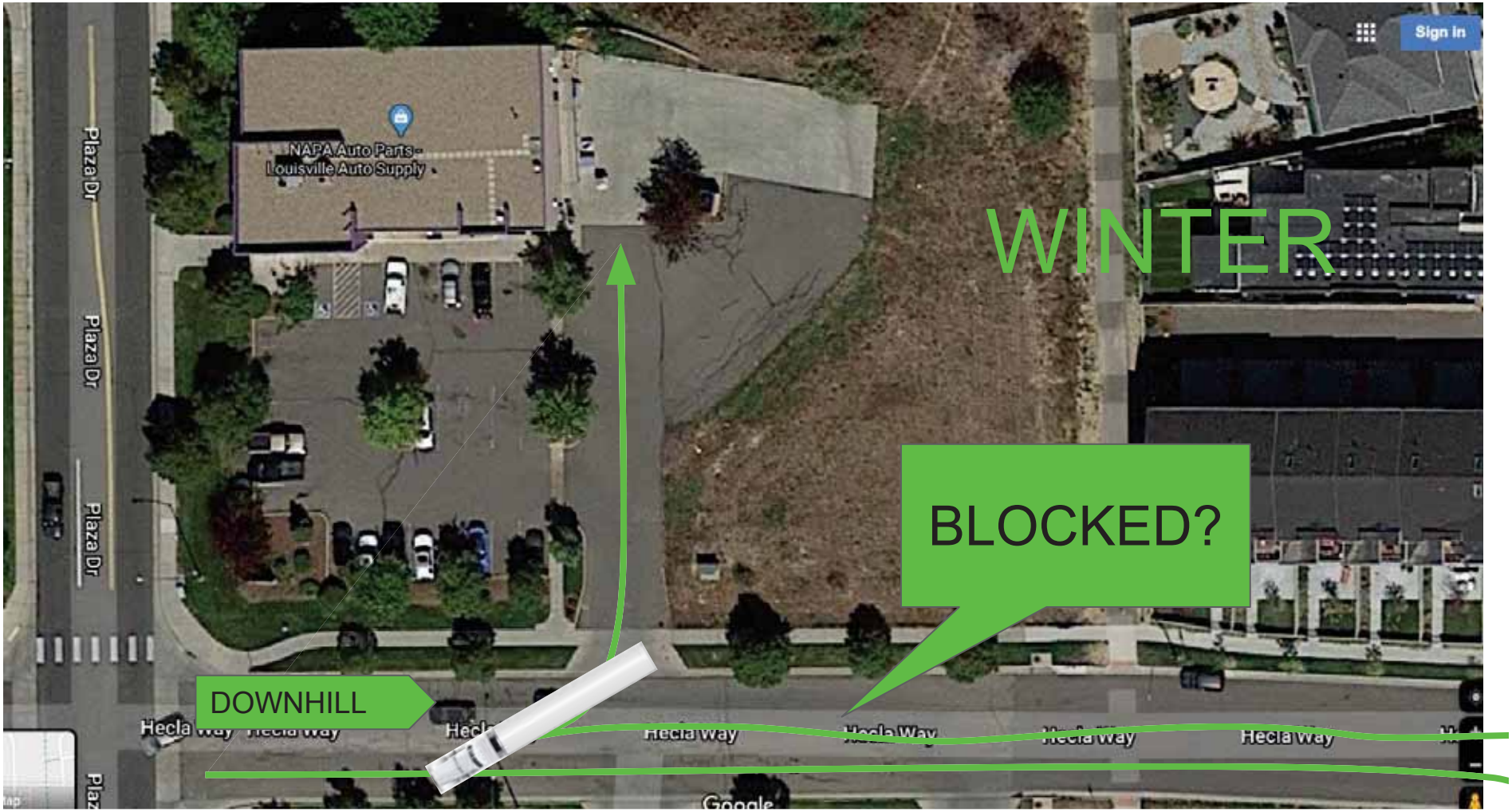
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King Soopers
Money Services
King Soopers
Starbucks
Takeout • Delivery
NAPA Auto Parts -
Louisville Auto Supply
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Hecla Way
Blue Star Ln
Jiffy Lube
Speedy Sparkle Car Wash
Mr. Sake Sushi & Grill
First American Title
Insurance Company
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From:	Mark Cathcart
To:	Harry Brennan; Planning
Subject:	1411 Hecla Way - Napa Auto Parts PUD Amendment
Date:	Thursday, June 11, 2020 8:30:11 AM
Attachments:	cathcart pictures for 1411 Hecla Way public hearing.pdf
Importance:	High

Harry, please make sure these pictures/slides are available during the public comment section of the hearing tonight on the NAPA Auto parts aka 1411 Hecla Way PUD Amendment.

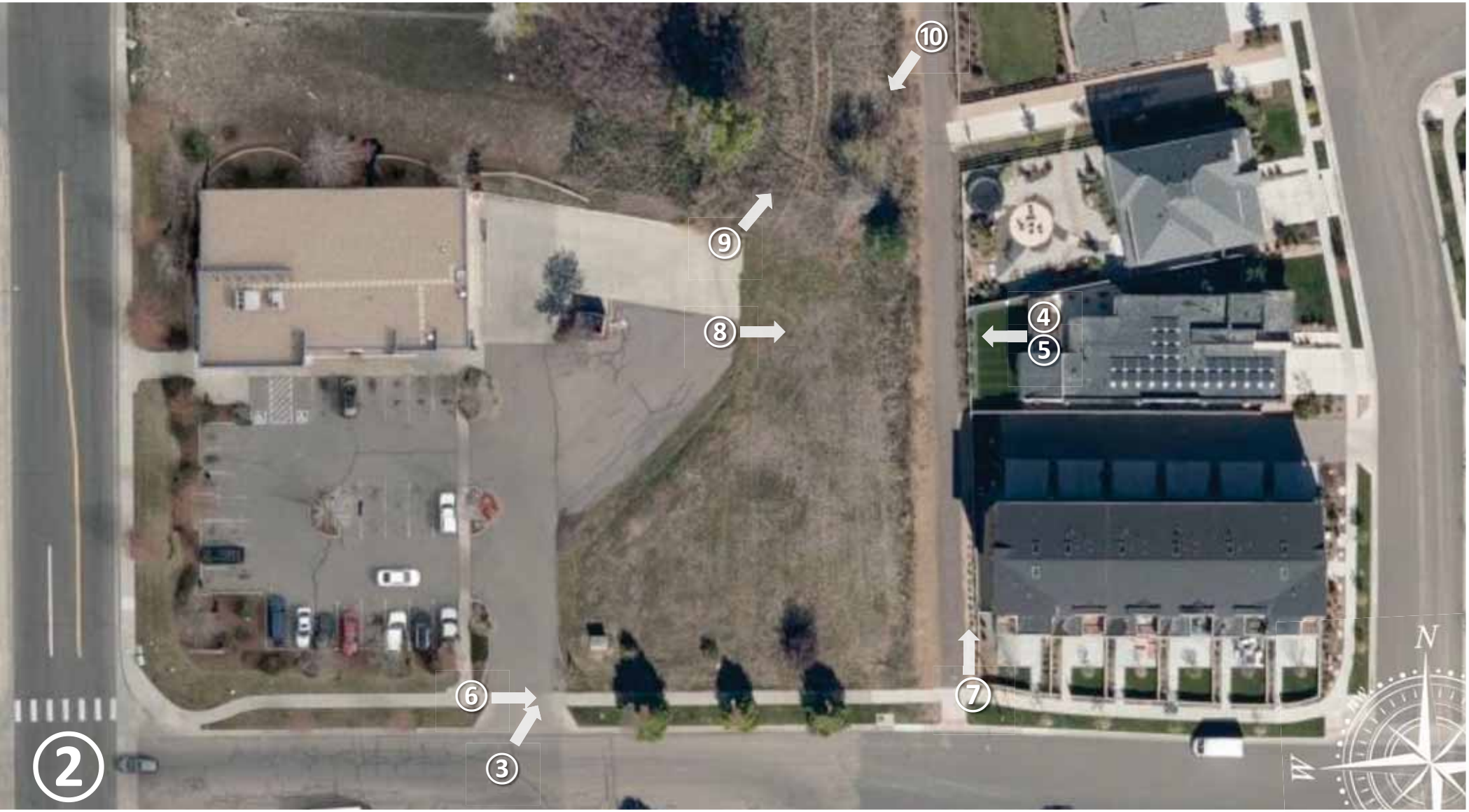
Thank you.

++Mark.

_____

https://markcathcart.com/about/

Cathcart Pictures for 1411 Hecla Way PUD Amendment Public Hearing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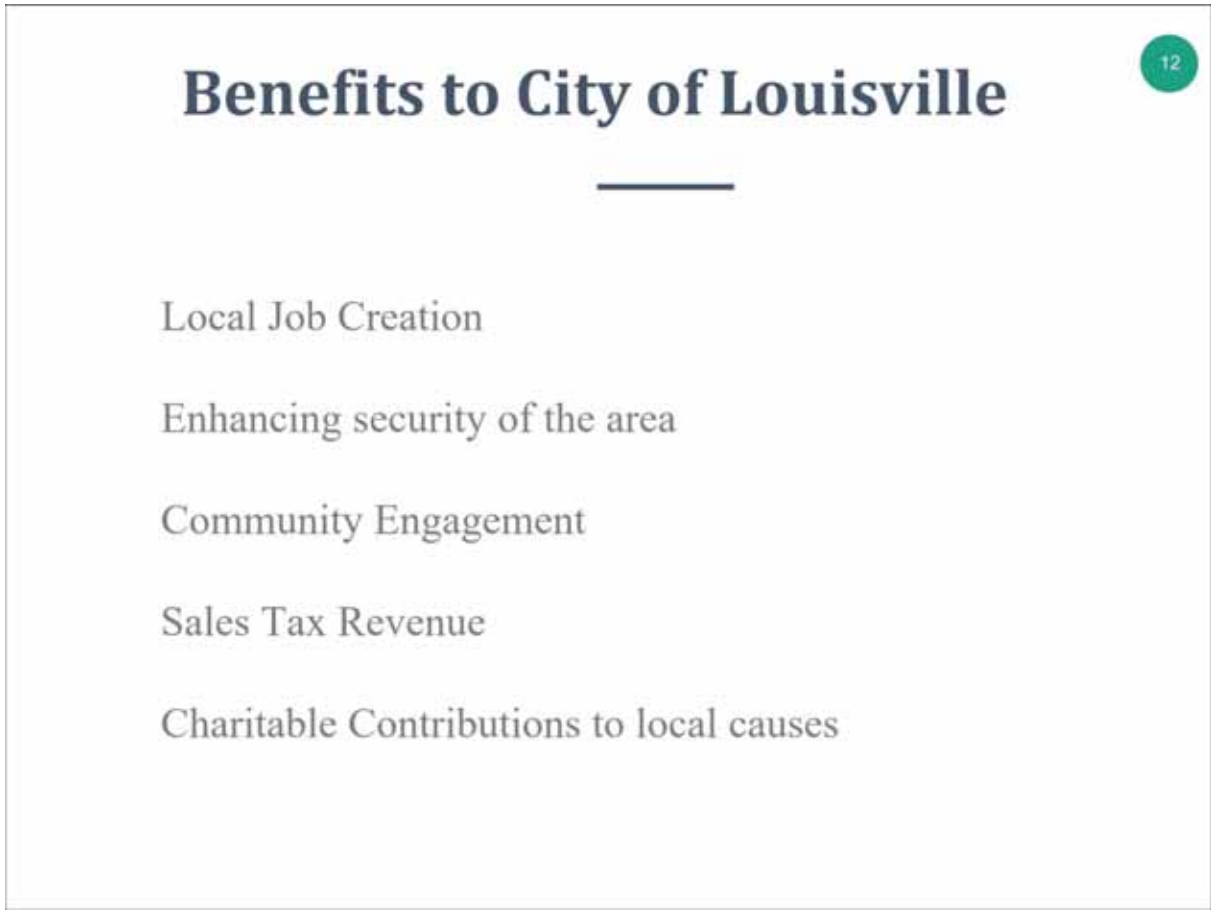
Applicants summary slide at Louisville Local Licensing Authority (LLA)

How does this “enhance the security of the area”?

What does “Community engagement” even mean?



⑪

From: Trudy Turvey
To: Harry Brennan; Rob Zuccaro; Planning Commission; Ashley Stolzmann
Subject: 1411 PUD Amendment
Date: Wednesday, June 10, 2020 1:07:21 PM

Dear Planning Commission Members:

I am writing to urge non-approval to the proposed amendment to the NAPA Auto Parts PUD. My objections are related to the following issues:

1. It should be recognized that Mr. Banks has not once attempted to speak with the neighborhood directly affected by the proposed development. This is certainly not in keeping with statements within his application regarding community involvement.

2. The proposed building on the lot appears to be very close to Hecla Way rather than setback on the lot as one might expect for a building in our community. This encroaches on the neighborhood feel of the space, not to mention its proximity to the Open Space trail used by many in the neighborhood. Additionally, the number of parking spaces would indicate MANY visitors to our neighborhood-why so many?

3. The proposed hours from 8AM-10PM will also encroach on the sense of neighborhood, as the signage will be front and center for the major part of the day. The lighting and security needs of this facility will most assuredly affect the residential neighborhood just adjacent to this property.

4. This "armed violence" from which the facility must be defended is of great concern to me as a neighbor-what protections do we have from such a scenario? A high wall (the esthetics of which are questionable as it is not in keeping in any way with the surrounding neighborhood) situated just next to the trail will certainly feel ominous to those of us who walk the trail daily. Why not move the building closer to NAPA and keep them together so as to preserve some semblance of respect for the neighbors? And, thus, decrease the need for a high wall just next to us?

I do hope the Amendment will not be approved and that at this point the citizens of Louisville will be seriously listened to.

Trudy Turvey
1483 Hecla Way
Louisville, CO 80027

From: Felicity Selvoski
To: Harry Brennan
Subject: FW: 1411 Hecla Way PUD Amendment
Date: Wednesday, June 10, 2020 7:48:25 PM

FYI

Best,

Felicity Selvoski
Planner / Historic Preservation
City of Louisville
fselvoski@louisvilleco.gov
P: 303-335-4594

We continue to provide services and are conducting business remotely as much as possible. Staff is checking our email and voicemail regularly and will respond as soon as possible. Also to stay up-to-date, please sign up for eNotifications at https://www.louisvilleco.gov/residents/enotification and the City's monthly eNewsletter at https://www.louisvilleco.gov/newsletter.

From: mcelroymas@gmail.com [mailto:mcelroymas@gmail.com]
Sent: Wednesday, June 10, 2020 6:49 PM
To: Planning <planning@Louisvilleco.gov>
Subject: 1411 Hecla Way PUD Amendment

Members of the Planning Commission,

I am writing to express my concern regarding the 1411 Hecla Way PUD Amendment. I feel the proposed amendment and site plan under review negatively affects the surrounding neighborhood for the following reasons:

1) The proposed security wall is a concern due to the overly strong visual nature of the wall along an open space trail to Hecla Lake and residential neighborhood. If the proposal is considered, please consider planting mature trees and shrubs.
2) The siting of the building places parking in the rear of the lot, creating a need to mitigate the noise and light effect on the neighboring residences. The proposal does not seem sympathetic to the lot's location and its relationship to the surrounding residential neighborhood.
3) An increase in traffic flow coming from the east, along Hecla Way will create the potential

for speeding and accidents along this residential street.

Sincerely,

Molly McElroy
1585 Hecla Way, #104

From: mcelroymas@gmail.com
To: City Council
Cc: Planning
Subject: 1411 Hecla Way - Napa Auto Parts PUD Amendemnt
Date: Monday, August 31, 2020 2:13:49 PM

Members of City Council,

I am writing in opposition to the 1411 Hecla Way – Napa Auto Parts PUD Amendment. The proposed amendment and site plan lack integration and compatibility with the adjacent residential neighborhood. The siting of the building places a large number of parking spaces in the rear of the property that creates a need to mitigate the noise and lighting effects on the neighboring residences, which in turn affects the open space nature of the trail connecting the neighborhood and Hecla Lake. More concerning is the nature of the business and its proposed long operating hours (8:00 AM – 10:00 PM) require a high level of security, which does nothing to benefit the next-door neighborhood or increase the sense of community or safety.

Please consider denying this current application.

Sincerely,

Molly McElroy
1585 Hecla Way, #104

From:	Matthew Eubanks
To:	City Council
Subject:	city council meeting - 1411 Hecla Way
Date:	Tuesday, September 1, 2020 7:24:07 AM

Hello, I am writing on behalf of our family to oppose the development of a marijuana store at 1411 Hecla Way.

We moved into the North End neighborhood primarily because it is very walkable. Our 3 kids walk to King Soopers and other businesses in that plaza, as well as to the middle school bus and to Louisville Middle School (before the pandemic). All of those routes, including the trail from the open space, will go directly by the marijuana store.

While I don't have anything against the store itself, it is more about the amount and type of traffic coming in and going through that is the problem, and it is exactly where my kids are walking on a daily basis. I've observed the store in DELO and see how many cars speed through there and park illegally while someone runs into the store to purchase weed. And it's a large volume... nobody stays long, just lots of coming and going.

Additionally, the owner of the Hecla Way store has not been willing to engage with neighbors at all during the development process. I understand he has no legal obligation, but it does not bode well for the future... what happens when there are problems with customers or other issues in the future that affect our neighborhood? If his lack of responsiveness is any guide, I definitely don't see the store being a good neighbor to this large residential area immediately adjacent.

Everything about this process screams that Louisville leadership does not care about how the residents of North End feel about this development. We're hoping that the decision tonight will at least allow for more reflection before allowing the development, and ask that changes are made to the open hours, layout, parking, etc. all of which have been extensively documented and requested by other North End residents.

Thank you,
Matt & Robyn Eubanks
Plus kids aged 15, 13, 11

From: Ashley Stolzmann
To: Lindsey LeCuyer
Cc: Meredyth Muth
Subject: Re: Reject amendment at Napa Auto Parts location
Date: Tuesday, September 1, 2020 9:28:26 AM

Thank you for the feedback. Your comments will be entered into the public record so that City Council can consider them in the public hearing for this application.

Ashley Stolzmann
Louisville Mayor
303-570-9614
AshleyS@LouisvilleCO.gov

From: Lindsey LeCuyer <lindseylecuyer@yahoo.com>
Sent: Monday, August 31, 2020 9:09 PM
To: Ashley Stolzmann; Kyle Brown; Caleb Dickinson; Deb Fahey; Christopher Leh; Jeff Lipton; Dennis Maloney
Subject: Reject amendment at Napa Auto Parts location

Dear Mayor and City Council Members -

I am writing to ask you to put a pause on the proposed development adjacent to North End Phase 2 on Hecla Way by denying the request for amendment to zoning. This plot is uniquely close to homes and deserves special consideration.

The fact that a marijuana retail operation was given approval for this location is already a failure of the city planning process. When the homes in North End were built, residents would have obviously wondered about the businesses that might eventually be built on this site, as well as along South Boulder Road. **At the time, city code prevented a marijuana business from operating at this location.** Less than two years ago, the code was changed to allow marijuana retail closer to schools, and a pot shop investor quickly applied and received a permit. (Changes are quoted below.)

After spending a lot of time pouring over zoning maps, I can't find any other place in the city where a marijuana business has a chance of being placed adjacent to homes. Why should these residents have to be the ones? This little spot creates a unique interface between retail and housing, much like downtown. But downtown residents won't ever have to deal with this particular reality.

I realize that it's "too late" to undo the licensing and zoning restrictions. I feel that Louisville city officials failed the residents by allowing this situation to exist. You are the current council, and you have the responsibility to ensure that everything possible is done to minimize the impact on these residents' investment in and ability to fell safe and at peace in their homes.

I wonder - how would any other resident of Louisville feel if they lived at the corner of Sweet Clover and Hecla and knew that a 2-year-old change in city code was allowing a pot shop to be built in their back yard? You owe it to these residents to treat this as if it were all of your, all of our, homes.

Respectfully,
Lindsey LeCuyer
1364 Golden Eagle Way (1/2 mile from the site in question)

Current City Code:

Sec. 5.11.080. - Location criteria; co-location.

A. No retail marijuana store shall, at the time it is established and first licensed by the city, be located within 1,500 feet of another retail marijuana store or a medical marijuana center unless they share premises in accordance with section 5.11.080.F.

B. No retail marijuana establishment shall, at the time it is established and first licensed by the city, be located within 1,000 feet of: a public or private elementary, middle, junior high, or high school.

Further no retail marijuana establishment shall be located, permitted, or licensed to operate:

1. *Upon any city property; or*
2. *In a dwelling unit or any residentially zoned districts; or*
3. *Within Downtown Louisville as defined by section 17.08.113 of this Code; or*
4. *Within any zone district or other zoned area in which the retail marijuana establishment is not a permitted use or approved special review use as provided in title 17 of this Code.*

This change shows up on January 31, 2019. (I think this is the correct date of the change - I'm having a hard time nailing that down.)

Sec. 5.11.080. - Location criteria; co-location.

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B. No retail marijuana establishment shall, at the time it is established and first licensed by the city, be located within 1,~~320~~000 feet of: a public or private ~~preschool,~~ elementary, middle, junior high, or high school~~; or a public playground, all as defined in section 5.11.020 of this Code; or a public pool; or an outdoor education facility serving children; or an alcohol or drug treatment facility; or the principal campus of a college, university, or seminary; or a residential child care facility~~.

From:	Harry Brennan
To:	Ashley Stolzmann; Caleb Dickinson; Christopher Leh; Deb Fahey; Dennis Maloney; Heather Balser; Jeff Lipton; Kyle Brown; Megan Davis; Open Records
Cc:	Rob Zuccaro; Lisa Ritchie
Subject:	1413 Hecla - Additional Information
Date:	Tuesday, September 1, 2020 11:11:15 AM
Attachments:	1413Hecla_LookingNortheast.jpg 1413Hecla_LookingNorthwest.jpg SpeedySparkle_ScreenFence.jpg TrashEnclosure.jpg MaterialBoard.jpg RooftopMechanicalScreening.jpg

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Hello, Mayor and City Council:

We received a request for the following additional information from the Mayor. Please see our responses in red text.

I have a few additional things that I would like to have for 1413 Hecla Way if possible:

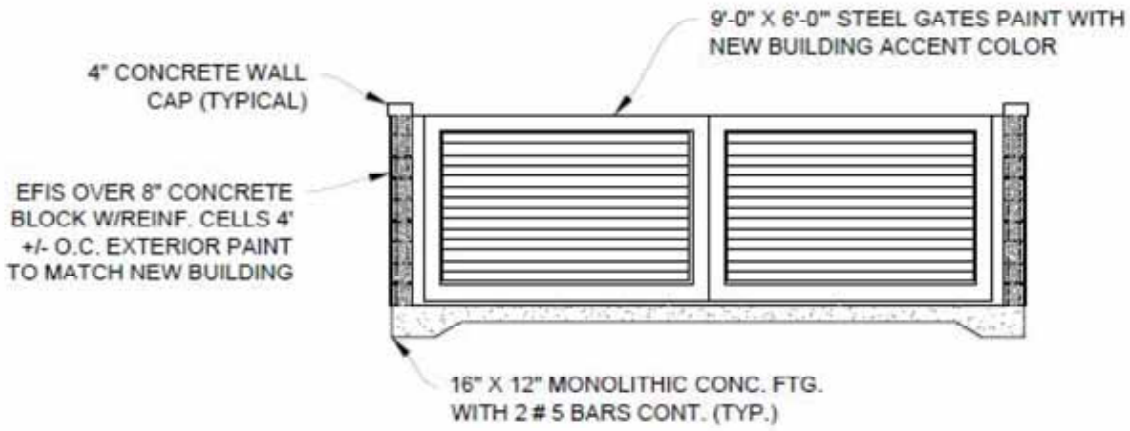
- A copy of the CDDSG
  A copy of the CDDSG is available at:
  https://www.louisvilleco.gov/home/showdocument?id=25101
- The street view of property showing the neighbor directly to the east and west
  Please see attached photos "1413Hecla_LookingNortheast" and "1413Hecla_LookingNorthwest."
- A picture of speedy sparkle wall/fence (a resident mentioned it in an e-mail to us)
  Please see attached photo "SpeedySparkle_ScreenFence."
- Does the screening on the trash can match the proposed wall?
  The screen wall around the trash area will match the EIFS stucco that is used on the exterior of the building, not the material of the proposed screen wall. Please see the attached screenshot "TrashEnclosure" from Sheet 02 of the PUD.
- Can we please get a sample of the wall material? Or at minimum see an actual picture not an artist's rendering?
  We have a physical material board in our office in City Hall. If desired, Council members could come look at the sample today. Also, please see attached photo "MaterialBoard."
- Please be prepared to highlight section 5.2 of CDDSG for me with the 30' setback . Because of the mass of the proposed wall – was it contemplated to move it out of the required planting setback?
  The proposed wall is 20' from the east property line, and 10' from the parking area. This location was chosen to allow for plantings on each side of the wall. The wall could likely be moved west outside of the planting buffer with the loss of three parking spaces, which would still result in parking compliance for the project.
- Please be prepared to highlight section 2.21 M of the CDDSG. Was there any attempt to coordinate use via a shared parking agreement with the NAPA store to reduce some of the spaces needed on this site (perhaps as a trade for a truck turnaround?)?
  Staff did not request that the applicant explore shared parking options. Typically

parking agreements occur when development(s) are below the minimum parking ratio and shared parking is necessary to meet demand. Staff also note that there is no maximum parking standard in the CDDSG, only the minimum parking standard. Staff would defer to the applicant to answer any questions on desirability of shared parking or reducing the number of parking spaces provided.

- Could I please get a picture that shows the mechanical unit screening on the roof?
  The PUD indicates that the rooftop mechanical unit is fully screened by the parapet. Please see the attached screenshot "RooftopMechanicalScreening" from Sheet 09 of the PUD plan set (callout number 10 indicates the location of the rooftop mechanical unit).

Thank you.

Harry Brennan
Planner II
City of Louisville
hbrennan@louisvilleco.gov
303-335-4591



FRONT ELEVATION

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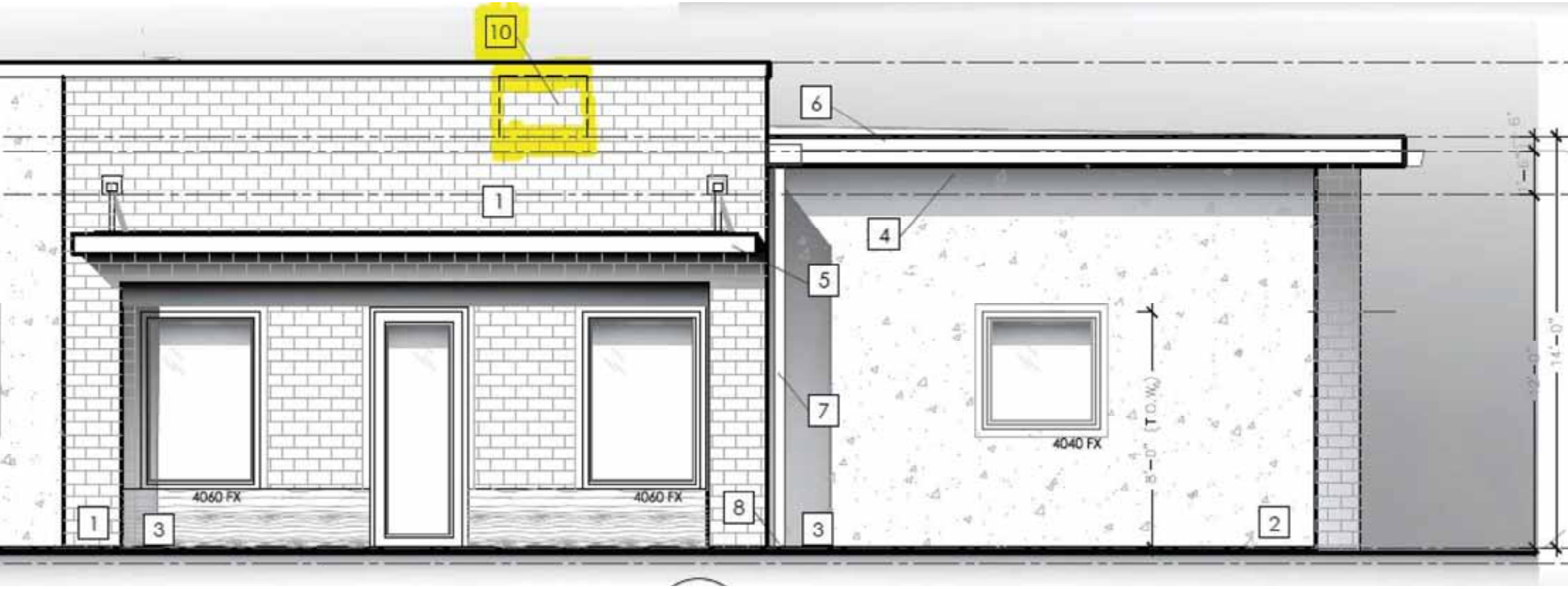
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From:	Harry Brennan
To:	Ashley Stolzmann; Caleb Dickinson; Christopher Leh; Deb Fahey; Dennis Maloney; Heather Balser; Jeff Lipton; Kyle Brown; Megan Davis; Open Records
Cc:	Rob Zuccaro; Lisa Ritchie
Subject:	RE: 1413 Hecla - Additional Information
Date:	Tuesday, September 1, 2020 2:55:00 PM
Attachments:	HECLA PUD SITE PLAN.pdf - Adobe Acrobat Pro DC.JPG

One additional follow up – we have set the material board out in front of the Planning & Building Safety counter if you stop by to take a look at it today. It does not include the material for the proposed screen wall. I have attached a photograph of the proposed faux-stone texture for the concrete screen wall.

Thank you.

Harry Brennan
Planner II
City of Louisville
hbrennan@louisvilleco.gov
303-335-4591

From: Harry Brennan
Sent: Tuesday, September 1, 2020 11:10 AM
To: Ashley Stolzmann <ashleys@louisvilleco.gov>; Caleb Dickinson <cdickinson@louisvilleco.gov>; Christopher Leh <leh@louisvilleco.gov>; Deb Fahey <dfahey@louisvilleco.gov>; Dennis Maloney <DennisM@louisvilleco.gov>; Heather Balser <Heatherb@Louisvilleco.gov>; Jeff Lipton <lipton@louisvilleco.gov>; Kyle Brown <kbrown@louisvilleco.gov>; Megan Davis <mdavis@louisvilleco.gov>; Open Records <openrecords@Louisvilleco.gov>
Cc: Rob Zuccaro <rzuccaro@louisvilleco.gov>; Lisa Ritchie <lritchie@louisvilleco.gov>
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Thank you.

Harry Brennan
Planner II
City of Louisville
hbrennan@louisvilleco.gov
303-335-4591

Cathcart Pictures for 1411 Hecla Way PUD Amendment Public Hearing

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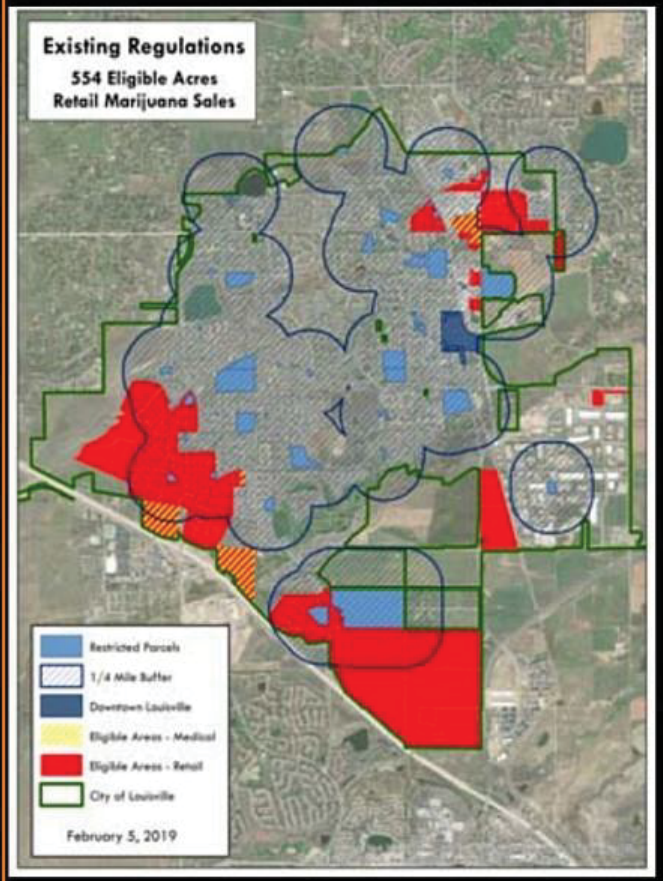
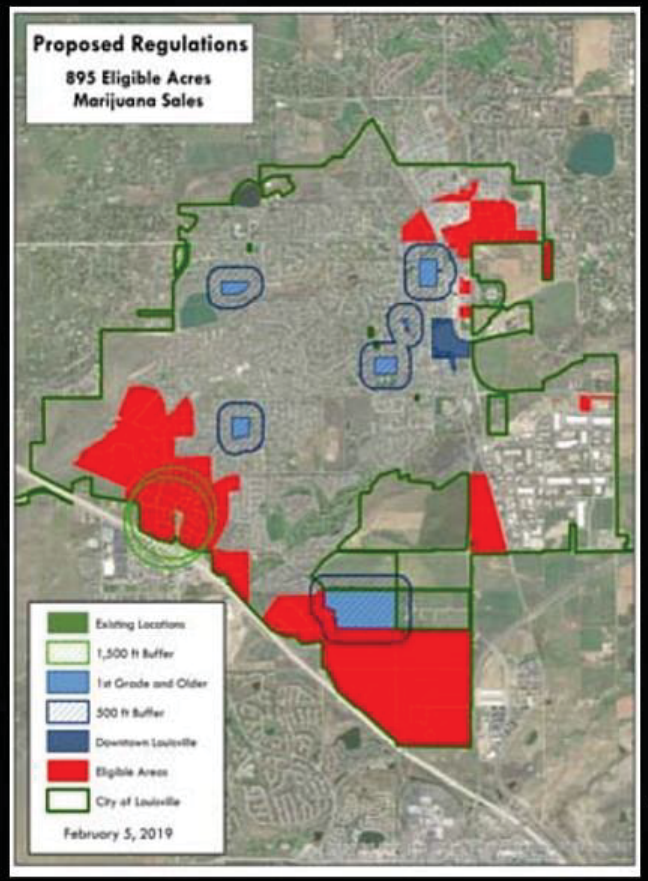
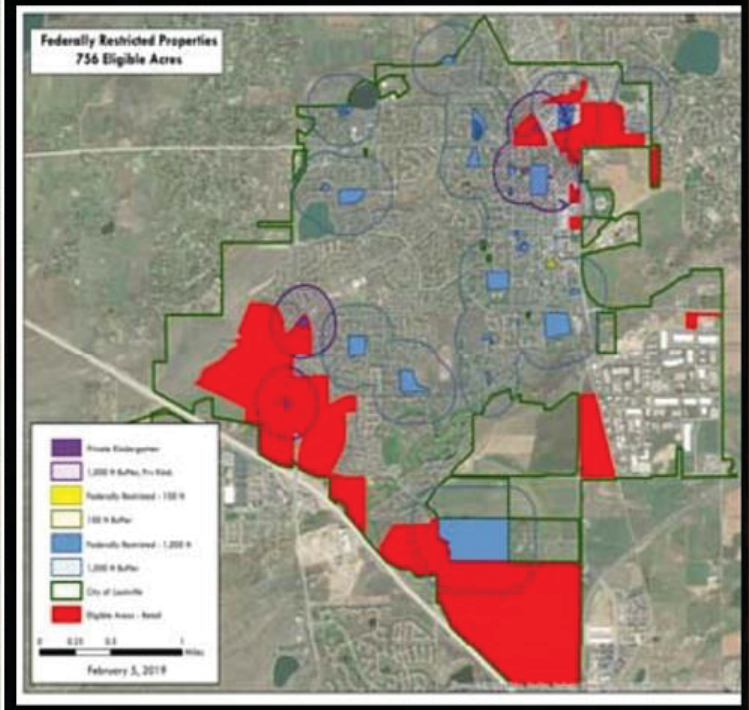
Updates to Medical/Retail Marijuana Regulations







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City Council Public Hearing

September 1, 2020

1411-1413 Hecla Way

Planned Unit Development Amendment

Resolution 70, Series 2020, a request for an amendment to the Napa Auto Parts Planned Unit Development.

Public Notice Certification:

Published in the Boulder Daily Camera – August 16, 2020

Posted in Required Locations, Property Posted and August Notice – August 14, 2020

Posted second time – September 7, 2020

1411-1413
Hecla
Vicinity Aerial

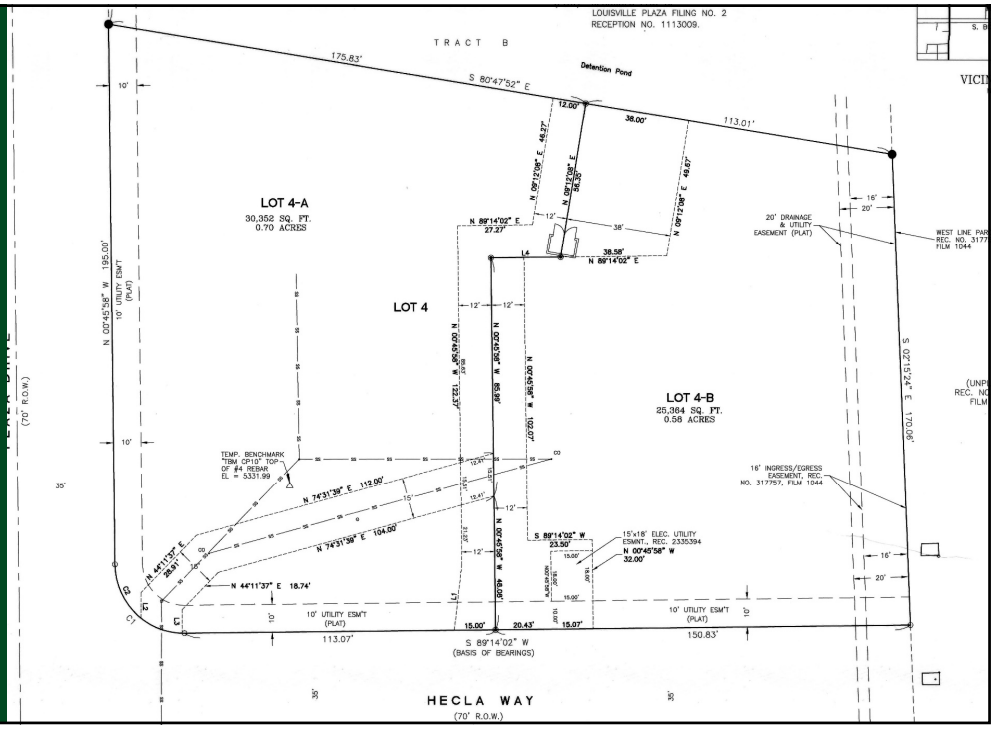
1411-1413 Hecla

Background

- Louisville Plaza GDP – 1994
- Louisville Plaza Filing No.2 plat – 1991
- First Amendment, Louisvillle Plaza Filing No.2 replat – 2003
- Napa Auto Parts PUD – 2002
- Ordinance 1769, Series 2019
  - Updated Title 17 to clarify in which zone districts retail marijuana stores were allowed

1411-1413 Hecla

Background



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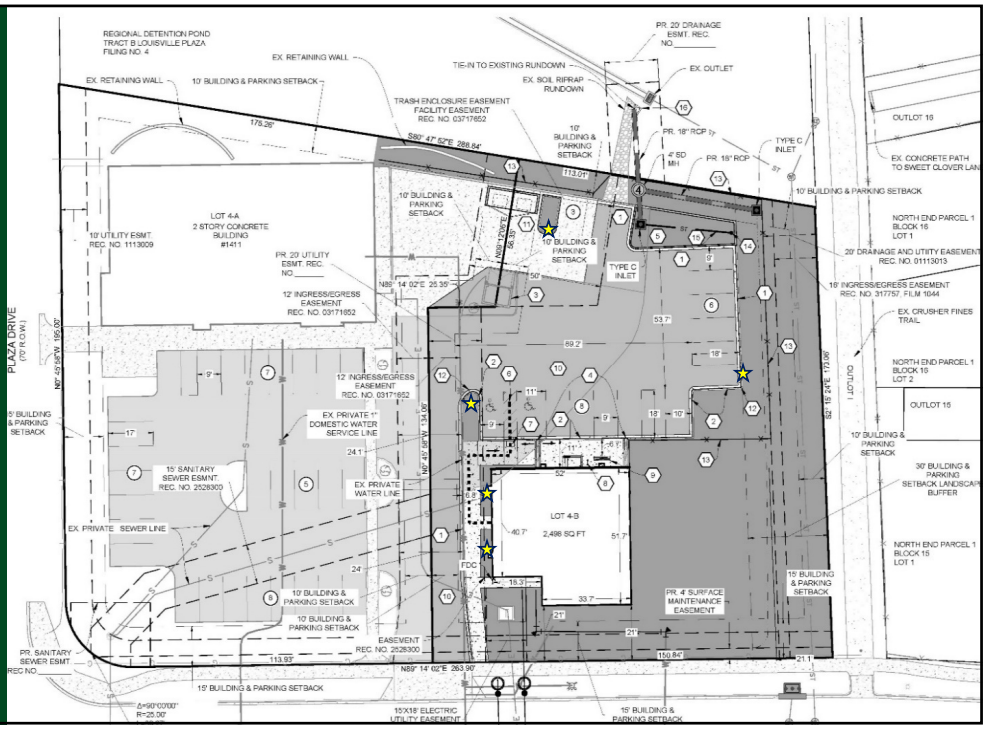
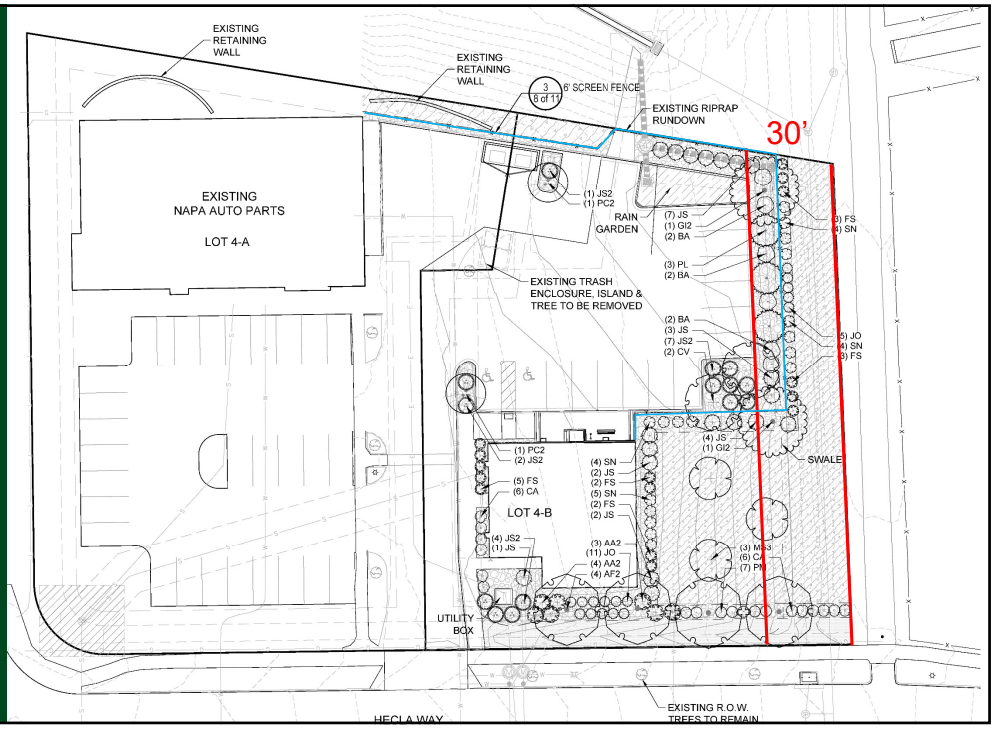
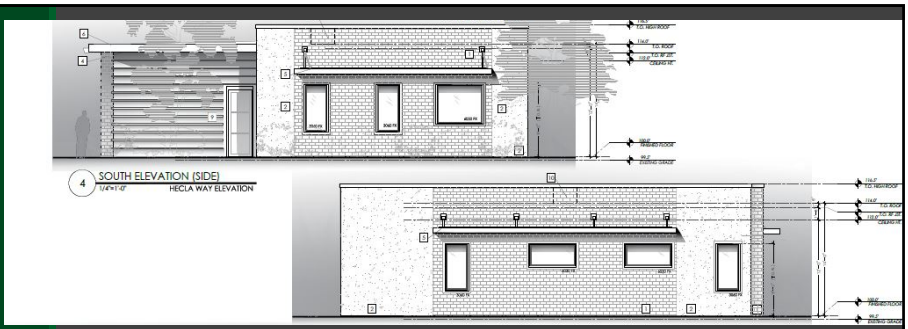


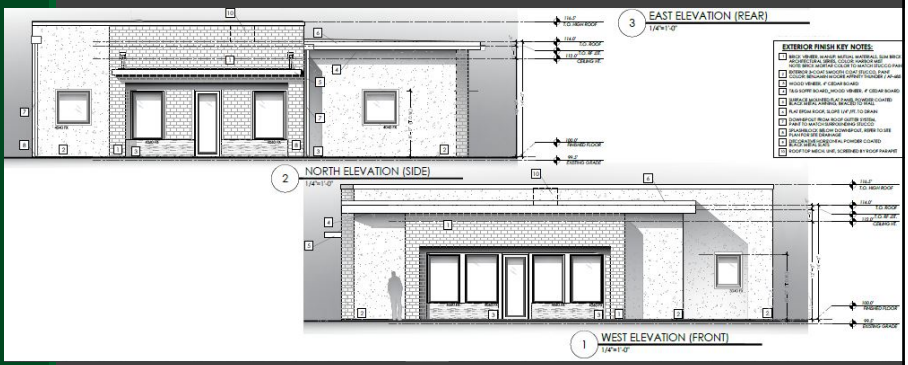
1411-1413 Hecla



1411-1413 Hecla

1411-1413 Hecla





1411-1413 Hecla
Staff Recommendation

- Staff finds that the proposal meets the PUD criteria outlined in Section 17.28.120 of the Louisville Municipal Code as well as the requirements of the CDDSG.
- No waivers are requested.

1411-1413 Hecla
Staff Recommendation

- Staff recommends approval of **Resolution 70, Series 2020**, a request for approval of an amendment to the Napa auto Parts Planned Unit Development to allow the construction of a commercial building and associated site improvements, with the following condition:
  - That physical backshields be added to the pole mounted light fixtures, or that a new light fixture model that does includes physical backshields be used in place to those currently proposed for the pole mounted lights.
  - That a note be added to the cover page indicating that Lot 4b will accommodate delivery truck access for Lot 4a.

SUBJECT: **PRESENTATION – CITY MANAGER'S PROPOSED 2021-2022 OPERATING & CAPITAL BUDGET, 2021-2026 CAPITAL IMPROVEMENTS PLAN, AND 2021-2026 LONG-TERM FINANCIAL PLAN – SET PUBLIC HEARING FOR 10/20/20**

DATE: **SEPTEMBER 22, 2020**

PRESENTED BY: **HEATHER BALSER, CITY MANAGER**
KEVIN WATSON, FINANCE DIRECTOR

SUMMARY:
Please find the attached Transmittal Letter from the City Manager summarizing the 2021-2022 Operating & Capital Budget, 2021-2026 Capital Improvements Plan, and 2021-2026 Long-Term Financial Plan. Staff will provide a presentation and review this information during the meeting.

In addition to the highlights summarized in the transmittal letter, some identified changes since the CIP review at the July 23 budget retreat include:

1) Paving, provide add alts for Eisenhower and contract for Hackberry – revised CIP sheet submitted.
2) Solar on carport - CIP sheet provided for PD carport that includes solar. City Services carport not included at this juncture.
3) City Hall Elevator Modernization – revised CIP sheet submitted.
4) Rec and Senior Center HVAC out of Rec Center Fund not CIP – revised CIP sheet submitted.
5) Windy Gap financing CIP sheet left as is - staff continues to review and may change in the future.
6) Front Street design considerations considered – 2 CIP sheets submitted for possible consideration in 2021/2022 for short and long-term improvements.
7) Freeze resistant water fountain - fountain at John Breaux will be fixed through Facilities operational budget but will not be freeze resistant as building/heating is necessary for such improvement. Freeze resistant fountain is in process at Heritage Park. CIP sheets submitted for bathroom upgrade/freeze resistant fountain at Cottonwood Park and Arboretum.
8) Move BMX project to 2024 - revised CIP sheet submitted.
9) Expand trail maintenance/repair sections of trail - Davidson Mesa/Hecla maintenance moved to 2021/2022 and OSAB/staff will identify priorities for out years. Revised CIP sheet submitted. FTE to support daily/weekly ongoing maintenance added to operational budget.

10) Consider retaining walls and where CIPs and/or maintenance needed – leave CIP sheet as is, which includes like for like replacement. More assessment and contractor inspection required to determine additional mitigation.
11) Chipper is 20 years old and nearing end of useful life. Used by parks, open space and public works for routine maintenance. Contract work used for larger trees in which additional assistance is required. Leave in 2022 budget.
12) Add Cottonwood Park playground equipment to 6 year list, timing and see if can add versus take delay other equipment replacement – revised CIP sheet submitted for playground equipment in 2021.
13) Irrigation improvements, appropriate place in Rec Fund or CIP - leave CIP sheet as is. This is a complex adjustment that can be discussed later with Finance Committee.
14) Complete Recreation Center improvements (zip line, climbing wall sooner and turf gym door) sooner – revised CIP sheet submitted.
15) Rec and Senior Center HVAC should be Rec Center Fund not CIP – revised CIP sheet submitted.
16) Pond Aerator Should be sooner than 2025 - revised CIP sheet for 2021 submitted.
17) Provide a sign plan on open space to replace worn out signs and provide directional signs at intersection and connections - revised CIP sheet submitted that includes replacement of open space signs, addition of parks signs and phased wayfinding signs in 2021/2022.
18) Complete middle mile to address Wi-Fi upgrades sooner – CIP sheet slightly revised.
19) Purchase of Renewable Energy Credits in 2021 – CIP sheet submitted.

Staff attempted to include most requests within the CIP based on discussion at the July budget retreat. However, in 2022, the CIP is projected to have less than $1 million in fund balance, which is the typical threshold/marker for that fund, although no minimum is required. Staff can provide some real time analysis at the September 29 Special Meeting to reflect possible budget impacts with additions and/or deletions to the CIP Fund.

Also attached is documentation on the proposed purchase of Renewable Energy Credits in 2021, proposed changes to the Strategic Plan and Priority Initiatives and information on organizations receiving City contributions.

FISCAL IMPACT:
See attachments.

RECOMMENDATION:
The City Manager and staff will provide a summary of the proposed budget, address questions, and ask the City Council to schedule the formal public hearing on the proposed budget for October 20, 2020. During the City Council's subsequent meetings, staff will seek direction on any changes desired for the proposed budget or additional information City Council members require in order to finalize the budget. Based on public comments and City Council direction during the budget meetings, staff will finalize the budget for adoption at the City Council's November 17, 2020 meeting.

ATTACHMENTS:

1. Transmittal Letter from City Manager Summarizing the 2021-2022 Operating & Capital Budget, 2021-2026 Capital Improvements Plan, and 2021-2026 Long-Term Financial Plan, including the following attachments:
   a. Summary of Variable Hours and Projected Wage Costs
   b. 2021-2022 Biennial Operating & Capital Budget presented by *Fund*
   c. 2021-2022 Biennial Operating & Capital Budget presented by *Program and Sub-Program*
   d. 2021-2026 Capital Improvements Plan, updated from the Council Budget Retreat
2. Documentation Regarding the Purchase of Renewable Energy Certificates
3. List of City Membership Organizations
4. Strategic Plan and Priority Initiative Changes

STRATEGIC PLAN IMPACT:

☒	**Financial Stewardship & Asset Management**	☐	**Reliable Core Services**
☐	**Vibrant Economic Climate**	☐	**Quality Programs & Amenities**
☐	**Engaged Community**	☐	**Healthy Workforce**
☐	**Supportive Technology**	☐	**Collaborative Regional Partner**

City of Louisville
COLORADO ▪ SINCE 1878

September 22, 2020

Mayor Stolzmann, City Council, Louisville Residents and Businesses, and City Employees:

I am pleased to offer for your consideration the proposed 2021-2022 Operating & Capital Budget, 2021-2026 Capital Improvements Plan, and 2021-2026 Long-Term Financial Plan.

Included within this transmittal are presentations on:

- Top Budget Priorities;
- Revenue Assumptions;
- Operating Expenditure Targets;
- Recommended Adjustments to Full-Time Benefitted Positions;
- Recommended Adjustments to Part-Time Non-Benefitted Hours;
- Inter-Fund Transfers;
- A City-Wide Budget Summary; and
- The Long-Term Financial Plan.

Attached to this transmittal are separate documents containing:

- Summary of Variable Hours and Projected Wage Costs.
- 2021-2022 Biennial Operating & Capital Budget presented by *Fund*;
- 2021-2022 Biennial Operating & Capital Budget presented by *Program and* Sub-*Program*; and
- 2021-2026 Capital Improvements Plan, updated from the Council Budget Retreat.

Top Budget Priorities

In March 2020, the City was faced with the COVID-19 pandemic, which significantly impacted communities across the country. Faced with a widespread public health crisis, the City declared a local disaster emergency and shifted its operations towards response and recovery.

The City was forced to close its facilities for a period of time as the State of Colorado enacted a Stay at Home Order to limit the spread of the virus. While necessary, this act affected not only the City's facilities but a number of local businesses, as well.

The City has since reopened its facilities but many programs and services have returned in a limited capacity. It is anticipated that we will remain in the current state with minor modifications until a vaccine is available to the public.

The temporarily closure and limitation of business activities has significantly reduced many of the City's revenue sources. As a result, the City made a number of reductions to the 2020 budget to address declining revenues. Staff has used this as a starting point for the 2021/2022 budget, as well.

There is still much uncertainty about the future economic condition of the city, but we will continue to evaluate the situation and make financial and service level adjustments as needed. The impacts of the COVID-19 pandemic will likely be long-lasting and far-reaching and the majority of industries, including local government, will be affected.

While the pandemic has greatly affected the City's operations, we are still in good fiscal health and the prudent use of revenues enabled the City to address budget shortfalls by utilizing reserves without significantly reducing the operating budget.

As we recover from the public health crisis over the next few years, the City will focus on maintaining services in core areas, as well as the City's assets; its infrastructure, facilities, land/open space, parks and its human capital. To focus our efforts, staff has updated the Strategic Plan to reflect the City's Priority Initiatives for the duration of the 2021-22 biennial budget. Community and organizational recovery from the COVID-19 pandemic is prominent among the list of priorities in the coming years.

In addition, the Priority Initiatives supported through the proposed budget reflect additional investments in sustainability, diversity, equity and inclusion, technology continuity and security, and various capital projects such as transportation improvements, raw water supply and Open Space trail improvements.

To achieve the City's mission of protecting, preserving and enhancing the quality of life in our community, it is critical that the City continue to invest in its existing resources while planning for the future.

Capital Projects
The proposed budget includes the following:

- Parks, Recreation & Open Space
    - 104th & Empire trail and shoulder improvement for $1.6 million
    - Soft surface trail management plan for $1.18 million through 2026

    - Playground replacement for $700,000 through 2026
    - Fitness equipment replacement for $587,000 through 2026
- Transportation
    - LED streetlight replacement for $888,000 through 2026
    - Pavement management program at $3,630,000 in 2021 and similar amounts through 2026 to continue street resurfacing in priority locations throughout the city
    - Implementation of the Transportation Master Plan for $1.3 million in 2022
- Utilities
    - Water rights acquisition for $2 million through 2026
    - Windy Gap firming project at $926,000 in 2021 and similar amounts through 2026 for the City's share of the project
    - Water line replacement at $460,000 in 2021 and similar amounts through 2026 to continue replacing infrastructure throughout the city
    - Sewer line replacement at $368,000 in 2021 and similar amounts through 2026 to continue replacing infrastructure throughout the city
- Administration & Support Services
    - Middle mile fiber improvements and enhancements for $1 million through 2024

Revenue Assumptions

The first step in developing the proposed 2021-2022 Operating & Capital Budget, determining the resources available for the 2021-2026 Capital Improvements Plan, and developing the 2021-2026 Long-Term Financial Plan, is to establish current revenue estimates and long-term revenue projections. This has been a significant challenge this year due to the economic conditions brought on by the COVID-19 pandemic.

The following table summarizes actual revenue for 2017 through 2019 and the current revenue projections for 2020 through 2026. The table shows annual percentages of change from the prior year for the City's main revenue categories.

Revenue Category	Percent of Change									
	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Regional Consumer Price Index	3.4%	2.7%	1.9%	1.2%	1.9%	2.1%	2.5%	2.8%	3.0%	3.0%
Average Rate of Return	1.1%	1.7%	2.1%	1.0%	0.8%	1.0%	1.5%	2.0%	2.5%	3.0%
Taxes:										
Sales Tax	13.2%	5.3%	11.8%	-13.0%	7.0%	5.0%	3.5%	3.5%	3.5%	3.5%
Property Tax	1.8%	53.5%	-9.0%	4.2%	0.7%	5.0%	1.0%	3.0%	1.0%	3.0%
Use Tax - Consumer	-9.7%	12.9%	5.2%	-25.0%	15.0%	10.0%	5.0%	5.0%	5.0%	5.0%
Use Tax - Auto	9.7%	36.5%	-14.6%	-25.0%	15.0%	10.0%	5.0%	5.0%	5.0%	5.0%
Use Tax - Building Materials	-8.9%	24.6%	-8.1%	-9.2%	0.1%	-35.4%	-25.7%	-2.0%	-2.0%	-2.0%
Franchise Taxes	2.0%	-0.4%	-1.8%	-2.9%	-0.9%	0.5%	1.4%	1.5%	1.5%	1.5%
Lodging Tax	3.3%	-8.6%	-3.8%	-60.0%	25.0%	25.0%	10.0%	5.0%	5.0%	5.0%
Specific Ownership Tax	11.0%	45.5%	-9.2%	-20.0%	10.0%	5.0%	3.0%	3.0%	3.0%	3.0%
Licenses & Permits:										
Sales & Use Tax Licenses	16.9%	1.1%	20.0%	15.0%	10.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Construction Permits	-32.5%	-37.2%	40.0%	-1.1%	14.1%	-32.1%	-16.1%	-3.1%	-2.0%	-2.0%
Minor Building-Related Permits	-54.2%	657.6%	-57.8%	-58.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Intergovernmental Revenue:										
Highway Users Tax	0.9%	23.9%	-4.1%	-29.7%	5.0%	2.0%	1.0%	1.0%	1.0%	1.0%
State Lottery	-10.3%	-0.7%	26.9%	-25.0%	20.0%	10.0%	5.0%	2.0%	2.0%	2.0%
Marijuana Tax	25.1%	-3.4%	3.4%	15.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%
IGA - Superior Library	0.9%	10.3%	1.1%	7.8%	1.0%	5.0%	1.0%	3.0%	1.0%	3.0%
Charges for Services:										
Water User Fees	-0.6%	9.7%	-12.6%	-1.1%	7.9%	3.5%	6.9%	5.9%	2.9%	3.7%
Water Tap Fees	-34.3%	-64.6%	73.2%	-12.6%	20.0%	-91.3%	-55.8%	-47.1%	0.0%	0.0%
Wastewater User Fees	12.2%	6.4%	3.0%	1.6%	2.9%	4.4%	5.0%	5.7%	4.3%	5.8%
Wastewater Tap Fees	-40.5%	-80.3%	53.8%	70.4%	-24.4%	-91.7%	-34.6%	-47.1%	0.0%	0.0%
Storm Water User Fees	5.2%	6.8%	17.3%	-1.5%	9.3%	7.7%	4.7%	5.4%	6.8%	8.8%
Solid Waste User Fees	4.8%	3.8%	1.5%	-4.6%	1.3%	1.3%	-0.5%	1.3%	1.3%	1.3%
Recreation Center Fees	-0.9%	-8.3%	67.3%	-51.5%	37.5%	22.7%	12.0%	7.1%	4.3%	4.1%
Golf Course User Fees	8.0%	4.1%	0.8%	0.4%	4.9%	2.9%	2.9%	3.0%	3.0%	3.0%
Developer Impact Fees	-60.1%	15.9%	-44.9%	70.7%	0.1%	-82.7%	-80.6%	-14.3%	0.0%	0.0%
Fines & Forfeitures:										
Court Fines	-1.2%	-14.0%	-9.4%	-25.0%	20.0%	10.0%	0.0%	0.0%	0.0%	0.0%

All projections for construction-related revenue are based on forecasts by the Planning & Building Department. Construction-related revenue includes Use Tax on Building Materials, Construction Permits, Impact Fees, and Utility Tap Fees.

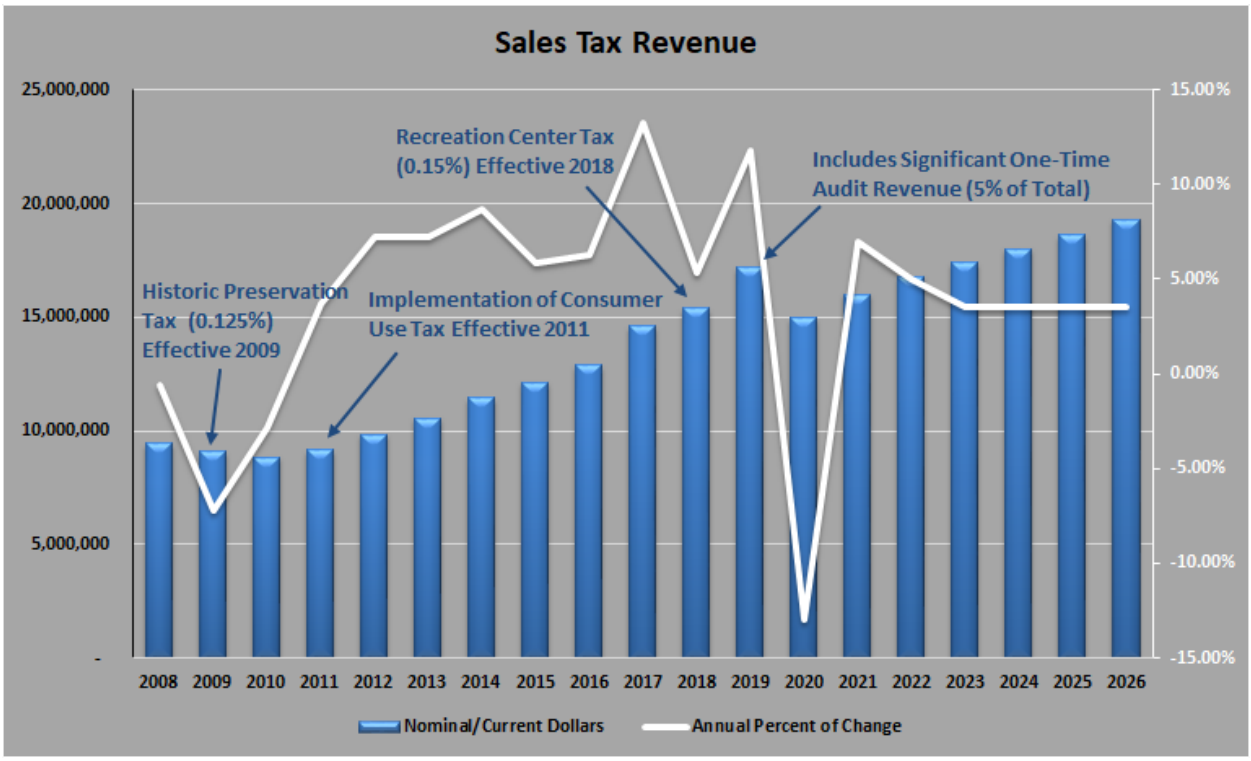
All projections for the revenue generated at Recreation Center and Golf Course are based on forecasts by the Parks & Recreation Department. Golf Course User Fees include a consolidation of green fees, annual season passes, golf cart rentals, driving range fees, pro shop merchandise sales, daily rentals, golf lesson fees, club repair fees, and handicap fees.

All projections for Utility User Fees (Water, Wastewater, Storm Water, and Solid Waste) are based on forecasts from the Public Works Department.

All remaining projections are based on the Finance Department's forecasts using simple trend analysis.

Sales Tax Revenue Projections

Based on recent discussions with the Finance Committee and after review of the July Sales Tax Reports, the projected decline in sales tax revenue for 2020 has been set at 13% below 2019. The recovery projections show a return to 2019 revenue totals by approximately 2023. Annual growth after 2023 is set at 3.5%



Assessed Valuation & Property Tax Revenue

The City has not yet received its *preliminary* 2020 assessed valuation from the Boulder County Assessor. A representative from the Assessor's Office is projecting that the preliminary assessed valuations will be sent out to all Boulder County taxing entities on October 13. The *final* 2020 assessed valuation amounts are expected to be received in late November, as normal. Therefore, current projections of property tax revenue are based on last year's projections of assessed valuation.

Multiplied by the mil levy, the 2020 assessed valuation determines the amount of property tax revenue that will be received in 2021 and the 2021 assessed valuation determines the amount of property tax revenue that will be received in 2022.

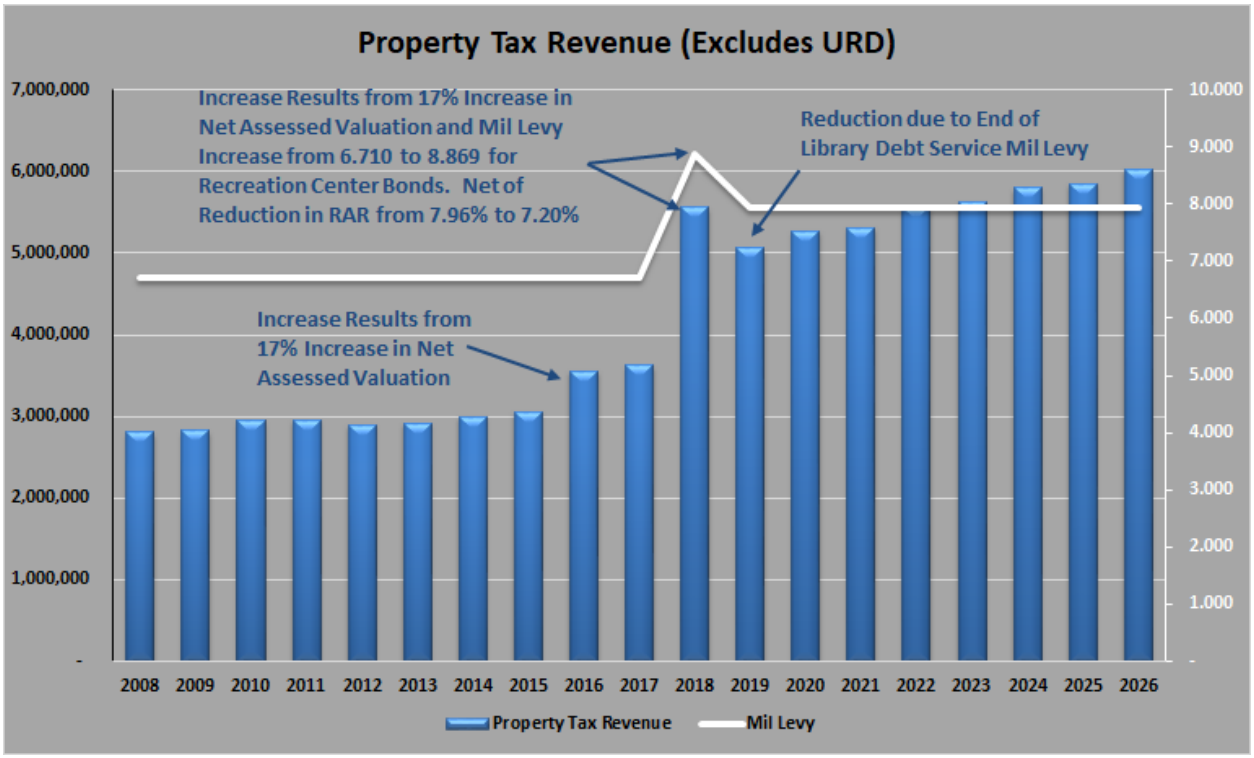
The Boulder County Assessor reappraises property, taking market value increases into account, every two years. These are referred to as "reassessment" years. Note that 2020 is not a reassessment year, so a very small increase in net assessed valuation is expected. Staff is projecting a 5% increase in net assessed valuation for 2021, since it is a reassessment year. Net assessed valuation refers to the gross assessed valuation less the Urban Revitalization District's increment amount.

For 2022 through 2026, staff is projecting an average annual increase in net assessed valuation of 1.8%. Please note, changes to the residential assessment rate (RAR) have not been specifically included in the projections.

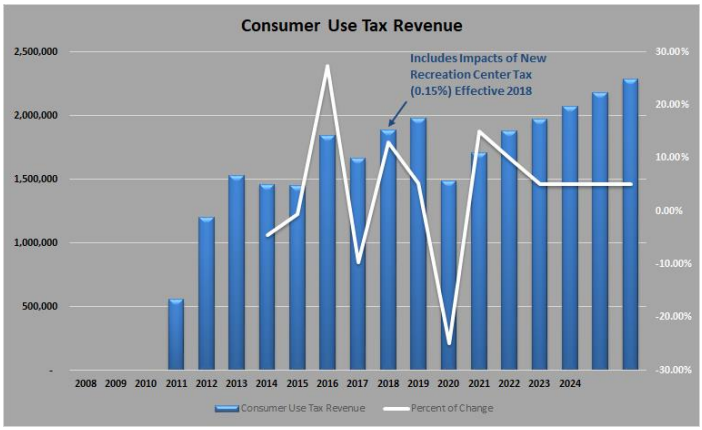
The City currently levies a total of 7.934 mils with two separate mil levies:

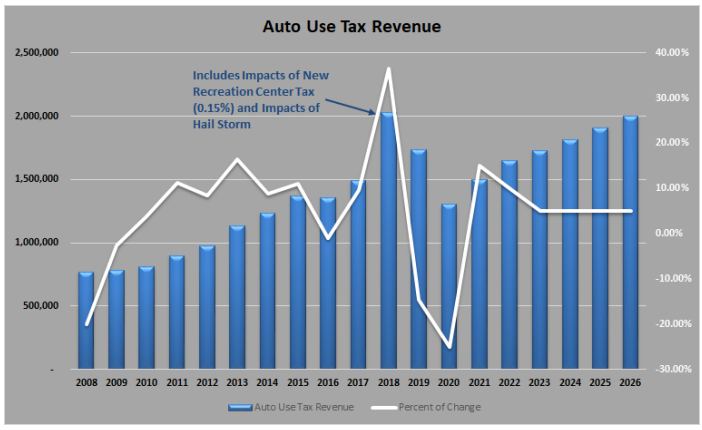
1. A 5.184 mil General Levy; and
2. A 2.750 mil Recreation Center Debt Service Levy.

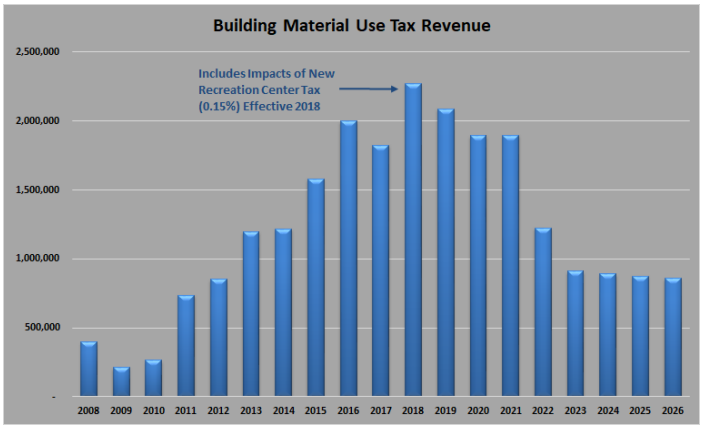
This same 7.934 total mil levy is projected through 2026.

