

Department Response to Schools

346.1 PURPOSE AND SCOPE

The Louisville Police Department is dedicated to work in cooperation with the Boulder Valley School District and other educational institutions to help maintain safe schools with positive learning environments and to provide law enforcement resources as needed.

346.2 RESPONSE

It is not the Department's role to enforce school disciplinary rules or punish students for non-criminal misbehavior. Police involvement should not be requested in a situation that can be safely and appropriately handled by the school's internal disciplinary procedures.

Instances that would call for notification to the police department include conduct or alleged criminal conduct at the schools that involve(s):

- a. Weapons
- b. Serious physical assault
- c. Sexual assault
- d. Domestic violence
- e. Drug sales
- f. Possession or use of controlled substances or alcohol (other than the use of small/personal consumption amounts of marijuana or alcohol.)

When an officer must make a custodial arrest of a juvenile, the officer shall make every attempt to locate the juvenile at a location other than the juvenile's school, or at the juvenile's school related events, unless a clearly articulated exigency exists. Officers shall take all reasonable steps to avoid disrupting the learning environment whenever possible.

Most other minor crimes can be handled by school staff or as a collaborative effort with law enforcement include, but would not be limited to the following:

- a. Tobacco use or possession
- b. Littering
- c. Graffiti/minor incidents of defacing property
- d. Disorderly/disruptive behavior

346.3 SAFE2TELL

Safe2Tell Colorado serves as a statewide bystander-reporting tool for concerning behaviors. The goal of Safe2Tell is to receive information about a person who is struggling and get that information to a team at the local level who can help and intervene. Tips are submitted anonymously by phone, web, or mobile app.

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Members from the Louisville Police Department will receive Safe2Tell tips via email notification. Notifications will be sent to all LPD Supervisors, Detectives, and SROs to ensure that the department receives all imminent safety information and that the information is assigned to the appropriate member to investigate.

The Communications Center staff will initiate a CAD call on the Safe2Tell tip if there is enough information to indicate a threat and a focus of that threat. Under these circumstances, the Communications Center staff will initiate a call for service for the appropriate jurisdiction and notify the on-duty supervisor in the jurisdiction of that tip.

If the Safe2Tell tip contains insufficient information to indicate the appropriate jurisdiction or an immediate identifiable threat, the tip will be forwarded via email to the on-duty supervisor for the jurisdiction where the school is located. As such, it is incumbent on department supervisors to stay on top of their emails, in order to conduct a timely assessment of the information contained in every tip. If the supervisor feels that follow up is warranted, the supervisor can then request Communications to initiate a call for service and assign an officer(s) to conduct the follow up.

Members receiving the tips, will have the ability to add a note or update to the tip online to inform other officers and school staff of the steps taken or if additional resources are needed. Some examples for updates include:

- This case is being investigated under case number XXXXXX
- Tip was received during the night. Officers responded and determined the following (outlining the steps taken)
- Case may be best handled by school staff.

Supervisors are to include Safe2Tell investigations/tips in their End of Shift Summaries.

