

**AFFIDAVIT OF PUBLICATION**

STATE OF COLORADO  
COUNTY OF BOULDER

I, Genny Kline, Interim City Clerk for Louisville, Colorado, do solemnly swear and affirm that on May 23, 2025, I published in full a true and correct copy of:

**Ordinance No. 1895, Series 2025 – 2<sup>nd</sup> Reading**

on the City of Louisville's website:

<https://www.louisvilleco.gov/local-government/public-notice>

Witness my hand and seal this 23<sup>rd</sup> day of May 2025.

*G. Kline*

Genny Kline  
Interim City Clerk



## Second Reading Amendments

Ordinance No. 1895, Series 2025 is revised to read as follows (second reading amendments are shown in **bold underline** and ~~**bold strikeout**~~):

### **ORDINANCE NO. 1895 SERIES 2025**

#### **AN ORDINANCE AMENDING LOUISVILLE MUNICIPAL CODE CHAPTER 5.12 CONCERNING CONTRACTOR LICENSES**

**WHEREAS**, the City previously adopted Chapter 5.12 of the Louisville Municipal Code, which sets forth requirements concerning the licensing of contractors performing work in the City; and

**WHEREAS**, City Council desires to make certain amendments to the City's contractor licensing requirements.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:**

**Section 1.** Section 5.12.010.C of the Louisville Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are stricken):

#### **Sec. 5.12.010. License or registration required.**

C. *Contractor defined.* For purposes of this chapter, "contractor" means a person, corporation, limited liability company, partnership, association or other organization or entity of any type, or any combination thereof, who, by themselves or by or through others, and for a fixed fee, sum, price, percentage, bonus or compensation of any kind other than actual wages paid by a licensed contractor authorized to perform the work involved, undertakes or offers to undertake or purports to have the capacity to undertake any work requiring a building permit. ~~described under section 15.17.070, classification of licenses and registration.~~ Homeowners residing onsite and doing work on their personal, primary residence are not considered contractors and are not required to obtain a contractor license.

**Section 2.** Section 5.12.020.D of the Louisville Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are stricken):

#### **Sec. 5.12.020. Application and fee.**

D. The City does not require proof of **general liability** insurance at the time of license application, but the City reserves the right to require a licensee to

submit proof of general liability insurance during the term of the license. By signing the contractor's license application, the applicant ~~is stating~~ shall attest that they will maintain ~~general liability~~ insurance of the types and in such amounts as the City Council shall establish by resolution, as will the subcontractors they hire.

**Section 3.** Sections 5.12.040.A and C of the Louisville Municipal Code are hereby amended to read as follows (words added are underlined; words deleted are ~~stricken~~):

**Sec. 5.12.040. General contractor license (A, B and C).**

A. A general contractor license (A, B or C) is authority to perform certain skills and is issued by the City upon receipt of the successful completion of an examination administered by the International Code Council covering the 2000 2018 Edition or later codes. This license is not transferable.

C. Examinations. All applicants for General A, B, and C license will be required to take and pass the International Code Council test covering the 2018 Edition or later codes.

**Section 4.** Section 5.12.050 of the Louisville Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are ~~stricken~~):

**Sec. 5.12.050. Licensed supervisors.**

A. Every supervisor ~~required~~ for a particular license in section 5.12.070 shall, upon demonstrating successful completion of an examination administered by the International Code Council covering the 2000 2018 Edition or later codes, be specified on the license as the supervisor. Said supervisor shall be entitled to perform and supervise the work in the particular skill for which ~~he~~ the supervisor is qualified. The license shall be specific to that supervisor and shall not be transferable to another person.

B. The supervisor shall actively supervise the workers of the licensee for whom the holder is employed in accordance with this chapter.

C. The supervisor must be on the job site during scheduled inspections if requested by the City.

**Section 5.** Section 5.12.060 of the Louisville Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are ~~stricken~~):

**Sec. 5.12.060. Supervisor required.**

A. ~~Where required for the specific classification of licensure~~ When the licensee is not an individual, each licensee shall have in its employ a supervisor who holds the requisite qualifications for that particular license.