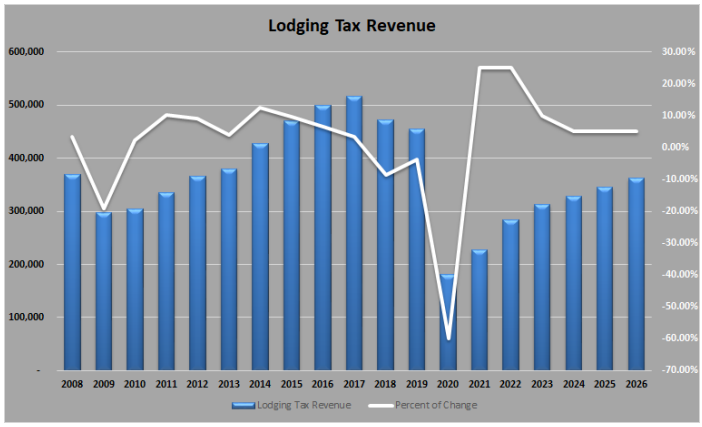


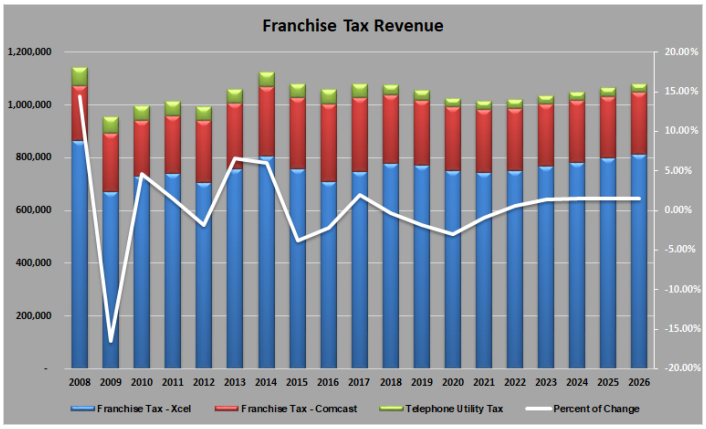
The following charts summarize some of the other more significant revenue assumptions that have been discussed with the Finance Committee and with the City Council. A more detailed review of all revenue projections can be provided at any of the upcoming budget meetings.

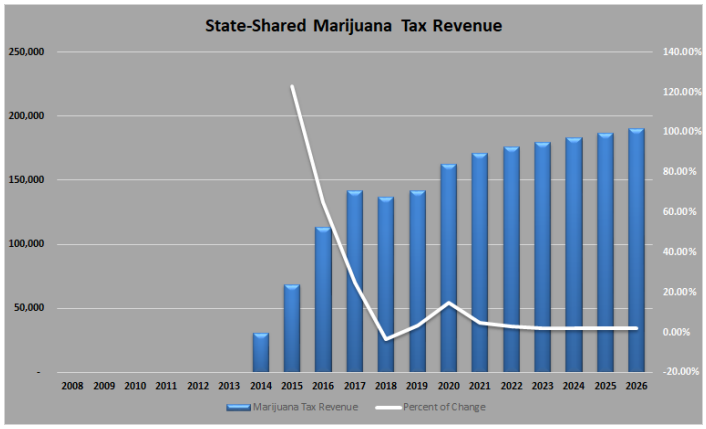

Consumer Use Tax Revenue
Includes Impacts of New Recreation Center Tax (0.15%) Effective 2018
Consumer Use Tax Revenue
Percent of Change

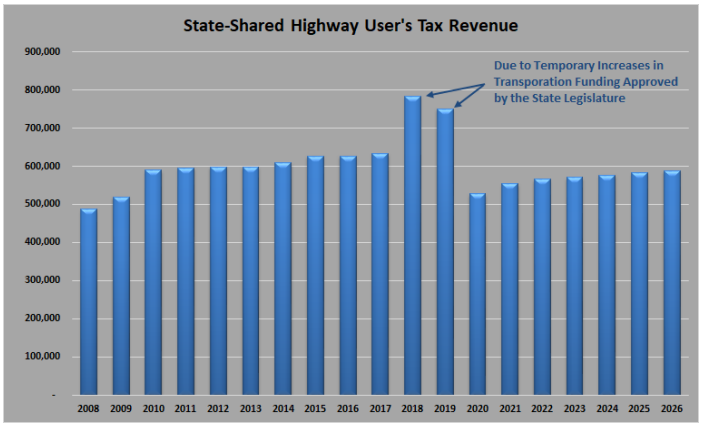

Auto Use Tax Revenue
Includes Impacts of New Recreation Center Tax (0.15%) and Impacts of Hail Storm
Auto Use Tax Revenue
Percent of Change

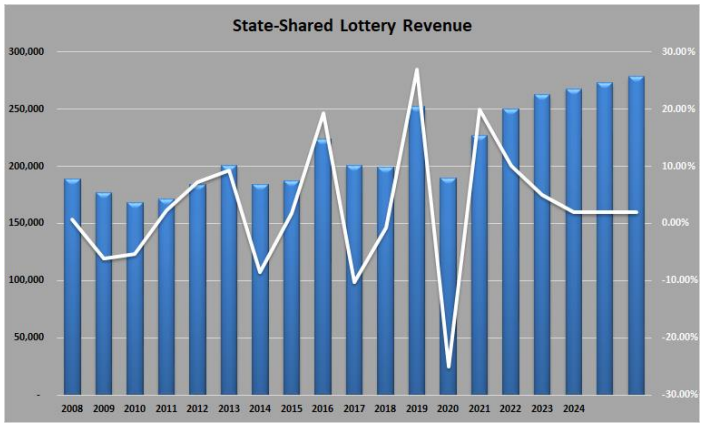

Building Material Use Tax Revenue
Includes Impacts of New Recreation Center Tax (0.15%) Effective 2018

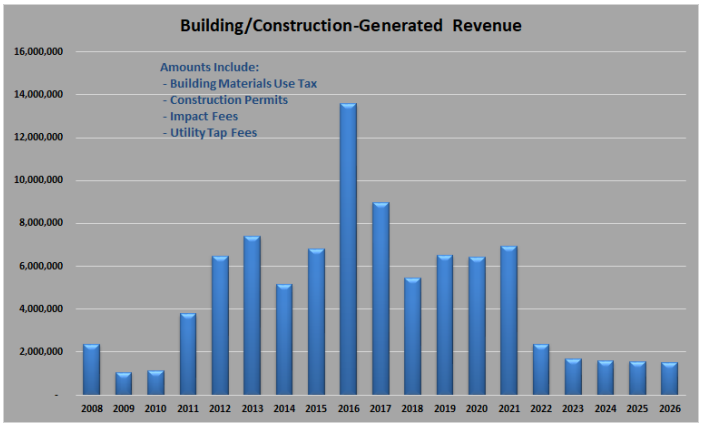

Lodging Tax Revenue
Lodging Tax Revenue
Percent of Change

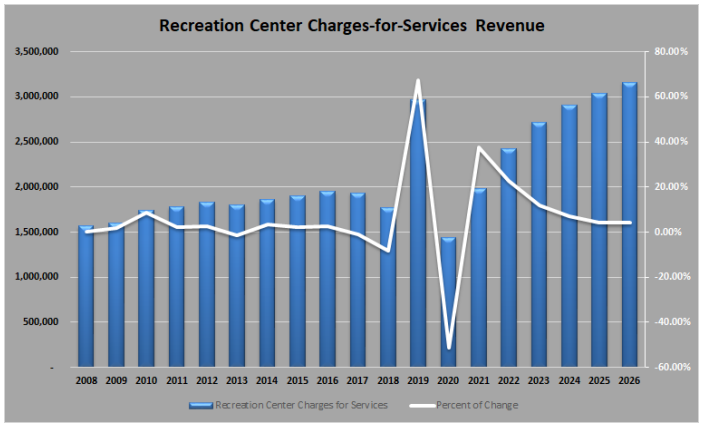

Franchise Tax Revenue
Franchise Tax - Xcel
Franchise Tax - Comcast
Telephone Utility Tax
Percent of Change

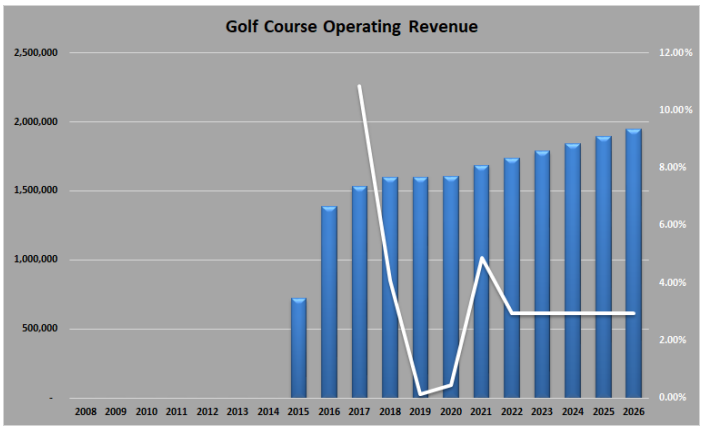

State-Shared Marijuana Tax Revenue
Marijuana Tax Revenue
Percent of Change

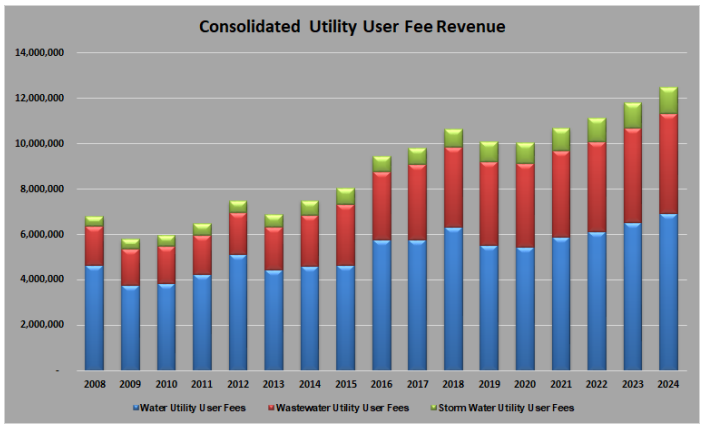

State-Shared Highway User's Tax Revenue
Due to Temporary Increases in Transporation Funding Approved by the State Legislature


State-Shared Lottery Revenue









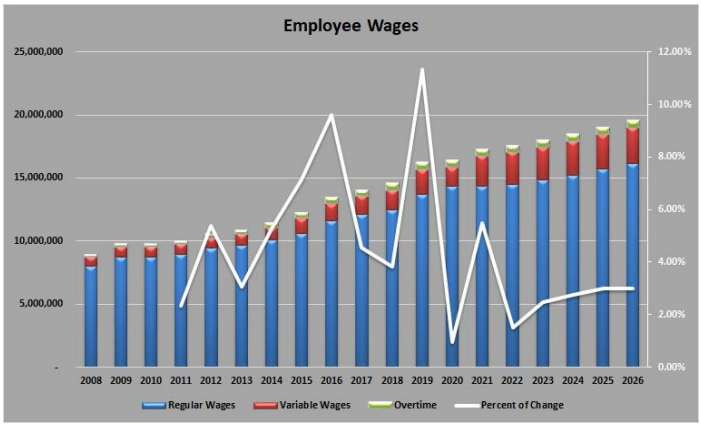
Operating Expenditure Targets

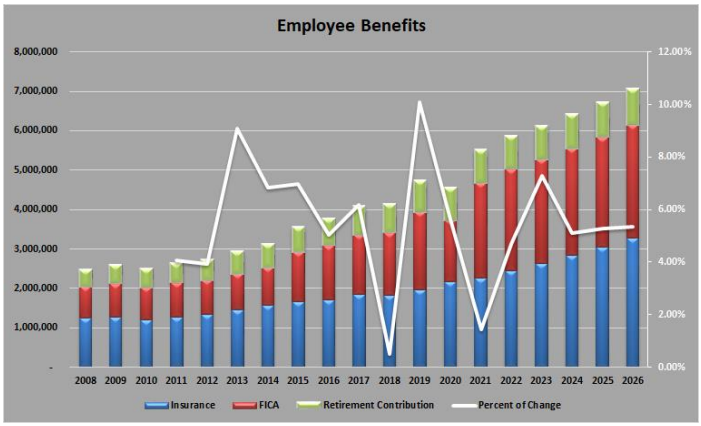
The second step in determining the resources available for the 2021-2026 Capital Improvements Plan and developing the 2021-2026 Long-Term Financial Plan, is to establish long-term operating expenditure targets. The term “targets”, rather than “assumptions”, is used for expenditure projections to denote the greater control staff and Council have over expenditures versus revenues. Developing expenditure estimates and targets has also been more challenging this year due to the pandemic.

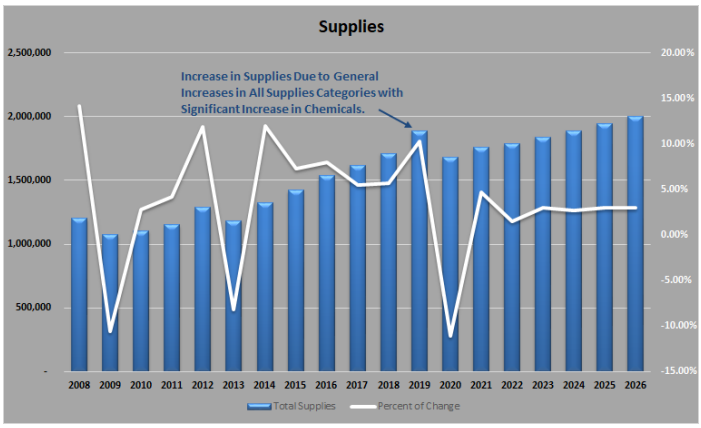
The following table summarizes actual expenditures for 2017 through 2019, estimated expenditures for 2020, the recommended budgets for 2021 and 2022, and the targets for 2023 through 2026.The table shows annual percentages of change from the prior year for the City’s main expenditure categories.

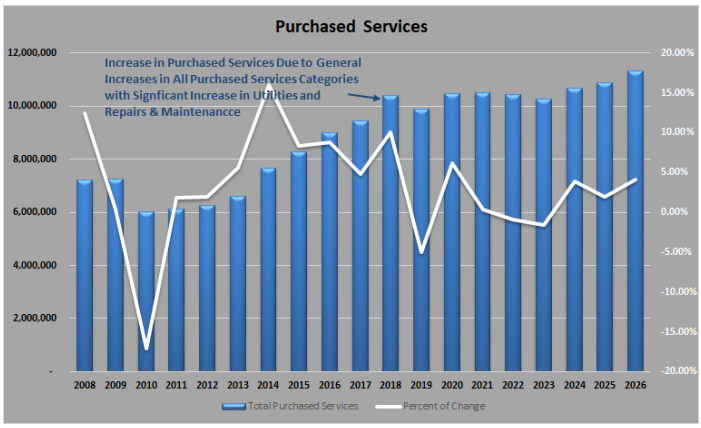
Expenditure Category	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Regional Consumer Price Index	3.39%	2.73%	1.92%	1.20%	1.90%	2.10%	2.50%	2.75%	3.00%	3.00%
Salaries & Wages:										
Regular Wages	4.3%	3.0%	10.2%	4.4%	0.3%	0.7%	2.5%	2.8%	3.0%	3.0%
Variable & Seasonal Wages	8.5%	6.0%	22.9%	-21.1%	55.6%	6.6%	2.4%	2.7%	2.9%	2.9%
Overtime	-2.0%	21.8%	2.7%	-6.1%	-0.7%	0.1%	2.5%	2.7%	3.0%	3.0%
Employee Benefits:										
Employee Insurance	8.2%	-1.6%	8.6%	10.0%	4.0%	8.6%	7.5%	7.5%	7.5%	7.5%
FICA Expense	5.1%	4.4%	11.1%	1.0%	-0.6%	0.9%	13.1%	2.7%	3.0%	3.0%
Retirement Contribution	6.6%	1.1%	10.0%	3.3%	1.0%	0.7%	0.1%	2.8%	3.0%	3.0%
Workers Compensation	2.9%	-0.7%	12.7%	-0.3%	-2.4%	1.0%	0.0%	0.0%	0.0%	0.0%
All Employee Compensation	4.9%	3.1%	11.1%	1.9%	4.6%	2.2%	3.5%	3.3%	3.5%	3.5%
Supplies:										
Chemicals	19.0%	-7.9%	41.7%	-10.4%	17.3%	0.7%	2.5%	2.8%	3.0%	3.0%
Vehicle Maintenance Supplies	9.5%	33.2%	-4.7%	-11.7%	7.5%	0.2%	2.5%	2.7%	3.0%	3.0%
Street Supplies	1.8%	17.7%	-13.0%	4.5%	-0.9%	0.0%	2.5%	2.7%	3.0%	3.0%
Uniforms & Clothing	5.4%	-1.2%	-3.0%	3.2%	2.4%	0.0%	2.5%	2.7%	3.0%	3.0%
Library Books & Media	-2.0%	5.5%	3.9%	-26.5%	0.0%	41.5%	2.5%	2.8%	3.0%	3.0%
All Supplies	5.5%	5.7%	10.3%	-11.0%	4.9%	1.5%	2.5%	2.7%	3.0%	3.0%
Purchased/Contracted Services:										
Professional Services	17.1%	-2.4%	11.1%	-4.5%	10.4%	-1.9%	-7.2%	3.7%	1.9%	3.9%
Utilities	-3.3%	19.6%	3.3%	1.6%	2.1%	0.0%	2.5%	2.8%	3.0%	3.0%
Solid Waste Hauling	2.0%	2.2%	1.2%	-13.0%	8.7%	0.0%	4.1%	1.5%	1.5%	1.5%
Parts, Repairs, & Maintenance	-0.7%	65.5%	6.3%	-13.1%	6.5%	-5.8%	-9.8%	10.4%	-4.8%	10.7%
Legal Services	0.8%	-20.2%	41.7%	-9.0%	15.4%	0.0%	2.5%	2.7%	3.0%	3.0%
Insurance Premiums & Deductibles	14.7%	-16.4%	28.1%	33.5%	6.8%	7.0%	7.5%	7.5%	7.5%	7.5%
Boulder Dispatch Services	0.0%	1.9%	0.8%	5.7%	7.0%	1.5%	2.5%	2.8%	3.0%	3.0%
All Purchased/Contracted Services	4.8%	10.0%	-5.0%	6.1%	0.8%	-0.9%	-1.5%	3.9%	1.9%	4.1%

The following charts summarize the expenditure targets in the four major operational expenditure categories. A more detailed review of all expenditure targets can be provided at any of the upcoming budget meetings.









Recommended Adjustments to Full-Time Benefitted Positions

Three additional full-time benefitted positions are recommended for hiring in 2021:

- Mental Health Clinician (Police/Grant Funded)
- Open Space Maintenance Technician III
- Golf Maintenance Specialist

The following full-time positions are recommended to be removed and, for the most part, replaced by variable (part-time) positions:

- One Historic Preservation Planner
- Two Librarians
- Two Lead Lifeguards
- Two Recreation Supervisors
- One Parks Project Manager

Recommended wage adjustments for both 2021 and 2022 include:

- No market adjustments;
- A 1% average merit increase; and
- A 5% step increase for Police.

Recommended Adjustments to Part-Time Non-Benefitted Hours

The City manages its part-time, non-benefitted wages by managing hours, rather than individual positions. The hours are categorized by job class. This type of budgetary control allows departments the most flexibility for managing part-time, seasonal, and temporary positions. A 1% merit increase was added for both 2021 and 2022 to the projected average hourly wages for all variable positions.

Attached to this transmittal is a Summary of Variable Hours and Projected Wage Costs.

Inter-Fund Transfers

The following three tables summarize the proposed transfers between funds for 2020, 2021, and 2022.

Inter-Fund Transfers Matrix
2020 Estimate

		Transfers In						
Transfers Out	General Fund	OS&P Fund	Lottery Fund	Cemetery Fund	Recreation Fund	Capital Projects Fund	Golf Course Fund	Total
General Fund	-	838,550 *a*	30,000 *b*	109,140 *c*	1,525,120 *d*	-	300,000 *e*	2,802,810
Cemetery Perpetual Care Fund	-	-	-	10,000 *f*	-	-	-	10,000
PEG Fee Fund	25,000 *g*	-	-	-	-	-	-	25,000
Historic Preservation Fund	55,840 *h*	-	-	-	-	-	-	55,840
Capital Project Fund	-	-	-	-	126,500 *i*	-	-	126,500
Impact Fee Fund	-	318,260 *j*	-	-	-	459,170 *j*	-	777,430
Total	80,840	1,156,810	30,000	119,140	1,651,620	459,170	300,000	3,797,580

a Annual recurring support for operations and capital.
b One-time, non-recurring transfer to help fund capital projects.
c Annual recurring support for operations and capital.
d Annual recurring support for operations and capital. One-time increase implemented for 2020.
e One-time, non-recurring transfer to help fund capital projects.
f Annual recurring transfer of interest earned used to fund operations and capital.
g Partial repayment of 2018 transfer from General Fund to support Council Chamber Broadcast Upgrade project.
h Annual recurring transfer for reimbursement of costs associated with part-time non-benefitted hours in Museum Services.
i Annual recurring support for capital.
j Annual transfer of impact fee revenue for projects eligible for this type of funding.

Inter-Fund Transfers Matrix
2021 Proposed Budget

Transfers Out	General Fund	Transfers In: OS&P Fund	Cemetery Fund	Recreation Fund	Capital Projects Fund	Total
General Fund	-	854,480 a	163,880 b	1,064,980 c	-	2,083,340
Cemetery Perpetual Care Fund	-	-	4,920 d	-	-	4,920
PEG Fee Fund	20,000 e	-	-	-	-	20,000
Historic Preservation Fund	144,770 f	-	-	-	-	144,770
Capital Project Fund	-	-	-	128,900 g	-	128,900
Impact Fee Fund	-	153,150 h	-	-	516,510 h	669,660
Total	164,770	1,007,630	168,800	1,193,880	516,510	3,051,590

a *Annual recurring support for operations and capital.*
b *Annual recurring support for operations and capital.*
c *Annual recurring support for operations and capital.*
d *Annual recurring transfer of interest earned used to fund operations and capital.*
e *Final repayment of 2018 transfer from General Fund to support Council Chamber Broadcast Upgrade project.*
f *Annual recurring transfer for reimbursement of costs associated with Museum Services.*
g *Annual recurring support for capital.*
h *Annual transfer of impact fee revenue for projects eligible for this type of funding.*

Inter-Fund Transfers Matrix
2022 Proposed Budget

Transfers Out	General Fund	Transfers In: OS&P Fund	Cemetery Fund	Recreation Fund	Capital Projects Fund	Total
General Fund	-	872,420 a	134,520 b	1,087,340 c	-	2,094,280
Cemetery Perpetual Care Fund	-	-	6,910 d	-	-	6,910
Historic Preservation Fund	147,860 e	-	-	-	-	147,860
Capital Project Fund	-	-	-	131,610 f	-	131,610
Impact Fee Fund	-	24,940 g	-	-	149,410 g	174,350
Total	147,860	897,360	141,430	1,218,950	149,410	2,555,010

a *Annual recurring support for operations and capital.*
b *Annual recurring support for operations and capital.*
c *Annual recurring support for operations and capital.*
d *Annual recurring transfer of interest earned used to fund operations and capital.*
e *Annual recurring transfer for reimbursement of costs associated with Museum Services.*
f *Annual recurring support for capital.*
g *Annual transfer of impact fee revenue for projects eligible for this type of funding.*

City-Wide Budget Summary

The following two tables summarize the proposed 2021-2022 Biennial Operating & Capital Budget on a fund level.

City of Louisville, Colorado
Summary of Revenue, Expenditures, and Changes to Fund Balances
All Funds
2021 Budget

Fund Number	Fund Description	Beginning Fund Balance	Revenue & Other Sources	Expenditures & Other Uses		Ending Fund Balance	Amount of Change	Percent of Change
101	**General**	$ 9,783,304	$ 19,583,700	$ 19,809,970	[1]	$ 9,557,034	$ (226,270)	-2%
	Special Revenue Funds:							
201	Open Space & Parks	3,284,119	3,330,620	4,059,240	[2]	2,555,499	(728,620)	-22%
202	Conservation Trust - Lottery	27,190	227,820	115,100		139,910	112,720	415%
203	Cemetery Perpetual Care	639,236	39,690	5,220		673,706	34,470	5%
204	Cemetery	27,587	246,790	243,740		30,637	3,050	11%
205	PEG Fees	13,301	27,130	20,050		20,381	7,080	53%
206	Parking Improvement	93,616	1,000	50		94,566	950	
207	Historic Preservation	2,743,957	745,120	539,700		2,949,377	205,420	7%
208	Recreation	1,515,500	4,072,940	4,129,220	[3]	1,459,220	(56,280)	
	Total Special Revenue Funds	8,344,505	8,691,110	9,112,320		7,923,295	(421,210)	-5%
	Capital Project Funds:							
301	Capital Projects	2,325,186	8,052,670	8,292,340		2,085,516	(239,670)	-10%
302	Impact Fee	74,266	667,070	670,160		71,176	(3,090)	-4%
	Total Capital Project Funds	2,399,452	8,719,740	8,962,500		2,156,692	(242,760)	-10%
	Debt Service Funds:							
402	Recreation Center Debt Service	152,503	1,855,210	1,742,200		265,513	113,010	
	Total Debt Service Funds	152,503	1,855,210	1,742,200		265,513	113,010	74%
	Enterprise Funds (WC Basis):							
501	Water Utility	10,198,135	9,213,500	7,123,980	[4]	12,287,655	2,089,520	20%
502	Wastewater Utility	5,530,877	4,314,340	4,165,100	[5]	5,680,117	149,240	3%
503	Stormwater Utility	490,270	1,091,070	931,010	[6]	650,330	160,060	33%
510	Solid Waste & Recycling Utility	302,893	1,650,240	1,598,330		354,803	51,910	
520	Golf Course	291,762	1,706,880	1,605,650	[7]	392,992	101,230	35%
	Total Enterprise Funds	16,813,936	17,976,030	15,424,070		19,365,896	2,551,960	15%
	Internal Service Funds (WC Basis):							
602	Technology Management	169,952	54,220	75,400		148,772	(21,180)	-12%
603	Fleet Management	607,174	284,400	704,390		187,184	(419,990)	-69%
	Total Internal Service Funds	777,126	338,620	779,790		335,956	(441,170)	-57%
	Total All Funds	$ 38,270,826	$ 57,164,410	$ 55,830,850		$ 39,604,386	$ 1,333,560	3%

[1] Projected Expenditures Include a Projected Operational "Turnback" of 5.0% , which = 932,980
[2] Projected Expenditures Include a Projected Operational "Turnback" of 5.0% , which = 154,900
[3] Projected Expenditures Include a Projected Operational "Turnback" of 5.0% , which = 202,830
[4] Projected Expenditures Include a Projected Operational "Turnback" of 10.0% , which = 349,910
[5] Projected Expenditures Include a Projected Operational "Turnback" of 7.0% , which = 152,780
[6] Projected Expenditures Include a Projected Operational "Turnback" of 7.0% , which = 23,930
[7] Projected Expenditures Include a Projected Operational "Turnback" of 5.0% , which = 84,510

City of Louisville, Colorado
Summary of Revenue, Expenditures, and Changes to Fund Balances
All Funds
2022 Budget

Fund Number	Fund Description	Beginning Fund Balance	Revenue & Other Sources	Expenditures & Other Uses		Ending Fund Balance	Amount of Change	Percent of Change
101	**General**	**$ 9,557,034**	**$ 20,200,100**	**$ 20,052,920**	*[1]*	**$ 9,704,214**	**$ 147,180**	**2%**
	Special Revenue Funds:							
201	Open Space & Parks	**2,555,499**	3,967,400	4,805,510	*[2]*	**1,717,389**	(838,110)	-33%
202	Conservation Trust - Lottery	**139,910**	251,770	160,100		**231,580**	91,670	66%
203	Cemetery Perpetual Care	**673,706**	42,720	7,210		**709,216**	35,510	5%
204	Cemetery	**30,637**	221,850	221,410		**31,077**	440	1%
205	PEG Fees	**20,381**	27,340	50		**47,671**	27,290	134%
206	Parking Improvement	**94,566**	1,000	50		**95,516**	950	
207	Historic Preservation	**2,949,377**	769,750	543,960		**3,175,167**	225,790	8%
208	Recreation	**1,459,220**	4,568,240	4,058,830	*[3]*	**1,968,630**	509,410	
	Total Special Revenue Funds	**7,923,295**	**9,850,070**	**9,797,120**		**7,976,245**	**52,950**	**1%**
	Capital Project Funds:							
301	Capital Projects	**2,085,516**	6,486,680	7,982,410		**589,786**	(1,495,730)	-72%
302	Impact Fee	**71,176**	116,500	174,850		**12,826**	(58,350)	-82%
	Total Capital Project Funds	**2,156,692**	**6,603,180**	**8,157,260**		**602,612**	**(1,554,080)**	**-72%**
	Debt Service Funds:							
402	Recreation Center Debt Service	**265,513**	1,955,000	1,742,800		**477,713**	212,200	
	Total Debt Service Funds	**265,513**	**1,955,000**	**1,742,800**		**477,713**	**212,200**	**80%**
	Enterprise Funds (WC Basis):							
501	Water Utility	**12,287,655**	6,727,910	6,644,330	*[4]*	**12,371,235**	83,580	1%
502	Wastewater Utility	**5,680,117**	4,200,580	5,256,440	*[5]*	**4,624,257**	(1,055,860)	-19%
503	Stormwater Utility	**650,330**	1,070,280	864,330	*[6]*	**856,280**	205,950	32%
510	Solid Waste & Recycling Utility	**354,803**	1,672,460	1,599,940		**427,323**	72,520	
520	Golf Course	**392,992**	1,758,790	1,624,690	*[7]*	**527,092**	134,100	34%
	Total Enterprise Funds	**19,365,896**	**15,430,020**	**15,989,730**		**18,806,186**	**(559,710)**	**-3%**
	Internal Service Funds (WC Basis):							
602	Technology Management	**148,772**	54,410	75,400		**127,782**	(20,990)	-14%
603	Fleet Management	**187,184**	283,080	325,950		**144,314**	(42,870)	-23%
	Total Internal Service Funds	**335,956**	**337,490**	**401,350**		**272,096**	**(63,860)**	**-19%**
	Total All Funds	**$ 39,604,386**	**$ 54,375,860**	**$ 56,141,180**		**$ 37,839,066**	**$ (1,765,320)**	**-4%**

[1]	*Projected Expenditures Include a Projected Operational "Turnback" of*	*5.0%*	*, which =*	*945,190*
[2]	*Projected Expenditures Include a Projected Operational "Turnback" of*	*5.0%*	*, which =*	*156,470*
[3]	*Projected Expenditures Include a Projected Operational "Turnback" of*	*5.0%*	*, which =*	*207,390*
[4]	*Projected Expenditures Include a Projected Operational "Turnback" of*	*10.0%*	*, which =*	*353,000*
[5]	*Projected Expenditures Include a Projected Operational "Turnback" of*	*7.0%*	*, which =*	*152,190*
[6]	*Projected Expenditures Include a Projected Operational "Turnback" of*	*7.0%*	*, which =*	*24,140*
[7]	*Projected Expenditures Include a Projected Operational "Turnback" of*	*5.0%*	*, which =*	*85,510*

As noted at the bottom of the preceding tables, staff has incorporated operational turnback percentages for each of the City's main operating funds. Turnback refers to a positive actual-to-budget variance and its usage allows a more accurate projection of expenditures, which allows staff to budget the projected savings.

A history and projection of turnback for the City's main operating funds is summarized in the following table.

Summary of Actual and Targeted Operational Turnback
Selected Operating Funds

Fund Description	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Target	2021 Target	2022 Target	2023 Target	2024 Target	2025 Target	2026 Target
General	2.6%	9.0%	9.7%	10.4%	7.0%	5.0%	5.0%	3.0%	3.0%	3.0%	3.0%
Open Space & Parks	5.5%	7.0%	11.7%	6.9%	5.0%	5.0%	5.0%	3.0%	3.0%	3.0%	3.0%
Recreation	N/A	N/A	N/A	-2.1%	5.0%	5.0%	5.0%	3.0%	3.0%	3.0%	3.0%
Water Utility	16.1%	34.0%	21.7%	20.3%	15.0%	10.0%	10.0%	7.0%	7.0%	7.0%	7.0%
Wastewater Utility	10.9%	7.6%	12.6%	15.4%	10.0%	7.0%	7.0%	5.0%	5.0%	5.0%	5.0%
Stormwater Utility	11.3%	19.4%	21.4%	7.8%	10.0%	7.0%	7.0%	5.0%	5.0%	5.0%	5.0%
Golf Course	16.5%	4.3%	-16.3%	11.9%	5.0%	5.0%	5.0%	4.0%	4.0%	4.0%	4.0%

In an effort to significantly reduce the annual turnback percentages, staff reviewed all the departments' requested budget on an account-by-account basis. Reductions were made to accounts thought not to impact department operations and based on trend analysis.

The sales and use tax revenue of the Capital Projects Fund is restricted to capital outlay. Therefore, each year of a Council-approved budget, staff reclassifies any projects deemed operational. This year, the following projects that have a 2021-2022 budget have been reclassified from the Capital Projects Fund to the General Fund.

Proposed Reclassifications from Capital Projects Fund to General Fund
2021-2026 Capital Improvements Program

	Year of Capital Request				Proposed Operational Account	
Project Description	2021	2022	2024	2026	Number	Descriptiion
Interior Painting - Police & Court	55,210	-	-	-	101443-550140	Parts/Repairs/Maint-Painting
Locker Repair & Replacement	3,000	-	-	-	101443-550000	Parts/Repairs/Maint-Bldgs/Fac
Carpet Replacement - Police & Court	68,760	-	-	-	101443-550000	Parts/Repairs/Maint-Bldgs/Fac
ADA Transition Plan	164,400	-	-	-	101425-540900	Prof Serv-Other
Contract Striping with Epoxy Paint	-	96,000	102,000	108,000	101431-550050	Parts/Repairs/Maint-Streets
Total Reclassifications	**291,370**	**96,000**	**102,000**	**108,000**		

Other notable items for the 2021-2022 biennial budget include:

- The calculation of the transfer from the Historic Preservation Fund to the General Fund has changed from a reimbursement of the Visitor Services Representative & Volunteer Coordinator and the Education & Outreach Coordinator positions to simply 20% of total sales and use tax collections within the Historic Preservation

Fund. This transfer will be used to help fund the Museum Services and Museum Building Maintenance Divisions.

- An increase in contributions to the Downtown Business Association for funding the Street Faire from $50,000 to $75,000 for both 2021 and 2022.

- The addition of $4,900 for implementation of an Employee Mass Notification System.

- The addition of $3,000 for Closed Captioning and $1,500 for ASL Interpretation for electronic public meetings.

- The addition of $25,000 for a Pay Equity Study and $6,500 for an Employee Survey.

- The addition of $120,000 in 2021 for the Old Town Overlay project and $250,000 in 2022 for the Comprehensive Plan Update project.

- The elimination of the Nite-at-the-Rec Program. All variable wages, supplies, and services have been removed. However, some regular wages remain as a result of full-time employee allocations. If the Council approves elimination of this program, staff will re-allocate the remaining regular wages to other programs.

- No anticipated CARES Act funding.

- No adjustment for the possible repeal of the Gallagher amendment or for a significant reduction in the residential assessment rate.

For a more detailed review of the proposed operating and capital budgets, attached to this transmittal is a presentation of the:

1. 2021-2022 Biennial Operating & Capital Budget by *Fund*; and
2. 2021-2022 Biennial Operating & Capital Budget by *Program and* Sub-*Program*

Also attached is the proposed 2021-2026 Capital Improvements Plan, with updates from the Council Budget Retreat.

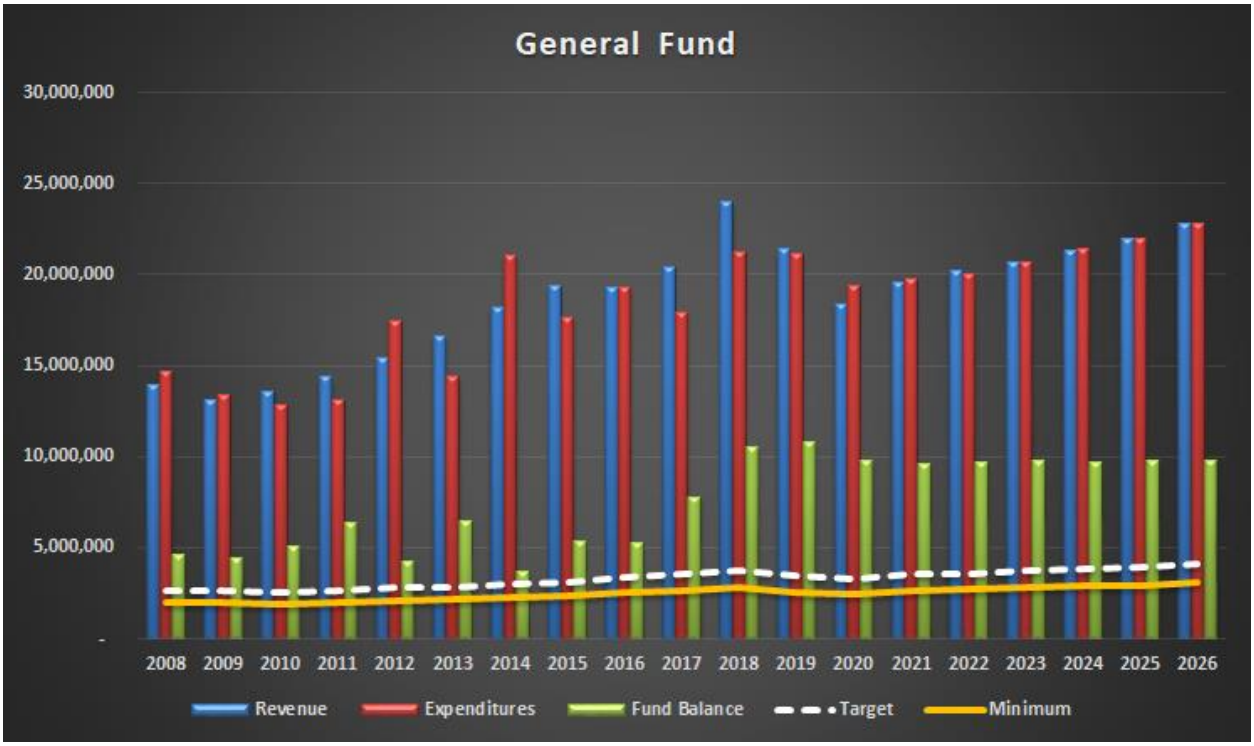
Long-Term Financial Plan

With the completion of the proposed 2021-2022 Biennial Operating & Capital Budget, the base year for the long-term financial planning model changes to the 2022 budget. The model applies the revenue assumptions and expenditure targets for 2023 through 2026 to the 2022 base year to project revenue, expenditures, and fund balances (or working capital for proprietary funds) for years 2023 through 2026. The following discussion summarizes the model's projections for the City's main operating funds:

- General Fund;
- Open Space & Parks Fund;
- Recreation Fund;
- Capital Projects Fund;
- Utility Funds; and
- Golf Course Fund

General Fund

Incorporating the revenue projections, the operating expenditure targets, and the interfund transfer projections outlined in the preceding discussion, the following graph summarizes a history and projection of revenue, expenditures, and fund balances for the General Fund.



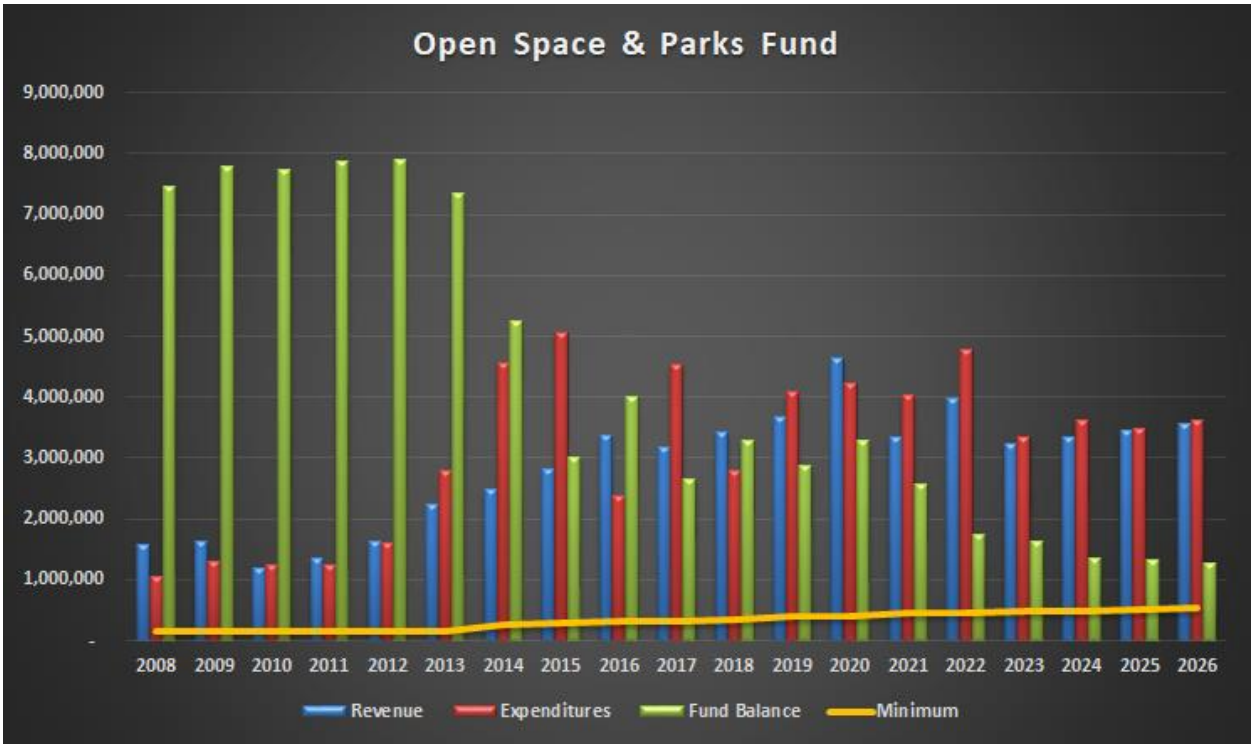
The City's Reserve Policy for the General Fund states,

> *The minimum unrestricted fund balance of the General Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures less any interfund transfers to other funds, regardless of whether the transfers are considered recurring or non-recurring.*
>
> *While the minimum unrestricted fund balance is set at 15% of current operating expenditures, the targeted unrestricted fund balance will be at or above 20% of current operating expenditures.*

The projected General Fund balance at the end of 2026 is $9.8 million. This equates to 46% of operating expenditures and is well above the targeted fund balance as defined in the Reserve Policy.

Open Space & Parks Fund

Incorporating the revenue projections, the operating expenditure targets, and the interfund transfer projections outlined in the preceding discussion, along with the impacts of the recommended Capital Improvements Plan, the following graph summarizes a history and projection of revenue, expenditures, and fund balances for the Open Space & Parks Fund.



The City's Reserve Poicy for the Open Space & Parks Fund states,

The minimum fund balance of the Open Space and Parks Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures include only open space and parks operations and exclude all interfund transfers and capital outlay.

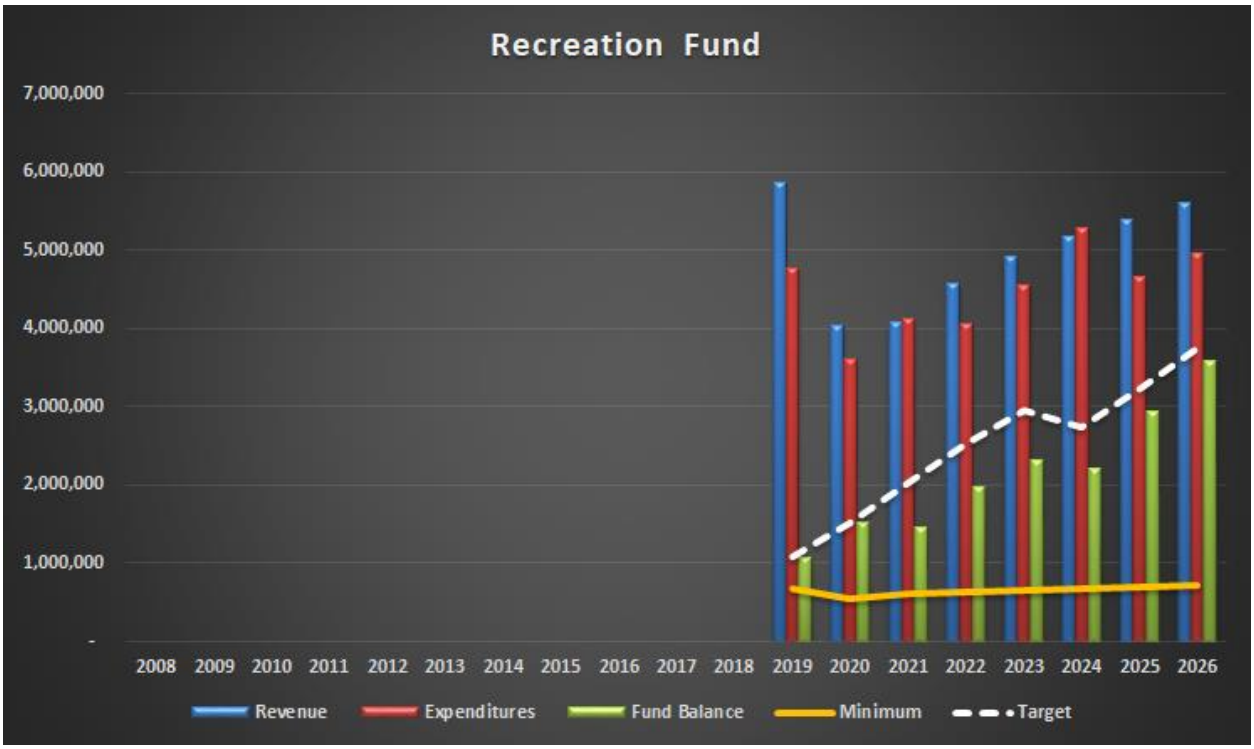
The Open Space & Parks Fund requires a recurring annual transfer from the General Fund to fund its operating deficit. This annual transfer will be calculated by taking the amount of funding provided by the General Fund for Parks in 2007 ($626,900) and inflating that amount on an annual basis by the regional Consumer Price Index for All Urban Consumers. The 2007 funding level for Parks is the starting point for the calculation, since that was the last year that Parks was funded within the General Fund.

The City Council will annually consider interfund transfers of excess General Fund or Capital Project Fund balances to the Open Space & Parks Fund for property acquisition reserves.

The projected Open Space & Parks Fund balance at the end of 2026 is $1.3 million. This equates to approximately 36% of operating expenditures and is above the minimum fund balance as defined in the Reserve Policy.

Recreation Fund

Incorporating the revenue projections, the operating expenditure targets, and the interfund transfer projections outlined in the preceding discussion, along with the impacts of the recommended Capital Improvements Plan, the following graph summarizes a history and projection of revenue, expenditures, and fund balances for the Recreation Fund.



The City's Reserve Poicy for the Recreation Fund states,

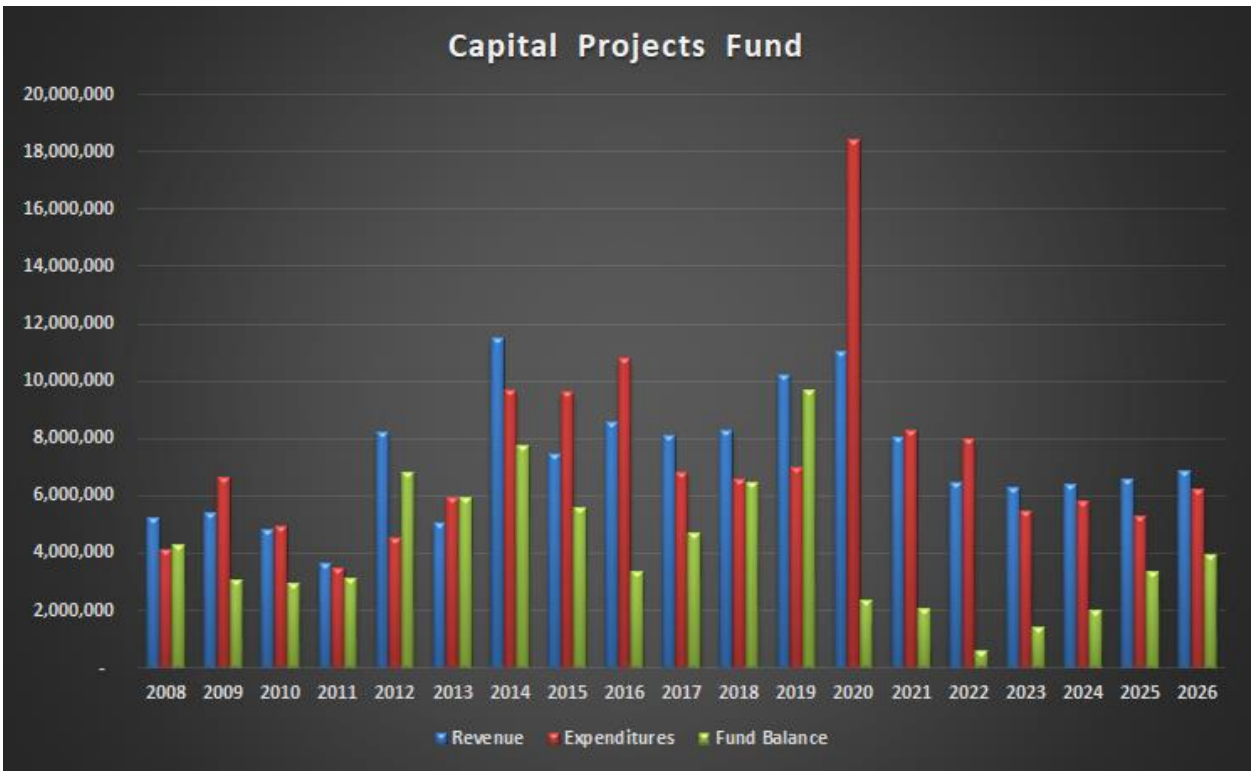
> *The minimum fund balance of the Recreation Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures, excluding interfund transfers and capital outlay.*
>
> *In addition to maintaining an operating reserve, the Recreation Fund will also maintain a capital asset renewal and replacement reserve. The purpose of this reserve is to accumulate funds for the timely renewal and replacement of Recreation Center and Memory Square Pool assets. The methodology for calculating this reserve will be approved by the Finance Committee.*
>
> *It is the intent of the City Council that the dedicated sales tax and user fee revenues generated by the Recreation Center and Memory Square Pool facilities cover the operating costs for those facilities, fund the 15% minimum fund balance, and fund the capital asset renewal and replacement reserve. However, the City Council also recognizes that the dedicated sales tax and user fee revenues may not be sufficient and the Recreation Fund may also need to rely on annual General Fund transfers. The maximum annual General Fund transfer will be calculated by taking the General Fund subsidy for the Recreation Center/Memory Square Pool in 2017 ($986,300) and inflating that amount on an annual basis by the regional Consumer Price Index for All Urban Consumers. The 2017 General Fund subsidy level is the starting point for the calculation, since that is the last year that the Recreation Center and Memory Square Pool were funded within the General Fund.*

In addition to the annual General Fund transfer towards the annual operating costs, minimum fund balance requirements, and capital asset renewal and replacement reserves, this policy also authorizes an annual transfer from the Capital Projects Fund to the Recreation Fund in the amount of $125,000 for 2019 and each year thereafter inflated on an annual basis by the regional Consumer Price Index for All Urban Consumers. This transfer is restricted for capital outlay..

The projected Open Space & Parks Fund balance at the end of 2026 is $3.6 million. This equates to approximately 76% of operating expenditures and is well above the minimum fund balance as defined in the Reserve Policy. However, the projected reserves do not reach both the minimum fund balance and the capital asset renewal and replacement reserve until 2026.

Capital Projects Fund

Incorporating the revenue projections, the operating expenditure targets, and the interfund transfer projections outlined in the preceding discussion, along with the impacts of the recommended Capital Improvements Plan, the following graph summarizes a history and projection of revenue, expenditures, and fund balances for the Capital Projects Fund.



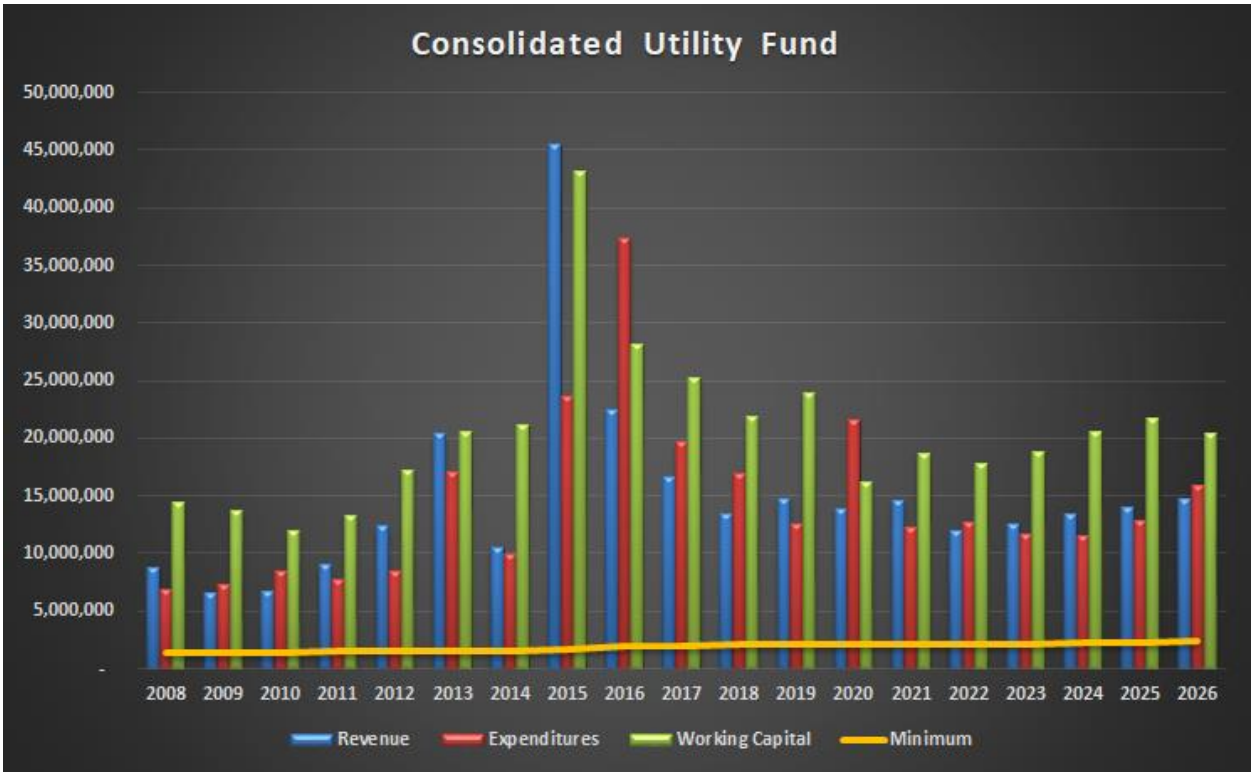
Large fluctuations in revenue, expenditures, and fund balances within capital project funds are typical. The City does not have a formal reserve policy for its Capital Projects Fund. However, the City has historically attempted to maintain enough reserves to mitigate current and future risks (revenue shortfalls, unanticipated expenditures, etc.)

The projected fund balance at the end of 2026 is approximately $4.0 million. Staff believes this is well above the level needed to mitigate risks.

Consolidated Utility Fund

The Consolidated Utility Fund is a combination of the Water Utility Fund, Wastewater Utility Fund, and Storm Water Utility Fund.

Incorporating the revenue projections, the operating expenditure targets, and the interfund transfer projections outlined in the preceding discussion, along with the impacts of the recommended Capital Improvements Plan, the following graph summarizes a history and projection of revenue, expenditures, and reserves (defined as working capital) for the Consolidated Utility Fund.



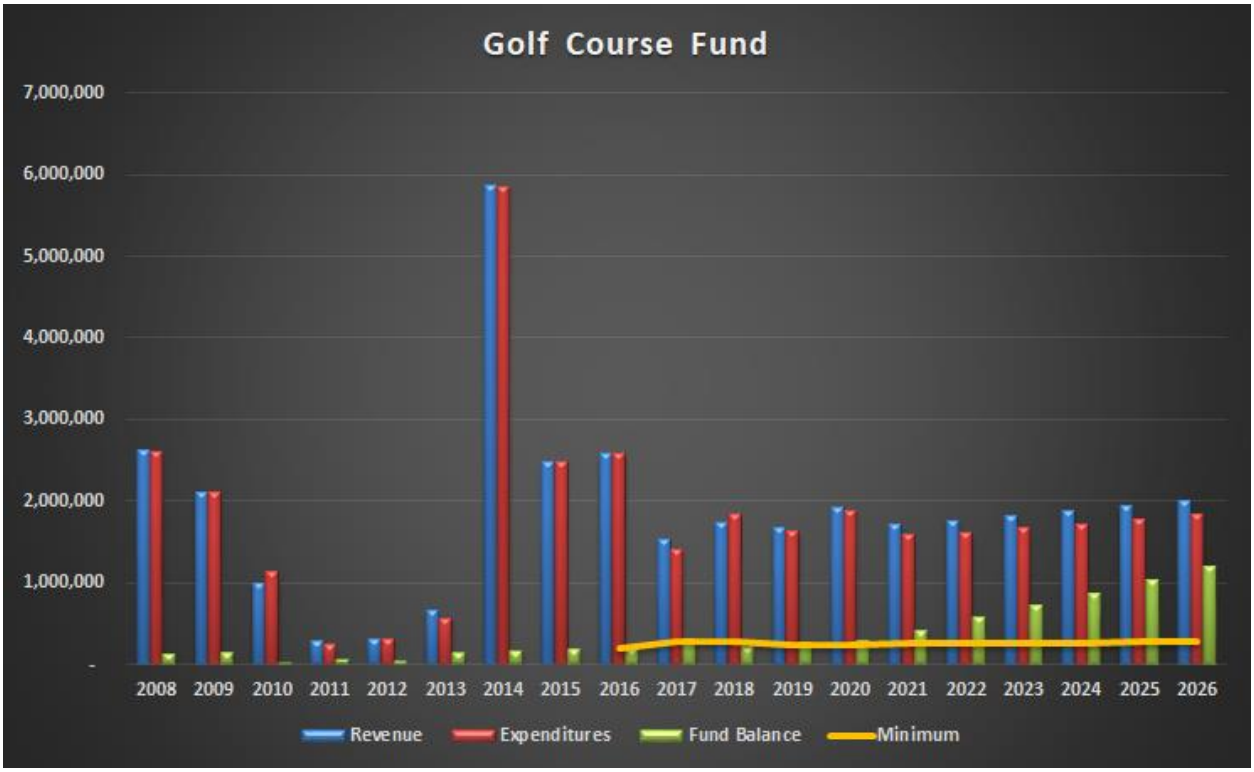
The City's Reserve Policy for the Utility Funds states,

> *The minimum working capital for the Water, Wastewater, and Storm Water Utility Funds shall be maintained at or above 25% of current operating expenses, as measured on the City's budgetary basis. For purpose of this policy, operating expenses are defined as all budgetary-basis expenses, excluding interfund transfers and capital outlay.*

The Consolidated Utility Fund reserves are expected to remain well above the 25% minimum level defined by policy. In addition, the three individual funds are expected to remain in compliance with the reserve policy.

Golf Course Fund

Incorporating the revenue projections and operating expenditure targets outlined in the preceding discussion, the following graph summarizes a history and projection of revenue, expenditures, and fund balances for the Golf Course Fund.



The City's Reserve Policy for the Golf Course Fund states,

> *The minimum working capital balance of the Golf Course Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures, excluding interfund transfers and capital outlay.*
>
> *To assist the Golf Course Fund in meeting this reserve minimum, beginning with the 2021 fiscal year, all Golf Course capital outlay will be funded through the Capital Projects Fund.*

The projected Golf Course Fund balance at the end of 2026 is $1.2 million. This equates to approximately 62% of operating expenditures and is well above the minimum fund balance as defined in the Reserve Policy.

Acknowledgements

I would like to thank the entire management team and all department staff that have worked on preparing this recommended biennial budget. I would also like to thank the Mayor, City Council, and Finance Committee for their continued support, policy direction,

and interest in conducting the financial operations of the City in a responsible and progressive manner.

Respectfully submitted,

Heather Balser

Heather Balser
Louisville City Manager

City of Louisville, Colorado
2021-2022 Biennial Budget
Summary of Variable Hours & Projected Wage Costs

Job Class Title	Division	2020 Original Budget		2021 Proposed Budget		2022 Proposed Budget	
		Hours	Est Amt	Hours	Est Amt	Hours	Est Amt
Camera Console Operator	Cable Television	1,100	24,926	1,100	26,790	1,100	27,060
Admin Support Assistant	Community Facilitation	60	1,133	-	-	-	-
Project Assistant	Community Facilitation	130	2,142	130	2,440	130	2,460
Sustainability Specialist	Sustainability	1,508	35,224	1,508	36,640	1,508	37,020
Admin Support Specialist	Human Resources	-	-	1,508	30,160	1,508	30,160
GIS Technician	City Manager	1,040	29,510	-	-	-	-
Bailiff	Municipal Court	240	6,290	240	5,460	240	5,510
Total Administration		**4,078**	**99,225**	**4,486**	**101,490**	**4,486**	**102,210**
Intern	Engineering	860	14,173	860	14,315	860	14,458
Total Engineering		**860**	**14,173**	**860**	**14,315**	**860**	**14,458**
Intern I	Library Services	135	2,153	135	2,174	135	2,196
Library Clerk	Library Services	6,700	121,367	4,000	73,182	6,700	123,806
Library Page	Library Services	4,300	59,195	2,500	34,760	4,300	60,384
Library Clerk/Lead Page	Library Services	1,000	21,670	900	19,698	900	19,895
Library Tech I	Library Services	3,000	68,165	625	14,343	1,250	28,973
Library/Museum Tech	Library Services	500	10,887	-	-	-	-
Library Associate	Library Services	-	-	3,744	91,000	3,744	92,000
Museum Technician I	Museum Services	1,040	20,734	1,040	20,941	1,300	26,438
Intern I	Museum Services	300	4,790	300	4,837	300	4,886
Visitor Services Rep & Vol Coord	Museum Services	1,300	24,916	1,300	25,165	1,300	25,417
Education & Outreach Coordinator	Museum Services	1,300	26,955	1,300	27,225	1,300	27,497
Total Library & Museum Services		**19,575**	**360,831**	**15,844**	**313,326**	**21,229**	**411,493**
Maintenance Worker	Golf Course Maintenance	4,160	57,855	5,200	73,042	5,200	73,772
Administrative Assistant	Golf Course Operations	1,500	29,908	1,508	30,368	1,508	30,672
Golf Course Operations Worker	Golf Course Operations	4,429	53,601	4,429	54,137	4,429	54,679
Ranger/Starter	Golf Course Operations	5,250	68,938	5,250	69,627	5,250	70,324
Guest Services Attendant	Golf Course Operations	5,250	68,938	5,250	69,627	5,250	70,324
Total Golf Course		**20,589**	**279,240**	**21,637**	**296,802**	**21,637**	**299,770**
Maintenance Worker	Open Space	2,080	32,672	4,160	65,997	4,160	66,657
Maintenance Worker	Parks	16,400	253,380	20,800	324,574	20,800	327,819
Administrative Assistant	Parks	1,508	30,069	1,508	30,369	1,508	30,673
Total Open Space & Parks		**19,988**	**316,120**	**26,468**	**420,939**	**26,468**	**425,149**
Child Care Attendant	Recreation Center Management	3,100	36,720	2,170	26,040	2,400	29,088
Guest Services Attendant	Recreation Center Management	11,000	147,290	10,920	163,800	10,920	165,438
Rec Manager on Duty	Recreation Center Management	300	4,790	210	3,386	240	3,909
Party Room and Rental Assistant	Recreation Center Management	500	7,210	350	5,600	400	6,464
Lifeguard	Recreation Center Aquatics	8,241	105,848	9,241	119,879	9,241	121,078
Lifeguard - Open/Day	Recreation Center Aquatics	7,400	110,748	9,400	142,086	9,400	143,507
Water Safety Instructor	Recreation Center Aquatics	1,755	28,832	1,755	29,120	1,755	29,411
Swim Lesson Instructor - Private	Recreation Center Aquatics	1,020	21,156	1,020	21,368	1,020	21,581
Rec Instructor - Aquatics	Recreation Center Aquatics	1,275	31,240	-	-	-	-
Rec Instructor	Fitness & Wellness	9,125	210,098	8,323	193,549	9,511	223,387
Camp Aid	Youth Activities	2,152	24,605	1,345	16,140	1,345	16,301
Camp Counselor	Youth Activities	2,152	27,159	1,345	17,144	1,345	17,316
Head Camp Counselor	Youth Activities	1,149	17,752	880	13,732	880	13,869
Preschool Instructor	Youth Activities	3,802	61,676	3,802	62,293	3,802	62,916
Preschool Director	Youth Activities	1,000	20,600	1,000	20,806	1,000	21,014
Volocity Leader	Youth Activities	154	2,379	154	2,403	154	2,427
Rec Instructor	Youth Activities	660	9,692	462	6,852	828	12,404
Lifeguard	Memory Square	700	8,990	1,500	19,500	1,500	19,695
Lifeguard - Open/Day	Memory Square	40	597	50	754	50	762
Guest Services	Memory Square	800	10,094	1,500	19,116	1,500	19,307
Water Safety Instructor	Memory Square	95	1,566	-	-	-	-
Swim Lesson Instructor - Private	Memory Square	68	1,411	70	1,467	70	1,482
Rec Instructor - Aquatics	Memory Square	80	1,957	-	-	-	-
Tennis Coach	Youth Sports	300	5,912	300	5,971	300	6,031
Tennis Instructor	Youth Sports	360	6,232	360	6,294	360	6,357
Youth Sports Official	Youth Sports	920	14,658	644	10,363	736	11,962

Job Class Title	Division	2020 Original Budget		2021 Proposed Budget		2022 Proposed Budget	
		Hours	Est Amt	Hours	Est Amt	Hours	Est Amt
Rec Instructor	Youth Sports	950	13,905	665	9,831	760	11,348
Gym Monitor	Youth Sports	200	2,884	140	2,039	160	2,354
Party Specialist	Youth Sports	200	2,884	140	2,039	160	2,354
Tennis Instructor	Adult Sports	42	824	42	832	42	841
Adult Sports Official	Adult Sports	25	460	25	465	25	469
Rec Instructor	Seniors	1,644	37,714	156	3,614	156	3,651
Meal Site Coordinator	Seniors	90	1,443	-	-	-	-
Nite-at-the Rec Staff	Nite-at-the-Rec	1,100	12,576	-	-	-	-
Nite-at-the Rec Assistant Leader	Nite-at-the-Rec	165	2,122	-	-	-	-
Nite-at-the Rec Leader	Nite-at-the-Rec	200	3,090	-	-	-	-
Nite-at-the Rec Lifeguard	Nite-at-the-Rec	315	4,010	-	-	-	-
Total Recreation Center		**63,079**	**1,001,123**	**57,969**	**926,484**	**60,060**	**976,721**
Admin Support Specialist	Building Safety	250	5,067	250	5,118	250	5,169
Historic Preservation Planner	Planning	-	-	1,508	41,621	1,508	42,037
Total Planing/Building Safety		**250**	**5,067**	**1,758**	**46,738**	**1,758**	**47,206**
Property & Evidence Technician	Patrol & Investigations	1,040	28,790	1,040	29,078	1,040	29,369
Police Records Technician	Patrol & Investigations	1,040	20,487	1,508	30,003	1,508	30,303
Parking Ambassador	Code Enforcement	544	10,717	480	9,550	480	9,645
Police Officer	Patrol & Investigations	-	-	1,248	53,230	1,248	53,762
Total Police		**2,624**	**59,994**	**4,276**	**121,861**	**4,276**	**123,079**
Intern I	Water Plant Operations	2,080	35,885	2,080	36,244	2,080	36,606
Maintenance Worker	Water Plant Operations	1,040	16,604	1,040	16,770	1,040	16,937
Intern I	Wastewater Plant Operations	1,040	17,943	1,040	18,122	1,040	18,303
Maintenance Worker	Wastewater Plant Operations	1,040	16,604	1,040	16,770	1,040	16,937
Total Utilities		**5,200**	**87,035**	**5,200**	**87,905**	**5,200**	**88,784**
Totals		**136,243**	**2,222,808**	**138,498**	**2,329,861**	**145,974**	**2,488,870**
FTE's		**65.50**		**66.59**		**70.18**	
Change in FTE's over Previous Year		**0.41**		**1.08**		**3.59**	

City of Louisville, Colorado

Recommended Biennial Budget
for 2021-2022

Summarized by Fund

Presented for Council Review & Discussion on
September 22, 2020

General Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Taxes:						
Property Taxes	3,250,690	3,301,562	3,445,850	3,445,850	3,469,060	3,643,890
Sales Taxes (Net of BAP's)	9,028,920	9,400,752	7,990,480	8,178,060	8,772,660	9,173,680
Use Taxes (Net of BAP's)	2,927,090	2,516,887	1,510,130	1,887,670	2,148,820	2,365,900
Franchise Taxes	1,074,576	1,054,850	1,036,780	1,023,740	1,014,470	1,019,880
Other Taxes	892,428	908,059	450,520	506,730	574,680	643,890
Licenses & Permits:						
Construction Permits (Net of BAP's)	651,947	917,864	786,580	786,580	1,011,980	710,880
Other Licenses & Permits	1,766,261	924,672	521,020	530,250	550,410	547,430
Intergovernmental Revenue:						
Recurring State-Shared Revenue	1,547,152	1,481,898	1,377,360	1,296,700	1,337,070	1,374,640
Non-Recurring Grants/Contributions	40,785	25,241	139,730	147,530	25,000	25,000
Charges for Services:						
Recreation /Senior Center Fees	1,714,745	-	-	-	-	-
Other Charges for Servcies	148,532	176,083	223,450	151,310	239,420	236,290
Fines & Forfeitures	185,851	157,594	113,260	112,300	122,590	134,140
Miscellaenous Revenue	751,847	469,609	175,150	245,150	152,770	176,620
Interfund Transfers	-	79,210	80,840	80,840	164,770	147,860
Total Revenue	**23,980,822**	**21,414,282**	**17,852,300**	**18,398,820**	**19,583,700**	**20,200,100**
Expenditures:						
General Government:						
City Manager	368,754	362,203	381,220	409,000	370,200	362,560
Economic Development	253,931	203,073	232,820	253,630	234,120	242,130
City Attorney	268,633	408,720	330,000	330,000	400,000	400,000
City Clerk & Municipal Court	503,777	585,180	606,640	583,900	569,750	573,010
Human Resources	528,006	566,774	569,250	591,550	661,920	639,010
Information Technology	538,048	748,389	751,720	752,280	781,900	788,790
Finance, Accounting, & Tax	728,017	725,342	625,210	634,730	724,170	740,660
Planning & Building Safety	1,449,279	1,264,923	1,362,660	1,285,450	1,375,980	1,519,950
General Administration Service	1,293,268	1,534,619	2,101,930	2,249,640	1,785,880	1,829,660
Public Safety	5,198,680	5,585,633	5,929,680	5,823,520	6,493,600	6,500,700
Public Works	2,508,844	2,903,099	3,006,510	2,907,930	3,074,740	3,022,980
Culture & Recreation:						
Library & Museum Services	1,886,041	2,148,636	1,893,990	1,870,640	2,006,970	2,103,560
Parks & Recreation Services	3,243,994	177,702	196,800	172,010	171,870	172,320
Debt Service	9,090	8,943	8,480	8,480	8,510	8,500
Interfund Transfers	2,471,660	3,910,220	2,791,830	2,802,810	2,083,340	2,094,280
Total Expenditures	**21,250,021**	**21,133,456**	**20,788,740**	**20,675,570**	**20,742,950**	**20,998,110**
Revenue Over/(Under) Expenditures	**2,730,802**	**280,825**	**(2,936,440)**	**(2,276,750)**	**(1,159,250)**	**(798,010)**
Projected Turnback	**N/A**	**N/A**	**1,259,780**	**1,251,090**	**932,980**	**945,190**
Beginning Fund Balance	**7,797,337**	**10,528,139**	**10,808,964**	**10,808,964**	**9,783,304**	**9,557,034**
Ending Fund Balance	**10,528,139**	**10,808,964**	**9,132,304**	**9,783,304**	**9,557,034**	**9,704,214**

