



Fire Hydrant Backflow Preventer / Meter RENTAL AGREEMENT

RENTER INFORMATION:

Name: _____ Company Name: _____
 Position: _____ Address: _____
 Cell Phone Number: _____ City & State: _____ Zip: _____
 Email Address: _____ Company Phone: _____
 Address/Intersection of Hydrant Use: _____

CITY CONTRACTED PROJECT? YES NO

IF YES, PROJECT NAME: _____ PROJECT # _____

Project Lead Name: _____ Cell Phone Number: _____

EXPECTED DURATION OF USE NOT TO EXCEED 6 MONTHS: From Date Rented: _____ to: _____

**If a rental extension has been pre-authorized by the City of Louisville, equipment MUST BE RETURNED for Recertification, 365 calendar days after the permit issue date. An additional fee of \$50.00/week shall be assessed for every 7 calendar days that equipment is not returned for re-certification.*

PERMIT REQUIREMENTS

1. Permittee shall be responsible for using a hydrant wrench. Under no circumstances will pipe wrenches be allowed. All connections shall be water tight.
2. Permittee shall be responsible for any and all damages to the meter, backflow devise (RP) control valve or fire hydrant caused by freezing or any other means.
3. During meter use, hydrant shall be fully open. Flow is to be maintained by the gate valve which is located at the discharge end of device supplied with the meter. *** NOTE: DO NOT OPERATE THE BALL VALVES LOCATED NEXT TO THE BACKFLOW DEVICE.**
4. Permittee is to ensure that the hydrant and the area around the hydrant are not damaged before use.
5. Permittee is responsible for any damage done to hydrant during use.
6. Permittee will remove bulk water meter from the hydrant when not in use. Assembly must be stored in a secured area.
7. Only a city hydrant meter with the approved RP backflow assembly (equipped) shall be connected to a city hydrant.
8. Water hoses shall not be directly connected to the fire hydrant WITHOUT the equipped RP backflow device.
9. NOTE: Bulk water hauling routes must be pre-approved by the City if the water is transported off of the construction site.

Violations of a Fire Hydrant Meter provision include, but are not limited to the following:

- Fire Hydrant Meter Assembly (FHMA) attached directly to a fire hydrant without any support, or with inadequate support (e.g. support is present, but HMA is not actually resting on support).
- Use of any tool other than a hydrant wrench to remove/install nozzle cap or to operate hydrant.
- FHMA used for any purpose other than that specified on the application.
- Disassembly or alternation of the FHMA.
- Piping attached to outlet of FHMA that would prohibit or interfere with removal of FHMA from hydrant.
- Obstruction of vent port on backflow preventer (non-mobile operations) or inadequate air gap (mobile operations).
- Obstruction of fire hydrant (e.g. box or barrel placed over hydrant).
- Any activity that has the potential of causing contamination of the Waterworks' Distribution System.
- Failure to comply with operating instructions (e.g. partially opened hydrant).
- Leaking connections (waste of water and/or potential hazard to traffic/pedestrians).
- Unattended FHMA (i.e. user should be within the general vicinity of the hydrant and FHMA).
- NEVER use a torch or any other device on this equipment

NOTE: The City of Louisville reserves the right to negotiate any long-term use of this provision and to revoke this permit at any time. The cost of any damage or loss of the Fire Hydrant Meter assembly and/or hydrant(s) as the result of mis-use or improper care, whether incidental or intentional, will be charged directly to the applicant, and if not paid will be deducted from the security deposit. All charges, including those for damage, assessed to the applicant must be paid in full before the security deposit will be returned to the applicant. I hereby affirm that the city's hydrant meter will be used in accordance with the city's rules, regulations and procedures, and that all fees and charges will be paid as specified in the city's schedule of rates and those expenses for the REPAIR or DAMAGE to/or replacement of said hydrant(s) meter shall be paid by the undersigned or by the applying company/organization.

Fees schedule:

* Security Deposit: \$2,500.00 Hydrant Meter, Backflow Preventer, Stand, Jumper Hose, Wrench.

* Equipment Rental: \$50.00/Week (minimum). Upon the return and recertification test of the meter/backflow preventer, the City of Louisville will mail a check to the specified company, for the return of the deposit, with the deduction of the total rental cost.