B. The license shall be valid only as long as the named supervisor remains in the employ of the licensee in an active, full-time capacity. "Active, full-time capacity" shall mean that the supervisor shall be available at the local office of the company, at home, or at the job site within a reasonable period of time.

C. The supervisor shall take an active role in supervising and reviewing all work performed and materials used by the licensee in the process of construction. If the supervisor leaves the employ of the licensee, the licensee shall notify the city within three working days. Failure of the licensee to so notify the city shall be cause for suspension or revocation of the license. The licensee shall be required to obtain a qualified supervisor within 30 working days after the date the supervisor leaves the employ of the licensee. If a supervisor is not obtained within the 30-working-day period, the license shall be deemed suspended until the supervisor is obtained and the city notified.

D. ~~If the licensee is an individual, the licensee also may qualify as the supervisor for that license, after any required examination.~~

**Section 6.** Section 5.12.060.A of the Louisville Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are ~~stricken~~):

**Sec. 5.12.070. Classification of licenses and registration.**

The City does not have reciprocating licensing agreements with other jurisdictions. The City will honor and does require test results from a national test (International Code Council 2000 2018 or better) for General Building Contractor Class A, B, or C. The classifications of licenses and registrations, their requirements and the privileges thereunder are as follows:

| TYPE            | CLASS                                                                      | REQUIREMENTS                                                                                                                   | ALLOWED TO PERFORM     |
|-----------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|------------------------|
| GA<br>G11-<br>N | General Building Contractor CLASS "A" – <u>Commercial and Multi Family</u> | Provide passing test results of the ICC National Standard Building Contractor "A"; <u>maintain general liability insurance</u> | Unlimited Construction |

|                  |                                                                            |                                                                                                                                                                                                          |                                                                                                                                                                                                         |
|------------------|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GB<br>G12-<br>N  | General Building Contractor CLASS "B" – <u>Commercial and Multi Family</u> | Provide passing test results of the ICC National Standard Building Contractor "B"; <u>maintain general liability insurance</u>                                                                           | Limited Commercial including New and Additions under 5,000 sq. ft. and all Tenant Finishes<br>Unlimited Residential                                                                                     |
| GC<br>G-13-<br>N | General Building Contractor CLASS "C" – <u>Residential</u>                 | Provide passing test results of the ICC National Standard Building Contractor "C"; <u>maintain general liability insurance</u>                                                                           | Residential One and Two Family New, Remodeling and additions                                                                                                                                            |
| D                | General Building Contractor CLASS "D"                                      | <u>Maintain general liability insurance</u>                                                                                                                                                              | All other contractors doing work including but not limited to; excavating, decks, pergolas, fences, roofing, windows, siding, <u>insulation, Energy Raters</u> , concrete, masonry, elevators and signs |
| P                | Plumbing Contractor                                                        | Provide copy of Colorado Masters Plumbing License <u>State and Driver's Licenses; maintain general liability insurance</u>                                                                               | Unlimited Plumbing and Gas Piping Installation                                                                                                                                                          |
| M<br>G31-<br>N   | Mechanical Contractor                                                      | <del>No requirements</del><br>Provide passing test results of the ICC Journeyman Mechanical-G31-N; <u>maintain general liability insurance</u>                                                           | Unlimited Mechanical installation including water heater replacement                                                                                                                                    |
| PM               | Plumbing and Mechanical Contractor                                         | Provide copy of Colorado Masters Plumbing License; <del>State and Driver's Licenses; and</del> <u>passing test results of the ICC- Journeyman Mechanical G31-N; maintain general liability insurance</u> | Unlimited Plumbing and Gas Piping installation and Mechanical installation.                                                                                                                             |
| S                | Solar Contractor                                                           | <del>Must have licensed electrician with</del>                                                                                                                                                           | Solar installation and repair                                                                                                                                                                           |

|   |                       |                                                                                                                                                             |                      |
|---|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
|   |                       | copy of Masters, State and Driver's Licenses- <del>Provide a</del> <u>copy of Colorado Masters Electrical License; maintain general liability insurance</u> |                      |
| E | Electrical Contractor | Provide copy of Colorado Masters Electrical License State and Driver's Licenses-; <u>maintain general liability insurance</u>                               | Unlimited Electrical |