Open Space & Parks Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Taxes:						
Sales Taxes	1,582,141	1,766,284	1,501,340	1,536,670	1,644,240	1,726,450
Use Taxes	642,259	599,737	426,670	484,320	527,450	491,500
Intergovernmental Revenue	3,402	3,500	1,145,760	1,145,760	90,000	791,600
Miscellaenous Revenue:						
Land Dedication Fees	-	166,955	205,360	205,360	-	-
Other Miscellaneous Revenue	169,747	133,939	67,440	109,090	61,300	60,490
Other Financing Sources	-	10,390	-	-	-	-
Interfund Transfers	1,029,360	981,840	1,177,580	1,156,810	1,007,630	897,360
Total Revenue	**3,426,909**	**3,662,644**	**4,524,150**	**4,638,010**	**3,330,620**	**3,967,400**
Expenditures:						
Central Fund-Wide Charges	255,222	317,982	338,510	336,720	366,180	374,920
Snow & Ice Removal	81,213	91,685	98,690	94,230	100,210	101,380
Open Space Administration & Operations	313,919	342,815	373,120	364,800	476,780	481,120
Open Space Acquisition	4,113	8,919	4,010	4,040	4,130	4,170
Open Space Education & Outreach	161,947	186,742	225,530	225,510	156,950	158,970
Open Space Trail Maintenance	80,252	88,514	90,370	87,610	122,610	124,740
Open Space New Trails	18,239	19,091	20,230	20,230	23,990	24,270
Parks Administration & Operations	1,335,766	1,631,816	1,666,550	1,581,170	1,847,190	1,859,910
Capital - Streetscapes	14,722	-	-	-	-	-
Capital - Snow & Ice Removal	3,000	4,035	-	-	-	-
Capital - Parks	78,259	127,114	80,500	67,900	-	-
Capital - Open Space Maintenance	21,092	34,973	-	-	-	-
Capital - Open Space Eduction & Outreach	52,857	44,652	-	3,570	-	-
Capital - Open Space Trail Maintenance	16,894	308,211	-	-	-	-
Capital - Open Space New Trails	351,247	868,446	1,597,540	1,566,570	-	-
Capital - Athletic Fields	9,900	-	-	-	-	-
Capital - Parks & Recreation	-	-	-	-	1,116,100	1,832,500
Total Expenditures	**2,798,642**	**4,074,997**	**4,495,050**	**4,352,350**	**4,214,140**	**4,961,980**
Revenue Over/(Under) Expenditures	**628,267**	**(412,353)**	**29,100**	**285,660**	**(883,520)**	**(994,580)**
Projected Turnback	**N/A**	**N/A**	**140,850**	**135,720**	**154,900**	**156,470**
Beginning Fund Balance	**2,646,825**	**3,275,092**	**2,862,739**	**2,862,739**	**3,284,119**	**2,555,499**
Ending Fund Balance	**3,275,092**	**2,862,739**	**3,032,689**	**3,284,119**	**2,555,499**	**1,717,389**

Conservation Trust - Lottery Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Intergovernmental Revenue:						
Recurring State-Shared Lottery Proceeds	198,925	252,436	164,080	189,330	227,200	249,920
Miscellaenous Revenue	7,466	3,398	710	990	620	1,850
Interfund Transfers	-	-	30,000	30,000	-	-
Total Revenue	**206,390**	**255,834**	**194,790**	**220,320**	**227,820**	**251,770**
Expenditures:						
Administration & Operations	239	57	400	50	100	100
Capital - Parks	264,868	84,318	363,680	364,540	-	-
Capital - Parks & Recreation	-	-	-	-	115,000	160,000
Interfund Transfers	430,280	-	-	-	-	-
Total Expenditures	**695,387**	**84,375**	**364,080**	**364,590**	**115,100**	**160,100**
Revenue Over/(Under) Expenditures	**(488,997)**	**171,460**	**(169,290)**	**(144,270)**	**112,720**	**91,670**
Beginning Fund Balance	**488,997**	**-**	**171,460**	**171,460**	**27,190**	**139,910**
Ending Fund Balance	**-**	**171,460**	**2,170**	**27,190**	**139,910**	**231,580**

Cemetery Perpetual Care Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Licenses & Permits:						
Burial Permits	29,620	22,505	33,760	33,760	34,770	35,810
Miscellaenous Revenue	9,849	15,280	12,010	10,000	4,920	6,910
Total Revenue	**39,469**	**37,785**	**45,770**	**43,760**	**39,690**	**42,720**
Expenditures:						
Administration & Operations	297	293	300	300	300	300
Interfund Transfers	9,849	15,280	12,010	10,000	4,920	6,910
Total Expenditures	**10,147**	**15,573**	**12,310**	**10,300**	**5,220**	**7,210**
Revenue Over/(Under) Expenditures	**29,323**	**22,212**	**33,460**	**33,460**	**34,470**	**35,510**
Beginning Fund Balance	**554,241**	**583,564**	**605,776**	**605,776**	**639,236**	**673,706**
Ending Fund Balance	**583,564**	**605,776**	**639,236**	**639,236**	**673,706**	**709,216**

Cemetery Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Licenses & Permits:						
Burial Permits	29,620	22,505	33,760	33,760	34,770	35,810
Intergovernmental Revenue	378	-	-	-	-	-
Charges for Services:						
Burial Fees (Open & Close Fees)	38,890	41,705	41,760	41,760	43,010	44,300
Miscellaenous Revenue	524	1,047	640	280	210	310
Interfund Transfers	98,719	111,530	98,760	119,140	168,800	141,430
Total Revenue	**168,131**	**176,787**	**174,920**	**194,940**	**246,790**	**221,850**
Expenditures:						
Administration & Operations	160,939	171,288	200,420	187,440	204,260	207,160
Capital - Parks	1,375	11,425	7,500	7,500	39,480	14,250
Total Expenditures	**162,314**	**182,713**	**207,920**	**194,940**	**243,740**	**221,410**
Revenue Over/(Under) Expenditures	**5,817**	**(5,926)**	**(33,000)**	**-**	**3,050**	**440**
Beginning Fund Balance	**27,696**	**33,513**	**27,587**	**27,587**	**27,587**	**30,637**
Ending Fund Balance	**33,513**	**27,587**	**(5,413)**	**27,587**	**30,637**	**31,077**

PEG Fees Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Charges for Services:						
PEG Fees - Comcast	28,608	28,458	29,000	27,000	27,000	27,000
Miscellaenous Revenue	364	111	240	120	130	340
Interfund Transfers	70,000	-	-	-	-	-
Total Revenue	**98,972**	**28,569**	**29,240**	**27,120**	**27,130**	**27,340**
Expenditures:						
Administration & Operations	23	2	50	50	50	50
Capital - Administration & Support Services	167,661	-	-	-	-	-
Interfund Transfers	-	25,000	25,000	25,000	20,000	-
Total Expenditures	**167,684**	**25,002**	**25,050**	**25,050**	**20,050**	**50**
Revenue Over/(Under) Expenditures	**(68,712)**	**3,567**	**4,190**	**2,070**	**7,080**	**27,290**
Beginning Fund Balance	**76,376**	**7,664**	**11,231**	**11,231**	**13,301**	**20,381**
Ending Fund Balance	**7,664**	**11,231**	**15,421**	**13,301**	**20,381**	**47,671**

Parking Improvement Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Charges for Services:						
Parking Imprvement Fee	-	91,305	-	-	-	-
Miscellaenous Revenue	-	1,169	-	1,200	1,000	1,000
Total Revenue	**-**	**92,474**	**-**	**1,200**	**1,000**	**1,000**
Expenditures:						
Administration & Operations	-	8	-	50	50	50
Total Expenditures	**-**	**8**	**-**	**50**	**50**	**50**
Revenue Over/(Under) Expenditures	**-**	**92,466**	**-**	**1,150**	**950**	**950**
Beginning Fund Balance	**-**	**-**	**92,466**	**92,466**	**93,616**	**94,566**
Ending Fund Balance	**-**	**92,466**	**92,466**	**93,616**	**94,566**	**95,516**

Historic Preservation Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Taxes:						
Sales Taxes	527,380	588,761	500,450	512,220	548,080	575,480
Use Taxes (Net of BAP's)	214,091	199,874	141,520	161,400	175,770	163,800
Intergovernmental Revenue	-	-	-	-	-	-
Miscellaenous Revenue	33,585	66,454	94,630	113,760	21,270	30,470
Total Revenue	**775,057**	**855,089**	**736,600**	**787,380**	**745,120**	**769,750**
Expenditures:						
Administration & Operations	139,743	132,521	154,830	147,960	119,930	121,100
Historic Preservation Incentives	188,233	136,353	275,000	275,000	275,000	275,000
Historic Preservation Acquisitions	95,488	-	268,850	208,000	-	-
Interfund Transfers	-	54,210	55,840	55,840	144,770	147,860
Total Expenditures	**423,464**	**323,084**	**754,520**	**686,800**	**539,700**	**543,960**
Revenue Over/(Under) Expenditures	**351,593**	**532,005**	**(17,920)**	**100,580**	**205,420**	**225,790**
Beginning Fund Balance	**1,759,778**	**2,111,371**	**2,643,377**	**2,643,377**	**2,743,957**	**2,949,377**
Ending Fund Balance	**2,111,371**	**2,643,377**	**2,625,457**	**2,743,957**	**2,949,377**	**3,175,167**

Recreation Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Taxes:						
Sales Taxes	-	703,632	598,090	612,160	655,010	687,760
Use Taxes	-	233,325	166,820	188,810	205,320	190,350
Intergovernmental Revenue	-	57,840	166,000	166,000	80,000	80,000
Charges for Services	-	2,908,975	1,487,830	1,273,760	1,899,170	2,347,590
Miscellaneous Revenue	-	93,321	39,100	140,910	39,560	43,590
Other Financing Sources	-	1,400	-	-	-	-
Interfund Transfers	-	1,860,360	1,652,620	1,651,620	1,193,880	1,218,950
Total Revenue	**-**	**5,858,853**	**4,110,460**	**4,033,260**	**4,072,940**	**4,568,240**
Expenditures:						
Central Fund-Wide Charges	-	43,718	48,090	62,800	69,100	76,000
Recreation Center Building Maintenance	-	840,861	884,280	804,330	871,790	874,370
Recreation Center Management	-	577,540	511,700	487,060	554,580	561,690
Recreation Center - Aquatics	-	820,282	583,700	592,260	792,780	801,240
Fitness & Wellness	-	342,991	286,990	303,680	337,840	370,250
Youth Activities	-	347,693	223,370	224,420	317,060	327,910
Memory Square Pool	-	218,579	141,230	138,650	177,310	179,630
Youth Sports	-	220,705	185,300	188,170	209,610	217,960
Adult Sports	-	41,439	39,790	38,890	40,950	41,430
Seniors	-	461,616	368,440	364,540	319,120	323,240
Senior Meals	-	164,268	173,780	254,950	168,150	173,820
Nite at the Rec	-	102,646	61,060	60,940	28,010	29,010
Memory Square Building Maintenance	-	38,170	17,710	19,720	32,810	32,940
Athletic Fields Maintenance	-	216,427	144,100	134,440	137,410	138,230
Capital - Senior Services	-	-	-	670	-	-
Capital - Aquatics	-	129,031	79,000	79,000	-	-
Capital - Athletic Fields	-	79,898	22,530	22,310	-	-
Capital - Recreation Center Building	-	131,358	63,000	6,300	275,530	118,500
Total Expenditures	**-**	**4,777,224**	**3,834,070**	**3,783,130**	**4,332,050**	**4,266,220**
Revenue Over/(Under) Expenditures	**-**	**1,081,630**	**276,390**	**250,130**	**(259,110)**	**302,020**
Projected Turnback	**N/A**	**N/A**	**183,480**	**183,740**	**202,830**	**207,390**
Beginning Fund Balance	**-**	**-**	**1,081,630**	**1,081,630**	**1,515,500**	**1,459,220**
Ending Fund Balance	**-**	**1,081,630**	**1,541,500**	**1,515,500**	**1,459,220**	**1,968,630**

Capital Projects Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Taxes:						
Sales Taxes (Net of BAP's)	4,206,298	4,696,997	3,992,370	4,086,090	4,383,180	4,583,530
Use Taxes (Net of BAP's)	2,405,045	2,265,781	1,733,790	1,817,420	1,917,960	1,532,990
Intergovernmental Revenue	96,558	78,245	4,109,500	4,109,500	1,107,000	96,000
Charges for Services	24,350	27,167	-	-	25,000	25,000
Miscellaenous Revenue:						
Developer Contributions	110,000	281,901	-	-	-	-
URD Contributions	325,023	948,107	312,000	312,000	-	-
Other Miscellaneous Revenue	179,146	346,319	144,490	261,870	103,020	99,750
Other Financing Sources	10,200	-	-	-	-	-
Interfund Transfers	947,290	1,597,369	309,130	459,170	516,510	149,410
Total Revenue	**8,303,910**	**10,241,887**	**10,601,280**	**11,046,050**	**8,052,670**	**6,486,680**
Expenditures:						
Central Fund-Wide Charges	292,687	325,068	280,170	280,510	241,640	243,850
Capital - Sustainability	-	30,166	25,000	25,000	-	-
Capital - City Clerk	8,627	7,771	-	-	-	-
Capital - Community Design	487,890	590	-	-	-	-
Capital - Information Technology	21,235	269,976	385,620	385,620	-	-
Capital - General Facilities	27,797	10,026	-	-	-	-
Capital - Patrol & Investigations	84,345	150,142	979,430	984,220	-	-
Capital - Municipal Court	17,307	-	-	-	-	-
Capital - Police Department Building Maintenance	-	192,116	66,880	36,650	-	-
Capital - Planning & Engineering	252,980	127,408	3,431,020	3,431,020	-	-
Capital - Transportation	4,490,713	5,160,123	11,810,520	11,814,420	-	-
Capital - Streetscapes	19,768	108,552	724,500	745,350	-	-
Capital - Snow & Ice Removal	-	20,912	29,650	29,650	-	-
Capital - Parks	-	25,034	221,500	250,870	-	-
Capital - Open Space Trail Maintenance	-	308,211	-	1,650	-	-
Capital - Open Space New Trails	82,522	24,248	71,890	71,890	-	-
Capital - Youth Activities	-	-	22,000	22,000	-	-
Capital - Adult Activities	66,454	18,241	22,000	22,000	-	-
Capital - Golf Course	-	3,925	-	-	-	-
Capital - Library Services	195,435	13,568	15,000	-	-	-
Capital - Museum Services	8,145	29,802	112,260	112,360	-	-
Capital - Cultural Arts & Special Events	35,820	2,098	64,650	64,650	-	-
Capital - Business Retention & Development	68,260	24,000	25,000	24,000	-	-
Capital Improvement Plan	-	-	-	-	7,921,800	7,606,950
Interfund Transfers	395,100	125,000	127,500	126,500	128,900	131,610
Total Expenditures	**6,555,086**	**6,976,978**	**18,414,590**	**18,428,360**	**8,292,340**	**7,982,410**
Revenue Over/(Under) Expenditures	**1,748,825**	**3,264,909**	**(7,813,310)**	**(7,382,310)**	**(239,670)**	**(1,495,730)**
Beginning Fund Balance	**4,693,763**	**6,442,587**	**9,707,496**	**9,707,496**	**2,325,186**	**2,085,516**
Ending Fund Balance	**6,442,587**	**9,707,496**	**1,894,186**	**2,325,186**	**2,085,516**	**589,786**

Impact Fee Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Charges for Services:						
Impact Fees - Transportation	456,677	233,872	292,050	300,650	531,840	101,690
Impact Fees - Parks & Trails	216,560	153,230	338,070	353,620	126,010	12,650
Impact Fees - Library	28,784	-	-	6,530	3,700	300
Miscellaenous Revenue	26,977	17,069	13,300	8,440	5,520	1,860
Total Revenue	**728,998**	**404,172**	**643,420**	**669,240**	**667,070**	**116,500**
Expenditures:						
Administration & Operations	796	393	1,000	250	500	500
Interfund Transfers	1,163,860	748,013	636,750	777,430	669,660	174,350
Total Expenditures	**1,164,656**	**748,406**	**637,750**	**777,680**	**670,160**	**174,850**
Revenue Over/(Under) Expenditures	**(435,658)**	**(344,235)**	**5,670**	**(108,440)**	**(3,090)**	**(58,350)**
Beginning Fund Balance	**962,599**	**526,941**	**182,706**	**182,706**	**74,266**	**71,176**
Ending Fund Balance	**526,941**	**182,706**	**188,376**	**74,266**	**71,176**	**12,826**

Recreation Center Debt Service Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Taxes	1,747,796	1,760,880	1,894,150	1,827,950	1,840,260	1,933,010
Miscellaenous Revenue	3,214	13,344	36,670	18,740	14,950	21,990
Total Revenue	**1,751,010**	**1,774,223**	**1,930,820**	**1,846,690**	**1,855,210**	**1,955,000**
Expenditures:						
Administration & Operations	300	614	600	600	600	600
Debt Service:						
Principal	665,000	680,000	705,000	705,000	735,000	765,000
Interest	1,075,300	1,062,000	1,034,800	1,034,800	1,006,600	977,200
Total Expenditures	**1,740,600**	**1,742,614**	**1,740,400**	**1,740,400**	**1,742,200**	**1,742,800**
Revenue Over/(Under) Expenditures	**10,410**	**31,609**	**190,420**	**106,290**	**113,010**	**212,200**
Beginning Fund Balance	**4,194**	**14,604**	**46,213**	**46,213**	**152,503**	**265,513**
Ending Fund Balance	**14,604**	**46,213**	**236,633**	**152,503**	**265,513**	**477,713**

Water Utility Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Charges for Services:						
User Fees	6,416,158	5,607,511	5,546,630	5,546,630	5,984,630	6,194,630
Tap Fees	1,647,686	2,853,800	2,495,400	2,495,400	2,994,530	260,900
Miscellaenous Revenue	529,048	708,898	289,110	280,550	234,340	272,380
Other Financing Sources	1,000	-	-	2,750	-	-
Total Revenue	**8,593,893**	**9,170,209**	**8,331,140**	**8,325,330**	**9,213,500**	**6,727,910**
Expenditures:						
Central Fund-Wide Charges	464,275	490,537	495,520	500,680	567,680	579,040
Utility Billing	133,692	133,414	153,860	146,780	147,680	148,340
Water Utility Engineering	65,216	75,392	77,700	78,380	66,980	67,470
Water Plant Operations	1,712,260	1,317,251	1,492,590	1,396,470	1,253,790	1,263,500
Raw Water Operations	626,309	668,341	824,930	721,260	745,110	749,430
Water Distribution	471,988	438,944	525,660	505,670	518,650	523,620
Water Treatment Plant Builidng Maintenance	186,986	239,961	224,070	238,820	199,230	198,560
Debt Service	987,674	980,550	988,050	987,880	978,620	983,980
Replacement Capital - Public Works	1,894,462	2,444,548	1,828,160	2,439,590	-	-
Capital - Public Works	4,844,581	1,196,829	6,619,210	7,937,570	2,996,150	2,483,390
Total Expenditures	**11,387,443**	**7,985,767**	**13,229,750**	**14,953,100**	**7,473,890**	**6,997,330**
Revenue Over/(Under) Expenditures	**(2,793,550)**	**1,184,442**	**(4,898,610)**	**(6,627,770)**	**1,739,610**	**(269,420)**
Projected Turnback	**N/A**	**N/A**	**569,150**	**538,210**	**349,910**	**353,000**
Beginning Working Capital	**17,896,803**	**15,103,253**	**16,287,695**	**16,287,695**	**10,198,135**	**12,287,655**
Ending Working Capital	**15,103,253**	**16,287,695**	**11,958,235**	**10,198,135**	**12,287,655**	**12,371,235**

Wastewater Utility Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Charges for Services:						
User Fees	3,580,936	3,742,153	3,772,000	3,805,500	3,905,500	4,075,500
Tap Fees	161,360	248,160	422,880	422,880	319,500	26,600
Miscellaenous Revenue	235,748	229,723	102,970	148,210	89,340	98,480
Total Revenue	**3,978,044**	**4,226,036**	**4,297,850**	**4,376,590**	**4,314,340**	**4,200,580**
Expenditures:						
Central Fund-Wide Charges	310,345	358,823	378,340	374,400	430,790	443,240
Utility Billing	111,761	111,805	137,360	125,530	120,680	121,340
Wastewater Utility Engineering	64,220	93,604	72,870	73,070	62,010	62,260
Wastewater Collections	208,353	234,627	260,750	245,770	248,760	241,260
Wastewater Treatment Plant Operations	854,219	856,436	974,840	847,820	876,970	892,950
Preatreatment	52,364	125,876	124,580	146,170	151,470	121,010
Wastewater Treatment Plant Builidng Maint	288,728	281,011	322,730	289,290	291,960	292,120
Debt Service	1,278,242	1,208,391	1,285,190	1,285,190	1,282,240	1,280,450
Replacement Capital - Public Works	502,186	569,287	933,020	659,120	-	-
Capital - Public Works	752,834	24,959	685,870	990,110	853,000	1,954,000
Total Expenditures	**4,423,253**	**3,864,819**	**5,175,550**	**5,036,470**	**4,317,880**	**5,408,630**
Revenue Over/(Under) Expenditures	**(445,209)**	**361,217**	**(877,700)**	**(659,880)**	**(3,540)**	**(1,208,050)**
Projected Turnback	**N/A**	**N/A**	**227,150**	**210,210**	**152,780**	**152,190**
Beginning Working Capital	**6,064,538**	**5,619,330**	**5,980,547**	**5,980,547**	**5,530,877**	**5,680,117**
Ending Working Capital	**5,619,330**	**5,980,547**	**5,329,997**	**5,530,877**	**5,680,117**	**4,624,257**

Storm Water Utility Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Licenses & Permits	625	1,200	2,000	2,000	2,000	2,000
Intergovernmental Revenue	68,814	400,000	250,000	250,000	100,000	-
Charges for Services	779,643	914,281	900,900	900,900	984,900	1,060,900
Miscellaenous Revenue	20,106	32,240	10,560	10,680	4,170	7,380
Total Revenue	**869,188**	**1,347,721**	**1,163,460**	**1,163,580**	**1,091,070**	**1,070,280**
Expenditures:						
Storm Water Utility Engineering	33,203	38,608	37,580	37,430	15,640	15,740
Storm Water Administration & Operations	243,557	306,723	329,560	305,060	326,180	329,160
Debt Service	261,809	247,502	263,230	263,230	262,620	262,260
Capital - Public Works	560,574	175,775	1,791,520	1,792,670	350,500	281,310
Total Expenditures	**1,099,144**	**768,607**	**2,421,890**	**2,398,390**	**954,940**	**888,470**
Revenue Over/(Under) Expenditures	**(229,956)**	**579,113**	**(1,258,430)**	**(1,234,810)**	**136,130**	**181,810**
Projected Turnback	**N/A**	**N/A**	**36,710**	**34,250**	**23,930**	**24,140**
Beginning Working Capital	**1,341,672**	**1,111,716**	**1,690,830**	**1,690,830**	**490,270**	**650,330**
Ending Working Capital	**1,111,716**	**1,690,830**	**469,110**	**490,270**	**650,330**	**856,280**

Solid Waste & Recycling Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Charges for Services:						
User Fees	1,455,963	1,473,659	1,398,000	1,398,000	1,418,970	1,440,260
Administration Fees	150,933	155,955	156,000	156,000	156,000	156,000
Hazardous Waste Fees	59,113	62,855	62,860	62,860	62,860	62,860
Other Fees	13,117	11,691	9,550	9,550	9,550	9,550
Miscellaenous Revenue	1,189	8,459	2,050	2,050	2,860	3,790
Total Revenue	**1,680,316**	**1,712,620**	**1,628,460**	**1,628,460**	**1,650,240**	**1,672,460**
Expenditures:						
Administration & Operations	93,490	122,914	98,790	107,850	123,100	124,710
BC Household Hazardous Waste	48,376	50,703	71,230	71,230	71,230	71,230
Professional Services - Solid Waste Hauling	1,465,869	1,484,070	1,291,320	1,291,320	1,404,000	1,404,000
Total Expenditures	**1,607,735**	**1,657,687**	**1,461,340**	**1,470,400**	**1,598,330**	**1,599,940**
Revenue Over/(Under) Expenditures	**72,581**	**54,933**	**167,120**	**158,060**	**51,910**	**72,520**
Beginning Working Capital	**17,319**	**89,900**	**144,833**	**144,833**	**302,893**	**354,803**
Ending Working Capital	**89,900**	**144,833**	**311,953**	**302,893**	**354,803**	**427,323**

Golf Course Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Charges for Services:						
Green Fees	867,029	865,120	979,020	979,020	949,650	978,140
Annual Season Passes	149,175	176,512	176,110	176,110	181,400	186,840
Golf Cart Rentals	206,692	219,795	190,790	190,790	219,800	226,390
Driving Range Fees	111,091	111,124	80,290	80,290	111,120	114,460
Pro Shop Merchandise Sales	119,005	108,697	78,690	78,690	108,700	111,960
Other Charges for Services	145,233	129,492	111,980	111,980	126,000	128,890
Miscellaenous Revenue	131,541	70,808	3,810	3,500	10,210	12,110
Other Financing Sources	550	-	-	-	-	-
Interfund Transfers	-	-	300,000	300,000	-	-
Total Revenue	**1,730,315**	**1,681,549**	**1,920,690**	**1,920,380**	**1,706,880**	**1,758,790**
Expenditures:						
General & Marketing	114,824	118,202	134,360	127,850	143,150	147,960
Golf Operations & Pro Shop	697,908	741,346	666,300	680,770	689,850	694,630
Golf Course Maintenance	871,183	665,143	752,110	730,640	760,230	770,370
Food & Beverage	-	-	-	-	-	-
Golf Clubhouse Operations & Maintenance	147,737	96,259	93,540	95,630	96,930	97,240
Debt Service	-	-	-	-	-	-
Capital - Parks & Recreation	-	11,196	356,060	337,650	-	-
Interfund Transfers	-	-	-	-	-	-
Total Expenditures	**1,831,653**	**1,632,145**	**2,002,370**	**1,972,540**	**1,690,160**	**1,710,200**
Revenue Over/(Under) Expenditures	**(101,338)**	**49,404**	**(81,680)**	**(52,160)**	**16,720**	**48,590**
Projected Turnback	**N/A**	**N/A**	**82,320**	**81,740**	**84,510**	**85,510**
Beginning Working Capital	**315,606**	**212,778**	**262,182**	**262,182**	**291,762**	**392,992**
Ending Working Capital	**212,778**	**262,182**	**262,822**	**291,762**	**392,992**	**527,092**

Technology Management Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Replacement Contributions	68,130	70,666	-	-	53,030	53,030
Miscellaenous Revenue	3,313	5,812	1,960	4,000	1,190	1,380
Total Revenue	**71,443**	**76,478**	**1,960**	**4,000**	**54,220**	**54,410**
Expenditures:						
Administration & Operations	1,334	357	750	150	400	400
Capital - Equipment Replacment	50,895	48,815	60,000	60,000	75,000	75,000
Total Expenditures	**52,229**	**49,172**	**60,750**	**60,150**	**75,400**	**75,400**
Revenue Over/(Under) Expenditures	**19,214**	**27,306**	**(58,790)**	**(56,150)**	**(21,180)**	**(20,990)**
Beginning Fund Balance	**179,582**	**198,796**	**226,103**	**226,103**	**169,953**	**148,773**
Ending Fund Balance	**198,796**	**226,103**	**167,313**	**169,953**	**148,773**	**127,783**

Fleet Management Fund

2021-2022 Recommended Budget

	2018 Audited Actuals	2019 Audited Actuals	2020 Amended Budget	2020 Current Estimate	2021 Recom'd Budget	2022 Recom'd Budget
Revenue:						
Replacement Contributions	238,880	350,796	87,730	87,730	281,430	281,430
Miscellaenous Revenue	61,933	49,265	6,160	12,970	2,970	1,650
Other Financing Sources	60,000	-	-	23,550	-	-
Total Revenue	**360,813**	**400,061**	**93,890**	**124,250**	**284,400**	**283,080**
Expenditures:						
Administration & Operations	285	306	500	400	400	400
Capital - Equipment Replacment	361,080	306,505	177,240	177,240	703,990	325,550
Total Expenditures	**361,365**	**306,811**	**177,740**	**177,640**	**704,390**	**325,950**
Revenue Over/(Under) Expenditures	**(552)**	**93,250**	**(83,850)**	**(53,390)**	**(419,990)**	**(42,870)**
Beginning Fund Balance	**567,866**	**567,314**	**660,564**	**660,564**	**607,174**	**187,184**
Ending Fund Balance	**567,314**	**660,564**	**576,714**	**607,174**	**187,184**	**144,314**

City of Louisville, Colorado

Recommended Biennial Budget for 2021-2022

Summarized by Program & Sub-Program

Presented for Council Review & Discussion on September 22, 2020

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City of Louisville, Colorado
Summary of Revenue & Expenditures by Program
2019 - 2022

	2019 Actual	2020 Estimate	2021 Budget	2022 Budget
Expenditures:				
Transportation	7,889,420	18,515,580	8,271,950	9,437,290
Utilities	11,840,051	21,321,860	11,821,310	12,367,430
Public Safety & Justice	6,159,451	7,091,390	7,178,640	6,756,240
Parks	2,089,785	2,478,450	2,598,670	2,410,460
Open Space & Trails	2,234,794	2,345,830	1,572,920	2,506,730
Recreation	6,431,566	5,799,700	6,022,240	5,976,450
Cultural Services	2,529,542	2,320,880	2,636,250	2,454,890
Community Design	1,844,082	2,242,610	2,023,340	2,170,300
Economic Prosperity	227,073	277,630	234,120	254,130
Administration & Support Services	5,373,478	6,065,080	6,709,300	6,135,520
Total Expenditures	**46,619,242**	**68,459,010**	**49,068,740**	**50,469,440**
Revenue:				
Transportation	1,136,738	891,780	1,149,760	733,820
Utilities	16,456,585	15,493,960	16,269,150	13,671,230
Public Safety & Justice	138,147	96,260	115,510	127,060
Parks	803,370	1,605,470	1,229,500	958,790
Open Space & Trails	2,392,830	2,547,150	1,572,920	2,506,730
Recreation	5,680,079	4,002,020	4,585,940	5,108,080
Cultural Servcies	394,429	418,780	397,980	422,690
Community Design	2,607,925	2,012,910	2,286,340	2,000,840
Economic Prosperity	60,000	160,000	60,000	60,000
Administration & Support Services	173,171	181,350	183,420	188,790
Total Revenue	**29,843,274**	**27,409,680**	**27,850,520**	**25,778,030**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures:				
Transportation	(6,752,682)	(17,623,800)	(7,122,190)	(8,703,470)
Utilities	4,616,534	(5,827,900)	4,447,840	1,303,800
Public Safety & Justice	(6,021,304)	(6,995,130)	(7,063,130)	(6,629,180)
Parks	(1,286,415)	(872,980)	(1,369,170)	(1,451,670)
Open Space & Trails	158,036	201,320	-	-
Recreation	(751,487)	(1,797,680)	(1,436,300)	(868,370)
Cultural Servcies	(2,135,113)	(1,902,100)	(2,238,270)	(2,032,200)
Community Design	763,843	(229,700)	263,000	(169,460)
Economic Prosperity	(167,073)	(117,630)	(174,120)	(194,130)
Administration & Support Services	(5,200,307)	(5,883,730)	(6,525,880)	(5,946,730)
Total Surplus/(Deficiency)	**(16,775,968)**	**(41,049,330)**	**(21,218,220)**	**(24,691,410)**

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Program 31: Transportation

Program Goal: A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,012,415	1,095,420	1,180,350	84,930	8%	1,195,190	14,840	1%
Supplies	241,125	229,870	238,250	8,380	4%	238,250	-	0%
Services	1,214,849	1,169,850	1,314,650	144,800	12%	1,246,750	(67,900)	-5%
Capital Outlay	5,421,031	16,020,440	5,538,700	(10,481,740)	-65%	6,757,100	1,218,400	22%
Total Program Expenditures	**7,889,420**	**18,515,580**	**8,271,950**	**(10,243,630)**	**-55%**	**9,437,290**	**1,165,340**	14%
Expenditures Per Resident	**371.86**	**872.06**	**389.21**	**(482.85)**	**-55%**	**443.61**	**54.39**	**14%**
Full-Time Equivalents (FTE's)	**12.91**	**12.91**	**13.97**	**1.06**	**8%**	**13.97**	**-**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Highway User Taxes	751,362	528,110	554,480	26,370	5%	565,570	11,090	2%
County Road and Bridge Taxes	59,030	61,820	62,440	620	1%	65,560	3,120	5%
Impact Fees - Transportation	235,041	301,850	532,840	230,990	77%	102,690	(430,150)	-81%
Parking Improvement Fee	91,305	-	-	-		-	-	
Total Program Revenue	**1,136,738**	**891,780**	**1,149,760**	**257,980**	**29%**	**733,820**	**(415,940)**	**-36%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(6,752,682)**	**(17,623,800)**	**(7,122,190)**	**10,501,610**		**(8,703,470)**	**(1,581,280)**	

Transportation Program Key Indicators
Planning and Engineering Sub-Program

Goals

A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Design infrastructure to adopted standards that meets the transportation needs of the City. Collaborate with partner agencies (RTD, CDOT) to ensure residents have adequate multimodal transportation options. Proactively redesign the street network as regulations and technology change our transportation needs over time.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Active Projects		Items	5	7	7	5
Community Requests[1]		Items	35	35	35	35
Efficiency						
Project per Project Manager		Projects/FTE	2.5	3.5	3.5	2.5
Staff Cost % of CIP (Overhead)		%	20	20	20	20
Effectiveness						
Number of Traffic Accidents	Target = 0	Accidents	250	120	190	260
Number of Pedestrian/Bike-Related Accidents	Target = 0	Accidents	1	2	2	2
Street and Intersection LOS[2]	Target = C	Grade	C	C	C	C

[1] Official requests from residents for transportation improvements.
[2] Peak Hour Level of Service for Arterial streets.

Sub-Program 311: Planning & Engineering

Sub-Program Objectives: Design infrastructure to adopted standards that meets the transportation needs of the City. Collaborate with partner agencies (RTD, CDOT) to ensure residents have adequate multimodal transportation options. Proactively redesign the street network as regulations and technology change our transportation needs over time.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	252,990	261,060	359,430	98,370	38%	363,320	3,890	1%
Supplies	4,748	5,030	5,760	730	15%	5,760	-	0%
Services	90,799	24,590	175,160]1]	150,570	612%	11,160	(164,000)	-94%
Capital Outlay	127,408	3,431,020	1,389,700	(2,041,320)	-59%	1,361,100	(28,600)	-2%
Total Sub-Program Expenditures	**475,945**	**3,721,700**	**1,930,050**	**(1,791,650)**	**-48%**	**1,741,340**	**(188,710)**	**-10%**
Expenditures Per Resident	**22.43**	**175.29**	**90.81**	**(84.47)**	**-48%**	**81.85**	**(8.96)**	**-10%**
Full-Time Equivalents (FTE's)	**2.32**	**2.32**	**3.32**	**1.00**	**43%**	**3.32**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(475,945)**	**(3,721,700)**	**(1,930,050)**	**1,791,650**		**(1,741,340)**	**188,710**	

Note:
[1] Includes ADA Transition Plan.

Transportation Program Key Indicators
Transportation Infrastructure Maintenance Sub-Program

Goals

A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Conserve natural resources by maintaining streets cost-effectively before they reach a point of rapid failure. To ensure a high quality of life and to provide services equitably, no street will be in poor condition. Streets and intersections are monitored, maintained, and adequately lit to move people, bikes and cars safely and efficiently. All arterial and collector streets have marked bicycle lanes. All streets have well maintained sidewalks.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Street Area Resurfaced		SY	154,000	99,000	66,000	85,000
Sidewalk Repaired		SF	41,000	91,000	60,000	78,000
Striping		SF	32,000	28,000	19,000	25,000
Street Area Patched		SY	2,000	6,000	4,000	5,000
Street Area Crack Sealed		LB	42,000	45,000	30,000	39,000
		SY	169,000	180,000	120,000	155,000
Efficiency						
Ave. Cost per Resurfaced Street Area		$/SY	29.1	27.8	27.8	27.7
Ave. Cost per Resurfaced Sidewalk Area		$/SF	6.9	13.1	13.1	13.2
Ave. Cost per Patched Area		$/SY	67.9	58.2	58.2	57.9
Ave. Cost for Crack Sealing		$/SY	.4	.4	.4	.4
Electricity Cost per Light		$/Light	264	276	282	288
Effectiveness						
Overall Pavement Condition	Target = 75	PCI[1]	68	67	70	72
Miles of Street in Poor Condition of PCI[1] <35 [2]	Target = 0	Miles	2.5	1.5	2.6	2.4
Average Condition of Local Streets[2]	Target = 75	PCI[1]	70	71	71	69
Average Condition of Collector Streets[2]	Target = 75	PCI[1]	58	66	70	72
Average Condition of Arterial Streets[2]	Target = 75	PCI[1]	70	69	68	76
"Street Maintenance in Louisville" Rating[3]	Target = 100	% Excellent or Good	64	70	70	70

[1] PCI is the Pavement Condition Index.

[2] Based on street survey conducted in 2015.

[3] Based on most recent Citizen Survey results.

Sub-Program 312: Transportation Infrastructure Maintenance

Sub-Program Objectives: Conserve natural resources by maintaining streets cost-effectively before they reach a point of rapid failure. To ensure a high quality of life and to provide services equitably, no street will be in poor condition. Streets and intersections are monitored, maintained, and adequately lit to move people, bikes and cars safely and efficiently. All arterial and collector streets have marked bicycle lanes. All streets have well maintained sidewalks.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	323,056	365,780	351,680	(14,100)	-4%	356,780	5,100	1%
Supplies	112,235	137,200	139,100	1,900	1%	139,100	-	0%
Services	879,980	903,720	889,130	(14,590)	-2%	985,130	96,000	11%
Capital Outlay	5,160,123	11,814,420	4,129,000	(7,685,420)	-65%	5,342,000	1,213,000	29%
Total Sub-Program Expenditures	**6,475,394**	**13,221,120**	**5,508,910**	**(7,712,210)**	**-58%**	**6,823,010**	**1,314,100**	**24%**
Expenditures Per Resident	**305.21**	**622.70**	**259.21**	**(363.49)**	**-58%**	**320.72**	**61.51**	**24%**
Full-Time Equivalents (FTE's)	**4.79**	**4.79**	**4.80**	**0.01**	**0.00278**	**4.80**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Highway User Taxes	751,362	528,110	554,480	26,370	5%	565,570	11,090	2%
County Road and Bridge Taxes	59,030	61,820	62,440	620	1%	65,560	3,120	5%
Impact Fees - Transportation	235,041	301,850	532,840	230,990	77%	102,690	(430,150)	-81%
Parking Improvement Fee	91,305	-	-	-		-	-	
Total Sub-Program Revenue	**1,136,738**	**891,780**	**1,149,760**	**257,980**	**29%**	**733,820**	**(415,940)**	**-36%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(5,338,656)**	**(12,329,340)**	**(4,359,150)**	**7,970,190**		**(6,089,190)**	**(1,730,040)**	

Note:

[1] This sub-program table excludes expenditures from the Fleet Management Fund.

Transportation Program Key Indicators
Streetscapes Sub-Program

Goals

A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Safe, visually appealing, appropriately lit and inviting streets, sidewalks and publicly-owned areas adjacent to streets and sidewalks.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Turf Maintenance[1]		SF	1,200,000	1,200,000	1,200,000	1,200,000
Trees Pruned/Removed[2]		Trees	350	350	350	350
Planting Bed Maintenance[3]		SF	93,500	93,500	93,500	93,500
Total SF of Streetscapes[4]		SF	2,301,100	2,308,500	2,308,500	2,308,500
Total SF of Irrigated Streetscapes[5]		SF	738,020	738,020	738,020	738,020
Total Hard Surface Streetscapes[6]		SF	358,080	363,380	363,380	363,380
Street Lights		Items	1,811	1,865	1,870	1,875
Efficiency						
Cost per 1,000 SF Turf[7]		$/1,000 SF	$138	$142	$146	$150
Cost per Tree[7]		$/Tree	$129	$133	$137	$141
Cost per 100 SF Planting Bed[7]		$/100SF	$79	$158	$162	$167
Water Score (Irrigation Gal/SF)		Gal/SF	7	9	9	9
Effectiveness						
PPLAB Rating[8]	Target = 4	Rating 1 to 5 of Residential Corridor	4	4	4	4
		Rating 1 to 5 of Collector/Industrial Corridor	4	4	4	4
		Rating 1 to 5 of Arterial Corridor	4	4	4	4
"Maintenance of medians and street landscaping" Rating[8]	Target = 90%	% Excellent or Good	86%	86%	86%	86%
"Street lighting, signage, and street markings" Rating[8]	Target = 90%	% Excellent or Good	81%	80%	80%	80%

[1] Turf Maintenance – Any mowed ROW's adjacent to any public street, includes irrigated and non-irrigated. Estimated number.

[2] Trees Pruned/Removed – Trees adjacent to a public street, located on medians, located in entry features and located in adjacent ROW.

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED

[3] Planting Bed – Landscape beds (Perennial), Annual Flower beds. Estimated number.

[4] Streetscape - Any public property adjacent to a public street. Examples are medians, ROW's, and entry features. Estimated number.

[5] Irrigated Streetscapes – Irrigated medians, Irrigated adjacent ROW's, irrigated entry features and gateways (S-3 – Dillon/McCaslin, Gateway – McCaslin/South Boulder Rd.).

[6] Hard Surface Streetscapes – examples: cobblestone beds, crusher fines, concrete, brick and asphalt. Estimated number.

7 Estimated numbers

[8]Based on annual PPLAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[9]Based on most recent Citizen Survey results.

* Numbers are based on staff estimates. Addition of work order system could provide more detailed data in the future.

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Sub-Program 313: Streetscapes

Sub-Program Objectives: Safe, visually appealing, appropriately lit and inviting streets, sidewalks and publicly-owned areas adjacent to streets and sidewalks.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	240,885	251,950	253,840	1,890	1%	256,710	2,870	1%
Supplies	10,268	8,950	13,600	4,650	52%	13,600	-	0%
Services	210,865	219,110	220,640	1,530	1%	220,640	-	0%
Capital Outlay	108,552	745,350	10,000	(735,350)	-99%	44,000	34,000	340%
Total Sub-Program Expenditures	**570,570**	**1,225,360**	**498,080**	**(727,280)**	**-59%**	**534,950**	**36,870**	**7%**
Expenditures Per Resident	**26.89**	**57.71**	**23.44**	**(34.28)**	**-59%**	**25.15**	**1.71**	**7%**
Full-Time Equivalents (FTE's)	**3.08**	**3.08**	**3.08**	**-**	**0%**	**3.08**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(570,570)**	**(1,225,360)**	**(498,080)**	**727,280**		**(534,950)**	**(36,870)**	

Transportation Program Key Indicators
Snow & Ice Removal Sub-Program

Goals

A safe well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Safe traveling conditions for pedestrians and motorists; cost effective snow and ice control services; assist Police, Fire and Emergency Medical Services in fulfilling their duties; safe, passable streets, school bus routes and hard surface trails; safe access to City facilities; and snow cleared within 24 hours from sidewalks that are the City's responsibility.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Miles of Streets Plowed		Lane Miles	21,484	15,000	15,000	15,000
City Facilities Shoveled[1]		Square Feet	37,692	37,692	37,692	37,692
Public Parking Lots Plowed[1]		Square Feet	478,000	478,000	478,000	478,000
Miles of Sidewalks and Trails Plowed[1]		Miles	42	42	42.5	42.5
Deicer Used		Tons	1,478	1,000	1,000	1,000
Category II to IV Snow Events[2]		Events/Year	19	13	13	13
Efficiency						
Average Cost per Category II Event		$/# Storms	$8,077/16	$7,600/TBD	$8,000/TBD	$8,000/TBD
Average Cost per Category III Event		$/# Storms	$11,976/6	$10.500/TBD	$11.000/TBD	$11.000/TBD
Average Cost per Category IV Event		$/# Storms	$33,602/1	$16,800/TBD	$17,500/TBD	$17,500/TBD
Ave Time to Resolve Category II Events[3]		Nearest Hour	71	40	40	40
Ave Time to Resolve Category III Events[3]		Nearest Hour	84	75	75	75
Ave Time to Resolve Category IV Events[3]		Nearest Hour	382	193	193	193
Effectiveness						
"Snow Removal/Street Sanding" Rating[4]	Target = 100%	% Excellent or Good	52%	50%	50%	50%

[1] Reported by Parks Department.

[2] Category II=2' to 6"; Category III= 6" to 12"; Category IV= over 12".

[3] Time from first plow out to all plows back.

[4] Based on most recent Citizen Survey results.

Sub-Program 314: Snow & Ice Removal

Sub-Program Objectives: Safe traveling conditions for pedestrians and motorists; cost effective snow and ice control services; assist Police, Fire and Emergency Medical Services in fulfilling their duties; safe, passable streets, school bus routes and hard surface trails; safe access to City facilities; and snow cleared within 24 hours from sidewalks that are the City's responsibility.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	195,484	216,630	215,400	(1,230)	-1%	218,380	2,980	1%
Supplies	113,874	78,690	79,690	1,000	1%	79,690	-	0%
Services	22,294	19,630	20,100	470	2%	20,100	-	0%
Capital Outlay	24,948	29,650	10,000	(19,650)	-66%	10,000	-	0%
Total Sub-Program Expenditures	**356,600**	**344,600**	**325,190**	**(19,410)**	**-6%**	**328,170**	**2,980**	**1%**
Expenditures Per Resident	**16.81**	**16.23**	**15.30**	**(0.93)**	**-6%**	**15.43**	**0.12**	**1%**
Full-Time Equivalents (FTE's)	**2.72**	**2.72**	**2.77**	**0.05**	**2%**	**2.77**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(356,600)**	**(344,600)**	**(325,190)**	**19,410**		**(328,170)**	**(2,980)**	

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Sub-Program 320: Public Works Administration

Program Goal: A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	-	-	-	-		-	-	
Supplies	-	-	100	100		100	-	0%
Services	10,911	2,800	9,620	6,820	244%	9,720	100	1%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**10,911**	**2,800**	**9,720**	**6,920**	**247%**	**9,820**	**100**	**1%**
Expenditures Per Resident	**0.51**	**0.13**	**0.46**	**0.33**	**247%**	**0.46**	**0.00**	**1%**
Full-Time Equivalents (FTE's)	**-**	**-**	**-**	**-**		**-**	**-**	

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(10,911)**	**(2,800)**	**(9,720)**	**(6,920)**		**(9,820)**	**(100)**	

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Program 32: Utilities

Program Goal: Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	2,939,280	3,109,980	3,017,650	(92,330)	-3%	3,057,360	39,710	1%
Supplies	534,403	526,790	563,440	36,650	7%	566,790	3,350	1%
Services	3,954,970	3,866,030	4,040,570	174,540	5%	4,024,580	(15,990)	0%
Capital Outlay	4,411,398	13,819,060	4,199,650	(9,619,410)	-70%	4,718,700	519,050	12%
Total Program Expenditures	**11,840,051**	**21,321,860**	**11,821,310**	**(9,500,550)**	**-45%**	**12,367,430**	**546,120**	**5%**
Full-Time Equivalents (FTE's)	**37.160**	**36.210**	**34.560**	**(1.650)**	**-5%**	**34.560**	**-**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Grant Revenue	400,000	250,000	100,000	(150,000)	-60%	-	(100,000)	-100%
User Fees	11,968,105	11,879,440	12,522,410	642,970	5%	12,999,700	477,290	4%
Tap Fees	3,101,960	2,918,280	3,314,030	395,750	14%	287,500	(3,026,530)	-91%
Other Revenue	986,520	446,240	332,710	(113,530)	-25%	384,030	51,320	15%
Total Program Revenue	**16,456,585**	**15,493,960**	**16,269,150**	**775,190**	**5%**	**13,671,230**	**(2,597,920)**	**-16%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**4,616,534**	**(5,827,900)**	**4,447,840**	**10,275,740**		**1,303,800**	**(3,144,040)**	
Surplus/(Deficiency) Per Resident	**220.67**	**(277.14)**	**210.11**	**487.25**		**61.00**	**(149.11)**	

Utilities Program Key Indicators
Water Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Consistently provide safe and great tasting water, routinely testing quality for compliance with State and Federal Standards. Operate and maintain facilities efficiently, allowing for reasonable and equitable rates while maintaining optimal quality.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Surveys to Detect Water Main Leaks		Feet	277,059*	215,215	134,008	276,359
Water Main Flushing		Feet	277,059	322,574	244,376	277,059
Water Main Valves Exercised[1]		Units	1715	1183	640	1715
Potable Water Measured and Billed		MG	985	1028	1128	1128
Hydrants Maintained[1]		Units	673	458	229	640
Potable Water Produced Annually (MG)[2]		HBWTP	461	422	500	500
		SCWTP	579	672	700	700
Efficiency						
Energy per MGD		E/MGD	1,356	1,714	1,563	1,563
Potable Water Unaccounted[3]		%	5.3%	6%	6%	6%
Cost per MGD Billed		$/MGD	$114	$137	$125	$125
Effectiveness						
"Quality of Louisville Water" Rating[4]	Target = 100%	% Excellent or Good	88%	88%	88%	88%
Compliance with State & Federal Standards[5]	Target = Yes	Full Compliance	Yes[5]	Yes[5]	Yes	Yes

[1] L = Low Pressure Zones, M = Mid Pressure Zones, and H = High Pressure Zones. One zone is exercised/maintained each year.
[2] HBWTP is the Howard Berry Water Treatment Plant & SCWTP is the Sid Copeland Water Treatment Plant.
[3] Does not include non-revenue water such as Hydrant Flushing, Backwash, etc. (just Metered vs Produced).
[4] Based on most recent Citizen Survey results.
[5] Volatile Organic Compound (VOC) and Long Term 2 Enhanced Surface Water Treatment (LT2) testing completed two weeks late.
* Decrease in surveys to detect water main leaks in 2019 as staff changes areas of town, which changes the footage.

Sub-Program 321: Water

Sub-Program Objective: Consistently provide safe and great tasting water, routinely testing quality for compliance with State and Federal Standards. Operate and maintain facilities efficiently, allowing for reasonable and equitable rates while maintaining optimal quality.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,590,358	1,752,260	1,588,730	(163,530)	-9%	1,610,140	21,410	1%
Supplies	364,659	363,990	392,730	28,740	8%	393,230	500	0%
Services	1,408,824	1,471,810	1,517,660	45,850	3%	1,526,590	8,930	1%
Capital Outlay	3,641,377	10,377,160	2,996,150	(7,381,010)	-71%	2,483,390	(512,760)	-17%
Total Sub-Program Expenditures	**7,005,218**	**13,965,220**	**6,495,270**	**(7,469,950)**	**-53%**	**6,013,350**	**(481,920)**	**-7%**
Full-Time Equivalents (FTE's)	**20.78**	**20.59**	**18.53**	**(2.06)**	**-10%**	**18.53**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Grant Revenue	-	-		-			-	
Water User Fees	5,607,511	5,546,630	5,984,630	438,000	8%	6,194,630	210,000	4%
Water Tap Fees	2,853,800	2,495,400	2,994,530	499,130	20%	260,900	(2,733,630)	-91%
Other Water Utility Revenue	708,898	283,300	234,340	(48,960)	-17%	272,380	38,040	16%
Total Sub-Program Revenue	**9,170,209**	**8,325,330**	**9,213,500**	**888,170**	**11%**	**6,727,910**	**(2,485,590)**	**-27%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**2,164,991**	**(5,639,890)**	**2,718,230**	**8,358,120**		**714,560**	**(2,003,670)**	
Surplus/(Deficiency) Per Resident	**102.05**	**(265.63)**	**127.90**	**393.53**		**33.59**	**(94.31)**	

Notes:

[1] The revenue and expenditures extracted from the Water Utility Fund, an Enterprise Fund, are presented on the City's budgetary basis. Debt service on outstanding Water Utility Fund debt and losses on written-off assets within the Water Utility Fund are not included.

Utilities Program Key Indicators
Wastewater Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Protect public health and the environment by collecting and treating wastewater in compliance with Federal, State, and Local laws.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Sewer Line Jetting and Cleaning		Linear Feet	143,287	200,000	200,000	200,000
Industrial Pretreatment Program		# of SIUs	5	10	15	20
Efficiency						
Average Wastewater Treated (Daily)		MGD	1.77	1.86	1.95	2.04
Treatment Cost per 1,000 Gallons[1]		$/1,000 Gallons	$1.32	$1.49	$1.40	$1.34
Energy Usage per MGD		Energy(kWh)/MG	4,526	4,494	4,469	4,454
Available Reclaimed Wastewater Used[2]		%	83%	95%	90%	90%
		MG	54	62	58	58
Effectiveness						
CDPHE Compliance[5]	Target = Full	Full Compliance	No	No	Yes	Yes
USEPA Compliance	Target = Full	Full Compliance	Yes	Yes	Yes	Yes
Odor Complaints[3]	Target = 0	Complaints	0	0	0	0
"Waste Water (Sewage System)" Rating[4]	Target = 100	% Excellent or Good	91%	91%	91%	91%

1 The acceptable range for treatment operating cost per thousand gallon is between $0.95 and $3.25.
2 The City's water rights provided a varied annual amount of reclaim water, 65 MG is the estimated maximum.
3 The acceptable range for odor complaints is between 0 and 10.
4 Based on the most recent Citizen Survey results.
5 2019 compliance: Effluent Manganese, Whole Effluent Toxicity, Nitrite, and Ammonia exceeded limits. 2020 compliance: WWTP discharged partially treated wastewater to Coal Creek.

Sub-Program 322: Wastewater

Sub-Program Objectives: Protect public health and the environment by collecting and treating wastewater in compliance with Federal, State, and Local laws.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,042,056	1,045,800	1,113,640	67,840	6%	1,127,950	14,310	1%
Supplies	154,521	153,980	162,110	8,130	5%	164,960	2,850	2%
Services	865,608	902,270	906,890	4,620	1%	881,270	(25,620)	-3%
Capital Outlay	594,246	1,649,230	853,000	(796,230)	-48%	1,954,000	1,101,000	129%
Total Sub-Program Expenditures	**2,656,431**	**3,751,280**	**3,035,640**	**(715,640)**	**-19%**	**4,128,180**	**1,092,540**	**36%**
Full-Time Equivalents (FTE's)	**12.88**	**12.31**	**12.63**	**0.32**	**3%**	**12.63**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Wastewater User Fees	3,742,153	3,805,500	3,905,500	100,000	3%	4,075,500	170,000	4%
Wastewater Tap Fees	248,160	422,880	319,500	(103,380)	-24%	26,600	(292,900)	-92%
Other Wastewater Utility Revenue	235,723	148,210	89,340	(58,870)	-40%	98,480	9,140	10%
Total Sub-Program Revenue	**4,226,036**	**4,376,590**	**4,314,340**	**(62,250)**	**-1%**	**4,200,580**	**(113,760)**	**-3%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**1,569,605**	**625,310**	**1,278,700**	**653,390**		**72,400**	**(1,206,300)**	
Surplus/(Deficiency) Per Resident	**73.98**	**29.45**	**60.17**	**30.71**		**3.40**	**(56.76)**	

Notes:

[1] The revenue and expenditures extracted from the Wastewater Utility Fund, an Enterprise Fund, are presented on the City's budgetary basis. Debt service on outstanding Wastewater Utility Fund debt and losses on written-off assets within the Wastewater Utility Fund are not included.

Utilities Program Key Indicators
Stormwater Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Maintain our storm water system to protect Coal Creek specifically and the natural and built environment generally. Proactively reduce pollutants in the water by educating the public, sweeping the streets, maintaining an efficient & effective storm water system and leveraging intergovernmental partnerships.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Inlets Cleaned		Count/Total	483/940	1,000/940	1,000/940	1,000/940
Quality Monitoring Tests		Tests	12	12	12	12
Street Sweeping		Lane Miles	2,573	3,000	3,000	3,000
Public Information and Education Items		Events	7	3	7	7
Efficiency						
Cost per Mile of Collection System[1]		$/Mile	$10,032	$10,524	$10,000	$10,000
Maintenance and Repairs per FTE		MR/FTE	$627/FTE	$658/FTE	$625/FTE	$625/FTE
Effectiveness						
CDPHE Compliance	Target = Yes	Full Compliance	Yes	Yes	Yes	Yes
Number Illicit Discharges	Target = 0	#	5	10	15	15
"Storm Drainage (Flooding Management)" Rating[2]	Target = 100	% Excellent or Good	88%	88%	88%	88%
Number of Times Each Street is Swept	Target = 2	Times	2	2	2	2

[1] Year-to-year variance is related to basins and locations change annually.
[2] Based on most recent Citizen Survey results.

Sub-Program 323: Storm Water

Sub-Program Objectives: Maintain our storm water system to protect Coal Creek specifically and the natural and built environment generally. Proactively reduce pollutants in the water by educating the public, sweeping the streets, maintaining an efficient & effective storm water system and leveraging intergovernmental partnerships.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	241,796	254,690	243,500	(11,190)	-4%	246,580	3,080	1%
Supplies	2,756	2,820	2,600	(220)	-8%	2,600	-	0%
Services	100,387	84,780	95,470	10,690	13%	95,470	-	0%
Capital Outlay	175,775	1,792,670	350,500	(1,442,170)	-80%	281,310	(69,190)	-20%
Total Sub-Program Expenditures	**520,714**	**2,134,960**	**692,070**	**(1,442,890)**	**-68%**	**625,960**	**(66,110)**	**-10%**
Full-Time Equivalents (FTE's)	**2.93**	**2.74**	**2.77**	**0.03**	**1%**	**2.77**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Storm Water Permit Fees	1,200	2,000	2,000	-	0%	2,000	-	0%
Grant Revenue	400,000	250,000	100,000	(150,000)	-60%	-	(100,000)	-100%
Storm Water User Fees	914,281	900,900	984,900	84,000	9%	1,060,900	76,000	8%
Other Storm Water Utility Revenue	32,240	10,680	4,170	(6,510)	-61%	7,380	3,210	77%
Total Sub-Program Revenue	**1,347,721**	**1,163,580**	**1,091,070**	**(72,510)**	**-6%**	**1,070,280**	**(20,790)**	**-2%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**827,007**	**(971,380)**	**399,000**	**1,370,380**		**444,320**	**45,320**	
Surplus/(Deficiency) Per Resident	**38.98**	**(45.75)**	**18.77**	**64.52**		**20.89**	**2.11**	

Notes:

[1] The revenue and expenditures extracted from the Storm Water Utility Fund, an Enterprise Fund, are presented on the City's budgetary basis. Debt service on outstanding Storm Water Utility Fund debt is not included.

Utilities Program Key Indicators
Solid Waste, Recycling, and Composting Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Enable residents to dispose of their solid waste in a convenient, environmentally responsible, cost effective manner.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Total Single Family Households[1]		Households	8,889	8,900	8,905	8,910
Workload						
Total Single Family Households Served[2]		Households	5,472	5,480	5,490	5,500
Efficiency						
Total Expenditures per Ton of Material		$/Ton	245.77	245	245	245
Average Monthly Billing Cost/Account		$	24.85	21.30	21.30	21.30
Solid Waste Tonnage (Landfill) [3]		Tons	3,701	3,800	3,900	4,000
Recyclables Tonnage[4]		Tons	1,692	1,800	2,000	2,200
Compostable Materials Tonnage[5]		Tons	1,210	1,280	1,300	1,340
Effectiveness						
% of Waste Diverted from Landfill[6]	Target = 50%	%	35	36	37	38
Solid Waste Lbs./Household (Landfill) [7]	Target = N/A*	Lbs./Household	1,948	2,000	2,050	2,100
Recyclables Lbs./Household[7]	Target = N/A*	Lbs./Household	1,095	1,150	1,250	1,350
Compostable Materials Lbs./Household[7]	Target = N/A*	Lbs./Household	295	300	350	400

[1] Includes all single family households charged the hazardous waste fee.
[2] Includes all single family households receiving Republic trash/recycling/compost collection services.
[3] Total single family tonnage from city-contracted service
[4] Total single family tonnage from city-contracted service
[5] Total single tonnage from city-contracted service
[6] Total community-wide diversion provided by ReTRAC Hauler by City report and includes branch recycling, leaf drop off and scrap metal recycling.
[7] Total single family tonnage provided by ReTRAC Diversion Rate Report
* This metric is user generated. City outreach to increase recycling/composting will likely not show an impact in tons.

Sub-Program 324: Solid Waste, Recycling, & Composting

Sub-Program Objectives: Enable residents to dispose of their solid waste in a convenient, environmentally responsible, cost effective manner.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	65,070	57,230	71,780	14,550	25%	72,690	910	1%
Supplies	12,467	6,000	6,000	-	0%	6,000	-	0%
Services	1,580,151	1,407,170	1,520,550	113,380	8%	1,521,250	700	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**1,657,688**	**1,470,400**	**1,598,330**	**127,930**	**9%**	**1,599,940**	**1,610**	**0%**
Full-Time Equivalents (FTE's)	**0.57**	**0.57**	**0.63**	**0.06**	**11%**	**0.63**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Solid Waste User Fees	1,478,907	1,401,750	1,422,720	20,970	1%	1,444,010	21,290	1%
Solid Waste Administration Fees	155,955	156,000	156,000	-	0%	156,000	-	0%
Hazardous Waste Fees	62,855	62,860	62,860	-	0%	62,860	-	0%
Other Fees	6,443	5,800	5,800	-	0%	5,800	-	0%
Other Solid Waste Utility Revenue	8,459	2,050	2,860	810	40%	3,790	930	33%
Total Sub-Program Revenue	**1,712,619**	**1,628,460**	**1,650,240**	**21,780**	**1%**	**1,672,460**	**22,220**	**1%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**54,931**	**158,060**	**51,910**	**(106,150)**		**72,520**	**20,610**	
Surplus/(Deficiency) Per Resident	**2.59**	**7.44**	**2.44**	**(5.00)**		**3.41**	**0.97**	

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Program 21: Public Safety & Justice

Program Goal: Police and other City staff working with the community to help ensure safety; satisfy residents' expectations that individuals observe the City's Municipal Code and State Law; and the justice system is fair, effective and efficient.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	4,565,299	4,892,460	5,347,000	454,540	9%	5,477,010	130,010	2%
Supplies	175,461	222,620	218,460	(4,160)	-2%	218,460	-	0%
Services	1,076,433	955,440	1,169,580	214,140	22%	1,047,770	(121,810)	-10%
Capital Outlay	342,258	1,020,870	443,600	(577,270)	-57%	13,000	(430,600)	-97%
Total Program Expenditures	**6,159,451**	**7,091,390**	**7,178,640**	**87,250**	**1%**	**6,756,240**	**(422,400)**	**-6%**
Expenditures Per Resident	**290.32**	**334.00**	**337.77**	**3.78**	**1%**	**317.58**	**(20.19)**	**-6%**
Full-Time Equivalents (FTE's)	**45.05**	**46.04**	**50.03**	**3.99**	**9%**	**50.03**	**-**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Operating Grants	9,607	-	-	-		-	-	
DUI Restitution	192	-	-	-		-	-	
Court Fines	128,348	96,260	115,510	19,250	20%	127,060	11,550	10%
Total Program Revenue	**138,147**	**96,260**	**115,510**	**-**	**0%**	**127,060**	**11,550**	**10%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(6,021,304)**	**(6,995,130)**	**(7,063,130)**	**(87,250)**		**(6,629,180)**	**433,950**	

Public Safety & Justice Program Key Indicators
Patrol and Investigation Sub-Program

Goals

Police and other City staff working with the community to help ensure safety, satisfy residents' expectations that individuals observe the City's Municipal Code and State Law, and a justice system that is fair, effective, and efficient.

Objectives

Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times. Emphasize prevention-oriented police services by engaging community groups in effective partnerships.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Outreach Programs		Programs	8	4	10	12
Unduplicated Program Participants		Participants	300	300	300	300
Calls for Service/Officer Initiated Activity		Computer Aided Dispatch Calls	17,463	15,000	18,000	18,000
Watch Total		Hours	1,451,134	1,451,134	1,632,022	1,632,022
Case Investigation		Hours	546,644	605,348	605,348	605,348
Total Cases Assigned for Follow-up		Cases	2,358	1,600	1,900	1,900
Arrests		Items	519	260	520	520
72-Hour Mental Holds		Items	87	87	87	87
Addiction Recovery Center Holds		Item	61	61	61	61
Reports (Crime, Incident, and Traffic Accident)		Items	3,647	3,200	3,700	3,700
Traffic Citations		Citations	569	284	570	570
Alarms Responded to		False Alarms/Total Alarms	833/834	400/401	400/401	400/401
Efficiency						
Ave. Staff Time per Program Participant		Participants/FTE	18	18	18	18
Ave. Response Time for Priority 1 Calls		Minutes	3.0	3.0	3.0	3.0
Cases Followed-up per FTE		Units	74	74	74	74
Effectiveness						
"Visibility of Patrol Cars" Rating[1]	Target = 90%	% Excellent or Good	89	90	90	90
"Enforcement of Traffic Regulations" Rating[1]	Target = 90%	% Excellent or Good	81	81	90	90
Cases Cleared	Target = 190	Cases Cleared	180	140	190	200
City of Louisville Crime Rate[2]	Target = 129	Crime Rate	129	129	129	129

[1] Based on most recent Citizen Survey results.

[2] National Incident Based Records Part 1 and Part 2 crimes.

*Much of 2019 numbers are estimates-factoring in Old Records Management System/New Records Management System/New System for reporting Daily Field Activity.

Sub-Program 211: Patrol & Investigations

Sub-Program Objectives: Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times. Emphasize prevention-oriented police services by engaging community groups in effective partnerships.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	4,210,663	4,533,440	4,969,380	435,940	10%	5,094,570	125,190	3%
Supplies	158,302	203,700	200,160	(3,540)	-2%	200,160	-	0%
Services	726,643	626,460	806,700	180,240	29%	811,860	5,160	1%
Capital Outlay	150,142	984,220	443,600	(540,620)	-55%	13,000	(430,600)	-97%
Total Sub-Program Expenditures	**5,245,750**	**6,347,820**	**6,419,840**	**72,020**	**1%**	**6,119,590**	**(300,250)**	**-5%**
Expenditures Per Resident	**247.25**	**298.97**	**302.07**	**3.09**	**1%**	**287.66**	**(14.41)**	**-5%**
Full-Time Equivalents (FTE's)	**40.75**	**41.87**	**45.73**	**3.86**	**9%**	**45.73**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Operating Grants	9,607	-	-	-		-	-	
DUI Restitution	192	-	-	-		-	-	
Total Sub-Program Revenue	**9,799**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(5,235,951)**	**(6,347,820)**	**(6,419,840)**	**(72,020)**		**(6,119,590)**	**300,250**	

Note:

[1] This sub-program table excludes expenditures from the Fleet Management Fund.

Public Safety Program Key Indicators
Code Enforcement Sub-Program

Goals

Police and other City staff working with the community to help ensure safety, satisfy residents' expectations that individuals observe the City's Municipal Code and State Law, and a justice system that is fair, effective, and efficient.

Objectives

Judiciously enforce the municipal code; including parking, junked vehicles, uncontrolled weeds, and stray dogs. Work with residents and the business community to achieve compliance with City ordinances. Emphasize education and voluntary compliance over punitive enforcement through the Courtesy Notice program.

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information					
Housing Units	Units	8,866	8,966	9,066	9,266
Workload					
Code Violation Summons[1]	# of Summons for Dog Issues[2] # of Summons for Vehicles[3] # of Summons for Signs	28/ 196/ 2	14/ 98/ 1	28/ 196/ 2	28/ 196 2
Code Violation Warnings[1]	# of Warnings for Dog Issues[2] # of Warnings for Vehicles[3] # of Warnings for Signs	111/ 804/ 6	55/ 402/ 3	111/ 804/ 6	111/ 804/ 6
Patrol Hours[4]	Hours	198,500	148,875	198,500	198,500
Code Reports	CE Reports	925	725	925	925
Animals Impounded	Impounds	5	5	5	5
Parking Spaces w/ Restricted Hours[5]	Spaces	30	25	25	25
Parking Citations Issued	Citations	795	400	795	795
Efficiency					
Parking Spaces Monitored per Hour[5]	Spaces/Hour	20	10	20	20
Ave. # of Days to Achieve Voluntary Compliance or Initiate Inducement Process	Days	14	14	14	14
Properties Monitored per FTE	Properties/FTE	25	25	25	25
Effectiveness					
Cases Brought into Voluntary Compliance/ All Cases Initiated — Target = 325/400	Voluntary/Total	325/400	325/400	325/400	325/400
Municipal Code Enforcement — Target =75	% Excellent or Good	72	72	72	72

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Issues (Dogs, Noise, Weeds, etc.)" Rating[6]						
Code Compliance Education Materials Published and/or Communicated	Target =4	Publications	4	1	4	4
Code Violation Reoccurrences	Target = 4	Repeat Violations	6	6	6	6

[1] Based on full-time staffing of two Code Enforcement Officers.
[2] Dog bites or vicious/barking dogs.
[3] Vehicle parking or abandoned/commercial/recreational vehicles.
[4] Much of 2019 numbers are estimates-factoring in Old Records Management System/New Records Management System/New System for reporting Daily Field Activity.
[5] 65 spaces added mid-2018
[6] Based on most recent Citizen Survey results.

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Sub-Program 212: Code Enforcement

Sub-Program Objectives: Judiciously enforce the municipal code; including parking, junked vehicles, uncontrolled weeds, and stray dogs. Work with residents and the business community to achieve compliance with City ordinances. Emphasize education and voluntary compliance over punitive enforcement through the Courtesy Notice program.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	184,351	183,480	200,680	17,200	9%	203,990	3,310	2%
Supplies	9,271	9,850	10,250	400	4%	10,250	-	0%
Services	21,257	8,770	20,650	11,880	135%	20,650	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**214,879**	**202,100**	**231,580**	**29,480**	**15%**	**234,890**	**3,310**	**1%**
Expenditures Per Resident	**10.13**	**9.52**	**10.90**	**1.38**	**14%**	**11.04**	**0.14**	**1%**
Full-Time Equivalents (FTE's)	**2.43**	**2.30**	**2.42**	**0.12**	**5%**	**2.42**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(214,879)**	**(202,100)**	**(231,580)**	**(29,480)**		**(234,890)**	**(3,310)**	

Public Safety & Justice Program Key Indicators
Municipal Court Sub-Program

Goals

Police and other City staff working with the community to help ensure safety, satisfy residents' expectations that individuals observe the City's Municipal Code and State Law, and a justice system that is fair, effective, and efficient.

Objectives

Maintain accurate permanent records of citations and payments, administer fair and competent hearings, treat all citizens fairly and equally.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Total Caseload		Total Cases	1346	800	1250	1400
Cases Resolved through Mail-in Option		Mail-in Option	207	300	250	300
Caseload Requiring Court Hearing		Court Hearings	1017	500	1000	1100
Cases Requiring Jury Trial		Jury Trials	0	2	2	2
Efficiency						
Ratio of Cases to FTEs[1]		Ratio	708	421	657	737
Average Staff Time per Case		Hours	2.85	3.0	2.5	2.5
Average Time for Resolution of Cases		Days	30	30	30	30
Effectiveness						
Average Overall Rating of Programs[2]	Target = 5	Rating 1 to 5	5	5	5	5

[1] Includes Court staff, City Clerk staff, Judge, and Prosecuting Attorney.