* Water Usage: \$10.03 per 1,000 gallons. The first 10,000 gallons are included in the hydrant rental fee.

* Stand & 5' jumper hose charges if broken or not returned: \$115.00/stand & \$100.00/hose.

* Wrench charge if not returned: \$50.00.

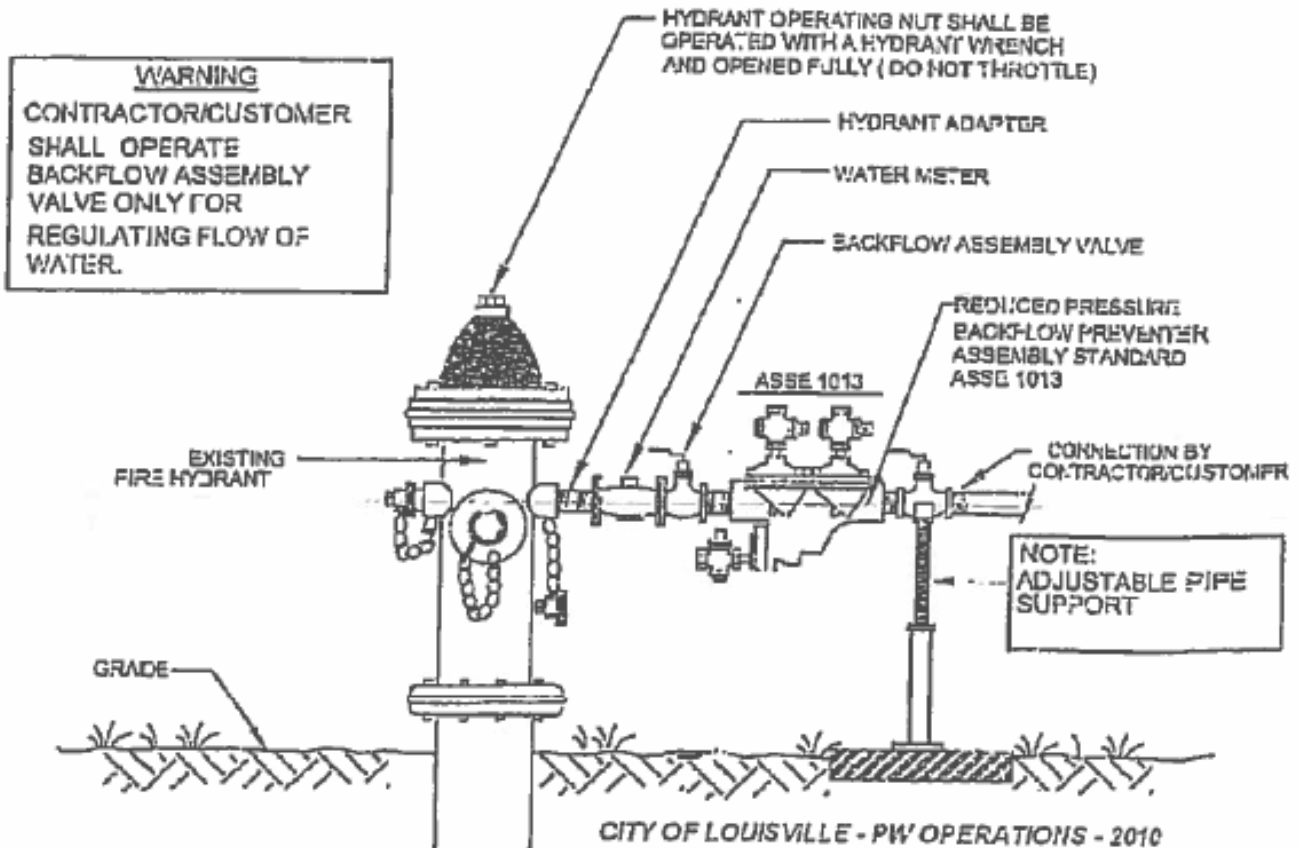
* Costs for repairs & parts for a broken returned meter will be calculated by using the current price list.