**Section 7.** Section 5.12.100.B of the Louisville Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are ~~stricken~~):

**Sec. 5.12.100. Safety standards generally.**

B. It shall be unlawful for a contractor to be careless or negligent in obtaining implementing minimum safety measures, including appliances, apparatus, ~~and~~ equipment, and cleanliness, to protect workers and the public.

**Section 8.** Chapter 15.12 of the Louisville Municipal Code is hereby amended by the addition of a new Section 15.12.115 to read as follows:

**Sec. 5.12.115. Proof of State license required.**

Contractors who are required to have a State license shall have a copy of their State license in their possession during scheduled inspections and shall present the license when requested by the building official or designee. Failure to provide such proof will result in a failed inspection and the assessment of a re-inspection fee in accordance with the fee schedule adopted by resolution of the City Council.

**Section 9.** Chapter 15.12 of the Louisville Municipal Code is hereby amended by the addition of a new Section 15.12.135 to read as follows:

**Sec. 5.12.135. Stop work order.**

The building official or designee may issue a stop work order to any contractor who is in violation of any provision of this chapter. After a stop work order is issued, no work shall be commenced until all required licenses, permits, and inspections have been obtained or the required proof of general liability insurance has been provided. The City may assess a fee for working without a permit in accordance with the fee schedule adopted by resolution of the City Council.

**Section 10.** Section 5.12.140.B of the Louisville Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are ~~stricken~~):

**Sec. 5.12.140. Suspension and revocation.**

B. The building official may upon the building official's ~~his~~ own motion, and shall upon the verified complaint in writing of any person, require any person licensed or registered under this chapter to appear before the building code board of appeals for a hearing upon a minimum of five days written notice, which notice shall be personally served or mailed to the last known address of the person as set forth in the records of the city.

**Section 11.** If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

**Section 12.** The repeal or modification of any provision of the Municipal Code of the City of Louisville by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

**Section 13.** All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

**INTRODUCED, READ, PASSED ON FIRST READING AND ORDERED  
PUBLISHED THIS 6<sup>TH</sup> DAY OF MAY, 2025.**

**PUBLIC HEARING AND SECOND READING WILL BE THE 20<sup>th</sup> DAY OF MAY,  
2025, AT 6:00 P.M. AT LOUISVILLE CITY HALL, 749 MAIN STREET, LOUISVILLE,  
CO 80027.**

  
\_\_\_\_\_  
Christopher M. Leh, Mayor

ATTEST:

  
\_\_\_\_\_  
Genny Kline, Interim City Clerk



APPROVED AS TO FORM:

KELLY PC

By:   
\_\_\_\_\_  
Melinda Culley (May 1, 2025 16:40 MDT)  
Melinda Culley, Deputy City Attorney

**PASSED AND ADOPTED ON SECOND AND FINAL READING, THIS 20th DAY  
OF MAY 2025.**

  
\_\_\_\_\_  
Christopher M. Leh, Mayor

ATTEST:

  
\_\_\_\_\_  
Genny Kline, Interim City Clerk



**AFFIDAVIT OF PUBLICATION**

STATE OF COLORADO  
COUNTY OF BOULDER

I, Genny Kline, Interim City Clerk for Louisville, Colorado, do solemnly swear and affirm that on May 9, 2025, I published in full a true and correct copy of:

**Ordinance No. 1895, Series 2025 – 1<sup>st</sup> Reading**

on the City of Louisville's website:

<https://www.louisvilleco.gov/local-government/public-notice>

Witness my hand and seal this 9<sup>th</sup> day of May 2025.

*G. Kline*

Genny Kline  
Interim City Clerk