[2] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

Sub-Program 216: Municipal Court

Sub-Program Objectives: Maintain accurate permanent records of citations and payments, administer fair and competent hearings, treat all citizens fairly and equally.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	136,284	140,600	141,480	880	1%	142,580	1,100	1%
Supplies	1,325	4,150	3,150	(1,000)	-24%	3,150	-	0%
Services	93,950	102,250	96,810	(5,440)	-5%	96,810	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**231,559**	**247,000**	**241,440**	**(5,560)**	**-2%**	**242,540**	**1,100**	**0%**
Expenditures Per Resident	**10.91**	**11.63**	**11.36**	**(0.27)**	**-2%**	**11.40**	**0.04**	**0%**
Full-Time Equivalents (FTE's)	**1.52**	**1.52**	**1.52**	**-**	**0%**	**1.52**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Court Fines	128,348	96,260	115,510	19,250	20%	127,060	11,550	10%
Total Sub-Program Revenue	**128,348**	**96,260**	**115,510**	**19,250**	**20%**	**127,060**	**11,550**	**10%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(103,211)**	**(150,740)**	**(125,930)**	**24,810**		**(115,480)**	**10,450**	

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Sub-Program 219: Police Department Building Maintenance

Program Goal: Police and other City staff working with the community to help ensure safety; satisfy residents' expectations that individuals observe the City's Municipal Code and State Law; and the justice system is fair, effective and efficient.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	34,001	34,940	35,460	520	1%	35,870	410	1%
Supplies	6,563	4,920	4,900	(20)	0%	4,900	-	0%
Services	234,583	217,960	245,420	27,460	13%	118,450	(126,970)	-52%
Capital Outlay	192,116	36,650		(36,650)	-100%		-	
Total Sub-Program Expenditures	**467,263**	**294,470**	**285,780**	**(8,690)**	**-3%**	**159,220**	**(126,560)**	**-44%**
Expenditures Per Resident	**22.02**	**13.87**	**13.45**	**(0.42)**	**-3%**	**7.48**	**(5.96)**	**-44%**
Full-Time Equivalents (FTE's)	**0.35**	**0.35**	**0.36**	**0.01**	**3%**	**0.36**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(467,263)**	**(294,470)**	**(285,780)**	**36,650**		**(159,220)**	**126,560**	

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Program 51: Parks

Program Goals: Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit or see; sports facilities that are fully used and properly maintained; and a suitable final resting place that meets community needs.

Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	980,785	1,090,180	1,241,680	151,500	14%	1,255,600	13,920	1%
Supplies	77,646	71,360	80,790	9,430	13%	80,790	-	0%
Services	783,463	626,100	749,120	123,020	20%	750,820	1,700	0%
Capital Outlay	247,891	690,810	527,080	(163,730)	-24%	323,250	(203,830)	-39%
Total Program Expenditures	**2,089,785**	**2,478,450**	**2,598,670**	**120,220**	**5%**	**2,410,460**	**(188,210)**	**-7%**
Expenditures Per Resident	**99.89**	**117.86**	**122.76**	**4.90**	**4%**	**112.78**	**(9.98)**	**-8%**
Full-Time Equivalents (FTE's) [2]	**19.760**	**22.540**	**23.491**	**0.951**	**4%**	**23.491**	**-**	**0%**

Program Revenue [3]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	143,646	824,960	688,770	(136,190)	-17%	502,820	(185,950)	-27%
Arborist Licenses	690	720	720	-	0%	720	-	0%
Boat Permits	2,600	7,200	7,200	-	0%	7,200	-	0%
Capital Grants	-	-	-	-		-	-	
State Lottery Proceeds	252,436	189,330	227,200	37,870	20%	249,920	22,720	10%
Other Restricted Revenue (CT-LF)	3,398	990	620	(370)	-37%	1,850	1,230	198%
Impact Fees - Parks & Trails	153,230	353,620	126,010	(227,610)	-64%	12,650	(113,360)	-90%
Burial Permits	45,010	67,520	69,540	2,020	3%	71,620	2,080	3%
Burial Fees	41,705	41,760	43,010	1,250	3%	44,300	1,290	3%
Other Cemetery Revenue	16,327	10,280	5,130	(5,150)	-50%	7,220	2,090	41%
Total Program Revenue	**803,370**	**1,605,470**	**1,229,500**	**(375,970)**	**-23%**	**958,790**	**(270,710)**	**-22%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(1,286,415)**	**(872,980)**	**(1,369,170)**	**(496,190)**		**(1,451,670)**	**(82,500)**	

Note:

[1] This program table does not include an allocation of Central Fund-Wide Charges from the Open Space & Parks Fund.

[2] This program table does not include an allocation of Central Fund-Wide Charges FTE's from the Open Space & Parks Fund.

[3] Allocation of the 0.375% Sales & Use Tax revenue is first applied to the Open Space & Trails Program. Any remainder is then applied to the Park Program.

[3] Program revenue excludes recurring interfund transfers from the General Fund.

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Sub-Program 510: Parks & Recreation Administration

Program Goals: Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit or see; sports facilities that are fully used and properly maintained; and a suitable final resting place that meets community needs.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	21,174	-	-	-		-	-	
Supplies	2,059	1,500	2,230	730	49%	2,230	-	0%
Services	15,208	17,280	17,760	480	3%	17,760	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**38,441**	**18,780**	**19,990**	**1,210**	**6%**	**19,990**	**-**	**0%**
Expenditures Per Resident	**1.81**	**0.88**	**0.94**	**0.06**	**6%**	**0.94**	**(0.00)**	**0%**
Full-Time Equivalents (FTE's)	**-**	**-**	**-**	**-**		**-**	**-**	

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(38,441)**	**(18,780)**	**(19,990)**	**(1,210)**		**(19,990)**	**-**	

Parks Program Key Indicators
Parks Sub-Program

Goals

Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visits or see; sports facilities that are fully used and properly maintained.

Objectives

Well maintained, popular parks and facilities that provide multiple outdoor opportunities for residents of and visitors to Louisville to enjoy.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Total Park Acreage		Acres	355	355	355	355
Irrigated Park Acreage		Acres	95	95	95	95
Non-irrigated Park Acreage		Acres	260	260	260	260
Park Maintenance[1]		Hours	36,500	28,820	40,660	42,740
Adopt-a-Park Program[2]		Programs	0	0	2	2
Efficiency						
Park Expenditures per Acre[3]		Total $/Acre	$4,597	$4,137	$4,784	$4,878
Facility Shelter Rentals		Reservations	332	0	340	340
Effectiveness						
"Adequacy of Parks"[4]	Target = 4	Rating 1 to 5 in Spring Rating 1 to 5 in Fall	4	4	4	4
"Adequacy of Playing Fields"[4]	Target = 4	Rating 1 to 5 in Spring Rating 1 to 5 in Fall	4	4	4	4
"Adequacy of Playgrounds"[4]	Target = 4	Rating 1 to 5 in Spring Rating 1 to 5 in Fall	4	4	4	4
Net Savings from Using Volunteers[5]	Target = $1,750	$	0	0	$508	$508

[1] Hours are estimates. Hours only account for Louisville employees. Volunteer and contractual hours are not included.

[2] Figures represent number of adopt-a-park programs.

[3] Expenditures are only included from the Parks Sub-Program budget. Athletic maintenance expenses for example are not included.

[4] Based on PPLAB review of existing with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[5] Based off of $25.43/hour, national value for each volunteer hour.

Sub-Program 511: Parks

Sub-Program Objectives: Well maintained, popular parks and facilities that provide multiple outdoor opportunities for residents of and visitors to Louisville to enjoy.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	877,822	1,004,950	1,154,380	149,430	15%	1,167,100	12,720	1%
Supplies	74,054	66,760	75,210	8,450	13%	75,210	-	0%
Services	679,997	509,510	617,700	108,190	21%	617,700	-	0%
Capital Outlay	236,466	683,310	487,600	(195,710)	-29%	309,000	(178,600)	-37%
Total Sub-Program Expenditures	**1,868,339**	**2,264,530**	**2,334,890**	**70,360**	**3%**	**2,169,010**	**(165,880)**	**-7%**
Expenditures Per Resident	**88.06**	**106.66**	**109.86**	**3.21**	**3%**	**101.96**	**(7.91)**	**-7%**
Full-Time Equivalents (FTE's)	**18.58**	**21.36**	**22.31**	**0.95**	**4%**	**22.31**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	143,646	824,960	688,770	(136,190)	-17%	502,820	(185,950)	-27%
Other Restricted Revenue (OS&PF)	144,328	109,090	61,300	(47,790)	-44%	60,490	(810)	-1%
Arborist Licenses	690	720	720	-	0%	720	-	0%
Boat Permits	2,600	7,200	7,200	-	0%	7,200	-	0%
State Lottery Proceeds	252,436	189,330	227,200	37,870	20%	249,920	22,720	10%
Other Restricted Revenue (CT-LF)	3,398	990	620	(370)	-37%	1,850	1,230	198%
Impact Fees - Parks & Trails	153,230	353,620	126,010	(227,610)	-64%	12,650	(113,360)	-90%
Total Sub-Program Revenue	**700,328**	**1,485,910**	**1,111,820**	**(374,090)**	**-25%**	**835,650**	**(276,170)**	**-25%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(1,168,011)**	**(778,620)**	**(1,223,070)**	**(444,450)**		**(1,333,360)**	**(110,290)**	

Note:

[1] This sub-program table excludes expenditures from the Fleet Management Fund.

Parks Program Key Indicators
Cemetery Sub-Program

Goals

Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit of see; sports facilities that are fully used and properly maintained; and a final resting place that meets community needs

Objectives

Provide a suitable final resting place that meets community needs.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Total Acreage		Acres	9	9	9	9
Plots-Occupied[1]		Plots	2164	2204	2244	2288
Plots-Vacant[2]		Plots	2419	2379	2339	2299
Plots Sold		Plots	34	35	40	40
Efficiency						
Cost to Inter (Adult Size)[3]		Ave $/Per	$1,330	$1,330	$1,330	$1,396
Cost to Inter (Cremation)[3]		Ave $/Per	$480	$480	$480	$404
Cost per Plot[4]		Ave $/Plot	$1,290	$1,290	$1,290	$1,354
Acreage Maintained/FTE		Acres/FTE	7.89	7.89	7.89	7.89
Effectiveness						
PPLAB Rating[5]	Target = 4	Rating 1 to 5	4	4	4	4
Projected Supply of Plots Relative to Demand[6]	Target = 5	Years of Supply	20	20	20	19

[1] Number was reached by best available data.

[2] There are approximately 5,200 plots in the Cemetery comprised of full-size, infant, and cremation. The numbers reflect plots that are not interred.

[3] Cost for opening and closing may increase due to Saturday burial, less than 48 hour notice and vault pricing.

[4] Cost shown is for a resident rate full-size plot. Different rates exist for resident and non-residents for: full-size, infant, and cremation plot sizes.

[5] Based on annual PPLAB review rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[6] Estimate is based on full-size plot size. Cremation plot supply will run out sooner.

Sub-Program 515: Cemetery

Sub-Program Objectives: Provide a suitable final resting place that meets community needs.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	81,789	85,230	87,300	2,070	2%	88,500	1,200	1%
Supplies	1,533	3,100	3,350	250	8%	3,350	-	0%
Services	88,258	99,310	113,660	14,350	14%	115,360	1,700	1%
Capital Outlay	11,425	7,500	39,480	31,980	426%	14,250	(25,230)	-64%
Total Sub-Program Expenditures	**183,005**	**195,140**	**243,790**	**48,650**	**25%**	**221,460**	**(22,330)**	**-9%**
Expenditures Per Resident	**8.63**	**9.19**	**11.47**	**2.28**	**25%**	**10.41**	**(1.06)**	**-9%**
Full-Time Equivalents (FTE's)	**1.18**	**1.18**	**1.18**	**0.00**	**0%**	**1.18**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Burial Permits	45,010	67,520	69,540	2,020	3%	71,620	2,080	3%
Burial Fees	41,705	41,760	43,010	1,250	3%	44,300	1,290	3%
Other Cemetery Revenue	16,327	10,280	5,130	(5,150)	-50%	7,220	2,090	41%
Total Sub-Program Revenue	**103,042**	**119,560**	**117,680**	**(1,880)**	**-2%**	**123,140**	**5,460**	**5%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(79,963)**	**(75,580)**	**(126,110)**	**(50,530)**		**(98,320)**	**27,790**	

Note:

[1] Sub-Program revenue excludes recurring interfund transfers from the General Fund.

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Program 52: Open Space & Trails

Program Goal: Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	519,910	608,770	665,530	56,760	9%	674,340	8,810	1%
Supplies	18,148	17,140	16,890	(250)	-1%	16,890	-	0%
Services	107,994	76,240	102,000	25,760	34%	102,000	-	0%
Capital Outlay	1,588,742	1,643,680	788,500	(855,180)	-52%	1,713,500	925,000	117%
Total Program Expenditures	**2,234,794**	**2,345,830**	**1,572,920**	**(772,910)**	**-33%**	**2,506,730**	**933,810**	**59%**
Expenditures Per Resident	**105.34**	**110.49**	**74.01**	**(36.48)**	**-33%**	**117.83**	**43.82**	**59%**
Full-Time Equivalents (FTE's) [2]	**8.02**	**7.59**	**8.99**	**1.40**	**18%**	**8.99**	**-**	**0%**

Program Revenue [3]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	2,222,375	1,196,030	1,482,920	286,890	24%	1,715,130	232,210	16%
Operational Grants	3,500	-	-	-		-	-	
Capital Grants	-	1,145,760	90,000	(1,055,760)	-92%	791,600	701,600	780%
Land Dedication Fees	166,955	205,360	-	(205,360)	-100%	-	-	
Total Program Revenue	**2,392,830**	**2,547,150**	**1,572,920**	**(974,230)**	**-38%**	**2,506,730**	**933,810**	**59%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**158,036**	**201,320**	**-**	**(201,320)**		**-**	**-**	

Note:

[1] This program table does not include an allocation of Central Fund-Wide Charges from the Open Space & Parks Fund.

[2] This program table does not include an allocation of Central Fund-Wide Charges FTE's from the Open Space & Parks Fund.

[3] Allocation of the 0.375% Sales & Use Tax revenue is first applied to the Open Space & Trails Program. Any remainder is then applied to the Park Program.

[3] Program revenue excludes recurring interfund transfers from the General Fund.

Open Space & Trails Program Key Indicators
Acquisition Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Objectives

Maintain an up to date list of high-priority candidate parcels for acquisition. Contact each property owner and, based on the owner's expressed interests, determine the most effective strategy for voluntary acquisition of or easement on each candidate parcel. Maintain contact with each property owner consistent with their expressed interests. Voluntarily acquire candidate parcels at a price that reflects the current market value for comparable property (considering all development restrictions, size, location, existing development, and other relevant factors). Maintain funding for acquisition consistent with adopted Council policy.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
OSAB Ranked & Council Reviewed Candidate Parcel[1]		Units	Yes	N/A	Yes	Yes
Property Owners Contacted		Contacts	1	2	1	1
Efficiency						
Number of Properties Actively Worked on		Units	1	2	1	1
Effectiveness						
Candidate List is Up-to-Date	Target = Yes	Annual Review	Yes	Yes	Yes	Yes
Rights of First Refusal Secured[2]	Target = 1	Rights	0	0	TBD	TBD
Conservation Easements Secured[2]	Target = 1	Units	0	0	TBD	TBD

[1] OSAB has ranked and approved. OSAB sent 2019 rankings to Council in 2020. A new 2020 ranking will not occur due to COVID-19.

[2] Open space acquisitions are subject to external forces that are difficult to predict.

Sub-Program 521: Acquisition

Sub-Program Objectives: Maintain an up to date list of high-priority candidate parcels for acquisition. Contact each property owner and, based on the owner's expressed interests, determine the most effective strategy for voluntary acquisition of or easement on each candidate parcel. Maintain contact with each property owner consistent with their expressed interests. Voluntarily acquire candidate parcels at a price that reflects the current market value for comparable property (considering all development restrictions, size, location, existing development, and other relevant factors). Maintain funding for acquisition consistent with adopted Council policy.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	3,878	4,000	4,090	90	2%	4,130	40	1%
Supplies	-	-	-	-		-	-	
Services	5,041	40	40	-	0%	40	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**8,919**	**4,040**	**4,130**	**90**	**2%**	**4,170**	**40**	**1%**
Expenditures Per Resident	**0.42**	**0.19**	**0.19**	**0.00**	**2%**	**0.20**	**0.00**	**1%**
Full-Time Equivalents (FTE's)	**0.03**	**0.03**	**0.03**	**-**	**0%**	**0.03**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	-	-	4,130	4,130		4,170	40	1%
Land Dedication Fees	166,955	205,360	-	(205,360)	-100%	-	-	
Total Sub-Program Revenue	**166,955**	**205,360**	**4,130**	**(201,230)**	**-98%**	**4,170**	**40**	**1%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**158,036**	**201,320**	**-**	**(201,320)**		**-**	**-**	

Open Space & Trails Program Key Indicators
Maintenance and Management Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Objectives

Manage the City's Open Space properties in a manner consistent with good stewardship and sound ecological principles that benefits citizens of Louisville by promoting native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
City Owned Open Space Acreage		Acres	695	695	695	695
Open Space Expenditures[1]		Total Exp	$331,671	$390,110	$387,260	$387,260
Hours of Weed Control (Chemical)[2]		Hours	97.75	225	250	275
Hours of Weed Control (Mechanical)[3]		Hours	493.5	250	400	400
Contracts Managed Annually		Contracts	11	11	12	12
Ranger Naturalist Enforcement Contacts with Users for Dog Off-Leash [4]		Citations or Penalty Assessment/Written Warnings/Verbal Warnings	3/65/16	5/61/38	5/96/24	10/100/25
Efficiency						
Open Space Expenditures per Acre		Exp./Acres	$477	$561	$557	$557
Open Space Expenditures per Capita		Exp./Capita	$15.63	$18.38	$18.22	$18.20
$ per Acre of Weed Control		$/Acre	$242.14	$254.27	$267	$280
Purple Loosestrife Treated		% Treated	100	100	100	100
Myrtle Spurge Treated		% Treated	100	100	100	100
Effectiveness						
"Maintenance of Open Space" Rating[5]	Target = 3.5	Rating 1 to 5	4.5	NA	4.5	4.5
Dogs Off-Leash Over Time[6]	Target = 50	#	84	104	125	125
% of Acreage Free of High Priority Weeds	Target = 80%	% of Total	83	85	87	89
% of all Open Space Zoned[7]	Target = 100%	% of Total Zoned Agricultural % of Total Zoned Preservation % of Total Zoned Recreational	100%/73%	100%/73%	100%	100%

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED

[1] Expense for the Admin & Operations Sub-Program.

[2] Herbicide contract only. Chemical control hours were lower in 2019 due to inclement weather which caused cancellations of scheduled fall treatments.

[3] Includes contractor, staff, and volunteer effort. Mechanical control hours in 2020 have declined due to limited staffing, cancelation of Youth Corps, and the inability for volunteer help until July due to the COVID-19 pandemic.

[4]Predictions for increasing dog off-leash contacts for 2021 and 2022 are based on several factors. First, in 2020, Ranger staff are prioritizing COVID social distancing messaging and foot/bike patrol for increased visibility which is resulting in more complete patrol coverage and discovery of more violations. Second, based on the volume of calls that staff continue to receive about dogs off leash, these calculations assume that off-leash violations are saturating. In other words, more thorough patrol time will result in rangers contacting more individuals who have not yet received warnings or citations. Third, 2019-2020 saw reduced Ranger staffing for much of 2020 due to COVID freeze on rehiring the position whereas these 2021 and 2022 calculations assume full, year-round coverage by two Rangers.

[5]Based on annual OSAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Due to COVID-19 OSAB meetings were canceled and the rating did not occur.

[6]Actual sightings of on duty Rangers.

[7]There is not a zoning category for “Preservation” or “Recreational”. Only one City owned property is currently in Agricultural production, all other City owned properties allow recreation and preservation uses. This assumes original scope of work with City owned properties only, not jointly owned or private property.

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Sub-Program 522: Maintenance & Management

Sub-Program Objectives: Manage the City's Open Space properties in a manner consistent with good stewardship and sound ecological principles that benefits citizens of Louisville by promoting native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	234,959	278,180	369,380	91,200	33%	373,720	4,340	1%
Supplies	13,691	13,840	14,090	250	2%	14,090	-	0%
Services	94,166	72,780	93,310	20,530	28%	93,310	-	0%
Capital Outlay	34,973	-	231,000	231,000		28,500	(202,500)	-88%
Total Sub-Program Expenditures	**377,789**	**364,800**	**707,780**	**342,980**	**94%**	**509,620**	**(198,160)**	**-28%**
Expenditures Per Resident	**17.81**	**17.18**	**33.30**	**16.12**	**94%**	**23.96**	**(9.35)**	**-28%**
Full-Time Equivalents (FTE's)	**3.96**	**3.46**	**5.41**	**1.95**	**56%**	**5.41**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	374,289	364,800	707,780	342,980	94%	509,620	(198,160)	100%
Operational Grants	3,500	-	-	-		-	-	
Total Sub-Program Revenue	**377,789**	**364,800**	**707,780**	**342,980**	**94%**	**509,620**	**(198,160)**	**-28%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**-**	**-**	**-**	**-**		**-**	**-**	

Open Space & Trails Program Key Indicators
Education and Outreach Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation

Objectives

To inform and educate residents and visitors about the City's diverse Open Space properties and the many benefits associated with these lands. To involve residents and visitors in activities that encourage understanding and stewardship of these lands.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Education Programs*		# of Programs	37	10	40	40
Volunteer Programs[1*]		# of Programs	20	15	25	25
Efficiency						
Average Participants per Education Program[2]		Participants/ Program	58	25*	60	60
Total Hours Donated to Volunteer Programs		Hours	1453.5	200*	1500	1500
Effectiveness						
Average Overall Rating of Education Programs[3]	Target = 4.5	Rating 1 to 5	4.9	5	5	5
Average Overall Rating of Volunteer Programs[3]	Target = 4.5	Rating 1 to 5	4.9	5	5	5
Better Understanding of Open Space Attributes[3]	Target = 4.5	Rating 1 to 5	4.5	4.75	5	5

*Education and volunteer programming has significantly decreased in 2020 due to the COVID-19 pandemic and required social distancing requirements.

[1] Volunteer programs include: Adopts, OSAB, Weed Whackers, Raptor Monitors, Photo Points, Burrowing Owls, and Group Projects (counting each individual group project).

[2] This is the true average that includes highly attended education programs (7 in 2019). When highly-attended programs are subtracted from tally the average for 2019 is 15. 2020: A total of 32 programs have been cancelled in 2020 due to the COVID-19 pandemic. 2020 Average participants is based on 5 in-person programs provided and does not include alternative COVID-19 programs offered online or self-guided as the number of participants cannot be determined.

[3] Based on surveys sent to participants in education programs and volunteers with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Voluntary survey was taken by ~10% of overall participants.

Sub-Program 523: Education & Outreach

Sub-Program Objectives: To inform and educate residents and visitors about the City's diverse Open Space properties and the many benefits associated with these lands. To involve residents and visitors in activities that encourage understanding and stewardship of these lands.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	180,463	220,930	151,570	(69,360)	-31%	153,590	2,020	1%
Supplies	2,822	2,560	2,560	-	0%	2,560	-	0%
Services	3,457	2,020	2,820	800	40%	2,820	-	0%
Capital Outlay	44,652	3,570	-	(3,570)	-100%	-	-	
Total Sub-Program Expenditures	**231,394**	**229,080**	**156,950**	**(72,130)**	**-31%**	**158,970**	**2,020**	**1%**
Expenditures Per Resident	**10.91**	**10.79**	**7.38**	**(3.40)**	**-32%**	**7.47**	**0.09**	**1%**
Full-Time Equivalents (FTE's)	**2.89**	**2.96**	**1.96**	**(1.00)**	**-34%**	**1.96**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	231,394	229,080	156,950	(72,130)	-31%	158,970	2,020	1%
Total Sub-Program Revenue	**231,394**	**229,080**	**156,950**	**(72,130)**	**-31%**	**158,970**	**2,020**	**1%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**-**	**-**	**-**	**-**		**-**	**-**	

Open Space & Trails Program Key Indicators
New Trails and Trail Maintenance Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Objectives

Construct the highest priority new trails and trail connections to enhance the trail system in a manner consistent with City Council adopted plans. Maintain all trails to a satisfactory level to encourage recreation and to enable safe walking, running and bike riding around Louisville.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Public Meetings for New Trails[1]		Meetings	1	1	2	2
Length of New Trails[2]		Miles	.14	0.54	0	.46
Number of New Trail Connections		Connections	1	1	0	1
Trails – Total Miles in Open Space		Miles	23.81	24.36	24.36	24.82
Trails – Soft Surface in Open Space		Miles	14.45	14.45	14.45	14.91
Trails – Hard Surface in Open Space		Miles	9.37	9.91	9.91	9.91
Efficiency						
$ per square Foot[3]		$/Foot	$20.55	$25.69	0	$36.98
Sub-Program Cost per Mile[4]		$/Mile	$3,948	$2,223	$2,233	$2,181
Time to Resolve Reported User Safety Maintenance Item		Days	2	4	2	2
Total Number of Wayfinding Signs		Units	0	0	0	20
Effectiveness						
Number of Trail Connections and Crossings Remaining to be Completed	Target = 24	Total	24	23	23	22
"Maintenance of the Trail System" Rating[5]	Target = 90%	% Excellent or Good	90%	94%	94%	95%
Number of Dog Composting Bag Refills[6]	Target = 90,000	#	95,250	95,500	95,750	96,000
Trash Containers Rating[7]	Target = 4	Rating 1 to 5	4	NA	4.5	4.5
Maintenance Rating[7]	Target = 4	Rating 1 to 5 in Spring Rating 1 to 5 in Fall	4.25	NA	4	4.5

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED

[1] Occurred as part of an OSAB meeting Discussion Item.

[2] 2020 Coyote Run; 2020 Design 104th St; 2022 Construct 104th St. Trail.

[3] Includes estimated construction costs (not design). Includes all work (grubbing, mobilization, removal of old segments, etc.)

[4] Includes budget for "Trail Maintenance" and "New Trails" Sub Programs for total trail miles. 2020 -2022 decrease reflects a decrease in trail maintenance funding.

[5] Based on most recent Citizen Survey results.

[6] Number of "composting" doggie bags used at Community Park and the Davidson Mesa dog off-leash area.

[7] Based on annual OSAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2=Below Average, 1=Poor. OSAB did not meet or rank in 2020 due to COVID-19.

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Sub-Program 524 & 528 (consolidated): New Trails & Trail Maintenance

Sub-Program Objectives: Construct the highest priority new trails and trail connections to enhance the trail system in a manner consistent with City Council adopted plans. Maintain all trails to a satisfactory level to encourage recreation and to enable safe walking, running and bike riding around Louisville.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	100,610	105,660	140,490	34,830	33%	142,900	2,410	2%
Supplies	1,635	740	240	(500)	-68%	240	-	0%
Services	5,330	1,400	5,830	4,430	316%	5,830	-	0%
Capital Outlay	1,509,117	1,640,110	557,500	(1,082,610)	-66%	1,685,000	1,127,500	202%
Total Sub-Program Expenditures	**1,616,692**	**1,747,910**	**704,060**	**(1,043,850)**	**-60%**	**1,833,970**	**1,129,910**	**160%**
Expenditures Per Resident	**76.20**	**82.32**	**33.13**	**(49.20)**	**-60%**	**86.21**	**53.08**	**160%**
Full-Time Equivalents (FTE's)	**1.14**	**1.14**	**1.59**	**0.45**	**39%**	**1.59**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	1,616,692	602,150	614,060	11,910	2%	1,042,370	428,310	70%
Capital Grants	-	1,145,760	90,000	(1,055,760)	-92%	791,600	701,600	780%
Total Sub-Program Revenue	**1,616,692**	**1,747,910**	**704,060**	**(1,043,850)**	**-60%**	**1,833,970**	**1,129,910**	**160%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**-**	**-**	**-**	**-**		**-**	**-**	

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Program 53: Recreation

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	3,841,816	3,550,840	3,807,040	256,200	7%	3,896,490	89,450	2%
Supplies	403,128	238,060	307,490	69,430	29%	310,080	2,590	1%
Services	1,812,973	1,521,540	1,632,180	110,640	7%	1,651,380	19,200	1%
Capital Outlay	373,649	489,260	275,530	(213,730)	-44%	118,500	(157,030)	-57%
Total Program Expenditures	**6,431,566**	**5,799,700**	**6,022,240**	**222,540**	**4%**	**5,976,450**	**(45,790)**	**-1%**
Full-Time Equivalents (FTE's)	**66.67**	**69.13**	**65.58**	**(3.55)**	**-5%**	**66.63**	**1.05**	2%

Program Revenue [1] [2]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Youth Activity Fees	523,576	179,620	384,870	205,250	114%	447,000	62,130	16%
Adult Activity Fees	248,779	76,310	137,000	60,690	80%	199,990	62,990	46%
Senior Activity & Service Fees	108,938	221,270	104,990	(116,280)	-53%	120,570	15,580	15%
Aquatics Fees	202,401	54,880	146,860	91,980	168%	172,630	25,770	18%
Golf Course Fees & Other Revenue	1,681,586	1,620,380	1,706,880	86,500	5%	1,758,790	51,910	3%
Program-Wide Revenue [3]:								
Sales & Use Taxes	936,957	800,970	860,330	59,360	7%	878,110	17,780	2%
Rec Center Membership Fees	1,577,090	800,070	1,040,090	240,020	30%	1,248,110	208,020	20%
Rec Center Daily User Fees	203,288	67,000	103,850	36,850	55%	155,780	51,930	50%
Rec Center Merchandise	2,597	840	1,500	660	79%	2,000	500	33%
Rec Center Concession Fees	9,854	5,650	7,000	1,350	24%	8,500	1,500	21%
MAC Gym Fees	18,984	9,630	13,000	3,370	35%	16,000	3,000	23%
Rec Center Rentals	71,308	24,490	40,010	15,520	63%	57,010	17,000	42%
Other Restricted Revenue	94,721	140,910	39,560	(101,350)	-72%	43,590	4,030	10%
Total Program Revenue	**5,680,079**	**4,002,020**	**4,585,940**	**583,920**	**15%**	**5,108,080**	**522,140**	**11%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(751,487)**	**(1,797,680)**	**(1,436,300)**	**361,380**		**(868,370)**	**567,930**	
Surplus/(Deficiency) Per Resident	**(172.81)**	**(171.78)**	**(166.64)**	**5.14**		**(154.06)**	**12.58**	

Notes:

[1] This program table excludes all revenue and expenditures from the Recreation Center Construction Fund and the Recreation Center Debt Service Fund.

[2] Program revenue excludes recurring interfund transfers from the General Fund.

[3] Program-wide revenue is not allocated to the Sub-Program tables and is only presented in the Program table.

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Sub-Program 530: Recreation Center Management

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	414,182	364,750	408,800	44,050	12%	415,910	7,110	2%
Supplies	18,266	9,200	13,800	4,600	50%	13,800	-	0%
Services	188,810	175,910	201,080	25,170	14%	207,980	6,900	3%
Capital Outlay	-	-	7,000	7,000		-	(7,000)	-100%
Total Sub-Program Expenditures	**621,258**	**549,860**	**630,680**	**80,820**	**15%**	**637,690**	**7,010**	**1%**
Full-Time Equivalents (FTE's)	**9.28**	**9.36**	**8.76**	**(0.60)**	**-6%**	**8.93**	**0.17**	**2%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(621,258)**	**(549,860)**	**(630,680)**	**(80,820)**		**(637,690)**	**(7,010)**	
Surplus/(Deficiency) Per Resident	**(29.28)**	**(25.90)**	**(29.67)**	**(3.78)**		**(29.98)**	**(0.30)**	

Recreation Program Key Indicators
Youth Activities Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Provide programs which stimulate physical, social, and cognitive skills for the youth of Louisville. Encourage community responsibility through volunteer service that supports the well-being of the community. Provide an individualized learning environment in which each child may grow and learn at their own pace.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED*	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Youth Population[1]		Youth 0-17	8,988	9,256	9,300	9,450
Workload						
Summer Day Camp Attendees		Participants	630	N/A	630	630
Preschool Program Attendees[2]		Participants	356	525	486	486
General Youth Attendees[3]		Participants	4,470	4,096	1,000	4,000
Youth Sports Attendees		Participants	2,130	1,117	1,491	1,704
Youth Sports Volunteer Hours		Hours	7,422	1,089	5,218	5,964
Nite at the Rec Attendees		Participants	4,230	938	0	0
Catalog		#	3	1	3	3
Efficiency						
$ per Summer Day Camp Participant		Exp./Participant	$198	$0	$198	$198
$ per Preschool Participant		Exp./Participant	$371	$255	$276	$276
$ per General Youth Program Participant		Exp./Participant	$18	$20	$81	$20
$ per Teen Program Participant[4]		Exp./Participant	N/A	N/A	N/A	N/A
$ per Youth Sports Participant		Exp./Participant	$103	$109	$112	$102
$ per Nite at the Rec Participant		Exp./Participant	$8.00	N/A	N/A	N/A
Effectiveness						
"Current Recreation Programs for Youth" Rating[5]	Target = 95%	% Excellent or Good	100%	100%	95%	95%
Average Overall Rating of General Youth Programs[6]	Target = 4.5	Rating 1 to 5	4.88	5	4.5	4.5
Average Overall Rating of Preschool[6]	Target = 4.5	Rating 1 to 5	4.91	5	5	5
Average Overall Rating of Summer Day Camp[6]	Target = 4.5	Rating 1 to 5	4.8	N/A	4.5	4.5

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED*	2021 PROJECTED	2022 PROJECTED
Average Overall Rating of Youth Sports Programs[6]	Target = 4.5	Rating 1 to 5	4.75	5	5	5
Total Youth Activities Participants[7]	Target = 13,000	Participants	11,816	6,636	3,607	6,820

[1] Based on the most recent Census Data with Youth defined as ages 17 and younger.

[2] Includes individual 1x virtual preschool classes in April and May due to COVID in person cancellations. Includes 1x story time viewings at 3,441 views. In person attendance is very low due to COVID-19.

[3] Large drop as we phase back to in person programs vs virtual for 2021 and are limited in program attendance (do not foresee large events like Touch A Truck that bring in 3,500 attendees in 2021)

[4] Teen attendance is grouped into General Youth Workload.

[5] Based on most recently Citizen Survey results.

[6] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[7] Youth sports participation for 2020 includes You Tube views of Sports Action videos.

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Sub-Program 531: Youth Activities

Sub-Program Objectives: Provide programs which stimulate physical, social, and cognitive skills for the youth of Louisville. Encourage community responsibility through volunteer service that supports the well-being of the community. Provide an individualized learning environment in which each child may grow and learn at their own pace.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	524,135	417,220	478,470	61,250	15%	494,050	15,580	3%
Supplies	47,968	20,110	21,890	1,780	9%	24,980	3,090	14%
Services	98,942	36,200	54,320	18,120	50%	55,850	1,530	3%
Capital Outlay	-	22,000	-	(22,000)	-100%	-	-	
Total Sub-Program Expenditures	**671,045**	**495,530**	**554,680**	**59,150**	**12%**	**574,880**	**20,200**	**4%**
Full-Time Equivalents (FTE's)	**9.63**	**10.59**	**7.81**	**(2.78)**	**-26%**	**8.11**	**0.30**	**4%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Rec Center Nite at the Rec	50,080	11,010	-	(11,010)	-100%	-	-	
Rec Center Nite@Rec Merchandise	15,241	4,130	-	(4,130)	-100%	-	-	
Rec Center Child Care Fees	12,907	5,510	8,500	2,990	54%	11,000	2,500	29%
Rec Center Youth Activity Fees	224,557	81,230	250,630	169,400	209%	255,990	5,360	2%
Rec Center Youth Activity Contracted	42,321	10,000	25,000	15,000	150%	34,000	9,000	36%
Rec Center Youth Sports Fees	145,587	42,800	75,740	32,940	77%	116,010	40,270	53%
Rec Center Youth Sports Contracted	32,883	24,940	25,000	60	0%	30,000	5,000	20%
Total Sub-Program Revenue	**523,576**	**179,620**	**384,870**	**205,250**	**114%**	**447,000**	**62,130**	**16%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(147,469)**	**(315,910)**	**(169,810)**	**146,100**		**(127,880)**	**41,930**	
Surplus/(Deficiency) Per Resident	**(6.95)**	**(14.88)**	**(7.99)**	**6.89**		**(6.01)**	**1.98**	

Recreation Program Key Indicators
Adult Activities Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Encourage physical activity, intellectual stimulation, and social well-being by offering adult sports leagues, adult educational programs, and other events.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Adult Population[1]		Residents 18-59 Years of Age	21,216	21,232	21,253	21,274
Workload						
Adult Fitness Classes Offered		Classes/Week	140	40	75	125
Catalog		#	3	1	3	3
Facilities/Equipment Maintained		Units	155	155	150	150
Efficiency						
Adult Programs Cost Recovery per Class		%	75%	N/A	80%	90%
Effectiveness						
"Current Recreation Programs for Adults" Rating[2]	Target = 80%	% Excellent or Good	80%	N/A	80%	80%
Average Overall Rating of Fit Zone[2]	Target = 4.5	Rating 1 to 5	4.5	N/A	4	4
Adult Participation in Fitness Classes	Target = 46,000	Total Attendance in Classes	60,000	30,000	40,000	60,000
Average Overall Rating of Fitness Classes[2]	Target = 4.5	Rating 1 to 5	4.5	N/A	4	4
Average Utilization of Cardio Equipment	Target = 83,000 (50% of Total Users)	# of Users	41,500	N/A	35,000	40,000
Average Overall Rating of Cardio Equipment[2]	Target = 4	Rating 1 to 5	4	N/A	4	4
Average Utilization of Weights	Target = 85%	% Utilization	75%	N/A	50%	70%
Average Overall Rating of Weights[2]	Target = 4	Rating 1 to 5	4	N/A	4	4

[1] Based on the most recent Census Data with "Adult" defined as those 18 years to 59 years old.

[2] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Survey not completed due to COVID closure in 2020 before KPI were due.

Sub-Program 532: Adult Activities

Sub-Program Objectives: Encourage physical activity, intellectual stimulation, and social well-being by offering adult sports leagues, adult educational programs, and other events

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	328,768	305,750	354,310	48,560	16%	387,200	32,890	9%
Supplies	10,214	2,950	3,200	250	8%	3,200	-	0%
Services	45,449	33,870	21,280	(12,590)	-37%	21,280	-	0%
Capital Outlay	18,241	22,000	70,000	48,000	218%	70,000	-	0%
Total Sub-Program Expenditures	**402,672**	**364,570**	**448,790**	**84,220**	**23%**	**481,680**	**32,890**	**7%**
Full-Time Equivalents (FTE's)	**5.69**	**6.30**	**5.51**	**(0.79)**	**-13%**	**6.09**	**0.58**	**11%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Rec Center Adult Fitness Fees	161,887	50,760	84,990	34,230	67%	129,980	44,990	53%
Rec Center Adult Fitness Contracted	54,509	18,660	32,010	13,350	72%	44,010	12,000	37%
Rec Center Adult Sports Fees	32,383	6,890	20,000	13,110	190%	26,000	6,000	30%
Total Sub-Program Revenue	**248,779**	**76,310**	**137,000**	**60,690**	**80%**	**199,990**	**62,990**	**46%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(153,893)**	**(288,260)**	**(311,790)**	**(23,530)**		**(281,690)**	**30,100**	
Surplus/(Deficiency) Per Resident	**(7.25)**	**(13.58)**	**(14.67)**	**(1.09)**		**(13.24)**	**1.43**	

Recreation Program Key Indicators
Senior Activities and Services Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Encourage physical activity, intellectual stimulation, and social well-being through programs and services for persons 60 and older.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Senior Population[1]		Residents Greater than 59	3,910	4,060	4,210	4,360
Workload						
Special Events[2]		#	1,322	225	250	250
Fitness/Health and Wellness Events		#	5,915	2,958	4,141	4,732
Trips		Events	64	12	18	18
Daily Lunch Program		Days Open	243	290	243	243
Classes and Workshops		Participants	1,720	129	120	120
Volunteer Opportunities		Hours	3,500	2,500	4,000	4,250
Drop in Programs[3]		Participants	47,891	3,300	5,000	5,000
Resources – Information & Referrals		Contacts	240	180	240	250
Resources – Community Outreach[4]		Participants	3,000	3,050	3,100	3,150
Efficiency						
Average Cost per Participant Lunch		$/Participant	6.00	6.00	6.00	6.35
Average Cost per Participant[5]		$/Participant	18.78	12.86	19.30	19.65
Effectiveness						
"Overall of the Louisville Senior Center" Rating[6]	Target = 80%	% Excellent or Good	N/A	N/A	N/A	N/A
"Current Programs and Services for Seniors" Rating[6]	Target = 80%	% Excellent or Good	N/A	N/A	N/A	N/A
Average Overall Rating of Programs[7]	Target = 4.5	Rating 1 to 5	4.75	N/A	4.50	4.50
Day Trip Events	Target = 650	#	680	120	120	120
Lunch Bunch Events	Target = 168	#	78	23	30	30
Dinner Group Events	Target = 120	#	104	25	30	30

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Total Meals Served	Target = 9,000	Meals Served	9084	21,112	9,000	9,000
Volunteers[8]	Target = $51,250	Rate of Volunteers/Hour	36,750	26,250	42,000	44,625
Silver Sneakers Participation Rate[9]	Target = 49%	% Participation	54%	20%	40%	50%

[1] Based on 2013 demo from Age Well BOCO Plan and added 150/year. Compared to 2012 CASOA figure to 2013 went up 150.
2 Special Events includes Special Programs, i.e Tax Aide.
3 Drop in count includes refreshment visitors, began tracking in 2019.
[4] Includes Support Groups and Loan Closet check outs.
[5]Amount of expenses for number of meals ordered; budgeted amount/estimated number of meals ordered.
[6] Based on most recent Citizen Survey results.
[7] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.
[8] Based on the rate $10.50 per hour from the formula Boulder County released for volunteers in 2017.
[9] Silver Sneakers Colorado Retention Rate is 50% in 2017.

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Sub-Program 533: Senior Activities & Services

Sub-Program Objectives: Encourage physical activity, intellectual stimulation, and social well-being through programs and services for persons 60 and older.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	386,426	355,520	283,400	(72,120)	-20%	288,020	4,620	2%
Supplies	32,148	12,620	12,920	300	2%	12,920	-	0%
Services	207,340	252,050	190,980	(61,070)	-24%	196,150	5,170	3%
Capital Outlay	-	-	-	-		11,500	11,500	
Total Sub-Program Expenditures	**625,914**	**620,190**	**487,300**	**(132,890)**	**-21%**	**508,590**	**21,290**	**4%**
Full-Time Equivalents (FTE's)	**4.76**	**5.00**	**3.25**	**(1.75)**	**-35%**	**3.25**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Senior Grants	6,270	5,000	5,000	-	0%	5,000	-	0%
Senior Meals Reimbursement	51,570	161,000	75,000	(86,000)	-53%	75,000	-	0%
Senior Fees	20,466	4,790	10,000	5,210	109%	16,000	6,000	60%
Senior Fees - Contracted	14,876	1,480	3,990	2,510	170%	11,970	7,980	200%
Senior Meals Contributions	15,756	49,000	11,000	(38,000)	-78%	12,600	1,600	15%
Total Sub-Program Revenue	**108,938**	**221,270**	**104,990**	**(116,280)**	**-53%**	**120,570**	**15,580**	**15%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(516,976)**	**(398,920)**	**(382,310)**	**16,610**		**(388,020)**	**(5,710)**	
Surplus/(Deficiency) Per Resident	**(24.37)**	**(18.79)**	**(17.99)**	**0.80**		**(18.24)**	**(0.25)**	

Recreation Program Key Indicators
Aquatics Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Provide comprehensive aquatics programming that meets the needs of the community through highly accessible, enjoyable, and varied opportunities for learning and recreation. Offer a safe, responsive and welcoming aquatics environment that promotes the health and well-being of residents and visitors.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Water Aerobics Classes[1]		Classes	1,650	252	1,155	1,320
Group Swim Lessons[2]		Classes	352	64	246	281
Private Lessons[3]		Classes	178	47.25	89	106
On Deck Pool Maintenance[4]		Hours	2,562	1,444	2,562	2,562
Swim Lesson Participation		Attendees	1,555	304	1,091	1,247
Contract Pool Rental		Lane Hours Rented	1,400	70	1,400	1,500
Open Swim[5]		Hours	4,900	1,500	3,400	4,900
Efficiency						
Open Swim Attendees		Attendees	12,218	N/A	13,500	13,500
Memory Square Pool Attendees		Attendees	13,718	N/A	15,000	15,000
Private Lesson Participant Cost		$/Class	$20	$30	$30	$30
Swim Lesson Participant Cost		$/Class	$6.12	$6.25	$6.25	$6.25
Open Swim Cost[6]		$/Attendee	$14.02	N/A	12.74	12.74
Memory Square Pool Cost[6]		$/Attendee	$12.49	N/A	$11.46	$11.46
Community CPR Classes Offered		Classes	15	1 Virtual	11	12
Lifeguard Classes Conducted		Classes	6	1	10	10
Lifeguards Hired		New Employees	28	-44	40	40
Birthday Party Pool Usage		Birthday Parties	157	22	109	125
Group Pool Rental		Hours	52	N/A	36	42
Effectiveness						
Water Aerobics Participation	Target =75%	Class Attendance	80%	90%	80%	80%
Average Rating of Programs[7]	Target = 3.75	Rating 1 to 5	4.0	4.0	4.0	4.0

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED

[1] Aerobics classes calculated 33 per week @ 50 weeks.

[2] Total number of lessons conducted.

[3] Total number of hours private lessons conducted..

[4] Maintenance hours calculated by .25 hour of maintenance completed by part-time staff during operational hours and scheduled shifts, maintenance was still be performed during COVID shutdown.

[5] Hours calculated when the pools were designated as open swim.

[6] Cost calculated using total expense/attendance.

[7] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

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Sub-Program 535: Aquatics

Sub-Program Objectives: Provide comprehensive aquatics programming that meets the needs of the community through highly accessible, enjoyable, and varied opportunities for learning and recreation. Offer a safe, responsive and welcoming aquatics environment that promotes the health and well-being of residents and visitors.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	907,031	692,500	846,160	153,660	22%	857,070	10,910	1%
Supplies	75,407	28,690	68,680	39,990	139%	68,680	-	0%
Services	94,593	29,440	88,060	58,620	199%	88,060	-	0%
Capital Outlay	129,031	79,000	21,500	(57,500)	-73%	27,000	5,500	26%
Total Sub-Program Expenditures	**1,206,062**	**829,630**	**1,024,400**	**194,770**	**23%**	**1,040,810**	**16,410**	**2%**
Full-Time Equivalents (FTE's)	**17.72**	**17.82**	**17.28**	**(0.54)**	**-3%**	**17.28**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Rec Center Swim Lessons	92,466	38,000	63,000	25,000	66%	75,000	12,000	19%
Rec Center Aquatics Contracted	38,287	140	25,360	25,220	18014%	30,430	5,070	20%
Rec Center Aquatics Red Cross	4,106	1,220	2,000	780	64%	3,200	1,200	60%
Rec Center Swim Team Fees	21,272	15,520	20,000	4,480	29%	21,000	1,000	5%
Memory Square Swim Admissions	43,359	-	35,000	35,000		40,000	5,000	14%
Memory Square Swim Lessons	2,911	-	1,500	1,500		3,000	1,500	100%
Total Sub-Program Revenue	**202,401**	**54,880**	**146,860**	**91,980**	**168%**	**172,630**	**25,770**	**18%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(1,003,661)**	**(774,750)**	**(877,540)**	**(102,790)**		**(868,180)**	**9,360**	
Surplus/(Deficiency) Per Resident	**(47.31)**	**(36.49)**	**(41.29)**	**(4.80)**		**(40.81)**	**0.48**	

Recreation Program Key Indicators
Golf Course Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Provide an enjoyable, yet challenging course for residents and visitors of all skill levels. Attract and retain golfers by offering competitive rates and amenities, continuous maintenance and professional management. Operate as an Enterprise by generating sufficient revenue to cover operations, debt service and capital replacement.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Total Rounds		Rounds	29,014	31,000	31,000	31,000
Season Passes		Units	500	496	510	520
Cart Rentals		Units	16,406	14,000	17,000	17,000
Total Playable Days[1]		Playable Days	215	257	274	274
Guest Lessons Attended		Hours	1,360	1000	1,200	1,300
Course Maintenance		FTEs	8.5	TBD	TBD	TBD
Marketing Effort[2]		Hours	832	832	832	832
Tournaments/Outings/Club Events		Events	175	110	175	175
Efficiency						
Average Revenue per Round		$/Round	$59.55	$57.14	$58.00	$58.00
Cart Rental Rev./Cart Lease Debt Service		Rev/Expense	$4.05	N/A	N/A	N/A
Average Revenue per Playable Day[1]		Rev/playable days	$8,065	$9,000	$9,000	$9,000
Effectiveness						
Net Revenue or (Loss)[3]	Target = $64,000	$	$133,313	64,000	64,000	64,000
Resident Participation (“Played Golf at the Coal Creek Golf Course”)[4]	Target = 18%	% Response	18	18	18	18
Overall Quality of the Coal Creek Golf Course Golfer Rating[5]	Target = 4	Rating on scale of 1 to 5	4	4	4	4

[1] Intermittent or steady rain exceeding 0.25 inches over more than one hour, wind speed exceeds 19 miles per hour, temperatures less than 46 and more than 94 degrees and these NON-playable day criteria are present for more than 50% of playable hours.

[2] Includes following marketing efforts: Website, Denver Golf Expo, Avid Golfer, Golf Now, Rock Creek Living, Golf Passport, and Unlimited Card.

[3] After 100% of operational expenditures.

[4] Based on revised categorization of players offering resident discounts to confirmed Louisville residents.

[5] Based on evaluation survey submitted at conclusion of each round with rating on a scale of 5=Excellent, 4=Good, 3=average, 2= below average, 1=Poor.

Sub-Program 537: Golf Course

Sub-Program Objectives: Provide an enjoyable, yet challenging course for residents and visitors of all skill levels. Attract and retain golfers by offering competitive rates and amenities, continuous maintenance and professional management. Operate as an Enterprise by generating sufficient revenue to cover operations, debt service and capital replacement.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,062,020	1,173,830	1,172,350	(1,480)	0%	1,187,290	14,940	1%
Supplies	168,414	130,710	138,100	7,390	6%	137,600	(500)	0%
Services	390,516	330,350	379,710	49,360	15%	385,310	5,600	1%
Capital Outlay	15,121	337,650	-	(337,650)	-100%	-	-	
Total Sub-Program Expenditures	**1,636,071**	**1,972,540**	**1,690,160**	**(282,380)**	**-14%**	**1,710,200**	**20,040**	**1%**
Full-Time Equivalents (FTE's)	**16.74**	**17.21**	**20.12**	**2.92**	**17%**	**20.12**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Green Fees	865,120	979,020	949,650	(29,370)	-3%	978,140	28,490	3%
Annual Season Passes	176,512	176,110	181,400	5,290	3%	186,840	5,440	3%
Golf Cart Rentals	219,795	190,790	219,800	29,010	15%	226,390	6,590	3%
Driving Range Fees	111,124	80,290	111,120	30,830	38%	114,460	3,340	3%
Pro Shop Merchandise Sales	108,697	78,690	108,700	30,010	38%	111,960	3,260	3%
Other Golf Course Fees	129,492	111,980	126,000	14,020	13%	128,890	2,890	2%
Other Miscellaneous Revenue	70,846	3,500	10,210	6,710	192%	12,110	1,900	19%
Total Sub-Program Revenue	**1,681,586**	**1,620,380**	**1,706,880**	**86,500**	**5%**	**1,758,790**	**51,910**	**3%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**45,515**	**(352,160)**	**16,720**	**368,880**		**48,590**	**31,870**	
Surplus/(Deficiency) Per Resident	**2.15**	**(16.59)**	**0.79**	**17.37**		**2.28**	**1.50**	

Note:

[1] The revenue and expenditures extracted from the Golf Course Fund, an Enterprise Fund, are presented on the City's budgetary basis.

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Sub-Program 538: Athletic Field Maintenance

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	58,267	61,290	61,970	680	1%	62,790	820	1%
Supplies	10,976	6,440	11,630	5,190	81%	11,630	-	0%
Services	147,185	66,710	63,810	(2,900)	-4%	63,810	-	0%
Capital Outlay	79,898	22,310	177,030	154,720	694%	10,000	(167,030)	-94%
Total Sub-Program Expenditures	**296,326**	**156,750**	**314,440**	**157,690**	**101%**	**148,230**	**(166,210)**	**-53%**
Full-Time Equivalents (FTE's)	**0.75**	**0.75**	**0.75**	**(0.00)**	**0%**	**0.75**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(296,326)**	**(156,750)**	**(314,440)**	**(157,690)**		**(148,230)**	**166,210**	
Surplus/(Deficiency) Per Resident	**(13.97)**	**(7.38)**	**(14.80)**	**(7.41)**		**(6.97)**	**7.83**	

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Sub-Program 539: Recreation Center Building Maintenance

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	160,987	179,980	201,580	21,600	12%	204,160	2,580	1%
Supplies	39,735	27,340	37,270	9,930	36%	37,270	-	0%
Services	640,138	597,010	632,940	35,930	6%	632,940	-	0%
Capital Outlay	131,358	6,300	-	(6,300)	-100%	-	-	
Total Sub-Program Expenditures	**972,218**	**810,630**	**871,790**	**61,160**	**8%**	**874,370**	**2,580**	**0%**
Full-Time Equivalents (FTE's)	**2.10**	**2.10**	**2.10**	**-**	**0%**	**2.10**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(972,218)**	**(810,630)**	**(871,790)**	**(61,160)**		**(874,370)**	**(2,580)**	
Surplus/(Deficiency) Per Resident	**(45.82)**	**(38.18)**	**(41.02)**	**(2.84)**		**(41.10)**	**(0.08)**	

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Program 55: Cultural Services

Program Goal: Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,634,036	1,468,700	1,537,030	68,330	5%	1,654,720	117,690	8%
Supplies	144,379	90,210	100,340	10,130	11%	124,950	24,610	25%
Services	705,659	584,960	720,480	135,520	23%	675,220	(45,260)	-6%
Capital Outlay	45,468	177,010	278,400	101,390	57%	-	(278,400)	-100%
Total Program Expenditures	**2,529,542**	**2,320,880**	**2,636,250**	**315,370**	**14%**	**2,454,890**	**(181,360)**	-7%
Expenditures Per Resident	**119.23**	**109.31**	**124.04**	**14.73**	**13%**	**115.39**	**(8.65)**	**-7%**
Full-Time Equivalents (FTE's)	**24.34**	**24.34**	**21.27**	**(3.07)**	**-13%**	**23.88**	**2.61**	**12%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
State Grants - Libraries	-	11,430	-	(11,430)	-100%	-	-	
Superior IGA - Library Services	325,287	350,690	354,200	3,510	1%	371,910	17,710	5%
Library Rentals and Fees	5,357	2,900	5,500	2,600	90%	6,500	1,000	18%
Library Fines	29,246	16,040	7,080	(8,960)	-56%	7,080	-	0%
Impact Fees - Library	-	6,530	3,700	(2,830)	-43%	3,700	-	0%
Special Event Permits	7,380	2,900	6,500	3,600	124%	6,500	-	0%
Fall Festival Event Fees	8,999	5,000	7,000	2,000	40%	9,000	2,000	29%
Fourth of July Event Fees	6,185	-	6,000	6,000		6,000	-	0%
Art Center Rentals	11,975	6,000	8,000	2,000	33%	12,000	4,000	50%
Cultural Council Ticket Sales	-	2,600	-	(2,600)	-100%	-	-	
Cultural Council Donations	-	14,690	-	(14,690)	-100%	-	-	
Total Program Revenue	**394,429**	**418,780**	**397,980**	**(20,800)**	**-5%**	**422,690**	**24,710**	**6%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(2,135,113)**	**(1,902,100)**	**(2,238,270)**	**(336,170)**		**(2,032,200)**	**206,070**	

Cultural Services Program Key Indicators
Library Services Sub-Program

Goals

Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage.

Objectives

Provide information and technology to all members of the community, with assistance from an approachable, knowledgeable staff. Foster lifelong learning by delivering wide-ranging, hands-on learning activities and programs to all ages. Practice and reinforce the skills needed for reading readiness with young children so that they are poised to be successful learners when they enter school.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Check-outs and Renewals[1]		Items	622,553	250,000	400,000	625,000
Check-outs and Renewals for Louisville Items only		Items	562,579	215,000	350,000	563,000
Library Card Holders		Resident Library Card	25,348	23,000	24,000	25,500
Programs for Adults, Teens, and Children[2]		# of Programs	1,032	300	500	1,000
Ave Number of WiFi Users		Daily	155	150	*250	250
Visitors		Annual	232,650	50,000	150,000	225,000
Efficiency						
Check-outs per FTE[3]		Items/FTE	31,926	23,076	28,000	32,000
Program Attendance per 1,000 Served[4]		Units	715	200	300	700
Summer Reading Program Participation (Age 11 and Under)		Total Registrants	3158	N/A	3100	3300
Annual Library Website Page Views		Total Page Views	246,977	200,000	250,000	250,000
Study Rooms Booked		Ave.% Open Hours	63%	20%	65%	65%
Ave Time from Item Check-in to Back on Shelf		Hours	18	18	18	18
Ave. Days for Newly Acquired Items to be Ready for Checkout		Days	8	7	4	4
Effectiveness						
Programs for Adults, Teens, and Children[5]	Target = 22,000	Total Attendance	24516	8,000	12,000	25,000
"Overall Performance of Louisville Public Library" Rating[6]	Target = 4	Rating 1 to 5	4.6	4.6	4.6	4.6
"Louisville Public Library Programs" Rating[6]	Target = 4	Rating 1 to 5	4.5	4	4.5	4.5
"Services at the Louisville Public Library" Rating[6]	Target = 4	Rating 1 to 5	4.4	4	4.5	4.5

"Louisville Public Library Services Online" Rating[6]	Target = 4	Rating 1 to 5	4.2	4.5	4.3	4.3
"Summer Reading Program Motivated Kids to Read More"[7]	Target = 4	Rating 1 to 5	4.3	4.3	4.3	4.3
"Adult and Teen Programs Rated Good or Excellent"[7]	Target = 4	Rating 1 to 5	4.6	4	4.3	4.6

[1] Includes Louisville items and other consortium items checked out.

[2] Staff-created and hosted programs.

[3] Only includes physical items (books, DVDs, magazines, etc.). FTE reduced in 2020 from 19.5 to 13. Projecting 19.5 FTE again in 2022.

[4] Statewide average for municipal libraries serving 25,000-100,000 is 543. (Source: Library Research Service).

[5] Statewide average for municipal libraries serving 25,000-100,000 is 16,667. (Source: Library Research Service).

[6] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

7 Based on evaluation survey rating customer service with rating on a scale of 5=Strongly Agree, 4=Agree, 3=Neither Agree nor Disagree, 2=disagree, 1=Strongly Disagree

* Most patrons' devices now connect automatically after their initial sign-on.

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Sub-Program 551: Library Services

Sub-Program Objectives: Provide information and technology to all members of the community, with assistance from an approachable, knowledgeable staff. Foster lifelong learning by delivering wide-ranging, hands-on learning activities and programs to all ages. Practice and reinforce the skills needed for reading readiness with young children so that they are poised to be successful learners when they enter school

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,458,121	1,272,530	1,330,230	57,700	5%	1,440,250	110,020	8%
Supplies	120,867	84,350	90,550	6,200	7%	115,160	24,610	27%
Services	391,574	349,100	379,300	30,200	9%	369,040	(10,260)	-3%
Capital Outlay	13,568	-	-	-		-	-	
Total Sub-Program Expenditures	**1,984,130**	**1,705,980**	**1,800,080**	**94,100**	**6%**	**1,924,450**	**124,370**	**7%**
Expenditures Per Resident	**93.52**	**80.35**	**84.70**	**4.35**	**5%**	**90.46**	**5.76**	**7%**
Full-Time Equivalents (FTE's)	**20.98**	**20.98**	**17.89**	**(3.09)**	**-15%**	**20.37**	**2.48**	**14%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
State Grants - Libraries	-	11,430	-	(11,430)	-100%	-	-	
Superior IGA - Library Services	325,287	350,690	354,200	3,510	1%	371,910	17,710	5%
Library Rentals and Fees	5,357	2,900	5,500	2,600	90%	6,500	1,000	18%
Library Fines	29,246	16,040	7,080	(8,960)	-56%	7,080	-	0%
Impact Fees - Library	-	6,530	3,700	(2,830)	-43%	3,700	-	0%
Total Sub-Program Revenue	**359,890**	**387,590**	**370,480**	**(17,110)**	**-4%**	**389,190**	**18,710**	**5%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(1,624,240)**	**(1,318,390)**	**(1,429,600)**	**(111,210)**		**(1,535,260)**	**(105,660)**	

Cultural Services Program Key Indicators
Museum Services Sub-Program

Goals

Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage.

Objectives

Promote, collect, preserve, and interpret the history of Louisville, with emphasis on the coal mining period from 1877-1955. Make historical artifacts and documents accessible both physically and virtually. Educate children and adults about Louisville's past through programs, displays, and publications.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Total Collection Size[1]		Items	21,504	21.904	22,404	22,904
Total Items Cataloged		Items	12,200	12,320	12,620	12,920
Programs and Outreach Offered		Programs Offered	53	7	25	35
Efficiency						
Attendance to Resident Ratio		Att./Population	19.5%	.7%	3.5%	6.5%
Staff Time per Item Acquired		Hours	.5	.5	.5	.5
Average Attendance per Program		Att./Program	78.2	22	30	40
Effectiveness						
"Overall Performance of the Louisville Historical Museum"[2]	Target = 4	Rating 1 to 5	4.59	4.75 (95% on community survey)	4.50	4.50
"Louisville Historical Museum Programs" Rating[2]	Target = 4	Rating 1 to 5	4.88	4.50 (90% on community survey)	4.50	4.50
"Louisville Historical Museum Campus" Rating[2]	Target = 4	Rating 1 to 5	4.29	4.50 (90% on community survey)	4.00	4.00
Visitors	Target = 4,300 in 2019, 800 in 2020, 1,800 in 2021 & 2022	Annual	5038	800	2000	2400
Program and Outreach Attendance[3]	Target = 1,900 in 2019, 120 in 2020, 700 in 2021, 1000 in 2022	Attendance	4145	154	750	1400
Web Access Users (Site Visits)	Target = 7,000-10,000	Total Site Visits	13,013	14,500	14,800	15,100
Historic Photos and Documents Catalogued and Accessible (Total)[4]	Target = 250 items added online per year	Items	4,805	5,225	5,525	5,825

History Foundation Paying Members[5]	Target = net of 40 new members added per year	Members[5]	1711	1760	1800	1840
Percent of Residents Who are Members	Target = 7.8 % in 2019, 7.9 % in 2020, 8.0% in 2021 & 2022	% of Total	8.0%	8.3%	8.5%	8.6%

[1] Includes digitized images.
[2] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.
[3] Includes First Friday Art Walks, special open houses, and offsite programs such as walking tours and outreach programs.
[4] Not all photos that the Museum has in its collection and digitizes may legally be made accessible online.
[5] The membership program is a joint collaboration of the City-owned Museum and the Louisville History Foundation, a 501c3. The families represented by family memberships are assumed to consist of an average of three people.

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Sub-Program 552: Museum Services

Sub-Program Objectives: Promote, collect, preserve, and interpret the history of Louisville, with emphasis on the coal mining period from 1877-1955. Make historical artifacts and documents accessible both physically and virtually. Educate children and adults about Louisville's past through programs, displays, and publications.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	122,052	143,560	148,740	5,180	4%	155,960	7,220	5%
Supplies	13,724	3,580	4,600	1,020	28%	4,600	-	0%
Services	42,298	17,520	53,550 [1]	36,030	206%	18,550	(35,000)	-65%
Capital Outlay	29,802	112,360	38,400	(73,960)	-66%	-	(38,400)	-100%
Total Sub-Program Expenditures	**207,876**	**277,020**	**245,290**	**(31,730)**	**-11%**	**179,110**	**(66,180)**	**-27%**
Expenditures Per Resident	**9.80**	**13.05**	**11.54**	**(1.51)**	**-12%**	**8.42**	**(3.12)**	**-27%**
Full-Time Equivalents (FTE's)	**2.74**	**2.74**	**2.76**	**0.02**	**1%**	**2.89**	**0.13**	**5%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(207,876)**	**(277,020)**	**(245,290)**	**73,960**		**(179,110)**	**66,180**	

Note:
[1] Includes exterior painting of four museum buildings.

Cultural Services Program Key Indicators
Cultural Arts & Special Events Sub-Program

Goals

Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage. Continue City sponsored events.

Objectives

High-quality, diverse community-wide special events, public art, cultural arts programming for residents of and visitors to Louisville. Provide facilities for community cultural arts programming.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Cultural Council Events Managed		Events	23	4	15	25
Rental Contracts Managed		Contracts	56	12	50	60
Marketing Materials Produced[1]		Items	220	75	220	220
Vendor Contracts Managed		Items	82	6	80	80
City Special Events Managed[2]		Events	9	4	10	10
Public Art Pieces Managed[3]		Pieces	6	27	30	30
Efficiency						
$ per Event		Street Faire	$65,519	$47,500	$75,000	$75,000
		July 4th	$32,280	$0	$32,000	$32,000
		Fall Festival	$20,293	$6,000	$12,000	$14,000
		LCC Events	$20,000	$13,220	$20,000	$20,000
Marketing Cost/Attendee		Cost/Attendee	$0.18	$1.40	$.20	$.20
Staff Hours/Volunteer Hours		Hours/Hours	1,840/1,400	2,080/1,060	2,080/1,400	2,080/1,500
Downtown Flowers		$	$15,359	$12,600	$10,000	$16,000
Holiday Lights		$	$48,165	$40,000	$40,000	$59,000
Effectiveness						
"Opportunities to Participate in Special Events and Community Activities" Rating[4]	Target = 80%	% Excellent or Good	68%	90%	90%	90%
Fall Festival	Target = 8,000	Attendees	8,000	1,000	8,000	8,000
4th of July	Target = 5,000	Attendees	5,000	0	5,000	5,000
LCC Events[5]	Target = 8,000	Attendees/Event	7,500	320	5,000	7,500
Street Faire[6]	Target = 40,000	Attendees	28,500	0	40,000	40,000
Average Rating of Programs[7]	Target = 5	Rating 1 to 5	4	N/A	4	5
Total LCC Revenue of Tickets Sold	Target = $6,500	$	$9,170	$2,575	$6,000	$9,500

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Steinbaugh Pavilion Utilization	Target = 250/365	Days Arts Use/Available Days	181/365	168/245	190/365	190/365
Arts Center Utilization	Target = 340/365	Days of Arts Use/Available Days	328/365	107/245	175/365	330/365

[1] Includes posters, e-newsletters, paid advertisements, handbills, radio ad copy, social media posts and press releases.

[2] Includes each individual City special event managed including: 4th of July Fireworks, Labor Day Parade, Pet Parade, Fall Festival, Senior Dinner, and one-time City special events such as ribbon cuttings and grand openings.

[3] Number of public artwork pieces under the care of the City and available for public viewing on an ongoing or rotating basis.

[4] Based on most recent Citizen Survey results.

[5] Maximum capacity for the Louisville Center for the Arts is 105.

[6] Total for all Street Faire nights.

[7] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

* Survey not conducted in 2020 due to COVID.

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Sub-Program 553: Cultural Arts & Special Events

Sub-Program Objectives: High-quality, diverse community-wide special events, public art, cultural arts programming for residents of and visitors to Louisville. Provide facilities for community cultural arts programming.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	53,863	52,610	58,060	5,450	10%	58,510	450	1%
Supplies	9,788	2,280	5,190	2,910	128%	5,190	-	0%
Services	271,787	218,340	287,630	69,290	32%	287,630	-	0%
Capital Outlay	2,098	64,650	240,000	175,350	271%	-	(240,000)	-100%
Total Sub-Program Expenditures	**337,536**	**337,880**	**590,880**	**253,000**	**75%**	**351,330**	**(239,550)**	**-41%**
Expenditures Per Resident	**15.91**	**15.91**	**27.80**	**11.89**	**75%**	**16.51**	**(11.29)**	**-41%**
Full-Time Equivalents (FTE's)	**0.62**	**0.62**	**0.62**	**-**	**0%**	**0.62**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Special Event Permits	7,380	2,900	6,500	3,600	124%	6,500	-	0%
Fall Festival Event Fees	8,999	5,000	7,000	2,000	40%	9,000	2,000	29%
Fourth of July Event Fees	6,185	-	6,000	6,000		6,000	-	0%
Art Center Rentals	11,975	6,000	8,000	2,000	33%	12,000	4,000	50%
Cultural Council Ticket Sales	-	2,600	-	(2,600)	-100%	-	-	
Cultural Council Donations	-	14,690	-	(14,690)	-100%	-	-	
Total Sub-Program Revenue	**34,539**	**31,190**	**27,500**	**(3,690)**	**-12%**	**33,500**	**6,000**	**22%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(302,997)**	**(306,690)**	**(563,380)**	**(256,690)**		**(317,830)**	**245,550**	

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Program 16: Community Design

Program Goals: Sustain an inclusive, family-friendly community with a small-town atmosphere; effective and efficient building services; and effective preservation of the City's historic structures through a voluntary system.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,435,489	1,456,040	1,328,160	(127,880)	-9%	1,345,120	16,960	1%
Supplies	24,981	21,310	23,550	2,240	11%	23,550	-	0%
Services	383,022	557,260	671,630	114,370	21%	801,630	130,000	19%
Capital Outlay	590	208,000	-	(208,000)	-100%	-	-	
Total Program Expenditures	**1,844,082**	**2,242,610**	**2,023,340**	**(219,270)**	**-10%**	**2,170,300**	**146,960**	**7%**
Expenditures Per Resident	**86.92**	**105.62**	**95.20**	**(10.42)**	**-10%**	**101.54**	**6.34**	**7%**
Full-Time Equivalents (FTE's)	**13.45**	**13.47**	**12.61**	**(0.86)**	**-6%**	**12.61**	**-**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Contractors Licenses	95,025	65,000	63,700	(1,300)	-2%	62,430	(1,270)	-2%
Construction Permits (Net of BAP's)	917,864	786,580	1,011,980	225,400	29%	710,880	(301,100)	-30%
Excavating Permits	64,446	50,000	50,000	-	0%	30,000	(20,000)	-40%
Other Minor Permits	594,720	250,000	262,500	12,500	5%	275,630	13,130	5%
Elevator Inspection Permits	30,210	28,500	28,500	-	0%	28,500	-	0%
Development Fees	50,571	45,450	124,540	79,090	174%	123,650	(890)	-1%
Sales & Use Taxes (0.125%)	788,635	673,620	723,850	50,230	7%	739,280	15,430	2%
Interest Earnings	62,745	45,000	21,270	(23,730)	-53%	30,470	9,200	43%
Loan Repayments	3,709	68,760	-	(68,760)	-100%	-	-	
Total Program Revenue	**2,607,925**	**2,012,910**	**2,286,340**	**273,430**	**14%**	**2,000,840**	**(285,500)**	**-12%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**763,843**	**(229,700)**	**263,000**	**492,700**		**(169,460)**	**(285,500)**	

Community Design Program Key Indicators
Community Design Sub-Program

Goals

Sustain an inclusive, family-friendly community with a small-town atmosphere, effective and efficient building services and effective preservation of the City's historic structures through a voluntary system.

Objectives

A well-connected and safe community that is easy for all people to walk, bike, or drive in. Neighborhoods that are rated highly by residents and thriving commercial areas. An open and inclusive long-range planning process with significant public participation.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Municipal Code Amendments		# Processed	5	3	2	2
Long Rang Plan Projects		# Worked On	2	2	2	1
Long-Range Planning Projects (Area Plans, Neighborhood Plans, etc.)		Hours (Estimates)	1000	800	1000	1200
Community Open Houses/Meetings		Events	3	4	5	5
Efficiency						
Sub-Program Expenditures per Code Amendment[1]		$/ Amendment	$98,342	$147513	$221269	$221269
Sub-Program Expenditures per Long-Range Plan or Study[1]		$/Plan	$245,855	$221,855	$221,855	$221,855
Number of Visits on Engage Louisville for Community Design Related Projects/Cost[1]		# of Visits/$	$260	$220	$110	$110
Effectiveness						
New Development Audit Rating[2]	Target = 4.5	Rating 1 to 5	3.5	3.75	3.75	4.0
"Overall Performance of the Louisville Planning Department" Rating[3]	Target = 4.5	Rating 1 to 5	4.5	N/A[4]	4.6	4.6
"The Public Input Process on City Planning Issues" Rating[3]	Target = 4.5	Rating 1 to 5	4	N/A[4]	4.5	4.5
"Sense of Community" Rating[3]	Target = 4.5	Rating 1 to 5	4	N/A[4]	4.5	4.5
"Overall Image or Reputation of Louisville" Rating[3]	Target = 4.5	Rating 1 to 5	4	N/A[4]	4.5	4.5
"Ease of Walking in Louisville" Rating[3]	Target = 4.5	Rating 1 to 5	4	N/A[4]	4.5	4.5

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Number of Subscribers on Engage Louisville for Community Design Related Projects	#	106	200	400	400

[1] Does not reflect cost to administer project. Reflects ratio of project to all sub-program direct costs. Sub-program budget also covers items such as public outreach and special projects.