HOW TO OPERATE THE FIRE HYDRANT WITH BACKFLOW PREVENTER / METER:

- DO NOT OPERATE FIRE HYDRANT WITH ANYTHING BUT A FIRE HYDRANT WRENCH.
- CONNECT THE BACKFLOW PREVENTER / METER TO THE PROPER NOZZLE.
- GATE VALVE ON BACKFLOW PREVENTER / METER SHOULD BE SLIGHTLY OPEN.
- SLOWLY OPEN HYDRANT UNTIL WATER STARTS TO FLOW.
- CONTINUE TO FULLY OPEN THE FIRE HYDRANT.
- OPERATE THE WATER FLOW RATE BY USING ONLY THE GATE VALVE ON THE HYDRANT METER.
- TO DISCONNECT METER, SLOWLY SHUT DOWN FIRE HYDRANT. DO NOT CINCH DOWN.
- REMOVE METER.
- DURING OPERATION, THE FIRE HYDRANT SHOULD BE FULLY CLOSED OR FULLY OPEN, NOT JUST PARTIALLY. PARTIALLY OPENED HYDRANTS RELEASE WATER THROUGH THE WEEP HOLES AND CAN RESULT IN DAMAGE.
- NOT FOLLOWING THESE INSTRUCTIONS MAY DAMAGE FIRE HYDRANT, WATER SYSTEM AND COULD CAUSE BODILY INJURY.

CONTRACTOR IS RESPONSIBLE FOR PROPER OPERATION AND CARE OF THE FIRE HYDRANT WHEN USING. ANY DAMAGE DONE TO THE HYDRANT AND WATER SYSTEM WILL BE FAULT OF CONTRACTOR AND WILL BE BILLED FOR REPAIRS.

1. CUSTOMER/CONTRACTOR SHALL CONNECT HYDRANT METER, BACKFLOW ASSEMBLY, PIPING AND SUPPORT STAND AS ILLUSTRATED BELOW.
2. ALL FITTINGS, PIPING, VALVES AND MATERIALS INCLUDING THE APPROVED REDUCED PRESSURE BACKFLOW STANDARD (ASSE 1013) PREVENTION ASSEMBLY SHALL BE FURNISHED BY THE CITY.
3. BACKFLOW ASSEMBLY SHALL BE MADE ACCESSIBLE FOR INSPECTION DURING RENTAL PERIOD.
4. CONTRACTOR/CUSTOMER SHALL PROVIDE PROTECTION FOR ASSEMBLY FROM DAMAGE / THEFT



RENTAL ITEMS: to be filled out by City of Louisville

#1 Hydrant Backflow Preventer S/N: _____ Meter S/N: _____
Hose included: Yes _____ No: _____ Returned: Yes _____
Stand included: Yes _____ No: _____ Returned: Yes _____
Wrench included: Yes _____ No: _____ Returned: Yes _____
Outgoing meter date: _____ and reading: _____
Returned meter date: _____ and reading: _____

#2 Hydrant Backflow Preventer S/N: _____ Meter S/N: _____
Hose included: Yes _____ No: _____ Returned: Yes _____
Stand included: Yes _____ No: _____ Returned: Yes _____
Wrench included: Yes _____ No: _____ Returned: Yes _____
Outgoing meter date: _____ and reading: _____
Returned meter date: _____ and reading: _____

#3 Hydrant Backflow Preventer S/N: _____ Meter S/N: _____
Hose included: Yes _____ No: _____ Returned: Yes _____
Stand included: Yes _____ No: _____ Returned: Yes _____
Wrench included: Yes _____ No: _____ Returned: Yes _____
Outgoing meter date: _____ and reading: _____
Returned meter date: _____ and reading: _____

***The undersigned does hereby agree to all permit requirements and responsibility for the rental of a hydrant water meter with backflow preventer and agrees to pay all water charges incurred.**

***Renter's Signature:** _____ **DATE:** _____ / _____ / _____

Office Use Below:

Deposit Paid by: Check # _____ or Credit Card

Deposit:		= \$2500.00
Rental Fees: \$50.00 x	Weeks	= \$
Water Fees:	Gallons	= \$
Replacement parts:		= \$
TOTAL deposit to be returned:		= \$