[2] Annual audit of how well developments satisfy design criteria. 1-5 rating, with 1 not meeting standard and has negative effect, 2 not meeting standard, 3 meets standard, 4 slightly exceeds standard and 5 greatly exceeds standard.

[3]Based on evaluation survey rating from City Council & Planning Commission with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[4]Data not collected due to COVID19 Closure

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Sub-Program 161: Community Design

Sub-Program Objectives: A well-connected and safe community that is easy for all people to walk, bike, or drive in. Neighborhoods that are rated highly by residents and thriving commercial areas. An open and inclusive long-range planning process with significant public participation.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	383,016	412,090	388,220	(23,870)	-6%	393,780	5,560	1%
Supplies	8,848	5,600	6,100	500	9%	6,100	-	0%
Services	53,374	48,400	143,680 [1]	95,280	197%	273,680 [2]	130,000	90%
Capital Outlay	590	-	-	-		-	-	
Total Sub-Program Expenditures	**445,828**	**466,090**	**538,000**	**71,910**	**15%**	**673,560**	**135,560**	**25%**
Expenditures Per Resident	**21.01**	**21.95**	**25.31**	**3.36**	**15%**	**31.66**	**6.35**	**25%**
Full-Time Equivalents (FTE's)	**3.87**	**3.87**	**2.94**	**(0.93)**	**-24%**	**2.94**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(445,828)**	**(466,090)**	**(538,000)**	**-**		**(673,560)**	**(135,560)**	

Notes:

[1] This amount includes the Old Town Overlay Review and Amendments Project.

[2] This amount includes the Comprehensive Plan Update Project.

Community Design Program Key Indicators
Development Review Sub-Program

Goals

Sustain an inclusive, family-friendly community with a small-town atmosphere, effective and efficient building services and effective preservation of the City's historic structures through a voluntary system

Objectives

Review development applications and enforce the building, zoning and subdivision laws of the city to promote public health, safety, comfort, convenience, prosperity, general welfare and consumer protection.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Pre-Application Conferences		# Held	10	6	8	8
Development Review Applications (PUD, SRU, Plats, etc.)		# Processed	14	10	12	14
Administrative Reviews/Amendments		# Processed	7	8	10	12
Building Permits Processed		# Processed	2,633**	1,200	1,300	1,400
Building Inspections Completed		# Completed	9,104**	6,000	6,500	7,000
Efficiency						
Sub-Program Expenditure per Development Application[1]		$/Application	$56,454	$59,277	$48,499	$41,038
Sub-Program Expenditure per Building Permit Review[1]		$/Permit	$450	$889	$821	$762
Sub-Program Expenditure per Inspection[1]		$/Inspect	$130	$178	$164	$152
Building Permit Review Time		Ave Review Time	9 days	14 days	14 days	14 days
Development Review Time		Ave Review Time	26 weeks	24 weeks	24 weeks	24 weeks
Effectiveness						
Building Inspection Rollovers[2]	Target = 0	Ave./Month	10	0	0	0
Customer Service and Program Rating[3]	Target = 3.5	Rating 1 to 5	4.56	N/A	4.6	4.6
"Planning Review Process for New Development" Rating[3]	Target =3.5	Rating 1 to 5	4.52	N/A	4.6	4.6
"Building Permit Process" Rating[3]	Target =3.5	Rating 1 to 5	4.53	N/A	4.6	4.6
"Building/Construction Inspection Process" Rating[3]	Target =3.5	Rating 1 to 5	4.54	N/A	4.6	4.6

[1] Does not reflect cost to process application or conduct inspection. Reflects ratio of applications reviewed or inspection to all sub-program direct costs. Sub-program budget also covers items such as public outreach and special projects.
[2] Rollover is when there is not enough staffing to complete all scheduled inspections for the day and inspections rollover to the following business day.
[3] Based on evaluation survey rating customer service with rating on a scale of 4=Excellent, 3=Good, 2= Fair, 1=Poor. Rating scale changed to 1-5 starting in 2019.
** Increase due to re-roof permits from June 2018 hail storm.

Sub-Program 162/163: Development Review

Sub-Program Objectives: Review development applications and enforce the building, zoning and subdivision laws of the city to promote public health, safety, comfort, convenience, prosperity, general welfare and consumer protection.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	946,031	935,020	832,640	(102,380)	-11%	842,870	10,230	1%
Supplies	15,904	14,960	16,650	1,690	11%	16,650	-	0%
Services	167,446	195,580	241,120	45,540	23%	241,120	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**1,129,381**	**1,145,560**	**1,090,410**	**(55,150)**	**-5%**	**1,100,640**	**10,230**	**1%**
Expenditures Per Resident	**53.23**	**53.95**	**51.31**	**(2.65)**	**-5%**	**51.74**	**0.43**	**1%**
Full-Time Equivalents (FTE's)	**8.51**	**8.51**	**8.68**	**0.17**	**2%**	**8.68**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Contractors Licenses	95,025	65,000	63,700	(1,300)	-2%	62,430	(1,270)	-2%
Construction Permits (Net of BAP's)	917,864	786,580	1,011,980	225,400	29%	710,880	(301,100)	-30%
Excavating Permits	64,446	50,000	50,000	-	0%	30,000	(20,000)	-40%
Other Minor Permits	594,720	250,000	262,500	12,500	5%	275,630	13,130	5%
Elevator Inspection Permits	30,210	28,500	28,500	-	0%	28,500	-	0%
Development Fees	50,571	45,450	124,540	79,090	174%	123,650	(890)	-1%
Total Sub-Program Revenue	**1,752,836**	**1,225,530**	**1,541,220**	**315,690**	**26%**	**1,231,090**	**(310,130)**	**-20%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**623,455**	**79,970**	**450,810**	**370,840**		**130,450**	**(320,360)**	

Community Design Program Key Indicators
Historic Preservation Sub-Program

Goals

Sustain an inclusive, family-friendly community with a small-town atmosphere, effective and efficient building services and effective preservation of the City's historic structures through a voluntary system.

Objectives

Provide incentives to preserve the historic character of old town to encourage the promotion and preservation of Louisville's history and cultural heritage. Provide incentives and processes to preserve historic buildings.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Historic Preservation Commission Public Hearings		# Processed	11	15	15	15
Subcommittee Reviews		# Processed	15	15	15	15
Social Histories Reports		# Reports	7	7	7	7
Outreach Events		# of Events	4	0	5	5
Special Projects (Preservation Master Plan, Historic Context Studies, etc.)		Hours	40	80	20	20
Efficiency						
Direct Cost per HPC Applications Processed[2]		$/# Processed	$21,761	$13,056	$13,056	$13,056
Direct Cost per Historic Preservation Administrative Review[1]		$/# Processed	$29,014	$26,112	$26,112	$26,112
Demolition Subcommittee Review Time		Average Review Time (Days)	10	14	14	14
Ratio of Grant Funds Awarded to Administrative Costs[2]		% Grants to Admin Costs	.6	1.0	.6	.6
Effectiveness						
Landmarked Structures	Target = 5	# per Year	3	6	6	6
Historic Structure Assessments Grants(HSA)	Target = 15	# per Year	9	15	15	15
Grants/Loans Approved	Target = $250,000	$	273,161	400,000	250,000	250,000
Engagement at Outreach Events	Target = 200	Total # of Participants	N/A*	0	200	200
Zoning Incentives	Target = 5	# Permits Using Bonuses	2	2	2	2
Demolition Stays Resulting in Preservation	Target = 1	% Resulting in Preservation	0	0	1	1

[1] Does not reflect cost to review the application but rather proportion of sub-program budget to applications processed. Reflects ratio of applications reviewed to all sub-program direct costs. Sub-program budget also covers items such as public outreach and special projects.

[2] Grant applications are voluntary. At times the City needs more outreach (admin costs) to get residents/businesses to apply for grants. Administrative time can be used on other projects.

* Was not counted in 2019

Sub-Program 165: Historic Preservation

Sub-Program Objectives: Provide incentives to preserve the historic character of old town to encourage the promotion and preservation of Louisville's history and cultural heritage. Provide incentives and processes to preserve historic buildings.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	106,442	108,930	107,300	(1,630)	-1%	108,470	1,170	1%
Supplies	229	750	800	50	7%	800	-	0%
Services, Grants, & Contributions	162,202	313,280	286,830	(26,450)	-8%	286,830	-	0%
Capital Outlay	-	208,000	-	(208,000)	-100%	-	-	
Total Sub-Program Expenditures	**268,873**	**630,960**	**394,930**	**(236,030)**	**-37%**	**396,100**	**1,170**	**0%**
Expenditures Per Resident	**12.67**	**29.72**	**18.58**	**(11.14)**	**-37%**	**18.62**	**0.04**	**0%**
Full-Time Equivalents (FTE's)	**1.07**	**1.09**	**0.99**	**(0.10)**	**-9%**	**0.99**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Sales & Use Taxes (0.125%)	788,635	673,620	723,850	50,230	7%	739,280	15,430	2%
Interest Earnings	62,745	45,000	21,270	(23,730)	-53%	30,470	9,200	43%
Loan Repayments	3,709	68,760	-	(68,760)	-100%	-	-	
Total Sub-Program Revenue	**855,089**	**787,380**	**745,120**	**(42,260)**	**-5%**	**769,750**	**24,630**	**3%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**586,216**	**156,420**	**350,190**	**193,770**		**373,650**	**23,460**	

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Program 65: Economic Prosperity

Program Goal: Promote a thriving business climate that provides job opportunities, facilitates investment and produces reliable revenue to support City services.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	161,377	170,470	163,870	(6,600)	-4%	166,150	2,280	1%
Supplies	-	24,090	200	(23,890)	-99%	200	-	0%
Services	41,696	59,070	70,050	10,980	19%	75,780	5,730	8%
Capital Outlay	24,000	24,000	-	(24,000)	-100%	12,000	12,000	
Total Program Expenditures	**227,073**	**277,630**	**234,120**	**(43,510)**	**-16%**	**254,130**	**20,010**	**9%**
Expenditures Per Resident	**10.70**	**13.08**	**11.02**	**(2.06)**	**-16%**	**11.89**	**0.87**	**8%**
Full-Time Equivalents (FTE's)	**1.00**	**1.00**	**1.00**	**-**	**0%**	**1.00**	**-**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
LRC Support Service Fees	60,000	60,000	60,000	-	0%	60,000	-	0%
URD Contributions for ES Grants	-	100,000	-	(100,000)	-100%	-	-	
Total Program Revenue	**60,000**	**160,000**	**60,000**	**(100,000)**	**-63%**	**60,000**	**-**	**0%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(167,073)**	**(117,630)**	**(174,120)**	**(56,490)**		**(194,130)**	**(20,010)**	

Economic Prosperity Program Key Indicators
Business Retention and Development Sub-Program

Goals

Promote a thriving business climate that provides job opportunities, facilitates investment, and produces reliable revenue to support City services.

Objectives

Maintain positive business relationships throughout the community and assist property owners, brokers, and companies in finding locations and/ or constructing new buildings in the City. Attract and retain a diverse mix of businesses that provide good employment opportunities for Louisville residents.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Licensed Businesses[1]		Units	960	944	925	940
Workload						
BAP Agreements Negotiated		Units	4	9	5	6
Meetings Facilitated[2]		Units	22	35	36	36
Retention Visits		Units	4	25	50	50
Lease Management (building & parking)		Items	3	3	3	3
Efficiency						
Project Construction Valuation per $1.00 BAP Incentive Paid		$	70.70	100	125	70
BAP Incentives Paid per Job Added[3]		$	89	4,900	1,000	1,000
Annual Sales & Use Tax $ per $1.00 BAP Incentive		$	6.33	6	10	5
Effectiveness						
Sales Tax $/Capita	Target = $740	$	16,086,625/ 21,216= 758	13,000,000/ 21,132= 612	14,500,000/ 21,253= 682	15,000,000/ 21,274= 705
Total Number of Louisville Employees	Target = 15,500	#	16,295	16,000	16,300	17,000
Median Household Income[4]	Target = $95,000	$	100,188	100,250	100,400	100,500
Investment in Louisville Commercial Property[5]	Target = $35,000,000	$	73,742,798	40,000,000	45,000,000	50,000,000
Vacancy Rates	Target = 10% Office 15% Retail 10% Industrial	Office %	8.95	8.87	9.68	9.57
		Retail %	15.30	10.04	11.67	10.98
		Industrial %	14.79	8.42	8.79	5.67

[1] Active, licensed in-city businesses.
[2] Includes meetings of the Louisville Revitalization Commission, Business Retention & Development Committee, and Economic Vitality Committee
[3] Calculated based on actual rebates paid to 2019 BAP recipients
[4] U.S. Census figure for the City of Louisville.
[5] Based upon noted value of commercial building permits.

Sub-Program 651: Business Retention & Development

Sub-Program Objectives: Maintain positive business relationships throughout the community and assist property owners, brokers, and companies in finding locations and/ or constructing new buildings in the City. Attract and retain a diverse mix of businesses that provide good employment opportunities for Louisville residents.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	161,377	170,470	163,870	(6,600)	-4%	166,150	2,280	1%
Supplies	-	24,090	200	(23,890)	-99%	200	-	0%
Services	41,696	59,070	70,050	10,980	19%	75,780	5,730	8%
Capital Outlay	24,000	24,000	-	(24,000)	-100%	12,000	12,000	
Total Sub-Program Expenditures	**227,073**	**277,630**	**234,120**	**(43,510)**	**-16%**	**254,130**	**20,010**	**9%**
Expenditures Per Resident	**10.70**	**13.08**	**11.02**	**(2.06)**	**-16%**	**11.95**	**0.93**	**8%**
Full-Time Equivalents (FTE's)	**1.00**	**1.00**	**1.00**	**-**	**0%**	**1.00**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
LRC Support Service Fees	60,000	60,000	60,000	-	0%	60,000	-	0%
URD Contributions for ES Grants	-	100,000	-	(100,000)	-100%	-	-	
Total Sub-Program Revenue	**60,000**	**160,000**	**60,000**	**(100,000)**	**-63%**	**60,000**	**-**	**0%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(167,073)**	**(117,630)**	**(174,120)**	**(56,490)**		**(194,130)**	**(20,010)**	

Note:

[1] This sub-program table excludes all revenue and expenditures from the Urban Revitalization District

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Program 10: Administration & Support Services

Program Goals: Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration and support.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	3,035,851	3,092,060	3,167,860	75,800	2%	3,201,260	33,400	1%
Supplies	268,599	237,880	211,350	(26,530)	-11%	206,550	(4,800)	-2%
Services	1,751,089	2,324,520	1,913,990	(410,530)	-18%	1,927,110	13,120	1%
Capital Outlay	317,939	410,620	1,416,100	1,005,480	245%	800,600	(615,500)	-43%
Total Program Expenditures	**5,373,478**	**6,065,080**	**6,709,300**	**644,220**	**11%**	**6,135,520**	**(573,780)**	**-9%**
Expenditures Per Resident	**253.27**	**285.66**	**315.69**	**30.03**	**11%**	**288.40**	**(27.28)**	**-9%**
Full-Time Equivalents (FTE's)	**29.118**	**29.228**	**28.810**	**(0.418)**	**-1%**	**28.790**	**(0.020)**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
PEG Revenue	28,569	27,120	27,130	10	0%	27,340	210	1%
Boulder County Sustainability Grant	15,000	28,300	25,000	(3,300)	-12%	25,000	-	0%
Marijuana Licenses	26,550	11,030	6,000	(5,030)	-46%	6,000	-	0%
Liquor Licenses	14,503	14,000	15,000	1,000	7%	15,000	-	0%
Dog Licenses	6,899	7,000	7,000	-	0%	7,000	-	0%
Sales & Use Tax Licenses	81,650	93,900	103,290	9,390	10%	108,450	5,160	5%
Total Program Revenue	**173,171**	**181,350**	**183,420**	**2,070**	**1%**	**188,790**	**5,370**	**3%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(5,200,307)**	**(5,883,730)**	**(6,525,880)**	**(642,150)**		**(5,946,730)**	**579,150**	

Administration & Support Services Program Key Indicators
Governance & Administration Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Governance based on thorough understanding of the community's diverse interests executed through clear and effective policy direction. Administration that supports informed policy making, ensures the City has the financial capacity to sustain Council adopted levels of service, monitors and manages service delivery to maintain effectiveness and efficiency, and promotes a healthy organizational culture.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Public Meetings[1]		Meetings	49	50	50	50
City Council Agenda Items		Items	345	400	350	350
City Council Requests[2]		Items	100	100	100	100
Total All Funds Budget[3]		$	$53,214,800	$53,668,200*	$48,000,000	$50,000,000
Efficiency						
$ per Capita		Program $	$5,977,210	$5,696,000*	$5,000,000	$5,250,000
		Sub-Program $	$2,217,730	$1,411,980*	$1,200,000	$1,300,000
% of Total All Funds Budget[3]		Program %	11.2%	10.6%*	10.4%	10.5%
		Sub-Program %	4.1%	2.6%	2.5%	2.6%
Avg. Days to Respond to City Council Request		Days	3 days	3 days	3 days	3 days
Effectiveness						
Bond Rating	Target = AA+	S&P Rating	AA+	AA+	AA+	AA+
"Overall Performance of Louisville City Government" Rating[4]	Target = 5	Rating 1 to 5	4	4	5	5
"Quality of Services Provided by City" Rating[4]	Target = 5	Rating 1 to 5	4	4	5	5
"City Operates by Strong Values and Ethics" Rating[4]	Target = 5	Rating 1 to 5	4	4	5	5
"City is Going in the Right Direction" Rating[4]	Target = 5	Rating 1 to 5	4	4	5	5
"We do Things Efficiently and Well" Rating[4]	Target = 5	Rating 1 to 5	4	4	5	5
City Employee Satisfaction with Leadership[5]	Target = 5	Rating 1 to 5	4	4	5	5

[1] City Council regular meetings and study sessions.
[2] Items submitted for staff follow-up by City Council.
[3] Excludes interfund transfers.
[4] Based on evaluation survey rating from City Council, City Manager & Planning Commission with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Survey conducted every other year.
[5] Based on most recent Employee Survey results.
* Total all funds budget as adopted during budget process. Does not reflect adjustments related to COVID-19.

Sub-Program 101: Governance & Administration

Sub-Program Objectives: Governance based on thorough understanding of the community's diverse interests executed through clear and effective policy direction. Administration that supports informed policy making, ensures the City has the financial capacity to sustain Council adopted levels of service, monitors and manages service delivery to maintain effectiveness and efficiency, and promotes a healthy organizational culture.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	710,025	721,620	656,630	(64,990)	-9%	661,290	4,660	1%
Supplies	43,433	8,080	2,100	(5,980)	-74%	2,300	200	10%
Services	541,862	1,253,040 [1]	696,740	(556,300)	-44%	723,440	26,700	4%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**1,295,320**	**1,982,740**	**1,355,470**	**(627,270)**	**-32%**	**1,387,030**	**31,560**	**2%**
Expenditures Per Resident	**61.05**	**93.38**	**63.78**	**(29.61)**	**-32%**	**65.20**	**1.42**	**2%**
Full-Time Equivalents (FTE's)	**4.99**	**5.10**	**4.26**	**(0.84)**	**-16%**	**4.26**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
PEG Fees - Comcast	28,458	27,000	27,000	-	0%	27,000	-	0%
Other PEG Revenue	111	120	130	10	8%	340	210	162%
Total Sub-Program Revenue	**28,569**	**27,120**	**27,130**	**10**	**0%**	**27,340**	**210**	**1%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(1,266,751)**	**(1,955,620)**	**(1,328,340)**	**627,280**		**(1,359,690)**	**(31,350)**	

Note:
[1] Includes Emergency Solutions Grants and the Recovery & Improvement Program.

Administration & Support Services Program Key Indicators
Public Information & Involvement Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Easy and timely access to all relevant information about City programs and services.
Processes that give anyone interested opportunities to get involved and influence decision making.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Newsletters Produced		Units	4	4*	4*	4*
Meetings Broadcast on Channel 8/ Streaming Online[1]		Units	47	60	50	50
Citizen Inquiries		Items	255	300	300	300
Website Content Updates Monthly		Updates/Month	220	400	400	400
Social Media Posts[2]		Items	199	246	300	350
Projects Posted on Engage Louisville		Items	5	5	10	10
Press Releases Issued		#	12	10	15	15
Community Workshops[3]		#	5	5	5	5
Efficiency						
Ave. Response Time/Citizen Inquiry		Days	2 days	2 days	2 days	2 days
Cost to Produce Newsletter per Capita		$	$2.10	$1.55*	$1.75*	$2.00
Effectiveness						
Website Enotification Subscribers	Target = 5,000	Subscribers	1,600	1,927	1,858	2,500
Website Visitors	Target = 400,000	Visitors	223,000	306,000	325,000	350,000
Social Media Followers[2]	Target = 7,000	Followers	4,500	6,109	6,500	7,000
Engage Louisville Users	Target = 1,000	Users	200	482	494	600
Attendees per Community Workshop	Target = 50	Attendees	30	30	40	40
"Opportunities to Participate in Community Matters" Rating[4]	Target = 5	Rating 1 to 5	N/A**	N/A**	N/A**	N/A**
"Information about City Council, Planning Commission and Other Official City Meetings" Rating[4]	Target = 5	Rating 1 to 5	N/A**	N/A**	N/A**	N/A**

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
"Louisville Website" Rating[5]	Target = 5	Rating 1 to 5	3	N/A***	4	4
"Information about City Plans and Programs" Rating[4]	Target = 5	Rating 1 to 5	N/A**	N/A**	N/A**	N/A**

[1] Includes City Council, Planning Commission and Historic Preservation Commission Meetings.

[2] Includes City of Louisville's Facebook and Twitter followers.

[3] Workshops not related to Community Design.

[4] Based on evaluation survey rating provided at community workshops with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[5] Based on evaluation survey from website with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

*Only three newsletter were printed/mailed due to COVID-19 budget cuts. 1 newsletter was produced in PDF with a limited print run at City facilities.

** Started tracking community workshops in 2020 and did not host any in-person workshops due to COVID-19.

*** City to launch redesigned website in July 2020 and did not survey users as a result.

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Sub-Program 102: Public Information & Involvement

Sub-Program Objectives: Easy and timely access to all relevant information about City programs and services. Processes that give anyone interested opportunities to get involved and influence decision making.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	343,201	420,950	419,090	(1,860)	0%	424,180	5,090	1%
Supplies	5,683	2,750	2,750	-	0%	2,750	-	0%
Services	100,216	94,200	92,520	(1,680)	-2%	92,520	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**449,100**	**517,900**	**514,360**	**(3,540)**	**-1%**	**519,450**	**5,090**	**1%**
Expenditures Per Resident	**21.17**	**24.39**	**24.20**	**(0.19)**	**-1%**	**24.42**	**0.22**	**1%**
Full-Time Equivalents (FTE's)	**4.05**	**4.05**	**4.02**	**(0.03)**	**-1%**	**4.020**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(449,100)**	**(517,900)**	**(514,360)**	**-**		**(519,450)**	**(5,090)**	

Administration & Support Services Program Key Indicators
Sustainability Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Use environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend. Actively pursue energy efficient upgrades to realize cost savings and reduce environmental impacts.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Sustainability Events and Programs[1]		#	9	5	9	10
Sustainability Communications[2]		Items	63	65	65	70
Efficiency						
Average Cost per Sustainability Event		$/Event	$315	$150	$350	$350
Effectiveness						
Residential Waste Diversion[3]	Target = 55%	%	45%	52%	55%	55%
Commercial Waste Diversion[4]	Target = 37%	%	15%	15%	16%	17%
Community GHG Emissions[5]	Target = 170,000	MTCO2e	161,560	162,000	165,000	175,000
Community Energy Use/per Capita (Electricity)[6]	Target = 2,700	kWh/Capita	2,539	2,700	2,600	2,550
Water Use/per Capita	Target = 52,000	Gallons/Capita	46,427	47,000	49,000	50,000
"Environmental Sustainability as City priority" Rating[7]	Target = 95%	% High or Medium	95%	95%	91%	91%

[1] Includes Sustainability Series, Green Business Program, Energy Future Collaboration, zero waste events, etc. Due to COVID, 2020 events and programs are expected to decline.

[2] Includes website updates, social media, press releases, evaluation surveys, City Manager updates, community updates, digital newsletter, graphics, reports, LSAB packets and agendas, etc.

[3] Due to change in City hauler in September 2019, residential diversion only covers September to December 2019.

[4] Commercial diversion collected from ReTRAC hauler reporting.

[5] Based on most recent annual Xcel Community Energy Report. Measure in MTCO2e includes both electricity usage and natural gas. With large scale developments currently being evaluated, community-wide GHG are not predicted to decrease, but increase in 2021 and 2022.

[6] Based on most recent Xcel Community Energy Report (Residential kWh from Xcel energy/population = kWh per capita). Predicted to increase in 2020 due to work and study from home and other COVID effects that might increase residential usage.

[7] Based on most recent Citizen Survey results. Previously asked in 2016 Citizen Survey as "Encouraging Sustainability for Both Residential and Commercial Properties" Rating.

Sub-Program 103: Sustainability

Sub-Program Objectives: Use environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend. Actively pursue energy efficient upgrades to realize cost savings and reduce environmental impacts.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	42,241	56,440	64,000	7,560	13%	64,670	670	1%
Supplies	3,659	5,050	4,900	(150)	-3%	4,900	-	0%
Services	7,047	69,150	68,550	(600)	-1%	68,550	-	0%
Capital Outlay	30,166	25,000	776,000	751,000	3004%	120,000	(656,000)	-85%
Total Sub-Program Expenditures	**83,113**	**155,640**	**913,450**	**757,810**	**487%**	**258,120**	**(655,330)**	**-72%**
Expenditures Per Resident	**3.92**	**7.33**	**42.98**	**35.65**	**486%**	**12.13**	**(30.85)**	**-72%**
Full-Time Equivalents (FTE's)	**0.61**	**0.84**	**0.89**	**0.05**	**6%**	**0.89**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Boulder County Sustainability Grant	15,000	28,300	25,000	(3,300)	-12%	25,000	-	0%
Total Sub-Program Revenue	**15,000**	**28,300**	**25,000**	**(3,300)**	**-12%**	**25,000**	**-**	**0%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(68,113)**	**(127,340)**	**(888,450)**	**(754,300)**		**(233,120)**	**655,330**	

Administration & Support Services Key Indicators
City Clerk/Public Records Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Provide efficient and transparent processes for residents to access public documents and notice of public hearings/events. Transparent, consistent and responsive management of the licensing authority and special events permits.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Public Information Requests Filled		Requests	188	200	200	200
City Council Agenda Items[1]		Items	387	400	350	350
Board & Commission Applications Processed		Items	55	45	60	60
Special Event Permits Processed		Items	44	16	35	35
Open Government Trainings Offered		Units	4	6	4	6
Liquor/Marijuana Licenses Processed[2]		Items	114	135	120	120
Pages Added to Records Archive		Pages	109,122	165,000	125,000	125,000
Efficiency						
Open Government Training Cost per Attendee		$/Attendee	$71	$80	$80	$80
Ave. Special Event Permit Processing Time[3]		Hours per Permit	2.5	2.5	2.5	2.5
Effectiveness						
Overall Rating of Dog License Program[4]	Target = 5	Rating 1 to 5	5	5	5	5
Meeting Minutes are Accurate[5]	Target = 5	Rating 1 to 5	5	5	5	5
Meeting Minutes are Completed within Deadline[5]	Target = 5	Rating 1 to 5	5	5	5	5
Overall Rating of Liquor/Marijuana License Program	Target = 5	Rating 1 to 5	4.8	5	5	5

[1] Includes regular City Council meetings, Special City Council Meetings, and Study Sessions.

[2] Includes any action (application, renewal, show cause hearing, etc.) taken on a license and all special event liquor licenses.

[3] Time for Clerk's Office, Parks, Operations, and Police for permit review and processing.

[4] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[5] Based on evaluation survey rating from City Council, City Manager & Planning Commission with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Survey conducted every other year.

* New metric that will be incorporated into customer service survey starting in 2019.

Sub-Program 111: City Clerk & Public Records

Sub-Program Objectives: Provide efficient and transparent processes for residents to access public documents and notice of public hearings/events. Transparent, consistent and responsive management of the licensing authority and special events permits.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	268,291	258,350	242,540	(15,810)	-6%	244,700	2,160	1%
Supplies	3,230	2,370	1,270	(1,100)	-46%	1,270	-	0%
Services	82,101	76,180	84,500	8,320	11%	84,500	-	0%
Capital Outlay	7,771	-		-		-	-	
Total Sub-Program Expenditures	**361,393**	**336,900**	**328,310**	**(8,590)**	**-3%**	**330,470**	**2,160**	**1%**
Expenditures Per Resident	**17.03**	**15.87**	**15.45**	**(0.42)**	**-3%**	**15.53**	**0.09**	**1%**
Full-Time Equivalents (FTE's)	**3.15**	**3.15**	**3.25**	**0.10**	**3%**	**3.25**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Marijuana Licenses	26,550	11,030	6,000	(5,030)	-46%	6,000	-	0%
Liquor Licenses	14,503	14,000	15,000	1,000	7%	15,000	-	0%
Dog Licenses	6,899	7,000	7,000	-	0%	7,000	-	0%
Total Sub-Program Revenue	**47,952**	**32,030**	**28,000**	**(4,030)**	**-13%**	**28,000**	**-**	**0%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(313,441)**	**(304,870)**	**(300,310)**	**4,560**		**(302,470)**	**(2,160)**	

Administration & Support Services Program Key Indicators
Legal Support Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration and support.

Objectives

Effective, cost efficient and responsive legal advice for City Council, Management, and staff in legal matters pertaining to their official powers and duties. Represent the City in all legal proceedings, finalize all legal documents for the City.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
City Legal Work[1]		Hours	2034	2050	2050	2050
Water Attorney Legal Work		Hours	223	245	230	230
Urban Renewal Legal Work		Hours	78	80	80	80
Education/Trainings Offered[2]		Units	4	6	4	6
Efficiency						
City Legal Work $/Year		$	$388,611	$390,000	$400,000	$400,000
Water Legal Work $/Year		$	$50,392	$95,000	$90,000	$90,000
Urban Renewal Work $/Year		$	$16,000	$16,000	$16,000	$16,000
Effectiveness						
Customer Service Survey Results[3]	Target = 5	Rating 1 to 5	N/A	4	4	4

[1] Includes formal and informal legal opinions or interpretations, research, and litigation by the City Attorney.

[2] Open government trainings also included in City Clerk/Public Records Sub-Program.

[3] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Conducted by Legal Committee starting in 2019.

Sub-Program 121: Legal Support

Sub-Program Objectives: Effective, cost efficient and responsive legal advice for City Council, Management, and staff in legal matters pertaining to their official powers and duties. Represent the City in all legal proceedings, finalize all legal documents for the City.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	-	-	-	-		-	-	
Supplies	-	-	-	-		-	-	
Services	408,720	330,000	400,000	70,000	21%	400,000	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**408,720**	**330,000**	**400,000**	**70,000**	**21%**	**400,000**	**-**	0%
Expenditures Per Resident	**19.26**	**15.54**	**18.82**	**3.28**	**21%**	**18.80**	**(0.02)**	**0%**
Full-Time Equivalents (FTE's)	**-**	**-**	**-**	**-**		**-**	**-**	

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(408,720)**	**(330,000)**	**(400,000)**	**(70,000)**		**(400,000)**	**-**	

Administration & Support Services Program Key Indicators
Human Resources & Organizational Development Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Be an employer of choice, with low employee turnover and high morale. Attract and retain highly qualified and dedicated employees by providing competitive compensation and benefits, effective employee training, and ongoing career and professional development opportunities. Maintain a positive work environment through regular position classification and review, workforce planning, salary administration and employee relations. Maintain a safe workplace through employee safety training.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Citywide FTEs		FTE Positions	262.04	235.12	238	240
Citywide Employees (Full & Part Time)		Active Employees	581	300	320	350
Recruiting/Hiring/Screening (Vacant Positions Filled)		Positions	256	175	225	255
Applications Reviewed		Applications	2,989	2,000	2,900	3,550
Training Classes Offered to Employees		Classes	27	40	45	45
Personnel Actions (PA) processed		PAs	2,833	2,500	2,500	2,550
Employee Relations Cases[1]		Cases	40	30	20	20
Volunteer Backgrounds and Verifications of Employment processed		Number Completed	59/89	40/85	75/90	75/90
Unemployment Claims		Number Processed	16	120	50	25
Efficiency						
$ Per FTE (Benefits)[2]		$	$12,235	$12,900	$13,500	$14,000
Average Time Between Position Closed & Offer Made[3]		Calendar Days	25	30	30	30
Ratio of HR Staff per City-Wide Employees		HR /City-Wide employees	1:116	1:50	1:53	1:58
HR Budget/General Fund Expenditures[4]		%/General Fund	3.25%	3.48%	TBD	TBD
Effectiveness						
City Employee Satisfaction with Climate[5]	Target = 3.75	Rating 1 to 4	3.88 = Very Positive	Conducted in odd years	3.90	Conducted in odd years
Employee Turnover	Target = 10%	% Turnover among FTEs	16%	10%	10%	10%
Performance Appraisals Completed on Schedule	Target = 75%	% Completed within 30 Days of Due Date	48.4%	52.3%	55%	60%
Satisfaction Rating for Training Classes Offered[6]	Target = 90%	Rating 1 to 5	Average of 4.4 on 5 point scale or 89%	Average of 4.3 on a 5 point scale or	Average of 4.3 on a 5 point scale or	Average of 4.3 on a 5 point scale or

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
			positive response	88% positive response	88% positive response	88% positive response
Workers Compensation Rating	Target = .75	Experience Mod	.91	.92	.90	.89

[1] Case defined as coaching opportunity or situation that requires extended follow-up (more than one hour) and assistance from Human Resources for resolution.

[2] This indicates cost of Health, Dental, and Vision benefits.

[3] Data based on date position was closed until date position is offered to the candidate).

[4] General Fund expenditures (excluding interfund transfers).

[5] Based on most recent Employee Survey results: Very Positive = 3.75+, Positive = 3.45-3.74, Somewhat positive = 3.23-3.44, Neutral = 3.01-3.22, Negative = 3.0 and below. Survey conducted every other year.

[6] Based on evaluation survey rating customer service with rating on a scale of 1-5.

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Sub-Program 131: Human Resources & Organizational Development

Sub-Program Objectives: Be an employer of choice, with low employee turnover and high morale. Attract and retain highly qualified and dedicated employees by providing competitive compensation and benefits, effective employee training, and ongoing career and professional development opportunities. Maintain a positive work environment through regular position classification and review, workforce planning, salary administration and employee relations. Maintain a safe workplace through employee safety training.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	431,094	476,830	494,690	17,860	4%	499,110	4,420	1%
Supplies	16,514	3,730	8,900	5,170	139%	3,900	(5,000)	-56%
Services	119,167	110,990	158,330	47,340	43%	136,000	(22,330)	-14%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**566,775**	**591,550**	**661,920**	**70,370**	**12%**	**639,010**	**(22,910)**	**-3%**
Expenditures Per Resident	**26.71**	**27.86**	**31.14**	**3.28**	**12%**	**30.04**	**(1.11)**	**-4%**
Full-Time Equivalents (FTE's)	**4.00**	**4.00**	**4.73**	**0.73**	**18%**	**4.73**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(566,775)**	**(591,550)**	**(661,920)**	**(70,370)**		**(639,010)**	**22,910**	

Administration & Support Services Program Key Indicators
Finance, Accounting & Tax Administration Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Provide financial services in an efficient and effective manner and financial reporting that is accurate, timely, relevant, and transparent. Develop, maintain, and monitor financial policies and internal controls to ensure the safeguarding of public assets and organizational compliance with laws, regulations, and Council directives. Provide an efficient, effective, and transparent budget developing, reporting, and monitoring process. Provide other financial services, such as long-term financial planning, debt administration, cash and investment management, cash disbursements, cash collections, and front counter services.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Journal Entries Posted		Entries	4,670	4,870	4,960	5,040
Accounts Payable & P-Card Transactions		Transactions	9,962	9,500	10,000	10,250
Receipts Processed		Transactions	36,614	34,000	35,000	35,000
Sales & Use Tax Returns Processed		Returns	22,651	23,000	23,000	23,000
Payroll Checks & NOD's Processed		Transactions	10,372	8,400	9,500	10,500
Utility Bills Processed		Billings	87,578	87,600	87,800	87,900
Combined Utility Revenue Collected[1]		Dollars	$10,263,944	$10,500,000	$10,900,000	$11,200,000
Average Cash & Investment Balance and Rate of Return		Average $'s	$54,700,000	$55,500,000	$55,000,000	$55,000,000
		Rate of Return	2.127%	1.000%	0.075%	1.000%
Efficiency						
Direct Op Cost to Process One PR Trans		Cost/Trans ($'s)	$7.03	$8.80	$7.80	$7.40
Direct Op Cost to Process One AP Trans		Cost/Trans ($'s)	$7.07	$5.90	$5.60	$5.70
Direct Op Cost to Process One Utility Bill		Cost/Bill ($'s)	$0.86	$0.90	$0.94	$0.99
Effectiveness						
Unmodified Audit Opinion	Target = Yes	Yes/No	Yes	Yes	Yes	Yes
GFOA CAFR and Budget Awards	Target = Yes	Yes/No	Yes	Yes	Yes	Yes
Revenue Forecast Accuracy[2]	Target = 95%	Accuracy	93.8%	92.5%	95.0%	95.0%
Sales & Use Tax Audit Evaluation Rating[3]	Target = 4	Percent Favorable	5	4	4	4
Sales/Use Tax Training Evaluation Rating[3]	Target = 5	Percent Favorable	5	5	5	5

[1] Includes water, wastewater, and storm water user fees (excludes tap fees).

[2] Excludes interfund transfers.

[3] Based on evaluation cards submitted at conclusion of each audit and each training program with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

Sub-Program 151: Finance, Accounting, & Tax Administration

Sub-Program Objectives: Provide financial services in an efficient and effective manner and financial reporting that is accurate, timely, relevant, and transparent. Develop, maintain, and monitor financial policies and internal controls to ensure the safeguarding of public assets and organizational compliance with laws, regulations, and Council directives. Provide an efficient, effective, and transparent budget developing, reporting, and monitoring process. Provide other financial services, such as long-term financial planning, debt administration, cash and investment management, cash disbursements, cash collections, and front counter services.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	601,068	529,100	608,180	79,080	15%	615,920	7,740	1%
Supplies	3,835	2,400	2,400	-	0%	2,400	-	0%
Services	120,019	102,040	112,400	10,360	10%	121,150	8,750	8%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**724,922**	**633,540**	**722,980**	**89,440**	**14%**	**739,470**	**16,490**	**2%**
Expenditures Per Resident	**34.17**	**29.84**	**34.02**	**4.18**	**14%**	**34.76**	**0.74**	**2%**
Full-Time Equivalents (FTE's)	**5.58**	**5.58**	**5.63**	**0.05**	**1%**	**5.63**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Sales & Use Tax Licenses	81,650	93,900	103,290	9,390	10%	108,450	5,160	5%
Total Sub-Program Revenue	**81,650**	**93,900**	**103,290**	**9,390**	**10%**	**108,450**	**5,160**	**5%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(643,272)**	**(539,640)**	**(619,690)**	**(80,050)**		**(631,020)**	**(11,330)**	

Administration & Support Services Program Key Indicators
Information Technology Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs. Provide outstanding internal customer service to efficiently resolve employee help desk issues.

INDICATOR		UNIT	2019 ACTUAL	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
IT FTEs		FTE Positions	5.35	5.12	5.35	5.35
Citywide FTEs		FTE Positions	262.04	235.12	238	240
Citywide Employees (Full & Part Time)		Active Employees	581	300	320	350
Workload						
Data Networks Supported (VLANS)		Items	79	111	120	120
Enterprise Devices Supported		Items	942	1050	1050	1050
Servers Supported		Items	67	81	75	75
Workstations Supported		Items	341	363	350	350
Total Help Desk Tickets		Items	1925	2600	2400	2400
Enterprise Applications Supported		Items	40	43	47	47
Efficiency						
IT Expense per FTE[1]		Expense/FTE	$1,493	$1,439	$1,422	$1,409
IT Budget/General Fund Expenditures[1]		%/General Fund	2.27%	1.90%	1.90%	2.27%
Average Expenditures Per Workstation		$/Workstation	$2,000	$2,000	$1,800	$1,800
Effectiveness						
IT-to-City Staff FTE Ratio	Target = 2.50%	% of FTE	2.04%	2.18%	2.25%	2.23%
Infrastructure Availability	Target = 99%	% of Time	99.99%	99.99%	99.99%	99.99%
Performance Rating on Internal Survey[2]	Target = High	High/Med/Low	HIGH	HIGH	HIGH	HIGH
% RUN Operations (Standard 80%)	Target = 75%	%	40%	44%	60%	75%
% GROW Operations (Standard 15%)	Target = 15%	%	20%	28%	20%	15%
% TRANSFORM Operations (Std 5%)	Target = 10%	%	40%	28%	20%	10%

[1] General Fund expenditures (including interfund transfers as most are recurring).

[2] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

3 2019 IT Actual General Fund Budget $391,243.31

4 2020 IT Projected General Fund Budget $338,320.00

Sub-Program 171: Information Technology

Sub-Program Objectives: Maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs. Provide outstanding internal customer service to efficiently resolve employee help desk issues.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	494,603	484,960	541,180	56,220	12%	548,070	6,890	1%
Supplies	161,186	182,520	156,850	(25,670)	-14%	156,850	-	0%
Services	92,599	84,800	83,870	(930)	-1%	83,870	-	0%
Capital Outlay	269,976	385,620	555,100	169,480	44%	535,600	(19,500)	-4%
Total Sub-Program Expenditures	**1,018,364**	**1,137,900**	**1,337,000**	**199,100**	**17%**	**1,324,390**	**(12,610)**	-1%
Expenditures Per Resident	**48.00**	**53.59**	**62.91**	**9.32**	**17%**	**62.25**	**(0.65)**	**-1%**
Full-Time Equivalents (FTE's)	**5.35**	**5.12**	**4.62**	**(0.50)**	**-10%**	**4.62**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(1,018,364)**	**(1,137,900)**	**(1,337,000)**	**(199,100)**		**(1,324,390)**	**12,610**	

Note:

[1] This sub-program table excludes all revenue and expenditures from the Technology Management Fund.

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Sub-Program 181: Fleet Maintenance

Program Goals: Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration and support.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,743	1,710	1,810	100	6%	1,840	30	2%
Supplies	5,053	4,800	4,730	(70)	-1%	4,730	-	0%
Services	9,459	5,210	5,580	370	7%	5,580	-	0%
Capital Outlay	-	-	-	-		10,000	10,000	
Total Sub-Program Expenditures	**16,255**	**11,720**	**12,120**	**400**	**3%**	**22,150**	**10,030**	**83%**
Expenditures Per Resident	**0.77**	**0.55**	**0.57**	**0.02**	**3%**	**1.04**	**0.47**	**83%**
Full-Time Equivalents (FTE's)	**0.02**	**0.02**	**0.02**	**-**	**0%**	**0.02**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(16,255)**	**(11,720)**	**(12,120)**	**(400)**		**(22,150)**	**(10,030)**	

Note:

[1] This sub-program table excludes all revenue and expenditures from the Fleet Management Fund.

Administration & Support Services Key Indicators
Facilities Maintenance Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Provide and manage facilities that maintain efficient and effective operations and promote environmental and economic sustainability.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
City Facilities Managed[1]		#	31	31	31	31
Efficiency						
BTUs/Gross Square Foot for City Hall		kBTU/GSF	64	60	60	60
BTUs/Gross Square Foot for City Services		kBTU/GSF	67	60	60	60
BTUs/Gross Square Foot for Library		kBTU/GSF	148	130	130	130
BTUs/Gross Square Foot for Recreation/Senior Center		kBTU/GSF	265	200	200	200
BTUs/Gross Square Foot for Police/Court		kBTU/GSF	134	120	120	120
City Hall Water Usage		Gallons	76,000	80,000	80,000	80,000
City Services Water Usage		Gallons	4,160,000	4,000,000	4,000,000	4,000,000
Library Water Usage		Gallons	272,000	270,000	270,000	270,000
Recreation/Senior Center Water Usage		Gallons	3,060,000	3,000,000	3,000,000	3,000,000
Police/Court Water Usage		Gallons	1,693,000	1,600,000	1,600,000	1,600,000
Annual City Fleet Fuel Consumption		Gallons	56,752	57,000	57,000	57,000
City Energy Upgrade Cost Savings		$ Saved	$0	$0	$0	$0
Effectiveness						
City Facility GHG Emissions[2]	Target = 5,000	MTC02	NA*	NA*	NA*	NA*

[1] Equals number of buildings listed in Facilities module of Lucity.

[2] GHG emissions are measured in MTCO2 and capture emissions from electricity and natural gas usage at nine major City facilities: Library, Recreation Center, Police, City Hall, City Services, Wastewater, North Water Treatment, South Water Treatment, and Golf Clubhouse.

* Data should be available starting in 2021 – staff is currently onboarding all facilities into EnergyStar.

Sub-Program 191: Facilities Maintenance

Sub-Program Objectives: Provide and manage facilities that maintain efficient and effective operations and promote environmental and economic sustainability.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual Actual	2020 Estimate Estimate	2021 Budget Budget	Amount of Change of Change	Percent of Change of Change	2022 Budget Budget	Amount of Change of Change	Percent of Change of Change
Personnel	143,585	142,100	139,740	(2,360)	-2%	141,480	1,740	1%
Supplies	26,006	26,180	27,450	1,270	5%	27,450	-	0%
Services	269,899	198,910	211,500	12,590	6%	211,500	-	0%
Capital Outlay	10,026	-	85,000	85,000		135,000	50,000	59%
Total Sub-Program Expenditures	**449,516**	**367,190**	**463,690**	**96,500**	**26%**	**515,430**	**51,740**	**11%**
Expenditures Per Resident	**21.19**	**17.29**	**21.82**	**4.52**	**26%**	**24.23**	**2.41**	**11%**
Full-Time Equivalents (FTE's)	**1.37**	**1.37**	**1.39**	**0.02**	**1%**	**1.37**	**(0.02)**	**-1%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(449,516)**	**(367,190)**	**(463,690)**	**(96,500)**		**(515,430)**	**(51,740)**	

Note:

[1] Includes building maintenance for City Hall, Austin Niehoff, and City Services Facility.

City of Louisville, Colorado

Six-Year
Capital Improvements Plan
2021 – 2026

Summary of Recommended Projects

Presented to City Council
September 22, 2020

City of Louisville, Colorado
Six-Year Capital Improvement Plan
For the Years 2021 Through 2026

Open Space & Parks Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	201511-630071	Parks and Open Space Signs	-	970	-	-	-	-	-	-	-
	201511-630129	Playground Surfacing Replacement	6,000	-	-	-	-	-	-	-	-
	201511-630132	Enhance BMX Track at Community Park	11,000	11,000	-	-	-	-	-	-	-
	201511-630151	Miners Field Fencing Upgrade (%)	-	3,430	-	-	-	-	-	-	-
	201511-640001	Machinery & Equipment (%)	52,500	52,500	-	-	-	-	-	-	-
	201511-630127	Miner's Field Park Improvs	11,000	-	-	-	-	-	-	-	-
	201523-660093	Trail Connections (%)	-	3,570	-	-	-	-	-	-	-
	201528-660067	Hwy 42 Multi-Use Underpass	1,559,740	1,559,740	-	-	-	-	-	-	-
	201528-660093	Trail Connections (%)	-	6,830	-	-	-	-	-	-	-
	201528-660201	Trail Projects	37,800	-	-	-	-	-	-	-	-
1		104th & Empire Trail and Shoulder Improvement	-	-	144,000	1,500,000	-	-	-	-	1,644,000
2		Russian Olive Removal and Tree Planting	-	-	42,500	-	-	-	-	-	42,500
3		Open Space Equipment Replacement	-	-	27,000	10,000	-	-	-	-	37,000
4		Retaining Wall Replacement	-	-	100,000	-	-	-	-	-	100,000
5		Parks Equipment Replacement (60%)	-	-	-	60,000	45,000	45,000	45,000	45,000	240,000
6		Park Site Furnishing Replacements	-	-	25,000	25,000	-	-	-	-	50,000
7		Freeze Resistant Drinking Fountains	-	-	17,600	-	-	-	-	-	17,600
8		Soft Surface Trail Management Plan	-	-	400,000	180,000	150,000	150,000	150,000	150,000	1,180,000
9		Wood Chipper (50%)	-	-	-	42,500	-	-	-	-	42,500
10		Cottonwood Park Development	-	-	330,000	-	-	-	-	-	330,000
11		Open Space & Parks Signs (50%)	-	-	30,000	15,000	-	-	-	-	45,000
12	(Operating)	PROST Master Plan	-	-	-	-	-	225,000	-	-	225,000
13	(Operating)	Prairie Dog Policy and Management Plan	-	-	-	-	45,000	-	-	-	45,000
		Total Open Space & Parks Fund	**1,678,040**	**1,638,040**	**1,116,100**	**1,832,500**	**240,000**	**420,000**	**195,000**	**195,000**	**3,998,600**
			-	-							

Conservation Trust - Lottery Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	202511-630048	Playgrounds (%)	363,680	364,540	25,000	25,000	-	-	-	-	50,000
11		Open Space & Parks Signs (50%)	-	-	30,000	15,000	-	-	-	-	45,000
5		Parks Equipment Replacement (60%)	-	-	60,000	-	-	-	-	-	60,000
14		Playground Replacement (80%)	-	-	-	120,000	120,000	120,000	120,000	120,000	600,000
15		Fishing Pond Improvements	-	-	-	-	-	35,000	300,000	-	335,000
16		BMX Drainage	-	-	-	-	-	55,000	-	-	55,000
17		Bench Replacement	-	-	-	-	-	-	-	15,000	15,000
		Total Conservation Trust - Lottery Fund	**363,680**	**364,540**	**115,000**	**160,000**	**120,000**	**210,000**	**420,000**	**135,000**	**1,160,000**
			-	-							

Cemetery Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	204799-640001	Machinery & Equipment (%)	7,500	7,500	-	-	-	-	-	-	-
5		Parks Equipment Replacement (10%)	-	-	10,000	10,000	7,500	7,500	7,500	7,500	50,000
18		Irrigation Improvements (15%)	-	-	29,480	-	-	-	-	-	29,480
9		Wood Chipper (5%)	-	-	-	4,250	-	-	-	-	4,250
		Total Cemetery Fund	**7,500**	**7,500**	**39,480**	**14,250**	**7,500**	**7,500**	**7,500**	**7,500**	**83,730**
			-	-							

Recreation Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	208533-640138	Rec Center Pool Table Replacements	-	670	-	-	-	-	-	-	-
	208535-620122	Rec Center Pool Plaster	79,000	79,000	-	-	-	-	-	-	-
	208538-630153	Rebuild Cleo Dugout Roof	22,530	22,310	-	-	-	-	-	-	-
	208539-640123	Rec Center Equipment Replacement	63,000	6,300	-	-	-	-	-	-	-
5		Parks Equipment Replacement (10%)	-	-	10,000	10,000	7,500	7,500	7,500	7,500	50,000
18		Irrigation Improvements (85%)	-	-	167,030	-	-	-	-	-	167,030
19		Turf Gym Door Replacement	-	-	-	-	13,000	-	-	-	13,000
20	(Operating)	Piano Replacement	-	-	-	-	6,700	-	-	-	6,700
21	(Operating)	Trash, Recycle, & Compost Bins	-	-	-	-	8,000	-	-	-	8,000
22		Turf Gym Shade Structure	-	-	-	-	40,000	-	-	-	40,000
23		Imperial/Hecla Room Divider	-	-	-	11,500	-	-	-	-	11,500
24	(Operating)	Brooks and Crown Room Doors	-	-	-	-	6,630	-	-	-	6,630
25	(Operating)	Radio System for Staff	-	-	7,000	-	-	-	-	-	7,000
26		Mirrors & Barre in Mt Elbert Studio	-	-	-	-	26,000	-	-	-	26,000
27		Fitness Equipment	-	-	70,000	70,000	70,000	100,000	125,000	152,000	587,000
28		Aquatics Amenity Updates	-	-	15,000	12,000	11,000	-	-	-	38,000
29		Underwater LED Lights	-	-	-	-	12,000	-	-	-	12,000
30	(Operating)	Doors to Gendered Locker Rooms	-	-	-	-	6,500	-	-	-	6,500
31	(Operating)	Family Locker Room Doors	-	-	6,500	-	-	-	-	-	6,500
32		Controller Connectivity	-	-	-	-	23,000	-	-	-	23,000
3		Memory Pool Heaters	-	-	-	-	40,000	-	-	-	40,000
34		Recreation Center Cameras	-	-	-	-	33,000	-	-	-	33,000
35	(Operating)	Poll Pace Clocks	-	-	-	-	-	6,400	-	-	6,400
36		Pump Replacements	-	-	-	15,000	15,000	15,000	15,000	-	60,000
37		Pump Room Layout	-	-	-	-	10,000	-	-	-	10,000
38		Pool Vacuums	-	-	-	-	-	13,000	-	-	13,000
39		Hydroxyl Radicals	-	-	-	-	-	71,000	-	-	71,000
40		Miracote Deck	-	-	-	-	-	37,000	-	-	37,000
41		Chlorine Enclosure	-	-	-	-	26,000	-	-	-	26,000
42		Recreation Center HVAC Replacement	-	-	-	-	25,000	720,000	-	-	745,000
43	(Operating)	Memory Chlorinators	-	-	-	-	-	6,000	-	-	6,000
44		Central Pressure Washing	-	-	-	-	-	-	39,000	-	39,000
45		Pool Diving Blocks	-	-	-	-	-	-	14,000	-	14,000
46		Pool Feature Refresh	-	-	-	-	-	-	-	65,000	65,000
47		Pool Furniture	-	-	-	-	-	-	-	25,000	25,000
48		Memory Furniture	-	-	-	-	-	-	-	37,000	37,000
49		Lifeguard Chairs	-	-	-	-	-	-	-	7,000	7,000
50		Raise Lap Pool	-	-	-	-	-	-	-	52,500	52,500
		Total Recreation Fund	**164,530**	**108,280**	**275,530**	**118,500**	**379,330**	**975,900**	**200,500**	**346,000**	**2,295,760**

Capital Projects Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	301103-630131	Recycling Cans for Park Sites (%)	5,000	5,000	-	-	-	-	-	-	-
	301103-640030	Electric Vehicle Charging Station	20,000	20,000	-	-	-	-	-	-	-
	301173-650035	ERP System	50,930	50,930	-	-	-	-	-	-	-
	301173-650100	NEOGov Learning Management Software	24,900	24,900	-	-	-	-	-	-	-
	301173-650099	Storage, Server, & Backup Refresh	145,680	145,680	-	-	-	-	-	-	-
	301173-660258	Middle Mile Fiber	164,110	164,110	-	-	-	-	-	-	-
	301211-620116	Police Dept Basement Restrooms & Lockers	382,500	382,500	-	-	-	-	-	-	-
	301211-620118	Police Dept Basement Sleep Room	27,000	27,000	-	-	-	-	-	-	-
	301211-620125	Police Dept Lobby Security Glass	5,000	9,790	-	-	-	-	-	-	-
	301211-640024	LTE D-Block Radio Program	11,100	11,100	-	-	-	-	-	-	-
	301211-640106	Body Cams	75,000	75,000	-	-	-	-	-	-	-
	301211-640114	FM Radio Stations	5,000	5,000	-	-	-	-	-	-	-
	301211-640124	Handheld 700-800 Portable Radios	304,870	304,870	-	-	-	-	-	-	-
	301211-650027	Toughbook, Prntrs, Dockng Stns	8,000	8,000	-	-	-	-	-	-	-
	301211-650089	Police/Courts Records Mgmt Sys	160,960	160,960	-	-	-	-	-	-	-
	301219-620120	Police Dept Electrical Work	25,000	25,000	-	-	-	-	-	-	-
	301219-660276	Police Dept Concrete Replacement	41,880	11,650	-	-	-	-	-	-	-
	301311-630138	Bus Stop Improvements	157,000	157,000	-	-	-	-	-	-	-
	301311-660202	Railroad Quiet Zones	3,274,020	3,274,020	-	-	-	-	-	-	-
	301312-630141	ADA Parking Improvements	88,650	88,650	-	-	-	-	-	-	-
	301312-630142	Traffic Mitigation	25,000	28,900	-	-	-	-	-	-	-
	301312-630144	Transportation Master Plan First Steps	2,723,560	2,723,560	-	-	-	-	-	-	-
	301312-640001	Machinery & Equipment (%)	3,030	3,030	-	-	-	-	-	-	-
	301312-660012	Pavement Booster Program	5,449,750	5,449,750	-	-	-	-	-	-	-
	301312-660022	Concrete Replacement	90,120	90,120	-	-	-	-	-	-	-
	301312-660064	Bridge Inspection Follow-Up Repairs	130,000	130,000	-	-	-	-	-	-	-
	301312-660068	South Street Underpass (%)	163,500	163,500	-	-	-	-	-	-	-
	301312-660079	SH42 Short Intersection Design	131,430	131,430	-	-	-	-	-	-	-
	301312-660222	SH42 Short Intersection Construction	2,863,480	2,863,480	-	-	-	-	-	-	-
	301312-660256	Downtown Ornamental Light Replacement	142,000	142,000	-	-	-	-	-	-	-
	301313-630145	Subdivision Entry Landscape Improvements	-	2,510	-	-	-	-	-	-	-
	301313-640001	Machinery & Equipment (%)	7,500	7,500	-	-	-	-	-	-	-
	301314-640140	Sander Box Leg Kit	22,150	22,150	-	-	-	-	-	-	-
	301313-660103	Median Improvements	-	18,340	-	-	-	-	-	-	-
	301313-660254	Utility Undergrounding	717,000	717,000	-	-	-	-	-	-	-
	301314-640001	Machinery & Equipment (%)	7,500	7,500	-	-	-	-	-	-	-
	301511-630048	Playground Replacement (%)	90,500	94,320	-	-	-	-	-	-	-
	301511-630067	Heritage Restroom Renovation	131,000	131,000	-	-	-	-	-	-	-
	301511-630151	Miners Field Fencing Upgrade (%)	-	25,550	-	-	-	-	-	-	-
	301524-660252	Coyote Run Slope Mitigation (50%)	-	1,650	-	-	-	-	-	-	-
	301528-660068	South Street Underpass (%)	71,890	71,890	-	-	-	-	-	-	-
	301531-630127	Miners Field Fencing Upgrade (%)	22,000	22,000	-	-	-	-	-	-	-
	301532-630127	Miners Field Fencing Upgrade (%)	22,000	22,000	-	-	-	-	-	-	-
	301551-650087	Upgrade Makerspace	15,000	-	-	-	-	-	-	-	-
	301552-620097	Historical Museum Campus (%)	30,000	30,100	-	-	-	-	-	-	-
	301552-620038	Museum Campus Building Improvements	21,640	21,640	-	-	-	-	-	-	-
	301552-620113	Historical Museum Structural Work (%)	60,620	60,620	-	-	-	-	-	-	-
	301553-620114	Center for the Arts Restoration	46,620	46,620	-	-	-	-	-	-	-
	301553-630136	Community Park Stage Improvements	15,000	15,000	-	-	-	-	-	-	-
	301553-640001	Machinery & Equipment (%)	3,030	3,030	-	-	-	-	-	-	-
	301651-630137	Downtown Patio Program Expansion	25,000	24,000	-	-	-	-	-	-	-
51		Decorative Streetlight LED Conversion	-	-	120,000	120,000	120,000	120,000	120,000	-	600,000
52		Downtown Streetlight Improvements	-	-	96,000	96,000	96,000	-	-	-	288,000
53		Electric Vehicle Charging Station	-	-	26,400	-	-	-	-	-	26,400
54		Server Backup Solution Refresh	-	-	85,000	-	-	-	-	-	85,000

(continued)

Capital Projects Fund (continued)

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
55		City Wide Security Additions	-	-	75,000	-	-	-	-	-	75,000
56		City Wide WiFi Refresh	-	-	38,000	-	-	-	-	-	38,000
57		Middle Mile Improvements & Enhancements	-	-	357,100	450,600	29,900	180,000	-	-	1,017,600
58		700-800 Mobile Radios	-	-	-	-	-	-	-	283,650	283,650
59		700-800 Portable Radios	-	-	-	-	-	-	-	334,880	334,880
60		Additional Features for BRAZO System	-	-	11,000	11,000	-	-	-	-	22,000
61		Bi-Directional 700-800 Amplifier	-	-	187,000	-	-	-	-	-	187,000
62		Communication Equipment for EOC	-	-	27,500	2,000	2,000	2,000	2,000	2,000	37,500
63		Police Data Storage Server	-	-	55,000	-	-	-	-	-	55,000
64		Taser Replacements	-	-	78,100	-	-	-	-	125,820	203,920
65		Fleet Scan Tool Replacement	-	-	10,000	-	-	-	-	-	10,000
66		City Hall Mass Notification System	-	-	65,000	-	-	-	-	-	65,000
67		Museum HVAC Replacement	-	-	38,400	-	-	-	-	-	38,400
68		Police Carport with Solar	-	-	85,000	-	-	-	-	-	85,000
69		Fence Replacement - 1501 Empire	-	-	45,000	-	-	-	-	-	45,000
70		Bridge Inpections & Repairs	-	-	75,000	-	75,000	-	75,000	-	225,000
71		Concrete Replacement	-	-	92,400	96,000	98,400	100,800	104,400	108,000	600,000
72		Street Lighting Safety Upgrades	-	-	29,900	61,100	93,600	63,700	98,800	33,800	380,900
73		Library Electric Vehicle Charging Station	-	-	20,000	-	-	-	-	-	20,000
74		Asphalt Patch Truck (70%)	-	-	187,600	-	-	-	-	-	187,600
75		Spreaders & Plow Replacements	-	-	31,500	-	-	-	-	-	31,500
76		Signal Cabinet Upgrades	-	-	48,000	-	-	-	-	-	48,000
77		South Boulder Road Pedestrian Improvements	-	-	1,359,800	-	-	-	-	-	1,359,800
78		Pavement Management Program	-	-	3,630,000	5,150,000	3,680,000	4,130,000	4,160,000	4,010,000	24,760,000
79		Transportation Master Plan	-	-	-	1,300,000	-	-	-	-	1,300,000
5		Parks Equipment Replacement (20%)	-	-	20,000	20,000	15,000	15,000	15,000	15,000	100,000
14		Playground Replacement (20%)	-	-	-	30,000	30,000	30,000	30,000	30,000	150,000
80		Golf Maintenance Facility Improvements	-	-	147,500	-	-	227,000	25,000	-	399,500
81		Renewable Energy Credit Purchase	-	-	629,600	-	-	-	-	-	629,600
82		Front Street Plaza - Phase I	-	-	120,000	-	-	-	-	-	120,000
83		Front Street Plaza - Phase II	-	-	120,000	-	-	-	-	-	120,000
84		Downtown Patio Maintenance & Expansion	-	-	-	12,000	-	12,000	-	-	24,000
85		External IT Security Audit	-	-	-	35,000	-	-	-	-	35,000
86		City Security & Surveillance Camera Refresh	-	-	-	50,000	-	-	-	-	50,000
87		City Hall Elevator Modernization	-	-	-	135,000	-	-	-	-	135,000
9		Wood Chipper (45%)	-	-	-	38,250	-	-	-	-	38,250
88		Replace Shoretel VOIP Phone System	-	-	-	-	125,000	-	-	-	125,000
89		VRTX Server Cluster Replacement	-	-	-	-	135,000	-	-	-	135,000
90		Golf Equipment Replacement	-	-	-	-	581,950	-	-	-	581,950
91		Replacement of Network Switches	-	-	-	-	-	80,000	-	-	80,000
92		Police & Court HVAC Replacement	-	-	-	-	-	200,000	-	-	200,000
93		Police 7 Court Roof Replacement	-	-	-	-	-	225,000	-	-	225,000
94		City Hall HVAC Replacement	-	-	-	-	-	-	195,000	-	195,000
95		Golf Course Pond Aerator	-	-	11,000	-	-	-	-	-	11,000
96		Cart Path Repair	-	-	-	-	-	-	25,000	25,000	50,000
97		City Hall Roof Replacement	-	-	-	-	-	-	-	190,000	190,000
98		Library HVAC Replacement	-	-	-	-	-	-	-	376,000	376,000
99		Library Roof Replacement	-	-	-	-	-	-	-	250,000	250,000
		Total Capital Projects Fund	**18,006,920**	**18,021,350**	**7,921,800**	**7,606,950**	**5,081,850**	**5,385,500**	**4,850,200**	**5,784,150**	**36,630,450**
			-	-							

Water Utility Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	501498-640001	Machinery & Equipment (%)	4,600	34,430	-	-	-	-	-	-	-
	501498-640045	Meters	44,280	44,280	-	-	-	-	-	-	-
	501498-660182	Water Line Replacement	1,529,440	1,529,440	-	-	-	-	-	-	-
	501498-660205	PRV Replacement	75,000	115,000	-	-	-	-	-	-	-
	501498-660237	Water Tank Int Structure Maint	81,890	389,490	-	-	-	-	-	-	-
	501498-660259	Floride Equipment Replacement	92,950	326,950	-	-	-	-	-	-	-
	501499-620119	Utilities Electrical Assessment (%)	32,500	32,500	-	-	-	-	-	-	-
	501499-630146	Marshall Lake Sediment Control	110,000	110,000	-	-	-	-	-	-	-
	501499-640116	Water Plants Disinfection Eval	565,300	660,570	-	-	-	-	-	-	-
	501499-650035	ERP System	-	1,000	-	-	-	-	-	-	-
	501499-660175	WTP Chemical Storage Tanks	405,000	-	-	-	-	-	-	-	-
	501499-660190	NCWCD-Windy Gap Firming Proj	2,500,000	2,500,000	-	-	-	-	-	-	-
	501499-660211	Howard Diversion Upgrades	125,830	125,830	-	-	-	-	-	-	-
	501499-660212	SCWTP Recycle Pond Maintenance	29,000	705,000	-	-	-	-	-	-	-
	501499-660232	Cent/McCaslin Hi Zone Water Lp	22,230	22,230	-	-	-	-	-	-	-
	501499-660236	SBR Ditch Lining	258,510	258,510	-	-	-	-	-	-	-
	501499-660237	WTP Tank Cleaning & Evaluation	50,000	50,000	-	-	-	-	-	-	-
	501499-660243	Louisville Pipeline Flow Control	130,010	130,010	-	-	-	-	-	-	-
	501499-660245	SCWTP Upgrades	426,470	75,000	-	-	-	-	-	-	-
	501499-660260	WTP Vault Painting	225,000	225,000	-	-	-	-	-	-	-
	501499-660261	WTP Raw Water Study	75,000	175,000	-	-	-	-	-	-	-
	501499-660274	NCWCD SWSP Eastern Pump Station	150,000	152,560	-	-	-	-	-	-	-
	501499-660275	NCWCD SWSP Transmission Capacity	1,514,360	2,714,360	-	-	-	-	-	-	-
100		SBR Ditch Lining	-	-	97,750	218,500	143,750	-	-	-	460,000
101		Harper Lake Pump Station	-	-	-	-	-	-	-	95,000	95,000
102		HBWTP Recycle Tank Maintenance	-	-	195,000	-	-	-	-	-	195,000
103		Marshall Lake Sediment Control	-	-	600,000	-	-	-	-	-	600,000
104		Pump Replacement & Rehabilitation	-	-	84,000	276,000	17,000	-	-	-	377,000
105		SCWTP Raw Water Valve Replacement	-	-	35,000	-	-	-	-	-	35,000
106		Water Rights Acquisition	-	-	250,000	250,000	250,000	250,000	500,000	500,000	2,000,000
107		Windy Gap Firming Project	-	-	926,000	926,000	926,000	926,000	926,000	926,000	5,556,000
108		Electrical Assessments (50%)	-	-	100,000	100,000	-	-	-	-	200,000
109		Backhoe Replacement (50%)	-	-	78,750	-	-	-	-	-	78,750
74		Asphalt Patch Truck (30%)	-	-	80,400	-	-	-	-	-	80,400
110		Water Break Repair Vehicle Replacement	-	-	89,250	-	-	-	-	-	89,250
111		Water Line Replacement Program	-	-	460,000	391,000	540,500	724,500	494,500	241,500	2,852,000
112		Chemical Mixing Equipment Replacement	-	-	-	32,500	-	-	-	-	32,500
113		Louisville Lateral Ditch Piping	-	-	-	-	-	-	-	3,120,000	3,120,000
114		Process Pipe Evaluation	-	-	-	80,000	50,000	50,000	50,000	-	230,000
115		Tank Maintenance	-	-	-	30,000	-	-	-	30,000	60,000
116	(Operating)	Utility Master Plan (50%)	-	-	-	125,000	-	-	-	-	125,000
117		Valve Exercise Trailer (70%)	-	-	-	54,390	-	-	-	-	54,390
118		Filter Media Replacement	-	-	-	-	616,000	-	-	-	616,000
119		Meter Replacement	-	-	-	-	-	-	1,040,000	1,040,000	2,080,000
120		WTP Vehicle Replacement	-	-	-	-	80,000	50,000	-	-	130,000
121		HBWTP Drying Beds Maintenance	-	-	-	-	-	-	221,000	-	221,000
122		Instrumentation Replacement	-	-	-	-	-	-	-	260,000	260,000
		Total Water Utility Fund	**8,447,370**	**10,377,160**	**2,996,150**	**2,483,390**	**2,623,250**	**2,000,500**	**3,231,500**	**6,212,500**	**19,547,290**
			-	-							

Wastewater Utility Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	502498-640000	Motor Vehicle/Road Equipment	37,000	37,000	-	-	-	-	-	-	-
	502498-640001	Machinery & Equipment (%)	4,600	5,700	-	-	-	-	-	-	-
	502498-660183	Sewer Utility Lines	518,420	518,420	-	-	-	-	-	-	-
	502498-660265	Reuse System Equipment Replacement	98,000	98,000	-	-	-	-	-	-	-
	502498-660272	Drum Thickener Replacement	275,000	-	-	-	-	-	-	-	-
	502499-620119	Utilities Electrical Assessment (%)	32,500	32,500	-	-	-	-	-	-	-
	502499-640132	WWTP Tractor	20,000	20,000	-	-	-	-	-	-	-
	502499-640133	Portable Lift Station Pump	44,760	48,000	-	-	-	-	-	-	-
	502499-650035	ERP System	-	1,000	-	-	-	-	-	-	-
	502499-660262	WWTP Additional Influent Pump	71,930	71,930	-	-	-	-	-	-	-
	502499-660263	WWTP Asphalt Addition	20,000	20,000	-	-	-	-	-	-	-
	502499-660267	WWTP Aeration Basin & Reuse Mixers	141,710	441,710	-	-	-	-	-	-	-
	502499-660268	WWTP Total Suspended Solids (TSS) Probes	45,000	45,000	-	-	-	-	-	-	-
	502499-660269	WWTP Vac Dump Station	234,970	234,970	-	-	-	-	-	-	-
	502499-660271	OPS Lift Station Painting	75,000	75,000	-	-	-	-	-	-	-
123		Secondary Process Codes	-	-	105,000	-	-	-	-	-	105,000
124		WWTP Solids Handling Upgrades	-	-	220,000	1,430,000	-	-	-	-	1,650,000
125		WWTP Painting	-	-	60,000	-	-	-	-	-	60,000
108		Electrical Assessments (50%)	-	-	100,000	100,000	-	-	-	-	200,000
126		Sewer Line Replacement Program	-	-	368,000	299,000	437,000	540,500	632,500	460,000	2,737,000
116	(Operating)	Utility Master Plan (50%)	-	-	-	125,000	-	-	-	-	125,000
127		WWTP Vehicle/Equipment Replacement	-	-	-	-	-	50,000	-	-	50,000
		Total Wastewater Utility Fund	**1,618,890**	**1,649,230**	**853,000**	**1,954,000**	**437,000**	**590,500**	**632,500**	**460,000**	**4,927,000**
			-	-							

Storm Water Utility Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	503499-630096	Detention Pond Maintenance	238,530	238,530	-	-	-	-	-	-	-
	503499-630150	Drainageway "A-1" Garfield/Cottonwood	860,000	860,000	-	-	-	-	-	-	-
	503499-640001	Machinery & Equipment	1,570	2,720	-	-	-	-	-	-	-
	503499-660273	Storm Water Quality Master Plan	191,420	191,420	-	-	-	-	-	-	-
	503499-630154	Coal Creek Drainageway 7-1	500,000	500,000	-	-	-	-	-	-	-
128		Detention Pond Maintenance	-	-	119,000	158,000	124,000	150,000	170,000	174,000	895,000
129		Storm Water Quality Master Plan Capital	-	-	200,000	100,000	100,000	100,000	100,000	100,000	700,000
109		Backhoe Replacement (20%)	-	-	31,500	-	-	-	-	-	31,500
117		Valve Exercise Trailer (30%)	-	-	-	23,310	-	-	-	-	23,310
130	(Operating)	Storm Water Master Plan Update	-	-	-	-	-	120,000	-	-	120,000
		Total Storm Water Utility Fund	**1,791,520**	**1,792,670**	**350,500**	**281,310**	**224,000**	**370,000**	**270,000**	**274,000**	**1,769,810**
			-	-							

Golf Course Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	520799-630115	Cart Path Repairs	18,410	-	-	-	-	-	-	-	-
	520799-620126	Chemical Storage Building	35,000	35,000	-	-	-	-	-	-	-
	520799-640141	Golf Carts	302,650	302,650	-	-	-	-	-	-	-
		Total Golf Course Fund	**356,060**	**337,650**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
			-	-							

Technology Management Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	602120-650015	Computer-Hardware	60,000	60,000	-	-	-	-	-	-	-
131		Computer Hardware Replacement - IT	-	-	75,000	75,000	75,000	75,000	75,000	75,000	450,000
		Total Technology Management Fund	**60,000**	**60,000**	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**	**450,000**
			-	-							

Fleet Management Fund

Request No.	Project Account	Project Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
	603211-640000	Motor Vehicle/Road Equipment	177,240	177,240	-	-	-	-	-	-	-
132		Vehicle/Equipment Replacement - Building	-	-	70,000	-	-	-	-	-	70,000
133		Vehicle/Equipment Replacement - Police	-	-	136,780	150,450	165,500	182,050	200,260	220,280	1,055,320
109		Vehicle/Equipment Replacement - Backhoe (30%)	-	-	47,250	-	-	-	-	-	47,250
134		Vehicle/Equipment Replacement - Loader	-	-	210,000	-	-	-	-	-	210,000
135		Vehicle/Equipment Replacement - Open Space	-	-	30,000	-	-	-	-	-	30,000
136		Vehicle/Equipment Replacement - Parks	-	-	180,000	175,100	95,480	136,590	39,390	-	626,560
137		Vehicle/Equipment Replacement - I.T.	-	-	29,960	-	-	-	-	-	29,960
138		Vehicle/Equipment Repalcement - Rec Bus	-	-	-	-	-	-	-	95,000	95,000
		Total Fleet Management Fund	**177,240**	**177,240**	**703,990**	**325,550**	**260,980**	**318,640**	**239,650**	**315,280**	**2,164,090**
			-	-							

All Funds

Fund Description	2020 Budget	2020 Estimate	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
Open Space & Parks Fund	1,678,040	1,638,040	1,116,100	1,832,500	240,000	420,000	195,000	195,000	3,998,600
Conservation Trust - Lottery Fund	363,680	364,540	115,000	160,000	120,000	210,000	420,000	135,000	1,160,000
Cemetery Fund	7,500	7,500	39,480	14,250	7,500	7,500	7,500	7,500	83,730
Historic Preservation Fund	268,850	208,000	-	-	-	-	-	-	-
Recreation Fund	164,530	108,280	275,530	118,500	379,330	975,900	200,500	346,000	2,295,760
Capital Projects Fund	18,006,920	18,021,350	7,921,800	7,606,950	5,081,850	5,385,500	4,850,200	5,784,150	36,630,450
Recreation Center Construction Fund	270,000	269,020	-	-	-	-	-	-	-
Water Utility Fund	8,447,370	10,377,160	2,996,150	2,483,390	2,623,250	2,000,500	3,231,500	6,212,500	19,547,290
Wastewater Utility Fund	1,618,890	1,649,230	853,000	1,954,000	437,000	590,500	632,500	460,000	4,927,000
Storm Water Utility Fund	1,791,520	1,792,670	350,500	281,310	224,000	370,000	270,000	274,000	1,769,810
Golf Course Fund	356,060	337,650	-	-	-	-	-	-	-
Technology Management Fund	60,000	60,000	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Fleet Management Fund	177,240	177,240	703,990	325,550	260,980	318,640	239,650	315,280	2,164,090
Total for All Funds	**33,210,600**	**35,010,680**	**14,446,550**	**14,851,450**	**9,448,910**	**10,353,540**	**10,121,850**	**13,804,430**	**73,026,730**

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: 104th and Empire Trail and Shoulder Improvements **Submitted By:** Public Works **Version:** 6/15/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	New Trails	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	120,000	-	-	-	-	-	120,000
Other Prof Services	-	-	-	-	-	-	-
Construction		1,250,000	-	-	-	-	1,250,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	24,000	250,000	-	-	-	-	274,000
Total Costs (Gross)	144,000	1,500,000	-	-	-	-	1,644,000
Grants or Other Off-Setting Revenue	-	791,667	-	-	-	-	791,667
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Transportation Master Plan Project MU17, BK2 - design and construct approximately 2.6 miles of a primarily soft surface, separated multi-use trail generally between Empire Road to the north and the trail head parking lot within the Carolyn Holmberg Preserve.

Project revenue or grants that will support the project and the impacts to the operating budget:

CDOT DRCOG TIP Funding and local match from partner agencies.

Reference to Plan being implemented (i.e., Master Plan):

Transportation Master Plan.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The proposed project will provide a multimodal use option through a corridor where bike/pedestrian use does not currently exist, and connects two heavily used regional trails. The project will help ensure that the regional transportation system is well-connected and serves all modes of travel. The trail connection offers a continuous trail connection between two important regional trails – the 14-mile Coal Creek Regional Trail and 12-mile Rock Creek Trail along 104th Street.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Russian Olive Removal and Tree Planting **Submitted By:** Parks & Recreation **Version:** 1/1/1900

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition		-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	42,500	-	-	-	-	-	42,500
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	42,500	-	-	-	-	-	42,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	1,000	1,000	-	-	-	-	2,000

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Funding is requested for the removal of large diameter Russian Olive trees on select Open Space properties. Russian Olives are noxious trees which outcompete native trees and disrupt wildlife habitat. Designated trees would be cut at the base and chipped on site with follow-up herbicide treatment by staff. In addition to removal, 2 replacement trees will be planted at Harper Lake to provide shade for citizens. Weekly or bi-weekly watering will be necessary by staff to ensure tree survival after planting.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program removal of noxious vegetation is consistent with good stewardship and promotes native plants and wildlife and habitat.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Equipment Replacement | Submitted By: Parks & Recreation | Version: 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	50%
	Trail Maintenance	Open Space & Parks Fund	50%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	27,000	10,000	-	-	-	-	37,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	27,000	10,000	-	-	-	-	37,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	100	100	100	100	100	100	600

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

2021-The Ventrac power rake attachment. An attachment that can be utilized with existing equipment to scarify and break up ground materials. This equipment would be used for trail repair and installation and revegetation restoration work. 2021- Vibratory roller. Used to compact trail material during trail installation and repair. Necessary tool to preform proper in-house trail repair. 2022- 14' by 83" dump trailer. This trailer has a hydraulic lift for dumping materials. Necessary to increase efficiency and personnel safety for hauling day-to-day materials such as: trails crusher fine, project spoils, road base, soil, trash, limbs, etc.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program in that the equipment will aid staff in general system maintenance and natural resource work that is consistent with good land stewardship and also enhances passive recreation experiences.

Department Priority Ranking: Highest | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Retaining Wall Replacement | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	100,000	-	-	-	-	-	100,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	100,000	-	-	-	-	-	100,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Remove and replace deterioating and unsafe wooden retaining walls on Hillside Open Space and Coyote Run Open Space. In some locations exposed rebar is present and wood is rotten. The current request is based on a per linear foot cost estimate (materials and labor) and anticipates replacement of current railroad ties with the same material. Engineered plans and permits could be required at some locations which could increase the cost of the project.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program in that it is consistent with good stewardship and enhance passive recreation experiences.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Park Division Equipment Replacement **Submitted By:** Parks & Recreation **Version:** 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	60%
Parks	Cemetery	Cemetery Fund	10%
Recreation	Athletic Field Maintenance	Recreation Fund	10%
Transportation	Streetscapes	Capital Projects Fund	10%
Transportation	Snow & Ice Removal	Capital Projects Fund	10%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	100,000	100,000	75,000	75,000	75,000	75,000	500,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	100,000	100,000	75,000	75,000	75,000	75,000	500,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Equipment replacement for the Park Division. Years 2021 and 2022 are budgeted higher due to large mower replacements needed along with smaller equipment replacements.

Project revenue or grants that will support the project and the impacts to the operating budget:

Equipment will be used in multiple programs/sub-programs.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

It is necessary to replace equipment as it wears out. Having good equipment is a key to proving well maintained parks and landscaped areas which is in alignment with the Parks program goal.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Park Site Furnishing Replacements | Submitted By: Parks & Recreation | Version: 3/18/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	25,000	25,000	-	-	-	-	50,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	25,000	25,000	-	-	-	-	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Proposed funding would be used to replace dated and worn amenities in the parks such as picnic tables, benches, trash cans, etc.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project helps support the program/sub-program goal of providing well-maintained parks and landscaped areas.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Freeze Resistant Drinking Fountains at Park Sites Submitted By: Parks & Recreation Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	16,000	-	-	-	-	-	16,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Contengency	1,600	-	-	-	-	-	1,600
Total Costs (Gross)	17,600	-	-	-	-	-	17,600
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-		-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

A freeze resistent water fountain is currently included in the Heritage Park restroom renovation. A freeze resistant fountain is also included in the CIP for improvemetns at Cottonwood Park. This current CIP is to install freeze resistant fountains at Community Park and the Arboretum Restrooms. While these fountains are freeze resistent, they are no freeze proof and shoudl be located in locations with heated bathrooms to avoid freezing and costly repairs. This will provide a total of 4 freeze resistant fountains throughout the city once complete.

Cost allocation methodology for projects with more than one funding source:

N/A.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The ever increasing reliance on bottled water has serious environmental effects and deterring that use by installing additional drinking fountains is in line with the City's Sustainability sub-program. Amenities such as drinking fountains also provide a comfort and convenience feature for park users.

Is there a computer hardware or software component to this request? No If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Low Request Number: (Finance Use) 7

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Soft Surface Trail Management Program | Submitted By: Parks & Recreation | Version: 9/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Trail Maintenance	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	400,000	180,000	150,000	150,000	150,000	150,000	1,180,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	400,000	180,000	150,000	150,000	150,000	150,000	1,180,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Annual soft surface trail resurfacing for trail sytem with high levels of use. With proper maintenance, trails will be more compact which will decrease seasonal errosion issues and enhance safety and users experience. 2021- Resurfacing of the Davidson Mesa trail at a distance of 3.63 miles. 2022- Resurfacing of Hecla Lake at a trail distance of 1 mile long. Out years will include Coyote Run, Aquarius, Warembourg/Daughenbaugh and CTC. Staff is working to create an ongoing soft surface trail managment program to inform future year requests with review/input from OSAB and residents on priorities.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project meets the objectives of the "Trail Maintenance" Sub Program in that it encourages recreation and safe walking, running, and biking in Louisville.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Wood Chipper | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	40%
Transportation	Streetscapes	Capital Projects Fund	40%
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	10%
Recreation	Golf Course	Capital Projects Fund	5%
Parks	Cemetery	Cemetery Fund	5%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	85,000		-	-	-	85,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	85,000	-	-	-	-	85,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The City's current chipper is 20 years old and can only handle wood up to 9" diameter. Goal is to purchase a new chipper that can handle larger diameter wood to increase productivity and purchase while the current chipper is still operational. This piece of equipment is used by parks and open space staff on an almost daily basis. It is also used by public works staff when needed. While larger, more complicated tree activites are routinely contracted out, this equipment (along with the associated chip truck) allows staff to efficiently and effectively process these materials as needed.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Parks Sub-Program by maintaining parks to established criteria with necessary equipment. Meets objectives of the Streetscapes Sub-program, by providing safe, visually appealing .... sidewalks and publicly-owned areas adjacent to streets and sidewalks. Current equipment is operational, but 20 years old. Replacement is requested to avoid the need for emergency replacement due to mechnical failure. Request could potentially be pushed out further than 2022 if needed.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Cottonwood Park Upgrades | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	300,000	-	-	-	-	-	300,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	30,000	-	-	-	-	-	30,000
Total Costs (Gross)	330,000	-	-	-	-	-	330,000
Grants or Other Off-Setting Revenue	-			-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The requested funding would provide meaningful and necessary updates to Cottonwood Park in leui of a full master plan and park renovation due to budget reductions. Cottonwood Park playground is at the end of it's useful lifespan and is in need of replacement. Cottonwood is one of our larger and busiest playgrounds in the city. Once a full renovation of the park is feasibile a master plan would be developed and the updated playground would be incorporated into that planning process.

Project revenue or grants that will support the project and the impacts to the operating budget:

Staff will research and submit for relevant grants to lower the overall costs as available. (GOCO)

Reference to Plan being implemented (i.e., Master Plan):

TMP, Open Space, Parks and Trails Wayfinding Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Redevelopment of Cottonwood Park is not feasible at this time, but there are large, vital park components that are in need of urgent replacement. Cottonwood serves as a large community park that serves the northern portion of the City. **PPLAB had recommended redevelopment of Cottonwood Park as a top priority.**

Department Priority Ranking: Highest | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Open Space and Parks Signs | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	50%
Parks	Parks	Conservation Trust - Lottery Fund	50%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	10,000	-	-	-	-	-	10,000
Other Prof Services	-	-	-	-	-	-	-
Construction	50,000	30,000	-	-	-	-	80,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	60,000	30,000	-	-	-	-	90,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

In 2021, staff recommends installing park signs at locations that currently have no identifying signage. Staff also recommends additional design work in 2021 to finalize the sign pallet concept and materials so that the directional signage concept is responsibly priced. This work would be followed by a sign pilot project and then full implementation would be considered in subsequent years.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

Transportation Master Plan and Parks and Open Space Wayfinding Plan.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project meets the goals identified in the PROST and is a high priority for OSAB and staff. This project also meets the objectives of the "Trail Maintenance" Sub Program in that it encourages recreation and safe walking, running, and biking in Louisville. The directional signage/kiosk component also meet the objectives of the "Outreach and Education" Sub Program by informing and educating residents and visitors about the City's diverse Parks and Open Space properties. Staff feels that the addition of signage at our newly named park locations will help with eduction and enforcement of rules within the park system.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: PROST Master Plan **Submitted By:** Parks & Recreation **Version:** 3/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services		-	-	225,000	-	-	225,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	225,000	-	-	225,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The purpose of the Master Plan is to create a guiding document to provide a framwork for the planning, acquistion, development, and administration of park, recreation, open space and trail facilities. As the City approaches build-out, the availability of lands suitable for parks and open space will ultimately diminish. This plan will help focus those limited resources in a way that best serves the community.

Project revenue or grants that will support the project and the impacts to the operating budget:

GOCO and other grants may be available to leverage City funding

Reference to Plan being implemented (i.e., Master Plan):

Master Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current Master Plan was prepared in 2012 and many of the goals and objects have been accomplished, a new Master Plan would guide the City for the six to eight years. Meets the objectives of the parks, recreation and open space and trails programs and subprograms.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Prairie Dog Policy and Management Plan **Submitted By:** Parks & Recreation **Version:** 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	45,000	-	-	-	45,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	45,000	-	-	-	45,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Funding is requested for a consultant to review and update the existing Prairie Dog Policy and Management Plan for Open Space lands. The Policy will outline acceptable management techniques; State requirements regarding movement, release, and donation of animals; colony goals specific to property management objectives; balancing ecological resources; and strategies for reducing human-wildlife conflict on public lands. The consultant will facilitate public participation in policy and plan development.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program in the development of ecologically sound stewardship practices. Meets the objective of the "Education & Outreach" Sub Program in that the planning process would involve community input and outreach and increase citizen understanding and stewardship of these lands and balancing resource management of flora and fauna.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Playground Replacement | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Conservation Trust - Lottery Fund	80%
Parks	Parks	Capital Projects Fund	20%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	150,000	150,000	150,000	150,000	150,000	750,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	150,000	150,000	150,000	150,000	150,000	750,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	NA

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The requested funding is for replacement of playgrounds at the following locations: 2022, Enclave Park; 2023, Meadows Park; 2024, Joe Carnival Park; 2025, Sports Complex; 2026, Memory Square. Actual order of replacements in out years will be determined based on which play equipment is in most need of replacement, as well as feedback from PPLAB and the community. There is no replacement included in this CIP request for 2021 as that request is being submitted seperately for replacement of the playgound at Cottonwood Park.

Project revenue or grants that will support the project and the impacts to the operating budget:

Staff will research and submit for relevant grants to lower the overall costs as applicable. (GOCO)

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Replacing / Improving playgrounds and equipment improves safety , helps to maintain levels of service for residents and helps the City meet ADA requirements. By continuing assessment and addressing park and playground deficiencies on going maintennance cost decrease. If Louisvilles playgrounds are allowed to fall into disrepair it demonstrates a lack of commmitment and a poor image for the City's park system.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Fishing Pond Improvements | Submitted By: Parks & Recreation | Version: 9/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Conservation Trust - Lottery Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	35,000	-	-	35,000
Construction	-	-	-	-	300,000	-	300,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	35,000	300,000	-	335,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Construction of Master Plan improvements will improve the pond aquatic habitat and fishing, nature experience and recreational opportunities.

Project revenue or grants that will support the project and the impacts to the operating budget:

GOCO and other grants may be available to leverage funding

Reference to Plan being implemented (i.e., Master Plan):

Master Planning

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Construction of improvements meets the objectives of the "Maintenance & Management" Sub Program as the project is consistent with good stewardship, promotes wildlife habitat and enhances passive recreation experiences such as fishing. Meets the objectives of the "Education & Outreach" Sub Program. This project is a high priority for OSAB.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Drainage Improvement at BMX Track at Community P Submitted By: Parks & Recreation Version: 9/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Conservation Trust - Lottery Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	55,000	-	-	55,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	55,000	-	-	55,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

In 2019 Council approved the Enhanced BMX Track at Community Park CIP with an approved budget of $20,000. The main objective of this project is to improve the drainage and make improvements to the track. Staff moved forward with hiring OTAK for engineering services in the amount of $10,627. The engineer's estimate to construct the drainage improvement is estimated at $41,000 which the current budget does not support. This project is not currently a priority so it has been moved to 2024.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The BMX track currently experiences drainage problems creating muddy conditions after rain and snow events. The goal in making this improvement is to enhance the BMX experience for the young/novice rider. The project meets the objectives of the Parks Sub-Program by providing popular parks and facilities that provide outdoor opportunities for residents and visitors to enjoy.

Department Priority Ranking: Low Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Bench Replacement | Submitted By: Parks & Recreation | Version: 9/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Conservation Trust - Lottery Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	15,000	15,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	15,000	15,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Standard system wide amenity bench replacement for benches that are peeling, rusting, or have damage that can't be repaired by staff or contractors.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program in that it is consistent with good stewardship and enhance passive recreation experiences.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Irrigation Improvements | Submitted By: Parks & Recreation | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Athletic Field Maintenance	Recreation Fund	85%
Parks	Cemetery	Cemetery Fund	15%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	15,000	-	-	-	-	-	15,000
Other Prof Services	-	-	-	-	-	-	-
Construction	165,000	-	-	-	-	-	165,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	16,500	-	-	-	-	-	16,500
Total Costs (Gross)	196,500	-	-	-	-	-	196,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Project is to replace the irrigation mainline at the Sports Complex and a portion of the mainline at the Cemetery. Last year at the Sports Complex, approximately 12 mainline breaks occurred which were costly to repair and effected services. It's staff opinion that the irrigation system at the Sports Complex is reaching end-of-life. At the Cemetery a row of trees were planted adjacent to the mainline which are now impeding repairs. A portion of this mainline needs to be relocated.

Project revenue or grants that will support the project and the impacts to the operating budget:

Narrative …

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project helps support the program/sub-program goal of providing well-maintained parks and landscaped areas...sports facilities that are fully used and properly maintained. PPLAB recommended irrigation repair projects as a top priority.

Department Priority Ranking: Highest | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Door Replacement Turf Gym
Submitted By: Parks & Recreation
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Building Maint	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	10,000	-	-	-	10,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	3,000	-	-	-	3,000
Total Costs (Gross)	-	-	13,000	-	-	-	13,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replace old exterior glass doors with metal gate with capability to lock and secure the area.

Project revenue or grants that will support the project and the impacts to the operating budget:

Will allow after hours rentals of the Turf Gym, with the ability to secure the rest of the building and restrict where the renting particpants go.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Turf Gym was intended to have an opportunity for after hours programs and rental. The current doors are the old exit doors before the expansion. The floor area in the transition was modified and as a result the doors cannot be locked. Would be more beneficial to have the ability to lock the doors for after hours or if the Turf gym is privately rented. The current configuration is not inviting to usasge, as one door stays shut and the west door is chained to a steel beam. A sliding gate would allow an open concept, and add to the ability to secure the area.

Department Priority Ranking: Low
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Piano Replacement | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Senior Activities & Services	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	6,700	-	-	-	6,700
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	6,700	-	-	-	6,700
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Hybrid Digital Piano

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current piano can no longer be re-tuned and will continue to go out of tune. It is used for 7 special events, both senior and general recreation, and is also used Friday mornings for the Singing Seniors Choir. The style of Hybrid Digital Piano we want to replace with is easier to maneuver and never needs to be re-tuned, like other classical pianos.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Trash, Recycle, Compost Bins
Submitted By: Parks & Recreation
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Building Maint	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	8,000	-	-	-	8,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	8,000	-	-	-	8,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

3 Unit containers facility wide for trash, recycle, compost to replace individual Slim Jim containers.

Project revenue or grants that will support the project and the impacts to the operating budget:

Create a more efficient means to practice sustainable measures, ease of empty containers.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Slim Jim containers are used currently, which has created 3 containers in each area. Tying the systems together will add to the sustainablity efforts, and make the flow of waste more efficient for users and custodial staff.

Department Priority Ranking: Low
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Turf Gym Shade Structure | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Youth Activities	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	36,353	-	-	-	36,353
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	3,635	-	-	-	3,635
Total Costs (Gross)	-	-	39,988	-	-	-	39,988
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Installation of a 16 x 20 ft metal shade structure on the south side of the turf gym.

Project revenue or grants that will support the project and the impacts to the operating budget:

none

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Summer Day Camp hosted the first season in 2019 based in the new turf gym. The hot top area outside the gym was utilzed for free play, games and meals 3-5 hours per day. With the southern sun, this area receives the hottest sun of the day during the warmest months. A shade structure would support the physical, mental and social well-being of the program participants by allowing a sheltered space to socialize, eat, and play, out of the harmful rays of the sun, while still alowing participants to enjoy the fresh air, views and nature.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Divider in Imperial/Hecla Room | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Senior Activities & Services	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	11,500	-	-	-	-	11,500
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	11,500	-	-	-	-	11,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

A large operable room divider for the Imperial/Hecla rooms to allow them to be single rooms or one large room.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current divider in the Imperial and Hecla rooms is original from 1990 and shows some moderate to major wear and tear. It has permanent paint and glue stains and we have looked into replacing the covering on it but have been told we can't due to the age of the divider. We currently avoid opening and closing the current divider due to the difficulty we have. The track is old and stiff and it makes it hard to open and close the divider. Because we avoid it, we are constrained to using the space as the separate rooms. When we replace the divider, we will be able to have one additional large room for programs and rentals as well.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Modification to Doors in Brooks and Crown Rooms Submitted By: Parks & Recreation Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Building Maint	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	5,100	-	-	-	5,100
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	1,530	-	-	-	1,530
Total Costs (Gross)	-	-	6,630	-	-	-	6,630
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Install Oblong windows to 7 hallway doors: 1 Paramount, 3 Brooks and 3 Crown Room doors

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Add windows to the doors. The previous doors had windows and windows will improve security for those rooms as well as being able to see what is going on in them and avoiding disturbance of programs.

Department Priority Ranking: Medium Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Radio System For Staff | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Management	Recreation Center Fund	
			0%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	7,000	-	-	-	-	-	7,000
Capital Equipment Purch		-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	7,000	-	-	-	-	-	7,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Purchase mobile communication devices

Project revenue or grants that will support the project and the impacts to the operating budget:

Increase safety and communication

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The availability of communication devices (radio type) would allow staff to connect for facility communication between areas of the center in the event of a guest conflict, emergency response, and overall connection of Guest Services staff with Facilty Assistant, Supervisors and Aquatics staff. Allows for more efficient response to center emergencies.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

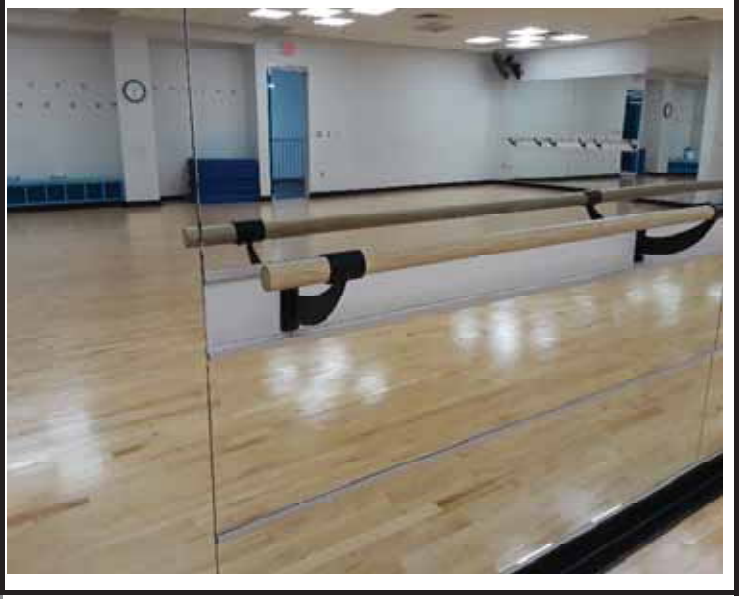
Project Name: Mirrors & Barre in Mt Elbert Studio
Submitted By: Parks & Recreation
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Adult Activities	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	20,000	-	-	-	20,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	6,000	-	-	-	6,000
Total Costs (Gross)	-	-	26,000	-	-	-	26,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Extend barre the full length of the front wall and closing the gap between the mirrors and the wall. As well as install a dual barre.

Project revenue or grants that will support the project and the impacts to the operating budget:

Revenue from adult activities.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

From a safety standpoint it is important that the participants be able to see the instructor at all times with no gaps in the mirrors. It would increase the overall quality of the classes and would accommodate participants of all heights.

Department Priority Ranking: Low
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Fitness Equipment Replacement
Submitted By: Parks & Recreation
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Adult Activities	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	70,000	70,000	70,000	100,000	125,000	152,000	587,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	70,000	70,000	70,000	100,000	125,000	152,000	587,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This budget will be used for the ongoing repalcement of the cardiovascular, stretching circuit and free weight equipment throughout the facility & studios. 2026 earmarks the first year to start replacing circuit weight machines.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Fitness equipment attracts & retians guests who use the facility for exercise. Keeping this equipment up to date is crucial to our facility operations and keeping revenue streams consistent.

Department Priority Ranking: High
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Aquatics Amenity Updates | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	15,000	12,000	11,000	-	-	-	38,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	15,000	12,000	11,000	-	-	-	38,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

These funds would be used to purchase additional amenities for the aquatics area at the Recreation Center. Amenities identified currently include a Climbing wall, Zip line and obstacle course. Actual amenities and order would be determined by staff in consultation with RAB.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Staff wants to ensure the pool area continues to have fun, unique and highly active amenities for a wide range of users.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Underwater LED Lights | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	12,000	-	-	-	12,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	12,000	-	-	-	12,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Improved efficiency and color changing ability for events. Adding a timer to the system would streamline staff operation.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The main pool received the least amount of changes during the rennovation. With this CIP the dated light design will be exchanged with LED lights. This CIP will increase efficiency, color options, and a programmable lighting schedule along with a reduction in operating costs.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Doors to Gendered Locker Rooms
Submitted By: Parks & Recreation
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	5,000	-	-		5,000
Capital Equipment Purch	-		-	-	-	-	-
Contingency	-	-	1,500	-	-	-	1,500
Total Costs (Gross)	-	-	6,500	-	-	-	6,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Glass doors seperating natatorium and pool area.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Currently the pool area and locker rooms are sepreated with gates. Having seperate HVAC zones to prevent cool breezes flowing through locker rooms, will improve patron comfort. The addition benefits of a more controled HVAC operation will be acheived by seperating the locker room and natatorium climate zones.

Department Priority Ranking: Low
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

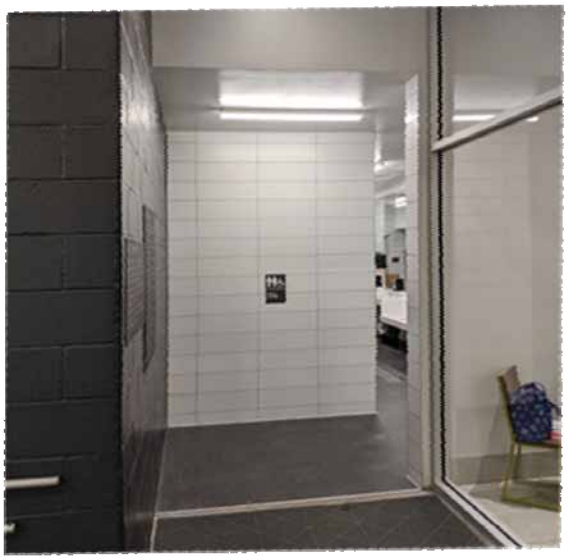
Project Name: Family Locker Room Doors
Submitted By: Parks & Recreation
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-		-	-	-	-	-
Other Equip/Project Costs	5,000	-	-	-	-	-	5,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	1,500	-	-	-	-	-	1,500
Total Costs (Gross)	6,500	-	-	-	-	-	6,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Add an automatic closing doorway between the family locker rooms and natatorium for HVAC balance purposes. Add ADA push buttons to ADA stalls and doorways.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The curent design of the Family dressing room has a flaw with dooring not closing and creating cold areas because of improper HVAC balances in the spaces. With this CIP the pool staff will have ADA buttons added to automatically open and close the doors. In addintion an additional locking door will be added which will increase security to the pool area when closed. This addion will alos sperate air handling zones, improves accessibility and improves air temperature comfort in both the locker room and natatorium

Department Priority Ranking: Medium
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Controller Connectivity
Submitted By: Parks & Recreation
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	23,000	-	-	-	23,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	23,000	-	-	-	23,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Add Becs controller to Memory Square Main pool and suplement controler capabilities and integration with total disolved solution, VFD's, flow control integration, and web applications. Run networking into the pump rooms at the Recreation Center to connect supported controllers to web applications.

Project revenue or grants that will support the project and the impacts to the operating budget:

Naone

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The main pool controler for Memory square was not included in the project for the renovation. With this CIP the new controler will be the same system througout the aquatcis department. It will also increase monitoring capabilities for better water quality
Improved water quality consistency.Staff check the pools manually at selected times throughtout the day. With this CIP project it would allow staff the ability for remote monitoring and control of chemical feed systems. This addition would increase operational efficiency.

Department Priority Ranking: Low
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Memory Pool Heaters | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	40,000	-	-	-	40,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	40,000	-	-	-	40,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Boiler replacement of main and baby pool at Memory Square.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Boilers were not replaced during the renovation, both have operation challenges. The baby pool boiler caused closures in Summer 2019. With this CIP staff would like to improve heating efficiency and reliability, new boilers will increase usable pump room space.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Rec Center Cameras | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Management	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	33,000	-	-	-	33,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	33,000	-	-	-	33,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project is to replace, remove and add cameras to the Recreation Center and Memory Square Pool.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The following is a list of work that would be done with this project: Budgetary Figures

- Hardware $22,400 ($1000/NK8BR4 $1500/P3807 $400/M3016)
- Camera Vendor Labor/Materials $5,000
- Cabling Vendor Labor/Materials $5,000

Purchase

- P3807 Gym 1 – Cabling needed – Special Mounting needed
- P3807 Gym 2 – Cabling needed – Special Mounting needed

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pool Pace Clocks
Submitted By: Parks & Recreation
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	6,400	-	-	6,400
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	6,400	-	-	6,400
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Add 3 new syncable pace clocks to be visable at the lap and program pools.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

These clocks are syncable, clear, easy to read and have battery back up.
Drop-in users, aerobics and contracted programs will see an increased quality of their experience in the natatorium.

Department Priority Ranking: Medium
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

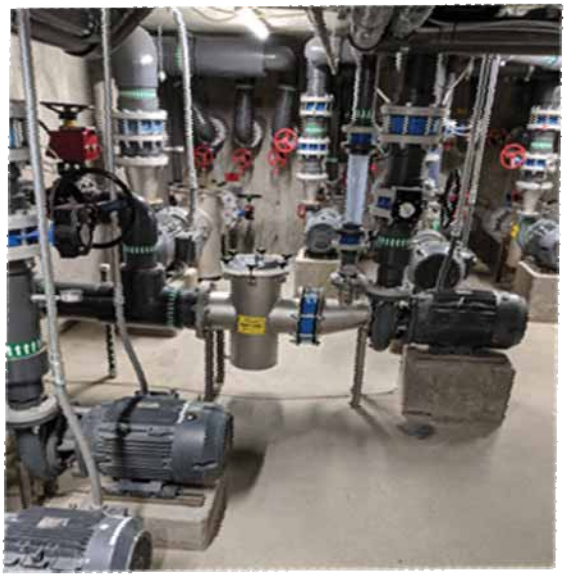
Project Name: Pump Replacements | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	15,000	15,000	15,000	15,000	-	60,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	15,000	15,000	15,000	15,000	-	60,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Plan for replacement and repair of pumps. A 4 year schedule cycling to purchase 1-2 pumps a year, to be shelved until needed.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The pool circulation pumps are the heartbeat of the pool. To reduce downtime due to pump failure staff will shelf replacement pumps. The pumps will systematically be replaced during scheduled maintenance. If a catastrophic failure accures staff will have a replacement ready for a quick replacement.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

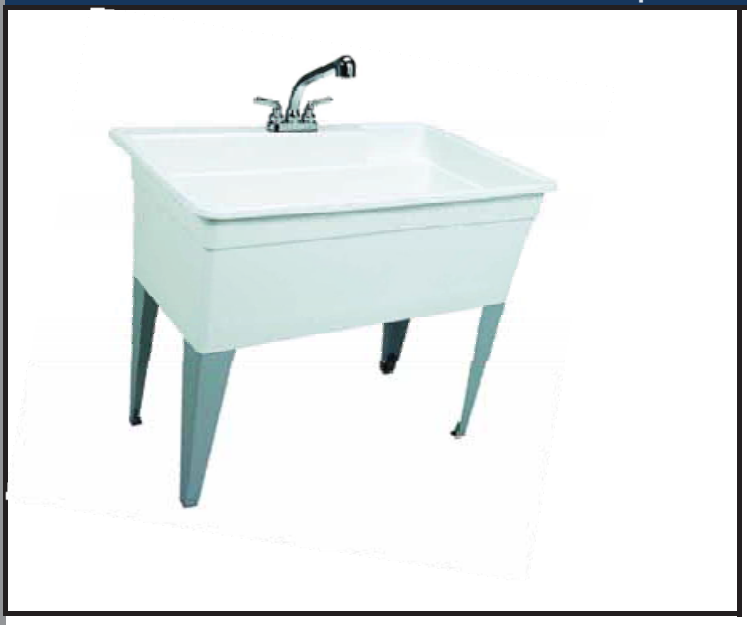
Project Name: Pump Room Layout | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	10,000	-	-	-	10,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	10,000	-	-	-	10,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Add pumproom sink at the Recreation Center and demo outdated pool equipment such as previous VFD's and pumps.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

With this CIP project the pool staff would add a pumproom sink which allows for equipment cleaning in the pump room. Additional outlets would be added to make it easier to run temporary equipment, e.g., a shop vac.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pool Vacuums | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	13,000	-	-	13,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	13,000	-	-	13,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Robotic vacuums for replacement of existing. These are the unsung heroes of the recreation center, working every night keeping it clean. Amount of use requires a 3-5 year replacement cycle.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The pool vaccuums are used every night in all 3 pools of the facility. They sweep the bottom of the pool to assisst in keeping the pools clean. This decreases staff time needed to sweep pools and allows for a cleaner healthier pool environment. This CIP also includes 2 vaccuums for Memory Square Pool.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Hydroxyl Radicals | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch		-	-	71,000	-	-	71,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	71,000	-	-	71,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Supplemental disinfectant that can limit chloramines and reduce chlorine consumption.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The addition of this product aides the decrease chlorine usage and chloramines within the pool area. This contributes to a better experience in water and air quality. This could provide a cost savings in chemicals for the facility.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Miracote Deck | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	37,000	-	-	37,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	37,000	-	-	37,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Match entire deck and finish renovated concrete with Miracote top coating.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

During the renovation not all of the pool area was budgeted to have the pool deck covered and sealed with Miracote. This protective coating is a non-slip decorative sealant. The Aquatics pool deck shows wear because of general use and the use heavy equipment, this coating will eliminate those areas of wear. For the CIP project we will have the entire surface shot blasted all cracks will be repaired and a micro topping will be placed over the existing concrete.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Chlorine Enclosure | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	5,000	-	-	-	5,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	15,000		-	-	15,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	6,000	-	-	-	6,000
Total Costs (Gross)	-	-	26,000	-	-	-	26,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Additional wall enclose of the chlorine room to improve air quality and decrease equipment degradation.

Project revenue or grants that will support the project and the impacts to the operating budget:

Narrative …

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The chlorinators and chlorined tablets are currently stored in the same location as pool filtering equipment. With this CIP a wall will be constructied to Isolate airborne oxidizers wich will also reduce wear on adjacent systems, prolonging life and reducing chance for equipment failure.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Recreation & Senior Center HVAC Replacement **Submitted By:** Public Works **Version:** 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Building Maint	Recreation Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	20,000	-	-	-	20,000
Construction	-	-	-	-			-
Other Equip/Project Costs	-	-	-	600,000	-	-	600,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	5,000	120,000	-	-	125,000
Total Costs (Gross)	-	-	25,000	720,000	-	-	745,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replace standard efficiency roof top units (RTUs) installed in 2009 with high efficiency units. RTUs to be replaced include RTU 1-7, RTU 9-14, NDHU-1 & ERV-1.

Project revenue or grants that will support the project and the impacts to the operating budget:

Operating costs should decrease based on improved energy efficiency and reduced maintenance costs. Xcel Energy rebates may be available for systems that provide outstanding energy efficiency.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

HVAC components have an expected life span of approximately 15-20 years. These units are being scheduled for replacement at 15 years due to mediocre original quality and high energy use. Together these factors have contributed to reduced reliability, obsolete parts and increased maintenance and operating costs. Units currently available have improved efficiency due better motors, compressors and heat exchangers. It is estimated that the most efficient units available today are up to 50% more efficient that the units available 10 years ago.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Memory Chlorinators | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	6,000	-	-	6,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	6,000	-	-	6,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replace current bleach with accu-tab chlorinators

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

With the renovation at Memory Square new chlorine feeders were not added to the project. With this CIP Memory Square sanitation would be changed from bleach to Accu-tab chlorinatiors. This system has been used with great success at the Recreation Center. Lowers staff time spent changing bleach barrels, improves consistency in delivery, can keep up with heavy user and sun days more efficiently.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Central Pressure Washing
Submitted By: Parks & Recreation
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	30,000	-	30,000
Contingency	-	-	-	-	9,000	-	9,000
Total Costs (Gross)	-	-	-	-	39,000	-	39,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Central power washer with plumbing connections around deck for improved deck cleanliness.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The pool decks are hosed and brushed daily, the pool deck is powerwashed with the annual Recreation Center maintenance week. With this CIP the pool staff will be able to powerwash the deck throughout the year. The goal with this improvement is to increase cleanliness and decrease patron impact. With this improvement we'll be able to wash while the facility is still open, with more frequency.

Department Priority Ranking: Low
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Program Pool Diving Blocks | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	14,000	-	14,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	14,000	-	14,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Add 4 diving blocks to the deep end of the program pool for lessons.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

With this addition to the pool are instructors will be able to work with kids on their starts without having to go to the main pool, which is a required skill for advanced swim levels.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pool Feature Refresh | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	50,000	50,000
Contingency	-	-	-	-	-	15,000	15,000
Total Costs (Gross)	-	-	-	-	-	65,000	65,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Add arches, activator button, dumping bucket, and other features to outdoor patio.
Replace tot slide inside and zero depth sprayers with new features.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

By adding additional features and changing out slides and sprays it will keep the pool area fresh and interesting over time. This will help to attract and retain members to the facility.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

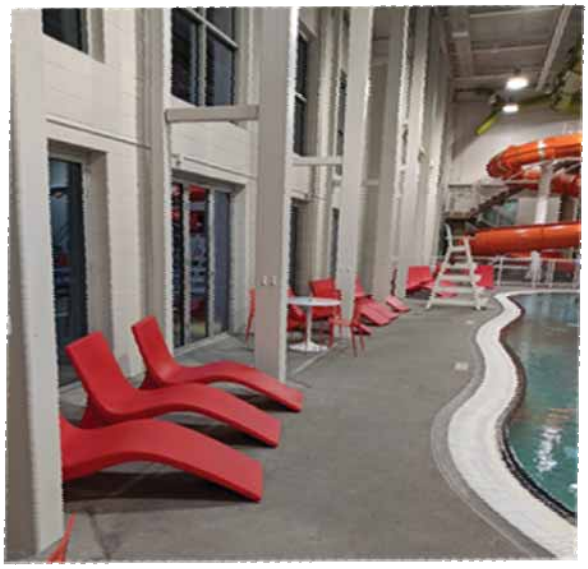
Project Name: Pool Furniture | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	25,000	25,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	25,000	25,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Interior deck furniture is supplemented by exterior furniture over the Fall, Winter, and Spring. Additional furnishings could add to this and allow for year-round consistency. Additional cubbies for deck storage.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

With the first year of opperations after the pool rennovation completion the pool staff have used the opprotunity to see what areas would see a benefit to additonal furniture. With this CIP the purchased furniture will add seating and storage around the deck, this will give patrons more functional use of the spaces.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Memory Furniture | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	37,000	37,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	37,000	37,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Memory Square Deck furniture replacement

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Memory Square deck furniture was last purchase in 2015. With this CIP staff will add seating and storage around the deck which gives patrons a more functional space along with replacing dated or damaged furniture.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Lifeguard Chairs

Submitted By: Parks & Recreation

Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	7,000	7,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	7,000	7,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replace existiing Lifeguard chairs.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current Lifeguard chairs do a great job of giving the guards surveillance views, new chairs continue to be developed, that encourage standing to add height, allow quicker, and safer responses to emergencies. We will also be adding more chairs giving the guards more options for guarding locations and making them more visible to patrons.

Department Priority Ranking: Low

Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Raise Lap Pool | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	35,000	35,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	17,500	17,500
Total Costs (Gross)	-	-	-	-	-	52,500	52,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Level lap pool by raising southeast corner to match northwest corner.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Since the original construction the southeast gutter of the pool has been lower than the rest of the pool. With this CIP project the lower portion of the gutter will be removed and reinstalled to match the rest of the pool. This was orrivinally requested to be performed during construction. Wtih this project there will be improved surface filtration with higher surface movement yeilds better water quality

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Decorative Streetlight LED Conversion | Submitted By: Administration | Version: 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Sustainability	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	100,000	100,000	100,000	100,000	100,000	-	500,000
Other Equip/Project Costs	-		-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	20,000	20,000	20,000	20,000	20,000	-	100,000
Total Costs (Gross)	120,000	120,000	120,000	120,000	120,000	-	600,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The City entered into Xcel's Colorado LED Streetlight program in 2016 and converted 700 of 1,800 streetlights. Starting in 2021, the City will begin converting the remaining 1,100 streetlights. The purpose of the project is to increase energy efficiency and reduce light pollution by installing dark sky compliant fixtures. The City will have to cover the upfront cost to replace the lights and Xcel will create a new, lower billing rate for the City.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The objectives of the Sustainability sub-program include using environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend and actively pursuing energy efficient upgrades to realize cost savings and reduce environmental impacts. Increasing energy efficiency through LED conversion will help to achieve these goals.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Downtown Streetlight Improvements **Submitted By:** Administration **Version:** 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	80,000	80,000	80,000	-	-	-	240,000
Other Equip/Project Costs	-		-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	16,000	16,000	16,000	-	-	-	48,000
Total Costs (Gross)	96,000	96,000	96,000	-	-	-	288,000
Grants or Other Off-Setting Revenue	96,000	96,000	96,000	-	-	-	288,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The pedestrian streetlights in downtown were installed in the late 90s as part of the Downtown Improvements Projects. The lights were installed and maintained by Xcel. After 2010, Xcel noted deficiencies in the fixtures resulting in high maintenance costs and structural failures at the base of certain light poles.

Starting in 2021, the City will begin converting downtown streetlights to LED. The purpose of the project is to increase energy efficiency and reduce light pollution by installing dark sky compliant fixtures. The City will cover the upfront costs to replace the lights but Xcel will create a new, lower billing rate for the City.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The goal of the Transportation program include providing a safe, well-maintained, effective and efficient multi-modal transportation system. The replacement of these lights will help to ensure a safe and appropriately lit system. Additionally, the Sustainability sub-program aims to use actively pursue energy efficient upgrades to realize cost savings and reduce environmental impacts. Increasing energy efficiency through LED conversion will help to achieve these goals.

Department Priority Ranking: Low **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Electric Vehicle Charging Station | Submitted By: Administration | Version: 4/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Sustainability	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	22,000	-	-	-	-	-	22,000
Capital Equipment Purch		-	-	-	-	-	-
Contingency	4,400	-	-	-	-	-	4,400
Total Costs (Gross)	26,400	-	-	-	-	-	26,400
Grants or Other Off-Setting Revenue	10,000	-	-	-	-	-	10,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Staff recently completed a municiapl electric vehicle plan that calls for the installation of electric vehicle charging stations at City facilities. The plan calls for installation of a public level 2 charging station at the Police/Municipal Court building in 2021.

Project revenue or grants that will support the project and the impacts to the operating budget:

Staff anticipates receiving a grant for $10,000 from the Regional Air Quality Council

Reference to Plan being implemented (i.e., Master Plan):

Municipal Electric Vehicle Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The objectives of the Sustainability sub-program include using environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend and actively pursuing energy efficient upgrades to realize cost savings and reduce environmental impacts. Pursuing electrification helps transition away from fossil fuels and reduce emissions.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Server Backup Solution Refresh
Submitted By: Information Technology
Version: 1/1/1900

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	85,000	-	-	-	-	-	85,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	85,000	-	-	-	-	-	85,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	35,000	-	-	35,000

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Refresh the Rapid Recovery server and data backup system.

Included in this CIP is the purchase of two new backup servers, an additional 10TB of licensing to bring our total Rapid Recovery licensing to 40TB front end.

3 years of maintenance included.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Disaster Recovery and Business Continuity

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Quest no longer supports the Appliances that Rapid Recovery was purchased with. We are also having trouble getting even third parties to support the hardware in case of failure. Moving to generic servers that are easily supportable with better performance will allow us to maximize backup and restoration speed as well as support the servers for 5-7 years. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking: Highest
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: City Wide Security Additions **Submitted By:** Information Technology **Version:** 1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	75,000	-	-	-	-	-	75,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	75,000	-	-	-	-	-	75,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	40,000	40,000	40,000	40,000	40,000	200,000

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project would enhance security, auditing, and logging for City systems. It would also provide enhanced security functions for patron networks located at the library.

Items included. Iboss for City Hall, Palo Alto for Library Patron Network, Netwrix or Varonis for File server auditing and Ransomware protection, Adding a netmotion server to allow for HA, and 60 additional Netmotion Licenses.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

IT Network & Infrastructure Security

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

As the City see ever increasing cyber security risks, IT continues to ensure that our systems are resistant to failure and breaches. It is also imperative that in the event of a breach the City be able to provide detailed audits and logs to forensic teams investigating any breaches. These systems proposed meet both these qualifications and provide additional benefits to IT staff that can reduce time recovering after an incident. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

In addition, purchasing Varonis will include their forensic team support in case of an incident. High cost includes licensing varonis with current number of Active Directory Users. Once AD cleanup has been performed, licening costs should decrease by about half.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: City Wide WiFi Refresh | Submitted By: Information Technology | Version: 1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	5,000	-	-	-	-	-	5,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	33,000	-	-	-	-	-	33,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	38,000	-	-	-	-	-	38,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	5,000	5,000

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The goal of this project is to replace all unsupported Meraki Access Points, increase coverage, and increase throughput at each City Site. Additionally, when new hardware is installed, WiFi networks will be configured to match across all sites enabling staff to take laptops to any City site without needing additiona SSIDs and Passwords to connect.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

A large portion of our Meraki Access points are no longer supported. Bug fixes and security updates are no longer availble. These older acccess points do not support the features newer laptops and phones have which allow much more reliable and fast connections. Replacing these older access points would provide a better end user experience and increase our security posture. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

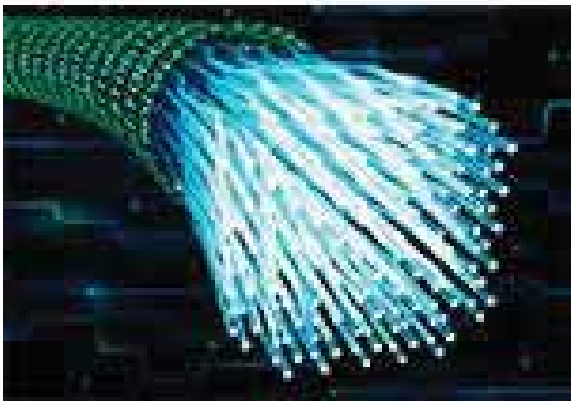
Project Name: Middle Mile Improvements & Enhancements
Submitted By: Information Technology
Version: 2.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	210,500	325,800	7,600	119,200	-	-	663,100
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	83,500	27,000	20,000	25,000	-	-	155,500
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	63,100	97,800	2,300	35,800	-	-	199,000
Total Costs (Gross)	357,100	450,600	29,900	180,000	-	-	1,017,600
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

IT Staff are working finish a Middle Mile assessment in 2020 to create a plan for improvements and enhancements. Staff would like to budget some capital dollars to address critical deficiencies and prioritized enhancements that need to be remediated. In 2020 there is also renewed interested in providing City patron WiFi infrastructure to select public spaces.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

IT Staff is working with a consultant to review current middle mile capabilites and to assist Staff with planning for the future. 2 areas that are high on the priority list for 2020/2021 is closing the City's fiber loop between City Services and Waster Water Treatment Plant, and also improving the link between Louisville Library and the Waster Water Treatment Plan. Creating these fiber links will allow the City to have a fully redundant fiber ring, ensuring that all locations stay operational 24-7-365 in the event of a fiber cut. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs. This would include network redundancy. Staff is also including options for infrastructure to specific parks to provide City owned patron WiFi if those projects are prioritized.

Department Priority Ranking: High
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

s	Replacment of 700-800 Mobile Radios for Police, Coc	Submitted By:	Police	Version:	5/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services		-	-	-	-	23,353	23,353
Construction		-	-	-	-	-	-
Other Equip/Project Costs		-	-	-	-	-	-
Capital Equipment Purch		-	-	-	-	234,506	234,506
Contingency		-	-	-	-	25,786	25,786
Total Costs (Gross)	-	-	-	-	-	283,645	283,645
Grants or Other Off-Setting Revenue	-	-	0 -	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replacment purchase and installation of 29 mobile 700-800 radios, allowing Officers to communicate on multi-bands. (29 cars-25 patrol, 2 Code and 2-Ranger)

Project Revenue or grants that will support the project and the impacts the operating budget.

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Radios will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

s Replacement of 700-800 Portable Radios for Officers | Submitted By: Police | Version: 5/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services		-	-	-	-	3,554	3,554
Construction		-	-	-	-	-	-
Other Equip/Project Costs		-	-	-	-	-	-
Capital Equipment Purch		-	-	-	-	297,339	297,339
Contingency		-	-	-	-	33,982	33,982
Total Costs (Gross)	-	-	-	-	-	334,875	334,875
Grants or Other Off-Setting Revenue	-	-	0 -	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replacment of hand held multi-band 700-800 radios. 40-Police, 2 Code and 2 Ranger.

Project Revenue or grantrs that will support the project and the impacts to the operating budget.

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Radios will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Additional Features for the Department's BRAZO Sys | Submitted By: Police | Version: 3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	-		-	-	-	-	-
Construction		-	-	-	-	-	-
Other Equip/Project Costs		-	-	-	-	-	-
Capital Equipment Purch	10,000	10,000					20,000
Contingency	1,000	1,000	-	-	-	-	2,000
Total Costs (Gross)	11,000	11,000	-	-	-	-	22,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	1,000	1,000	1,000	1,000	4,000

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

Enhancements to the Department's new electronic ticketing and warning system. Additional features could include: Field Interview Cards and Code Enforcement Courtesy Notices.

Project Revenue or grants that will support the project and the impacts to the operating budget:

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. New features will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Bi-directional 700-800 Amplifier for Police and Court | Submitted By: Police | Version: 3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	10,000	-	-	-	-	-	10,000
Other Prof Services	-	-	-	-	-	-	-
Construction	10,000	-	-	-	-	-	10,000
Other Equip/Project Costs	150,000	-	-	-	-	-	150,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	17,000	-	-	-	-	-	17,000
Total Costs (Gross)	187,000	-	-	-	-	-	187,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

700-800 coverage

Projected Revenue or grants that will support the project and the impacts on the operating budget.

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Equipment will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times" by augmenting our radio coverage.

Department Priority Ranking: | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Communication equipment (radios, computer and Po | Submitted By: Police | Version: 3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		-	-	-	-	-	-
Other Equip/Project Costs	25,000	-	-	-	-	-	25,000
Capital Equipment Purch	-	2,000	2,000	2,000	2,000	2,000	10,000
Contingency	2,500	-	-	-	-	-	2,500
Total Costs (Gross)	27,500	2,000	2,000	2,000	2,000	2,000	37,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

To equip and maintain Emergency Operations Center (scheduled for completion in 2020).

Project Revenue or grants that will support the project and the impacts to the operating budget:

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Emergencey Operations Center will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Stand-alone on-site server for Police Data Storage | Submitted By: Police | Version: 3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	50,000	-	-	-	-	-	50,000
Contingency	5,000	-	-	-	-	-	5,000
Total Costs (Gross)	55,000	-	-	-	-	-	55,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	500	500	500	500	500	2,500

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

Stand-alone on-site server for Police Data Storage. Server would provide additional capacity and security for electronic evidence.

Project Revenue or grants that will support the project and the impacts to the operating budget.

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Server will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Taser Replacements | Submitted By: Police | Version: 3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		-	-	-	-	-	-
Other Equip/Project Costs	8,459	-	-	-	-	13,660	22,119
Capital Equipment Purch	69,640	-	-	-	-	112,155	181,795
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	78,099	-	-	-	-	125,815	203,914
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Existing Tasers are at the end of their 5-year life cycle. Tasers provide some protection for Officers in that the likelihood of having to go "hands on" with an uncooperative subject are diminished-reducing chances of injuries to either the Officer or the subject. 40 Tasers and related equipment.

Project revenue or grants that will support the project and the impacts to the operating budget:

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Tasers will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Replacement Fleet Scan Tool **Submitted By:** Public Works **Version:** 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Fleet Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	9,000	-	-	-	-	-	9,000
Contingency	1,000	-	-	-	-	-	1,000
Total Costs (Gross)	10,000	-	-	-	-	-	10,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the replacement purchase of a Diagnostic Scan tool to help in the repairs of the citys fleet.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purchase of a Matco Maximus scan tool is to replace the current scan tool that has out lived its useful life. The current scan tool is for automotive use only and has cannot be used on the fleet department's heavy equipment. The new scan tool will be wireless giving the technicians freedom to look at the components while diagnosing. Updates are cheaper for the replacement scan tool and can be updated through the internet rather than having have the dealer install the updates.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: City Hall Mass Notification System | Submitted By: Public Works | Version: 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	55,000		-	-			55,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	10,000	-	-	-	-	-	10,000
Total Costs (Gross)	65,000	-	-	-	-	-	65,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	200	200	200	200	200	1,000

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Install Mass Notification System to provide notifications for fire and other life safety emergecies that require immediate action in City Hall. System will be capable of providing visual, audible, voice and text/email notifications.

Project revenue or grants that will support the project and the impacts to the operating budget:

Grants may be available. System will need to be tested annually.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

City Hall does not have a notification system to notify building occupants of fire or other life safety issues. The notification system will provide notification via a number of different means and will meet current ADA, NFPA and IFC standards.

Department Priority Ranking: Highest | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Museum HVAC Replacement | Submitted By: Public Works | Version: 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Museum Services	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	32,000	-	-	-			32,000
Other Equip/Project Costs		-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	6,400	-	-	-	-	-	6,400
Total Costs (Gross)	38,400	-	-	-	-	-	38,400
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replace HVAC units in the Jordinelli and Tomeo House.

Project revenue or grants that will support the project and the impacts to the operating budget:

Operating costs should decrease based on improved energy efficiency and reduced maintenance costs. Xcel Energy rebates may be available for systems that provide outstanding energy effeciency.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

HVAC components have an expected life span of approximately 15-20 years. These units are approximately 20 years old and are being scheduled for replacement in 2021 due to reduced reliability, obsolete parts and increased maintenance and operating costs. The R22 refrigerant used in these units is no longer manufactured and will contribute to high maintenance costs.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Police Carport | Submitted By: Public Works | Version: 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	70,000	-	-				70,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	15,000	-	-		-		15,000
Total Costs (Gross)	85,000	-	-	-	-	-	85,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	100	100	100	100	100	100	600

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Install Carport with solar panels, lighting and electrical outlets for 10 vehicles in the Police Department parking area.

Project revenue or grants that will support the project and the impacts to the operating budget:

Additional carport parking will protect vehicles from hail damage and inclement weather. One hailstorm could save the City over $25,000 in deductable costs and lost staff time.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The installation of this additional carport will provide protection from hail as well as reduce vehicle cleanup after snow storms. The reduction of snow between vehicles in the winter will reduce the number of slips and falls due to ice. Solar panels will have a rating of approximately 30kW.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: 1501 Empire Rd Fence Replacement | Submitted By: Public Works | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	38,000	-	-	-	-	-	38,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	7,000	-	-	-	-	-	7,000
Total Costs (Gross)	45,000	-	-	-	-	-	45,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Remove and replace approximately 900 feet of 6 foot high cedar fencing and posts along the north border of 1501 Empire Rd (Old City Services site). New posts will be metal to prolong the life of the fence.

Project revenue or grants that will support the project and the impacts to the operating budget:

1501 Empire Rd is owned by the City and leased out. The north fence provides site security and a visual barrier from Highway 42 and the Sports Complex to the north. A new fence will reduce maintenance costs for the Parks department in the near future.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current cedar wood fence is over 30 years old and is in poor condition. The posts are rotting and require frequent repairs. The new fence will provide the site security the tenant requires and provide a pleasing visual screening for the public view from Highway 42 and the Sports Complex. The ability of the City to rent this site out depends on providing a secure site. Alternative fencing materials may be considered . Cedar is considered to be the best combination of providing a natural look at a reasonable price.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Bridge Inspection Follow-up Repairs | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	50,000		50,000		50,000		150,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	25,000	-	25,000	-	25,000	-	75,000
Total Costs (Gross)	75,000	-	75,000	-	75,000	-	225,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Continue to maintain the City's bridges by completing the recommended maintenance after the State's two year inspection report is delivered

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is needed for maintenance of the infrastructure. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Concrete Replacement | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	77,000	80,000	82,000	84,000	87,000	90,000	500,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	15,400	16,000	16,400	16,800	17,400	18,000	100,000
Total Costs (Gross)	92,400	96,000	98,400	100,800	104,400	108,000	600,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project includes the removal and replacement of curb, gutter, walk, cross pans and ramps at intersection corners to provide safe pedestrian walks and repair street concrete that detrimentally impacts pavement life. Settlement, heave, cracks, spalled and ponding are typical distresses that staff evaluates to rank items for replacement.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project will provide safe walks and reduce potential pavement failure caused by the infiltration of water into the pavement subgrade. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

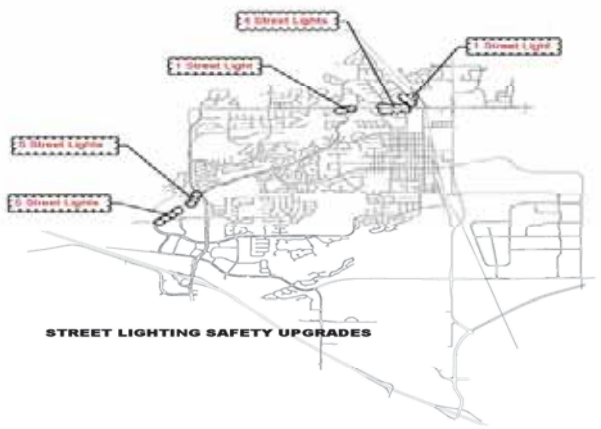
Project Name: Street Lighting Safety Upgrades **Submitted By:** Public Works **Version:** 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Planning & Engineering	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	23,000	47,000	72,000	49,000	76,000	26,000	293,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	6,900	14,100	21,600	14,700	22,800	7,800	87,900
Total Costs (Gross)	29,900	61,100	21,600	63,700	98,800	33,800	380,900
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

In the 70's and 80's, the City welcomed development to improve financial integrity and provide enhancement to the community thru capital project work. However, a portion of the older developments received approval without all needed public improvements. This CIP will address inadequate street lighting. Staff receives complaints about dark areas in the right of way and staff has noted areas of inadequate street lighting.

Project revenue or grants that will support the project and the impacts to the operating budget:

Project has only one funding source.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The addition of street lights will improve the safety of pedestrians and cyclists by reducing dark areas along public roadways.
Example: Centennial Pkwy - Hillside Lane to McCaslin Blvd. (5 Lights)

Department Priority Ranking: Low **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Library Electric Vehicle Charging Station
Submitted By: Public Works
Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	20,000	-	-	-	-	-	20,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	20,000	-	-	-	-	-	20,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Add one dual port Chargepoint charger for Library parking garage. This will bring the total electric vehicle charging stations up to four, supporting downtown visitors and future City electric vehicles.

Project revenue or grants that will support the project and the impacts to the operating budget:

Grants have supported the purchase of charging stations in the past and are expected to be available from the Regional Air Quality Council. Once installed user fees will offset the increase in electricity consumption.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The number of electric vehicles continues to increase and downtown Louisville currently has only two electric vehicle charging stations. The City is also considering the purchase of electric vehicles for staff use. The Library parking garage is seen as the best place to locate additional chargers for public and City use.

Department Priority Ranking: Medium
Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Asphalt Patch Truck **Submitted By:** Public Works **Version:** 4/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	30%
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	70%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	253,000	-	-	-	-	-	253,000
Contingency	15,000	-	-	-	-	-	15,000
Total Costs (Gross)	268,000	-	-	-	-	-	268,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of an asphalt patch truck to repair city streets and alleyways.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purchase of a new asphalt patch truck will provide the Operations Division with four times the capacity of the existing hot box requiring fewer trips to the asphalt plants, and the ability to repair larger asphalt patches and mill/patch more square feet of roadway at a time. The Operations division Purchases on average 415 tons of asphalt costing approximtely $18,300.00 a year. We also spend roughly 1800 man hours repairing city streets. The new patch truck will allow Operations to use two employees to fill pot holes instead of three to four employees with two trucks and the asphalt trailer. This equipment will save hundreds of man hours over its lifetime and give the Operations Division the ability to potentially repair twice as much roadway.

Department Priority Ranking: Highest **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: F550 Spreaders & Plow Replacement **Submitted By:** Public Works **Version:** 3/10/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Snow & Ice Removal	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	30,000	-	-	-	-	-	30,000
Contingency	1,500	-	-	-	-	-	1,500
Total Costs (Gross)	31,500	-	-	-	-	-	31,500
Grants or Other Off-Setting Revenue	1,500	-	-	-	-	-	1,500
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This equipment will replace the existing Spreaders an snow plows on unit #3213 and unit #3216.

Project revenue or grants that will support the project and the impacts to the operating budget:

The spreaders will be sent to auction and the snow plows will be used for parts and then sent to be recycled.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The spreaders on both units were from previous smaller plow trucks and are only half the capacity of the existing units. The snow plows are also from the former plow trucks and a lot of man hours are being spent on welding rust spots and replacing parts. by replacing the spreaders snow plow crews will be able to spend twice the amount of time plowing and will travel back to refill with salt half as much resulting in a greater snow plowing efficiency.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Signal Cabinet Upgrades **Submitted By:** Public Works **Version:** 4/4/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	40,000	-	-	-	-	-	40,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	8,000	-	-	-	-	-	8,000
Total Costs (Gross)	48,000	-	-	-	-	-	48,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replace the signal cabinet at Via Appia and McCaslin.

Project revenue or grants that will support the project and the impacts to the operating budget:

None Identified

Reference to Plan being implemented (i.e., Master Plan):

None Identified

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The existing cabinet and controller are currently at the end of their useful life. Maintenance is currently on borrowed time in responding to trouble calls. The cabinet is located within the pedestrian refuge island and not in a safe place for maintenance. Further, this location is more suseptible to vehicle damage. If this cabinet should fail, there are no current parts and equipment available to replace. This project could be part of the larger proposed modular signal replacement project. Relocating this cabinet would be a good and necessary first step to that project.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: South Boulder Road Pedestrian Surface Improvemen **Submitted By:** Public Works **Version:** 6/15/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Planning & Engineering	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	1,046,000	-	-	-	-	-	1,046,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	313,800	-	-	-	-	-	313,800
Total Costs (Gross)	1,359,800	-	-	-	-	-	1,359,800
Grants or Other Off-Setting Revenue	1,003,000	-	-	-	-	-	1,003,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Transportation Master Plan: SBR 1-5, SW 1, Bullhead Gulch Reroute - - This project will complete the design and construction of signal, pavement marking, geometric, and other infrastructure improvements at five intersections along South Boulder Road.

Project revenue or grants that will support the project and the impacts to the operating budget:

DRCOG TIP Funding - 80/20 match.

Reference to Plan being implemented (i.e., Master Plan):

Transportation Master Plan.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The objective of the recommended improvements is to provide safety and mobility enhancements that can be implemented in the short-term to benefit all users of South Boulder Road. Safety highlights for people walking or bicycling include reduced crossings distances, minimized conflicts with turning vehicles through signal modifications, and a Pedestrian Hybrid Beacon at Eisenhower Drive.

Department Priority Ranking: Highest **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

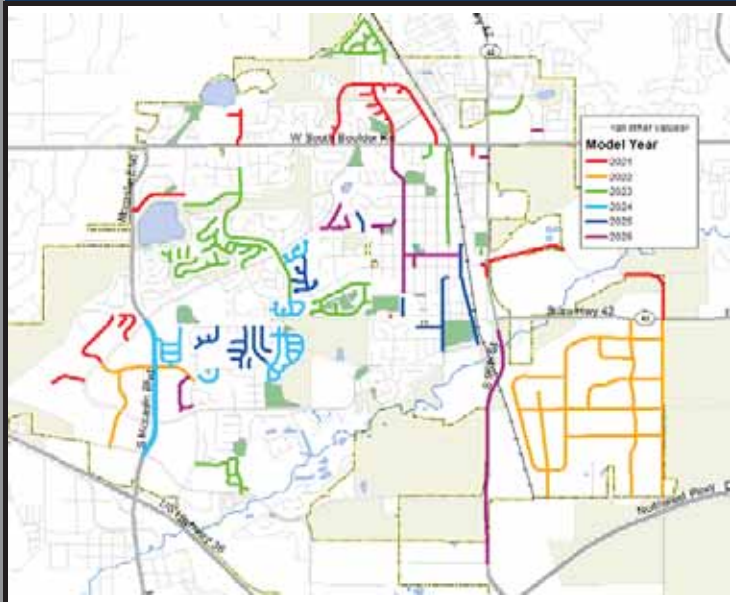
Project Name: Pavement Management Program | **Submitted By:** Public Works | **Version:** 4/14/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	3,630,000	5,150,000	3,680,000	4,130,000	4,160,000	4,010,000	24,760,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency							-
Total Costs (Gross)	3,630,000	5,150,000	3,680,000	4,130,000	4,160,000	4,010,000	24,760,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The project includes replacement of curb, gutter, walk, as well as improving the surface condition of asphalt pavements by utilizing a variety of maintenance techniques. Streets that exhibit signs of minor surface failure are crack sealed, patched, leveled and resurfaced with an overlay or chipseal. Streets that exhibit severe signs of deterioration are reconstructed.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is needed for maintenance of 200 lane miles of the city's pavement infrastructure. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure. This project supports compliance with the city's desired PCI level.

Department Priority Ranking: High | **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Transporation Master Plan **Submitted By:** Public Works **Version:** 6/24/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Planning & Engineering	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		130,000	-	-	-	-	130,000
Other Prof Services	-	-	-	-	-	-	-
Construction		1,170,000	-	-	-	-	1,170,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	1,300,000	-	-	-	-	1,300,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project considers focus on several core concepts Citywide from the Transportaion Master Plan: 1) Via Appia Corridor Improvements 2) Bike Routes 3) Enhanced Crossings 4) US 36 Connections 5) Fun Routes 6) Safe Routes to School

Project revenue or grants that will support the project and the impacts to the operating budget:

Possible future grants could include Safe Routes to School, TIP, Federal Stimulus, etc. Grant funding is not currently programmed for this submittal.

Reference to Plan being implemented (i.e., Master Plan):

2019 Transportation Master Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The City has completed its first Transporation Master Plan. Staff are utilizing various project areas of focus to start working towards incremental improvements across the City. Concepts will be developed into discrete packages for bidding of work or internal self perform work. As increments are ready to bid the project funding will be spent down. Any additional funding not utilized due to underspending in this project will focused towards future Hwy 42 Multimodal Improvements.

Department Priority Ranking: **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Maintenance Facility Improvements **Submitted By:** Parks & Recreation **Version:** 2/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	147,500	-	-	227,000	25,000	-	399,500
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	147,500	-	-	227,000	25,000	-	399,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

In 2021 purchase and install a cold storage building for equipment, implements, and bulk fertilizers. In 2024 pave the maintenance facility parking lot. Once the cold storage is built and equipment can be stored there we would add an office, a room for the bedknife and reel grinders with ventilation.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Our current maintenance facility does not have adequate storage for the current inventory of equipment we have and after we purchase new equipment in 2023 we will need a cold storage building to house some of our current fleet and new equipment that will be added to our inventory. Paving the parking lot in 2024 will help protect the new equipment which currently gets damages as rocks hit the cutting reels and rollers. We have to constantly check mowers for height of cut due to the rough terrain they drive over as they enter and exit the maintenance facility. Once a cold storage building is in place we would like to add and office so that the Superintendent and Assistant Superintendent do not have to share a small office. In addition to that we would like to wall off a section of the current maintenance facility to store the reel and bedknife grinders. This room will have ventilation so that the metal dust and debris created while grinding reels and bedknives is exhausted outside creating a safer work place.

Department Priority Ranking: Highest **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Renewable Energy Credit (REC) Purchase | Submitted By: Administration | Version: 8/7/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Sustainability	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	629,600	-	-	-	-	-	629,600
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	629,600	-	-	-	-	-	629,600
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

In 2019 the City adopted renewable energy and carbon emission reduction goals for municipal operations and the larger community. The renewable energy goal for the community is to generate 75% of Louisville's residential/commercial/industrial electric needs from carbon free sources by 2030. As of 2020, approx. 22% of the city's electric needs come from carbon free sources.

Through the City's partnership with Xcel and the Energy Future Collaboration Program, Xcel has provided a proposal for the City that would retired renewable energy credits (RECs) on behalf of the community in the amount needed to get the community to 100% carbon free electricity. Each year Xcel will calculate the amount of energy that the City will need to purchase to remain at 100%.

For 2021, Xcel has estimated that the City will need to purchase 157,400 MWh or total estimated cost of $629,600 per year to bring the city's total electric consumption to 100% renewable.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The objectives of the Sustainability sub-program include using environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend and actively pursuing energy efficient upgrades to realize cost savings and reduce environmental impacts. Pursuing renewable energy helps transition away from fossil fuels and reduce emissions.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Front Street Plaza - Phase I **Submitted By:** Administration **Version:** 8/7/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Cultural Arts & Special Events	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	100,000	-	-	-	-	-	100,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	20,000	-	-	-	-	-	20,000
Total Costs (Gross)	120,000	-	-	-	-	-	120,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The Front Street Plaza project will create a gathering space in Historic Downtown Louisville and enhance the existing concert venue at Steinbaugh Pavilion. Benefits of the project could include a positive economic impact to local businesses, additional cultural services programming and opportunities to pursue sustainability initatives.

Phase I of the project will address the next 1-5 years. Staff will install removable bollards on Front Street, streetscape improvements (flowers/lights), integrate the street with pedestrian access and rent or borrow a stage trailer to try new locations on Front Street for performances.

Potential impacts that will need to be explored include: BNSF right-of-way,

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The goal of the Cultural Services Program is to provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage. The Front Street Plaza could create an enhanced space in downtown that provides opportunities for the community to engage with one another during programs and special events. Steinbaugh Paviliion is one of the only concert venues in the city and creating a more accessible space would improve the experience for visitors.

Department Priority Ranking: Low **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Front Street Plaza - Phase II **Submitted By:** Administration **Version:** 8/7/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Cultural Arts & Special Events	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	100,000	-	-	-	-	-	100,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	20,000	-	-	-	-	-	20,000
Total Costs (Gross)	120,000	-	-	-	-	-	120,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The Front Street Plaza project will create a gathering space in Historic Downtown Louisville and enhance the existing concert venue at Steinbaugh Pavilion. Benefits of the project could include a positive economic impact to local businesses, additional cultural services programming and opportunities to pursue sustainability initatives.

Phase II of the project will address the long-term use of the space. The City will hire a design team to complete a visioning process (conceptual plan/design) and address technical aspects (drainage, stormwater, parking BNSF right-of-way) and public engagement. The visioning process will take place 2021-2022 with design in 2022-2023 and proposed construction in 2025 when paving on Front Street is scheduled to occur.

Potential impacts that will need to be explored include: BNSF right-of-way, investing in downtown area, business community feedback, parking, competing priorities and funding for construction.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The goal of the Cultural Services Program is to provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage. The Front Street Plaza could create an enhanced space in downtown that provides opportunities for the community to engage with one another during programs and special events. Steinbaugh Paviliion is one of the only concert venues in the city and creating a more accessible space would improve the experience for visitors.

Department Priority Ranking: Low **Request Number:** 464 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Downtown Patio Maintenance & Expansion | Submitted By: Economic Development | Version: v1

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Economic Prosperity	Business Retention & Development	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		12,000		12,000	-	-	24,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	12,000	-	12,000	-	-	24,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The annual Downtown Patio Program makes available outdoor patios within existing on-street parking spaces from approximately late April to early November. The program benefits the community by allowing additional space for gathering and active streetscape; it also benefits the downtown food and drink establishments to accommodate demand for outdoor dining. While we are likely near maximum number of patios within downtown, we also need to look toward maintenance of our patios. This request would be to purchase replacement patios for future years.

Project revenue or grants that will support the project and the impacts to the operating budget:

Participating businesses pay a rental fee to license the patios. The fee is currently $1,000 per 12' patio. We currently own 26, 12' patios and have two scheduled for delivery in 2020- one will be a replacement and one an expansion.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This request is aligned with the Economic Propserity Program in that it creates opportunity to increase retail sales in the downtown. The program is also a significant component in maintaining and enhnacing the City's relationship with downtown merchants. In 2020, the program is projected to collect $28,000 in licensing/rental fees.

Department Priority Ranking: Highest | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: External IT Security Audit | Submitted By: Information Technology | Version: 1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	35,000	-	-	-	-	35,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	35,000	-	-	-	-	35,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Professional services engagement by a qualified external electronic security auditor to determine condition and quality of City IT security measures.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

It is important for City IT to have their security protocols, procedures and systems assessed by an external auditor to determine that best practices are in place and that the City network is safe and secure. Audits provide the team with important benchmarks, tools and feedback to improve on internal security practices. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: City Security & Surveillance Camera Refresh **Submitted By:** Information Technology **Version:** 1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	5,000	-	-	-	-	5,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	45,000	-	-	-	-	45,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	50,000	-	-	-	-	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Now that the City has a solid recording system, its time to replace cameras that have bad images, the company is no longer in business, or the camera was a poor choice for where it was installed. No items installed in '19 would be replaced or moved.

This project would replace 22 cameras in total and expand recording space on the DVR that services City Hall and Library.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Critical Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

After replacing the DVRs and management software, there are still a significant number of unsupportable cameras around the City, their image quality continues to degrade the older they get. In most cases the brand of cameara has gone out of business years ago and parts like domes are no longer available. Some cameras are not the right type for where they were installed leading to the City recording ceilings and sky in several places. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: City Hall Elevator Modernization **Submitted By:** Public Works **Version:** 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-		-	-			-
Other Equip/Project Costs	-	125,000	-	-	-	-	125,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	10,000	-	-	-	-	10,000
Total Costs (Gross)	-	135,000	-	-	-	-	135,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Modernization of the elevator involves the replacement of key electrical and mechanical components to extend the life and reliability of the elevator system. Project includes option to upgrade cab interior with new wall panels, ceiling lighting ($23,000).

The elevator is nearing the end of its life cycle and repairs tends to take a few days to several weeks depending on the part availability. This is the building's only ADA accessible route and employees on the second floor rely on the elevator to access the workplace.

Modernization of the elevator would address ongoing part availability issues, proprietary issues and building/fire code requirements. These issues were identified during a recent evaucation drill that was supervised by the Fire Department.

Project revenue or grants that will support the project and the impacts to the operating budget:

Maintenance costs may decrease based on repairs that are normally out of the scope of the maintenance contract.

Reference to Plan being implemented (i.e., Master Plan):

Narrative ...

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The City Hall elevator is approximately 40 years old and many components are near the end of their life cycle or obsolete. These factors are having a detrimental effect on the reliabilty of the elevator. The elevator plays an important role in providing ADA accessabilty and also serves to move supplies and equipment to the second floor of City Hall. This project meets the objectives of the Administration & Support Services Program and Facilities Maintenance Sub-Program.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Replace Shoretel VOIP Phone System | Submitted By: Information Technology | Version: 1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	125,000	-	-	-	125,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	125,000	-	-	-	125,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	10,000	10,000	10,000	30,000

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

City Staff upgraded to a Shoretel VOIP system in 2015. In 2023 the system will reach eight years of life and Staff should begin looking to replace the system. The system is comprosed of Voice-over-IP phone switches and analog converter switches. The system also includes desk phones and conference phones. THe system also includes mobile capabilities and voicemail services, including call routed and automated attendants.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Critical Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The City relies on telephones for inbound and outbound dial-tone and calling to provide essential City Services. The system was installed in 2015 and will be approaching end-of-life in the next few years. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: VRTX Server Cluster Replacement | Submitted By: Information Technology | Version: 1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	135,000	-	-	-	135,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	135,000	-	-	-	135,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This will replace the remaining Dell VRTX with 4 dell servers running Vmware VSAN. It will also purchase additional Server 2019 Datacenter core licenses to cover the difference between VRTX and new servers.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Critical Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

As servers begin to age, the risk of total hardware failure, data loss, and downtime increases. It also becomes more difficult to find parts and or companies to warranty the existing hardware with an SLA ensuring minimal downtime. The VRTX is also fairly specialized equipment making it more difficult to repair and find hardware in case of failure. Moving to generic servers running VSAN gives us advantages on multiple fronts. Normal servers make finding parts easier, and VSAN allows us more failover functionality in case a piece of hardware fails or a server needs to be worked on. IT Staff's sub-program goals are to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking: Highest | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Golf Division Equipment Replacement | Submitted By: Parks & Recreation | Version: 2/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Golf Course	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	581,950	-	-	-	581,950
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	581,950	-	-	-	581,950
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replace aging fleet of equipment with a package purchase.

Project revenue or grants that will support the project and the impacts to the operating budget:

Some equipment will be traded for approximately $25,000 and will be determined by the market value at the time of trade in.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

After 7 years of use on the golf course most of the equipment will be at or over 2500 hours and at the end if its usefulness. We will trade in most of the equipment before the cost of ownership exceeds the cost of replacement so that we can provide consistent playing conditions on the golf course.

Department Priority Ranking: Highest | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Replace Networking Switches | Submitted By: Information Technology | Version: 1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch		-	-	80,000	-	-	80,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	80,000	-	-	80,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Extreme®
Connect Beyond the Network

Description & Proposed Funding:

Equipment/Project Description:

Replace aging X440 and X460 gen 1 switches. At least 18 switches would be replaced

If gen 3 switches are not yet released, we expect to replace the majority of switches with X450-G2 series switches.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Critical Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Once switches get beyond about 7 years old the chances for failure and downtime significantly increase. These switches would be around 8 years old at this point. They will also be nearing end of support by extreme around this time. Lifetime warranty only lasts as long as extreme has stock to replace a failed unit. If these are end of support, it can be questionable to get a replacement. Potentially extending any outages. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking: Highest | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Police and Court HVAC Replacement | Submitted By: Public Works | Version: 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	170,000			170,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	30,000	-		30,000
Total Costs (Gross)	-	-	-	200,000	-	-	200,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replace two roof top HVAC units. Rennovate VAV boxes as necessary.

Project revenue or grants that will support the project and the impacts to the operating budget:

Operating costs should decrease based on improved energy efficiency and reduced maintenance costs. Xcel Energy rebates may be available for systems that provide outstanding energy effeciency.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

HVAC components have an expected life span of approximately 15-20 years. These units are being scheduled for replacement in 2024, at 20 years of operation, due to anticipated reduced reliability, obsolete parts and increased maintenance and operating costs. The R22 refrigerant used in these roof top units is no longer manufactured and will contribute to high maintenance costs. VAV boxes use electric reheat and will be tested and repaired as necessary to be fully operational.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Police & Court Roof Replacement | Submitted By: Public Works | Version: 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-		-	192,000			192,000
Other Equip/Project Costs	-	-	-	-	-		-
Capital Equipment Purch	-	-	-	-	-		-
Contingency	-	-	-	33,000	-		33,000
Total Costs (Gross)	-	-	-	225,000	-	-	225,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Remove and replace balasted EPDM membrane roof with TPO. Project includes all flashing and parapet membrane.

Project revenue or grants that will support the project and the impacts to the operating budget:

Maintenance costs may decrease due to less roof repairs.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The expected life of an EPDM roof is approximately 15-20 years. This 2024 roof replacement anticipates that the roof will last 20 years before replacement is necessary. Additional roofing insulation may be required as per the current code when the work is performed.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: City Hall HVAC Replacement | Submitted By: Public Works | Version: 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	163,000		163,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	32,000	-	32,000
Total Costs (Gross)	-	-	-	-	195,000	-	195,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replace two RTUs, server room AC and 19 VAV boxes.

Project revenue or grants that will support the project and the impacts to the operating budget:

Operating costs should decrease based on improved energy efficiency and reduced maintenance costs. Xcel Energy rebates may be available for systems that provide outstanding energy effeciency.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

HVAC components have an expected life span of approximately 15-20 years. These units are being scheduled for replacement at 20 years of operation due to anticipated reduced reliability, obsolete parts and increased maintenance and operating costs.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pond Aerator | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Golf Course	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	1,000	-	-	-	-	-	1,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	10,000	-	-	-	-	-	10,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	11,000	-	-	-	-	-	11,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Purchase and install a pond aerator and fountain. This will help keep the algae in the irrigation pond under control and help golfers see that there is a water feature on 17.

Project revenue or grants that will support the project and the impacts to the operating budget:

The electric bill on the pump house may increase but we are hoping the chemical control of the algae will be reduced.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The pond on 17 is the main irrigation pond for the golf course. Adding an aerator and fountain will increase the oxygen levels in the pond which will reduce the amount of algae in this pond and allow golfers to see that there is a water feature on the left side of the fairway. From the tee box it is impossible to see that the irrigation pond is there which results in many lost balls in the pond. This aerator will also circulate any chemical control we use in the pond which should result in less chemicals being used to control algae.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Cart Path Repair | Submitted By: Parks & Recreation | Version: 2/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Golf Course	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		-	-	-	25,000	25,000	50,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	25,000	25,000	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Remove and replace damaged cart path areas on golf course.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Some of the original cart path has weathered over time and is in need of repair. During the reconstruction heavy equipment has also damaged some areas of cart path that are in need of repair. I am breaking up this project into 2 years to minimize the financial impact and address the areas with the most damage first.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: City Hall Roof Replacement | Submitted By: Public Works | Version: 3/5/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-		-	-		160,000	160,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	30,000	30,000
Total Costs (Gross)	-	-	-	-	-	190,000	190,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Remove and replace TPO membrane roof and flashing.

Project revenue or grants that will support the project and the impacts to the operating budget:

Maintenance costs may decrease due to less roof repairs.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The expected life of a TPO roof is approximately 15-20 years. This 2026 roof replacement anticipates that the roof will last 20 years before replacement is necessary. Additional roofing insulation may be required as per the current code when the work is performed.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Library HVAC Replacement | Submitted By: Public Works | Version: 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Library Services	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-		316,000	316,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	60,000	60,000
Total Costs (Gross)	-	-	-	-	-	376,000	376,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replace two Intellipack RTUs & IT room AC

Project revenue or grants that will support the project and the impacts to the operating budget:

Operating costs should decrease based on improved energy efficiency and reduced maintenance costs. Xcel Energy rebates may be available for systems that provide outstanding energy effeciency.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

HVAC components have an expected life span of approximately 15-20 years. These units are being scheduled for replacement in 2026, at 20 years of operation, due to anticipated reduced reliability, obsolete parts and increased maintenance and operating costs. The R22 refrigerant used in these units is no longer manufactured and will contribute to high maintenance costs.

Department Priority Ranking: 98

Request Number: 479 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Library Roof Replacement | Submitted By: Public Works | Version: 3/5/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-		-	-		210,000	210,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	40,000	40,000
Total Costs (Gross)	-	-	-	-	-	250,000	250,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Remove and replace EPDM membrane roof and flashing.

Project revenue or grants that will support the project and the impacts to the operating budget:

Maintenance costs may decrease due to less roof repairs.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The expected life of an EPDM roof is approximately 15-20 years. This 2026 roof replacement anticipates that the roof will last 20 years before replacement is necessary. Additional roofing insulation may be required as per the current code when the work is performed.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: SBR Ditch Lining | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	85,000	190,000	125,000	-	-	-	400,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	12,750	28,500	18,750	-	-	-	60,000
Total Costs (Gross)	97,750	218,500	143,750	-	-	-	460,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project includes installation of a culvert lining system to reinforce four ditch crossings on South Boulder Road.
Culvert 1 (Cottonwood Park) Goodhue Ditch - 2021
Culvert 2 (East of Main Street) Goodhue Ditch - 2022
Culvert 3 Louisville Lateral - 2023

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project will help protect South Boulder Road from potential pipe collapse providing a safe, well maintained transportation system. The project will extend the life of the existing culverts and prevent having to open trench cut a busy arterial road. Project need was identified through City and Ditch Company assessment. Need is due to rusted metal culverts that are at the end of their service life.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Harper Lake Pump Station **Submitted By:** Public Works **Version:** 5/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	95,000	95,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	95,000	95,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project will fund the multi-year project of the inspection, evaluation and repair of the Harper Lake Pump Station. The evaluation will start in 2021, with the major construction activities scheduled for 2022.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Harper Lake Pump Station was constructed 34 years ago and transfers water from Harper Lake to Louisville Reservoir for treatment. This Project will evaluate and repair equipment as needed. This work will include the removal of all three vertical turbine pumps and motors, as well as inspection of the wet well and all piping in the station. Additionally, the building and structure will be evaluated. Lastly, electrical, security, controls and communication system will be reviewed for upgrade. This pump station is critical to supplying raw water for treatment during summer high demands. The failure of the equipment in the station could potentially result in an inadequate supply of water to the city and possible water restrictions.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: HBWTP Recycle Tank Maintenance | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	150,000	-	-	-	-	-	150,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	45,000	-	-	-	-	-	45,000
Total Costs (Gross)	195,000	-	-	-	-	-	195,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This CIP funds the cleaning and inspection of the Backwash Recycle Tank at the Howard Berry Treatment Plant. In addition, funds will be allocated for minor repairs and painting.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Backwash Recycle Tank at the Howard Berry Water Treatment Plant is utilized to contain process water removed during filter cleaning cycles and stabilize it for recycle or sanitary sewer discharge. Over time the tank collects sediment which has to be periodically removed. Additionally, operational and structural components can deteriorate due to corrosion and from normal operation. The backwash tank was constructed in 1992 and requires regular maintenance, cleaning and inspection to ensure proper operation. Failure of the tank structure or equipment would prevent the backwash operations and would ultimately render the entire plant inoperable.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Marshall Lake Sediment Control **Submitted By:** Public Works **Version:** 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	600,000	-	-	-	-	-	600,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	600,000	-	-	-	-	-	600,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project allows for the evaluation and design of a solution(s) for the sediment loading that is experienced from Marshall Lake. Possible solutions that will be evaluated are: sediment basins, dredging and/or modifications to the outlet works. This improves the ability to treat water as it makes the raw water properties more consistent.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project assesses the best collection techniques, location and position of improvements to enhance and treat raw water from Marshall Lake. A recent diver inspection of the Marshall Lake Outlet revealed that current sediment levels have reached the same level of the Outlet Structure. Sediment levels in this area are estimated at approximately 5 feet above the reservoir bottom. This project will address the immediate need of dredging this material and development of possible long term maintenance solutions to prevent future build up. The reduction in sediment loading in the raw water will improve the entire treatment process by requiring less chemical consumption, fewer backwashes of the filters and lowering the amount of solids sent to the drying beds and discharged to the WWTP. All of these items result in better efficiency and cost savings. Additionally, long term water supply strategies contemplate delivering this water to Harper and Louisville Reservoirs. This project will look to prevent transporting this problem to these downstream reservoirs.

Department Priority Ranking: High **Request Number:** 103 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pump Replacement and Rehabilitation | Submitted By: Public Works | Version: 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	84,000	276,000	17,000	-	-	-	377,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	84,000	276,000	17,000	-	-	-	377,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project is for the replacement or rehabilitation of various pumps:
2021-SCWTP Lower Pond Pump
2022-HBWTP High Zone Pumps
2023-HBWTP Recycle Pump

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's treatment process and will ensure a reliable water supply. This CIP provides the funds to rebuild or replace the identified pumps. Each pump will be evaluated by a 3rd party vendor to determine the feasibility of rebuilding vs replacement. These pumps are up to 25 years old and carry a significant lead-time if failure occurred. Additionally, in the event of failure staff would not be able to pump water from the recycling tank to the reservoir which would cause flooding onsite and potential fines from the state. Failure of high zone pumps would prevent staff from sending water to the 2MG tank which stores 1/3 of City's drinking water. Lastly, failure of the recycle pump would result in the inability to pump water out of the recycle tank and a 3rd party vendor would be needed to haul away the contents. The high zone pumps are the only system with redundancy as there are three pumps and we need two to keep up with peak demands.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: SCWTP Raw Water Valve Replacement | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	35,000	-	-	-	-	-	35,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	35,000	-	-	-	-	-	35,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The main valve controlling flow into the Sid Copeland Water Treatment Plant has reached end of life, is difficult to operate and is challenging to shut down completely. It is critical to plant operations and compliance to have this valve fully operational at all times. This project will replace the valve and actuator with a new unit.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The valve controlling the raw water influent flow into the plant is over 30 years old and has reached the end of life. The valve does not seat completely and allows water to flow through even when closed; replacement of the valve is required before the problem worsens. A new valve and actuator will alleviate issues with plant performance during temporary shut down and help reduce plant start up time. A new valve and actuator will also better accommodate low flow demand during periods of low water usage.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Water Rights Acquisition | Submitted By: Public Works | Version: 5/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	250,000	250,000	250,000	250,000	500,000	500,000	2,000,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	250,000	250,000	250,000	250,000	500,000	500,000	2,000,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project is for the acquisition of water rights to meet City water usage demands with emphasis on future growth.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

2012 Water System Facilities Plan and 2016 Water Management Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Under long term buildout conditions the City may be unable to provide adequate water supplies. As outlined in the 2016 Water Management Plan, buildout demand was set at 6,700 acre-feet. Firm yield for supply are projected at 6,500 acre-feet corresponding to a shortfall of 200 acre-feet. The Plan provided for 11 recommendations: including the acquisition of 200 acre-feet of additional water supplies.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Windy Gap Firming Project | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	842,000	842,000	842,000	842,000	842,000	842,000	5,052,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	84,000	84,000	84,000	84,000	84,000	84,000	504,000
Total Costs (Gross)	926,000	926,000	926,000	926,000	926,000	926,000	5,556,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

The Northern Colorado Water Conservancy will be constructing the Chimney Hollow Reservoir for storing Windy Gap water. The City's participation is projected to provide 2,700 acre-feet of water storage. Construction is scheduled to begin in 2020.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

2012 Water System Facilities Plan and 2016 Water Management Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The project is a critical component of the City's overall Water Supply portfolio and ensures a reliable water supply. Failure to complete the project would result a firm yield reduction of 600 acre-feet and the inability to meet long term projected use. Alternative to this project are severally limited and have a high decree of uncertainty and risk.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Electrical Assessment Projects | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	50%
	Wastewater	Wastewater Utility Fund	50%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	200,000	200,000	-	-	-	-	400,000
Total Costs (Gross)	200,000	200,000	-	-	-	-	400,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

An electrical assessment of the all three plants is planned for 2020 and is in the proposal scoping and development stages. This CIP is a placeholder for projects resulting from the assessment.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. No operational and maintenance impacts are expected.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project provides the funds for future projects developed as part of the electrical assessment for all three treatment plants.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Backhoe Replacement **Submitted By:** Public Works **Version:** 4/4/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	50%
Transportation	Transportation Infrastructure Maint	Fleet Management Fund	30%
Utilities	Storm Water	Storm Water Utility Fund	20%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	150,000		-	-	-	-	150,000
Contingency	7,500		-	-	-	-	7,500
Total Costs (Gross)	157,500	-	-	-	-	-	157,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of a replacement backhoe.

Project revenue or grants that will support the project and the impacts to the operating budget:

The purchase will be offset by $9,500 for trade-in value.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The existing back hoe unit #3411 is a 1996 John Deere 410D that meets the age criteria for replacement. This back hoe is equipped with a manual transmission that is difficult to use taking more time to get from one job site to another. This equipment is used for water main repairs, asphalt patching, snow and ice events, loading salt and spoils, the cleaning of Stormwater inlets, and is used by other departments. The replacement back hoe will be equipped with a hydraulic thumb, tamping plate, and jack hammer attachment. Having these attachments will save hundreds of man hours over the course of the equipments life time.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Water Break Repair Vehicle Replacement **Submitted By:** Public Works **Version:** 4/4/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	85,000	-	-	-	-	-	85,000
Contingency	4,250		-	-	-	-	4,250
Total Costs (Gross)	89,250	-	-	-	-	-	89,250
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This CIP is for the purchase of a replacement emergency waterline repair vehicle.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current 2004 Ford F450 water repair vehicle # 3405 has met the age criteria of 12 years, also the internal hydraulic pump is nearing the end of its useful life. The emergency repair vehicle is used for water main repairs, valve exercising/repair, fire hydrant repair/maintenance, water turn-on/shut-off and multiple other uses. The replacement vehicle will be a van equipped with internal shelving containing parts and tools for efficient maintenance and repair of the water distribution system. This vehicle will also have a hydraulic unit on board that will be able to run more than one piece of equipment.

Department Priority Ranking: Highest **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

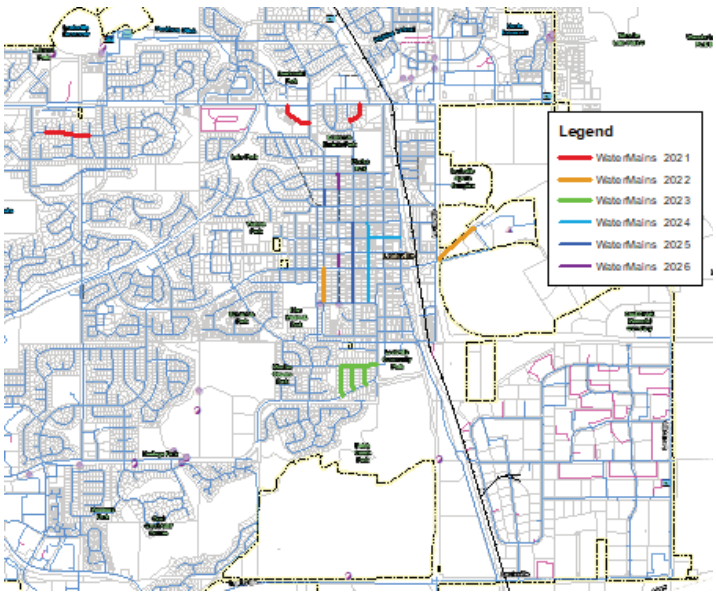
Project Name: Water Pipeline Replacement Program **Submitted By:** Public Works **Version:** 4/14/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	400,000	340,000	470,000	630,000	430,000	210,000	2,480,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	60,000	51,000	70,500	94,500	64,500	31,500	372,000
Total Costs (Gross)	460,000	391,000	540,500	724,500	494,500	241,500	2,852,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project replaces older, deficiently sized, deteriorating, water mains. As utility lines age it is more cost effective to replace segments rather than trying to do spot repairs. It is also cost efficient to replace deficient wet utilities when reconstructing or resurfacing streets. The program is focused mainly on Cast Iron and AC Pipe sized 4" and 6". Work is also included with Operations water break data.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will continue to replace old and troubled pipelines. This is an ongoing program. This program is driven by the need to maintain the water distribution system.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Chemical Mixing Equipment Replacement **Submitted By:** Public Works **Version:** 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	5,000	-	-	-	-	5,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	20,000	-	-	-	-	20,000
Contingency	-	7,500	-	-	-	-	7,500
Total Costs (Gross)	-	32,500	-	-	-	-	32,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This CIP provides the funds to replace the chemical mixing tanks and equipment at both Water Treatment Plants. Both tanks have exceeded the service life and are showing signs of deterioration.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Both Treatment Plants utilize small chemical mixing tanks to dose treatment chemicals used to adjust PH and prevent the corrosion of pipes in the distribution system. These tanks were originally installed in 2005 and had a life expectancy of 15-20 years. While they are currently operational, the chemical mixing tanks have outlived their life expectancy and are showing signs of deterioration. Due to the hazardous nature of these chemicals the tanks and mixers start to corrode and wear down over time. Replacing this equipment ensures an adequate feed at the desired dosage and reduces variability in feeding. Replacements of failed components are either fabricated at a significant expenses with a long lead time or sourced by third party vendors. In the event of failure time is critical as this machine provides chemicals necessary to ensure safe, reliable and great tasting water.

Department Priority Ranking: High **Request Number:** 112 493 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Louisville Lateral Ditch Piping **Submitted By:** Public Works **Version:** 5/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	240,000	240,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	2,400,000	2,400,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-		-	-	-	480,000	480,000
Total Costs (Gross)	-	-	-	-	-	3,120,000	3,120,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project includes piping the open sections of the Louisville Lateral and the possible replacement of existing piped section to provide for a continuous pipeline from Howard Berry Water Treatment Plant (HBWTP) to the Sid Copeland Water Treatment Plant (SCWTP).

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

2016 Water Management Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Piping of the lateral will allow for a secure and readily available means of increasing resiliently of the City's water supply. Project will also accommodate a future project of delivering NCWCD water to HBWTP. Lastly, piping will reduce water loss through seepage and evaporation, reduce maintenance time and protect water quality. The first two main points make up a concept defined as Load-Shifting which is detailed in the 2016 Water Management Plan (WMP). The SCWTP can take South Boulder supplies delivered with either the Louisville Pipeline or the Louisville Lateral. The Pipeline as a typical capacity of 5 cfs or 3.2 MGD, which is 40% of the rated capacity of the SCWTP. This project will ensure the remaining 60% of the SCWTP can be satisfied by deliveries from the Lateral. The 2016 WMP projects the use of Load-Shifting to increase total firm water supplies by 100 acre-feet.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Process Pipe Evaluation | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	80,000	-	-	-	-	80,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	50,000	50,000	50,000	-	150,000
Total Costs (Gross)	-	80,000	50,000	50,000	50,000	-	230,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This CIP will fund the inspection and evaluation of existing internal process pipe infrastructure with non-destruction testing (ultrasonic, radiography, or magnetic particle). Contingency amounts were added as placeholders for potential repairs identified during the evaluation.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Much of the piping inside both of the Water Treatment Plants is 30+ years old. This project will evaluate the integrity and condition of exposed piping and determine if replacement is needed before it fails. Pipe failure could result in the plant becoming inoperable and force plant shutdown, ceasing water production until repaired. Proper inspection and repair can greatly mitigate this risk. Proper maintenance can reduce long term asset expenses and improve water quality.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Tank Maintenance | Submitted By: Public Works | Version: 3/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	30,000	-	-	-	30,000	60,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	30,000	-	-	-	30,000	60,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project ensures the City meets the CDPHE regulatory requirements of cleaning and inspecting of the City's potable storage tanks every 5 years.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The City has five defined potable water storage tanks: three finished water storage tanks with a capacity of 8.5 million gallons and two clear well storage tanks located at each treatment facility. Under State Regulation 11.28, water systems are required to perform a comprehensive inspection and cleaning of its potable water storage tanks every five years. In order to provide water to residents without interruption, the City has previously used dive contractors to perform this work. This Project would complete the comprehensive inspections and cleaning on all 5 potable water storage tanks in compliance with Regulation 11.28.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Utility Master Plan | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	50%
Utilities	Wastewater	Wastewater Utility Fund	50%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	250,000	-	-	-	-	250,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	250,000	-	-	-	-	250,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

In 2012 and 2015 the City initiated a Water and Wastewater System Facilities Plan respectively. This project will updated these plans simultaneously to provide a roadmap for planning upgrades/improvements, maintenance projects and expansions for the utility system.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Successful management and growth of a water and wastewater utility system is dependent on thoughtful and careful planning. Identifying critical infrastructure needs and developing adequate budgeting for improvements in a cost effective manner is vital for a utility. A water and wastewater system facilities plan provides a roadmap towards planning upgrades and expansions. Existing City infrastructure will be in need of maintenance and upgrades to accommodate increased demand due to population and industrial growth in the City. The system facilities plan will also highlight project that will be needed in response to future and more rigorous regulations and/or new standards.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Valve exercise trailer **Submitted By:** Public Works **Version:** 3/10/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	70%
Utilities	Storm Water	Storm Water Utility Fund	30%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch		74,000	-	-	-	-	74,000
Contingency		3,700	-	-	-	-	3,700
Total Costs (Gross)	-	77,700	-	-	-	-	77,700
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of a Valve Exercising Trailer.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purchase of a Valve Exercising Trailer provides staff with a multi-functional piece of equipment to perform yearly valve exercising. The trailer is equipped to exercise valves, has a vacuum, pressure washer, and hydraulic hook-ups for attachments such as a jackhammer or water pump to assist in with a water main failures. The Operations division exercises on average around 1300 valves per years to make sure all of these valves are working correctly. A valve exercising trailer will be able to assist in fixing hard to operate valves, broken valve boxes, and vacuuming out valve boxes. Presently when vacuuming out valve boxes this requires our large vac truck and a blocker truck taking a large area in the street to clean out a valve box having a valve exercising trailer would only require two technicians with a truck pulling the exercising trailer. The valve exercising trailer will also assist with cleaning storm water inlets.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Filter Media Replacement | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	70,000	-	-	-	70,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	440,000	-	-	-	440,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	106,000	-	-	-	106,000
Total Costs (Gross)	-	-	616,000	-	-	-	616,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project will facilitate the replacement of the filter media at the Sid Copeland Water Treatment Plant. The removal of the media will allow for maintenance and inspection activities to be performed on the filter basins. Planned auxiliary work includes: painting, underdrain inspection and resealing of wall penetrations. Replacement of the underdrain is not anticipated.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

2012 Water System Facilities Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's water treatment process and will ensure a reliable water supply. The existing media was last replaced in 2009, with this project scheduling replacement in 14 years. Industry standard suggest replacement of filter media every 10 to 20 years. At this point, two-thirds through the projected replacement schedule, the media is performing as required and is not showing accelerated signs of degradation. Media material testing will be conducted prior to replacement to confirm failure of performance. If testing suggests material is adequate, the project will be delayed an appropriate period as determined at the time of testing.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Meter Replacement **Submitted By:** Public Works **Version:** 5/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	800,000	800,000	1,600,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	240,000	240,000	480,000
Total Costs (Gross)	-	-	-	-	1,040,000	1,040,000	2,080,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Water Meters have a life expectancy of 10 to 15 years. As meters age they become less efficient and read less flow resulting in loss revenues. With extended age, meters can also develop problems with leaking. This project is a 3-year process to replace all meters city-wide. Staff had nearly 1,000 hours related to meter activities in 2019.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's water system and ensures accurate usage and appropriate cost recovery. In addition, improvements in meter technology includes: remote notification of leaks, tampering and out-of-threshold operating conditions. This information can also be made available to customers for real-time monitoring of their own system. Increases in meter intelligence have shown to alert users quicker for faster troubleshooting and repair. Shortening response times can lessen damaged and loss of water from leaks or breaks. Aging meters cause a great occurrence of leaks and faults that will trigger a corresponding response from the Utility. An increase in response requires more staff time to investigate and resolve these inconsistencies. In total, aging meters will increase demands on staff and reduce system cost recovery by accounting for less water than what is actually used.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WTP Vehicle & Equipment Replacement **Submitted By:** Public Works **Version:** 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	80,000	50,000	-	-	130,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	80,000	50,000	-	-	130,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of replacement vehicles.
2023-WTP Truck #3508 (2011 w/ 35k miles)
2024-WTP Truck #3510 (2012 w/ 57k miles)

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Criteria for trucks replacement is either 12 years old or at 120,000. Staff will evaluate condition of vehicles prior to replacement to ensure maximum life is obtained from current vehicles. This CIP provides the funds to replace vehicles if needed after the vehicles have reached twelve years of use.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: HBWTP Drying Beds Maintenance | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	170,000	-	170,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	51,000	-	51,000
Total Costs (Gross)	-	-	-	-	221,000	-	221,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project will replace the drying bed media and perform maintenance on the filter underdrains.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

In 2015 drying beds were built at the Howard Berry Treatment Plant to dry sludge wasted from the treatment process. Every year this dried sludge is removed and taken to a landfill for disposal. When this removal occurs a small amount of the sand filter media in the drying beds gets removed as well. This project is part of regular maintenance and will replace the missing media and perform any needed maintenance on the filter underdrains or associated structures. Failure to replenish this media could cause the beds to dry sludge inefficiently and raise the cost of annual sludge hauling. Additionally, containments removed by the beds could pass through the process and impact the Wastewater Treatment Plant if the media and underdrains are not working properly.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Instrumentation Replacement **Submitted By:** Public Works **Version:** 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	200,000	200,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	60,000	60,000
Total Costs (Gross)	-	-	-	-	-	260,000	260,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This Project will replace Water Plant instrumentation that was installed in 2017. These devices have a design life of 8-10 years.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

In 2017, the Water Treatment Plants installed all new instrumentation designed to monitor processes and equipment throughout both Water Treatment Plants. This gives the Plant staff critical information needed to make operational changes when needed and protect public heath. Due to product life cycles and advancing changes in technology, these instruments will be reaching end of life by 2027. This equipment is essential to run the plant efficiently and in compliance with CDPHE requirements. Completion of this project will ensure the divisions ability to maintaining the City's infrastructure and ensure safe, reliable and great tasting drinking water.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Secondary Process Probes **Submitted By:** Public Works **Version:** 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Wastewater	Wastewater Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	10,000	-	-	-	-	-	10,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	7,500	-	-	-	-	-	7,500
Capital Equipment Purch	79,500	-	-	-	-	-	79,500
Contingency	8,000	-	-	-	-	-	8,000
Total Costs (Gross)	105,000	-	-	-	-	-	105,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project would fund the addition of six new ammonia and nitrate sensors in the wastewater treatment secondary process. Three existing ammonia-only sensors will be repurposed for influent ammonia monitoring. This project includes equipment purchase, field power and communication wiring, and SCADA modifications.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is expected to increase by $10,000 per year.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purpose of the secondary treatment process is to remove ammonia and nitrate. The existing probe installation relays only ammonia measurement at the end of the secondary treatment process to the SCADA system. With this improvement, the SCADA system will be able to 1) predict ammonia loading into the treatment process through upstream measurement, 2) increase or decrease dissolved oxygen based on the upstream readings, and 3) increase or decrease internal mixed liquor recycle pump speed for nitrate removal. This modification can potentially reduce energy costs through reliable, real-time process data.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Solids Handling Upgrades **Submitted By:** Public Works **Version:** 3/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Wastewater	Wastewater Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	220,000	-	-	-	-	-	220,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	1,100,000	-	-	-	-	1,100,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	330,000	-	-	-	-	330,000
Total Costs (Gross)	220,000	1,430,000	-	-	-	-	1,650,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Project goals focus on the evaluation, design, upgrade, equipment replacement and building modifications of the solids handling process for the Wastewater Treatment Plant. It is anticipated that the supporting electrical and control services will require improvements and updating. Lastly, miscellaneous building improvement items including: etching and re-epoxying the floors, minor equipment updates and lighting upgrades will be performed.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

During the design of Wastewater Plant Upgrade project in 2013/2014, it was determined that the solids handling portion of the plant process had sufficient life expectancy (estimated at approximately 10 years) to be excluded from the 2015 Upgrade Project. This project request looks to combine two previously identified projects of the drum thickener replacement and dewatering improvements in to a single project that will allow for a comprehensive evaluation of the entire solids handling process. As part of the evaluation process, a detailed improvement plan will be developed and set for implementation in multiyear capital improvements starting in 2022 and concluding in 2023 or possible 2024. Major equipment purchase have substantial lead times and require carefully timing to minimize impacts to operations. Alternative removal would result in significant impacts in the hauling operations with an increase in costs, truck traffic and operations modifications.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Painting | Submitted By: Public Works | Version: 3/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Wastewater	Wastewater Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	50,000	-	-	-	-	-	50,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	10,000	-	-	-	-	-	10,000
Total Costs (Gross)	60,000	-	-	-	-	-	60,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project would allow for the repair of several damaged paint areas on aeration basin piping, in influent channels, and building ceilings. Project will require the need for sandblasting and multi-layer recoating to protect these areas from the harsh WWTP environment.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. No continued operation and maintenance costs are associated with this project.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Paint used in the WWTP basins is a multipart epoxy which protects piping and channels from the abrasive effects of wastewater. Continuous upkeep is required to ensure the underlying structure is maintained.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

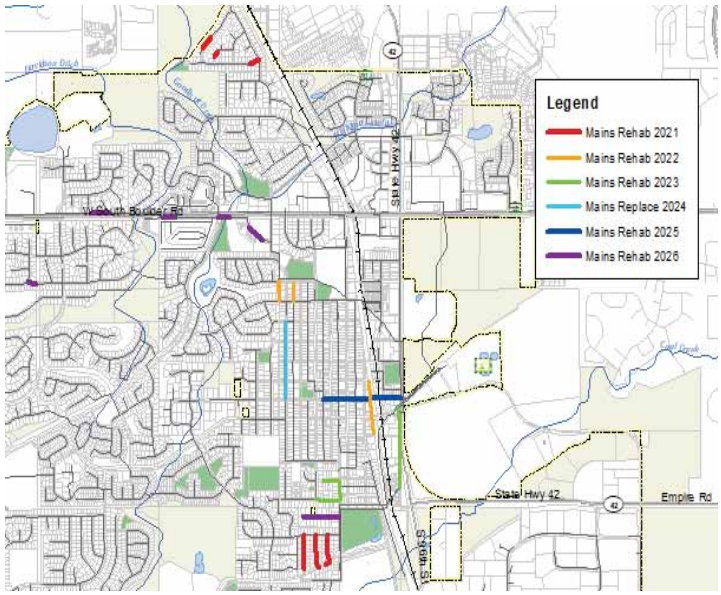
Project Name: Sewer Replacement Program | **Submitted By:** Public Works | **Version:** 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Wastewater	Wastewater Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	320,000	260,000	380,000	470,000	550,000	400,000	2,380,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	48,000	39,000	57,000	70,500	82,500	60,000	357,000
Total Costs (Gross)	368,000	299,000	437,000	540,500	632,500	460,000	2,737,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The City maintains over 90 miles of sanitary sewer mains. Staff estimates approximately 17 miles of sewer mains are in need of replacement or lining. This project replaces or lines deficiently sized, deteriorating, poorly constructed sanitary sewer mains. Work is also coordinated with the Street Program to prevent replacements in new streets. The program is focused mainly on VCP sized 6" and 8".

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will continue to replace old and troubled pipelines. This is an ongoing program. This program is driven by the need to maintain the wastewater collection system.

Department Priority Ranking: Medium | **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Vehicle & Equipment Replacement | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Wastewater	Wastewater Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	50,000	-	-	50,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	50,000	-	-	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of replacement vehicles.
2024 - Truck 3612 (2012 w/ 4k miles)

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Criteria for trucks replacement is either 12 years old or at 120,000. Staff will evaluate condition of vehicles prior to replacement to ensure maximum life is obtained from current vehicles. This CIP provides the funds to replace vehicles if needed after the vehicles have reached twelve years of use.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

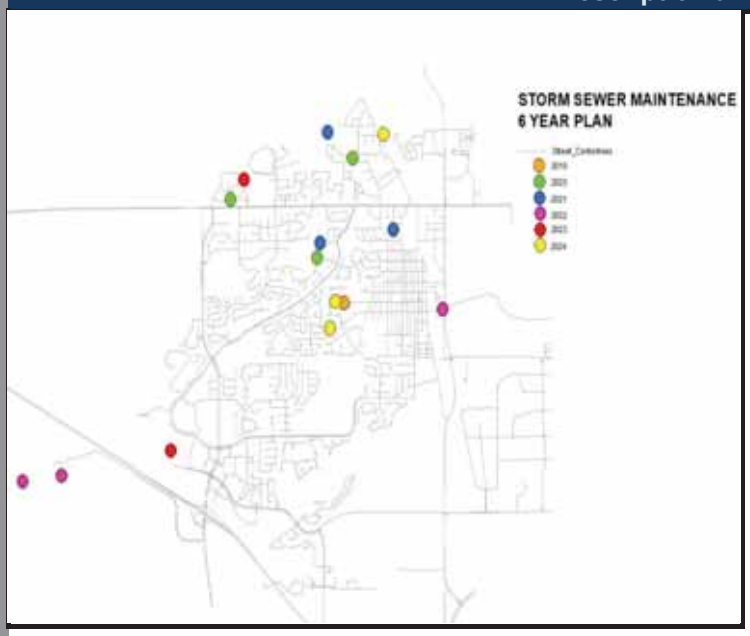
Project Name: Storm Sewer Detention Pond Maintenance Program **Submitted By:** Public Works **Version:** 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Stormwater	Storm Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	119,000	158,000	124,000	150,000	170,000	174,000	895,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	119,000	158,000	124,000	150,000	170,000	174,000	895,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project will rehabilitate city owned detention ponds and storm sewers to improve their storm water detention and drainage efficiency. The project will follow the recommendations in the Louisville Storm Water Master Plan completed in 2015. Costs include a 2.5% inflation rate.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project. Ongoing operational and maintenance will be completed by the operations division.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will ensure the detention ponds and storm sewers continue to function as designed. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Stormwater Quality Master Plan CIP **Submitted By:** Public Works **Version:** 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Stormwater	Storm Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering							-
Other Prof Services	-	-	-	-	-	-	-
Construction	200,000	100,000	100,000	100,000	100,000	100,000	700,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	200,000	100,000	100,000	100,000	100,000	100,000	700,000
Grants or Other Off-Setting Revenue	100,000	-	-	-	-	-	100,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project will continue to implement the Stormwater Quality Master Plan. The master plan will evaluate environmental impacts from the storm sewer system on receiving streams and recommend a Capital Project list to be completed each year looking forward. Many of the older subdivisions were built before the current water quality regulations and do not have water quality treatment before entering the creeks.

Project revenue or grants that will support the project and the impacts to the operating budget:

A CDPHE grant was obtained for 2020 to 2021 which provides $100,000 of matching funds each year for a total of $200,000 over two years.

Reference to Plan being implemented (i.e., Master Plan):

2020 Stormwater Quality Master Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will review the existing storm sewer system and associated facilities. This is a is an ongoing program. This program is driven by the need to maintain the storm sewer system.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Stormwater Master Plan Update **Submitted By:** Public Works **Version:** 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Stormwater	Storm Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	120,000	-	-	120,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	120,000	-	-	120,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project will update the 2015 Stormwater Master Plan. The master plan will evaluate the condition of the City's storm sewer system and and detention ponds. The plan will recommend a Capital Project list to be completed each year looking forward.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

2015 Stormwater Master Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will review the existing storm sewer system and associated facilities. This is a is an ongoing program. This program is driven by the need to maintain the storm sewer system.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Annual Desktop Hardware Replacements **Submitted By:** Information Technology **Version:** 1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Technology Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Ongoing refresh of desktop, laptop, monitors, scanners, printers and copiers.

Project revenue or grants that will support the project and the impacts to the operating budget:

All City teams contribute annually to the Technology Fund to allow for the replacement of their equipment every 4 years. These replacements should be funded by the Technology Fund.

Reference to Plan being implemented (i.e., Master Plan):

Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

City IT Staff operate on a 4 year replacement cycle for a desktop and workgroup related hardware. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Building Inspector Vehicles | Submitted By: Planning/Building Safety | Version: 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Community Design	Development Review	Fleet Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	70,000	-	-	-	-	-	70,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	70,000	-	-	-	-	-	70,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

Two hybrid vehicles for the City's two full time buidling inspectors.

Project revenue or grants that will support the project and the impacts to the operating budget:

Narrative …

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Vehicles would be Ford Escape, Toyota Highlander or equivilant hybrid model. Current vehicles are Ford F150 trucks, which will be repurposed to areas that would better utilize a full sized pickup and will replace Utilities unit #3407 and and Rec Center unit #5233. Ford F150 has gas mileage of 20 mpg in city and Ford Escape has 44 mpg and Toyota Highlander 35 mpg in city. No new vehicles would be added to overal City fleet.

Department Priority Ranking: | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: New Police Cars **Submitted By:** Police **Version:** 3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Fleet Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		-	-	-	-	-	-
Other Equip/Project Costs	53,330	58,664	64,530	70,984	78,082	85,890	411,480
Capital Equipment Purch	83,446	91,790	100,970	111,068	122,174	134,392	643,840
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	136,776	150,454	165,500	182,052	200,256	220,282	1,055,320
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This project is to budget for the replacement of vehicles in the police department fleet. The funding for the police vehicle replacement comes from depreciating vehicles in the police fleet on a continuing basis. 2 Vehicles each year (2021-2026).

Project revenue or grants that will support the project and the impacts to the operating budget:

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Vehicles will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Loader Replacement **Submitted By:** Public Works **Version:** 4/4/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Snow & Ice Removal	Fleet Management Fund	50%
Transportation	Transportation Infrastructure Maint	Fleet Management Fund	50%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	200,000	-	-	-	-	-	200,000
Contingency	10,000	-	-	-	-	-	10,000
Total Costs (Gross)	210,000	-	-	-	-	-	210,000
Grants or Other Off-Setting Revenue	7,000	-	-	-	-	-	7,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replacement of equipment that has met the replacement criteria.

Project revenue or grants that will support the project and the impacts to the operating budget:

The purchase will be offset by $7,000 for trade-in value.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Unit #3294 is a 1991 John Deer Loader 624E with over 11000 hours. Due to its age and the number of hours it meets the replacement criteria. This model is not being manufactured anymore so parts are hard to find a more expensive. Fleet maintenance has deemed unit #3294 not reliable. This equipment is used for snow events, loading dump trucks, helping other departments, and loading/unloading equipment. The replacement loader will be a 624L Wheel Loader which is a similar to the loader that is being replaced.

Department Priority Ranking: Highest **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Replacement Truck | Submitted By: Parks & Recreation | Version: 1/1/1900

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Fleet Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	30,000		-	-	-	-	30,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	30,000	-	-	-	-	-	30,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Truck unit 5317 has met the criteria for fleet replacement. The truck will be replaced with a like truck.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program as required equipment to complete necessary stewardship activities.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Park Vehicle Fleet Replacement **Submitted By:** Parks & Recreation **Version:** 3/23/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Fleet Management Fund	60%
Parks	Cemetery	Fleet Management Fund	5%
Transportation	Snow & Ice Removal	Fleet Management Fund	10%
Transportation	Streetscapes	Fleet Management Fund	20%
Recreation	Athletic Field Maintenance	Fleet Management Fund	5%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	180,000	175,100	95,481	136,591	39,393	-	626,565
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	180,000	175,100	95,481	136,591	39,393	-	626,565
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

Based on condition, age, and mileage. The amount of Park fleet vehicles are recommended for replacement in the following years: 2021 - 5 vehicles, 2022 - 5 vehicles, 2023 - 2 vehicles, 2024 - 3 vehicles, 2025 - 1 vehicle, 2026 - 0.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

It is necessary to replace vehicles as they wear out. Having well running vehicles is a key to proving well maintained parks and landscaped areas, having sports facilities that are fully used and properly maintained, providing a final resting place that meets the communities need, as well as providing a safe transportation system all of which are in a alignment with sub-programs mentioned above.

Department Priority Ranking: High **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Vehicle Purchase - Chevy Bolt **Submitted By:** Administration **Version:** 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Fleet Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	29,960	-	-	-	-	-	29,960
Capital Equipment Purch		-	-	-	-	-	-
Contingency		-	-	-	-	-	-
Total Costs (Gross)	29,960	-	-	-	-	-	29,960
Grants or Other Off-Setting Revenue		-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Purchase of a Chevy Volt electric vehicle. This vehicle replaces an electric vehicle for City Hall that was involved in an accident (no fault of City) and not replaced. The vehicle would serve the IT department and be available for use by other departments at City Hall. The IT department has six staff and provides services which require regular site visits to all City facilities. An electric vehicle supports the City's sustainability goals and is well-suited to the short range travel required for this purpose.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grant funding at this time. No impacts to the operating budget. Potentail for fuel/maintenance and insurance costs. Reduction in employee mileage reimbursement.

Reference to Plan being implemented (i.e., Master Plan):

Sustainability Action Plan - Climate and Energy Strategy #3 - Purchase

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purchase of a City vehicle for IT and CMO would help support the IT subprogram goal to provide outstanding internal customer service to efficiently resolve employee help desk issues, as they would be able to travel to all City facilities quickly and safely. The objectives of the Sustainability sub-program include actively pursuing energy efficient upgrades to realize cost savings and reduce environmental impacts. Pursuing electric vehicles helps transition away from fossil fuels and reduce emissions.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: 15 passenger Non-CDL Mini Bus | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Senior Activities & Services	Fleet Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	95,000	95,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	95,000	95,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

Replacement of the 2011 Ford 11-passenger van

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

We currently have an 11 passenger van from 2011. The new up to 15-passenger minibuses that do not require a CDL would be a better and easier option for passengers of all ages and abilities to get on and off. Minibuses offer a center aisle to allow passengers to stand and not crouch over when loading and unloading and they generally have two steps for getting in instead of the current one step. The increase in passenger count would also allow for more participants in some programs including Volocity and small local hikes or local day trips.

Department Priority Ranking: Low | Request Number: (Finance Use)

Capital Request for Purchase of Renewable Energy Credits (RECs) from Xcel

In 2019, the City adopted renewable energy and carbon emission reduction goals for municipal operations and the larger community. The goal for the community in regards to renewable energy is to generate 75% of Louisville's residential and commercial/industrial electric needs from carbon-free sources by 2030. As of 2020, approximately 22% of Louisville's residential and commercial/industrial electric needs come from carbon-free sources.

Through the City's partnership with Xcel and the Energy Future Collaboration Program, Xcel has provided a proposal for the City that would retire RECs on behalf of the community in the amount needed to get the community to 100% carbon free electricity (see attached memo from Xcel). Each year Xcel would calculate the amount of energy that the City would need to purchase.

For example, in 2021, Xcel has estimated that the City would need to purchase an anticipated volume of 157,400 MWh, or a total estimated cost of $629,600 per year, to bring the city's total electric consumption to 100% renewable. Each year, as Xcel moves closer to its own carbon-free 2050 goal, the amount the City would need to purchase should decrease.

During Council's budget retreat on July 23rd, Council requested that staff submit a budget request for 2021 to cover this annual expense and continue to analyze funding options and programs/initiatives to pursue climate action goals for future years. A draft purchase agreement is attached but has not been finalized. Staff anticipates that a final version will be available by the end of September for Council review.

Renewable Energy Certificates
CONFIRMATION AGREEMENT

This Confirmation Agreement ("Confirmation Agreement") describes the terms of a Transaction between Buyer and Seller for the sale, purchase, and delivery of Renewable Energy Certificates ("RECs"), Vintage 20XX, pursuant to the terms of the Master Renewable Energy Certificate Purchase and Sale Agreement (together with any exhibits, annexes and schedules thereto, the "Agreement") between them dated _____. Initially capitalized terms used herein that are not otherwise defined herein shall have the meanings as such terms are defined in the Agreement and Schedule P, which are incorporated by reference herein.

Transaction Trade Date: _____, 20YY

Seller: Public Service Company of Colorado, a Colorado corporation

Buyer: The City of Louisville, Colorado, a _____ city

Type of Product: (√) Colorado RECs
(_) Generation Contingent

1. Contract Vintage, Quantity and Purchase Price:

Vintage	Quantity	Purchase Price	Total Price
20XX	X RECs	$X/REC	$X
		Total	$X

2. Purchase of the RECs: Subject to the terms and conditions of the Agreement, Seller agrees to sell, assign and transfer to Buyer all rights, title and interest, and Buyer agrees to purchase from Seller the REC(s) identified herein in the Contract Vintage and Quantity, and at the Purchase Price, as set forth above.

3. Delivery of the RECs: Delivery of the RECs to Buyer shall be accomplished via transfer to a REC retirement sub-account assigned to Buyer within the Seller's Western Renewable Energy Generation Information System ("WREGIS") account, such account being titled "Louisville Retirement 20XX" account, pursuant to which Seller shall retire such RECs on Buyer's behalf. Notwithstanding the foregoing, Buyer shall be responsible for its own compliance with the Applicable Program, and other than the transfer of the RECs into the Louisville Retirement 20XX account and providing the Attestation described herein, Seller shall have no other obligations, responsibility or liability to Buyer in respect of the Applicable Program or of Buyer's compliance with the Applicable Program.

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4. Delivery Date: Seller will deliver RECs to the Louisville Retirement 20XX account Buyer's account no later than seven (7) Business Days after Seller receives payment in full from Buyer.

5. Payment Date: Buyer shall remit payment in full to Seller within seven (7) Business Days after the Transaction Trade Date.

6. Attestation: Seller will provide Buyer with an Attestation stating that Seller has transferred the RECs into the Louisville Retirement 20XX account.

7. Renewable Energy Facilities: Shall be Windfarm X, at Seller's sole discretion.

8. Seller represents that these RECs are compliant with the following Applicable Programs: RECs shall meet the standard set forth in the Code of Colorado Regulations, Section 3659. Notwithstanding the foregoing, RECs exclude any and all state and federal production tax credits, investment tax credits and other similar credits generated by the Renewable Energy Facilities.

9. Neither Party shall reference the other Party in any promotional or media activities regarding this Confirmation Agreement without prior written consent from the other Party.

10. In the event of a conflict between any term or condition in this Confirmation Agreement and any term or condition in the Agreement, the term or condition in this Confirmation Agreement shall govern.

The Parties agree to the Transaction set forth herein.

PUBLIC SERVICE COMPANY of COLORADO, a Colorado corporation	The City of Louisville, Colorado
Signed:_____	Signed:_____
Name:_____	Name:_____
Date:_____	Date:_____

Draft - For Discussion Purposes Only

1800 Larimer Street, Suite 1000
Denver, CO 80202

June 4, 2020

Mayor Ashley Stolzmann
City of Louisville
749 Main Street
Louisville, CO 80027

Transmitted by email

Dear Mayor Stolzmann,

As the City of Louisville and Xcel Energy continue to develop our partnership through the Energy Future Collaboration, we have held steady to our agreement within the Memorandum of Understanding and have made great progress together in our short-term goals within the Workplan. The Xcel Energy team is excited today, after many collaborative meetings, to continue work on our third goal in the Workplan: **Alternative Energy and Carbon Reduction**.

Electric customers within Louisville already leverage Xcel Energy's statewide renewable energy plans, such as the Colorado Energy Plan and Certified Renewable Percentage, to provide a strong foundation for the city's renewable energy and carbon-reduction goals. Through meetings between the company and city, as well as review of current participation in Xcel Energy programs, work has been undertaken to provide an accounting of the city's renewable portfolio as it relates to municipal facilities and other customers based on total electricity usage, expressed as megawatt hours (MWh) per year. This allows the company to offer a solution to "close the gap" between the current energy mix provided to all Colorado electric customers and the current renewable profile within Louisville.

Currently, Louisville customers participate in such programs as WindSource®, Renewable*Connect®, Solar*Rewards, Solar*Rewards Community and net metering. In our efforts to help the City of Louisville meet its commitment to close the gap, Xcel Energy would like to partner with the city in the sale, purchase, and retirement of Renewable Energy Certificates (RECs) on behalf of all electric customers within Louisville city limits. By doing so, **Louisville will become the first 100-percent renewable energy community within our operating territories across eight states**.

Below, you will find the technical details of the proposed transaction as well as an outline of the accounting for your REC purchase. Our two parties will need to discuss how the city would like to move forward, while Xcel Energy is committed to being as flexible as possible regarding the terms of the contract. For example, we can consider options for a year-by-year purchase or longer-term agreement, and we can also collect fees either on an annual basis or divided over several months.

We sincerely look forward to working with you and appreciate our partnership!

Sincerely,
Craig Eicher & Susan Davis

Cc: Kirk Scheitler, Carlos Hill, Neil Cowan, Julie Herman, Channing Evans, Hollie Velasquez Horvath, Heather Balser, Emily Hogan, Katie Baum, Megan Davis

Gap Analysis

Louisville CO	Electricity Consumption	Units
Business	151,156.08	MWh
Residential	53,875.44	MWh
Street Lighting - Metered	39.42	MWh
Street Lighting - Non-Metered/Xcel-Owned	960.28	MWh
	206,031.23	MWh
Windsource		
Community - Business Total	977.22	MWh
Community - Residential Total	2,447.86	MWh
	3,425.09	MWh
Renewable*Connect		
Community - Business Total	1,075.99	MWh
Community - Residential Total	134.90	MWh
	1,210.89	MWh
On-site Solar (Solar*Rewards)		
Community - Business Total	-	MWh
Community - Residential Total	-	MWh
	-	MWh
Solar Gardens (PV)		
Community - Business Total	-	MWh
Community - Residential Total	-	MWh
	-	MWh
Summary		
Electricity Consumption	206,031.23	MWh
Windsource	(3,425.09)	MWh
Renewable*Connect	(1,210.89)	MWh
On-site Solar (Solar*Rewards)	-	MWh
Solar Gardens (PV)	-	MWh
Remaining Consumption	201,395.25	MWh

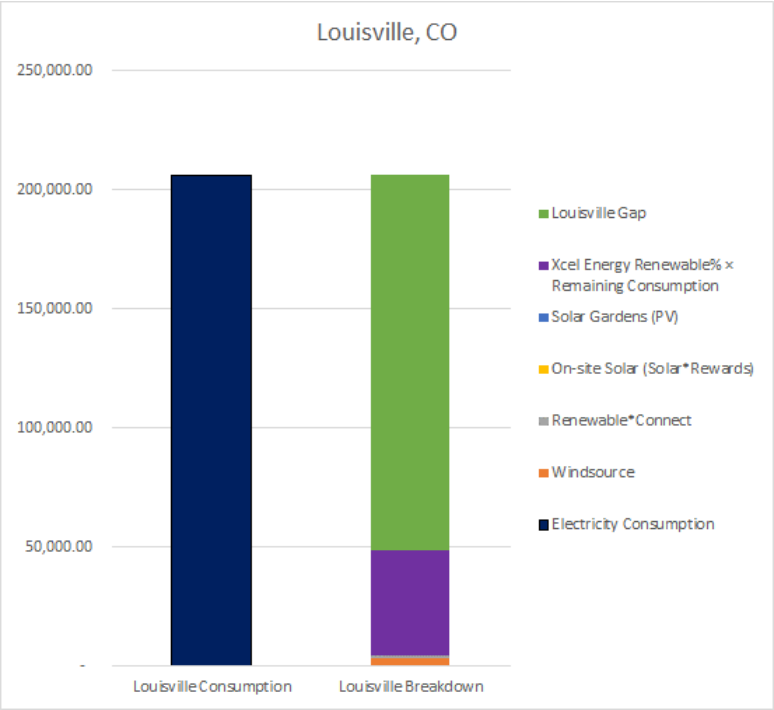
Xcel Energy Renewable Percentages

Current Year	2019	**YYYY**
Xcel RES & CRP	21.8%	MWh

Gap Calculation

Electricity Consumption	206,031.23	MWh
Xcel Energy Renewable% × Remaining Consumption	(43,995.73)	MWh
Windsource	(3,425.09)	MWh
Renewable*Connect	(1,210.89)	MWh
On-site Solar (Solar*Rewards)	-	MWh
Solar Gardens (PV)	-	MWh
Louisville Gap	157,399.52	MWh

GAP Chart



Bulk Purchase Eligibility

Louisville eligibility for Bulk Purchases

Windsource Participation	3,425.09	MWh
Multiplier	46.00	46x
Possible Bulk Purchase Quantity	157,554.00	RECs

The ACTUAL portion of the Non-Renewable Gap that Louisville needs to fill	157,400.00	MWh

The ACTUAL portion of the Non-Renewable Gap that Louisville needs to fill	157400 / 157400	100.00%

Financials

	Tranches		Price/Rec	WS $ Discount	WS % Discount
150,001	≤	200,000	$4.00	$11.00	73%

		RECs	Total for Louisville
Price per REC	$ 4.000	157,400.00	$ 629,600.00

City of Louisville
COLORADO ▪ SINCE 1878

Office *of* the City Manager

MEMO

SUBJECT: MEMBERSHIPS, ASSOCIATIONS AND ORGANIZATIONAL CONTRIBUTIONS

DATE: SEPTEMBER 22, 2020

PRESENTED BY: MEGAN DAVIS, DEPUTY CITY MANAGER
MEGAN PIERCE, ECONOMIC VITALITY DIRECTOR

The FY 2021-22 budget includes funding for City participation in associations, partnership organizations, and contributions for organizational partners. The City's strategic plan highlights collaborative regional partnerships as one of eight critical success factors, recognizing the importance of collaborative partnerships in our ability to be effective in serving the Louisville community.

The City of Louisville has formally participated in various local and statewide member organizations for many years. The purpose of these partnerships is to access services and resources, and leverage services that add-value to the work of the City. Local government membership organizations may provide information and education, networking, benchmarking, training, policy insights, technical advice and guidance. In addition, some membership organizations provide state and federal lobbying assistance on legislative and policy matters that are of importance to the city. Other partnerships provide direct local programs and services that address local needs.

This table reflects the FY-2021-22 contributions to organizations that Louisville maintains membership* or provides funding support. A description of each organization and a link to more information is provided in the narrative below.

Organization	Membership/contribution	Contribution notes
Colorado Municipal League	$20,483	No change from 2020
Colorado Communities for Climate Action (CC4CA)	$5,000	No change from 2020
Commuting Solutions	$6,200	No change from 2020
Denver Regional Council of Governments (DRCOG)	$8,800	No change from 2020
Louisville Chamber of Commerce	$20,000	This represents an increase from $7,000 in 2020
Metro Mayors Caucus	$1,650	No change from 2020

Northwest Mayors and Commissioners Coalition (formerly US 36 Mayors and Commissioners Coalition)	$9,700	For administration and state/federal lobbyists
Regional Air Quality Council	$3,300	No change from 2020

Colorado Municipal League (CML)
Founded in 1923, the Colorado Municipal League is a nonprofit, nonpartisan organization providing services and resources to assist municipal officials in managing their governments and serving the cities and towns of Colorado.

The League is the premier municipal membership organization for the state of Colorado, and provides municipal leaders with advocacy, member engagement, training, research, information and education, legal analysis and leadership opportunities. CML hosts an annual conference, regular webinars, workshops and other learning opportunities for both elected and professional municipal officials in any variety of areas. Examples include employment law, economic development, energy issues, telecommunication/technology infrastructure, tax and finance and many other topics. CML maintains a member directory to assist municipal officials in connecting and learning from one another.

CML actively tracks state legislation and engages with any issue that have an impact on municipalities. The organization is considered a strong lobbying force at the Colorado State Capitol. Each year CML develops a policy statement reflecting its priorities and areas of interest. (Attachment 1) The organization communicates regularly about the potential impacts of bills and provides regular opportunities for legislative engagement. CML publishes an annual update of any statutory changes that will affect municipalities, complete with a summary and interpretation of the new laws and how they may be implemented.

Staff typically participate in the CML Policy Committee meetings, any other topical meetings of interest and both staff and Council have attended the annual CML conference. Council members and staff receive CML publications – email and mail newsletters and magazines, as well as special briefs on hot topics facing cities across the state. City Council members are also invited to participate in CML meetings and events.

Annual membership dues are approximately $20,500. CML has frozen the dues for 2021 due to COVID-19 impacts on municipalities.

Colorado Communities for Climate Action (CC4CA)
In 2018 the City of Louisville became a member of CC4CA. CC4CA is a coalition of 28 local governments working to strengthen state and federal climate policy. CC4CA represents local government and elected officials' unique perspective on climate change, and the important role that local communities play in addressing these challenges. CC4CA also recognizes that many local governments have their own climate goals that cannot be effectively reached without state and federal policy changes.

CC4CA operates as a consensus based organization, annually adopting a policy position that helps guide its work (City Council approved this at the July 28, 2020 meeting, see attachment 2). The organization has retained a state lobbyist to assist with advancing the policy positions, and supporting the engagement of member communities in legislative, administrative and regulatory processes that can benefit from local government voices and perspectives. CC4CA educates members about current state and federal conversations and decisions related to climate change, and coordinates advocacy among its members.

Staff and City Council are invited to participate in any of the organizational meetings, which include steering committee meetings, budget/policy and legislative committee meetings. City Council has appointed Councilmember Fahey as the representative to CC4CA. Annual membership dues are $5,000.

Commuting Solutions

Commuting Solutions is the Transportation Management Association (TMA) for the US 36 corridor and Boulder County region. TMA's are nationally recognized as the regional organization responsible for the implementation of transportation demand management (TDM) programs and services in a community. Commuting Solutions supports and implements innovative transportation options that connect commuters to their workplace. Commuting Solutions membership includes businesses, local governments, chambers, and any other organizations interested in multi-modal transportation solutions that reduce commuter impacts.

Commuting Solutions advocates for infrastructure and transportation improvements, partnerships and education, and flexible transportation solutions. They also provide marketing, design of service, coordination with service providers such as RTD, CDOT and local governments and travel demand management programs.

The City receives both direct and indirect benefits from the work of Commuting Solutions. The meetings and forums serve as an opportunity to network with other neighboring jurisdictions, share ideas and practices. These opportunities also provide staff and council with new information on transportation trends from around the region, nation and globe.

Over the past year Commuting Solutions partnered with the City of Louisville to educate the business community about EcoPass opportunities, expand the 228 bus route, improve ridership on all RTD routes including FlexRide, and apply for a DRCOG grant to determine the feasibility of a circulator route through Louisville and the CTC. In addition Commuting Solutions has partnered with Louisville on "How to Ride the bus" and sustainability series programs.

Staff attend Commuting Solutions membership meetings, transit promotional events and other key programs, such as the Sustainable Transportation Summit. In 2020 City Council appointed Councilmember Leh as the council representative to attend the membership meetings. Annual membership dues are approximately $6,200.

Denver Regional Council of Governments (DRCOG)
DRCOG is the federally designated Metropolitan Planning Organization (MPO) for the Denver metro region. Representatives from the entire region's counties, cities and towns (including Boulder County, and the City of Louisville) work together to address regional planning around transportation, growth and development and aging and disability resources. The work of DRCOG is guided by the Metro Vision regional growth and development plan, which defines goals and actions needed to ensure the region remains a great place to live, work and play. DRCOG is not only a planning organization, it also provides technical assistance, data, maps and modelling, education, advocacy and grant management for its members.

Each city and county within the planning area is invited to appoint one elected official from their elected body to serve as their Director (or representative) to DRCOG. DRCOG has 58 participating member governments and each has an elected official as its representative to the Board. In addition, the governor appoints three non-voting representatives to the Board and RTD has a non-voting representative. The City of Louisville has appointed Mayor Stolzmann as its Director, who also serves as the Vice Chair of the Board of Directors. Approximate annual membership dues are $8,800.

Louisville Chamber of Commerce
Over the past 17+ years the city has generously given the Chamber annual funding of $7,000; $5,000 for business retention efforts and $2,000 for the Parade of Lights. The city helps support our events by providing staffing from Public Works, Parks & Recreation and Police Department and fencing for the Parade of Lights.

The Chamber represents over 400 businesses in Louisville and the surrounding area. Annually the Chamber produces a Business Directory and Community Guide that is direct mailed to 11,0000 households; in addition they host three events that draw thousands to the Louisville community (Taste of Louisville, Pints in the Park Brew Fest, and Parade of Lights). The Chamber has requested an increase in funding in order to continue to build support for local businesses and to stay competitive with our neighboring cities, $20,000 in 2021 and $25,000 in 2022. In their request, the Chamber cited the Chambers of Lafayette, Superior, and Erie as all receiving significantly more annual funding from the municipality they serve; the communities also provide housing for the Chambers. This increase has been included in the FY 2021-22 budget.

Metro Mayors Caucus
The Metro Mayors Caucus was formed in 1993 by a small group of Denver area Mayors to address the multi-jurisdictional nature of many of their core challenges. The Caucus serves as a forum for regional dialogue from which consensus solutions may emerge. The Caucus, a voluntary and collaborative regional association of Mayors, now includes 40 cities and towns from across the Denver metropolitan region.

The Caucus holds quarterly meetings that are open to Mayors and city staff. Meetings typically focus on a specific area of interest to communities in the Denver metro area, such as housing and homelessness, transportation, water, growth and development and energy. The Caucus takes consensus-based positions on specific issues as the interest arises, vs. developing an annual policy agenda. The annual dues for the group are $1,650.

Northwest Mayors and Commissioners Coalition (formerly US 36 Mayors and Commissioners Coalition)

The Northwest MCC is a coalition of Mayors and Commissioners representing the northwest metro region who share an interest in improving transportation and transit systems within and surrounding our region. The MCC is solely focused on transportation issues. The group includes representation from the Boulder County Commissioners, the Mayors of all Boulder County municipalities, the City of Westminster and the City and County of Broomfield. Commuting Solutions serves as the coordinator/facilitator for the group. The group is largely focused on promoting multi-modal transportation and funding investments that increase transportation options.

The MCC works to build consensus around regional transportation issues, projects, funding and advocacy. Each year the MCC reviews and updates its policy agenda (attachment 3), which reflects the transportation interests of the regional partners. The coalition retains a state and federal lobbyist to assist with advancing transportation priorities and increasing funding investments in our region. The lobbyists assist with federal grant applications and ensuring our priorities are included in state funding opportunities.

The Mayor is the City's representative on this group, which meets monthly. The MCC also has a technical/staff team that meets monthly. There are no annual membership dues, but the City contributes to the administrative costs for the MCC and the state/federal lobbyists, approximately $3,600 and $6,100 (respectively) per year.

Regional Air Quality Commission

The RAQC mission is to develop and propose effective and cost-efficient air quality planning initiatives with input from local government agencies, the private sector, stakeholder groups, and citizens of the Denver metropolitan area and the Denver Metro/North Front Range Ozone Non-Attainment Area. They plan and implement a variety of public outreach and education efforts. The RAQC assists with regional public/private initiatives to reduce emissions from the transportation sector, mobile sources, and other sources. The City receives grant funding from the RAQC for programs including our electric vehicle charging stations.

RAQC is funded partially through local government contributions, and receives approximately $300,000 from 29 local metro-region governments each year. RAQC's local government funding covers activities not funded separately by contracts, supplements program expenses where necessary, and provides local

match for federal funding. The City contributes $3,300 each year to support the RAQC programming.

In the coming months the City will also consider membership and a contribution to a **Rocky Mountain Metropolitan Airport Community Noise Roundtable**. City Council will discuss this opportunity at an upcoming meeting.

*****The list is not inclusive of participation in all membership organizations throughout the city. For example, Human Resources maintains membership in SHRM (Society for Human Resources Management), Open Space in COSA (Colorado Open Space Alliance), etc.

FISCAL IMPACT:
The fiscal impact of each membership is included within this memo. The total contributions for 2021 for these organizations will be approximately $75,133. This fluctuates slightly from year to year depending on dues.

PROGRAM/SUB-PROGRAM IMPACT:
The partnerships and collaborations support and enhance the City's work in numerous program/sub-program areas, including the Economic Prosperity, Community Design and Transportation program areas, and the Sustainability subprogram.

ATTACHMENT(S):
1. CML Policy Statement
2. CC4CA Policy Statement
3. Northwest Mayors and Commissioners Coalition Policy Statement

COLORADO MUNICIPAL LEAGUE

2020-2021 POLICY STATEMENT

Local Control and Municipal Home Rule

In order to consider local conditions and address local requirements, community issues and needs should be addressed locally. State and federal government interference can undermine home rule and local control. Therefore, the League:

- Urges state and federal officials to respect Colorado's tradition of local control and allow municipal officials to address local problems without interference from the state and federal government.
- Urges congress and the executive branch to respect the roles and responsibilities of states and local governments and similarly urges state officials to avoid preempting local authority.
- Supports state enabling legislation that provides municipalities with authority and flexibility to address local needs.
- Recognizes the desire of the citizens statewide and in many local communities, with adoption of a constitutional amendment in 1902 and expanded amendments approved in 1912 and 1970, to establish municipal home rule and opposes state action that attempts to weaken home rule authority and flexibility.

Intergovernmental Cooperation

Citizens are best served when officials of federal, state and local government (including municipalities, counties, special districts and school districts) respect the roles of each entity and work toward common solutions. Therefore, the League:

- Supports increased dialogue and cooperation among federal, state and local officials and the development of cooperative intergovernmental solutions to common problems.

State and Federal Mandates

Programs and regulations mandated by the state or federal government stretch the financial resources of municipalities. These costs, if not paid by the state or federal government, prevent municipalities from fulfilling local needs and priorities. Therefore, the League:

- Opposes unfunded state and federal mandates that impose financial burdens on municipalities and their citizens.
- Supports the statutory requirement for the General Assembly and Congress to reimburse municipalities for the cost of state mandates, and to make clearer this requirement in state fiscal notes prepared for the General Assembly and Congress.

State Fiscal Fair Play

Municipal finances are closely interrelated with state finances and policies. State adherence to fiscal fair play policies will greatly help municipalities and their citizens. Therefore, the League:

- Supports appropriate action to address the state and local financial crises caused by the interaction of various constitutional amendments and the economy.
- Supports continued state sharing with municipalities of equitable portions of existing and future revenues derived from traditional state-collected, municipally-shared sources.
- Urges the state to avoid or exercise restraint in relying on fees, charges and other cash funding of programs that affect municipalities, especially in the areas of technical assistance, in programs where municipal participation is mandated by state law, and in regulatory programs that affect municipalities.
- Opposes state-granted exemptions or other state actions that erode municipal sales, use, property and other revenues unless the state provides adequate replacement revenues.
- Opposes disproportionate cuts in state programs that benefit municipalities.
- Opposes the state utilizing local funds or requiring local governments to collect state revenues in order to fund state programs.

Sales and Use Taxes

The primary revenue sources for municipalities are local sales and use taxes. Statewide, municipalities generate more than $5 in these taxes to every $1 of property taxes. Sales and use taxes have enabled municipalities to fund public services and improvements and keep municipal property taxes relatively low. Appropriate actions at federal, state and local levels should preserve or enhance these local revenues. Therefore, the League:

- Supports retention of authority for all municipalities to set local tax rates and for home rule municipalities to collect their own taxes and determine their own tax bases.
- Supports broadening the state sales and use tax base.
- Supports appropriate legislation or court action allowing state and local governments to require businesses to collect state and local sales and use taxes on remote sales.
- Supports cooperative efforts among municipalities to standardize municipal sales and use tax practices and utilization of technology for the convenience of taxpayers, the business community, and municipalities.

- Supports the promotion of local brick-and-mortar businesses and equity in the collection of sales and use taxes either through Congressional action to enact marketplace fairness legislation or a decision by the U.S. Supreme Court overturning *Quill Corp. vs. North Dakota*.
- Opposes further reductions in the state and local sales and use tax base.
- Opposes legislation that would preempt the authority of state and local governments to apply their sales and use taxes to remote sales.

Miscellaneous Finance Issues

Capital Financing

The League:

- Opposes any efforts to abolish or impair the effectiveness of the municipal bond interest exemption.
- Supports enhancement of municipalities' flexibility to finance public projects economically and efficiently.

Census

The League supports sufficient federal funding support of the decennial census in order to assure a complete count.

Double Taxation

The League supports state legislation and local practices that eliminate the financial inequities created by the imposition of taxes on municipal residents for county services that are provided primarily or solely to residents in unincorporated areas.

Federal Policies

The League:

- Supports distribution of federal funds to municipal governments with a minimum of red tape and without excessive diversion at the federal and state levels.
- Supports establishment of advisory committees comprised of local government officials to ensure ongoing local input on state assumption and administration of federal programs that affect local governments.
- Supports continued funding of the Community Development Block Grant program.
- Supports continued direct funding of federal housing programs.
- Supports funding the Energy Block Grant program.
- Supports repeal of the Davis-Bacon Act or revisions thereto, including raising the project exemption amount, to eliminate wasteful red tape and enable state and local governments to stretch tax dollars for public works projects.
- Supports repeal or revisions in the application of the Fair Labor Standards Act to local governments to avoid the Act's costly and burdensome impacts on local government operations.

- Encourages recognition of Colorado's unique economic, social and physical characteristics when federal action affects programs or projects of local concern.
- Opposes the direct or indirect taxation of the activities and operations of municipal government.
- Opposes tax reform proposals that would exacerbate the federal deficit, increase the cost of municipal capital investment, interfere with traditional state and local tax systems or preempt the deductibility of state and local taxes.
- Opposes the denial of funds based upon a state's or municipality's failure to meet requirements of an unrelated program or because of factors beyond the control of the state or municipality.
- Opposes cuts in federal programs that disproportionately affect municipalities.
- Opposes imposition of federal standards upon local government operations and employees that do not apply equally to federal and state government operations and employees.
- Opposes the sale of federal lands to finance federal programs without local input.
- Supports the efficient and effective use of Federal passthrough funding administered by the State of Colorado with special attention to lowering project overhead costs and increasing local flexibility within federally mandated and reviewed companion regulations. The suitability of administrative requirements should be proportionate to project complexity (such as the difference between an Environmental Assessment and a more complex and expensive Environmental Impact Statement). For example, Safe Routes to School residential street sidewalks mandate interstate highway concrete standards.

Consolidation of Governments

The League supports voluntary consolidation of local government entities and services by mutual agreement.

Criminal Justice

The League:

- Supports state- and community-based intervention, prevention and rehabilitation programs and state initiatives that respect the key role of communities and local government officials.
- Supports ensuring that municipal governments retain flexibility in implementing federal and state criminal justice programs.
- Opposes state preemption of municipal authority to regulate firearms within municipalities.

Economic Development

The League:

- Encourages the state to provide adequate funds and staff for a strong, multifaceted program to promote the economic vitality of Colorado. This program should encourage

the diversification and expansion of local economies, including support for existing business, creation of new jobs and promotion of tourism. The program should be closely coordinated with local governments and the state should never promote a specific economic development project against the wishes of the community or communities most directly affected by the project.

- Encourages the federal government to support state and local government activities promoting economic development.
- Supports a continued comprehensive effort among state and local governments and the private sector to manage a coordinated tourism promotion program.

Electric and Natural Gas Services

The League:

- Opposes federal or state restrictions that would limit the ability of municipalities to create new municipally-owned utilities.
- Opposes federal restrictions that would dictate territorial service areas or restrict the ability of municipally owned utilities to service customers within their municipalities, including newly annexed areas.
- Opposes federal legislation requiring states to implement retail competition.
- Opposes federal or state restructuring of the electric or natural gas industry if such restructuring restricts municipal authority to regulate the use of rights-of-way and to franchise and tax utilities and services, interferes with services provided by municipally owned utilities, fails to protect interests of all consumer classes or sacrifices environmental and social objectives protected under existing regulatory policies.
- Opposes efforts to prevent municipalities from extending utility services to newly annexed areas or providing utility services to customers in unincorporated county properties adjacent to the municipality.

Education:

The League supports education as a community-wide value. The League believes effective early childhood and pre-kindergarten through adult education systems supply our municipalities with an educated community. The most effective programs are those partnerships among our educational institutions, local stakeholder and local governments.

Emergency Services

The League:

- Supports local control of local emergency services and involvement of the state as a resource to local government in the areas of information, coordination and training.
- Supports state funds for those state agencies that serve as a resource to local emergency services.
- Supports a voluntary uniform statewide fire incidence reporting program.

- Supports close cooperation at all levels of government and increased federal funding to assist local government homeland security and first responder responsibilities.

- Supports increased funding for emergency communications, accounting for the loss of landlines and the increased use of cellular phones

Energy

Energy Planning

The League recognizes several compelling reasons for developing a comprehensive energy policy. Energy conservation saves dollars. Energy conservation and renewable energy production creates jobs and supports local economic development efforts. Energy conservation reduces our nation's dependence upon foreign oil and improves our energy security. Municipalities are in a position to lead by example. Municipalities are able to provide education and access to information that advocates the economic and environmental benefits of increased energy efficiency. Therefore, the League:

- Supports the development of a balanced, long-term statewide energy plan with an overall goal of reducing greenhouse gas emissions through a mix of non-renewable fossil fuels, renewable energy sources, and energy efficiency and conservation programs.
- Supports the creation and expansion of statewide goals that provide targets and incentives for the implementation of renewable energy strategies and that also recognize the unique concerns of municipal electric and gas systems.
- Supports municipal efforts to assess energy efficiency opportunities in their own operations and in their communities as a whole; setting energy efficiency targets; and creating local action plans.
- Supports retrofitting municipal facilities with energy efficient technologies; policies that enhance municipal energy conservation; and programs that promote the generation of alternative energy sources.
- Supports working with appropriate state and local agencies to educate municipalities on the use of energy efficient building codes.

Natural Resource Production

Municipalities are directly and indirectly affected by the impacts of energy extraction activity and understand the boom and bust nature of it. The League also acknowledges the importance of the extraction industry to the state's economy. Therefore, the League:

- Supports enhanced local input and mitigation powers of municipalities in addressing the environmental, health, safety, and economic impacts of energy extraction.
- Supports the State Oil and Gas Conservation Commission and the Colorado Department of Public Health and Environment substantively involving local governments affected by energy extraction, including recognition of local health, safety, and environmental impacts.

Severance Tax and Federal Mineral Lease Revenue

The League:

- Supports a continued dialogue with local governments regarding the collection and distribution of severance tax and federal mineral lease revenues.
- Supports raising the severance tax rate and removing severance tax exemptions in order to generate additional revenue for local governments.
- Supports DOLA's continuing administration of the Energy Impact Loan and Grant program to assure greater transparency and accountability of the funds.
- Supports the development of a permanent trust fund using a portion of existing and/or any new revenues from severance taxes and/or federal mineral lease revenues so long as such revenues in a trust fund can be made available to municipalities and counties impacted by energy extraction.
- Opposes any reduction in the existing revenue streams of severance tax and federal mineral lease revenue to counties and municipalities.
- Supports financial and technical assistance to local governments affected by the development of coal, oil shale, and other natural resources to permit planning for, and provision of, municipal services and facilities.
- Opposes the appropriation of energy impact and mineral lease funds, historically set aside for local governments, to finance state programs and administrative costs of state government.

Environment

In addressing environmental concerns, the League:

- Supports federal and state programs that encourage cleanup and reuse of "brownfield" property.
- Supports full federal funding for cleanup and ongoing maintenance and monitoring of contaminated federally owned or managed sites.
- Opposes increases in the proportion of municipal cash funding support for state environmental programs.
- Opposes state preemption of local government authority to adopt environmental ordinances.
- Supports the concept of sustainability and sustainable solutions that are aimed to meet the needs of the present population without compromising the ability of future generations to meet their needs.
- Supports reasonable and practical application of air and water pollution control laws by federal and state administrative officials and encourages restraint in modifying legislation and regulations that have a fiscal impact on municipalities. Particularly in the area of water quality, enforcement should be correlated with the availability of funds necessary to achieve stated goals.
- Supports adequate state regulation and enforcement of drilling and mining sites, production facilities and waste product storage and disposal facilities; supports practices to assure citizen safety, environmental protection and the protection of domestic water sources; and opposes state preemption of local land use and watershed regulations.

- Supports the local control of the regulation of plastics and single-use containers.

Housing

The availability and affordability of attainable and habitable housing is an important concern to Colorado's municipalities. Therefore, the League:

- Supports an adequate supply of diverse housing options, regardless of income level, and continued public- and private-sector support for such an effort.
- Supports increased financial assistance from the federal government for housing needs of low- and moderate-income families.
- Supports state financial support for the Division of Housing's loan and grant program for low- and moderate-income housing.
- Supports the continued efforts of the Colorado Housing Finance Authority to work with municipalities on the Authority's various housing loan programs.
- Supports the preservation, revitalization and redevelopment of existing neighborhoods.
- Supports public and private financial assistance programs to address the needs of the homeless.
- Supports programs that involve municipalities in addressing foreclosures.
- Supports the creation of an adequately financed statewide housing trust fund.

Human Rights

The League supports programs that protect the rights and dignity of the individual and encourages programs that address such issues as employment, housing, health care, substance abuse and equal opportunity.

Initiative Reform

The League:

- Supports efforts to reform the state’s initiative and referendum procedures by increasing the number of signatures required to place a constitutional amendment citizen initiative on the ballot.
- Supports efforts to maintain the state constitution as a basic framework for government rather than an embodiment of statutory law while maintaining the citizen lawmaking process by supporting additional protections for statutory law made by citizen initiative.

Lottery

The League supports preserving all lottery proceeds for park, recreation, open space, and wildlife purposes pursuant to the Great Outdoors Colorado program adopted by Colorado voters.

Municipal Court Operations

The League:

- Opposes imposition of state surcharges on municipal court fines for the purpose of funding state programs.
- Opposes limitations on the authority of municipalities to enforce their own ordinances in municipal courts.

Municipal Development and Land Use

The League supports local control and determination of local land use issues. In general, the League supports state laws and policies that encourage new residential, commercial and industrial development to occur within existing municipalities and that discourage the sprawl of urban, suburban or exurban development into rural and unincorporated areas of the state. In addition, the League specifically:

- Supports prohibition of the incorporation of new cities and towns adjacent to, or within the service areas of, existing municipalities.
- Supports increased municipal and, within unincorporated areas, county controls over the formation of special districts, placing additional limitations on the powers exercised by such districts and, where practicable, providing for the dissolution or phasing out of special districts.
- Supports appropriate efforts to permit application and enforcement of municipal ordinances, such as building codes, fire codes, subdivision regulations and zoning ordinances, to buildings and improvements proposed to be constructed by government entities.
- Supports municipal discretion concerning the imposition of development fees and requirements.
- Supports the clear authority of municipalities to collect an impact fee for schools.
- Supports financial and technical assistance to municipal governments in the areas of planning and land use.
- Supports municipalities, when appropriate, in utilizing sub-local governments (neighborhood, nonprofit, and civic organizations and homeowners' associations) in developing and implementing solutions to specific localized issues.
- Encourages measures that promote intergovernmental cooperation on land use issues.
- Encourages coordination of land use and transportation planning.
- Encourages municipalities when using tax increment financing to promote communication and intergovernmental cooperation with affected local governments.
- Generally opposes efforts to restrict municipal authority to annex territory.
- Opposes delegation of municipal land use authority to state agencies or preemption of municipal land use controls.
- Opposes federal or state restrictions, beyond those constitutional restrictions that have been defined by recent Supreme Court decisions, on the ability of federal, state or local governments to regulate private property or to exercise the power of condemnation for the benefit of public health, safety and welfare.
- Opposes unreasonable restrictions on urban renewal authorities.

Natural Disasters

The League:

- Supports specific modifications to the Taxpayer's Bill of Rights (TABOR) to better define an "emergency," specify the amount of time for repayment of any TABOR reserve dollars spent, and to create clarity to ensure state financial assistance can be used specifically for recovery without violating TABOR revenue and spending limitations.
- Supports state financial support to assist local governments with disaster mitigation in their communities.
- Opposes federal or state preemption of municipal land use within the wildland urban interface.

Police, Fire and Other Pension and Employee Benefits

The League:

- Supports equitable levels of state funding for volunteer firefighters' pensions.
- Opposes mandates that increase the cost of or create inequities among municipal employee pension, workers' compensation, or other employee benefits.
- Opposes mandated Social Security or Medicare coverage for public employees, mandated benefit levels or funding standards for municipal employee pension plans, or other unreasonable burdens or restrictions in connection with the administration of municipal employee benefit plans.
- Opposes mandated "Police Officers Bill of Rights" interfering with the management and budget prerogatives of local governments.

Postal Service

The League supports legislation and administrative action by the United States Postal Service requiring use of mailing addresses and ZIP codes that reflect the corporate boundaries of cities and towns in order to eliminate confusion among citizens and businesses and to reinforce community identities.

Privatization

The League supports the use of private-sector businesses to provide public services when determined by municipal officials to be in the public interest.

Public Employment

The League opposes efforts to interfere with a municipality's ability to determine the terms and conditions of municipal employment.

Public Liability

Because of the financial burdens caused by the increasing number of lawsuits against municipalities and their officers and employees, the deterrent that litigation presents to

continued service by public officials and the need to assure that municipal liability does not impair the provision of necessary services to the public, the League:

- Supports the availability of public liability insurance at reasonable costs and the ability of municipalities to reduce such costs through self-insurance or other reasonable means.
- Supports reasonable federal limitations on and reduction in the liability for monetary damages payable by public entities, public employees, and elected officials in suits brought under federal laws.
- Supports limitations on the liability of municipalities and their officers and employees.
- Opposes efforts to expand the liability of public entities and public employees.

Purchasing

The League supports the authority of municipal officials to determine local purchasing and contracting procedures.

Telecommunications

The League:

- Supports the retention of municipal regulatory authority over cable television systems.
- Supports affordable access by all municipalities to state-of-the-art broadband and telecommunication and information services.
- Opposes federal or state restrictions on local control of municipal rights-of-way.
- Opposes federal or state restrictions on the authority of local governments to develop or acquire their own broadband or telecommunications infrastructure.
- Opposes federal or state restrictions on municipal franchising, regulatory and taxing authority over telecommunications systems.
- Supports options to level the playing field for smaller broadband and telecommunications providers to compete throughout Colorado.

Transportation

The League:

- Supports increased funds to finance pressing surface transportation needs as long as an equitable portion of new revenues is returned to cities and towns.
- Supports state Department of Transportation assumption of street lighting and general maintenance costs on state highways within municipalities.
- Supports limitations on "off-the-top" diversions from the Highway Users Tax Fund.
- Supports preservation of the constitutional requirement that highway user revenues be used for the construction, maintenance and supervision of the public highways of the state, comprising all modes including, but not limited to, facilities for air, transit, bicycle, and pedestrian travel.
- Supports greater flexibility and increased revenues for multi-modal transportation systems.

- Supports clarification that federal railroad laws do not preempt local governmental authority to protect the safety and environment of citizens.
- Supports preservation of the federal funding guarantees for transportation and allocation of all federal transportation taxes and funds for their intended transportation purposes.
- Supports efforts to improve air transportation throughout Colorado.
- Supports close cooperation among Colorado Department of Transportation, counties, municipalities and interested stakeholders in improving Colorado's multi-modal transportation system.
- Supports legislation that enables and encourages autonomous vehicles that are clean-fueled and safe, while preserving local control over regulation and local implementation.
- Encourages a balanced state transportation policy that addresses the need to maintain and expand roadway, bicycle, pedestrian, transit, carpool/vanpool and demand management options to improve-Colorado's transportation system by supporting:
    - Close cooperation among Colorado Department of Transportation, counties, municipalities and interested stakeholders in improving Colorado's multi-modal transportation system;
    - Preservation of the constitutional requirement that highway user revenues be used for the construction, maintenance and supervision of the public highways of the state, comprising all modes including, but not limited to, facilities for air, transit, bicycle, and pedestrian travel, and;
    - Greater flexibility and increased revenues for multi-modal transportation systems.

Water

In addressing statewide water concerns, the League:

- Supports water policies that protect Colorado water resources.
- Supports the constitutional doctrine of prior appropriation and the constitutional priority given to domestic water use.
- Supports the inventorying and protection by municipalities of their water rights.
- Supports appropriate water conservation efforts and sustainable water resource management practices by all users.
- Supports efforts to increase knowledge of water-related issues of concern around the state to municipalities.
- Supports participation in statewide discussions of water use and distribution.
- Supports appropriate coordination of municipal water use with other uses including agriculture, mineral resource development, energy development, recreation, and open space.
- Supports federal and state financial aid programs assisting municipalities, including recognition of the special needs of smaller municipalities, with the construction and improvement of water systems to protect water quality and to comply with federal and state mandates.

- Supports continued federal and state funding for wastewater treatment and drinking water facilities to reduce local costs and expedite construction of necessary treatment and collection facilities.
- Supports stakeholder input and involvement in developing laws and regulations related to water and wastewater issues.
- Encourages on-going communication by federal land managers with affected municipalities regarding the leasing of federal lands that might impact local land use and environmental policies including, but not limited to, local watershed ordinances.
- Supports continued and additional funding for the Colorado Water Plan and programs to implement its goals.

Youth

The League:

- Supports municipal and other efforts to address youth issues and needs.
- Recognizes the influence that parents in partnership with nonprofit and religious organizations, local businesses and other governmental jurisdictions have on the development of youth.
- Encourages utilization by public schools in cooperation with local governments of League-published or other civics curriculum to educate students in state and local government.

CC4CA 2020-2021 Policy Statement

Adopted by the Board of Directors on June 19, 2020
For Ratification By Each CC4CA Member Jurisdiction

Colorado Communities for Climate Action is a coalition of local governments advocating for stronger state and federal climate policy. CC4CA's policy priorities for 2020-2021 reflect unanimous agreement among the coalition members on steps that should be taken at the state and federal level, often in partnership with local governments, to enable Colorado and its communities to lead in protecting the climate.

CC4CA generally focuses on legislative, regulatory, and administrative action, supporting efforts that advance the general policy principles and the detailed policy positions described below, and opposing efforts that would weaken or undermine these principles and positions.

General Policy Principles

The following general principles guide the specific policies that Colorado Communities for Climate Action supports:

Collaboration between state and federal government agencies and Colorado's local governments to advance local climate protection and resilience.

State and federal programs to reduce carbon pollution, including adequate and ongoing funding of those programs.

Analyses, financial incentives, infrastructure, and enabling policies for the development and deployment of clean energy technologies.

Locally driven and designed programs to support communities impacted by the clean energy transformation.

Prioritizing policies that put people at the center of decision-making, minimizing disparities in growing the clean economy, especially for historically marginalized communities, and enhancing equitable outcomes for all.

Policy Positions

Colorado Communities for Climate Action supports the following policy positions:

Statewide Climate Strategies

1. Reduce statewide carbon emissions consistent with or greater than the State of Colorado's 2019 codified goals.

2. Secure accurate, frequent state greenhouse gas inventories and forecasts for Colorado which are made accessible to local governments and designed to be useful for stakeholders.

3. Adopt a comprehensive market-based approach to reduce Colorado's greenhouse gas emissions that ensures the benefits accrue justly and equitably to impacted communities.

4. Expand consideration of the environmental and health costs associated with the use of fossil fuels in making and implementing climate-related policy.

Local Climate Strategies

5. Remove barriers and promote opportunities that allow counties and municipalities to maximize the deployment of local clean energy and climate-related strategies, including resilience-oriented strategies, while promoting affordable, accessible, and equitable delivery of reliable clean energy.

6. Enable local governments to obtain the energy use and other data from utilities and state agencies that they need to effectively administer climate and clean energy programs.

7. Support a comprehensive public process for evaluating retail and wholesale energy choice options for communities, informed by a broad variety of stakeholders.

8. Support policies that promote the efficient use of energy in buildings.

9. Provide for cost-effective and equitable policies, strategies, and practices that enable and accelerate beneficial electrification, reduce GHG emissions, improve quality of life, and make the electric grid more robust and resilient.

Energy Generation

10. Accelerate retirement of existing fossil fuel generation facilities and their replacement with cost-effective and reliable clean energy supplies, through means that protect both utilities and consumers.

11. Expand the ability of electric cooperatives to independently purchase local renewable electricity and take other steps to reduce carbon pollution.

12. Modernize energy infrastructure to enhance community-based resilience and integrate distributed energy resources.

Energy Efficiency

13. Expand demand side savings from efficiency and conservation for all energy types.

14. Support ongoing and sustainable funding for weatherization and renewable energy assistance to low-income households, including those from coal-dominated economies, so that all Coloradans have access to comfortable and affordable homes.

15. Support ongoing and sustainable funding for programs that assist communities in transition from coal-dominated economies.

16. Provide counties and statutory cities and towns with the same authority held by home rule cities to implement local energy conservation policies and programs.

Transportation

17. Ensure effective implementation of Colorado's vehicle emissions standards and other regulatory and programmatic activities designed to reduce carbon emissions from vehicles.

18. Implement the 2020 Colorado Electric Vehicle Plan and other efforts to increase electrification of all motor vehicles.

19. Increase funding and policy incentives for multimodal transportation and multimodal-friendly development statewide.

20. Incentivize and select mobility alternatives, including movement of both people and goods, based on energy efficiency and environmental costs and benefits.

Fossil Fuel Extraction Activities

21. Expand monitoring and reduction of the full life cycle emissions from fossil fuel extractive industry activities.

Solid Waste Reduction

22. Grant CDPHE the authority to implement a plan for meeting Colorado's statewide and regional solid waste diversion goals.

23. Reduce the use of disposable/single-use products and promote the reuse of materials, including construction and demolition waste.

24. Foster infrastructure, policies, incentives, and programs for reuse, recycling, and composting.

General

25. Encourage the adoption of climate-positive innovations like telecommuting, drawing from the lessons learned during the coronavirus pandemic, to substantially reduce air and carbon pollution.

26. Promote proactive programs and efforts that improve the resilience and adaptability of Colorado communities in the face of natural disasters and other major challenges associated with climate change, including ensuring that disaster stabilization and recovery efforts result in reduced carbon pollution and improved resilience to future disasters.

27. Optimize the potential for carbon sequestration through regenerative agriculture, improved soil health, and forest management.

28. Incorporate equity, accessibility, and just transition considerations into climate policies and actions.

29. Encourage investments that achieve climate-positive solutions, including policies that encourage entities investing public dollars to consider partial or full divestment as part of their investment strategies.

30. Maintain protections and authorities currently provided under environmental laws like the National Environmental Policy Act, the Clean Air Act, and the Clean Water Act.

POLICY AGENDA

US36 Mayors & Commissioners Coalition
and
Commuting Solutions

Approved on May 7, 2020

The U.S. 36 Mayors & Commissioners ("MCC") and Commuting Solutions (CS) support federal, state and regional policy that is consistent with the positions identified in this Policy Agenda. These positions are mostly informed by the 2014 consensus achieved during the Northwest Area Mobility Study (NAMS) which was considered a realistic and equitable approach to furthering the will of the voters who in 2004 approved the FasTracks ballot measure. The projects identified in the NAMs were designed to reliably, safely and efficiently provide mobility solutions, reduce congestion, respond to Denver's designation as "serious nonattainment" for ozone under the Clean Air Act, and help combat climate change.

The NAMS agreement was captured in an April 7, 2014 "NAMS Local Stakeholder Consensus Document" (**Attachment A**) which should be read in conjunction with this Policy Agenda in order to understand the specifics on funding sources, projects, timing and order of priority in which they are each supported.

The Policy Agenda provides representatives of the US 36 MCC and CS with the authority to advocate on behalf of the coalition for the stated positions as opportunities arise, be they before legislative, regulatory or administrative bodies and individual leaders. Any potentially controversial or high-profile policy communication made on behalf of the MCC and CS should receive prior-approval from the full MCC and CS, when possible. Regardless, all such communications should subsequently be brought to the attention of the full MCC and CS at the earliest opportunity.

The Policy Agenda is approved by each of the individual governing bodies of the members that make up the MCC. It may be revisited and revised at any time to reflect changing circumstances or to provide specific interpretation of these positions as they apply to any one policy question.

- **Multimodal Arterial Bus Rapid Transit (BRT)/ Enhanced Bus Service Projects -** Seek non-FasTracks funding and support for capital and operating improvements necessary to implement an arterial BRT/Enhanced Bus Service network, including supportive multimodal system enhancements, including bikeways and pedestrian facilities. State Highway 119 - connecting Longmont to Boulder, including the mobility hub at SH119 and I-25 - is the highest priority arterial BRT corridor. The remaining corridors, listed below, should be implemented based on further refinement of regional priorities, project scopes funding availability and leveraging opportunities:

  - State Highway 7 from Brighton to Boulder, connecting SH7/North I-25 Mobility Hub, North Metro Station Park–n-Ride/Thornton, Broomfield, Erie, and Lafayette
  - US 287 connecting Longmont, Lafayette, Erie and Broomfield to the US 36 Corridor
  - SH 42/95th Street providing improved transit connection from Louisville/Lafayette/Superior/Broomfield to US 36
  - South Boulder Road connecting Lafayette and Louisville to Boulder
  - 28th Street/Broadway (connecting SH119BRT, US 36 BRT and South Boulder Road BRT to Boulder Junction/Downtown Boulder Station
  - 120th Avenue between US 36 & Broomfield Station and Adams County Government Center

POLICY AGENDA

US36 Mayors & Commissioners Coalition
and
Commuting Solutions

Approved on May 7, 2020

- **Deployment of New Technologies: Connected, Autonomous, and Electric Vehicles -** Support changes that enable and encourage the deployment of new and advanced transportation technologies. Deployment of advanced technologies in transportation may include connected vehicles, transportation systems and infrastructure, autonomous vehicles, and electric vehicle, which have the potential to improve safety, reduce congestion, improve air quality, and achieve Colorado's greenhouse gas emission goals. This should include a flexible framework that:
    - Encourages deployment for shared purposes for public and private transit use or shorter, first and final mile connections;
    - Results in increased accessibility and equity;
    - Leads to a decrease in parking demand;
    - Increases safety for people using all modes of travel; and,
    - Decreases vehicle miles driven

- **Northwest Rail** – Support full completion of the Northwest Commuter Rail Project between Denver Union Station (DUS) and Longmont.
    - Support creative and alternative rail implementation strategies (including level of service phasing) as circumstances effecting feasibility, such as change in BNSF position, costs, ridership, and funding sources, evolve.

- **I-25 Bi-Directional Managed Lanes -** Seek funding and support for the construction of additional managed lanes between US 36 and downtown Denver to facilitate bi-directional service to benefit the broader region (both North I-25 and US36 connections to/from Denver).

- **Managed Lanes** – Support implementation of permanent congestion-free managed lanes as a practical, cost effective, long term strategy for improving corridor mobility for all users, including drivers and transit users, be they in managed or general-purpose lanes. These managed lanes should be allowed to remain uncongested through variable, dynamic pricing of non-HOV vehicles resulting in drivers choosing to use the lane at a level that ensures unrestricted travel in the managed lane by all users, provides incentives for energy efficient travel, and benefits all travelers using the entire facility.

    - Support the free-flowing operation of managed lanes.
    - Support managed/tolled express lanes as part of multimodal improvements along NAMS BRT corridors.
    - Support funding for education and incentives to promote full utilization of the HOV/Toll lanes.
    - Support increased transparency and public involvement in decisions to create future managed lanes, especially those involving private partners.
    - As a general policy, support the requirement that any significant new highway (freeway/expressway) lane-capacity (public or private) built with state or federal funds be required to be managed (priced/tolled) to maximize the person-carrying capacity of the facility and to encourage free HOV and transit usage unless reasonable exceptions apply.

POLICY AGENDA

US36 Mayors & Commissioners Coalition
and
Commuting Solutions

Approved on May 7, 2020

- **Rail/Transit Stations and Mobility hubs –** Support funding and implementation of station investments and First and Final Mile infrastructure and programs that serve both BRT and future rail.

- **Railroad Crossing Quiet Zones** – Support funding for and completion of, quiet zones along the length of the Northwest Corridor, with a priority on crossings that benefit the greatest number of residents in the most cost-effective manner.

- **Transportation Funding** – Support federal, state or regional transportation funding that includes a commitment for a substantial percentage of multimodal (i.e., transit, bicycle and pedestrian) investment. By way of example of what "substantial" means, the MCC has in the past supported a measure that would have resulted in a minimum of 30 percent of the new funding revenue being used towards multimodal projects. The following are examples of approaches to securing funding that the MCC could support:
    - Fees tied to road use, fuel consumption, vehicle miles traveled, and commercial vehicles such as ride-sharing and delivery services, with rate differentials based upon vehicle occupancy.
    - New bonding or other borrowing for transportation projects so long as there are new or existing designated sources of funding identified to pay off those obligations.
    - Simplification of existing tools (e.g., Regional Transportation Authorities) or creation of new ones (e.g., Metropolitan Transportation District) that our local governments can consider to jointly generate funding to address transportation solutions, so long as local governments are not giving up control over decisions on whether to use such tools or over how funding should be spent.

- **US 36 Bus Rapid Transit System** – Seek funding and support for the full implementation of the US 36 BRT system as committed to in the 2004 FasTracks ballot measure, the US 36 Environmental Impact Statement and Record of Decision, the TIGER and TIFIA funding applications and additional elements approved by the RTD Board on September 17, 2013, including relocation of the Church Ranch boarding platforms and a second parking structure and pedestrian bridge extension at Broomfield Station. Support Flatiron Flyer BRT service improvements and station area enhancements to more fully serve existing and new Transit Oriented Development in each of the US36 MCC communities.
    - Support increased Flatiron Flyer service to meet the growing ridership demand, including increased AB service to the airport.
    - Seek funding for implementation of the US 36 First and Final Mile study recommendations that provide a tangible benefit to residents, employees and commuters in the corridor.

- **Vision Zero Safety Objective** - Vision Zero is a strategy to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all. It reflects a local, regional, national and worldwide approach to innovate and use a data driven, interdisciplinary approaches to improving safety for people using all forms of transportation throughout the community. The MCC supports local, regional, state and federal plans and policy changes in

furtherance of this objective, including ones that Prohibit use while driving of mobile electronic devices unless through a hands-free device.

- **Electric Vehicles** – The Front Range, including the US36 corridor, is currently classified as being in Serious Non-Attainment Status by the federal government due to poor air quality. The region may be further downgraded to Severe Non-Attainment in the foreseeable future. Vehicle emissions are one contributor to the region's poor air quality. The MCC supports initiatives that support the adoption of electric vehicles within the context of a broader transportation strategy that also addresses multi-modal transportation options and the broader mobility needs of the region.

- **Bus-on-Shoulder Use** - Support RTD authority to authorize bus-on-shoulder use on limited corridors to expedite local bus service.

NAMS LOCAL STAKEHOLDER CONSENSUS DOCUMENT

US36 Mayors and Commissioner Coalition
36 Commuting Solutions

April 7, 2014

The local stakeholders thank RTD and our other regional partners for working with us through Northwest Area Mobility Study (NAMS) on this challenging consensus process. Collectively, we believe that the priorities reached through this consensus approach are realistic and equitable, while respecting the will of the voters in 2004.

Local stakeholders actively participating in the NAMS have spent significant effort working together to develop a path forward on transit investments in the Northwest Corridor. Following much discussion, debate and deliberation we have come to a consensus predicated on the information received to date through the NAMS that regional transit operating and infrastructure improvements in the Northwest region should include the following elements.

- **Completion of the US 36 Bus Rapid Transit (BRT) System:** Completion of the US 36 BRT system as committed in the 2004 FasTracks, US 36 Environmental Impact Statement and Record of Decision, TIGER and TIFIA funding applications and additional elements approved by the RTD Board on September 17, 2013, including relocation of the Church Ranch boarding platforms, improvements to the Westminster Center pedestrian bridge and structured parking in Broomfield. Local stakeholders also support implementation of the US 36First and Final Mile study recommendations that provide a tangible benefit to residents, employees and commuters in the corridor. In order to leverage these capital improvements and show a true net FasTracks benefit to the corridor, service enhancements and a robust operating plan that includes increased bus frequencies must be implemented.

- **Arterial BRT/ Enhanced Bus Service Projects:** Arterial BRT/Enhanced Bus Service system capital and operating improvements should be implemented as soon as feasible. No FasTracks funds should be utilized for these arterial BRT investments.

  - State Highway 119 from Longmont to Boulder is the highest priority arterial BRT corridor.

  - The remaining corridors should be implemented based on further refinement of regional priorities, project scopes funding availability and leveraging opportunities.

  - State Highway 7 connecting North I-25/North Metro Park–n-Ride/Northglenn, Broomfield, Erie, Lafayette and Boulder

  - State Highway 287 connecting Longmont, Lafayette and Broomfield to the US 36 Corridor

  - South Boulder Road connecting Lafayette and Louisville to Boulder

  - 28th Street/Broadway (connecting US 36 BRT and South Boulder Road BRT to Boulder Junction/14th & Walnut)

  - Improved transit connection from Louisville/Lafayette/Superior/Broomfield to US 36 via SH 42/95th Street.

  - 120th Avenue between Broomfield Park-n-Ride and Adams County Government Center

- **I-25 Bi-Directional Managed Lanes**: Construction of two additional managed lanes between US 36 and downtown Denver to facilitate bi-directional service that will benefit the broader region (both North I-25 and US36 connections to Denver). Identified interim measures should be implemented as quickly as possible, including bus on shoulder service and downtown Denver circulation improvements, with long term measures to follow.

- **Railroad crossing quiet zones** should be implemented along the length of the Northwest Corridor, with a priority on crossings that benefit the greatest number of residents in the most cost effective manner.

- **Early Action Rail/Transit Stations:** Station investments and US 36 First and Final Mile infrastructure and programs that serve both BRT and future rail should be implemented. $17 million has already been identified from EAGLE P3 savings for the Downtown Longmont station that will serve both BRT and future rail. Similar investments should be made at other stations that will serve both future rail and BRT/Enhanced Bus Service such as Boulder Transit Village, Gunbarrel, East Arapahoe, Downtown Louisville, Broomfield at Flatirons Crossing and 116th, and Westminster at 104th/Church Ranch and at 88th Avenue.

- **Northwest Rail**: The local stakeholders recognize the commitment made to voters in the 2004 FasTracks election and the ongoing public expectation that rail will be built in the corridor from FasTracks revenue. Local stakeholders support full completion of the Northwest Commuter Rail Project to Longmont. Considering costs, lack of revenues, ridership projections, uncertainty with Burlington Northern Santa Fe (BNSF) and other challenges, completion of Northwest Rail is a longer term goal. Local stakeholders support periodically exploring creative and alternative rail implementation strategies (including phasing) as circumstances effecting feasibility, such as change in BNSF position, costs, ridership, and funding sources, evolve.

Re-evaluation of Priorities: We believe that the public expects and deserves visible cost effective mobility improvements in the short term that form the foundation of our long term transportation system while honoring the vision of rail connecting the corridor communities to each other and the Denver region expressed in the 2004 FasTracks plan approved by the voters.

To that end:

- We support regular monitoring of the factors influencing the costs, revenue and feasibility of the implementation options identified above, including phasing, and, should they significantly change, the reconsideration of investments priorities.

- We recognize that FasTracks funding should be targeted towards those Northwest corridor improvements identified in the FasTracks system approved by the voters in 2004. FasTracks funding should therefore be used to build and operate the US 36 BRT system as well as those improvements that are consistent with implementation of Northwest Rail from Westminster to Longmont and other, nonFasTracks funding sources should be targeted toward those improvements that are not consistent with the FasTracks plan.

- We also firmly believe that the RTD should focus any further FasTracks investments in the Northwest Corridor prior to using FasTracks funds for improvements, or equipment replacement, in any other corridor.

City of Louisville
COLORADO ▪ SINCE 1878

Office *of* the City Manager

MEMO

SUBJECT: **STRATEGIC PLAN UPDATES**

DATE: **SEPTEMBER 22, 2020**

PRESENTED BY: **HEATHER BALSER, CITY MANAGER**
MEGAN DAVIS, DEPUTY CITY MANAGER

In 2018, the City of Louisville completed its first organizational strategic plan. The Strategic Plan is intended to convey how the City government can best serve our residents now and into the future. The Strategic Plan includes the City's mission, vision and values, and highlights some of the high priorities the organization will accomplish over a two-year period, aligned with the biennial budget. The proposed changes to the strategic plan include new priority initiatives for FY 2021-22, as well as some minor updates to the mission, vision and values.

Most of the elements of the Strategic Plan framework remain the same from year to year, including the vision, mission and values. However staff are proposing some minor changes to reflect the City's values of diversity, equity and inclusion. While diversity, equity and inclusion have been a longstanding part of the City's organizational culture, and are cross-cutting through each of the values in the Strategic Plan, staff are proposing they have a more prominent presence in the plan. These changes recognize recent national events highlighting racial inequities in communities and local government, and seek to convey the City's commitment to an ongoing focus on these issues.

The Strategic Plan also includes Priority Initiatives that the City will undertake over a two year period to help advance the strategic vision of the plan. This reflects those projects, programs or efforts that have been identified through the budget process or Capital Improvement Plan (CIP) as areas where the City will increase our investments, service levels, capital infrastructure, or otherwise prioritize the resources available within the City. These initiatives will be accomplished within 12 – 24 months, and are aligned with the biennial budget, the City's program goals and sub-program objectives, and annual workplans.

Attached are proposed updates to the Strategic Plan to incorporate diversity, equity and inclusion and new Priority Initiatives that are aligned with the strategic goals and budget priorities for FY 2021-22. The spreadsheet has two tabs for each of the categories of changes separated, and denotes in purple the language changes. The document provides a clean, consolidated version of all proposed changes.

FISCAL IMPACT:
There is no fiscal impact associated with these changes. Staff will update all Strategic Plan materials and documents to reflect these updates.

PROGRAM/SUB-PROGRAM IMPACT:
The Strategic Plan integrates with the City's program-based budget, and the Priority Initiatives are tied-back to the Program Areas most closely associated with the priority.

ATTACHMENT(S):
1. Proposed Strategic Plan updates – Track changes
2. Consolidated proposed Strategic Plan updates – Clean version
3. 2018 City of Louisville Strategic Plan

Proposed Strategic Plan Changes 2021-2022

Values

Innovation

Leading and embracing change and transformation through creative thinking, diverse perspectives, learning, and continuous improvement.

Collaboration
Proactively engaging colleagues and other stakeholders in developing solutions through open communication. Fostering a culture where every employee feels valued, supported and inspired to achieve both common and individual goals.

Accountability
Fulfilling our responsibilities, owning our actions, and learning from our mistakes.

Respect
Treating all people, processes, roles, and property with care and consideration. Celebrating differences and encouraging authenticity.

Excellence
Doing our best work by building on our individual and collective strengths. Exceeding expectations with responsive, efficient, and effective customer service.

Critical Success Factors

Engaged Community
Louisville residents are informed, involved, engaged, and inspired to be active in community life. The City provides formal and informal opportunities to participate in civic life, and transparently shares information using a variety of inclusive, efficient and accessible approaches.

Healthy Workforce
Louisville employees are high-performing public servants characterized as dedicated, diverse, and engaged self-starters who embody established organizational values and excel in their roles and responsibilities. The City is a healthy workplace that provides competitive compensation and benefits and offers professional development and lifelong learning opportunities for all its employees. City employees know they are valued, and they are recognized and rewarded for excellence. Louisville is a place where employees can have a voice in decisions, so collective success is ensured through diverse and inclusive perspectives.

Strategic Plan - Proposed 2021-2022 Priority Initiatives		
Critical Success Factor	**2019-20 Priority Initiatives**	**2020-2021 Proposed Priority Initiatives**
Financial Stewardship and Asset Management	Review and update fiscal policies	Adjust finances, fees and budget in response to COVID-19 related economic impacts. Respond to economic impacts with necessary budgetary and organizational changes. (Administration & Support Services)
	Review finances, fees, and budgets to ensure sound financial structure and fiscal sustainability for the new Recreation Center Fund and Golf Fund.	Complete a comprehensive systems upgrade on the Tyler-munis financial enterprise system. (Administration & Support Services)
	Continue implementation of the City's enterprise resource planning (ERP) system, including the implementation of utility billing and electric time sheets.	
Reliable Core Services	Complete the City's Transportation Master Plan and identify and implement key investments that will improve the City's transportation infrastructure. (Transportation, Community Design)	Complete SH 42 4 lane 30% conceptual design plan and pursue funding/budget for corridor improvements. (Transportation)
	Complete infrastructure improvements outlined in the Capital Improvement Plan, including Citywide paving management upgrades, new water treatment pump station replacing Sid Copeland, and water and sewer line replacement. (Transportation, Utilities)	Install/implement transportation infrastructure improvements that foster mobility for all ages and abilities and reduce safety impacts, consistent with the Transportation Master Plan. (Transportation)
	Complete renovations at the Police Department facility to expand the City's Emergency Operations Center. (Public Safety & Justice)	Complete the Police Department renovations to incorporate an emergency operations center in the existing facility. (Public Safety & Justice)
		Incorporate sustainable practices in City operations, facilities, programs and services in an effort to support the City's Sustainability Action Plan goals and to serve as a role model for the community. (Utilities, Administration & Support Services)
		Continue work on raw water supply projects such as SWSP Capacity Upgrade, Windy Gap Firming, Water Acquisition, and Marshall Lake Sediment Control/Removal. (Utilities)
		Continue to review Police Department and Municipal Court operations, approaches and polices to support an equitable approach to community safety, resources and referrals around community mental health needs, and promote a fair and equitable justice system. (Public Safety & Justice)
Vibrant Economic Climate	Implement recommendations from the McCaslin Area Market Study to support redevelopment within the area. (Economic Prosperity, Community Design)	Develop business retention support programs to assist those most economically impacted from the COVID-19 pandemic. (Economic Prosperity)

	Develop a plan to increase proactive retail recruitment for the City of Louisville. (Economic Prosperity)	Develop Economic Vitality Strategic Plan, including tools and programs focused on increasing retail sales and sources of revenue generating activities. (Economic Prosperity)
Quality Programs and Amenities	Transition Recreation Center programming and services to reflect the increased demand associated with the newly expanded facility. (Recreation)	Evaluate programming and services during COVID-19 recovery to understand financial impacts and implement program adjustments. (Administration & Support Services)
	Complete upgrades to two City playgrounds, and infield improvements at the Louisville Sports Complex. (Parks, Recreation)	Replace and enhance the playground and restroom facilities at Cottonwood Park. (Parks)
	Increase natural resource management activities on City Open Space with the addition of new natural resources staff, including improving native vegetation, increasing weed control, and evaluating the effectiveness of management efforts. (Open Space and Trails)	Implement ongoing, annual soft surface trail management program to ensure that residents and users have a safe and enjoyable experience when using the City's trail system. (Open Space & Trails)
	Increase programming and hours at the Louisville Historical Museum, and increase program marketing and outreach to grow attendance and participation in all City	Increase program marketing and outreach to grow attendance and participation in all City arts and cultural activities. (Cultural Services, Administration & Support Services)
Engaged Community	Further develop the City's public information and involvement program through additional staffing and resources. (Administration & Support Services)	Engage the community in dialog and learning around diversity, inclusion and racial equity. Develop communications plans that reflect diversity within the community. (Administration & Support Services)
	Increase transparency around the City's budget, Strategic Plan, and budget program goals through dashboards and other reporting tools.	Support efforts to promote Louisville's vibrant economic climate during COVID-19 recovery. (Economic Prosperity)
	Explore new technology and engagement tools (i.e. mobile application, engagement platform, etc.) to ensure accessible participation for all members of the community. (Administration & Support Services)	Continue to grow subscribers to City outlets through resources like redesigned website, expanded social media and eNewsletter. (Administration & Support Services)
		Contine to share critical information with City staff and community related to COVID-19 recovery and public health guidelines. (Administration & Support Services)
		Begin the 10-year Comprehensive Plan update, including a robust public engagement process that encourages diverse viewpoints and persepectives, directly engages harder to reach segments of eth communtiy, and is fully inclusive of all memebers of our community. (Community Design)
Healthy Workforce	Leverage additional staffing and resources to develop an organizational development and training program that will support our culture of continuous learning, succession planning, and leadership development. (Administration & Support Services)	Grow the Learning and Devleopment program in key areas, including diversity, inclusion and racial equity. (Administration & Support Services)

		Integrate the utilization of Key Performance Indicators (KPIs) into regular business operations, and support further devleopment of a data-driven, innovative organization. (Administration & Support Services)
Supportive Technology	Develop a plan for completion of the City's middle-mile fiber network. (Administration & Support Services)	Prioritize, plan and enhance middle mile infrastructure. (Administration & Support Services)
	Utilize additional staffing resources to support data-driven decision-making by training staff to fully leverage technology systems by accessing available data. (Administration & Support Services)	Continuously improve on providing stable technologicial infrastructure that supports telework and enhances network and data security. Train employees to have an awareness of malware and how to mitigate attacks and protect data. (Administration & Support Services)
		Provide stable application environments to continuously improve process and data collection. Document and catalog data categories with an emphasis on appropriate retention and protection of Personally Identifiable Information (PII). (Administration & Support Services)
Collaborative Regional Partner	Implement and build upon existing technology applications and systems that will enhance City services, including Police Department Records Management, Laserfiche records retention, Planning Department Energov, Recreation Center	Leverage regional partnerships to support transportation, economic, housing and human services investments and improvments for City residents. (Administration & Support Services)
	Work with regional partners to develop approaches to address transportation funding needs. (Administration & Support Services, Transportation)	Engage with the Regional Transportation District and other transportation partners to explore ways to support and improve transit access in the community. Continue to support and advocate for funding and completion of all RTD FastTracks commitments, including Northwest Rail. (Transportation, Administration & Support Services)
	Strengthen relationships with local schools and school district. (Administration & Support Services)	
	Consider shared service opportunities with neighboring municipalities. (Administration & Support Services)	

Proposed Strategic Plan Updates – 2021-2022

VALUES

Innovation
Leading and embracing change and transformation through creative thinking, diverse perspectives, learning, and continuous improvement.

Collaboration
Proactively engaging colleagues and other stakeholders in developing solutions through open communication. Fostering a culture where every employee feels valued, supported and inspired to achieve both common and individual goals.

Accountability
Fulfilling our responsibilities, owning our actions, and learning from our mistakes.

Respect
Treating all people, processes, roles, and property with care and consideration. Celebrating differences and encouraging authenticity.

Excellence
Doing our best work by building on our individual and collective strengths. Exceeding expectations with responsive, efficient, and effective customer service.

CRITICAL SUCCESS FACTORS

Engaged Community
Louisville residents are informed, involved, engaged, and inspired to be active in community life. The City provides formal and informal opportunities to participate in civic life, and transparently shares information using a variety of inclusive, efficient and accessible approaches.

Healthy Workforce
Louisville employees are high-performing public servants characterized as dedicated, diverse, and engaged self-starters who embody established organizational values and excel in their roles and responsibilities. The City is a healthy workplace that provides competitive compensation and benefits and offers professional development and lifelong learning opportunities for all its employees. City employees know they are valued, and they are recognized and rewarded for excellence. Louisville is a place where employees can have a voice in decisions, so collective success is ensured through diverse and inclusive perspectives.

FY 2021-22 PRIORITY INITIATIVES

Financial Stewardship and Asset Management

- Adjust finances, fees and budget in response to COVID-19 related economic impacts. Respond to economic impacts with necessary budgetary and organizational changes. (Administration & Support Services)
- Complete a comprehensive systems upgrade on the Tyler-munis financial enterprise system. (Administration & Support Services)

Reliable Core Services

- Complete SH 42 4 lane 30% conceptual design plan and pursue funding/budget for corridor improvements. (Transportation)
- Install/implement transportation infrastructure improvements that foster mobility for all ages and abilities and reduce safety impacts, consistent with the Transportation Master Plan. (Transportation)
- Complete the Police Department renovations to incorporate an emergency operations center in the existing facility. (Public Safety & Justice)
- Incorporate sustainable practices in City operations, facilities, programs and services in an effort to support the City's Sustainability Action Plan goals and to serve as a role model for the community. (Utilities, Administration & Support Services)
- Continue work on raw water supply projects such as SWSP Capacity Upgrade, Windy Gap Firming, Water Acquisition, and Marshall Lake Sediment Control/Removal. (Utilities)
- Continue to review Police Department and Municipal Court operations, approaches and polices to support an equitable approach to community safety, resources and referrals around community mental health needs, and promote a fair and equitable justice system. (Public Safety & Justice)

Vibrant Economic Climate

- Develop business retention support programs to assist those most economically impacted from the COVID-19 pandemic. (Economic Prosperity)
- Develop Economic Vitality Strategic Plan, including tools and programs focused on increasing retail sales and sources of revenue generating activities. (Economic Prosperity)

Quality Programs and Amenities

- Evaluate programming and services during COVID-19 recovery to understand financial impacts and implement program adjustments. (Administration & Support Services)
- Replace and enhance the playground and restroom facilities at Cottonwood Park. (Parks)
- Implement ongoing, annual soft surface trail management program to ensure that residents and users have a safe and enjoyable experience when using the City's trail system. (Open Space & Trails)
- Increase program marketing and outreach to grow attendance and participation in all City arts and cultural activities. (Cultural Services, Administration & Support Services)

Engaged Community

- Engage the community in dialog and learning around diversity, inclusion and racial equity. Develop communications plans that reflect diversity within the community. (Administration & Support Services)
- Support efforts to promote Louisville's vibrant economic climate during COVID-19 recovery. (Economic Prosperity)
- Continue to grow subscribers to City outlets through resources like redesigned website, expanded social media and eNewsletter. (Administration & Support Services)
- Continue to share critical information with City staff and community related to COVID-19 recovery and public health guidelines. (Administration & Support Services)
- Begin the 10-year Comprehensive Plan update, including a robust public engagement process that encourages diverse viewpoints and perspectives, directly engages harder to reach segments of eth community, and is fully inclusive of all members of our community. (Community Design)

Healthy Workforce

- Grow the Learning and Development program in key areas, including diversity, inclusion and racial equity. (Administration & Support Services)
- Integrate the utilization of Key Performance Indicators (KPIs) into regular business operations, and support further development of a data-driven, innovative organization. (Administration & Support Services)

Supportive Technology

- Prioritize, plan and enhance middle mile infrastructure. (Administration & Support Services)
- Continuously improve on providing stable technological infrastructure that supports telework and enhances network and data security. Train employees to have an awareness of malware and how to mitigate attacks and protect data. (Administration & Support Services)
- Provide stable application environments to continuously improve process and data collection. Document and catalog data categories with an emphasis on appropriate retention and protection of Personally Identifiable Information (PII). (Administration & Support Services)

Collaborative Regional Partner

- Leverage regional partnerships to support transportation, economic, housing and human services investments and improvements for City residents. (Administration & Support Services)
- Engage with the Regional Transportation District and other transportation partners to explore ways to support and improve transit access in the community. Continue to support and advocate for funding and completion of all RTD FastTracks commitments, including Northwest Rail. (Transportation, Administration & Support Services)

City of Louisville

Strategic Planning Framework

Introduction

The purpose of the Strategic Plan is to outline how the City can best serve our residents now and into the future. The Strategic Plan will serve as a road map for our organization, to strengthen our organizational culture, and to serve as a communication tool for the community to understand the strategic vision and operating guidelines of the organization.

As an internal, guiding document, the Strategic Plan outlines our operating guidelines for the organization as a whole—our Vision, Mission and Values, as well as our Critical Success Factors—and will help align our organizational culture with the work that we do. In addition, the Strategic Plan includes Priority Initiatives that capture the City's key priorities for the next one to two years (aligned with the biennial budget process) in each of the Critical Success Factor areas. The City has many initiatives ongoing throughout the year, in addition to the daily operations required to run the City. The Priority Initiatives represent those projects or initiatives occurring in the next one to two years that are above and beyond our daily operations, which represent an increased level of service, have new or additional dedicated resources and funding, and help advance the City's vision. Together, these elements demonstrate to our residents what we plan to accomplish, and the manner in which we commit to doing our work.

The development of a Strategic Plan has been a priority for City Council and the City Manager, to serve as a singular, guiding document that aligns with the City's Comprehensive Plan, program-based budget, Home Rule Charter and other planning documents to reflect one unified vision for the organization. Existing plans are still relevant, and will continue to provide direction in key areas of our work.

In addition, the City of Louisville continues to move forward with its program-based budget structure, which includes program areas with specific goals, and sub-programs with detailed objectives. Our progress in meeting these goals and objectives are measured on an annual basis through our Key Performance Indicators (KPIs), and the Strategic Plan reflects how our Priority Initiatives are aligned with these program areas. In essence, the program/sub-program areas reflect all the work of the City that's performed on a day to day basis, the Priority Initiatives reflect those high-priority efforts that represent an increased financial and resource investment over a period of time, and the Strategic Plan reflects how we do our work.

Thank you for reading this document. We hope it will quickly become a useful tool that becomes an integral part of our organizational operations, and which also will serve to inform our residents about the work we do.

Vision

The City of Louisville – dedicated to providing a vibrant, healthy community with the best small town atmosphere.

Mission

Our commitment is to protect, preserve, and enhance the quality of life in our community.

Values

Innovation

Leading and embracing change and transformation through creative thinking, learning, and continuous improvement.

Collaboration

Proactively engaging colleagues and other stakeholders in developing solutions through open communication.

Accountability

Fulfilling our responsibilities, owning our actions, and learning from our mistakes.

Respect

Treating people, processes, roles, and property with care and concern.

Excellence

Doing our best work and exceeding expectations with responsive, efficient, and effective customer service.

Critical Success Factors

Financial Stewardship and Asset Management

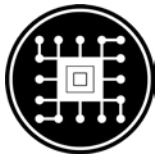
Reliable Core Services

Vibrant Economic Climate

Quality Programs and Amenities

Engaged Community

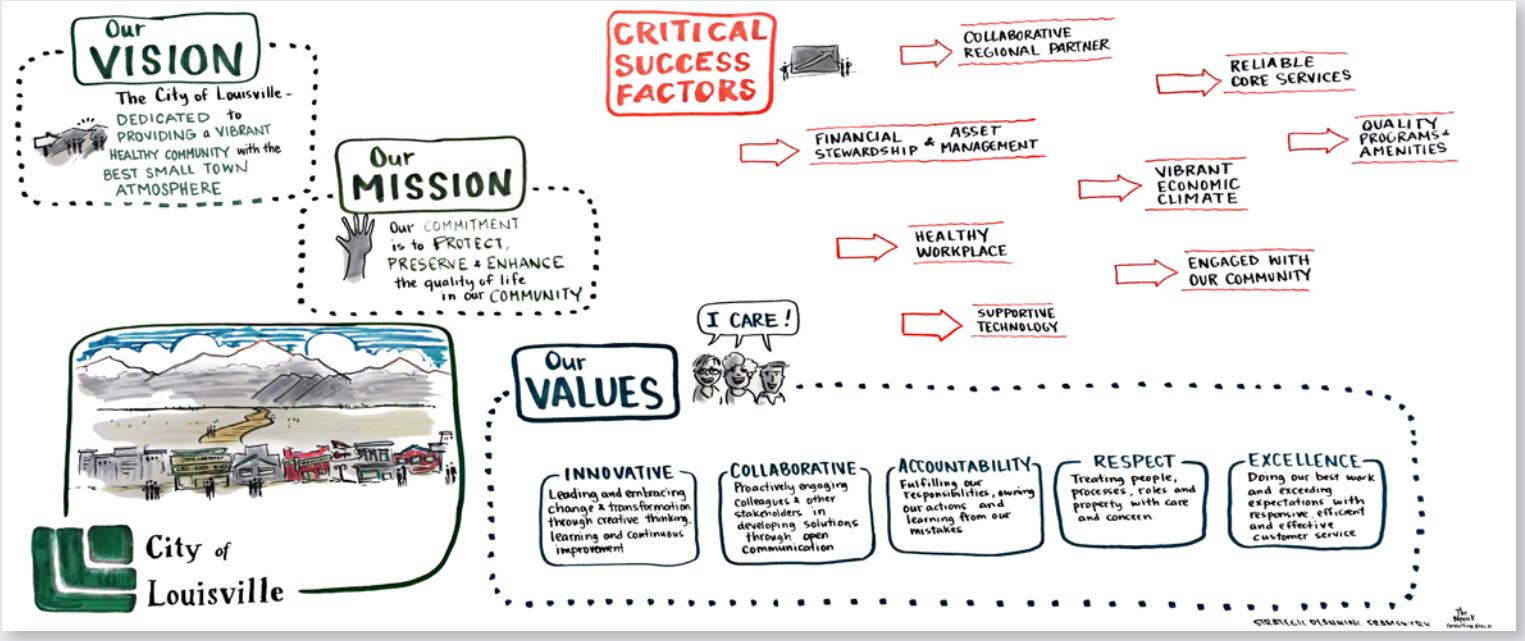
Healthy Workforce



Supportive Technology

Collaborative Regional Partner

City of Louisville Strategic Planning Framework



Critical Success Factors and 2019 – 2020 Priority Initiatives

Financial Stewardship and Asset Management

The City of Louisville has established financial policies and internal controls to ensure financial sustainability and financial resiliency, and to safeguard the City's assets. The City's recurring revenues are sufficient to support desired service levels and proactively maintain critical infrastructure and facilities. The City practices long-term financial planning through a comprehensive budget process to proactively adjust for changes in financial forecasts. City employees are trusted stewards of the public's money and assets.

2019 – 2020 Priority Initiatives:

- *Review and update fiscal policies. (Administration & Support Services)**
- *Review finances, fees, and budgets to ensure sound financial structure and fiscal sustainability for the new Recreation Center Fund and Golf Fund. (Administration & Support Services, Recreation)*
- *Continue implementation of the City's enterprise resource planning (ERP) system, including the implementation of utility billing and electronic time sheets. (Administration & Support Services)*

Reliable Core Services

Louisville is a safe community that takes comfort in knowing core services, such as police, roads, water and basic maintenance, are fair, effective, consistent, and reliable. Excellent customer service is provided in the delivery of all City services. The City is prepared for emergencies and offers residents peace of mind knowing basic municipal services are planned for and carried out.

2019 – 2020 Priority Initiatives:

- *Complete the City's Transportation Master Plan and identify and implement key investments that will improve the City's transportation infrastructure. (Transportation, Community Design)*
- *Complete infrastructure improvements outlined in the Capital Improvement Plan, including Citywide paving management upgrades, new water treatment pump station replacing Sid Copeland, and water and sewer line replacement. (Transportation, Utilities)*
- *Increase efforts to improve the City's medians and landscaping infrastructure, including forestry resources. (Parks, Transportation)*
- *Complete renovations at the Police Department facility to expand the City's Emergency Operations Center. (Public Safety & Justice)*

**The City of Louisville has a program based budget and Key Performance Indicators that reflect progress on all program goals. This denotes the program area with which these priority initiatives are associated.*

Vibrant Economic Climate

Louisville promotes a thriving business climate that provides job opportunities, facilitates investment, and produces reliable revenue to support City services. Our unique assets enhance the City's competitive advantage to attract new enterprises, and Louisville is a place people and businesses want to call home.

2019 – 2020 Priority Initiatives:

- *Implement recommendations from the McCaslin Area Market Study to support redevelopment within the area. (Economic Prosperity, Community Design)*
- *Develop a plan to increase proactive retail recruitment for the City of Louisville. (Economic Prosperity)*

Quality Programs and Amenities

Excellent programs and amenities sustain the unique experience of living in Louisville. The community enjoys quality facilities and public spaces as well as cultural and educational services that reflect our heritage and are accessible for all. Program performance is evaluated on a regular basis. Opportunities exist to support a healthy mind, healthy body, and healthy community.

2019 – 2020 Priority Initiatives:

- *Transition Recreation Center programming and services to reflect the increased demand associated with the newly expanded facility. (Recreation)*
- *Complete upgrades to two City playgrounds, and infield improvements at the Louisville Sports Complex. (Parks, Recreation)*
- *Increase natural resource management activities on City Open Space with the addition of new natural resources staff, including improving native vegetation, increasing weed control, and evaluating the effectiveness of management efforts. (Open Space and Trails)*
- *Increase programming and hours at the Louisville Historical Museum, and increase program marketing and outreach to grow attendance and participation in all City cultural events. (Cultural Services)*

Engaged Community

Louisville residents are informed, involved, engaged, and inspired to be active in community life. The City provides formal and informal opportunities to participate in civic life and transparently shares information using a variety of efficient and accessible approaches.

2019 – 2020 Priority Initiatives:

- *Further develop the City's public information and involvement program through additional staffing and resources. (Administration & Support Services)*
- *Increase transparency around the City's budget, Strategic Plan, and budget program goals through dashboards and other reporting tools. (Administration & Support Services)*
- *Explore new technology and engagement tools (i.e. mobile application, engagement platform, etc.) to ensure accessible participation for all members of the community. (Administration & Support Services)*

Healthy Workforce

Louisville employees are high-performing public servants characterized as dedicated, engaged self-starters who embody established organizational values and excel in their roles and responsibilities. The City is a healthy workplace that provides competitive compensation and benefits and offers professional development and lifelong learning opportunities for its employees. City employees know they are valued, and they are recognized and rewarded for excellence. Louisville is a place where employees can have a voice in decisions, so collective success is ensured.

2019 – 2020 Priority Initiatives:

- *Leverage additional staffing and resources to develop an organizational development and training program that will support our culture of continuous learning, succession planning, and leadership development. (Administration & Support Services)*
- *Develop a workplace culture initiative that promotes the organizational culture of I CARE and reflects the strategic plan. (Administration & Support Services)*

Supportive Technology

Louisville utilizes stable, proven, and relevant technology to enhance and automate City services and to improve the overall customer experience when possible. The use of technology allows the City to make decisions based on accurate and supportable datasets. Supportive technology fosters a culture of learning and innovation.

2019 – 2020 Priority Initiatives:

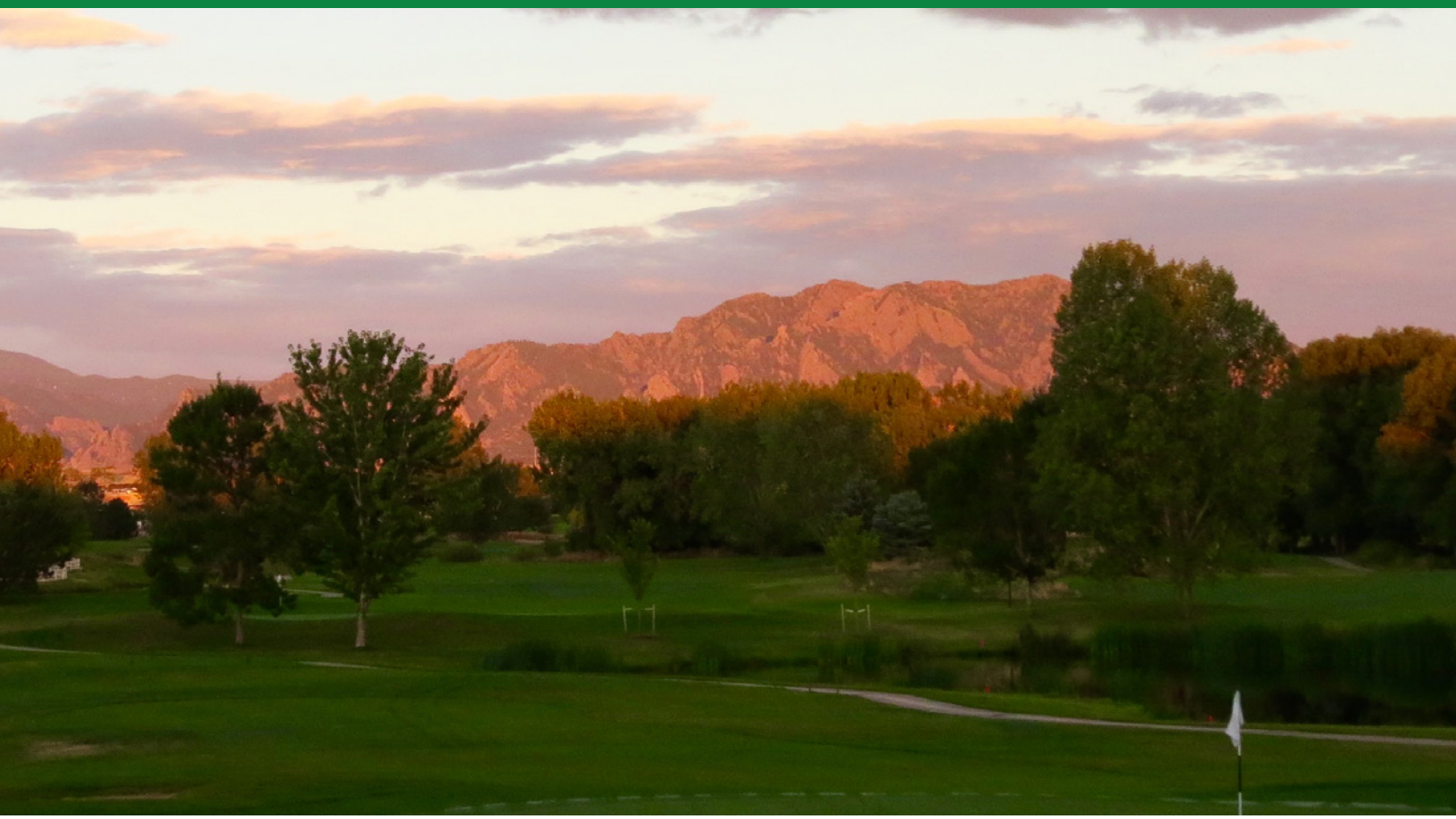
- *Develop a plan for completion of the City's middle-mile fiber network. (Administration & Support Services)*
- *Utilize additional staffing resources to support data-driven decision-making by training staff to fully leverage technology systems by accessing available data. (Administration & Support Services)*
- *Implement and build upon existing technology applications and systems that will enhance City services, including Police Department Records Management, Laserfiche records retention, Planning Department Energov, Recreation Center RecTrak, GIS, and other system upgrades. (Administration & Support Services, Public Safety & Justice, Community Design, Recreation)*

Collaborative Regional Partner

Louisville is recognized as a regional leader on collaborative issues that cross jurisdictional lines. The City partners with neighboring communities to solve regional problems and to further leverage resources. Louisville cultivates and maintains strong relationships with regional entities and organizations, leads and participates in collective efforts to address issues of mutual interest, and shares ideas and best practices to improve services.

2019 – 2020 Priority Initiatives:

- *Work with regional partners to develop approaches to address transportation funding needs. (Administration & Support Services, Transportation)*
- *Strengthen relationships with local schools and school district. (Administration & Support Services)*
- *Consider shared service opportunities with neighboring municipalities. (Administration & Support Services)*



City of Louisville